

## DEPARTMENT OF FORESTRY, FISHERIES AND THE ENVIRONMENT

## MANAGEMENT ECHELON

<b><u>POST 41/28</u></b>	:	<b><u>CHIEF DIRECTOR: CORPORATE LEGAL SUPPORT &amp; LITIGATION REF NO: RSCM04 /2022</u></b> Re-advertisement and previously applied candidates are encouraged to re-apply
<b><u>SALARY</u></b>	:	R1 269 951 per annum, (all-inclusive salary package). The remuneration package includes a basic salary (70% of package), State's contribution to the Government Employee Pension Fund (13% of basic salary) and a flexible portion which can be structured according to the individual's personal needs.
<b><u>CENTRE REQUIREMENTS</u></b>	:	Pretoria An undergraduate qualification in Law or relevant qualification on NQF 7 within the related field as recognized by SAQA plus 5 years of experience at a senior managerial level within the relevant field. Extensive experience in Legal Administration/Law. Knowledge of strategic coordination and planning. Strategic capability and leadership; people management and empowerment. Understanding of risk management and audit procedures. Knowledge of policy development and business process management. Understanding of change management and financial management. Programme and Project Management skills. Ability to lead a multidisciplinary team. Knowledge of research methodologies and research presentation. Sound organising, planning and excellent communication skills, analytical, innovative, problem solving, and interpersonal skills. Ability to work under pressure and long hours. Proof of completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government (NSG).
<b><u>DUTIES</u></b>	:	Provide overall leadership by ensuring the strategic management and co-ordination as well as the successful functioning of the Chief Directorate. Ensure the management of corporate legal support services. Manage litigation, alternative dispute resolutions, losses, and damages to the Department. Ensure provision of corporate legal support and litigation services to minimize the legal risk for the Department. Provide legal opinions on the implementation of relevant legislation and general legal matters. Provide litigation support and ensure PAIA and POPIA compliance. Ensure provision of support for the drafting and vetting of contracts and policies.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms V Bendeman Tel No: 012 399 9337 Pretoria: May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.
<b><u>FOR ATTENTION NOTE</u></b>	:	Human Resources Management Applications must be submitted on a New signed Z83 form obtainable from any Public Service Department accompanied by a recent detailed Curriculum Vitae only, to be considered. Shortlisted candidates will be required to submit certified copies of qualifications, Senior Certificate, identity document and driver's license on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants. The course is available through the NSG under the name "Certificate for entry into SMS" (full details are available

at: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Shortlisted candidates must provide proof of successful completion of the course. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract. The department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.

**CLOSING DATE** : 21 November 2022

#### **OTHER POSTS**

**POST 41/29** : **ENVIRONMENTAL OFFICER SPECIALISED PRODUCTION: EMISSIONS INVENTORY & SYSTEMS REF NO: CCAQ16/2022**

**SALARY** : R408 075 per annum  
**CENTRE** : Pretoria  
**REQUIREMENTS** : An Honours Degree in Environmental Management/Sciences or relevant fields (NQF8) plus 3 – 5 years' experience required in a relevant field. Knowledge of environmental and development issues (globally, regionally, locally). Knowledge of atmospheric chemistry and industry process applications. Extensive knowledge of climate change mitigation issues, including legal and policy frameworks and other barriers, the economics and technical requirements of low carbon development, Carbon finance etc. Knowledge of South Africa's greenhouse gas emission profile and climate change mitigation. Ability to conduct research, gather and analyse information. Ability to conduct greenhouse gas emission reviews. Ability to conduct social economic analysis. Data collection and analysis; Analytical thinking; Modelling skills; Coordination skills; Communication skills (written and spoken); Programme and Project Management; Information management skills. Good communication skills (verbal and written). Ability to develop and apply policies; Ability to work individually and in a team. Good interpersonal relations skills. Ability to work under extreme pressure. Ability to work with difficult persons and to resolve conflict.

**DUTIES** : Coordinate all data collection efforts on greenhouse gas emission sources in South Africa. Administer and maintain the National GHG Inventory Management System (NGHGIS) for South Africa. Ensure that NGHGIS databases are protected and no unauthorized access is allowed. Capturing and archiving of information used in emissions inventory development. Implement the GHG Improvement programme. Plan and implement GHG inventory improvement programmes. Administer the national GHG emissions reporting programme for South Africa. Provide end user support and training to GHG reporting entities on reporting requirements. Constantly evaluating training needs for reporting entities. Developing and updating standard operating procedures relating to the various aspects of the GHG emissions reporting system. Managing of reference data in the GHG reporting system and ensuring that it is in line with current international and local technical reporting guidelines. Compile the National GHG Inventory for South Africa. Draft National emissions inventory report on an annual basis.

**ENQUIRIES** : Ms S Mashele Tel No: (012) 399 9195  
**APPLICATIONS** : Pretoria: May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.

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- CLOSING DATE** : 14 November 2022
- POST 41/30** : **ARTISAN FOREMAN GRADE A REF NO: FIM30/2022**
- SALARY** : R308 826 per annum, (all-inclusive total package of R462 003 per annum)
- CENTRE** : Paarden Eiland
- REQUIREMENTS** : Appropriate Trade Test Certificate in Electrical Engineering/ Fitting / Turning. A minimum of five (5) years relevant post qualification experience as an Artisan. Knowledge of maintenance procedures and technical management. Experience and knowledge of dry docking and welding. Knowledge and understanding of the Marine Living Resource Act, 1998 (Act No.18 of 1998) and the regulations promulgated thereunder. Basic understanding of the Occupational Health and Safety Act. A valid driver's licence.
- DUTIES** : Conduct repairs and maintenance of civil infrastructure. Upkeep state buildings, road infrastructure, perimeter walls, road markings and traffic signs. Facilitate tarred surface repairs. Conduct repairs and maintenance of electro-mechanical installations, water and sewage reticulation. Upkeep of 10 winch motor, 8 cranes and hydraulic equipment. Maintain sewage pumps, sewage/storm water channel, and general plumbing and gutters. Attend site meeting and surveys regarding COEGA programme. Manufacture equipment and parts. Design, manufacture and maintain specialized repair and maintenance equipment. Conduct urgent repairs to slip arms in workshop. Conduct emergency repairs and administration.  
Ms N Simon Cell No: 073 5404686
- ENQUIRIES** : May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment, May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment: Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street Cape Town.
- APPLICATIONS** :
- FOR ATTENTION** : Human Resources Management
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- CLOSING DATE** : 14 November 2022
- POST 41/31** : **DOCK MASTER REF NO: FIM31/2022 (X2 POSTS)**
- SALARY CENTRE REQUIREMENTS** : R261 372 per annum, (all-inclusive total package of R405 344 per annum)  
 : Hermanus & Houtbay (please indicate preferred center)  
 : Appropriate Trade Test Certificate. A minimum of five (5) years relevant post qualification experience as an Artisan or Docker. Experience working with power tools. Knowledge of dry docking and working on sea. Knowledge and understanding of the Marine Living Resource Act, 1998 (Act No.18 of 1998) and the regulations promulgated thereunder. Basic understanding of the Occupational Health and Safety Act. A valid driver's licence.
- DUTIES** : Initiate and plan the slipping of vessels. Analyse the vessel docking plan to assess material and capacity to be used. Assign team to build bilge blocks and the wedges for the main slip. Ensure safety at the slipway in the water and on land. Communicate with divers and dockers in dinghy in the water that the vessel is enroute. Apply safety adjustments measures whilst pulling out of the water and secure cradle and vessel on land. Ensure continuous alignment and adjustment of bilge blocks while cradle is in motion. Side slipping of vessels. Pulling vessel/cradle to side slip utilizing high tension steel cables. Off-load side slip equipment for safe storage.
- ENQUIRIES APPLICATIONS** : Ms N Simon Cell No: 0735404686  
 : May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment, May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment: Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street Cape Town.
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- CLOSING DATE** : 14 November 2022
- POST 41/32** : **DOCKER REF NO: FIM32/2022 (X2 POSTS)**
- SALARY** : R176 310 per annum, (all-inclusive total package of R302 136 per annum)
- CENTRE** : Stilbaai & Gordons Bay (please indicate preferred center)
- REQUIREMENTS** : Appropriate Trade Test Certificate. Knowledge of dry docking and fish cleaning. Knowledge of the Marine Living Resource Act, 1998 (Act No.18 of 1998) and the regulations promulgated thereunder and the Occupational Health and Safety Act. General cleaning skills. Maintenance and equipment skills. A valid driver's licence.
- DUTIES** : Conduct vessel slipping. Build bilge blocks and the wedges for the main slip. Ensure continuous alignment and adjustment of bilge blocks with cradle in motion. Adhere to safety measures and requirements. Operate slipway machinery and equipment. Operate all power tools in workshop in preparation for slipping. Report all dysfunctional equipment. Perform slipway maintenance. Paint the slipway infrastructure and replace worn wood on the slip beams. Cleaning the slip and storage area. Perform ad hoc administrative duties and emergency operations. Data collection such as boat accommodation, freshwater usage, fish cleaning sheds.
- ENQUIRIES** : Ms N Simon Cell No: 0735404686
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