

DEPARTMENT OF FORESTRY FISHERIES AND THE ENVIRONMENT

The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer.

- APPLICATIONS** : May be forwarded to the Director-General, Department of Forestry, Fisheries and the Environment, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.
- FOR ATTENTION** : Human Resources Management
- NOTE** : Applications must be submitted on a New signed Z83 form obtainable from any Public Service Department accompanied by a recent detailed Curriculum Vitae only, to be considered. Shortlisted candidates will be required to submit certified copies of qualifications, Senior Certificate, identity document and driver's license on or before the day of the interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants. The course is available through the NSG under the name "Certificate for entry into SMS" (full details are available at: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>). Shortlisted candidates must provide proof of successful completion of the course. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract. The department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.
- ERRATUM:** Kindly note that the experience requirement for the post of Deputy Director: Internal Audit Marine Living Resources Fund (MLRF) and Fisheries with Reference number ODG11/2022 that was advertised on circular 35 of 2022 with the closing date of 10 October 2022 has been amended as follows: A minimum of three (3) years' experience required in the relevant field of which three (3) of them should be at entry/junior managerial level (assistant director level or equivalent).

MANAGEMENT ECHELON

- POST 36/32** : **PROGRAMME MANAGER: FORESTRY MASTER PLAN REF NO: FOM36/2022**
(12 Months Contract)
- SALARY** : R1 073 187 per annum, (all-inclusive salary package)
- CENTRE** : Pretoria
- REQUIREMENTS** : An undergraduate qualification in Natural Sciences / Public Administration or relevant qualification on NQF level 7as recognized by SAQA. Extensive experience in the relevant field. Applicants must have 5 years of experience at middle / senior management level. Knowledge of Expanded Public Works programme and integrated sustainable rural development and urban renewal

Financial Management; People Management and Empowerment. Goal orientated and ability to working under pressure. Proof of completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government (NSG).

DUTIES : Development and review of climate change mitigation related policies, legislation, regulation, plans, standards, and guidelines. Periodically develop and review the Long-term Emission Development Strategy for South Africa. Develop new and review existing carbon intensity benchmarks/standards to inform the environmental authorization and allocation of carbon space to new entrants into the market processes. Review and estimate the effect of all sector policies that have direct or indirect impact on the country's emission reduction goal and mainstream climate change mitigation into these policies. Development of the climate change response Act and associated planning frameworks. Develop and review Sectoral Emission Targets (SETs). Periodically develop and update the South African mitigation system and sequence in line with the Nationally Determined Contributions. Establish, implement, and review mechanisms for a just transition to a low carbon economy and climate resilient society. Develop and review the National Employment Vulnerability Assessment and Sector Jobs Resilience Plans for sectors vulnerable to climate change responses. Support the development of programmes/plans to implement just transition.

ENQUERIES : Mr J Witi Tel No: 012 399 9048

CLOSING DATE : 17 October 2022

POST 36/34 : **DIRECTOR: BIODIVERSITY FINANCE INITIATIVE (BIOFIN) REF NO: BC08/2022**
(3-Year Contract)

SALARY : R1 073 187 per annum, (all-inclusive salary package). The remuneration package includes a basic salary (70% of package), State's contribution to the Government Employee Pension Fund (13% of basic salary) and a flexible portion which can be structured according to the individual's personal needs.

CENTRE : Pretoria

REQUIREMENTS : An undergraduate qualification in Public Management/ Public Administration/Finance/Economics or relevant qualification on NQF level 7 as recognized by SAQA. Five years of experience at a middle/senior managerial level in a relevant field. Knowledge of environmental and development issues (globally, regionally, locally). Technical knowledge based on a sound research base, environment and other relevant fields is critical. Knowledge and skills to be able to contribute to the development of integrated, sound strategies towards biodiversity and conservation. Specialist knowledge of the latest international and national theory and developments in respect of environmental impact, land use and spatial planning legislation, policies and strategies. Ability to manage and plan for activities, including projects. Ability to develop, interpret and apply policies, strategies and legislation. Ability to control and manage the budget. Knowledge of HR management practices, legal issues, negotiations and dealing with conflict. Excellent organizational skills; Strong analytical, writing and communication skills. Ability to prepare publications, reports and presentations. Ability to manage and work with a multidisciplinary and multicultural team. Proof of completion of the Senior Management Pre-entry Programme as endorsed by the National School of Government (NSG).

DUTIES : Ensure management of the BIOFIN project. Consult with the United Nations Development Program (UNDP) Country Office and BIOFIN Central Technical Unit to elaborate/revise work plan, report on the schedule and budget. Provide support to the formulation and management of the National BIOFIN Steering/Advisory Committee. Lead project monitoring, reporting and evaluation at national level. Compile BIOFIN progress reports (substantive and financial) regularly for UNDP and project partners. Provide technical leadership and support to the BIOFIN project. Provide key technical leadership on Public Finance and technical expertise in assuring horizontal integration and consistency of workstreams/studies. Facilitate coordination of national BIOFIN and NBSAP processes for mutual reinforcement. Provide communication support on project outreach to the stakeholders. Ensure collaboration of counterparts on data and information provision, expert review and verification. Prepare detailed reports and analysis of national BIOFIN project results and impacts including in preparation for COP12 and for project end. Provide a knowledge management and reporting support.

ENQUERIES : Dr T Makholela Tel No: 012 399 9150
CLOSING DATE : 17 October 2022

OTHER POSTS

POST 36/35 : **DEPUTY DIRECTOR: FINANCIAL CONTROL AND ACCOUNTING REF NO: CFO18/2022**

SALARY : R744 255 per annum, (all-inclusive remuneration package)
CENTRE : Pretoria
REQUIREMENTS : A Bachelors degree/National Diploma (NQF6) in Accounting/ Financial Management or equivalent qualification within the related field coupled with 3-5 years' experience in Financial management of which three (3) of them should be at entry/junior managerial level (Assistant Director level or equivalent). Knowledge of financial management, accounting and business practices. Knowledge of strategic planning and budgeting. Project Management. Sufficient knowledge of specific computer software packages and efficient use of associated hardware. Financial management. Accounting, BAS and LOGIS. Public Service financial legislative frameworks. Skills & Competencies: Adequate skills in computer use; Advanced skills in financial; Good interpersonal relations; Relationship Management; Financial Management; Problem Solving and Analysis; People Management and Empowerment; Client Orientation and Customer Focus.

DUTIES : Ensure Effective financial Management. Develop project plans for monthly, quarterly and Annual Financial Statements. Compile Financial Statements and Interim Financial Statements in line with the Preparation Guide as issued by the Office of the Accountant General. Attend to all audit queries in respect of the Financial Statements. Follow - up on Audit implementation plans. Review inputs for preparation of financial statement and ensure proper audit trail and working papers. Compile inputs and proof reading Annual Reports. Ensure compliance to the financial management performance indicators in accordance with the PFMA. Maintain ledger account for the vote of the Department. Manage the reconciliation of Bank (PMG) accounting. Manage cash flow fund requisition via safety net. Request bank statements on Safety net. Manage and Authorise Credit Transfer payment. Manage the maintenance of financial batches. Manage the safekeeping of reserved stock of face value forms. Supervise and authorise work that has been done in the section. Manage Entity Control. Ensure the effective Public Entities Oversight.

ENQUIRIES : Mr N Leshabane Tel No: 012 399 9115
CLOSING DATE : 10 October 2022

POST 36/36 : **DEPUTY DIRECTOR: INFORMATION MANAGEMENT AND BILATERAL COORDINATION REF NO: BC09/2022**

SALARY : R744 255 per annum, (all-inclusive remuneration package)
CENTRE : Pretoria
REQUIREMENTS : A Bachelors Degree/National Diploma (NQF6) in Public Administration or equivalent qualification within the related field coupled with 3-5 years' experience in the related field of which thre (3) of them should be at entry/junior managerial level (Assistant Director level or equivalent). Knowledge of project planning methodologies such as critical path planning. Knowledge of database/spreadsheet/ word processing software. Knowledge on Biodiversity Management, Conservation Management, Public Administration and Project Management. Knowledge of Public service prescripts and procedure. Ability to conceptualize and organize project-planning process. Ability to take responsibility and function under minimal supervision. Ability to work with wide range of people. Computer literacy, excellent communications and leadership skills; excellent planning and organizational skills and Problem solving skills. Ability to accurately review and complete detail oriented information and projects. Ability to conceptualize and organize project-planning process. Personal Attributes: Ability to work under pressure, take initiative and be creative. Ability to take responsibility and function under minimal supervision. Ability to work with wide range of people.

DUTIES : Manage and coordinate the implementation of bilateral activities arising from the Biodiversity related Memoranda of Understanding with other countries. Ensure implementation and reporting on the progress, the outcomes approach in terms of Outcome 10 and outcome 7. Facilitate the development of

implementation agreements with stakeholders for the advancement of the biodiversity science/policy interface. Develop and implement stakeholder engagement strategies for enhancing sector reporting. Provide secretariat functions for stakeholder engagement platforms (Convention on Biological Diversity (CBD), Intergovernmental Platform on Biodiversity and Ecosystem Services (IPBES).

ENQUIRIES
CLOSING DATE

: Dr T Makholela Tel No: 012 399 9150
: 10 October 2022