

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF HEALTH**

OTHER POSTS

- POST 39/227** : **CLINICAL MANAGER HAST REF NO: EMS/ 06/2022**
(Re-advertised: candidates who applied previously must re-apply)
- SALARY** : R1 191 510 per annum, (inclusive package), Plus Rural allowance (18%). Plus commuted overtime
- CENTRE** : Emmaus Hospital
- REQUIREMENTS** : Senior Certificate /Matric or Grade 12. MBCHB degree or equivalent qualification Current registration certificate with HPCSA as Medical Practitioner. At least (04) four years' experience as a Medical Officer after registration as Medical Practitioner with the HPCSA. Diploma in HIV Management or Equivalent/higher Qualification e.g. MPH/specialist, Valid driver's licence code EB. Proof of Competence in performing general anaesthesia. NB: Proof of experience endorsed and stamped by human resource (only when shortlisted). Knowledge & Skills Knowledge of health legislation and policies at public institution. Excellent human, communication and leadership skills. Sound knowledge and clinical skills. Ability to develop policies. Sound knowledge of clinical scope as applicable to district hospital Computer literacy. Sound negotiation, planning, decision making and conflict management skills. Good team building and problem solving skills. Knowledge of medical disciplines and management skills. Knowledge and experience in District Health System.
- DUTIES** : Provide management, support, mentorship and supervision of all medical staff, pharmacy services and allied health professional services. Provide expert advised of a professional management nature, particularly in the management of HIV, STI and TB for the population of the sub-district. Formulate protocols, policies and procedures for medical service and ensure that they are in accordance with current statutory regulations and guidelines. Ensure the provision of protocols and guidelines to doctors/multidisciplinary team members. Provision of quality care, existing team members with quality assurance, quality improvement projects, mobility and mortality reviews, monthly audits, development of clinical guidelines and policies. Participate and lead quality improvement programmers and research services. Ensure ongoing training/teaching programmers for medical, nursing and allied health professionals. Assist and participate in ensuring that the hospital achieved the district level package of services. Ensure the provision and support of outreach/PHC service, particularly the HAST services. Drive the procurement process for the medical equipment. Formulate strategies plan in keeping with the HAST requirement of the hospital as guided by the national and provincial Department of Health.
- ENQUIRES** : Dr Mochaoa Tel No: 036 488 1570 EXT: 8208
- APPLICATIONS** : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry - Emmaus Hospital.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Application should be submitted on the most recent Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive CV (with detailed previous experience) (only). Only shortlisted candidate will be required to submit certified copies of qualifications, ID and driver's license (certified copies of certificates should not be older than six months) on or before the day of the interview following communication from Human Resources .No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No subsistence and travelling allowance will be paid for interview attendance.

CLOSING DATE : 31 October 2022 at 16:00

POST 39/228 : **MEDICAL SPECIALIST REF NO: KZNCH 0110/2022 (X1 POST)**

SALARY : Grade 1: R1 122 630 per annum, (all-inclusive salary package), excluding commuted overtime
Grade 2: R1 283 592 per annum, (all-inclusive salary package), excluding commuted overtime.
Grade 3: R1 489 665 per annum, (all-inclusive salary package), excluding commuted overtime.

CENTRE REQUIREMENTS : KZN Children's Hospital
: MBCHB or equivalent qualification. Registration Certificate with the HPCSA as FCPaed (SA) plus Current Registration with the Health Professions Council of South Africa as a "Specialist Paediatrician". **Grade 1:** No experience required. **Grade 2:** A minimum of five (5) years appropriate experience as a Medical Specialist after registration with the HPCSA as Medical Specialist- Paediatrics. Grade three a minimum of ten (10) years appropriate experience as a Medical Specialist after registration with the HPCSA as Medical Specialist Paediatrics. Knowledge; Skills and Competencies: Knowledge and skills in paediatrics and child neurodevelopment. Demonstrate the ability to supervise and teach undergraduate and postgraduate students. Demonstrate the ability to work as part of a multidisciplinary team. Proven management ability, sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills.

DUTIES : Provide a specialist Paediatric neurology and developmental service. Provide a consultative service and written expert opinion on Paediatrics and medico-legal related matters for referred patients. Maintain clinical, professional and ethical standards related to these services. Assist with the development and implementation of guidelines, protocols and clinical audits. Assist with auditing the activity and outcomes of service at KZNCH. Be part of the multi-disciplinary team to optimise patient care and undertake outreach within KZN. Participate in both academic and clinical administrative activities.

ENQUIRES APPLICATIONS : Dr Govender Medical Specialist Tel No: 031 8121404
: All applications should be forwarded to: posted to: The District Director EThekweni District Office Private Bag X54318 Mayville 4000 or Hand delivery: The District Director EThekweni District Office; 85 King Cetshwayo Highway Durban, 4000

FOR ATTENTION NOTE : Mr Msizi Sokhela
: Applications must be submitted on the New prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. A detailed Curriculum Vitae only must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Letter of confirmation of relevant work experience and managerial experience will only be required from the shortlisted applicants. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification if shortlisted will be required to produce evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

CLOSING DATE : 04 November 2022

- POST 39/229** : **MEDICAL SPECIALIST RE NO: MEDSPECANAE/04/2022 (X1 POST)**
Department: Anaesthetics
- SALARY** : Grade 1: R1 122 630.per annum, (all-inclusive salary package), excluding commuted overtime
Grade 2: R1 283 592.per annum, (all-inclusive salary package), excluding commuted overtime
Grade 3: R1 489 665.per annum, (all-inclusive salary package), excluding commuted overtime
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital
: **Grade 1:** requires appropriate qualification plus registration with the Health Professions Council of South Africa. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. **Grade 2:** requires appropriate qualification, registration certificate plus 5 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. **Grade 3:** requires appropriate qualification, registration certificate plus 10 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology.Senior Certificate (Matric). MBCHB or equivalent qualification registered with the HPCSA. FCA (SA) or MMed (Anaes) Plus Current Registration with the Health Professions Council of South Africa as a "Specialist Anaesthesiologist". Candidates who have completed their period of registrar training as registrars may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Recommendation: Additional experience in providing a specialist service as a senior anaesthetist in the sub-specialty areas of Anaesthesia will be considered an advantage. Knowledge, Skills, Training and Competencies: Knowledge and skills in Clinical Anaesthesia, including Emergency, Medical and Surgical Care and Acute and Chronic Pain. Demonstrate the ability to supervise and teach junior staff. Demonstrate the ability to work as part of a multidisciplinary team. Proven management ability, sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships.
- DUTIES** : Provide a specialist anaesthesia service and assist the Anaesthetic head of department and heads of clinical units with effective overall management of the provision of Anaesthetic services based at IALCH. Assist with management of patients with acute and chronic pain in the wards and Pain Clinic. Provide a consultative service and expert opinion on Anaesthesia related matters at IALCH within the staffing norms. Provide after-hours (nights, weekends, public holidays) Anaesthetic consultative service for the theatres and units based at IALCH within the commuted overtime contract. Assist with preoperative assessment of patients in the wards or in the pre-anaesthetic clinic. Maintain clinical, professional and ethical standards related to these services. Assist the head of department and heads of clinical units with the development and implementation of guidelines, protocols and clinical audits, revising as needed to optimise patient care in the theatres and wards with the resources available. Assist with auditing the activity and outcomes of service of the Anaesthetic Department. Be part of the multi-disciplinary team to optimise patient care and use of Human and other resources. Be actively involved in the Departmental undergraduate and post- graduate teaching programmes. Participate in both academic and clinical administrative activities. Participation in commuted overtime is compulsory.
- ENQUIRIES APPLICATIONS** : Dr. L Cronjé Tel No: (031) 240 1805/1804
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Inkosi Albert Luthuli Central Hospital, Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae only. Certified copies of qualifications,

proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE

: 28 October 2022

POST 39/230

: **ASSISTANT MANAGER: PHARMACEUTICAL SERVICES REF NO: G65/2022**

Cluster: Medical science and Support Services

Job Purpose: To support the provision of a safe, caring, cost effective and efficient pharmaceutical service in supplying pharmaceutical products to all hospitals and clinics in KZN.

SALARY CENTRE REQUIREMENTS

: R911 406 per annum, (an all-Inclusive salary package)
 : Provincial Pharmaceutical Supply Depot: Durban
 : An undergraduate qualification (NQF Level 7) as recognized by SAQA in Pharmacy. Current registration with South African Pharmacy Council (SAPC) as a pharmacist. 5 (five) years appropriate experience after registration with SAPC as a Pharmacist. PLUS Unendorsed valid Code B driver's license (code 8). Knowledge, Skills, Training and Competencies Required: The incumbent of this post will work in an environment where SAPC and Department SCM systems and Policies have to be implemented and will be responsible for the implementation of financial requirements. Possess knowledge of change management. Possess knowledge of computer systems, including computerized stock management system and the application of Good Pharmacy and wholesaling. Ensuring service delivery. Possess knowledge of Discipline Procedures. Responsible officer for finance. Possess knowledge of Human Resources. Responsible for implementation of new policies. Be able to ensure Procedures are followed. Possess knowledge of comprehensive data collection.

DUTIES

: To ensure that institutions receive their stock accurately and timeously so that supply of medicines to patients is not compromised. To achieve the above while maintaining standards of Good Pharmacy Practice, Good Distribution/Wholesaling Practice (GWP) , and according to current legislation and South African Pharmacy Council regulations. To deputise the Depot Manager and act as both Depot Manager and Responsible Pharmacist in their absence. To coordinate the development and consistent application of system with respect to Demand Planning and Management (Forecasting), Acquisition, Storage and Distribution of Pharmaceutical Products /Supplies in the Department, thereby ensuring good quality, cost effective and safe health care having regard to prevailing legislation and policy. Coordinate the allocated subsection processing of urgent and routine facilities stock depot requisitions as per distribution plan. Participate in the pharmaceutical and non-pharmaceutical procurement processes. Implement proper stock control management system for pharmaceutical and non-pharmaceutical stock. Supervise day-to-day activities of the warehouse sections as allocated in consultation with assistant manager logistics services.

ENQUIRIES APPLICATIONS

: Mrs TC Njapha Tel No: 033 846 7262
 : All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200, OR Hand delivered to: 330 Langalibalele Street Natalia Building, REGISTRY, Minus 1:1 North Tower.

**FOR ATTENTION
NOTE**

: Mr B Dladla
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 04 November 2022

POST 39/231

: **MEDICAL OFFICER REF NO: MOCCARD/2/2022 (X2 POSTS)**
Department: Cardiology

SALARY

: Grade 1: R833 523 per annum, (all-inclusive salary package), excluding Commuted Overtime
Grade2: R953 049 per annum, (all-inclusive salary package), excluding Commuted Overtime.
Grade 3: R1 106 037 per annum, (all-inclusive salary package), excluding Commuted Overtime.

**CENTRE
REQUIREMENTS**

: Inkosi Albert Luthuli Central Hospital and DFR
: MBCHB Degree. Registration with the Health Professions Council of South Africa as Medical Practitioner. Current registration as Medical Practitioner with HPCSA. Completion of Community Service. Experience: **Grade 1:** No Experience required from South African qualified employees. Must be registered as an independent medical practitioner with the HPCSA. One year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** 5 years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** 10 year's appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge, Skills, Training and Competency Required: Knowledge and skills in clinical medicine, including acute emergency medicine. Demonstrate the ability to work as part of a multidisciplinary team. Sound communication, negotiating, and planning, organizing and interpersonal skills. Recommendation: Preference will be given to candidates with FCP Part 1 examinations and ACLS training. Training in echocardiography will be an added benefit.

DUTIES

: Provision of Cardiology services based at IALCH. Management of patients in the Ward, CCU and Cardiac Clinics. Provision of afterhours (nights, weekends, public holidays) call for the department at IALCH. Manage designated areas of responsibility in the Cardiology Department. Active involvement in the administration of Cardiac Clinics and Wards to optimize patient care. Assist in

the implementation of guidelines, protocols and clinical audits. Involvement in the teaching of Paramedical staff in the Department. Participate in the academic programme, including research.

**ENQUIRIES
APPLICATIONS**

: Dr S Khan Tel No: 0825647477/ Dr. D.R. Naidoo 082 300 1625
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Inkosi Albert Luthuli Central Hospital, Private Bag X03, Mayville, 4058.

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae only. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE

: 28 October 2022

POST 39/232

: **MEDICAL OFFICER: (GRADE 1, 2, 3) – GENERAL SURGERY) REF NO: GS 67/22**

Component: General Surgery

SALARY

: Grade 1: R833 523 per annum
Grade 2: R953 049 per annum
Grade 3: R1 106 037 per annum
All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually.

**CENTRE
REQUIREMENTS**

: Greys Hospital, Pietermaritzburg (Metropolitan Hospitals Complex)
: **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa Senior Certificate (Grade 12) or equivalent MBCHB Degree or equivalent qualification PLUS Current Registration with the Health Professions Council of South Africa as a Medical Practitioner with Independent Practice the employment. Recommendation: Experience in General Surgery in an accredited training facility Post Graduate qualification in surgery Knowledge, Skills and Experience: Basic diagnostic, clinical, investigative surgical skills. Must be service delivery orientated: Program planning, implementation and evaluation. Information management. Human resource

DUTIES : management Quality assurance programs. Current Health and Public Service legislation, regulations and policy. Medical ethics, epidemiology and statistics. Incumbent to provide services in the Pietermaritzburg Metropolitan Hospitals Complex which includes Grey's and Harry Gwala Regional hospitals. Participate in the delivery of a 24-hour in-patient and out-patient surgical care within the Pietermaritzburg Metropolitan Hospitals Complex; Assist with the administration and management of surgical wards / clinics (SOPD, PSOPD) Development, monitoring and support of Surgical Services in the drainage area of the Pietermaritzburg Hospitals Complex. Participate in the development and ongoing provision of under and post-graduate teaching. Participation in clinical support and outreach to facilities referring to Pietermaritzburg hospitals. Participation in Clinical Research in the Pietermaritzburg Metropolitan Complex to maintain moral and ethics at all costs. To ensure that Batho Pele principles are upheld.

ENQUIRIES : Dr V Govindasamy Tel No: 033-8973379

APPLICATIONS : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION : Mrs M Chandulal

NOTE : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae only. Equity target for this post is: African male, African female and coloured male. Please Note: It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation (only when shortlisted). Failure to comply will result in the application not being considered.

CLOSING DATE : 28 October 2022

POST 39/233 : **MEDICAL OFFICER: (GRADE 1, 2, 3) REF NO: GS 68/22 (X1 POST)**
Component: Intensive Care Unit (Critical Care)

SALARY : Grade 1: R833 523 per annum
Grade 2: R953 049 per annum
Grade 3: R1 106 037 per annum
All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually.

CENTRE : Greys Hospital, Pietermaritzburg

REQUIREMENTS : **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Senior Certificate (Grade 12) or equivalent MBCHB Degree or equivalent qualification PLUS Current Registration with the Health Professions Council of South Africa as a Medical Practitioner NB: Those candidates who are still in their community service year may apply for the post on the understanding that appointment to the post can only be made after they have received registration from the HPCSA as an independent medical practitioner NB: Those candidates who hold a bursary that requires them to work outside of Pietermaritzburg must supply a letter from the Institution/District Office that holds their service obligation indicating that the bursary holder will be released to come to Pietermaritzburg for training. Bursary holders who are unable to supply this authority will not be shortlisted. Posts at Grey's Hospital can only be filled by Health Practitioners who are citizens of South Africa or who have permanent residence. Recommendation: A Higher Qualification in a relevant clinical discipline (such as the Diploma in

Anaesthesia, Diploma in Primary Emergency Care, and Higher Diploma in Internal Medicine etc.) would be an advantage. Experience in Emergency Medicine, Surgery, Internal Medicine or Anaesthesia would be an advantage. Knowledge, Skills and Experience: Programme planning implementation and evaluation Information management Current Health and Public service legislation, regulations and policy Medical ethics, epidemiologist and statistics Participation in the After Hours call system is essential, and thus completion of a Group 3 Commuted Overtime contract will be required.

DUTIES

: NB: References from previous employers attesting to the candidate's clinical skills, practical abilities, stress tolerance and ability to work in a team will be required. Clinical responsibilities including examine, investigate, diagnose and oversee treatment of patients The incumbent will be part of the Pietermaritzburg Metropolitan Group of hospitals and will be expected to rotate through all hospitals in Pietermaritzburg if required. To perform appropriate preadmission examination, triage, and optimisation of patients referred for Intensive Care Unit admission. To provide safe and appropriate medical care to critically ill patients admitted to the Intensive Care Unit. To assist in the management of critically ill patients outside of the Intensive Care Unit To assist in the management of the critical care unit Drawing up of work schedules Organizing and managing meetings in the ICU Maintenance of databases Completion of Human Resources reports Completion on Quality Improvement Reports Attendance at Hospital Committee Meetings Assist with human resource development for medical staff Conduct Orientation and Induction Programme for new and nursing Medical staff Provide guidance and advice to junior medical staff and nursing staff Assist with the development of training programmes Support Continuous Professional Development by assisting with information seminars, attendance of external meeting, conferences etc. Participate in relevant training programmes Maintain accurate and appropriate health records in accordance with the legal/ethical considerations and continuity of patient care Undertake continuing medical education and professional development and study professional literature e.g. Medical journals To identify health care needs and communicate these to seniors so that new ideas could be developed on policies/methods/techniques and procedures. To participate in audit and quality control programs to improve the standard of patient care. To participate in departmental administration by ensuring compliance with all departmental rules and regulations with regard to leave, call rosters and rotations To maintain a logbook of clinical duties.

ENQUIRIES
APPLICATIONS

: Dr A Ramkillawan Tel No: 033 897 3241
: Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

FOR ATTENTION
NOTE

: Mrs M Chandulal
: This advertisement is intended to recruit a Medical Officer to the Intensive Care Unit of Grey's Hospital, with a start date from 1 January 2023 onwards. The incumbent will be expected to undertake to work in the ICU for at least 12 months after which rotation to other disciplines could be considered. The incumbent is expected to work in the Intensive Care Unit of Grey's Hospital, Pietermaritzburg. The primary purpose of this post is for the incumbent to render clinical services and perform certain administrative duties in the Intensive Care Unit. Practical and academic training to facilitate these tasks will be provided. Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae only. The Employment Equity Target for this post is: African Male, African Female or Coloured Male Please Note: It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation (only when shortlisted). Failure to comply will result in the application not being considered.

CLOSING DATE

: 28 October 2022

POST 39/234

: **DEPUTY DIRECTOR: INTERNAL CONTROL REF NO: CSL32/2022**

SALARY

: R744 255 per annum, (an all-inclusive remuneration package) is payable to the successful candidate. The package includes a basic salary (70 % of package) and a flexible portion (30% of package) that may be structured in terms of the applicable rules. The successful candidate will be subject to security clearance

- and the signing of a performance agreement within three months of appointment.
- CENTRE REQUIREMENTS** : Pietermaritzburg
 : An (NQF level 6) qualification recognized by SAQA in Financial Management or Auditing or relevant equivalent together with a minimum of three years Junior Management experience in the financial management environment with specific reference to Internal Audit services. A valid driver's license. Applicants must be prepared to work extended hours. Knowledge of Public Service Act and Regulations, PFMA, Treasury Regulations, Treasury Practice Notes, Knowledge of Project Management, Communication skills, Project management skills, Report writing skills, financial management skills, BAS and PERSAL.
- DUTIES** : To provide internal control services in the department. Manage the implementation of internal audit recommendations. Manage the implementation of external audit recommendations. Undertake internal control reviews to ensure compliance with prescripts, policies and procedures. Manage enquiries/investigations on irregular and fruitless and wasteful expenditure. Ensure effective management of resources for the Sub-Directorate.
- ENQUIRIES APPLICATIONS** : Ms. N.T Hlengwa Tel No: 033 – 3419300
 : Applications may be forwarded by post to: Head: Community Safety and Liaison, Human Resource Management, Private Bag, X 9143, Pietermaritzburg, 3200, or hand delivered to 179 Jabu Ndlovu Street, Pietermaritzburg.
- FOR ATTENTION NOTE** : Ms. S.S Ngcobo
 : Applicants are not required to submit certified copies of their educational qualifications with their applications, but must submit a duly completed Z83 application for employment form and a detailed CV only. Applicants must utilise the most recent Z83 application for employment form as issued by the Minister for the Public Service and Administration in line with Regulation 10 of the Public Service Regulations, 2016 and failure to do so will result in disqualification. Applicants with disabilities are also encouraged to apply. In terms of the Protection of Personal Information Act, 2013, all candidates applying for advertised posts are required to complete the attached "Notice and Declaration by applicants for employment" – (Annexure F). This form must be attached as part of your application for employment. Failure to comply will result in your application being disqualified. This form is also obtainable as follows: <http://www.kzncomsafety.gov.za/Portals/0/Documents/circulars/2020/Annexure%20F%20-%20Notice%20iro%20Advertised%20Posts.pdf> Persons with disabilities are also encouraged to apply.
- CLOSING DATE** : 28 October 2022
- POST 39/235** : **DEPUTY DIRECTOR: LOGISTICS & DISPOSAL REF NO: G113/2022**
 Cluster: Supply Chain Management Services
- SALARY CENTRE REQUIREMENTS** : R744 255 per annum (Level 11), (an all-inclusive MMS salary package)
 : Head Office: Pietermaritzburg
 : Matric Certificate A relevant tertiary qualification at NQF Level 7. Three (3) years related Logistic Management level. At least three (3) years working experience with Logistic and Disposal Unendorsed valid Code B driver's license (Code 08). All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Competencies: Knowledge: Detailed knowledge and understanding of Logistic and Disposal management. Skills: Ability to process large volumes of work to meet specified deadlines ability to prioritize operational requirements. Values/Attributes: Prioritization High levels of accuracy. Interpretation Innovative and adaptable Integrity.
- DUTIES** : Provide logistics and warehouse management services to ensure efficient flow and storage of goods and services. Provide ordering services to ensure proper commitment of funds. Provide monitoring, receiving, distribution and returning of goods and timely identify potential disputes. Provide development of warehouse management system inclusive of stock issuing and control to ensure that stock is kept in good condition. Provide administration processes to debit relevant budget responsibilities. Provide support services for the operationalization of LOGIS in the Department.
- ENQUIRIES** : Mr KE Mtshali Tel No: 033 815 8302

- APPLICATIONS** : All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051, Pietermaritzburg, 3200 Or Hand delivered to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.
- FOR ATTENTION NOTE** : Ms N Mnyandu
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.
- CLOSING DATE** : 04 November 2022
- POST 39/236** : **DEPUTY DIRECTOR: RISK MANAGEMENT REF NO: G114/2022**
Cluster: Supply Chain Management
Job Purpose: To manage the sub-directorate, develop, review and implement the Risk Management framework (strategy, policies and procedure).
- SALARY CENTRE REQUIREMENTS** : R744 255 per annum (Level 11), (an all-inclusive MMS salary package)
: Head Office: Pietermaritzburg
: Matric Certificate Degree / Advanced Diploma at NQF level 7 as recognised by SAQA in Accounting and Risk Management. At least 3 – 5 years' experience as junior level management level in a risk/ internal audit environment. Unendorsed valid Code B driver's license (Code 08). All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training and Competencies required:-Competencies: Knowledge: Extensive working knowledge of public sector, South African Constitution. Standards for the Professional Practice of Internal Auditing, General Recognised Accounting Principles, Generally Accepted Accounting Principles, MTEF budget compilation and analysis, Risk Analysis/management, Public Service Act, Public Service Regulations, Public Finance Management Act, Treasury Regulations and Practice Notes, Batho Pele: Skills:- Risk Management, Conflict management, Project Management, Information Management, Organisational , Analytical, Presentation Computer, literacy e.g. MS Office suite, Relationship management, Facilitation, Language, Strategic, Planning, Operational Planning, Finance management, Communication skills both written and oral, report writing, change management , Decision Making.
- DUTIES** : Manage, implement, review and improve the risk management framework. Undertake studies and analysis for identifying risks to establish the internal and external organisation context. Manage, facilitate and advice on the risk management assessment process. Manage, monitor and review the identified risk response activities. Compile risk profile (ensure that the risk register is maintained) Compile reports as required:-Facilitate the institutionalization risk management: Ensure that risk management philosophy and culture is embedded in the organization. Manage and undertake capacity development (inform, guide and advise employees on risk management matters):-Manage the Sub Directorate: Risk Management, Maintenance of discipline. Management of performance and development. Undertake Human Resource

and other related administrative functions. Establish implement and maintain efficient and effective communication arrangements. Develop and manage the operational plan of the sub-directorate and report on progress as required. Develop implement and maintain processes to ensure proper control of work. Compile and submit all required administrative reports. Serve on transversal task teams as required. Procurement and asset management for the sub directorate. Planning and allocate work. Quality control of work delivered by employees. Functional technical advice and guidance. OR Ensure the effective, efficient and economical management of allocated resources of the Division: Manage the financial resources. Manage the human resource. Manage the allocated assets. Provide training, advice and guidance to staff Manage EPMDS. Manage potential risks and mitigation strategies: Develop policies and strategies aimed at improving service delivery: Analyse and interpret legislation and existing frameworks in respect of services delivery imperatives. Ensure the review and development of effective policies and strategies. Develop best practices in respect of policy matters. Ensure implementation of policies and strategies. Provide advice and guidance to management regarding the interpretation and implementation of policies.

**ENQUIRIES
APPLICATIONS**

: Mr KE Mtshali Tel No: 033 815 8302
 : All Applications Should Be Forwarded To: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051, Pietermaritzburg, 3200 Or Hand delivered to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower

**FOR ATTENTION
NOTE**

: Ms N Mnyandu
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 04 November 2022

POST 39/237

: **DEPUTY DIRECTOR: PLANNING MONITORING AND EVALUATION REF NO: ETH 0310/2022 (X1 POST)**
 Re-advertisement, applicants who applied previously need not to submit new application, as their applications will also be considered

**SALARY
CENTRE
REQUIREMENTS**

: R744 255 per annum, (all-inclusive package)
 : EThekwini District Office
 : Senior Certificate or equivalent qualification Plus 3 years' appropriate tertiary qualification in Management. Five years' experience in planning monitoring and evaluation of which three years of that must be at management level. Computer literary in MS Word, MS Excel and PowerPoint. Valid Drivers' license. Knowledge, Skills, Attributes and Abilities Sound knowledge of legislative frameworks related to Health Sector, ability to programme and project a wide range of diverse activities. Strong Interpersonal and communication skills, ability to find innovative solutions and to make independent decisions within the scope of delegated powers. Aptitude for resource management process. Understanding of the challenges facing the

public health sector. Ability to understand the impact of inputs received from stakeholders and to translate the inputs into strategic and service transformation objectives. Ability to prioritise issues and other work related matters and to comply with time-frames set as part of the planning and reporting agenda of the department. Understanding of data and information management process the critical need for reliable district health information. Commitment to service excellence, together with innovative and analytical thinking based on sound ethical and legal principles. Effective, planning, organizational, managerial and interpersonal skills. Computer literacy (MS Word, MS Excel, MS PowerPoint and MS Outlook) Ability to work independently and as part of a team with other role players.

DUTIES

: Oversee the coordination, integration and development of inputs into the District Health Plan to ensure that the final plan is in line with the strategic and service transformation plan of the department and other policies. Ensure development of the district Infrastructure development plan, the implementation plan and monitoring thereof as well as provisioning of technical support to the institutions within the district. Ensure timeous development of District Resource Plans such as HR Plan, Budget, and Procurement Plan etc. Facilitate the implementation, monitoring, evaluation and reporting inclusive of the Technical support to institutions regarding the application of transversal Human Resource, Supply Chain, and Financial and Risk Management systems. Provide early warnings and report on the implementation of the Annual District Service Delivery Plan, performance of the corporate and other governance systems within eThekweni district Institutions Monitor compliance with Health and Occupational Safety Regulations. Initiate corrective actions where necessary. Ensure development, implementation and maintenance of a reliable District Health Information in line with Departmental Policy and systems imperatives.

ENQUIRES APPLICATIONS

: Mrs TBT Sakyi District Director EThekweni District Office Tel No: 031 240 5309
 : All applications should be forwarded to: Posted to: The District Director EThekweni District Office, Private Bag X54318, Mayville, 4000 OR Hand delivery: The District Director EThekweni District Office; 85 King Cetshwayo Highway, Durban, 4000

FOR ATTENTION NOTE

: Mrs Mbali Mkhize
 : Applications must be submitted on the NEW prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. A detailed Curriculum Vitae only must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Letter of confirmation of relevant work experience and managerial experience will only be required from the shortlisted applicants. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification if shortlisted will be required to produce evaluation certificate from the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

CLOSING DATE

: 28 October 2022

POST 39/238 : **HEAD OF DEPARTMENT (COMMUNITY NURSING SCIENCE) REF NO: CJMNC 03/2022 (X1 POST)**

SALARY : R588 390 per annum, Plus 12% (Other Benefits Including Medical Aid (Optional) And Housing Allowance)

CENTRE : Charles Johnson Memorial Hospital
REQUIREMENTS : Senior Certificate/Grade 12 PLUS A Diploma/Degree in Nursing, Midwifery and Community and Psychiatry ,PLUS A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) PLUS Current Registration with the South African Nursing Council (SANC) 2022 PLUS A minimum of nine (9) years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC; At least four (4) years of the period referred to above must be appropriate/recognizable experience in Nursing Education after obtaining the post-basic qualification in Nursing Education. Unendorsed valid Code EB driver's license (code 08).

DUTIES : Coordinates the provision of education and training of Student Nurses. Manages clinical learning exposure to students between college and clinical areas. Coordinates and ensure clinical accompaniment of students. Coordinates teaching and learning of R171 programme as well as teaching and learning of Community Nursing component of the R425 programme. Develops and ensure implementation of quality assurance programmes. Collaborate with other internal and external stakeholders and build a sound relationship within the Department. Supervision and management of performance and development of staff under your discipline in accordance with EPMDS policy. Oversees the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participates in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participates in all governance structures of the College.

ENQUIRIES : Miss RE Khoza Tel No: 034 271 6412
APPLICATIONS : applications must be forwarded to: The Hospital CEO Charles Johnson Memorial Hospital, Private Bag X 5503, Nqutu, 3135 OR Hand Delivered to Charles Johnson Memorial Hospital HR

FOR ATTENTION : Ms: AD Nkosi: Human Resource Office
NOTE : The following documents must be submitted:-Application for Employment Form (form Z83), which is obtainable at any Government Department OR from the website- www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application, but must submit the Z83 and a detailed curriculum vitae.

CLOSING DATE : 28 October 2022

POST 39/239 : **OPERATIONAL MANAGER NURSING (PHC) REF NO: SAP 07/2022**

SALARY : R571 242 - R642 933 per annum. Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Housing allowance (employee must meet prescribed requirements)

CENTRE : Riverside Clinic
REQUIREMENTS : Senior certificate/Grade 12 or equivalent Qualification Degree / Diploma in General Nursing and Midwifery PLUS Current registration with SANC as a Professional Nurse PLUS Post Basic qualification with duration of at least 1 year in curative skills in Primary Health Care accredited with SANC PLUS A minimum of nine (9) years appropriate recognizable nursing experience after registration as professional with the SANC in General Nursing. At least five (5) years of the period referred to above must be appropriate experience/recognizable nursing experience after obtaining the one year post basic qualification in Primary Health Care and Valid driver's licence. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only shortlisted candidates before or on the day of the interview. Recommendations: Valid driver's license. Skills: Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues including more complex reports when required. Work as part of the multi-disciplinary at unit level to ensure good nursing care by the nursing team. Work effectively, co-operatively amicably at a supervisory level with persons of diverse intellectual, cultural, racial or

religious differences. Display a concern for patience promoting, advocating and facilitating proper treatment and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate basic computer literacy as a support tool to enhance service delivery.

DUTIES

: Demonstrate an in depth understanding legislations and related legal and ethical nursing practices and how this impacts on service delivery's-ordinate and monitor the implementation of nursing care plan and evaluate thereof. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Provision of administration services. Maintain a constructive working relationship with nursing and other stakeholders. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Utilize human, material and physical resources efficiently and effectively. Demonstrate a basic understanding of HR and financial policies and practices. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care.

ENQUIRIES

: should be directed to Mrs N Chiya Tel No: 0398339001-8

APPLICATIONS

: Direct your application quoting the relevant reference number to: The Assistant Director, St. Apollinaris Hospital, thulani.dlamini@kznhealth.gov.za, Or to be Hand delivered to Human Resource Section (St Apollinaris Hospital) Creighton on or before the closing date before 16:00.

**FOR ATTENTION
NOTE**

: Human Resources Section

: Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) only. The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application only when a candidate is shortlisted. Failure to comply will result in the application not being considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims. 28 October 2022

CLOSING DATE

: 28 October 2022

POST 39/240

: **OPERATIONAL MANAGER NURSING: (SPECIALTY NURSING STREAM)
PN-B3 THEATRE REF NO: OPMAN (SPEC NURS) THEATRE/2/2022**

SALARY

: R571 242 per annum, plus 13th cheque, Housing Allowance: Employee must meet prescribed requirements. Medical Aid: optional.

**CENTRE
REQUIREMENTS**

: IALCH

Degree/Diploma in General Nursing plus 1 year post basic qualification (DOTT/ Operating Theatre Nursing). Current registration with SANC as General Nurse and in required field as indicated above. A minimum of 9 years appropriate recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing is required. At least 5 years of this period must be appropriate/recognisable experience in the Theatre Speciality after obtaining the required 1-year post- basic qualification. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Knowledge of IHRM (Ideal Health Realization maintenance) guidelines.

- Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs and expectations (Batho Pele and Patients' Rights charter). Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.
- DUTIES** : Work as part of a multi-disciplinary team to ensure quality health outcomes. Ensures cost-effective, equitable and efficient utilization of human and material resources. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by Office of Health Standards Compliance and IALCH. Achieve hospital performance indicators for theatres at IALCH. Ensure compliance to professional and ethical practice. Work effectively and amicably at supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Ensure and facilitate implementation of healthcare standards as guided by the National Core Standard. Participates and facilitates implementation of priority programs of health department. Facilitates and supports continuous professional development and research within the unit. Manage data and information systems within area of work. Perform duties as allocated by the Assistant Manager-Nursing Speciality. Rotation within theatre complex will be implemented.
- ENQUIRIES** : Miss NO Mkhize Tel No: (031) 240 1063
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Inkosi Albert Luthuli Central Hospital, Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae only. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.
- CLOSING DATE** : 28 October 2022
- POST 39/241** : **ASSISTANT DIRECTOR: RADIOGRAPHER IMAGING: REF NO: AD: RAD IMAGING/ 1/2022 (X2 POSTS)**
- SALARY** : R525 087 per annum, plus 13th Cheque, Medical Aid – Optional. Plus Housing Allowance – employee must meet prescribed requirements.
- CENTRE** : IALCH
- REQUIREMENTS** : An appropriate three year National Diploma/Degree in Diagnostic Radiography. Current registration with the Health Professions Council of South Africa as a Diagnostic Radiographer. (Independent practice). A minimum of 3 years' experience in Diagnostic Radiography of which 2 years must be at a supervisory level within the Radiology Department after registration with HPCSA as a Diagnostic Radiographer. Original signed letter from your current

employer, confirming current and appropriate supervisory experience related to the requirements (only when shortlisted) and recommendations of the advert. Knowledge, Skills Training and Competencies Required: Working knowledge and experience of radiography principles, systems and procedures performed within the radiology department. Working knowledge and experience of radiography safety management. Sound knowledge of radiation safety regulations. Sound knowledge of diagnostic radiography equipment and protocols. Computer literacy. Knowledge of relevant public service policies, acts and regulations. Comprehensive knowledge of OHS Act and other relevant Health Acts. Knowledge of HR related policies and procedures. Working knowledge and experience of EPMDS. Knowledge of quality assurance policies Knowledge of basic supply chain processes. Human resource management skills. Sound interpersonal and problem solving skills. Good verbal and written communication skills.

DUTIES

: Supervise and participate in the provision of clinical radiographic services by implementation of departmental policies & procedures, performance of imaging examinations whilst adhering to radiography protocols, practices, and techniques. Participate in the radiation protection program in a completely digital radiology department and ensure that radiation safety protocols in compliance with the Department of Health Radiation Control Directorate are adhered to. Participate in the training & development program for radiographers, by the implementation of appropriate training and development programs for radiography and assume specific trainer roles when delegated to oversee specific imaging areas within radiology. Participate and coordinate the training of radiography students while liaising with the training institution. Ensure an efficient and effective control and usage of surgical sundries, pharmaceuticals, equipment, and miscellaneous stores items in the radiology facility. Ensure procurement of consumables by leading, controlling and monitoring the replenishment of stock levels for the radiology department with the guidance of the manager. Ensure that all administrative functions required in the component and subcomponents are performed to the required standard, including employee performance, management and development systems. Ensure IPC compliance/training in the department by leading controlling and monitoring the implementation of IPC protocols and policies.

ENQUIRIES

: Ms BV Mfeka Tel No: 031 2401950

APPLICATIONS

: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Inkosi Albert Luthuli Central Hospital, Private Bag X03, Mayville, 4058.

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae only. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert to be submitted only when shortlisted. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA). Failure to comply will result in the application not being considered. The selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

CLOSING DATE

: 28 October 2022

<u>POST 39/242</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) GRADE 1 OR 2 REF NO: SAP 05/2022 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R388 974 - R450 939 per annum Grade 2: R478 404 - R588 390 per annum Other Benefits: Rural Allowance, 13th Cheque, medical Aid, must meet prescribed requirements
<u>CENTRE REQUIREMENTS</u>	:	St Apollinaris Hospital (Paediatric Ward) Senior certificate/Grade 12 or equivalent Qualification PLUS; Basic R425 qualification (ie. Degree / Diploma in Nursing or equivalent qualification that allows registration with SANC as Profession Nurse and Midwifery PLUS a Post Basic Nursing qualification in Child Nursing Science with duration of at least 1 year, accredited with the SANC. Proof of Current registration with SANC as a General Nurse (only when shortlisted), Midwifery and Child Nursing Science (2022). Proof of current and previous experience endorsed by Human Resource Department (only when shortlisted). Experience: Grade 1 : A minimum of 4 years appropriate /or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nurse with 1 year Post basic qualification in Child Nursing Science. Grade 2: A minimum of fourteen (14) years appropriate recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing of which at least 10 years of the period referred to above must be appropriate or recognizable experience in Paediatric Ward after obtaining the 1 year post basic qualification in Child Nursing Science. Skills: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences .Able to plan and organize own work and that of support personnel to ensure proper nursing care. A sound knowledge of the Provincial Health Act of 2000, Nursing Act, Occupational Health and Safety Act of 1995.
<u>DUTIES</u>	:	Provide of holistic, specialized nursing care with set standard and within legal framework Implement standard, practices, criteria and indicators for quality nursing (quality of practices).Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain in a constructive working relationship with nursing and other stake holder .Utilize human, material and physical resources efficiency and effectively. Delegate duties and support staff in executing of patient care delivery. To do re-adjustment as required on shift to provide adequate nursing coverage. Assist in orientation and mentoring of all nursing staff and orientation of other staff .To assist in the planning and co-ordinating of training and promote leaning opportunity for all nursing categories. To maintain code of conduct for the public services and the professional body. To complete patient related data and partake in research. To do re-adjustment as required on shift to provide adequate nursing certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. Assess suitability of equipment and consumable for specialized areas. Assist in relief duties of the supervisor. Act as junior shift leader on both day and night shift.
<u>ENQUIRIES APPLICATIONS</u>	:	should be directed to Ms NG Myeza Tel No: 039 833 9001 Direct your application quoting the relevant reference number to: The Assistant Director, St. Apollinaris Hospital, thulani.dlamini@kznhealth.gov.za
<u>FOR ATTENTION</u>	:	Human Resources Section, or to be Hand delivered to Human Resource Section (St Apollinaris Hospital) Creighton on or before the closing date before 16:00.
<u>NOTE</u>	:	Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) only. The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on

application only when a candidate is shortlisted. Failure to comply will result in the application not being considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims 28 October 2022

CLOSING DATE

:

POST 39/243

:

PROFESSIONAL NURSE (SPECIALTY) GRADE 1 OR 2 REF NO: SAP 10/2022 (X1 POST)

SALARY

:

Grade 1: R388 974 - R450 939 per annum
Grade 2: R478 404 - R588 390 per annum
Other Benefits: Rural Allowance, 13th Cheque, medical Aid, must meet prescribed requirements

CENTRE

:

St Apollinaris Hospital (Maternity Ward)

REQUIREMENTS

:

Senior certificate/Grade 12 or equivalent Qualification PLUS; Basic R425 qualification (ie. Degree / Diploma in Nursing or equivalent qualification that allows registration with SANC as Profession Nurse and Midwifery PLUS a Post Basic Nursing qualification in Advanced Midwifery with duration of at least 1 year, accredited with the SANC. Proof of Current registration with SANC as a General Nurse, Midwifery and Advanced midwifery (2022) (only when shortlisted). Proof of current and previous experience endorsed by Human Resource Department (only when shortlisted). Experience **Grade 1:** A minimum of 4 years appropriate /or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nurse with 1 year Post basic qualification in Advanced Midwifery. **Grade 2:** A minimum of fourteen (14) years appropriate recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing of which at least 10 years of the period referred to above must be appropriate or recognizable experience in Maternity Ward after obtaining the 1 year post basic qualification in Advanced Midwifery. Skills: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences .Able to plan and organize own work and that of support personnel to ensure proper nursing care. A sound knowledge of the Provincial Health Act of 2000, Nursing Act, Occupational Health and Safety Act of 1995.

DUTIES

:

Delegate duties and support staff in executing of patient care delivery. To do re-adjustment as required on shift to provide adequate nursing coverage .Assist in orientation and mentoring of all nursing staff and orientation of other staff. To assist in the planning and co-ordinating of training and promote leaning opportunity for all nursing categories. To maintain code of conduct for the public services and the professional body to complete patient related data and partake in research. To do re-adjustment as required on shift to provide adequate nursing coverage. Assess suitability of equipment and consumable for specialized areas. Assist in relief duties of the supervisor. Act as junior shift leader on both day and night shift Provision of optional, holistic specialized nursing care in obstetric with set standards and within a professional/ legal framework .Implement standard, practices, criteria and indicators for quality nursing (quality of practice)Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain in a constructive working relationship with nursing and other stake holders. Utilize human, material and physical resources efficiently and effectively.

ENQUIRIES

:

should be directed to Ms NG Myeza Tel No: 039 833 9001

APPLICATIONS

:

Direct your application quoting the relevant reference number to: The Assistant Director, St. Apollinaris Hospital, thulani.dlamini@kznhealth .gov.za

- FOR ATTENTION** : Human Resources Section, or to be Hand delivered to Human Resource Section (St Apollinaris Hospital) Creighton on or before the closing date before 16:00.
- NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) only. The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualifications and other relevant documents on application, certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. It is the applicant's responsibility to have a foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application only when a candidate is shortlisted. Failure to comply will result in the application not being considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims
- CLOSING DATE** : 28 October 2022
- POST 39/244** : **CLINICAL NURSE PRACTITIONER REF NO: MOS/CNP-KWAM/02/2022 (X1 POST)**
- SALARY** : Grade 1: R388 974 - R450 939 per annum
Grade 2: R478 404 - R588 390 per annum
Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 12%
- CENTRE REQUIREMENTS** : Kwambuzi Clinic
Grade 1: Senior Certificate (Grade 12). Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a "Professional Nurse". A post basic nursing qualification with duration of at least 1year in 'Curative Skills in Primary Health Care' accredited with SANC. Registrations with SANC as Professional Nurse/ General Nurse. A minimum 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing (only when shortlisted). **Grade 2:** Senior certificate {Grade 12}. Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a "Professional Nurse". A post basic nursing qualification with duration of at least 1year in 'Curative Skills in Primary Health Care' accredited with SANC. A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Proof of current registration with SANC (2022 APC receipt)/license to practice (only when shortlisted). Proof of previous current experience endorsed and stamped by Human Resource Department (Certificate of Service) (only when shortlisted).
- DUTIES** : Provision of an Intergrated quality and comprehensive Primary health care services by health promotion, diseases prevention, curative and rehabilitative services to Individuals, families a d community. Provide PICT and adherence counseling to all clients. Promote advocacy, disclosure and adherence to treatment and care, thus, ensuring that facilities comply with Batho Pele principles. Provide primary prevention strategies and management of Covid-19, TB/HIV/AIDS and other communicable and non-communicable diseases. Provide strategies for improving maternal health and baby well-being. Maintain inter-sectoral collaboration with other government structures. Support

ENQUIRIES
APPLICATIONS

Operation Sukuma Sakhe Activities. Ensure the availability of medication, essential equipment and supplies and proper utilization thereof. Ensure data management is implemented and monitored. Data management
: Mrs. T.J. Dlamini Deputy Nursing Manager Tel No: (035 591 0122 EXT 101)
: Should be forwarded to: The Assistant Director: HRM, Mosvold Hospital
Private Bag X2211, Ingwavuma, 3968

FOR ATTENTION
NOTE

: Mr. SS. Langa
: Applications must be submitted on the new prescribed application for
employment form (Z83) which must be originally signed and dated.
Applications received on the incorrect Z83 will not be considered. All required
information on the Z83 must be provided. A detailed Curriculum Vitae only
must accompany the application form (Z83). Copies of certified qualifications
and other relevant documents will be requested for submission from shortlisted
candidates. The reference Number must be indicated in column (Part A)
provided on the Z83 form. NB: failure to comply with the above instructions will
disqualify applications. Faxed and e-mailed applications will not be accepted.
Appointments are subject to positive outcomes obtained from the State
Security Agency (SSA) to the following checks (Security clearance (vetting),
criminal clearance, credit records, citizenship), verification of Educational
Qualifications by SAQA, verification of previous experience from Employers
and Verification from the Company Intellectual Property Commission (CIPC).
Applicants are respectfully informed that, if no notification of appointment is
received within 3 months after closing date, they must accept that their
applications were unsuccessful. Applicants in possession of foreign
qualification if shortlisted will required to produce evaluation certificate from the
South African Qualifications Authority (SAQA). All employees in the Public
Service that are presently on the same salary level but on a notch/ package
above of the advertised post are free to apply. Due to financial constraints S&T
Claims will not be considered.

CLOSING DATE

: 28 October 2022

POST 39/245

: **CLINICAL NURSE PRACTITIONER REF NO: MOS/CNP-EMAN/02/2022 (X1 POST)**

SALARY

: Grade 1: R388 974 - R450 939 per annum
Grade 2: R478 404 - R588 390 per annum
Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance
(Employee must meet the prescribed requirements). Rural allowance 12%

CENTRE
REQUIREMENTS

: Manyiseni Clinic
: **Grade 1:** Senior Certificate {Grade 12}. Degree/Diploma in nursing or
equivalent qualification that allows registration with the South African Nursing
Council (SANC) as a "Professional Nurse". A post basic nursing qualification
with duration of at least 1year in 'Curative Skills in Primary Health Care'
accredited with SANC. Registrations with SANC as Professional Nurse/
General Nurse. A minimum 4 years appropriate/recognizable nursing
experience after registration as Professional Nurse with the SANC in General
Nursing. **Grade 2:** Senior certificate {Grade 12}. Degree/Diploma in nursing or
equivalent qualification that allows registration with the South African Nursing
Council (SANC) as a "Professional Nurse". A post basic nursing qualification
with duration of at least 1year in 'Curative Skills in Primary Health Care'
accredited with SANC. A minimum of 14 years appropriate/recognizable
experience in nursing after registration as Professional with SANC in General
Nursing. At least 10 years of the period referred to above must be
appropriate/recognizable experience after obtaining the 1 year post-basic
qualification in the relevant specialty. Proof of current registration with SANC
(2022 APC receipt)/license to practice (only when shortlisted). Proof of
previous current experience endorsed and stamped by Human Resource
Department (Certificate of Service) (only when shortlisted).

DUTIES

: Provision of an Intergrated quality and comprehensive Primary health care
services by health promotion, diseases prevention, curative and rehabilitative
services to Individuals, families a d community. Provide PICT and adherence
counselling to all clients. Promote advocacy, disclosure and adherence to
treatment and care, thus, ensuring that facilities comply with Batho Pele
principles. Provide primary prevention strategies and management of Covid-
19, TB/HIV/AIDS and other communicable and non-communicable diseases.
Provide strategies for improving maternal health and baby well-being. Maintain

inter-sectoral collaboration with other government structures. Support Operation Sukuma Sakhe Activities. Ensure the availability of medication, essential equipment and supplies and proper utilization thereof. Ensure data management is implemented and monitored. Data management.

**ENQUIRIES
APPLICATIONS**

: Mrs. T.J. Dlamini Deputy Nursing Manager Tel No: 035 591 0122 EXT 101
: Should be forwarded to: The Assistant Director: HRM, Mosvold Hospital, Private Bag X2211, Ingwavuma, 3968

**FOR ATTENTION
NOTE**

: Mr. Ss. Langa
: Applications must be submitted on the new prescribed application for employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. A detailed Curriculum Vitae only must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. The reference Number must be indicated in column (Part A) provided on the Z83 form. NB: failure to comply with the above instructions will disqualify applications. Faxed and e-mailed applications will not be accepted. Appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (Security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and Verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification if shortlisted will required to produce evaluation certificate from the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/ package above of the advertised post are free to apply. Due to financial constraints S&T Claims will not be considered.

CLOSING DATE

: 28 October 2022

POST 39/246

: **PROFESSIONAL NURSE (SPECIALTY) THEATRE REF NO:
MOS/PN/02/2022 (X1 POST)**

SALARY

: Grade 1: R388 974 - R450 939 per annum
Grade 2: R478 404 - R588 390 per annum
Other Benefits: 13th Cheque, Medical Aid (Optional) and Housing Allowance (Employee must meet the prescribed requirements). Rural allowance 12%

**CENTER
REQUIREMENTS**

: Mosvold District Hospital
: **Grade 1:** Senior Certificate {Grade 12}. Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a "Professional Nurse". A post basic nursing qualification with duration of at least 1year in 'Curative Skills in Theatre' accredited with SANC. Registrations with SANC as Professional Nurse/ General Nurse. A minimum 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** Senior certificate {Grade 12}. Degree/Diploma in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a "Professional Nurse". A post basic nursing qualification with duration of at least 1year in 'Curative Skills in Theatre' accredited with SANC. A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post-basic qualification in the relevant specialty. Proof of current registration with SANC (2022 APC receipt)/license to practice (only when shortlisted). Proof of previous current experience endorsed and stamped by Human Resource Department (Certificate of Service) (only when shortlisted).

DUTIES

: Provision of optimal, holistic specialized nursing care provided within the set standard. i.e professional/ obligation. Apply nursing process to the patient care in operating room. Maintain accurate and complete patient's records according to legal requirements. Compilation and analysis of statistics participate in auditing of clinical charts and develop QIPS. Participate in the implementation of national norms and standards, guidelines, protocols. Manage resources effective, efficient and economical use of allocated resources. Provision of

effective support to nursing services. Assist in supervision and development to staff. Participate in training, research and programmes e.g. IPC, Quality Assurance. Scrubbing for minor and major operations. Provide safe, therapeutic and hygienic environment for patients, visitors and staff. To participate in the care of swab and instruments in theatre. To provide immediate care to all patients who have been operated. To preper for the operations and ensure smooth running of the theatre. Maintain professional growth/ ethical standards and self- development. Promote good working relationships with multidisciplinary team. Maintain sterile environment and ensure availability/ functionality of surgical equipment.

ENQUIRIES : Mrs. T.J. Dlamini {Deputy Nursing Manager} Tel No: {035 591 0122 EXT 101}
APPLICATIONS : Should be forwarded to: The Assistant Director: HRM, Mosvold Hospital Private Bag X2211, Ingwavuma, 3968

FOR ATTENTION : Mr. Ss. Langa
NOTE : Applications must be submitted on the new prescribed application for employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. A detailed Curriculum Vitae only must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. The reference Number must be indicated in column (Part A) provided on the Z83 form. NB: failure to comply with the above instructions will disqualify applications. Faxed and e-mailed applications will not be accepted. Appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (Security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and Verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification if shortlisted will required to produce evaluation certificate from the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/ package above of the advertised post are free to apply. Due to financial constraints S&T Claims will not be considered.

CLOSING DATE : 28 October 2022

POST 39/247 : **LECTURER NURSING PND1/PND2 (CLINICAL FACILITATOR) REF NO: GS 63/22 (X1 POST)**
 Component: KwaZulu-Natal College of Nursing: Greys Campus
 Re-Advertisement (those applicants who have just applied for this post are encouraged to re-apply)

SALARY : Grade 1: R388 974 per annum, plus 13th cheque, medical aid (optional) homeowners allowance (employee must meet prescribed requirement)
 Grade 2: R478 404 per annum, plus 13th cheque, medical aid optional), homeowners allowance (employee must meet prescribed requirement)

CENTRE : Greys Hospital, Pietermaritzburg
REQUIREMENTS : Senior Certificate/Grade 12 plus A Diploma/Degree in Nursing and Midwifery plus A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC) plus Proof of Current Registration with the South African Nursing Council (SANC) 2022 (only when shortlisted) plus A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing (in the case of grade 1 PND 1) PLUS Unendorsed valid Code EB driver's license (code 08) Or A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (in the case of grade 2 PND 2) plus Unendorsed valid Code EB driver's license (code 08). Shortlisted Candidates will be required to submit Proof of work experience endorsed by Human Resource Component/Department. Recommendations Master's Degree in Nursing Computer Literate Certificate in Clinical Instruction and Facilitation Knowledge, Skills and Experience Possess knowledge of relevant Legislation,

Acts, Prescripts and Policy frameworks informing the area of operation. Have in-depth knowledge of procedures and process related to nursing and nursing education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Possess in depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Competence in conflict management. Possess good communication and interpersonal skills. Willingness to travel. Computer Literacy.

DUTIES : Provide an effective and efficient clinical training of student nurses in the R171 and Post Basic Nursing Programmes Develop/design, review and evaluate clinical evaluation tools. Co-ordinate clinical learning exposure of student nurses between the Campus and Clinical areas. Implement assessment strategies to determine student nurses' competencies. Exercise control over student nurses Implement the quality management system for Nursing Education Institution. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participate in all governance structures of the College. Support the mission and promote the image of the college.

ENQUIRIES : Mrs. B.E Shezi- Grey's Campus Principal Tel No: 033- 8973508
APPLICATIONS : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION : Mrs M Chandulal
NOTE :

Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae only. The Employment Equity Target for this post is: African Male, African Female and Coloured Male

CLOSING DATE : 28 October 2022

POST 39/248 : **CLINICAL NURSE PRACTITIONER-(GRADE 1&2) – (MOPD ACUTE DISEASE AND OPHTHALMIC DEPARTMENT) REF NO: PCHC 01/2022 (X2 POSTS)**

SALARY : R388 974 per annum. Benefits: 13th Cheque, home owner allowance, and Medical aid optional (Employee must meet prescribed policy requirements)

CENTRE : KZN Health -Phoenix Community Health Centre
REQUIREMENTS : Senior certificate (Grade 12)/Matric or equivalent plus Basic R425 qualification Degree/ Diploma in General Nursing that allows registration with the SANC as Professional Nurse, plus 1 Year post basic qualification in Clinical Nursing Science, Health assessment, Treatment and Care accredited by SANC, Proof of current registration with SANC (2022 receipt) (only when shortlisted). Experience: **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing of which 10 years must be experience after obtaining the 1 year post qualification in Clinical Nursing Science, Health assessment, Treatment and Care NB: Candidate will be subjected to be rotated in all departments and be allocated on day/night duty. Knowledge, Skills, Attributes and Abilities required: Knowledge of all applicable legislation such as Nursing Acts, Mental Act, OH&S Act, Knowledge of nursing care processes and procedure, Batho Pele Principles and Patients Right Charter, Labour Relations Act, Grievance Procedure etc, Display a concern for patient, promoting and advocating proper treatment, Sound understanding of legislation and related ethical nursing practices within a primary health care environment, Report witting skills, Time management skills, Good listening and, communication skills, Co- ordination and planning skills, Team building and supervisory skills, Good interpersonal skills. Good sight of procedures and policies pertaining to nursing care, Ability to assist in formulation of patient care related polies.

DUTIES : Perform a clinical nursing science in accordance with the scope of practice and nursing standards as determined from a primary health care facility. Promote quality of Nursing care as directed by the professional scope of practice and standards as determined for a primary health care facility. Demonstrate a basic understanding of nursing legislation and related legal and ethical nursing practices within a primary health care environment. Work effectively and amicably at a supervisory level, with person of divert intellectual, culture race or religious differences. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in a unit, Develop contacts ,build

and maintain a network of professional relations in order to enhance service delivery. Supervision of patients and provision of basic patients needs eg. Oxygen, nutrition, elimination, fluids and electrolyte balance, safe and therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administrating of prescribed medication and ongoing observation of patients in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of self care. Ensure proper utilization and safe keeping of basic medical, surgical, pharmaceutical and stock.

- ENQUIRIES** : Mrs B.PKhanyile (Deputy Manager Nursing) Tel No: 031-538 0808
- APPLICATIONS** : Application to be forwarded to: The Human Resource Manager, Phoenix Community Health Centre, Private Bag x007, Mt Edgecombe, 4300
- FOR ATTENTION** : Mrs B.PKhanyile
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The reference number must be indicated in the column provided on the form Z83 e.g. PCHC 01/2022. Failure to comply with the above instruction will disqualify applications. Please note that due to the number anticipated, applications will not acknowledge. Correspondence will be limited to short listed candidate only. NB: African Male are encouraged to apply.
- CLOSING DATE** : 28 October 2022
- POST 39/249** : **ASSISTANT DIRECTOR: SCM COMPLIANCE AND SUPPORT MANAGEMENT SERVICES REF NO: G115/2022**
Cluster: Finance: Supply Chain Management
- SALARY** : R382 245 per annum. Other Benefits: 13th cheque; Medical Aid (Optional); Housing Allowance: Employee must meet prescribed requirements.
- CENTRE** : Head Office: Pietermaritzburg
- REQUIREMENTS** : Matric Certificate, An appropriate Bachelor's Degree/ National Diploma in Business Administration/Commerce; PLUS, A minimum of three (3) years' supervisory experience in Supply Chain Management environment, Unendorsed valid Code B driver's license (Code 08). All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training and Competencies Required: The incumbents of this post will report to the Deputy Director: Compliance & Support Management Services Supply Chain Management and will be responsible to supervise, undertake and render a risk and performance management service with regard to supply chain internally and externally. The ideal candidate must possess knowledge of the legislative and policy framework informing the area of operation and be able to provide inputs in terms of policy analysis and system development. Possess high levels of integrity and professionalism. Be computer literate with a proficiency in MS Office Software Application. Possess good conflict resolution skills.
- DUTIES** : Supervise, undertake risk management assessments. Execute risk assessments in accordance with the SCM risk plan /strategy. Apply the determined risk assessments tools. Obtain and process risk and performance management information. Preliminary determination and categorization of the risks. Supervise and implement fraud and abuse prevention strategy for SCM. Utilise fraud/ abuse mechanisms to identify fraud/abuse. Process and analyse risk management information. Report fraud. In the case of abuse report thereon and develop proposals for corrective measures. Supervise and undertake performance assessment of the value chain of the SCM function. Collecting and processing of information. Assess and analyse performance management information. Promote optimum utilization of the relevant systems. Supervise and undertake supplier performance assessment. Monitor the performance of suppliers. Liaise and engage suppliers on requirements with regard to goods service delivery maintain a database on the performance of suppliers. Supervise the reporting and Safeguarding of SCM information. Collecting and processing information. Compile and submit reports in the prescribed formats. Safeguarding of Supply Chain Management information. Participate in the development of Risk and Performance Management Policies, Processes and Procedures. Supervise employees to ensure an effective demand

management services and undertake all administrative functions required with regard to Financial and HR administration. This would inter alia entail the following: General Supervision of employees. Allocate duties and perform quality control on the work delivered by supervisees. Advice and lead supervisors with regard to all aspects of the work. Manage performance, conduct and discipline of supervisees. Ensure that all supervisees are trained and developed to be able to deliver work of the required standard efficiently and effectively.

**ENQUIRIES
APPLICATIONS**

: Mr KE Mtshali Tel No: 033 815 8302
 : All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051, Pietermaritzburg, 3200 OR Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower

**FOR ATTENTION
NOTE**

: Ms N Mnyandu
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 04 November 2022

POST 39/250

: **ASSISTANT MANAGER: ACQUISITION MANAGEMENT SERVICES REF NO: G116/2022**
 : Financial Management: Supply Chain Management

SALARY

: R382 245 per annum. Other Benefits:-13th Cheque; Medical Aid (Optional); Housing Allowance; Employee must meet prescribed requirements

**CENTRE
REQUIREMENTS**

: Head Office: Pietermaritzburg
 : Matric Certificate. An appropriate Bachelor's Degree/National Diploma in Commerce; PLUS A minimum of three (3) years supervisory experience in Supply Chain Management; PLUS Unendorsed valid Code B driver's licence (Code 08). Recommendations: Experience in procurement of goods/services from SCM Interim Delegation level two and above will be an added advantage. All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Deputy Manager: Supply Chain Management: Acquisition Management Services, and will be responsible to provide Acquisition Management Services for goods and services e.g. Non-Medical Acquisitions falling outside the scope of delegations of institutions. The ideal candidate must:-Possess knowledge of Supply Chain Management i.e. acquisition management. Possess Knowledge of Supply Chain Management legislative and policy framework. Possess knowledge of policy analysis and development. Possess knowledge of analysis of goods and services. Possess high levels of integrity and professionalism. Have good verbal and written communication skills. Be computer literate with proficiency in MS Office Software Application.

DUTIES : Ensure the analysis of goods and services to be procured. Manage and coordinate the provisioning of supplies regarding equipment and instrument acquisition. Administer the invitation processes to obtain responses from suppliers in accordance with the policy framework. Administer the receiving of supplier responses in accordance with the policy framework. Administer the prescribed evaluation processes. Ensuring value for money and do appropriate clearance of the preferred bidder and facilitate contractual bidding processes. Participate with the implementation of Supply Chain Management policies and systems in terms of acquisition management of goods and services falling outside the scope of delegation of Institutions. Ensure the effective and efficient supervision of staff.

ENQUIRIES APPLICATIONS : Mr KE Mtshali Tel No: 033 815 8302
: All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051, Pietermaritzburg, 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

FOR ATTENTION NOTE : Ms N Mnyandu
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE : 04 November 2022

POST 39/251 : **CLINICAL TECHNOLOGY NEUROPHYSIOLOGY REF NO: KZNCH 0210/2022 (X1 POST)**

SALARY : Grade 1: R322 746 per annum, Plus 13th cheque, Medical Aid -Optional & Housing Allowance.
Grade 2: R378 402 per annum, Plus 13th Cheque, Medical Aid optional and Housing Allowance.
Grade 3: R445 752 per annum Plus 13th Cheque, Medical Aid optional and Housing Allowance.

CENTRE REQUIREMENTS : KZN Children's Hospital
: Appropriate tertiary qualification in Clinical Technology Neurophysiology Tech or BHS Degree or Diploma in Clinical Neurophysiology. Registration with HPCSA as a Clinical Technologist in the category Neurophysiology. Current registration with the Health Professions Council of South Africa. **Grade 1** No experience after registration with the HPCSA as a Clinical Technologist Neurophysiology. **Grade 2** A minimum of Ten years relevant experience after registration with the HPCSA as a Clinical Technologist Neurophysiology. **Grade 3** A minimum of Twenty years relevant experience after registration with the HPCSA as a Clinical Technologist Neurophysiology. Recommendations: Current Independent practice or Private Practice registration with HPCSA as Candidates currently enrolled in BHS or BTech with qualification date prior to start of service may apply. Postgraduate qualification in Clinical Technology Neurophysiology will be beneficial. Experience working with digital patient record networked systems will be advantageous Knowledge; Skills And

Competencies: Competency and skills in independently performing Electroneurodiagnostic studies for paediatric and adult populations: including routine, mobile and long term EEG, transcranial Doppler ultrasound, visual-auditory- and somatosensory evoked potentials, basic and advanced nerve conduction studies and assisting physicians with EMG examinations. Technical report writing skills for previously mentioned procedures. Willingness to learn additional skills, such as autonomic testing, and basic clinical knowledge of diagnostic and therapeutic procedures are required. Additional experience in sleep and high density EEG testing will be an advantage. Good communication, organizational and interpersonal skills. Ability to work independently and in a team. Knowledge of ethical code of conduct, patient's right and Batho Pele Principles.

DUTIES : Work in an active clinical and training Neurophysiology unit. Performing of EEG's, NCS's, EP's, TCCDD's, sleep studies and long term epilepsy monitoring under the supervision of the Assistant Director. Ensure high quality and technically sound recordings of tests performed. Ensure integrity of the recording systems and stock control. Actively participate in teaching and training of students and neurology registrars in clinical neurophysiology. Promote Batho Pele principles in order to promote effective service delivery. Maintain and check equipment regularly in order to comply with safety requirements. Exercise patient care and expertise when performing procedures.

ENQUIRES APPLICATIONS : Dr Govender - Medical Specialist Tel No: 031 812 1404
: All Applications Should Be Forwarded To: Posted to: The District Director EThekwini District Office Private Bag X54318 Mayville 4000 OR Hand delivery: The District Director EThekwini District Office; 85 King Cetshwayo Highway Durban, 4000

FOR ATTENTION NOTE : Mr Msizi Sokhela)
: Applications must be submitted on the New prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. A detailed Curriculum Vitae only must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Letter of confirmation of relevant work experience and managerial experience will only be required from the shortlisted applicants. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of foreign qualification if shortlisted will be required to produce evaluation certificate from the South African Qualifications Authority (SAQA). All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply

CLOSING DATE : 04 November 2022

POST 39/252 : **LIBRARIAN REF NO: NGWE COL 04/2022**
Directorate: Campus Library

SALARY CENTRE REQUIREMENTS : R321 543 per annum
: Empangeni
: Senior Certificate/Grade 12 plus a Diploma/Degree in Library Science. At least two (2) years' experience in the relevant field.

DUTIES : To design, develop and maintain a collection of research reports, journals and other health related material and manage the accessibility thereof to users. Classify, catalogue and index new material acquired by the Library and update the information management system to reflect the new material. Administer the material on loan to and from the library to ensure that the material is current, in

good condition and is returned timeously. Perform information searches on material in the library, in other libraries and on the internet in order to meet the knowledge requirements of library users. Design and implement a health-specific library index and associated information management system to facilitate the efficient and effective storage and retrieval of health and medical research material including information contained on media such as CD's; video's and DVD's. Promote the use of the library in order to contribute to the development of a culture of continuous learning within the Department. Review library processes to enable an improved service to users. Provide orientation to new staff and students on the use of library services.

**ENQUIRIES
APPLICATIONS**

: Dr TE Matsane (Campus Principal) Tel No: 035-9017094
 : The Principal, Department of Health, Ngwelezana Campus, Private Bag x20016, Empangeni, 3880. Hand delivered application may be submitted at Ngwelezana Campus Admin Block, Thanduyise Road next to Police Station, Ngwelezana Township, Empangeni, 3880.

**FOR ATTENTION
NOTE**

: Dr TE Matsane
 : Application for employment Form (Form Z83 New Version), which is obtainable at any government Department OR from the website – www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the form Z83 and a detailed Curriculum Vitae only. Qualifying candidates will be assessed based on information provided. The reference number must be indicated in the column provided on the Z83. Persons with disability should feel free to apply for the post. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Appointments are subject to the positive outcomes to the following checks: (Security Checks, Credit records, qualifications, citizenship and previous experience verifications). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the KwaZulu-Natal College of Nursing Campuses that are presently on the same salary level but on a notch/package above the minimum of the advertised post are free to apply. Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South African Qualification Authority (SAQA). This Department is an equal opportunity, affirmative action employer, whose aim is to promote representativity in all occupational categories in the Department.

CLOSING DATE

: 28 October 2022

POST 39/253

: **ARTISAN FOREMAN GRADE A (MECHANICAL) REF NO: GS 65/22**
 Section: Maintenance Services

SALARY

: R308 826 per annum, plus 13th cheque, medical aid (optional), homeowners allowance (employee must meet prescribed requirement)

**CENTRE
REQUIREMENTS**

: Greys Hospital, Pietermaritzburg
 : Senior Certificate (Standard 10/Grade 12) or equivalent; Appropriate Trade Test Certificate in the Mechanical field; Five years post qualification experience as an Artisan; Valid driver's license. Shortlisted Candidates will be required to submit Proof of work experience endorsed by Human Resource Component/Department. Knowledge, Skills and Experience: Knowledge of standby generators Knowledge of oil fired boilers. Knowledge of kitchen and laundry equipment. Must be able to compile reports. Must be computer literate in "Word" and "Excel". Knowledge of the Occupational Health and Safety Act Knowledge of Batho Pele Principles.

DUTIES

: Be responsible for the supervision and guidance of all subordinate staff in the Mechanical maintenance division. Ensure that routine, day-to-day, maintenance is carried out on all Buildings, Plant & Machinery. Ensure that proper training is given to subordinates in carrying out these duties, under his control. Supervise and ensure that Job Cards are issued in accordance with the maintenance procedure, with special reference to, an estimated time for completion of the task and allocation of work to nominated maintenance officers. Ensure that all material used & the actual time taken is properly recorded on the reverse side of the Job card. Check that Job Card Control Registers are completed correctly, with special reference to work outstanding. Be responsible for the ordering of bulk services such as coal, fuel, oil and such

materials and shall liaise with the supplier's manager to ensure the timely ordering of materials. Assist the Chief Artisan in the preparation of briefs, schedule of work to be done, plans etc. where applicable for contractual works. Inspect and approve the completion of work performed by contractors and pass for payment. Ensure that regular inspections are undertaken on all plant under his/her supervision inclusive of Air Handling Units, Autoclaves, Beds, Bedside Lockers, Calorifiers, Conveyors, Gas Banks, Hysters, Laundry Equipment, Oxygen Pumps, Steam Boilers, Steam Heaters, Steam Lines, Trolleys, Vacuum Pumps and Workshop Machinery Applicable to the Fitting Trade. Check, assess and report on the work performance of his/her subordinates and facilitate and arrange regular meetings with his/her staff. Be responsible for the organisation and implementation of the planned work of the mechanical unit, including improvement and temporary re-allocation of duties, and training and development of staff. Ensure that Job Card Control Register in respect of repairs to equipment is maintained up to date and the respective job cards associated with the relative requisition forms are fully completed, duly signed and forwarded to the Equipment Office. Be responsible for the daily checking, examination and annotation of the attendance register. Liaise with the institutions staff such as, clinic sisters, matrons etc. and attend to all maintenance matters as requested and to ensure the smooth running of the hospital (per OHS Act). Perform standby duties and after-hours call outs, including the duties associated with other trades such as the electrician, plumber and carpenter.

- ENQUIRIES** : Mr SR Muthwa Tel No: 033 897 3332
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
- FOR ATTENTION** : Mrs M Chandulal
- NOTE** : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae only. The Employment Equity Target For This Post Is: African Male; Indian Male, White Male and Coloured Male
- CLOSING DATE** : 28 October 2022
- POST 39/254** : **SUPPLY CHAIN MANAGEMENT PRACTITIONERS (ACQUISITION)**
SERVICES REF NO: G117/2022 (X5 POSTS)
Cluster: Finance: Central Supply Chain Management
- SALARY** : R261 372 per annum (Level 07). Other Benefits: 13th cheque; Medical Aid (Optional); Housing Allowance: Employee must meet prescribed requirements
- CENTRE** : Head Office: Pietermaritzburg
- REQUIREMENTS** : Matric Certificate, An appropriate Bachelor's Degree/National Diploma in Business Administration/Commerce; Plus. A minimum of three (3) years' experience in Supply Chain Management environment. Recommendations: Training programmes and/ or experience in Business Processes Development, System Development Public Administration and Public Service SCM Systems will serve as a recommendation. Unendorsed valid Code EB driver's licence (Code 08). All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. knowledge, skills, training and competence required: The incumbent of this post will report to the Assistant Manager: Supply Chain: Acquisition Management Services, and will be responsible to provide acquisition management services for equipment and instrument acquisition services falling outside the scope delegation of institutions, and as such the ideal candidate must:- Possess technical knowledge of SCM practices. Possess knowledge of the legislative and policy frameworks informing the area of operation. Possess policy analysis skills. Possess high levels of integrity and professionalism. Possess sound conflict and resolution skills. Ensure and enable effective communication between the Department and all stakeholders in Health. Be computer literate with a proficiency in MS Office Software Applications.
- DUTIES** : Analyse the nature of the goods and services that must be procured, and identify within the policy framework the optimal acquisition process to be followed based on the results of a supplier analysis with due consideration to the preferential procurement policy imperatives of the department. Determine the value of goods and services to be procured with a view to initiate a response by suppliers registered on the provincial database or to activate a bidding response from other suppliers. Manage and administer the

development of bidding documents in accordance with the departmental, provincial and national policy imperatives, inclusive of ensuring that bidding requirements are clearly specified to facilitate value for money decision making processes. Manage and administer invitation processes to obtain responses from suppliers in accordance with the policy framework. Manage and administer the receiving of supplier responses in accordance with the policy framework. Manage and administer the prescribed evaluation processes ensuring value for money and conduct appropriate clearance of the preferred bidder and facilitate contractual bidding processes. Ensure the effective and efficient utilisation of resources allocated to the Sub-Component.

**ENQUIRIES
APPLICATIONS**

: Mr KE Mtshali Tel No: 033 815 8302
 : All Applications Should Be Forwarded To: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION
NOTE**

: Ms N Mnyandu
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (only when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

CLOSING DATE

: 04 November 2022

POST 39/255

: **FACILITY INFORMATION OFFICER REF NO: UGU 03/2022**

SALARY

: R261 372 per annum, plus 13th cheque, Medical Aid (Optional), Home owner's allowance (employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: Ugu Health District Office
 : Senior Certificate (Grade 12). National Diploma/Degree in information Technology / Management Information Systems Statistics /Computer Science. Valid driver's license. Recommendations: A minimum of 1 year experience in Routine Health Information System (Anti-Retroviral Therapy – (ART) TIER.NET/ District Health Information System (DHIS)/ Electronic TB Register (ETR.net) would be an added advantage knowledge: Strong communication skills. In-depth knowledge and skill in Information Health System and data management. The ability to compile meaningful presentation and/ or graphic presentation of statistics and to compare strategic objectives with reported results. High level of accuracy. Technical knowledge in the information Technology Environment. Ability to work under pressure and to meet tight deadlines.

DUTIES

: Roll out (install) TB/HIV Information System (ART TIER.NET) in health facilities within the district. Conduct Training on routine Health Information System (ART TIER.NET/ETR.net/EDRWeb/DHIS)/HPRS. Maintain and provide d technical support to all routine Health Information System (ART TIER.NET/ETR.net/ District Health Information System (DHIS)/ Electronic Drug Resistant (EDR Web). Ensure accurate, consistent and timeous reporting of Health programmes data from all facilitieswithin the district. Co-ordinate the collection of routine and non-routine data inclusive of survey. Maintain, manipulate and

ensure security of the district health and management Information Databases. Ensure data and information integrity to accurately represent the state of service delivery in the district. Compile summary and comprehensive information feedback reports (routine and non-routine). Provide support for routine health information systems. Maintain asset register for computer and IT related equipment to ensure safety thereof in accordance with police specifications. Support facilities and institutions in terms of Data Management. Render administrative support to the District Information Office. Manage the utilization of resources allocation to the unit. Actively participate in the district performed renewal activities. Actively participate in the district monthly and quarterly report compilation processes. Continuously verify and validate data to ensure quality and decision making. Conduct audits at PHC and Hospital level

**ENQUIRIES
APPLICATIONS**

: Ms. H Shezi Tel No: 039 – 688 3000
: Application to be forward to: The Human Resource Manager, Ugu Health District Office, Private Bag X735, Port Shepstone, 4240

**FOR ATTENTION
NOTE**

: Mr. J.L. Majola
: Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof (only when shortlisted).

CLOSING DATE

: 28 October 2022