

GOVERNMENT PRINTING WORKS

The Government Printing Works is an equal opportunity, affirmative action employer. It is intended to promote representivity through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference.

- APPLICATIONS** : All applications must be forwarded to: The Branch: Human Resources, Government Printing Works, Private Bag X85, Pretoria, 0001 or be hand delivered to: 149 Bosman Street, Pretoria.
- FOR ATTENTION** : Ms. L Pale / Ms. V Maja, Human Resources Tel No: 012 764 3976 /012 764 3912
- CLOSING DATE** : 21 November 2022 (16:00 noon)
- NOTE** : Applications must be submitted on the prescribed form Z83 (NB. The new application for employment form can be downloaded at www.dpsa.gov.za-vacancies, the old prescribed application for employment form Z83 was withdrawn with effect from 31 December 2020) and must be completed in full with page 2 duly signed (failure to do so will result in your application not being considered), and clear indication of the reference number on the Z83. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority (SAQA). The Government Printing Works reserves the right to fill or not fill its advertised posts. General information: Shortlisted candidates must be available for interviews, which might be virtual at a date and time determined by the Government Printing Works. Personnel suitability checks will also be administered as a part of the selection process. Successful candidates will be required to enter in an employment contract and performance agreement (as relevant), and must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.

OTHER POST

- POST 42/39** : **DEPUTY DIRECTOR: RISK MANAGEMENT REF NO: GPW 22/53**
Re-Advertisement (Candidates that have previously applied for this post are encouraged to re-apply)
- SALARY CENTRE REQUIREMENTS** : R744 255 per annum, (an all-inclusive remuneration package)
: Pretoria
: A minimum 3 year National Diploma (NQF6) / Bachelor's Degree (NQF7) as recognized by SAQA in Risk Management / Business Administration/Internal Audit. Minimum 5 years' experience in a risk environment is required with 3 years' experience at an Assistant Director Level 10/ middle management or similar level from the private sector. Understanding of all relevant risk management legislative framework, regulations and prescripts. Understanding of Public Service Act, Public Service Regulations. Understand the PFMA and Treasury Regulations, Intermediate. Understanding of Good Corporate Governance principles (King Report).
- DUTIES** : Facilitate compliance with applicable legislation and policies that govern GPW: Engage with all branches and business units on assurance providers on the compliance areas. Develop and maintain the GPW Compliance Universe. Follow up on compliance calendars. Develop and implement governance processes, frameworks and procedures within the directorate associated with statutory financial responsibilities. Monitor and ensure compliance with legislation, regulations, GPW policies and procedures within the directorate. Ensure compliance with all audit requirements within the directorate. Represent the directorate at management and other government forums. Monitoring quality, risk, standards and practices against prescribed frameworks. Facilitate the risk management process and Business Continuity Management activities: Facilitate appointment and support Branch Risk

Representatives/Champions in the implementation of risk management, risk assessment and risk reporting processes. Facilitate the identification and management of business, fraud, ethics and project risks in all the Branches to ensure that risk assessment results are recorded and monitored. Ensure proper communication of Risk Management processes including project risk management. Ensure the development of business, fraud, ethics and project risk mitigating strategies by the risk owners and risk sponsors and report the status thereof. Continuously maintain the overall risk registers. Maintain the satisfactory operation of the risk management systems. Conduct research on best practices, develops and refines risk modelling approaches and methodologies. Assist in promoting awareness to all officials on risk management, business continuity, ethics and governance matters. Coordinate appointment of the Ethics Officers. Coordinate implementation BCM activities in accordance with the approved implementation plan. Manage the risk incidents reported to risk management: Liaise with management to identify and manage incidents. Update the incidents register and provide analysis. Coordinate functioning of the GPW Risk Committee: Coordinate review of the GPW Risk Committee Charter. Coordinate activities leading to the execution of Risk Committee assignments. Facilitate implementation of Risk Committee resolutions. Arrange the Risk Committee meetings and administrative support. Management of area of responsibility: Effectively manage Performance of subordinates, Assets allocated to the ERM, Budget allocated to the ERM.

ENQUIRIES

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Mr. A Sibanyoni Tel No: (012) 748 6183