

## DEPARTMENT OF TRADE INDUSTRY AND COMPETITION

- APPLICATIONS** : Applications can be submitted: Via e-mail to applications@thedtic.gov.za (Ref no. should appear in subject-line), by post to the Registry Office, The Department of Trade Industry and Competition, Private Bag x84, Pretoria, 0001; Hand-delivered to the dtic Campus, corner of Meintjies and Robert Sobukwe Streets, Sunnyside, Pretoria.
- CLOSING DATE** : 24 October 2022
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of qualifications and Identity Document or any other relevant documents to be submitted by only shortlisted candidates to HR on or before the day of the interview date. The dtic is an equal opportunity affirmative action employer. Shortlisted candidates will be subjected to a technical exercise and the selection panel for SMS position will further recommend candidates to attend a generic managerial competency-based. Background verification, social media checks and security vetting will form part of the selection process and successful candidates will be subjected to security vetting. NB: The Senior Management Pre-Entry Programme (Nyukela Programme) as endorsed by the National School of Government (NSG) must be completed before an appointment can be considered. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme> .It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications received after the closing date will not be considered. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. The dtic reserves the right not to fill any advertised position(s).

## MANAGEMENT ECHELON

- POST 38/65** : **CHIEF DIRECTOR: TEXTILES, CLOTHING, LEATHER AND FOOTWEAR REF NO: (IC&G - 018)**  
Overview: To provide strategic leadership and management to the Clothing, Textiles, Leather & Footwear Chief Directorate within the Industrial Competitiveness and Growth Branch.
- SALARY CENTRE REQUIREMENTS** : R1 269 951 per annum (Level 14), (all-inclusive remuneration package)  
: Pretoria  
: An undergraduate qualification (NQF Level 7) in Economics / Commerce. 5 years' relevant senior management experience in Industrial / Sector policy, strategy and implementation in the public or private sector. Skills/Knowledge: Preferred experience in the Textile / Clothing / leather or footwear sectors. Experience in the development and implementation of policies and strategies. Experience in the coordination and development of sector interventions as well as monitoring and evaluation the implementation thereof. Experience in stakeholder management, financial management, people management, project management, strategic capability and leadership. Presentation skills, communication skills (verbal and written), interpersonal skills, planning and organising skills, mentoring and coaching. Knowledge and understanding of IPAP, Public Service Regulations, Public Service Act, Public Finance Management Act and Treasury Regulations.
- DUTIES** : Strategy and planning: Manage strategic planning for the chief directorate. Direct, manage and transform the chief directorate into a highly effective Clothing, Textiles, Leather & Footwear unit for inclusion in Industrial Policy. Establish clear performance criteria and service standards for staff. Design and implement strategies and action plans in the sectors incorporated in Industrial Policy and the Master Plan. Coordination and development of interventions: Provide guidance to develop and manage systems, policies and procedures to ensure effective and efficient growth of Clothing, Textiles, Leather and Footwear. Lead the coordination and development of interventions in line with Clothing, Textiles, Leather and Footwear priorities. Identify and address challenges faced by Clothing, Textiles, Leather and Footwear sector. Conduct

research and implement business processes. Monitoring and evaluation: Monitoring performance of the chief directorate monitored against business and project plans and corrective measures introduced where necessary. Ensure compliance with integrated performance reporting system including high-level dashboard reporting. Monitor and evaluate strategy implemented in the Clothing, Textiles, Leather and Footwear Chief Directorate. Stakeholder management: Establish and maintain strategic partnerships with local and international institutions in the area of Clothing, Textiles, Leather and Footwear. Engage in an ongoing interaction with key stakeholders. Manage the relationships with key stakeholders in the order to ensure implementation of the programs. Ensure effective communication of the work of the chief directorate to key stakeholders. Ensure that there is a coherent system and framework for stakeholder engagement. Financial management: Expenditure management. Ensure compliance with PFMA requirements at all times. Ensure that budget submissions and reports are submitted within the specified timelines People management: Conduct human resource forecasting. Effective performance management in line with HR guidelines. Training and development of staff in accordance with Personal Development Plans and Divisional Training and Development Plans.

**ENQUIRIES** : Should you have enquiries or experience any problem submitting your application contact the Recruitment Office on Tel No: 012 394 1809/1835

#### **OTHER POSTS**

**POST 38/66** : **DEPUTY DIRECTOR: AUTOMOTIVES REF NO: (IC&G - 041)**  
Overview: To develop, advise and provide technical support for the automotive sector policies, strategies and programmes.

**SALARY CENTRE REQUIREMENTS** : R882 042 per annum (Level 12), (all-inclusive remuneration package)  
: Pretoria  
: A three - year National Diploma / Bachelor's Degree in Economics /Industrial Policy / related engineering.3 - 5 years' relevant managerial experience in an Economic Policy / Automotive sector / Industrial Policy environment. Skills/Knowledge: Experience in the development and review of the automotive sector policies, strategies and procedures. Experience in conducting economic research and analysis in the area of the automotive sector. Experience in monitoring and evaluation, reporting, stakeholder management, people management, financial management, project management, strategic capability and leadership. Communication skills (verbal & written), research and analytical skills, project management skills, interpersonal skills, planning and organising skills, mentoring and coaching. Knowledge and understanding of the South African Automotive Masterplan (SAAM 2035), Preferential Procurement Policy Framework, Public Service Regulations, Public Service Act, Public Finance Management Act and Treasury Regulations. Knowledge and understanding of key legislation applicable to public entities and the dtic. Proficient in MS Packages.

**DUTIES** : Development and reviewing of strategies, policies and procedures: Develop and review the automotive sector policies. Provide support in management of the SAAM 2035 processes. Engage in continual policy advocacy and co-ordination in the automotive sector policies that have the potential for industry growth. Provide technical inputs into the strategic direction of the unit. Provide technical inputs to the development and implementation of the SAAM 2035 action plans. Provide support in the implementation of the automotive sector policies and strategies. Stakeholder management: Work closely with other units within the dtic and other departments involved in the automotive Sector. Liaising, consulting and networking with appropriate and relevant stakeholders for developing joint programs for the advancement of the automotive industry. Participate in all forums of the department and focus groups addressing the automotive sector challenges. Participate in the identification of stakeholders needs. Create and maintain a stakeholder database. Identify potential partners for involvement initiatives and initiate or conclude partnership agreements. Maintain relations with stakeholders, including government, organized business and labour. Research and analysis: Develop terms of reference, and manage research to support the development of appropriate interventions to support the growth of the automotive sector. Conduct research, identify best practices in the area of the automotive sector and recommend appropriate policies and strategies. Consolidate all research findings to formulate

automotive policies, procedures and strategies in line with the SAAM 2035. Conduct research on issues related to competitiveness and development automotive sector. Provide support in the analysis of the automotive sector. Monitoring and Evaluation: Continuously measure, benchmark and improve processes and procedures to ensure efficiency and effectiveness. Conduct annual and quarterly reviews with regard to the impact of automotive sector interventions and prepare reports. Continuously provide support in the monitoring and evaluation of the implementation of the SAAM 2035. Implementation of sector development interventions: Support the implementation of sector development interventions in line with the SAAM 2035. Coordinate all administrative aspects: Handle all inquiries and requests regarding the automotive sector. Provide inputs on divisional budget and business plans in respect of the Automotive Unit. Compile progress reports on a monthly basis on the projects with regard to timelines and budgets. Ensure the maintenance of effective internal administration of the unit. Establish and maintain an electronic database for automotive sector analysis reports.

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**POST 38/67** : **DEPUTY DIRECTOR: CLOTHING AND TEXTILES REF NO: (IC&G - 026)**  
Overview: To develop, advise and provide technical support for the Clothing and Textiles sector policies, strategies and programmes.

**SALARY CENTRE REQUIREMENTS** : R882 042 per annum (Level 12), (all-inclusive remuneration package)  
: Pretoria  
: A three - year National Diploma / Bachelor's Degree in Economics /Commerce / Science / Industrial Policy / related engineering. 3 - 5 years' relevant managerial experience in an Economic Policy /Clothing and Textile sector / Industrial Policy environment  
Skills/Knowledge: Experience in the development and review of Clothing and Textiles sector policies, strategies and procedures. Experience in conducting economic research and analysis in the area of Clothing and Textiles sector. Experience in monitoring and evaluation, reporting, stakeholder management, people management, financial management, project management, strategic capability and leadership. Communication skills (verbal & written), research and analytical skills, project management skills, interpersonal skills, planning and organising skills, mentoring and coaching. Knowledge and understanding of Masterplans & other support programmes, Preferential Procurement Policy Framework, Public Service Regulations, Public Service Act, Public Finance Management Act and Treasury Regulations. Knowledge and understanding of key legislation applicable to public entities and the dtic. Proficient in MS Packages.

**DUTIES** : Development and reviewing of strategies, policies and programmes: Develop, implement, review and provide direction for the Industrial Policy for the Clothing and Textiles directorate and sector. Guide the development of strategies and action plans for the Clothing and Textiles Directorate for inclusion in the Masterplan and other support programmes in line with strategic direction. Ensure maintenance of an effective internal administration of the Clothing and Textiles directorate, including business plans, maintenance of all records internally and externally; and all reporting requirements. Stakeholder management: Work closely with other units within the dtic, agencies (COTII) and other departments and agencies involved in the Clothing and Textiles. Establish and/or maintain long-term relationships with industry stakeholders & representative bodies. Participate; provide guidance and direction in all forums of the sector. Participate in the identification of stakeholders and industry needs and challenges as part of policy development. Create and maintain stakeholder's database in the form of a stakeholder engagement plan. Identify potential partners for involvement initiatives and initiate or conclude partnership agreements. Provide inputs and advice into the strategic direction of the Forums and focus groups concerning issues relevant to the Clothing and Textile sector. Research and analysis: Develop terms of reference, provide inputs and manage research to support the development of appropriate interventions that support growth of the sector. Conduct research, identify best practice on issues related to the competitiveness and development of the Clothing and Textile sectors identify best practice and recommend appropriate policies and strategies. Consolidate all research findings to formulate Clothing and Textiles sector policies, procedures and strategy in line with Masterplan and other support programmes. Identify gaps and develop gap analysis of the

sub sectors of the Clothing and Textiles. Monitoring and Evaluation: Continuously measure, benchmark and improve processes and procedures to ensure efficiency and effectiveness. Conduct annual reviews about the impact of Clothing and Textiles sector interventions and prepare reports. Coordinate all administrative aspects: Handle enquiries and requests regarding Clothing and Textiles sector initiatives. Provide inputs on divisional budget and business plans in respect of Clothing and Textiles. Compile progress reports on the projects with regard to timelines and budgets. Ensure the maintenance of effective internal administration of the unit. Establish and maintain an electronic database for Clothing and Textiles sector analysis reports.

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