

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

- APPLICATIONS** : To apply for the above position, please apply online at <http://professionaljobcentre.gpg.gov.za/> or Hand Deliver: Ground floor 56 Eloff Street, Umnotho House
- FOR ATTENTION** : Ms Thilivhali Mashau Tel No: (011) 240 3096 – Recruitment
- CLOSING DATE** : 21 October 2022, 16h00. No late applications will be considered.
- NOTE** : Applications quoting the relevant reference number must be submitted on the NEW Z.83 form obtainable from any Public Service Department or on the internet at [www.gov.za/documents](http://www.gov.za/documents). Applications with the OLD Z.83 form will not be considered. A NEW Z.83 form must be fully completed, duly signed and initialled by the applicant. A recent, comprehensive CV, specifying all qualifications and experience, with respective dates must accompany the application form. Applications are not required to submit copies of qualifications and other relevant documents on application. Communication regarding certified documents will be limited only to the shortlisted candidates. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). General information: Short-listed candidates must be available for interviews at a date and time determine by the Gauteng Department of Agriculture and Rural Development. Successful candidates maybe be subjected to competency assessment and must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful. The Gauteng Department of Agriculture and Rural Development reserves the right to fill or not fill the above-mentioned posts. NB: For assistance with online applications, visit the following centres: 78 Fox Street, Marshalltown or Maponya Mall at Thuso House next to Home Affairs. It is the Department intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan (Coloreds, Indians and people living with disabilities bare encouraged apply). To facilitate this process successfully, an indication of race, gender and disability status is required.

**OTHER POSTS**

- POST 38/122** : **SPECIALIST AGRICULTURAL ADVISOR (GRAINS) REF NO: REFS/015159 (X3 POSTS)**  
(Three Year Contract)
- SALARY CENTRE** : R477 090 per annum, (plus benefits)  
: Tshwane (X1 Post)  
: Germiston (X1 Post)  
: Randfontein (X1 Post)
- REQUIREMENTS** : Grade 12 plus Master's degree (NQF Level 9) in Grains (Maize/Soyabeans/Sunflower). Minimum of 6 years relevant experience within experience in agricultural extension and research. Registration with SACNASP supported by valid certificate. Valid drivers' licence. Competencies: Advanced Computer Skills. Knowledge of Extension Methodology. Knowledge of grain production. Knowledge of relevant National Acts and Guidelines. Training and Facilitation. Must be in possession of a valid drivers' licence. Good report writing skills. Good verbal and written communication skills. Good research skills. Good interpersonal skills. Planning Skills and Facilitation Skills.
- DUTIES** : Develop and promote practical farming / production methods. Provide solutions to identified agricultural production constraints by disseminating information / knowledge through various means including trials and demonstrations. Liaise with research institutions. Empower Agricultural Advisors through transfer of skills and knowledge in the field of specialization. Plan and implement specialist advisory programmes. Develop and update production guidelines for priority farming activities. Facilitate training of clients through information sessions, documentation, on-farm demonstrations, farmers' days etc. Conduct Feasibility Studies. Monitoring, Evaluation and reporting on the performance of commodity programs and projects.

- ENQUIRIES** : Ms. Thilivhali Mashau Tel No: 011 240 3096
- POST 38/123** : **SPECIALIST AGRICULTURAL ADVISOR (HORTICULTURE - FRUITS/VEGETABLES) REF NO: REFS/015153 (X3 POSTS)**  
(Three Year Contract)
- SALARY CENTRE** : R477 090 per annum, (plus benefits)  
: Tshwane (X1 Post)  
: Germiston (X1 Post)  
: Randfontein (X1 Post)
- REQUIREMENTS** : Grade 12 plus Master's degree (NQF Level 9) in Horticulture. Minimum of 6 years relevant experience within agricultural extension and research. Registration with SACNASP supported by valid certificate. Valid drivers' license. Competencies: Advanced Computer Skills. Knowledge of Extension Methodology. Knowledge of horticulture production. Knowledge of relevant National Acts and Guidelines. Training and Facilitation.
- DUTIES** : Develop and promote practical farming / production methods. Provide solutions to identified agricultural production constraints by disseminating information / knowledge through various means including trials and demonstrations. Liaise with research institutions. Empower Agricultural Advisors through transfer of skills and knowledge in the field of specialization. Plan and implement specialist advisory programmes. Develop and update production guidelines for priority farming activities. Facilitate training of clients through information sessions, documentation, on-farm demonstrations, farmers' days etc. Conduct Feasibility Studies. Monitoring, Evaluation and reporting on the performance of commodity programs and projects.
- ENQUIRIES** : Mr. Elvis Mpateni Tel No: 011 240 2608
- POST 38/124** : **SPECIALIST AGRICULTURAL ADVISOR (MONOGASTRIC/PIGGERY) REF NO: REFS/015158 (X3 POSTS)**  
(Three Year Contract)
- SALARY CENTRE** : R477 090 per annum, (plus benefits)  
: Tshwane (X1 Post)  
: Germiston (X1 Post)  
: Randfontein (X1 Post)
- REQUIREMENTS** : Grade 12 plus Master's degree (NQF Level 9) in Monogastric (Piggery). Minimum of 6 years relevant experience within experience in agricultural extension and research. Registration with SACNASP supported by valid certificate. Valid driver's license. Competencies: Advanced Computer Skills. Knowledge of Extension Methodology. Knowledge of monogastric production and management. Knowledge of relevant National Acts and Guidelines. Training and Facilitation. Must be in possession of a valid drivers' licence. Good report writing skills. Good verbal and written communication skills. Good research skills. Good interpersonal skills. Planning Skills and Facilitation Skills.
- DUTIES** : Develop and promote practical farming / production methods. Provide solutions to identified agricultural production constraints by disseminating information / knowledge through various means including trials and demonstrations. Liaise with research institutions. Empower Agricultural Advisors through transfer of skills and knowledge in the field of specialization. Plan and implement specialist advisory programmes. Develop and update production guidelines for priority farming activities. Facilitate training of clients through information sessions, documentation, on-farm demonstrations, farmers' days etc. Conduct Feasibility Studies. Monitoring, Evaluation and reporting on the performance of commodity programs and projects.
- ENQUIRIES** : Ms. Iris Thanjekwayo Tel No: 011 240 3085
- POST 38/125** : **SPECIALIST AGRICULTURAL ADVISOR (MONOGASTRIC/POULTRY) REF NO: REFS/015155 (X3 POSTS)**  
(Three Year Contract)
- SALARY CENTRE** : R477 090 per annum, (plus benefits)  
: Tshwane (X1 Post)  
: Germiston (X1 Post)  
: Randfontein (X1 Post)
- REQUIREMENTS** : Grade 12 plus Master's degree (NQF Level 9) in Monogastric (Poultry). Minimum of 6 years relevant experience within experience in agricultural

extension and research. Registration with SACNASP supported by valid certificate. Valid driver's license. Competencies: Advanced Computer Skills. Knowledge of Extension Methodology. Knowledge of monogastric production and management. Knowledge of relevant National Acts and Guidelines. Training and Facilitation. Good report writing skills. Good verbal and written communication skills. Good research skills. Good interpersonal skills. Planning Skills and Facilitation Skills.

**DUTIES** : Develop and promote practical farming / production methods. Provide solutions to identified agricultural production constraints by disseminating information / knowledge through various means including trials and demonstrations. Liaise with research institutions. Empower Agricultural Advisors through transfer of skills and knowledge in the field of specialization. Plan and implement specialist advisory programmes. Develop and update production guidelines for priority farming activities. Facilitate training of clients through information sessions, documentation, on-farm demonstrations, farmers' days etc. Conduct Feasibility Studies. Monitoring, Evaluation and reporting on the performance of commodity programs and projects.

**ENQUIRIES** : Mr. Rassy Rasemetse Tel No: 011 240 3083

**POST 38/126** : **SPECIALIST AGRICULTURAL ADVISOR (PASTURE/RUMINANTS) REF NO: REFS/015154 (X3 POSTS)**  
(Three Year Contract)

**SALARY CENTRE** : R477 090 per annum, (plus benefits)  
: Tshwane (X1 Post)  
: Germiston (X1 Post)  
: Randfontein (X1 Post)

**REQUIREMENTS** : Grade 12 plus Master's degree (NQF Level 9) in Pasture/Animal Production specializing in Ruminants. Minimum of 6 years relevant experience within agricultural extension and research. Registration with SACNASP supported by valid certificate. Valid driver's license. Competencies: Advanced Computer Skills. Knowledge of Extension Methodology. Knowledge of basic and advanced pasture management / animal production science. Knowledge of relevant National Acts and Guidelines. Training and Facilitation Good report writing skills. Good verbal and written communication skills. Good research skills. Good interpersonal skills. Planning Skills and Facilitation Skills.

**DUTIES** : Develop and promote practical farming / production methods. Provide solutions to identified agricultural production constraints by disseminating information / knowledge through various means including trials and demonstrations. Liaise with research institutions. Empower Agricultural Advisors through transfer of skills and knowledge in the field of specialization. Plan and implement specialist advisory programmes. Develop and update production guidelines for priority farming activities. Facilitate training of clients through information sessions, documentation, on-farm demonstrations, farmers' days etc. Conduct Feasibility Studies. Monitoring, Evaluation and reporting on the performance of commodity programs and projects.

**ENQUIRIES** : Ms. Gugu Nevondo Tel No: 011 240 3090

#### DEPARTMENT OF HEALTH

**ERRATUM:** Kindly note that the post of Professional Nurses Specialty (**for Chris Hani Baragwanath Academic Hospital**) with Ref No: CHBAH 571 (X21 Posts) advertised in the Public Service Vacancy Circular 37 dated 30 September 2022, the Directorate has been amended as follows: Nursing Directorate: Clinical Support (Operating Theatre nursing (X3 Posts), Trauma nursing (X4 Posts), Critical Care Nursing (X9 Posts), Surgical and Ophthalmology (Ophthalmology nursing (X1) and Orthopaedic nursing (X1 Post), Internal Medicine (Oncology Nursing (X2 Posts), OPD unit- Oncology Nursing (X1 Post).

#### OTHER POSTS

**POST 38/127** : **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/015183 (X1 POST)**  
Directorate: Paediatric Surgery

**SALARY CENTRE** : R1 122 630 per annum, (all inclusive)  
: Chris Hani Baragwanath Academic Hospital (CHBAH)

- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist. Proof of current registration with HPCSA of (2022/2023). No experience required.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities. Appointed candidate will be expected to strengthen the regional and district health systems by providing outreach programmes; to participate in all divisional, departmental and faculty meetings in order to facilitate effective teaching and research as well as to enhance continuing professional development; to maintain quality assurance standards and other departmental policies. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team and attend meetings, training as approved by HOU. Comply with the Performance Management and Development system (contracting, quarterly reviews, and final assessment).
- ENQUIRIES** : Dr. Dr KM Mustafa Tel No: (011) 933 9335
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH

reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 21 October 2022
- POST 38/128** : **MEDICAL REGISTRAR REFS: RADIO20**  
Directorate: Radiology
- SALARY CENTRE** : R833 523 per annum, (all-inclusive package)  
Charlotte Maxeke Johannesburg Academic Hospital  
Helen Joseph Hospital  
Rahima Moosa Mother and Child Hospital  
Sterkfontein Hospital  
Leratong Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. HPCSA registration as a Medical Practitioner and must be post Community Service. Proof of current registration with HPCSA (2022/2023). No experience required.
- DUTIES** : As part of the health care team, registrars participate in safe, cost- effective evidence based and compassionate patient care; including participating in outreach programs. Applies cost containment measures in the provision of patient care as trainee specialist. Registrars participates in the educational activities of their chosen specialty training program, including conducting research toward Mmed. Supervise and teach medical students, interns, medical officers and other service commitments, overtime, Commitment to emergency care highest level of ethics, professionalism and punctuality. Expected ability to work in a team and to report all potential conflict of interest and corruption.
- ENQUIRIES** : Dr. S. Ngobese Tel No: 011 488 4812 CMJAH  
Ms. R.O Kubayi Tel No: 011 489-1089 HJH  
Ms. B. Khutsoane Tel No: 011 951 8206 Sterkfontein Hospital  
Ms. C. Kgophane Tel No: 011 411 3531 Leratong Hospital  
Ms. K. Marshal Tel No: 011 470 9284 or Dr. T. kleyenstuber Tel No: 011 470 9151 Rahima Moosa Hospital
- APPLICATIONS** : Applications must be submitted to Human Resource Departments at one of the following Hospitals.  
: **Charlotte Maxeke Johannesburg Academic Hospital**, application must be submitted on (PDF Format only) to the following email-address [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Please use the reference as subject.  
**Helen Joseph Hospital** applications must be hand delivered at No. 1 Perth Road Auckland Park, Johannesburg 2001, Alternatively, applications can be posted to Helen Joseph Hospital Private Bag X 47, Auckland Park, 2006.  
**Rahima Moosa Mother and Child Hospital**, applications must be hand delivered to admin Building, Cnr. Fuel and Oudtshoorn Street, Coronationville.  
**Sterkfontein Hospital**, applications must be hand delivered to the application box at the entrance or submitted to Private Bag X2010, Krugersdorp, 1740.  
**Leratong Hospital** applications must be hand delivered to Human Resource Department Block 6 no 1 Adcock Street, Chamdor, Krugersdorp, 1740 or posted to Leratong Hospital. Human Resource, Private Bag X2078, Krugersdorp, 1740.
- NOTE** : The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialed and signed. On the Z83 the Department where position was advertised it should state Department of Health. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor and must be contactable,

the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (Only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. Institutions reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 21 October 2022
- POST 38/129** : **MIDDLE MANAGER: HUMAN RESOURCE DEVELOPMENT & PERFORMANCE MANAGEMENT REF NO: REFS/015184 (X1 POST)**  
Directorate: Human Resources
- SALARY** : R744 255 - R876 705 per annum (Level 11), (all-inclusive remuneration package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : A senior certificate / Grade 12 or equivalent qualification and a National Diploma (NQF6) / Bachelor's Degree (NQF7) or equivalent qualification in Human Resources Management / Human Resources Development /Public Management / Public Administration or related fields. Ten (10) years' minimum functional relevant experience of which three (3) should be at an Assistant Director (Supervisory) level. Competencies: Computer literacy (Microsoft Office Suite i.e., Ms Word, Ms Excel, and Ms PowerPoint); Communication and Information Management skills; Managing interpersonal conflict and problem resolution skills; Networking and bonding skills; Planning and organizing skills; Knowledge of public service regulatory framework; and team leadership skills. Must have excellent presentation skills, experience in dealing with the public, ability to communicate well with people at different levels and from diversified backgrounds. Excellent report writing skills. Ability to work under pressure and to take initiative. Ability to work independently and in a team. Experience in training and development plus performance management and development system (PMDS) are essential requirements for the post. Knowledge and application of project management principles is essential.
- DUTIES** : Manage the human resource development and performance management (HRD & PM) unit in the Hospital. Manage the implementation of the HRD & PM policies, plans and strategies in the institution. Support Line Managers in managing HRD & PM. Report on the HRD & PM activities. Monitoring and evaluation of HRD and PM in the institution. Develop internal control measures, guidelines and standard operating procedures on HRD and PM in line with National and Departmental human resource practices, guidelines and policies. Manage the following Programmes in the facility, namely Adult Education and Training (AET), Internship and Learnership programmes plus Continuous Professional Development. Oversee the Generic Training for employees plus Orientation and Induction of staff members. Continually improve service delivery and administer performance measures through the development and pursuing a systems approach to employee development based upon the Gauteng Department of Health (GDOH) and Hospital's skills gap analysis and Performance Management and Development (PMD) outcomes. Coordinate the compilation of the Hospital's Workplace Skills Plan (WSP), coordinate the Skills Development Committee meetings and ensure the engagement of all stakeholders. Manage quarterly and annual training reports. Manage the implementation of grade and pay progression for professional and administrative cadres under both the occupation specific dispensation (OSD) and Non-OSD categories. Attend to audit queries and the implementation of the recommendations thereof. Provide training and support to direct reports in the Unit. Manage the Ideal Hospital Monitoring Framework. Advice management and the department on human resource development practices, procedures, guidelines and policies, etc. Do other reasonable adhoc exercises

and tasks as and when required to enhance service delivery in the Hospital. Adhere to timelines on projects. Monitor and evaluate policy implementation and suggest improvements. Be willing to undergo continuous training and development. Attend and run meetings and training programmes as approved and delegated by the Head of the Directorate. Management of personnel performance and review in the sub-directorate.

**ENQUIRIES  
APPLICATIONS**

: Mr A Mbalati Tel No: (011) 933 9563  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 21 October 2022

**POST 38/130**

: **ASSISTANT MANAGER (PNB-4) REF NO: TDHS/A/2022/76 (X1 POST)**  
Directorate: Nursing

**SALARY  
CENTRE  
REQUIREMENTS**

: R624 216 - R702 549 per annum  
: Tshwane District Health Services (Sub-district 1)  
: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a Post basic qualification with duration of at least 1 year in Health Care Sciences accredited with the SANC. A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration/Management or in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA is as added advantage. Current registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification. At least 3 years of the period referred to above

must be appropriate/recognisable experience at management level. Other Skills/Requirements: Knowledge of the application of the relevant statutes and policies governing the public service and health care sciences. Knowledge of the Performance Management and Development System. Knowledge and application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of the Batho-Pele principles, Patients' rights charter and quality assurance system. Well-developed communication, presentation, negotiation and research skills. Operational and people management skills. Ability to interact with diverse stakeholders and health users and givers. Facilitation and co-ordination skills. Problem solving, planning and organizing skills. Computer literacy and report writing skills. NB!! A practical test relating to key areas of knowledge and skills may form part of the selection process for this position. Correspondence & engagement will only be entered into with shortlisted candidates who meet the requirements.

**DUTIES** : To ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient and equitable manner by the facility. To ensure compliance to professional and ethical standards at all times. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by relevant health facility. Facilitate provision of a comprehensive package of service at PHC level and ensure that the unit adheres to the principles of Batho Pele. Ensure effective implementation of Service and Quality Improvement Plans, Occupational Health and Safety as well as Quality Assurance Program etc. Ensure compliance with clinical protocols, norms and standards within the clinic. Adhere to Office of the Health Standard Compliance and ensure effective achievement on Ministerial Priorities, Ideal Clinic Compliance and support PHC re-engineering program implementation. Ensure management and control of human, financial and material resources. Monitor utilization of budget to ensure that the clinic functions within the allocated budget. Supervise and monitor staff performance in accordance with Performance Management and Development System (PMDS); develop and implement staff training plan. Attend to grievances of staff and administer discipline; and ensure that absenteeism and abscondment of staff is effectively controlled. Ensure submission of day, weekly, monthly, quarterly and annual reports. Manage and implement COVID 19 guidelines. General administration duties and management soft skills is mandatory.

**ENQUIRIES** : Ms M. Mekgoe at 079 285 4720 (Monday to Friday; from 08h00 to 16h00)  
**APPLICATIONS** : Applications must be submitted to Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lillian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

**NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae only. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

**CLOSING DATE** : 21 October 2022 at 15H00

**POST 38/131** : **OPERATIONAL MANAGER REF NO: TDHS/A/2022/77 (X2 POSTS)**  
 Directorate: Nursing

**SALARY** : R571 242 - R642 933 per annum  
**CENTRE** : Tshwane Health District Services: Boikhutsong and Zamble Clinic  
**REQUIREMENTS** : Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a professional nurse plus a post basic nursing



qualification (PHC), with duration of at least 1 year accredited with SANC in terms government notice no 212 plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma). Qualification of a minimum duration of one year in Nursing Administration/Management or in Health Care Services. Management obtained from a recognized and registered tertiary institution and similarly, recognized by SAQA. A minimum of 9 years appropriate and recognisable experience in nursing post registration as a professional nurse, at least 5 years of the period referred to above must be appropriate and recognisable experience in nursing management. Computer literacy in at least (MS Word, Excel, Power-point & Outlook). A Valid Driver's license is essential. Extensive Knowledge of the application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Possess computer literacy skills and extensive competency in report writing skills.

**DUTIES** : Demonstrate knowledge of legislation relevant to health care services. Management of the facility by providing comprehensive Primary Health Care services to the communities. Ensure that nursing services are rendered according to the set norms and standards. Ensure implementation of departmental policies including Batho Pele Principles, Patients' Rights Charter. Provide administrative services, as well as management of human, material and financial resources. Ensure community involvement and liaise with stakeholders to improve service rendering. Use of technology to communicate (i.e. analyse data, documents, compile necessary reports, identify gaps and take remedial steps as well as overall Monitoring & Evaluation. Manage Primary health Care services. Ensure management of the multidisciplinary teams within the facility and ensure effective and efficient coordination and integration of quality health care services. Oversee, implement and sustain Ideal Health Facility Realization programme.

**ENQUIRIES** : Ms. Theodorah Dibakwane at 082 452 3882

**APPLICATIONS** : Applications must be submitted to Tshwane Health District Services, 3319 Fedsure Forum Building, cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box First Floor Reception. No faxed applications will be considered.

**NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date. A practical test and /or competency assessment where relevant, relating to the key areas of knowledge and skills may form part of the selection process for this position.

**CLOSING DATE** : 21 October 2022 at 15H00

**POST 38/132** : **OPERATIONAL MANAGER REF NO: TDHS/A/2022/78**  
Directorate: Nursing

**SALARY** : R571 242 - R642 933 per annum  
**REQUIREMENTS** : Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a professional nurse plus a post basic nursing qualification (PHC), with duration of at least 1 year accredited with SANC in terms government notice no 212 plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma). Qualification of a minimum duration of one year in Nursing Administration/Management or in Health Care Services. Management obtained from a recognized and registered tertiary institution and similarly, recognized by SAQA. A minimum of 9 years appropriate and recognisable experience in nursing post registration as a professional nurse, at least 5 years of the period referred to above must be appropriate and recognisable experience in nursing management. Computer literacy in at least

(MS Word, Excel, Power-point & Outlook). A Valid Driver's license is essential. Extensive Knowledge of the application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Possess computer literacy skills and extensive competency in report writing skills.

**DUTIES** : Demonstrate knowledge of legislation relevant to health care services. Management of the facility by providing comprehensive Primary Health Care services to the communities. Ensure that nursing services are rendered according to the set norms and standards. Ensure implementation of departmental policies including Batho Pele Principles, Patients' Rights Charter. Provide administrative services, as well as management of human, material and financial resources. Ensure community involvement and liaison with stakeholders to improve service rendering. Use of technology to communicate (i.e. analyse data, documents, compile necessary reports, identify gaps and take remedial steps as well as overall Monitoring & Evaluation. Manage Primary health Care services. Ensure management of the multidisciplinary teams within the facility and ensure effective and efficient coordination and integration of quality health care services. Oversee, implement and sustain Ideal Health Facility Realization programme.

**ENQUIRIES** : Dr Mpho Moshime-Shabangu Tel No: 012 451 9004  
**APPLICATIONS** : Applications must be submitted to Tshwane Health District Services, 3319 Fedsure Forum Building, cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box First Floor Reception.

**NOTE** : No faxed applications will be considered. Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date. A practical test and /or competency assessment where relevant, relating to the key areas of knowledge and skills may form part of the selection process for this position.

**CLOSING DATE** : 21 October 202 at 15H00

**POST 38/133** : **OPERATIONAL MANAGER SPECIALTY (PNB3) REF NO: CHBAH 576 (X1 POST)**

Directorate: Internal Medicine (Nephrology Nursing Science)

**SALARY** : R571 242 per annum, (plus benefits)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)  
**REQUIREMENTS** : Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Current registration with the South African Nursing Council Post basic nursing qualification with duration of one year, accredited with SANC in Nephrology Nursing Science. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate or recognizable experience after obtaining the 1 year post basic qualification in Nephrology Nursing Science. A post basic qualification in Nursing. Computer literacy i.e. (Ms Word, Power Point). Administration will be added advantage. Competencies/ Knowledge/ Skills: Computer literacy i.e. (Ms Word, Power Point). Report writing skills. Ability to work independently and innovatively. Knowledge of legal prescripts that regulate nursing and health services. Ability to take charge and make appropriate independent decisions. Decision making and problem-solving abilities within the limit of the public sector and institutional policy framework. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of nursing care processes and procedures, nursing strategy, nursing statutes, Ideal Hospital Realization framework and

other relevant frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Financial and budgetary. Knowledge pertaining to the relevant resources under management. Insight into the procedures and policies pertaining to nursing care. Skills: Leadership, Ward management/ ward administration planning, organizing, co-ordination and communication skills. Facilitation and presentation skills, problem solving and decision-making skills. Personal: Responsiveness, pro-activeness, professionalism, accuracy, flexibility, initiative, cooperation, team player, supportive, assertive.

**DUTIES**

: Supervision over day-to-day operations of the unit. Manage effective utilization and supervision of human, financial and material resources Promote quality of nursing care as directed by the scope of practice. Maintain professional growth/ethical standards and self-development. Promote nursing ethos and professionalism. Involvement in the Hospital Quality Assurance and Quality Improvement programmes. Coordinate unit meetings and liaison with members of the multidisciplinary team. Maintain a positive practice environment and participate in education and training of student nurses. Ability to work independently and innovate, problem solving, communication and decision-making skills. Strong leadership, conflict resolution and sound interpersonal skills are necessary. Prepared to do night duty and corridor supervision under the supervision of an Area Manager. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).

**ENQUIRIES**

: Mr. B Mulaudzi Tel No: (011) 933 9779/0134

**APPLICATIONS**

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 21 October 2022

- POST 38/134** : **OPERATIONAL MANAGER NURSING SPECIALTY (PN-B3) REF NO: CHBAH 577 (X1 POST)**  
 Directorate: Paediatrics (Oncology)
- SALARY** : R571 242 per annum, (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Basic R425 qualification (i.e. Diploma or Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council. A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council (SANC) in General Nursing. A post basic qualification in Nursing Administration will be an added advantage. At least five (5) years of the period referred to above must be appropriate/recognizable experience in the Paediatrics department. The applicant should be in possession of a post basic qualification in Oncology nursing science with the minimum of one-year post qualification. Competencies/ Knowledge/ Skills: Computer literacy i.e. (Ms Word, Power Point). Ability to work independently and innovatively. Knowledge of legal prescripts that regulate nursing and health services. Ability to take charge and make appropriate independent decisions. Decision making and problem-solving abilities within the limit of the public sector and institutional policy framework. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of nursing care processes and procedures, nursing strategy, nursing statutes, Ideal Hospital Realization framework and other relevant frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into the procedures and policies pertaining to nursing care. Skills: Leadership, Ward management/ ward administration planning, organizing, co-ordination and communication skills. Facilitation and presentation skills, problem solving and decision-making skills. Personal: Responsiveness, pro-activeness, professionalism, accuracy, flexibility, initiative, cooperation, team player, supportive, assertive.
- DUTIES** : Supervise and evaluate quality of nursing care as directed by professional scope of practice and set nursing standards within a professional/legal framework. Implement nursing legislation and related framework and ethical nursing practices. Manage resources effectively and efficiently in the unit. Compile and analyze reports to improve quality of patient care. Be allocated to work night shifts and relieve the supervisor when required. Perform as an operational manager in accordance with the scope or practice. Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implement of the Ideal Hospital and Realization framework. Manage and monitor effective utilization and supervision of human, financial and material resources. Co-ordination and provision of effective training and research. Maintain professional growth/ethical standards and self-development. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards, and procedures. Maintain constructive working relationships with nursing and other stake holders. Demonstrate in depth understanding of nursing legislations and related ethical nursing practices. Participate in training, research, and self-development. Management of personnel performance and review thereof.
- ENQUIRIES** : Mr NB Mulaudzi Tel No: (011) 933 0134/9779
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently

updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 21 October 2022
- POST 38/135** : **CLINICAL PROGRAMME COORDINATOR (INFECTION PREVENTION AND CONTROL COORDINATOR REF NO: TDHS/A/2022/79 (X2 POSTS)**  
Directorate: Disease Prevention and Control
- SALARY** : Grade 1: R450 939 – R507 531 per annum  
**CENTRE** : Tshwane District Health Services  
**REQUIREMENTS** : Basic R425 qualification (i.e., Diploma or degree in nursing) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with SANC and proof of current registration. A minimum of 7 years appropriate/recognisable experience in nursing after registration as a professional nurse, with SANC in general nursing. At least 3 years of the period referred to above must be appropriate/ recognisable in Infection Prevention and Control. Diploma/degree in IPC will be an added advantage. Competency/ Knowledge/ Skills: Excellent verbal and written communication skills. Computer literacy, report writing, knowledge of Infection Prevention Control Policies and guidelines. Ability to work under pressure.
- DUTIES** : Provide guidance and leadership towards the realization of strategic goals and objectives of the division. Provide professional, technical and, management support for the provision of quality patient care as required by Clinic Ideal realization model and compliance with the Office of Health Standards Compliance. Promote nursing ethos and professionalism. Develop and monitor the implementation of policies, guidelines, norms, and standards pertaining to Primary Health Care. Establish and participate in an inter-professional and multidisciplinary teamwork towards the promotion of efficient and effective Infection Prevention and Control. Establish and implement norms and standards for quality nursing practice and monitor compliance in Infection Prevention and Control. Train staff to improve the skills and competencies relating to Infection Prevention and Control. Problem solving and decision making. Effective management of resources utilization in line with PFMA. Utilize information technology to enhance patient outcomes and other management information systems to manage nursing informatics, and for the enhancement of service delivery. Manage IPC projects.
- ENQUIRIES** : MS. CCM Nduna Tel No: 012 451 9230/ 0716412768 Office hours  
**APPLICATIONS** : Applications must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception.
- NOTE** : No faxed applications will be considered. Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date,

please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 21 October 202 at 15H00
- POST 38/136** : **OPERATIONAL MANAGER: GENERAL (PN-A5) REF NO: CHBAH 578 (X1 POST)**  
Directorate: Internal Medicine
- SALARY** : R450 939 per annum, (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : A Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and proof of current registration with the SANC. A minimum of (7) years appropriate recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. A qualification in Nursing Administration will be an added advantage. Competencies/ Knowledge/ Skills: Computer literacy i.e. (Ms Word, Power Point). Ability to work independently and innovatively. Knowledge of legal prescripts that regulate nursing and health services. Ability to take charge and make appropriate independent decisions. Decision making and problem-solving abilities within the limit of the public sector and institutional policy framework. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of nursing care processes and procedures, nursing strategy, nursing statutes, Ideal Hospital Realization framework and other relevant frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into the procedures and policies pertaining to nursing care. Skills: Leadership, Ward management/ ward administration planning, organizing, co-ordination and communication skills. Facilitation and presentation skills, problem solving and decision-making skills. Personal: Responsiveness, pro-activeness, professionalism, accuracy, flexibility, initiative, cooperation, team player, supportive, assertive.
- DUTIES** : Supervise and ensure the provision of effective and efficient patient care. Develop unit report and analyze, co-ordinate, monitor the implementation of the nursing care plan and evaluation thereof. Provide relevant information to health care users to assist in achieving optimal health care. Maintain constructive working relationships with nursing and other stake holders (i.e. inter-professional and multidisciplinary team work). Manage and monitor utilization of resources for human, financial and physical resources. Maintain professional growth and ethical standard and development of self and subordinates through training and research. Be able to work night shifts weekends public holidays and relieve the supervisor. Participate in the analysis, formulation of nursing guidelines, norms, and standards. Manage effective utilization and supervision of human, financial and material resources. Develop operational unit plan. Implement ideal hospital framework and other protocols in line with National and Provincial strategies. Attend meetings and training as approved by manager. Management of personnel performance and review thereof.
- ENQUIRIES** : Mr B Mulaudzi Tel No: (011) 933 9779/0134
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital).

According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 21 October 2022
- POST 38/137** : **ULTRASOUND RADIOGRAPHER PERMANENT REF NO: HRM/2022/36 (X1 POST)**  
Directorate: Allied
- SALARY** : Grade 1: R413 781 per annum  
Grade 2: R487 416 per annum  
Grade 3: R574 152 per annum
- CENTRE REQUIREMENTS** : Mamelodi Regional Hospital  
National Senior Certificate, National Diploma /Degree / B-Tech in Ultrasound Radiography Qualification. Registration with HPCSA as an independent Ultrasound Radiographer. A minimum of 5 years as a Sonographer/Ultrasound Radiographer. Experience in performing Obstetrics, gynaecology, abdominal ultrasound, general and other ultrasound examinations required. Ability to perform Cardiac Sonar will be an added advantage. Ability to work independently as part of multi-disciplinary team. Be able to implement protocols and standard operating procedures in Ultrasound Radiography. Basic knowledge of equipment uses and trouble shooting. Sound report writing and administrative and computer literacy skills are essential. Good communication skills, interpersonal relations and problem-solving skills needed.
- DUTIES** : Preparing the patients for the ultrasound examinations at Mamelodi hospital. Performing ultrasound examinations that yield important diagnostic information. Use ultrasound machine to view and interpret images to diagnose medical conditions. Co-ordinate and organise daily workload and run the department.
- ENQUIRIES FOR ATTENTION NOTES** : Dr. Lentsoane Tel No: 012 842 0917  
Mr H Hlophe  
Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV only. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) Verification (Reference checks, identity verification, qualifications verification,

		criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.
<b><u>APPLICATIONS</u></b>	:	Must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource Office, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
<b><u>CLOSING DATE</u></b>	:	21 October 2022 at Time: 16:00
<b><u>POST 38/138</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER (PHC); GRADE 1 REF NO: TDHS/A/2022/80 (X15 POSTS)</u></b> Directorate: Nursing
<b><u>SALARY</u></b>	:	R388 974 - R450 939 per annum (PN-B) R478 404 - R588 390 per annum (PN-B2)
<b><u>CENTRE</u></b>	:	Tshwane District Health Services: Zamile Clinic (X2 Posts) Block JJ Clinic (X1 Post) Soshanguve 3 CHC (X1 Post) Phedisong 4 (X3 Posts) Block JJ (X1 Post) Soshanguve 2 (X3 Posts) Phedisong 6 Clinic (X1 Post) Tlamelong Clinic (X1 Post) KT Motubatse (X2 Posts)
<b><u>REQUIREMENTS</u></b>	:	Grade 12/Matric. Basic R425 qualification (i.e., diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with SANC. <b>Grade 1:</b> minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. <b>Grade 2:</b> A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification as mentioned above.
<b><u>DUTIES</u></b>	:	Manage and provide clinical comprehensive PHC service in line with the existing legislative prescripts. Provide more complex and advanced comprehensive nursing treatment and care to patients in a cost effective, efficient and equitable manner. Act as shift leader, plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Collect data and submit reports. Provide PHC services to other facilities in Sub-District 1 when needed. Competencies: Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Effective communication with all stakeholders & report writing aptitude. Work as part of the MDT to ensure good nursing care and outcomes. Display uncompromising concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho Pele). Demonstrate an understanding of nursing legislation and other related legal frameworks. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Valid & unendorsed driver's license is essential.
<b><u>ENQUIRIES</u></b>	:	Ms S.T. Dibakwane at 082 452 3882 (Monday to Friday; during working hours only)
<b><u>APPLICATIONS</u></b>	:	Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.
<b><u>NOTE</u></b>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical



surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 21 October 2022 at 15H00
- POST 38/139** : **LECTURER PNDI / PNDII: GENERAL NURSING SERVICE REF NO: 015161 (X8 POSTS)**  
Directorate: Nursing Education and Training
- SALARY** : R388 974– R450 939 per annum, (plus benefits)  
R478 404– R624 216 per annum, (plus benefits)
- CENTRE** : Gauteng College of Nursing (GCON): SG Lourens Campus
- REQUIREMENTS** : **PNDI**: A Basic R425 qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows for registration with SANC as a Professional Nurse. A post-basic qualification in Nursing Education and registered with SANC. Proof of current registration with SANC (only when shortlisted). A minimum of 4 years' appropriate/recognisable experience as a Professional Nurse with SANC in General Nursing (less 1-year experience for candidates appointed from outside the Public Service after complying with registration requirements). A valid code 8 driver's licence. Computer literacy in MS Office and sound communication skills. Good supervisory skills, report- writing and presentation skills. The ability to work in a team and under pressure. **PNDII**: A Basic R425 qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows for registration with SANC as a Professional Nurse. Registration with SANC as a Professional Nurse and proof of current registration. A post- basic nursing qualification in Nursing Education and registered with the SANC. A minimum of 14 years' appropriate/recognisable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in nursing education as a Lecturer/Educator after obtaining the 1- year post-basic qualification in the relevant specialty (less 1 years' experience for candidate appointed from outside the Public Service after complying with registration requirements). A Valid Code 8 driver's licence. The ability to apply computer technology and programmes. Good communication, supervisory, report writing and presenting skills. The ability to work in a team and under pressure.
- DUTIES** : Coordinate the provision of education and training of student nurses. Work effectively and co-operatively with students and ensure effective and successful education and training of student nurses, in both theory and clinical development. Ensure availability of student guidance and support. Support the Vision and Mission of the Campus by serving on committees, attending and participating in meetings and Campus activities. Promote the image of the Campus. Implement assessment strategies to determine student's competence. Participate in research on Nursing Education.
- ENQUIRIES** : Ms SM Mmoledi Tel No: (012) 319 5752/5601
- APPLICATIONS** : Applications should be submitted strictly online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za)
- NOTE** : Applications must be accompanied by a fully completed New Z83 form and a detailed Curriculum Vitae (CV) only. Only Shortlisted candidates will be required to submit certified documents on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. No hand delivered, faxed or e-mailed applications will be accepted. Applicants will be subjected to a pre-employment Medical Surveillance, and personnel suitability check (criminal record, citizenship, credit record checks, qualification verification; and employment verification). The employment decision shall be informed by the Employment Equity Plan of the Institution. It is the intention of the institution to promote equity (race, gender, and disability) through the filling of this post. Preference will be given to Coloured females, Indian males, and females. The institution reserves the right not to appoint. NB: Travelling and relocation costs will not be paid.
- CLOSING DATE** : 21 October 2022

<b><u>POST 38/140</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER (PHC) REF NO: TDHS/A/2022/81 (X27 POSTS)</u></b> Directorate: District Health Services (Nursing)
<b><u>SALARY</u></b>	:	R388 974 - R450 939 per annum R478 404 - R588 390 per annum
<b><u>CENTRE</u></b>	:	Tshwane Health District; Sub-District 2; 3 & 4 Attridgeville (X1 Post) Bophelong Clinic (X1 Post) Danville Clinic (X1 Post) Diloye Clinic (X1 Post) FF Ribeiro Clinic (X3 Posts) Gazankulu Clinic (X1 Post) Hercules Clinic (X1 Post) Jubilee Gateway Clinic (X4 Posts) Kameeldrift Clinic (X3 Posts) Laudium CHC (X2 Posts) Mandisa Shiceka Clinic (X4 Posts) Refentse MOU (X1 Post) Suurman Clinic (X1 Post) Skinner Clinic (X2 Posts) Temba CHC (X2 Posts)
<b><u>REQUIREMENTS</u></b>	:	Matric/Senior Certificate or equivalent. Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse, certificate of initial registration with the SANC plus 1-year post basic qualification in Clinical Nursing Science, Health Assessment Treatment and Care; registrable with SANC. Proof of current (2022) registration with SANC (only when shortlisted).. <b>Grade 1:</b> A minimum of 4 years appropriate / recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. <b>Grade 2:</b> A Minimum of 14 years appropriate / recognisable experience in nursing after registration as a Professional Nurse in General Nursing of which at least (10) years of the period must be appropriate / recognized experience after obtaining one year Post Basic Qualification in Primary Health Care. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework, Knowledge of Quality Assurance programmes, display of uncompromising concern for the welfare of patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele & Patient Rights). <b>SKILLS:</b> Human Resource Management, Basic Financial Management, Leadership, Supervisory, Good Communication & Reporting (Verbal & Written), Excellent time-management, skills, Counselling, Interpersonal Relations, Conflict Management, Decision-Making and Problem-solving skills. Valid & unendorsed driver's license is essential.
<b><u>DUTIES</u></b>	:	Provide direct PHC services and supervision for the implementation of the nursing care, compliance and adherence to the relevant prescripts/acts applicable within nursing environment. Utilise human, material and physical resources efficiently and effectively. Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stake holders. Excellent data management. Plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Provide PHC services in other facilities within Sub-District 2, 3 & 4 when needed.
<b><u>ENQUIRIES</u></b>	:	Mr SR Makua Tel No: 012 451 9121 / 079 872 6077; Monday to Friday; 08h00 to 16h00
<b><u>APPLICATIONS</u></b>	:	Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.
<b><u>NOTE</u></b>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three

months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 21 October 2022 at 15H00
- POST 38/141** : **CLINICAL NURSE PRACTITIONER REF NO: TDHS/A/2022/82 (X6 POSTS)**  
Directorate: District Health Services (Nursing)
- SALARY** : R388 974 - R450 939 per annum  
R478 404 - R588 390 per annum
- CENTRE** : Tshwane Health District; Sub-District 5, 6&7  
Dark City (X1 Post)  
Kanana (X1 Post)  
Eesterust CHC (X2 Posts)  
Holani Clinic (X2 Posts)
- REQUIREMENTS** : Matric/Senior Certificate or equivalent. Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse, certificate of initial registration with the SANC plus 1-year post basic qualification in Clinical Nursing Science, Health Assessment Treatment and Care; registrable with SANC. Proof of current (2022) registration with SANC (only when shortlisted). **Grade 1:** A minimum of 4 years appropriate / recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. **Grade 2:** A Minimum of 14 years appropriate / recognisable experience in nursing after registration as a Professional Nurse in General Nursing of which at least (10) years of the period must be appropriate / recognized experience after obtaining one year Post Basic Qualification in Primary Health Care. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework, Knowledge of Quality Assurance programmes, display of uncompromising concern for the welfare of patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele & Patient Rights). Skills: Human Resource Management, Basic Financial Management, Leadership, Supervisory, Good Communication & Reporting (Verbal & Written), Excellent time-management, skills, Counselling, Interpersonal Relations, Conflict Management, Decision-Making and Problem-solving skills. Valid & unendorsed driver's license is essential
- DUTIES** : Provide direct PHC services and supervision for the implementation of the nursing care, compliance and adherence to the relevant prescripts/acts applicable within nursing environment. Utilise human, material and physical resources efficiently and effectively. Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stake holders. Excellent data management. Plan and implement health promotion and prevention activities. Link to the community structures and community-based services. Competency in processes of the Ideal Health Facility Realisation Programme as well as prescripts of the Office of the Health Standards Compliance (OHSC). Provide PHC services in other facilities within Sub-District 5,6 & 7when needed.
- ENQUIRIES** : Dr Moshime-Shabang Tel No: 012 451 9004
- APPLICATIONS** : Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of

Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 21 October 2022 at 15H00
- POST 38/142** : **NURSE SPECIALTY (ADVANCED MIDWIFE) REF NO: TDHS/A/2022/83**  
Directorate: Nursing
- SALARY** : R388 974 - R450 939 per annum  
R478 404 - R588 390 per annum
- CENTRE** : Tshwane Health District Services: (Stanza Bopape CHC)
- REQUIREMENTS** : Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a professional nurse plus a post basic nursing qualification (PHC), with duration of at least 1 year accredited with SANC in terms of government notice no 212 plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma). **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 1 year of the appropriate / recognisable experience after obtaining the 1-year Post Basic Qualification in the relevant speciality. (Advanced Midwifery). **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant speciality. A valid Driver's license and computer literacy are essential.
- DUTIES** : Demonstrate knowledge of legislation relevant to health care services. Management of the facility by providing comprehensive Primary Health Care services to the communities, Render 24 hour services at Maternity Unit. Ensure that nursing services are rendered according to the set norms and standards. Ensure implementation of departmental policies including Batho Pele Principles, Patients' Rights Charter. Participate in implementation of Ideal Clinic, OHSC, occupational Health and Safety policy, complaints /compliments and suggestion guidelines and monitoring of compliance. Implementation of patient safety incidents guidelines, infection prevention and control guidelines/policies. Implementation and monitoring of Health Care Waste compliance. Participation and implementation of quality improvement plans. Render comprehensive Primary health care Services to the patients.
- ENQUIRIES** : Dr Moshime-Shabang Tel No: 012 451 9004
- APPLICATIONS** : Applications must be submitted to Tshwane Health District Services, 3319 Fedsure Forum Building, cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date. A practical test and /or competency assessment where relevant, relating to the key areas of knowledge and skills may form part of the selection process for this position.
- CLOSING DATE** : 21 October 2022 at 15H00

- POST 38/143** : **NURSE SPECIALTY (ADVANCED MIDWIFE REF NO: TDHS/A/2022/84 (X2 POSTS)**  
 Directorate: Nursing
- SALARY** : R388 974 - R450 939 per annum  
 R478 404 - R588 390 per annum
- CENTRE REQUIREMENTS** : Tshwane Health District Services: (Phedisong 4 CHC)  
 : Basic qualification accredited with SANC in terms of Government Notice R425 (Degree or Diploma in Nursing) or equivalent qualification that allows registration with the SANC as a professional nurse plus a post basic nursing qualification (PHC), with duration of at least 1 year accredited with SANC in terms of government notice no 212 plus A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma). **Grade 1:** A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 1 year of the appropriate / recognizable experience after obtaining the 1-year Post Basic Qualification in the relevant specialty. (Advanced Midwifery). **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant specialty. A valid Driver's license and computer literacy are essential.
- DUTIES** : Demonstrate knowledge of legislation relevant to health care services. Management of the facility by providing comprehensive Primary Health Care services to the communities, Render 24 hour services at Maternity Unit. Ensure that nursing services are rendered according to the set norms and standards. Ensure implementation of departmental policies including Batho Pele Principles, Patients' Rights Charter. Participate implementation of Ideal Clinic, OHSC, occupational Health and Safety policy, complaints /compliments and suggestion guidelines and monitoring of compliance. Implementation of patient safety incidents guidelines, infection prevention and control guidelines/policies. Implementation and monitoring of Health Care Waste compliance. Participation and implementation of quality improvement plans. Render comprehensive Primary health care Services to the patients.
- ENQUIRIES APPLICATIONS** : Ms. Theodorah Dibakwane at 082 452 3882  
 : Applications must be submitted to Tshwane Health District Services, 3319 Fedsure Forum Building, cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box First Floor Reception. A practical test and /or competency assessment where relevant, relating to the key areas of knowledge and skills may form part of the selection process for this position. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 21 October 202 at 15H00
- POST 38/144** : **MIDDLE NANGER: RISK AND SECURITY REF NO: HEID/01/01**  
 Directorate: Health  
 Re-Advertisement
- SALARY** : R382 245 - R460 255 per annum (Level 09)  
**CENTRE** : Heidelberg Hospital  
**REQUIREMENTS** : A relevant bachelor's Degree/ Diploma in Risk Management. At least (3) years relevant experience at supervisory level in Risk and Security Management. Understanding of the relevant legislation and policies framework. Public

Finance Management Act (PFMA). Treasury Regulations, Public Sector Risk Management frame work .Public Service Anti-corruption strategy and departmental Anti-corruption measures. Principles of enterprise risk management Governance and accountability. Internal control and assurance concept. Framework and methodologies. King reports on corporate governance. Knowledge of Minimum Physical Security Standards (HPSS), Minimum Information Security Standards (MISS), Security breaches, Investigations, Security awareness programme, Occupational Health and Safety Act (OHSA) and Fire Regulations, Good communication (Verbal and written), Interpersonal, computer (MS Office packages), report writing, knowledge of Performance Management System Development, conflict resolution Act, auditing, disaster and recovery plan, Departmental policies and procedures, Drivers license.

**DUTIES**

: manage security guard services, liaise regularly with NIA, saps and risk management of the department of health (DOH). Implement the department security policy and minimum information. Implement the ERM implementation plan. Implement risk management methodologies, MPDELS and systems. Facilitate the assessment of identified risk. Facilitate the compilation of operational risk register. Facilitate the development of risk response strategies (mitigate plans). Report all relevant matters including, findings risk positions and recommendations to relevant stakeholders. Establish and maintain a risk management philosophy and culture within the organization. Manage and coordinate of risk management with all assurance providers. Coordinate the activities of risk management and perform the secretariat function. Implementation of Security Policies Standards. Assess and improve the effectiveness of security measures and procedures. Conduct threats and risk assessment and implement recommendations. Create security awareness regarding access control measures and compliance thereof. Manage access control security system and maintenance thereof. Develop and implement procedures for the movement of movable assets and information documents. Maintain records of information security breaches/ incidents. Recommend interventions/ Improvements/ disciplinary measures where appropriate. Compile and provide management reports. Hold meetings with security service providers. Investigate all reported security breaches, incidents and write reports. Reports security breaches to the SSA or SAPS. Develop, implement, evaluate and monitor the performance agreements with security personnel. Assess performance of security staff.

**ENQUIRIES**  
**APPLICATIONS**

: Ms MS Mahlangu Tel No: (016) 341 1100  
: can be hand delivered at Heidelberg Hospital Admin block 1. Heidelberg Hospital, Private Bag X612, Heidelberg, 1441. Physical Address: Corner HF Verwoerd and Hospital Street, Heidelberg, 1441. Applicants are encouraged to use hand delivery or post office due to institutional technical problems. NB: The closing time on the closing date will be 12h00.

**NOTE**

: Applications are not required to submit copies of qualifications and other relevant documents but must fill a new Z83 form (obtainable from any Public Service Department or on [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents)) accompanied by a comprehensive CV (only) highlighting or stating the requirements mentioned above. Only shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA) (only when shortlisted). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Please note that the successful candidate will be subject to OHS medical surveillance as required in the HBA regulations within the OHS act 85 of 1993, security and reference check. People who have previously applied will need to re-apply. The institution reserves the right not to fill the post

**CLOSING DATE**

: 21 October 2022

**POST 38/145** : **MIDDLE MANAGER: HUMAN RESOURCE DEVELOPMENT & PERFORMANCE MANAGEMENT REF NO: CHBAH 579 (X1 POST)**  
Directorate: Human Resources

**SALARY** : R382 245 - R450 255 per annum, (plus benefits)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital  
**REQUIREMENTS** : A senior certificate / Grade 12 or equivalent qualification and a National Diploma (NQF6) / Bachelor's Degree (NQF7) or equivalent qualification in Human Resources Management / Human Resources Development / Public Management / Public Administration or related fields with ten (10) years' experience in human resources of which five years should be supervisory level. Competencies/ Knowledge/ Skills: Computer literacy (Microsoft Office Suite i.e., Ms Word, Ms Excel and Ms PowerPoint). Must have excellent presentation skills, experience in dealing with the public, ability to communicate well with people at different levels and from diversified backgrounds. The prospective appointee should have sound verbal and written communication skills, sound organizational and planning skills. High level of reliability and ability to handle confidentiality. Ability to act with tact and discretion and handle conflict. Good telephone etiquette and interpersonal skills. Basic skills on report writing. Ability to work under pressure and to take initiative. Ability to work independently and in a team. Sound knowledge of the public service regulations, public service act and a myriad of other relevant human resource legislative imperatives. Experience in training and development plus performance management and development system (PMDS) are essential requirements for the post. Knowledge and application of project management principles is essential.

**DUTIES** : Support the Deputy Director in the management of the human resource development and performance management (HRD & PM) Unit in the Hospital. Function as Deputy Head of the sub-directorate. Assist in the management and implementation of the HRD & PM policies, plans and strategies. Participate in the development of internal control measures, guidelines, and standard operating procedures on HRD & PM in line with National and Departmental human resource practices, guidelines, and policies. Ensure the implementation of the Adult Education and Training (AET), Internship and Learnership, Continuous Professional Development, Generic Training plus Orientation, and Induction Programmes. Continually improve service delivery and administer performance measures through the development and pursuing a systems approach to employee development based upon the Gauteng Department of Health (GDOH) and Hospital's skills gap analysis and Performance Management and Development (PMD) outcomes. Coordinate the compilation of the Hospital's Workplace Skills Plan (WSP), coordinate the Skills Development Committee meetings, and ensure the engagement of all stakeholders. Prepare quarterly and annual training reports. Manage the implementation of grade and pay progression of the allocated Units for professional and administrative cadres under both the occupation specific dispensation (OSD) and Non-OSD categories. Attend to audit queries and the implementation of the recommendations thereof. Provide training and support to direct reports in the Unit. Manage the Ideal Hospital Monitoring Framework. Advice management and the department on human resource development practices, procedures, guidelines, and policies, etc. Do other reasonable adhoc exercises and tasks as and when required to enhance service delivery in the Hospital. Adhere to timelines on projects. Monitor and evaluate policy implementation and suggest improvements. Co-ordinate and execute the training and induction of staff in the hospital. Be willing to undergo continuous training and development. Attend and run meetings and training programmes as approved and delegated by the Head of the sub-directorate. Management of personnel performance and review thereof in the sub-division.

**ENQUIRIES** : Mr ZP Khanyile Tel No: (011) 933 8022  
**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital).

According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 21 October 2022
- POST 38/146** : **ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT REF NO: TDHS/A/2022/85**  
Directorate: Human Resource Management
- SALARY CENTRE REQUIREMENTS** : R382 245 – R450 255 per annum (Level 09)  
: Tshwane District Health Services  
: Senior Certificate (Grade 12 or equivalent qualification). A National Diploma / Degree in Human Resource Management or Public Management and Administration or equivalent, with a minimum of (3) years' experience in Human Resource Management on a supervisory level 7 and 8 within the Public Service. Computer literacy (MS Word, MS Excel and PowerPoint). Knowledge of and experience in PERSAL system. Knowledge of the Public Service Act, Finance Management Act and Other legislative prescripts that govern Human Resource Management. Knowledge of Human Resource administration processes. Ability to communicate well with people at different levels and from different backgrounds. Must be a customer- focused individual with excellent planning, organizing (verbal and written) communication skills, good interpersonal and presentation skills. Ability to interact at strategic level and implement turn-around strategies. Must be able to manage and lead a team, ability to multi-task and prioritise. Ability to work in high volume and highly pressurised environment. Proven project management skills and good supervisory and planning skills.
- DUTIES** : Manage and render effective personnel administration, salary administration, recruitment and selection, appointments, promotions, transfers, housing allowances, leave management, PILIR, terminations of service and PMDS, (Performance Management and Development System). Manage and administer all conditions of service practices by providing guidance to subordinates to ensure compliance with Human Resource Legislative Framework and Prescripts. Manage and implement of grade and pay progression for professional and administrative cadres under both the occupation specific dispensation (OSD) and Non – OSD categories, RWOPS; Declaration of Financial Disclosure, monitor overtime capturing. Manage leave and work attendance by staff. Attendance Attend to audit queries and implementation of the recommendations thereof. Provide training and support in the Unit. Do other reasonable adhoc exercises and task as and when required to enhance service delivery in the District. Adhere to timelines on projects and provide stats and monthly reports on deliverables. Co-ordinate and provide training to subordinates and other employees of the District, as



well as induction training to new employees of the District on Benefits and Service Conditions. Be willing to undergo continuous training and development. Attend meetings and training programmes as approved and delegated by the Manager Human Resource Management.

**ENQUIRIES** : Ms M Rafedile Tel No: 012 451 9203  
**APPLICATIONS** : Applications must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lillian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.

**NOTE** : Applications are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

**CLOSING DATE** : 21 October 2022 at 15H00

**POST 38/147** : **OCCUPATIONAL THERAPIST REF NO: TDHS/A/2022/ 86 (X3 POSTS)**  
Directorate: Therapeutic Services

**SALARY** : Grade 1: R322 746 per annum  
Grade 2: R378 402 per annum  
Grade 3: R445 752 per annum

**CENTRE** : Tshwane District Health Services  
**REQUIREMENTS** : **Grade 1:** Appropriate degree in Occupational Therapy, Current registration with HPCSA, **Grade 2:** Minimum of 5 years' experience working as an Occupational Therapist after registering with HPCSA. **Grade 3:** Minimum of 10 years' experience working as an Occupational Therapist after registering with HPCSA. Relevant experience in management of personnel and financial management. Valid code 8/10 driver's license (Manual Transmission). Other Skills: Knowledge of working in the community-based setting, computer literate, good Communication skills, interpersonal skills. Knowledge in relevant policies, protocols and guidelines. Must be Proactive, innovative and a team player.

**DUTIES** : Render occupational therapy service in the allocated area in the district that complies with the standards and norms of the Gauteng department of Health. Issuing of wheelchairs. Participate in outreach/home visits and campaigns, ECI screening and treatment. Work in multidisciplinary team within the primary health care or community health care facilities. Complete stats and monthly reports. Attend and participate in monthly Occupational therapy meetings, CPD presentations as well as other meetings held within the clinic or other stakeholders. Establish good working relationship with other stake holders within the district e.g. Mental Health, NGO's, Organizations for people with disabilities etc. Provide community-based Rehabilitation with the focus on Health promotion, prevention and community interventions. Candidate must be willing to outreach to other clinics within Tshwane District. Perform all other allocate duties as delegated by Supervisor/Manager.

**ENQUIRIES** : Mr Lawrence Shirimane Tel No: 012 451 9026 / 071 673 6793  
**APPLICATIONS** : Application documents must be submitted to Tshwane District Health Services, 3319 Cnr Pretorius & Lillian Ngoyi Street, Pretoria, 0001. No faxed applications will be considered.

**NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their

own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

**CLOSING DATE**

: 21 October 2022 at 15H00

**POST 38/148**

: **SPEECH THERAPIST & AUDIOLOGIST REF NO: TDHS/A/2022 /87**  
Directorate: Therapeutic Services

**SALARY**

: R322 746 per annum

**CENTRE**

: Tshwane District Health Services

**REQUIREMENTS**

: **Grade 1:** Appropriate degree in Speech Therapy & Audiology, Current registration with HPCSA. Valid code 8/10 driver's license (Manual Transmission). Other Skills: Knowledge of working in the community-based setting, computer literate, good Communication skills, interpersonal skills. Knowledge in relevant policies, protocols and guidelines. Must be Proactive, innovative and a team player.

**DUTIES**

: Render Speech Therapy & Audiology service in the allocated area in the district that complies with the standards and norms of the Gauteng department of Health. Issuing of relevant hearing and communication devices. Participate in outreach/home visits and campaigns, ECI screening and treatment. Work in multidisciplinary team within the primary health care or community health care facilities. Complete stats and monthly reports. Attend and participate in Speech Therapy & Audiology meetings, CPD presentations as well as other meetings held within the clinic or other stakeholders. Establish good working relationship with other stake holders within the district e.g. School Health, NGO's, Organizations for people with disabilities etc. Provide community-based Rehabilitation with the focus on Health promotion, prevention and community interventions. Candidate must be willing to outreach to other clinics within Tshwane District. Perform all other allocate duties as delegated by Supervisor/Manager.

**ENQUIRIES**

: Mr Lawrence Shirimane Tel No: 012 451 9026 / 071 673 6793

**APPLICATIONS**

: Application documents must be submitted to Tshwane District Health Services, 3319 Cnr Pretorius & Lillian Ngoyi Street, Pretoria, 0001. No faxed applications will be considered.

**NOTE**

: Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

**CLOSING DATE**

: 21 October 202 at 15H00

**POST 38/149**

: **CLINICAL TECHNOLOGIST GRADE 1 REF NO: REFS/015185 (X1 POST)**  
Directorate: Cardiology

**SALARY**

: R322 746 per annum, (plus benefits)

**CENTRE**

: Chris Hani Baragwanath Academic Hospital (CHBAH)

**REQUIREMENTS**

: An appropriate degree or diploma in Clinical Technology in Cardiology. Registration with relevant Health Professions Council of South Africa as a Clinical Technologist in Cardiology and proof of current registration 2022/2023. No experience required. Knowledge of and adherence to relevant legislation. Appropriate clinical experience in Cardiology and a good understanding of public hospital operational systems will be added as advantage.

**DUTIES**

: Provision of clinical service in compliance with policies, procedures and standard as set out by the institution, provincial and national authorities. Responsibility for continuous professional development and facilitation of all

Clinical Technology Department (Cardiology). Candidate must be competent in all Cardiology procedures (invasive and non-invasive) Candidate will do on call duty on rotational bases. Supervision and training of Clinical Technologist students in cardiology. Responsible for orientation of new Clinical Technologist in Cardiology Department. Participation in Research activities. Co-ordinate the maintenance and repair of all equipment's in the Cardiology Department. Perform all cardiac invasive and non-invasive procedures as in line with standard set by HPCSA. Participate in provincial Clinical Technology activities. Mr. W Madondo Tel No: (011) 933 9412

**ENQUIRIES**  
**APPLICATIONS**

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>. No faxed applications will be considered.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 21 October 2022

**POST 38/150**

: **HUMAN RESOURCE OFFICER REF NO: TDHS/A/2022/88 (X3 POSTS)**  
Directorate: Human Resource Management

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R261 372 - R307 890 per annum (Level 07)  
: Tshwane District Health Services  
: Grade 12 and 10 years' experience in Human Resource Environment within the public sector or 3 years National Diploma or Degree in HRM and 3 years' experience in Human Resource Environment within the public sector. Above average computer skills. Knowledge of HR prescripts and legislation related to the position's functional areas, proven (hands on) experience and knowledge of PERSAL administration and functions. Good communication skills, Good interpersonal Relations, Computer literacy. Ability to work under pressure. Driver's license will be an added advantage.

- DUTIES** : The incumbent of the post will be responsible for the supervision of HR activities such as Recruitment and Selection, appointments, retentions, absorptions, Probationary matters, terminations, allowance, leave, MMS, SMS, OSD and other administrative related matters. Provides inputs for the improvement of HR administration procedures, guideline and policies. Supervise evaluate and develop staff reporting to this position. Ensure that proper control measures are put in place to administer and monitor the activities and resource reporting to this position effectively. Render professional Human Resource administration advice and liaise with client in the Department. Promote Human Resource care and improve service delivery. Provide Human Resource Management information support (e.g. PERSAL report and statistics). Attend to AG request and queries. Implement grade and pay progression, monitor and capturing of PMDS. Monitor staff establishment and payroll administration and pay slips.
- ENQUIRIES APPLICATIONS** : Ms. M, Rafedile Tel No: (012) 451 9203
- APPLICATIONS** : Applications must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 21 October 2022 at 15H00
- POST 38/151** : **ADMINISTRATION OFFICER REF NO: TDHS/A/2022/89 (X2 POSTS)**  
Directorate: Support services
- SALARY CENTRE** : R261 372 - R307 890 per annum  
Tshwane District Health Services: (Boekenhout CHC (X1 Post)  
Soshanguve CHC (X1 Post)
- REQUIREMENTS** : Grade 12 or equivalent qualification. 2-3 years relevant experience in a health facility. Computer literacy. Good communication skills verbal and written. Good customer service skills. This position requires an individual who is strongly able to provide administrative support in a team. The candidate must be consistent and confident in managing a busy workload. Must possess high level typing skills and the ability to use own initiative to meet deadlines. Knowledge of District health information systems will be an advantage. Other Skills / Requirements: Other Skills / Requirements: Computer Literacy with an understanding of MS Word, Excel, Access, Power Point. Good Communication Skill. Analytic and Numeric Skills. Ability to work under pressure. Code 8 Drivers License.
- DUTIES** : The incumbent will be responsible for ensuring accuracy of daily data integration Collection of raw data form different service points or registers into the computer. Capture data daily in different systems used by the department. Preparing daily, weekly, monthly and quarterly statistics as required. Ensure accurate data is collected and reported on time. File and retrieve patient's files. Ensure that patient's records are properly secured. Perform basic unit /office administrative work.
- ENQUIRIES APPLICATIONS** : Mr. L. Seshoka Tel No: 012 451 9025  
Applications must be submitted at Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applications are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post

will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

- CLOSING DATE** : 21 October 2022 at 15H00
- POST 38/152** : **ADMINISTRATIVE OFFICER REF NO: TDHS/A/2022/90 (X1 POST)**  
Directorate: District Health Services (PHC)
- SALARY** : R261 372 per annum (Level 07)  
**CENTRE** : Refentse Clinic (MOU)  
**REQUIREMENTS** : Grade12/Senior Certificate / Matric or Equivalent qualification Plus an undergraduate qualification in Public Administration or equivalent (NQF level 6) recognized by South African Qualifications Authority (SAQA) Plus minimum of 3–5 years' work experience in Public Administration. Be computer literate in (MS Word, Excel, Access, Powerpoint, Teams, Zoom) with requisite typing skills. Be competent in D (HIS), HPRS, Tier.net, E.TR & other Patient-Related Administrative Systems. A valid driver's license. Competencies: Knowledge of a variety of work ranges and procedures such as Standards or Procedures. Knowledge of the needs and priorities of stakeholders. Knowledge in Promotion of Access to Information Act of 2000, departmental financial and human resources administrative procedures, Public Finance Management Act and Regulations of 1999, Public Service Act of 1994 and Regulations of 2001. Skills: Analytical thinking, financial management, change/diversity management, verbal and written communication skills. Attributes: Innovative, Honesty & Integrity, Creativity and Commitment. Obligation to perform shift work (Weekends, Public Holidays and Night duty).
- DUTIES** : Administer registration of patients in line with the Department's prescripts, issue and/or retrieve patients' records. Access, track, file, store, archive & dispose of patients' records in accordance with the Departmental regulations. Ensure accurate data is collected and reported on time, prepare daily, weekly, monthly and quarterly statistics as required. Prepare quality-laden communiqué i.e., memoranda and/or any other relevant submissions. Maintain the effective flow of information and documents to all stakeholders. Perform logistical and secretariat services for meetings. Perform administrative & logistical duties related to management of Sub-District G-Fleet. Complete requisition forms for purchasing of all goods and services. Ensuring that Performance Standards remain adequate and that responsibilities are adhered to. Provide overall supervision to Administrative Clerks & Data Capturers.
- ENQUIRIES** : Mr SR Makua Tel No: 012 451 9121 / 079 872 6077; Monday to Friday; 08h00 to 16h00
- APPLICATIONS** : Applications must be submitted to First Floor Reception; Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lillian Ngoyi and Pretorius Streets, Pretoria; 0002. Applications must be submitted to first floor reception: Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lillian Ngoyi and Pretorius Street, Pretoria, 0002. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed New Z83 form and detailed Curriculum Vitae (only). Only Shortlisted candidates for the posts will be required to submit certified documents on or before the day of the interview following communication form HR. If you do not receive any response from us within 3 months, please accept your application was unsuccessful. Shortlisted candidates will be required to submit proof of criminal verification obtainable from South African Police Services at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health & Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of employment equity; therefore, all the appointments will be made in accordance with the employment equity target of the department. No application will be considered after the closing date. A

practical test and/competency assessment where relevant, relating to the key areas of knowledge and skills may form. A practical test and/or competency assessment where relevant, relating to key areas of knowledge and skills may form part of the selection process for this position note In line with the Department's employments Equity Plan, People With Disabilities are encouraged to apply.

- CLOSING DATE** : 21 October 2022 at 15H00
- POST 38/153** : **PROFESSIONAL NURSE: (GENERAL) REF NO: TDHS/A/2022/91 (X18 POSTS)**  
Directorate: District Health Services (Nursing)
- SALARY** : Grade 1: R260 760 per annum  
Grade 2: R320 703 per annum  
Grade 3: R388 974 per annum
- CENTRE** : Tshwane Health District; Sub-District 2;3 & 4:  
Adelaide Tambo Clinic (X1 Post)  
Atteridgeville clinic (1 Post)  
Bophelong clinic (X1 Post)  
Hercules clinic (X2 Posts)  
Kekanastad clinic (X2 Posts)  
Laudium CHC (X1 Post)  
Mandisa Shiceka clinic (X2 Posts)  
Olievenhoutbosch clinic (X2 Posts)  
Skinner clinic (X1 Post)  
Suurman clinic (X3 Posts)  
Temba CHC (X2 Posts)
- REQUIREMENTS** : Matric/Grade 12. Basic R425 qualification (i.e. Diploma/Degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse trained in Midwifery, Psychiatry, and community Nursing Science. Current registration with the SANC as a Professional Nurse. **Grade 1:** No experience required after registration as a Professional Nurse with SANC in General Nursing **Grade 2:** A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing **Grade 3:** A minimum of 20 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing Required: Knowledge of nursing care processes and procedures. Knowledge of SANC. Rules and Regulations and other relevant Legal Framework, Knowledge of Quality Assurance programmes, display of uncompromising concern for the welfare of patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele & Patient Rights). Skills:Leadership, Supervisory, Good Communication & Reporting (Verbal & Written), Excellent time-management, skills, Counselling, Interpersonal Relations, Conflict Management, Decision-Making and Problem-solving skills. Valid & unendorsed driver's license is essential.
- DUTIES** : Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by performing clinical nursing practice in accordance with the scope of practice, nursing standards and quality assurance standards. Demonstrate an understanding of nursing legislation and related legal and ethical nursing practice Work as a team player. Guide and teach or mentor those in a level under you. Able to lead and supervise a team in the unit, knowledgeable in aspects of Ideal Clinic, Management of complaints and Patient's safety Incidents. Observe & comply strictly with record-keeping principles, data management, time management and team cohesion. Willing to attend in-service training. Provide clinical nursing services to other facilities in Sub-District 2; 3 & 4 when needed.
- ENQUIRIES** : Mr KC Nemukombame Tel No: 079 529 0375  
Ms GM Setlhare at 082 370 8033(Monday to Friday; during working hours only)
- APPLICATIONS** : Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. Applications must be submitted to first floor reception: Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0002. No faxed applications will be considered.
- NOTE** : Applications should be submitted on the NEW Z83 Application form obtainable from  
<http://www.dpsa.gov.za/dpsa2g/documents/ep/2020/Approved%20New%20Z>

[83%20form%20Gazetted%206%20Nov%202020.pdf](#) or Public Service Departments. In line with the Department's employments Equity Plan, People with Disabilities are encouraged to apply. Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed New Z83 form and detailed Curriculum Vitae (only). Only Shortlisted candidates for the posts will be required to submit certified documents on or before the day of the interview following communication form HR. If you do not receive any response from us within 3 months, please accept your application was unsuccessful. Shortlisted candidates will be required to submit proof of criminal verification obtainable from South African Police Services at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health & Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of employment equity; therefore, all the appointments will be made in accordance with the employment equity target of the department. No application will be considered after the closing date. A practical test and/competency assessment where relevant, relating to the key areas of knowledge and skills may form

**CLOSING DATE**

:

21 October 2022 at 15h00

**POST 38/154**

:

**ADMINISTRATION CLERK: STUDENT AFFAIRS REF NO. SGL6/30/09/2022**

Directorate: Administration

**SALARY CENTRE REQUIREMENTS**

:

R176 310 per annum, (plus benefits)

:

GCON: SG Lourens Campus

:

Grade 12 or equivalent certificate. A recognised Diploma or Higher Certificate in Public Management/Business Management/Project Management or Office Management will be an added advantage. One (01) to two (02) years' experience in the Public Service administration environment. Sound written and verbal communication. Computer literacy certificate in (Microsoft Word, Microsoft Excel). Good interpersonal and organisational skills. The candidate must be able to work in a team. Have a valid driver's licence.

**DUTIES**

:

Student administration. Assist in the selection processes of students. Record management and filing of training records. Application of Risk prevention and management in student administration. Support the Mission and Vision of the Campus.

**ENQUIRIES APPLICATIONS**

:

Ms JE Malobola Tel No: (012) 319 5601

:

Applications should be hand delivered at: The Department of Health - (GCON), SG Lourens Campus, Cnr Soutpanberg Road & Theodorehove, Pretoria, or post to SG Lourens Campus, P/Bag X755, Pretoria, 0001.

**NOTE**

:

The application must be accompanied by a fully completed new Z83 form and a detailed Curriculum Vitae (CV) (only). Only Shortlisted candidates will be required to submit certified documents on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. No faxed or e-mailed applications will be accepted. Applicants will be subjected to a pre-employment Medical Surveillance, practical examination on MS Word and Excel and personnel suitability check (criminal record, citizenship, credit record checks, qualification verification; and employment verification). The employment decision shall be informed by the Employment Equity Plan of the Institution. It is the intention of the institution to promote equity (race, gender, and disability) through the filling of this post. Preference will be given to Coloured females, Indian males, and females. The institution reserves the right not to appoint. NB: Travelling and relocation costs will not be paid.

**CLOSING DATE**

:

21 October 2022

**POST 38/155**

:

**SECURITY OFFICER REF NO: CHBAH 580 (X2 POSTS)**

Directorate: logistics (security)

**SALARY CENTRE REQUIREMENTS**

:

R176 310 per annum (Level 05), (plus benefits)

:

Chris Hani Baragwanath Academic Hospital (CHBAH)

:

Grade 10 or equivalent with 5-10 years' experience or Grade 12 or equivalent with 2-5 years' experience in a security environment. A PSIRA Grade B registration certificate. Must be PSIRA registered. Must have a driver's license.

Competencies/ Knowledge/ Skills Computer skills. Report writing. Interpersonal skills. Ability to deal or manage security related emergencies. Managerial skills. Ability to deal or manage patients and the public. Ability to communicate well with people at different levels and from different backgrounds. High level of reliability. Ability to handle confidential information. Ability to act with tact and discretion. Knowledge of the Control of Access to Public Premises and Vehicles Act, PSIRA Act, Criminal Procedure Act, Firearms Control Act, Trespass Act, Ideal Hospital and Clinics Framework/National Core Standard (NCS). Good telephone etiquette and interpersonal skills. Must be able to work under pressure, take initiative, work independently and with a deferent team in the unit. Ability to organize, lead and plan. Must be self-motivated. Ability to handle tasks of multidisciplinary nature. Must be able to attend to security emergencies after hours, weekends and public holidays. Should. Comply with the rotation roster.

**DUTIES**

: Ensure the safety of State property, employees, visitors, and patients. Where required to compile duty rosters. To lead a team of security personnel, to conduct and address security posting parades. Management of keys. Conduct security inspections, identify threats and risks. Management of Security Control room activities. Contribute to the development of policies and procedures in the hospital. Assist in the management of the security service provider. Reporting of security breaches internally and to the South African Police Service. Conduct administrative functions. Maintain and issue security equipment. Where required, conduct security escorting of patients, staff members and medicine to various institutions. Conduct searches of missing patients in various locations and the provision of reports. Compilation of statements and testify in court. Assist in the management of queues and traffic control. Assist with the management of riots and strikes. Give security or work instructions. Facilitate the clamping of incorrectly parked vehicles. Always comply with Security dress code. Implementation and enforcement of security policies and procedures. Contribute in the compilation of weekly reports. Adherence to timelines. Perform other duties as allocated by the supervisor. Be willing to undergo continuous training and development programs. Attend, meetings as approved by supervisor. Conduct the Performance Management and Development System of subordinates (Contracting, quarterly reviews and final assessment).

**ENQUIRIES**

: Mr. L.J. Mnisi Tel No: (011) 933-9549

**APPLICATIONS**

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae (only). The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as



required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 21 October 2022

**POST 38/156**

: **WARD CLERK REF NO: CHBAH 581 (X6 POSTS)**

Directorate: Nursing (1 medicine and Psychiatry, 2 Clinical Support, 1 HAST and OPD 1 Obstetrics and Gynae, 1 Paediatrics)

**SALARY**  
**CENTRE**  
**REQUIREMENTS**  
**DUTIES**

: R176 310 per annum, (plus benefits)

: Chris Hani Baragwanath Academic Hospital (CHBAH)

: Grade 12 with no experience. Computer literacy (Ms. Office).

: Processing movements of patients from ward to ward or to other Institutions. Discharge and billing of patients. Birth and death registration. Verifying patients' personal information. Ordering of stock (cleaning and stationary) including requisition forms. Record keeping and internal correspondence. Collect and deliver X-rays, liaise with all other departments as directed by the nurse in charge. Be responsible for patients' menus, assisting patients where required. Assist nursing staff in serving patients' meals. Liaise with the Medical Records Department regarding sticking labels, changing addresses etc. Type monthly, quarterly, annually, incident report and statement report. Compile daily data. Type meeting minutes. Type business and operational plans of the unit prepare ward rounds trolley. File patients record. Be responsible for the filing of all results in patient's files. General clerical duties designated by the Senior Nurse on duty, meetings, training as approved by supervisor and able to handle conflict. Ability to work under pressure, work independently, in a team and communicate well with people at different levels. Ability to organize and plan. Sound verbal and written communication skills and ability to act with tact and discretion. Must be self-motivated. Good customer skills and competencies. Knowledge and application of the Batho Pele Principles. Must be prepared to rotate and work shifts which includes, weekends and public holidays. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment)

**ENQUIRIES**  
**APPLICATIONS**

: Mr. Mulaudzi Tel No: (011)933 0134

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted).

The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

- CLOSING DATE** : 21 October 2022
- POST 38/157** : **STAFF NURSE REF NO: TDHS/A/2022/92**  
Directorate: District Health Services (Nursing)
- SALARY** : Grade 1: R173 952 per annum  
Grade 2: R207 696 per annum  
Grade 3: R245 799 per annum
- CENTRE** : Tshwane District Health Services (Eersterust CHC)
- REQUIREMENTS** : Grade 12/Matric. Enrolled Nurse Certificate that allows registration with the South African Nursing Council (SANC) as such. Proof of current registration with the South African Nursing Council as an Enrolled/Staff Nurse (only when shortlisted). Driver's license will be an added advantage. **Grade 1:** No experience required after registration as a Staff Nurse with SANC. **Grade 2:** A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse. **Grade 3:** A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse Skills: Good Communication & Reporting (Verbal & Written), Excellent time management, skills, Counselling, Interpersonal Relations, Conflict Management, Decision-Making and Problem-solving skills. Valid & unendorsed driver's license is essential required: Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework, Knowledge of Quality Assurance programmes, display of uncompromising concern for the welfare of patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele & Patient Rights).
- DUTIES** : Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by ensure safe, effective, and quality-laden clinical nursing practice for patients. Ensure effective implementation of Standard Operating Procedure (SOP) relevant and applicable to PHC. Uphold and maintain the Nursing Standards with regards to PHC patients. Ensure effective communication according to hierarchy. Ensure efficient utilization of resources. Demonstrate basic understanding of nursing procedures. Demonstrate basic understanding of the legislative framework protocols, policies governing the Public Service. Participate in implementation of Ideal Health Facility realization. Maintain professional growth /ethical standards and self-development. Execute other duties as shall be so delegated by the Professional Nurse.
- ENQUIRIES** : Dr Moshime-Shabangu Tel No: 012 451 9004
- APPLICATIONS** : Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. Applications must be submitted to first floor reception: Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0002. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed New Z83 form and detailed Curriculum Vitae (only). Only Shortlisted candidates for the posts will be required to submit certified documents on or before the day of the interview following communication form HR. If you do not receive any response from us within 3 months, please accept your application was unsuccessful. Shortlisted candidates will be required to submit proof of criminal verification obtainable from South African Police Services at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health & Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of employment equity; therefore, all the appointments will be made in accordance with the employment equity target of the department. No application will be considered after the closing date. A practical test and/competency assessment where relevant, relating to the key

		areas of knowledge and skills may form. Note in line with the Department's employments Equity Plan, People with Disabilities are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	21 October 2022 Tel No: 15h00
<b><u>POST 38/158</u></b>	:	<b><u>STAFF NURSE REF NO: TDHS/A/2022/93 (X3 POSTS)</u></b> Directorate: District Health Services (Nursing)
<b><u>SALARY</u></b>	:	Grade 1: R173 952 per annum Grade 2: R207 696 per annum Grade 3: R245 799 per annum
<b><u>CENTRE</u></b>	:	Refentse Clinic (MOU) (X2 Posts) Skinner Clinic (X1 Post)
<b><u>REQUIREMENTS</u></b>	:	Grade 12/Matric. Enrolled Nurse Certificate that allows registration with the South African Nursing Council (SANC) as such. Proof of current registration with the South African Nursing Council as an Enrolled/Staff Nurse. Driver's license will be an added advantage. <b>Grade 1:</b> No experience required after registration as a Staff Nurse with SANC <b>Grade 2:</b> A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse <b>Grade 3</b> :A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse Skills: Good Communication & Reporting (Verbal & Written), Excellent time management, skills, Counselling, Interpersonal Relations, Conflict Management, Decision-Making and Problem-solving skills. Valid & unendorsed driver's license is essential required: Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework, Knowledge of Quality Assurance programmes, display of uncompromising concern for the welfare of patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele & Patient Rights).
<b><u>DUTIES</u></b>	:	Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by ensure safe, effective, and quality-laden clinical nursing practice for patients. Ensure effective implementation of Standard Operating Procedure (SOP) relevant and applicable to PHC. Uphold and maintain the Nursing Standards with regards to PHC patients. Ensure effective communication according to hierarchy. Ensure efficient utilization of resources. Demonstrate basic understanding of nursing procedures. Demonstrate basic understanding of the legislative framework protocols, policies governing the Public Service. Participate in implementation of Ideal Health Facility realization. Maintain professional growth /ethical standards and self-development. Execute other duties as shall be so delegated by the Professional Nurse.
<b><u>ENQUIRIES</u></b>	:	Mr KC Nemukombame at 079 529 0375 Ms GM Setlhare at 082 370 8033 (Monday to Friday; during working hours only)
<b><u>APPLICATIONS</u></b>	:	Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. Applications must be submitted to first floor reception: Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0002. No faxed applications will be considered.
<b><u>NOTE</u></b>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed New Z83 form and detailed Curriculum Vitae only. Only Shortlisted candidates for the posts will be required to submit certified documents on or before the day of the interview following communication form HR. If you do not receive any response from us within 3 months, please accept your application was unsuccessful. Shortlisted candidates will be required to submit proof of criminal verification obtainable from South African Police Services at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health & Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of employment equity; therefore, all the appointments will be made in accordance with the employment equity target of the department. No application will be considered after the closing date. A practical test and/competency assessment where relevant, relating to the key areas of knowledge and skills may form. In line with the Department's employments Equity Plan, People with Disabilities are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	21 October 2022 at 15H00

<b><u>POST 38/159</u></b>	:	<b><u>STAFF NURSE REF NO: TDHS/A/2022/94</u></b> Directorate: District Health Services (Nursing)
<b><u>SALARY</u></b>	:	Grade 1: R173 952 per annum Grade 2: R207 696 per annum Grade 3: R245 799 per annum
<b><u>CENTRE REQUIREMENTS</u></b>	:	Tshwane District Health Services (Phedisong 4 CHC) Grade 12/Matric. Enrolled Nurse Certificate that allows registration with the South African Nursing Council (SANC) as such. Proof of current registration with the South African Nursing Council as an Enrolled/Staff Nurse (only when shortlisted). Driver's license will be an added advantage. <b>Grade 1:</b> No experience required after registration as a Staff Nurse with SANC <b>Grade 2:</b> A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse <b>Grade 3:</b> A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Staff Nurse Skills: Good Communication & Reporting (Verbal & Written), Excellent time management, skills, Counselling, Interpersonal Relations, Conflict Management, Decision-Making and Problem-solving skills. Valid & unendorsed driver's license is essential required: Knowledge of nursing care processes and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework, Knowledge of Quality Assurance programmes, display of uncompromising concern for the welfare of patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patients' needs, requirements and expectations (Batho-Pele & Patient Rights).
<b><u>DUTIES</u></b>	:	Responsive and accountable stewardship of District Health Services by overseeing to it that Annual Performance Plan targets are met by ensure safe, effective, and quality-laden clinical nursing practice for patients. Ensure effective implementation of Standard Operating Procedure (SOP) relevant and applicable to PHC. Uphold and maintain the Nursing Standards with regards to PHC patients. Ensure effective communication according to hierarchy. Ensure efficient utilization of resources. Demonstrate basic understanding of nursing procedures. Demonstrate basic understanding of the legislative framework protocols, policies governing the Public Service. Participate in implementation of Ideal Health Facility realization. Maintain professional growth /ethical standards and self-development. Execute other duties as shall be so delegated by the Professional Nurse.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms Theodore Dibakwane at 082 452 3882 Documents must be submitted to Tshwane Health District Fedsure Building, 3319 Cnr Pretorius and Lilian Ngoyi Streets, Pretoria, 0002. Applications must be submitted to first floor reception: Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0002. No faxed applications will be considered.
<b><u>NOTE</u></b>	:	Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed New Z83 form and detailed Curriculum Vitae. Only Shortlisted candidates for the posts will be required to submit certified documents on or before the day of the interview following communication form HR. If you do not receive any response from us within 3 months, please accept your application was unsuccessful. Shortlisted candidates will be required to submit proof of criminal verification obtainable from South African Police Services at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health & Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of employment equity; therefore, all the appointments will be made in accordance with the employment equity target of the department. No application will be considered after the closing date. A practical test and/competency assessment where relevant, relating to the key areas of knowledge and skills may form. Notes: In line with the Department's employments Equity Plan, People with Disabilities are encouraged to apply.
<b><u>CLOSING DATE</u></b>	:	21 October 2022 at 15h00
<b><u>POST 38/160</u></b>	:	<b><u>NURSING ASSISTANT REF NO: TDHS/A/2022/95 (X4 POSTS)</u></b>
<b><u>SALARY</u></b>	:	R134 514 - R151 401 per annum
<b><u>CENTRE</u></b>	:	Tshwane District Health Services (Eersterust CHC, Refilwe, Holani and Sokhulumu Clinic)

- REQUIREMENTS** : Grade 12/Standard 10. One-year Nursing Auxiliary Certificate that allows registration with the South African nursing council and current registration with South African Nursing Council {SANC} as a nursing Assistant. Good communication skills, basic writing skills, ability to function as part of a team, basic interpersonal skills. Knowledge of Nursing care process and procedures, nursing statutes and other relevant legal framework such as: Nursing act, Scope of practices, Acts and omissions, patients' Rights Charter, Batho-Pele Principles, Basic knowledge of Labour Relation Act. Professional Ethical conduct. Knowledge of infection control principles, patient safety, patients experience of care and principles of record keeping.
- DUTIES** : Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional Growth /ethical standards and self-development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service.
- ENQUIRIES** : Dr Mpho Moshime-Shabangu Tel No: 012 451 9004
- APPLICATIONS** : Applications must be submitted to Tshwane District Health Services, 3319 Fedure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception. No faxed applications will be considered.
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae (only). Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 21 October 2022 @15H00
- POST 38/161** : **SECURITY GUARD REF NO: CHBAH 582 (X5 POSTS)**  
Directorate: Logistics (Security)
- SALARY** : R124 434 per annum (Level 03), (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Grade 10 or equivalent with 0-2 years' experience or Grade 12 or equivalent with no experience in a security environment. A PSIRA Grade B registration certificate. Must be PSIRA registered. Knowledge of the Control of Access to Public Premises and Vehicles Act, PSIRA Act, Criminal Procedure Act, Firearms Control Act, Trespass Act Minimum Information Security Standard (MISS), Minimum Physical Security Standard (MPSS), National Core Standard (NCS). Report writing. Interpersonal skills. Ability to deal or manage security related emergencies. Managerial skills to deal or manage patients, the public and to communicate well with people at different levels and from different backgrounds. High level of reliability. Ability to handle confidential information, to act with tact and discretion. Good telephone etiquette and interpersonal skills. Must be able to work under pressure, take initiative, work independently and with deferent teams in the unit. Ability to organize, lead and plan. Must be self-motivated. Must be prepared to rotate and work shifts which includes, weekends and public holidays and be able to attend to security emergencies. Should not have a criminal record. Ability to act with tact and discretion. Must be self-motivated. Knowledge and application of the Batho Pele Principles, six (6) key ministerial priorities, Patients' Rights Charter and other key priorities impacting on service delivery.
- DUTIES** : Protect state property, employees, visitors, and patients in the hospital for 24 hours. Responsible for access control and searching of both vehicles and pedestrians. Conduct hourly patrols and reporting security breaches and defects. Operate and maintain security equipment. Write statements and testify in court. Escort patients, assets, and personnel within and outside the hospital

premises. Switch taps and lights on and off in your area of responsibility. Write and submit reports to the supervisor as soon as possible. Management of queues. Assist with the restraining of patients. Responsible for access control, searching of vehicles and persons. Control of traffic on premises. Clamping of incorrectly parked vehicles, provide directions to patients and visitors. Always comply with security dress code. Adhere to all security policies and procedures. Adhere to timelines. Perform other duties as allocated by the supervisor. Comply with the rotation roster. Be willing to undergo continuous training and development programs. Attend meetings and training as approved by supervisor. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment)

**ENQUIRIES  
APPLICATIONS**

: Mr L.J. Mnisi Tel No: (011) 933-9549  
 : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE**

: Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 21 October 2022

**POST 38/162**

: **THEATRE OPERATOR REF NO: CHBAH 583 (X9 POSTS)**  
 Directorate: Nursing (JD Allen Theatre, Obstetrics and Gynae, Paediatrics)

**SALARY  
CENTRE  
REQUIREMENTS**

: R124 434 per annum (Level 03), (plus benefits)  
 : Chris Hani Baragwanath Academic Hospital (CHBAH)  
 : Adult Education and Training (AET) Level 3 or equivalent (Grade 7). good physical and mental health, ability to write and read, good listener, ability to carry out instructions, ability to enquire for clarity on assigned tasks ability to give feedback on assigned tasks and good interpersonal relation skills.

**DUTIES**

: Clean And Create and Orderly Environment: In Theatre Prepare disinfectant solution for the day's use in theatres. Prepare boxes/ bins for disposal of medical waste and place red plastic bag inside Label boxes /bins and place them in the designated area for collection Ensure and maintain cleanliness in all areas in the operating theatres and setting rooms. Do thorough terminal cleaning of the operating theatre. Clean toilets, mirrors, basins, doors, and walls clean the kitchen/tearooms. Ability to scrub floors and walls inside

operating theatres and corridors including to vacuum carpets in the offices. Ability to apply polish on the floors. Empty dustbins, damp dust and high dusting including to polish furniture. Replenish toilet paper, hand towels and soap in the toilet, bathrooms, and hand basins. Adhere to policies and procedures. Proper utilization of cleaning materials. Adhere to recommended dress code (protective clothing). Ensure waste is sorted accordingly. Assist with messaging when necessary. Replenish /supply linen/draw sheets for theatre table. In Theatre Sterile Supply Unit: CSSD, GMR (General Milk Room) (TSSU) Damp dust and clean scrub and polish floors Keep and maintain the area clean and tidy. Wash instruments and bowls, compile bowls and instruments according to protocol Compile linen packs and white packs accordingly. Load and off load sterilizers, seal delicate instruments with sealing machine. Pack sterile stock using First in, and first out method (FIFO) Assist in issuing sterile stock.

- ENQUIRIES** : Mr. Mulaudzi Tel No: (011)933 0134
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.
- NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.
- CLOSING DATE** : 21 October 2022
- POST 38/163** : **MESSENGER REF NO: CHBAH 584 (X1 POST)**  
Directorate: Patients Affairs
- SALARY** : R104 073 per annum (Level 02), (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Adult education and training (AET/ABET) LEVEL 3 or equivalent (Grade 7). Ability to work under pressure. Basics knowledge of legislative framework and processes relating to messaging. Ability to work independently and in a team. Ability to communicate well with people at different levels. Ability to organize and plan. Sound verbal and communication skills. Ability to act with tact and discretion. Must be self –motivated. Must be prepared to rotate to other units as well as work shifts which include night duty, weekends, and public holidays. Knowledge and application of the Batho Pele principles. Ability to liaise with

internal and external stakeholders. It is an inherent requirement of the job to ethical and always maintains confidentiality. Applicant should be prepared to undergo medical surveillance as an inherent job requirement.

**DUTIES** : Distribution of internal and external memos, circulars and delivering of post. Assist in patient' records filling and distributing of records to the internal I and external stake holders, Distribute the VA2 forms to stores, collecting the files left by the patients from pharmacy to the department, and collect files to all discipline. Arrange files for the clinic for those patients that are coming for the following day. Distribute the important documents to Human resources department. Adhere to all legal instruction given to you written and verbally by senior member/ Supervisor. Adhere to timelines. Attend meetings and training as approved by the supervisor. Comply with the Performance Management and development System (Contracting, quarterly reviews and final assessment).

**ENQUIRIES** : Ms V Ndou Tel No: 011 933 0169

**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae only. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 21 October 2022

**POST 38/164** : **MESSANGER REF NO: CHBAH 585 (X2 POSTS)**  
Directorate: Nursing (Clinical Support, Obst and Gynae)

**SALARY** : R104 073 per annum (Level 02), (plus benefits)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital  
**REQUIREMENTS** : Adult education and training (AET/ABET) Level 3 or equivalent (Grade 7). Ability to work under pressure. Basics knowledge of legislative framework and processes relating to messaging. Ability to work independently and in a team. Ability to communicate well with people at different levels. Ability to organize and plan. Sound verbal and communication skills. Ability to act with tact and discretion. Must be self –motivated. Must be prepared to rotate to other units as well as work shifts which include night duty, weekends, and public holidays. Knowledge and application of the Batho Pele Principles. Ability to liaise with



internal and external stakeholders. It is an inherent requirement of the job to ethical and always maintains confidentiality. Applicant should be prepared to undergo medical surveillance as an inherent job requirement.

**DUTIES** : Distribution of internal and external memos, circulars and delivering of post. Assist in patient' records filling and distributing of records to the internal I and external stake holders, Distribute the VA2 forms to stores, collecting the files left by the patients from pharmacy to the department, and collect files to all discipline Arrange files for the clinic for those patients that are coming for the following day. Distribute the important documents to Human resources department. Adhere to all legal instruction given to you written and verbally by senior member/ Supervisor. Adhere to timelines. Attend meetings and training as approved by the supervisor. Comply with the Performance Management and development System (Contracting, quarterly reviews and final assessment).

**ENQUIRIES** : Mr. Mulaudzi Tel No: (011)933 0134

**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808.

**NOTE** : Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be in sync with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents on or before the interview. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information preceding the statement above will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA) (only when shortlisted). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity. People with disabilities are encouraged to apply.

**CLOSING DATE** : 21 October 2022

**POST 38/165** : **ULTRASOUND RADIOGRAPHER SESSION REF NO: HRM/2022/37 (X2 POSTS)**  
Directorate: Allied

**SALARY** : R281.00 per hour (Less Than 10 Years' Relevant Experience)  
R302.00 per hour (At Least 10 Years, But Less Than 20 Years Relevant Experience)  
R362.00 per Hour (20 Years or More Relevant Experience)

**CENTRE** : Mamelodi Regional Hospital  
**REQUIREMENTS** : National Senior Certificate, National Diploma /Degree / B-Tech in Ultrasound Radiography Qualification. Registration with HPCSA as an independent Ultrasound Radiographer. A minimum of 5 years as a Sonographer/Ultrasound Radiographer. Experience in performing Obstetrics, gynaecology, abdominal

ultrasound, general and other ultrasound examinations required. Ability to perform Cardiac Sonar will be an added advantage. Ability to work independently as part of multi-disciplinary team. Be able to implement protocols and standard operating procedures in Ultrasound Radiography. Basic knowledge of equipment uses and trouble shooting. Sound report writing and administrative and computer literacy skills are essential. Good communication skills, interpersonal relations and problem-solving skills needed.

**DUTIES** : Preparing the patients for the ultrasound examinations at Mamelodi hospital. Performing ultrasound examinations that yield important diagnostic information. Use ultrasound machine to view and interpret images to diagnose medical conditions. Co-ordinate and organise daily workload and run the department.

**ENQUIRIES** : Dr. Lentsoane Tel No: 012 842 0917  
**APPLICATIONS** : Must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource Office, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

**FOR ATTENTION** : Mr H Hlophe  
**NOTE** : Applications must be submitted on a New Z83 form obtainable from any Public Service Department or from the DPSA website, which must be completed in full, with CV only. Only shortlisted candidates will be requested to bring certified copies. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital

**CLOSING DATE** : 21 October 2022 at 16:00

#### **DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION**

**APPLICATIONS** : Applications should be submitted online at <http://professionaljobcentre.gpg.gov.za> (New Z83 form must be attached), also can apply manually or post to 35 Rissik Street, Surrey House, Johannesburg, 2000.

**FOR ATTENTION** : Mr. Nkhumeleni Magadze

**CLOSING DATE** : 27 October 2022

**NOTE** : using new Z83 form accompanied by a detailed CV only. Certified copies of qualifications and other supporting documents will be required from shortlisted candidates "Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 01<sup>st</sup> January 2021, a new application form which can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies). From 01 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered". Please note that due to a large number of applications expected, applications will therefore not be acknowledged in writing. Be assured that your applications are acknowledged with appreciation. The Department reserves the right to withdraw posts if by doing so, the interests of the Department will be best served.

#### **MANAGEMENT ECHELON**

**POST 38/166** : **CHIEF DIRECTOR: ARTS, CULTURE AND HERITAGE REF NO: REFS/015150**  
Directorate: Arts, Culture and Heritage

**SALARY** : R1 269 951 per annum, (all-inclusive package)  
**CENTRE** : Johannesburg (Head office)

**REQUIREMENTS** : The successful candidate should have a matric certificate plus a Degree in Fine Arts/Arts and Drama/Creative Arts (NQF level 7), or equivalent qualification recognized by SAQA with a 5 years of experience in Senior Management level in cultural and creative industries, creative arts, library and archival services, heritage and language development, Arts and Culture environment. A

compulsory Pre-Entry Senior Management Certificate will be required before assumption of duty. A valid driver's license. Skills: Policy development and implementation, Analytical, Change management, Communication, Computer, Conflict management, Decision Making, Financial management, Interpersonal relations, Language, Leadership, Organizational, People management, Presentation, Problem solving, Project management, Relationship Management, Report writing, Research, Strategic Planning and time management. Knowledge of: RSA Constitution, Public Service Act, Public Service Regulations, Public Finance Management Act, Labour Relations Act, Knowledge of Basic Conditions Employment Act, Community Development, Project Management principles, Youth Development Policy, Service Delivery framework, Human Rights Act, Bill of Rights, Skills Development Act, National Development Plan, National Skills Development Strategy, National Skills Accord, Youth Employment Accord, Provincial Growth and Development Plan, Treasury Regulations, Protocol Manual of South Africa, Promotion of Equality and Prevention of Unfair Discrimination Act, Protection of Personal Information Act.

- DUTIES** : Manage the proper development of non-performing/ visual arts and craft. Manage the proper development of performing arts. Manage and ensure the facilitation of business development and provision of administrative and secretariat support services to all arts structures. Manage and ensure proper planning and coordination when hosting of Cultural ceremonies. Manage the monitoring and evaluating systems which includes keeping and administering portfolios of evidence for all ceremonies and cultural diversity programmes. Drive and manage research on various cultural practices, customs, traditions and ritual and ensure compilation of findings in order to benefit various communities in the Province. Manage and coordinate the provision of Language Planning Services in the province. Manage the development and promotion of lexicography, terminology and literature development. Manage the provision of translation, interpretation and editing services. Ensure the implementation of National, Provincial and Departmental frameworks. Ensure the implementation of policies according to agreed norms and standards. Monitor and evaluate compliance with implemented policies. Report on any discrepancies in regard of compliance to all relevant stakeholders. Review and amend policies as and when required based on input from stakeholders. Manage human resources. Manage financial resources. Manage geographical names processes. Manage archiving and records keeping. Manage camerations and insignificant days. Manage heritage sites/routes identification, development, implementation, monitoring and evaluations.
- ENQUIRIES** : Mr. Ouwen Gaveni Tel No: (011) 355 – 2606/2677/2861

#### **OTHER POST**

- POST 38/167** : **TOWN PLANNER REF NO: REFS/015149**  
Directorate: Infrastructure Management
- SALARY** : R628 014 – R953 715 per annum, (all-inclusive package). The Department will award a higher salary notch based on the experience of the applicant.
- CENTRE** : Johannesburg (Head office)
- REQUIREMENTS** : The successful candidate should have a Degree (NQF 7) in Town Planning. The candidate should have registered with SACPLAN as a Professional Town Planner. A minimum of 6 years' relevant town planning experience post qualification. Knowledge of the Framework of Infrastructure Delivery and Procurement management. FIDPM. A valid drivers' license.
- DUTIES** : Plan and manage land and services for all infrastructure projects. Interact with relevant role-players in terms of land and services issues. Prepare business cases and strategic briefs. Manage alignment of the planning framework of the Department with the Gauteng Provincial Spatial framework. Manage town planning as part of infrastructure Planning. Direct town planning analyses to develop and maintain a physical resource planning framework. Direct spatial modelling to post project evaluations.
- ENQUIRIES** : Mr. Nkhumeleni Magadze Tel No: (011) 355 – 2677/2861/2606