

DEPARTMENT OF HOME AFFAIRS



CLOSING DATE : 18 November 2022

NOTE : Applications must be sent to the correct address specified at the bottom of each position, on or before the closing date; submitted on the new Application for Employment Form (Z.83), obtainable at www.gov.za; accompanied by a comprehensive CV only, citing the start and end date (dd/mm/yr) of each employment period to be considered, including the details of at least two contactable employment references (as recent as possible). Shortlisted candidates will be required to submit a copy of their ID document, a valid driver's license (if specified as a job requirement), as well as the relevant highest educational qualifications, on or before the day of the interview. Applicants who possess (a) foreign qualification(s), must also submit the evaluated results of such qualifications, as received from the South African Qualifications Authority (SAQA); and limited to 2.5MB in size, if emailed (applicants will submit only when shortlisted). Should an automated acknowledgement of receipt not be received when an application is emailed, this could mean that the application did not reach the Department due to the size of the attachments. Should this occur, kindly resend the application in 2 / 3 parts, splitting the attachments accordingly. Shortlisted Candidates will be subjected to an interview and technical test(s) (which test Candidates' demonstrated professional and technical competency against the job requirements and duties). Candidates potentially considered suitable after the interview and technical test(s), will be subjected to a competency assessment (which tests the Candidates' demonstrated proficiency in the professional dimensions attached to the level of the post); employment suitability checks (credit, criminal, citizenship, employment references and qualification verifications); and will be required to complete the online "Pre-entry Certificate to Senior Management Services" course. The course is available at the National School of Government (NSG), under the name "Certificate for entry into the SMS". Full details can be obtained via the following link: <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates wishing to be considered for appointment, are encouraged to enrol for this course immediately. Appointed persons will be required to enter into an employment contract; serve a prescribed probation period; and successfully undergo an appropriate security clearance process within a prescribed timeframe.

OTHER POSTS

POST 42/47 : **SPECIALIST: COMMUNICATION INFRASTRUCTURE SECURITY REF NO: HRMC 81/22/1**
Branch: Information Services
Chief Directorate: Infrastructure Management

SALARY : R744 255 - R876 705 per annum (Level 11), (all-inclusive salary package)

CENTRE : Head Office, Pretoria

REQUIREMENTS : An undergraduate qualification in Information Technology or related at NQF level 6 as recognised by SAQA. 3 years' experience at Assistant Director / Specialist / Junior Management. Experience in content filtering, antivirus, patch management, secure virtual private networks and biometric access. Experience in firewalls, Intruder detection and prevention. Knowledge of database security, server security and network security. Knowledge of policies, procedures, standard, encryption, government legislation. Knowledge of the Human Resource regulatory framework and departmental legislation and prescripts. Knowledge of Public Service Regulatory Framework. Knowledge of Minimum Information Security Standards (MISS). The position paper on information security ISO 17799 (Information Security framework). Knowledge of National Strategic Intelligence Act and the Draft Electronic Transactions Bill. Knowledge of the State Information Technology Agency Act 88 of 1998. Capability and leadership. Accountability, time management and ability to translate IT language into English. Project management, business continuity

and conflict management. Decision making. People management. Presentation and training. Report writing. Planning and organizing. Team work. Strong analytical skills. Verbal and written communication. Problem solving. Stakeholder relations and customer focus. IT security management skills. A valid driver's licence and willingness to travel. Extended working hours will be required. Perform on-call duties is required occasionally.

DUTIES : The successful candidate will be responsible for, amongst others, the following specific tasks: Coordinate, identify develop and monitor communication security frameworks, systems, processes and procedures. Ensure compliance to IS Security and quality management frameworks. Ensure the implementation of effective risk and compliance management practices. Ensure successful business transformation. Manage human, financial and physical resource within the Unit.

ENQUIRIES APPLICATIONS : Mr M Tshifaro Tel No: (012) 406 2575
: Direct applications to the Department of Home Affairs Office as follows:- Head Office: Postal Address: Private Bag X114, Pretoria, 0001 Physical Address: 230 Johannes Ramokhoase (Proes) street, Cnr Thabo Sehume (Andries) street, Pretoria, 0001.

NOTE : Quoting the relevant reference number, direct your comprehensive CV, citing the start and end date (dd/mm/yr) of each employment period to be considered, candidates will be required to submit a copy of their ID document, a valid driver's license (if specified as a job requirement), as well as the relevant highest educational qualifications, on or before the day of the interview. Application for Employment Form (New Z.83) obtainable from any Public Service department or at www.gov.za, by the closing date date.

POST 42/48 : **DEPUTY DIRECTOR: SECURITY SYSTEMS REF NO: HRMC 82/22/2**
Branch: Counter Corruption and Security Services
Chief Directorate: Security Services

SALARY : R744 255 - R876 705 per annum (Level 11), (A basic salary). In addition, a range of benefits are offered.

CENTRE REQUIREMENTS : Head Office, Pretoria
: An undergraduate qualification in Computer Science, System Engineering, Information technology at NQF level 6 as recognised by SAQA. Minimum of 3 years' experience in junior management / leading project teams in an integrated security systems environment. Knowledge of the State Information Technology Agency Act 88 of 1998. Knowledge of the Minimum Information Security Standard (MISS) and Minimum Physical Security Standard (MPSS). Knowledge of the Public Service Act and Regulations. Knowledge of the Public Finance Management Act. Knowledge of the South African Constitution. Knowledge of departmental legislation as well as Human Resources legislation and prescripts. Knowledge of electronic system security deployment and maintenance. Proficient knowledge and experience regarding installation, maintenance, fault-finding and programming of security systems. Client orientation and customer focus. Understanding of investigative techniques and methodology. People management and empowerment. Financial management. Honesty and integrity. Program and project management. Change management. Knowledge management. Decision making. Strategic capability and leadership. Service delivery innovation. Communication. Presentation skills. Business report writing. Information Infrastructure Architecture. Data management systems. Data streamlining and management. Data systems evaluation. Negotiation skills. Data design and analysis. A valid driver's licence and willingness to travel.

DUTIES : The successful candidate will be responsible for, amongst others, the following specific tasks: Oversee the installation, integration and maintenance of the high-tech security systems, cameras, access control, video analytics and other technologies for effective monitoring of threats and intrusions. Manage security operations and maintain service standards and compliance. Ensure effective risk and compliance management within Security Services. Manage physical, human and financial resources within the Unit.

ENQUIRIES APPLICATIONS : Mr S Hancock Tel No: (012) 406 4336
: Direct applications to the Department of Home Affairs Office as follows:- Head Office: Postal Address: Private Bag X114, Pretoria, 0001 Physical Address: 230 Johannes Ramokhoase (Proes) street, Cnr Thabo Sehume (Andries) street, Pretoria, 0001.

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