

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL  
DEPARTMENT OF HEALTH**

**ERRATUM:** Kindly note that the following X1 post (**for Clairwood Hospital**) that was advertised in Public Service Vacancy Circular 30 dated 12 August 2022, Pharmacist with Ref No: CL 06/2022, the post has been withdrawn. Kindly note that the post of Administration Clerk Supervisor (General) -Level 07, Component: Patient Administration Department (**For Grey's Hospital**), Centre: Pietermaritzburg with Ref No: GS 48/22 was advertised in Public Service Vacancy Circular 29 dated 05 August 2022 is withdrawn.

**OTHER POSTS**

<b><u>POST 31/337</u></b>	:	<b><u>HEAD CLINICAL UNIT (MEDICAL) GRADE 1: RADIOLOGY DEPARTMENT REF NO. MED 31/2022 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	R1 754 739 - R1 862 412 per annum, (all-inclusive package), plus 18% Inhospitable Area Allowance, Commuted Overtime, Medical Aid: Optional (Employee must meet Prescribed Requirements)
<b><u>CENTRE REQUIREMENTS</u></b>	:	Harry Gwala Regional Hospital Grade 12 Certificate, MBChB Degree, PLUS FCP Radiology (SA), MMed or Equivalent, Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Specialist in Radiology PLUS Current registration with the Health Professions Council South Africa as a specialist in Radiology PLUS three (3) years' experience after registration with the HPCSA as a Specialist in Radiology. Current practice with the HPCSA as a Medical Specialist (2022/2023) Recommendation: At least 1 year management and administration experience.
<b><u>DUTIES</u></b>	:	Provision of quality cost effective and efficient 24 hour Radiology service in keeping with Batho Pele Principles. Assist with training and guidance of medical Officers, Registrars, consultants and other staff categories, including the running of an academic / in service programme for the doctors in the Department. Maintain accurate and appropriate health records in accordance with legal and ethical principles and ensure that junior staff complies with the above. Assist the Senior Manager, Medical Service at Harry Gwala Regional Hospital in ensuring that the Operational Plan of the hospital is implemented. Will be under the supervision of the Senior Manager, Medical Services at Harry Gwala Regional Hospital for administrative matters. Co-ordinate and attend to medico-legal issues pertaining Radiology Department. Manage performance of doctors in the Department of Radiology. Participate in processes of recruitment of doctors in the Department of Radiology. Oversee clinical audits. Oversee a Radiology outreach programme for the clinics and district hospitals referring to Harry Gwala Regional Hospital. Liaise with the District Office, HCU of the Department of Radiology at Grey's hospital, HOD of the Department of Radiology at the medical school and other stake holders in order to contribute to providing a high quality Radiology service throughout the District. Advanced knowledge of Radiology services. Ability to work as a part of a team. Knowledge of relevant Health and Labour legislation. Proven leadership skills. Epidemiological skills and aptitude. Strong interpersonal and communication skills. Ability to prioritize issues and work related matters. Engage in own research and supervise research of registrars.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Dr. E.K. Mthembu Tel No: 033 395 4005 All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X 509, Plessislaer, 3216 or hand delivered to the box main gate behind the security office.
<b><u>FOR ATTENTION NOTE</u></b>	:	Mr. T.C. Manyoni The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2022. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. The Reference Number

must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays NB: Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male.

**CLOSING DATE**

: 02 September 2022

**POST 31/338**

: **HEAD CLINICAL UNIT (MEDICAL) GRADE 1: OBSTETRICS AND GYNAECOLOGY DEPARTMENT REF NO: MED 32/2022 (X1 POST)**

**SALARY**

: R1 754 739 - R1 862 412 per annum, (all-inclusive package), plus 18% Inhospitable Area Allowance, Commuted Overtime, Medical Aid: Optional (Employee must meet Prescribed Requirements)

**CENTRE REQUIREMENTS**

: Harry Gwala Regional Hospital  
 : Grade 12 Certificate. A Qualification in the appropriate recognised Qualification in Health Science. Registration certificate PLUS three (3) years' experience after registration with the HPCSA as a Specialist in Obstetrician and Gynaecologist. Current proof of practice with HPCSA (2022-2023) Recommendation: At least 1 year management and administration experience.

**DUTIES**

: Report to Senior Medical Manager at Harry Gwala Regional Hospital for administrative functions. Participate in the delivery of 24 hour in- and outpatient clinical Obstetric and Gynaecological care for Harry Gwala Regional Hospital. Responsible for the administration and management of Obstetric and Gynaecological services both in-and outpatient at Harry Gwala Regional Hospital. Participate in development and on-going provision of under and post graduate teaching and research supervision in Obstetrics and Gynaecology. Coordinate maintenance of standards of care and implementation of quality improvement programmes at Harry Gwala Regional Hospital and its referral clinics. Participate in outreach activities for the delivery, supervision and support of Maternal and Child Health services in drainage area of Harry Gwala Regional Hospital. Liaise with Metropolitan Chief Obstetrician and Gynaecologist with regard to services, policies, programmes, systems development and under/post graduate teaching. Basic knowledge of Human Resource, SCM/ Procurement and budget control practice and management. Programme planning, implementation and evaluation. Information management. Quality assurance and improvement program management, Medical ethics. Managerial ability with regard to communication, negotiation, planning, organization, leadership and decision making. Knowledge of relevant Health and Public Service Policy, regulations and legislations. Ability to perform research and supervise/teach junior staff. Competence in Undergraduate and Post Graduate training.

**ENQUIRIES APPLICATIONS**

: Dr. E.K. Mthembu Tel No: 033 395 4005  
 : All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X 509, Plessislaer, 3216 or hand delivered to the box main gate behind the security office.

**FOR ATTENTION NOTE**

: Mr. T.C. Manyoni  
 : The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2022. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when

applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. The Reference Number must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays NB: Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male

**CLOSING DATE** : 02 September 2022

**POST 31/339** : **HEAD CLINICAL UNIT (MEDICAL) GRADE 1: OPHTHALMOLOGY DEPARTMENT REF NO: MED 33/2022 (X1 POST)**

**SALARY** : R1 754 739 - R1 862 412 per annum, (all-inclusive package), plus 18% Inhospitable Area Allowance, Commuted Overtime, Medical Aid: Optional (Employee must meet Prescribed Requirements)

**CENTRE** : Harry Gwala Regional Hospital

**REQUIREMENTS** : Senior Certificate (Matric). MBChB Degree, Plus FCP Ophthalmology (SA), MMed or Equivalent. Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Specialist in Ophthalmology Plus, three (3) years' experience after registration with the HPCSA as a Specialist in Ophthalmology. Current practice with the HPCSA as a Medical Specialist (2022/2023) Recommendations: At least 1 year management and administration experience. Experience must include the training and supervision of registrars in ophthalmic surgery, in a health institution in the Public Sector.

**DUTIES** : Provision of quality cost effective and efficient 24 hour Ophthalmology service in keeping with Batho Pele Principles. Assist with training and guidance of medical Officers, Registrars, consultants, optometrists and other staff categories, including the running of an academic / in service programme for the doctors and optometrists in the Department. Maintain accurate and appropriate health records in accordance with legal and ethical principles and ensure that junior staff complies with the above. Assist the Senior Manager, Medical Service at Harry Gwala Regional Hospital in ensuring that the Operational Plan of the hospital is implemented. Will be under the supervision of the Senior Manager, Medical Services at Harry Gwala Regional Hospital for administrative matters. Co-ordinate and attend to medico-legal issues pertaining Ophthalmology Department. Manage performance of doctors and optometrists in the Department of Ophthalmology. Participate in processes of recruitment of doctors and optometrists in the Department of Ophthalmology. Oversee clinical audits. Oversee an Ophthalmology and optometry outreach programme for the clinics and district hospitals referring to Harry Gwala Regional Hospital. Liaise with the District Office, HCU of the Department of Ophthalmology at Grey's hospital, HOD of the Department of Ophthalmology at the medical school and other stake holders in order to contribute to providing a high quality Ophthalmology service throughout the District. Advanced knowledge of ophthalmology care. Ability to work as a part of a team. Knowledge of relevant Health and Labour legislation. Proven leadership skills. Epidemiological skills and aptitude. Strong interpersonal and communication skills. Ability to prioritize issues and work related matters. Proven ability to perform ophthalmic surgery in order to provide a comprehensive eye care service to the local community. Engage in own research and supervise research of registrars.

**ENQUIRIES  
APPLICATIONS**

: Dr. E.K. Mthembu Tel No: 033 395 4005  
: applications to be posted to: The Chief Executive Officer, Harry Gwala  
Regional Hospital, Private Bag X 509, Plessislaer, 3216 or hand delivered to  
the box main gate behind the security office.

**FOR ATTENTION  
NOTE**

: Mr. T.C. Manyoni  
: The following documents must be submitted: Application for Employment Form  
(Form Z.83), which is obtainable at any Government Department OR from the  
website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Comprehensive CV (with detailed  
experience) with full record of service, stating duties performed/performing and  
years of experience written in full e.g. 01/01/2022. Copies of Qualifications,  
Registration Certificates and drivers licence must not be submitted when  
applying for employment. Only shortlisted candidates will be requested to bring  
certified copies on or before the day of the interview. The Reference Number  
must be indicated in the column provided on the form Z.83. NB: Failure to  
comply with the above instructions will disqualify applicants. The appointments  
are subject to positive outcomes obtained from the State Security Agency  
(SSA) to the following checks (security clearance (vetting), criminal clearance,  
credit records, and citizenship), verification of Educational Qualifications by  
SAQA, verification of previous experience from Employers and verification from  
the Company Intellectual Property Commission (CIPC). Please note that  
applications will not be acknowledged. Correspondence will be limited to short  
listed candidates only. If you have not been contacted within two months after  
the closing date of advertisement, please accept that your application was  
unsuccessful. Harry Gwala Regional Hospital is an equal opportunity,  
affirmative action employer, whose aim is to promote representivity in all  
occupational categories in the institution. Correspondence will be limited to  
shortlisted candidates only. If you have not been contacted within three months  
of the closing date of this advertisement, please accept that your application  
was unsuccessful. NB: Please ensure that your application reaches this office  
not later than 16h00 on weekdays NB: Employment Equity: Preference will be  
given to the following candidates as per Employment Equity target: Any person  
with disability regardless of race and gender, African Male, Coloured Male.  
02 September 2022

**CLOSING DATE**

:

**POST 31/340**

:

**MEDICAL SPECIALIST (PSYCHIATRY) REF NO: EPH04/2022**  
Cluster: KZN Department of Health

**SALARY**

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Grade 1: R1 122 630 – R1 191 510 per annum  
Grade 2: R1 283 592 – R1 362 363 per annum  
Grade 3: R1 489 665 – R1 862 412 per annum  
(All-inclusive packages) consist of 70% basic salary and 30% flexible portion  
that may be structured in terms of applicable rules. Other Benefits: In-  
Hospital Area Allowance (18% of basic salary) Commuted overtime  
(conditions apply)/the incumbent in the post would be required to enter into a  
performance contract for commuted overtime.

**CENTRE  
REQUIREMENTS**

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:

Ekuhlengeni Psychiatric Hospital  
Minimum Requirements and Experience: Senior Certificate or equivalent  
qualification. MBCHB Degree or equivalent qualification plus appropriate  
qualification that allows for registration with Health Professions Council of  
South Africa (HPCSA) in a normal specialty (Psychiatry). Certificate of  
registration with Health Professions Council of South Africa (HPCSA) as a  
Medical Specialist in a normal specialty (Psychiatry). Proof of current  
registration (2022/2023) as a Medical Specialist with HPCSA. Experience:  
Medical Specialist **Grade 1**: No experience required Medical Specialist **Grade  
2**: Further to the minimum requirements mentioned herein, the appointment to  
Grade 2 requires 5 years appropriate experience after registration with HPCSA  
as Medical Specialist in a normal specialty. Medical Specialist Grade 3: Further  
to the minimum requirements mentioned herein, the appointment to **Grade 3**  
requires 10 years appropriate experience after registration with HPCSA as  
Medical Specialist in a normal specialty. Knowledge, Skill, Training &  
Competencies Knowledge of current Health Legislation and policies at Public  
Institutions. Good communication and leadership, interpersonal and decision  
making qualities. Sound knowledge and skills associated with the practice of  
Psychiatry Demonstrate the ability to work as a part of a multidisciplinary team.  
Ability and experience in teaching, research and administration.

- DUTIES** : Render Psychiatric services in the hospital Ensure adherence to Professional Medical Standards Supervise and provide training to other Medical Officers, Interns and Nurses Coordinate Multi-disciplinary team Ensure that the environment complies with the Health and Safety Act, that the staff adhere to the safety precaution and that staff welfare is maintained to attain optimal productivity. Formulate and manage protocols in accordance with departmental policies that will have a positive impact on the provision of services and ensure that the staff is aware of these Develop psychiatry services and provide clinical staff with expert advice and opinion with regard to mental health care Coordinate and support the mental outreach programme Implement fiscal control measures and guidance on quality assurance to comply with the set quality standards.
- ENQUIRIES** : Mr. M Zondo Tel No: 031 – 9054 777/6/5
- APPLICATIONS** : All applications should be forwarded to: The Human Resource Manager: Ekuhlangeni Psychiatric Hospital: KZN Department of Health, P.O. BOX 3, Umbogintwini, 4125 OR Hand delivered to: Off Old South Coast Road, Umbogintwini.
- FOR ATTENTION** : Ms. GP. Cele
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.
- CLOSING DATE** : 02 September 2022
- POST 31/341** : **MEDICAL SPECIALIST (OPHTHALMOLOGY) MCCORD PEH/ REF NO: MED/SPEC/ OPH/08/2022 (X1 POST)**
- SALARY** : Grade 1: R1 122 630 – R1 191 510 per annum, (all-inclusive package)  
Grade 2: R1 283 592 -R1 362 363 per annum, (all-inclusive package)  
Grade 3: R1 489 665 -R1 186 412 per annum, (all-inclusive package)
- CENTRE** : McCord Provincial Eye Hospital, Overport
- REQUIREMENTS** : Senior Certificate or equivalent. MBCHB Degree. Registration certificate as a Medical Specialist with the HPCSA. Annual fees renewal registration with HPCSA. Certificate of service/s by Hr for proof of experience. **Grade 1:** FcO.SA qualification in Ophthalmology or equivalent as a specialist with HPCSA plus current registration with HPCSA. **Grade 2:** FcO.SA qualification in Ophthalmology or equivalent as a Specialist with HPCSA plus current registration with HPCSA and 5 years appropriate experience as a Medical Specialist after registration with the HPCSA. **Grade 3:** FcO.SA qualification in Ophthalmology or equivalent as a specialist with HPCSA plus current registration with HPCSA and 10 years appropriate experience as a Medical Specialist after registration with HPCSA.
- DUTIES** : Manage and control the ophthalmological services in the hospital. Provide expert consultation in the clinic. Perform advanced Ophthalmological surgery. Teach under-graduate and post graduate students. Conduct and promote research in Ophthalmology. Liaise with Heads of other clinical disciplines. Management of Clinical staff to ensure optimal patient care. Maintain satisfactory clinical, professional and ethical standards in the department. Perform administrative duties. Conduct quality improvement imperatives

including clinical audits (Morbidity and Mortality reporting and reviewing, clinical documentation audits etc) and continuous development activities. Performance of overtime is a requirement. Knowledge, Skills, Training And Competencies: Knowledge on applicable legislation such as Health Act, Nursing Act, Occupational Health and Safety Act and Waste Management Act. High level of verbal and written communication skills. Must have good interpersonal relations. Computer literacy in word processing and spread sheet packages. Presentation Skills – assertive and diplomacy level of innovation and initiative.

- ENQUIRIES** : Dr KR Moodley Tel No: 031268 5700
- APPLICATIONS** : applications can be posted to McCord PEH, PO Box 37587, Overport, 4067 or can be dropped off at the Hr Department at Sinikithemba building.
- FOR ATTENTION** : HR Recruitment
- NOTE** : Applications should be submitted on form Z83, which must be fully completed, from any Public Service. Department OR from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za): Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administrative burden on Hr Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from short listed candidates only which may be submitted to Hr on or before the day of interview. Departments are required to consider including the matters articulated in paragraph 3 in advertisements and accompanying notes, going forward. Only shortlisted candidates will be requested to bring along certified copies on or before the interview. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2020. Faxed documents will not be accepted. **NB**: Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews. Copies of qualifications and other relevant documents: Reference is made to Circular No.5 of 2021.
- CLOSING DATE** : 09 September 2022 at 15h00
- POST 31/342** : **CHIEF EXECUTIVE OFFICER REF NO: G40/2022**  
Cluster: District Health Services
- SALARY** : R882 042 per annum (Level 12), an all Inclusive MMS Salary Package of Salary
- CENTRE** : Bethesda Hospital
- REQUIREMENTS** : A degree/advanced diploma in a health related field, registration with relevant professional council; A degree/diploma in health management Or a degree/advanced diploma in a management field. At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's license (Code 08). **NB**: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.
- DUTIES** : Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning:

Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation, asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes.

**ENQUIRIES  
APPLICATIONS**

: Mr J Mndebele Tel No: 033- 395 3274  
 : All applications should be forwarded to: The Chief Director: Human Resource Management Services: KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 Or Hand delivered to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION  
NOTE**

: Miss NS Buthelezi Tel No: 033- 395 2896  
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

**CLOSING DATE**

: 02 September 2022

**POST 31/343**

: **CHIEF EXECUTIVE OFFICER REF NO: G41/2022**  
 Cluster: District Health Services

**SALARY  
CENTRE  
REQUIREMENTS**

: R882 042 per annum (Level 12), an all Inclusive MMS salary package  
 : Othobothini Community Health Centre  
 : A degree/advanced diploma in a health related field, registration with relevant professional council. A degree/diploma in health management or a degree/advanced diploma in a management field. At least 5 (five) years management experience in the health sector. Experience as a health service

manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

**DUTIES**

: Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework , to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Community Health Centre to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Community Health Centre, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Community Health Centre. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes.

**ENQUIRIES  
APPLICATIONS**

: Mr J Mndebele Tel No: 033- 395 3274  
 : All applications should be forwarded to: The Chief Director: Human Resource Management Services: KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 OR Hand delivered to: 330 Langanibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION  
NOTE**

: Miss Ns Buthelezi Tel No: 033- 395 2896  
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to



provide proof of such evaluation (when shortlisted). Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

**CLOSING DATE**

: 02 September 2022

**POST 31/344**

: **CHIEF EXECUTIVE OFFICER REF NO: G42/2022**  
Cluster: District Health Services

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R882 042 per annum (Level 12), an all Inclusive MMS salary package  
: Eshowe Hospital  
: A degree/advanced diploma in a health related field, registration with relevant professional council; A degree/diploma in health management Or a degree/advanced diploma in a management field. At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

**DUTIES**

: Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation, asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes.

**ENQUIRIES**  
**APPLICATIONS**

: Mr J Mndebele Tel No: 033- 395 3274  
: All applications should be forwarded to: The Chief Director: Human Resource Management Services: KZN Department of Health, Private Bag X9051,

**FOR ATTENTION  
NOTE**

Pietermaritzburg, 3200 OR Hand delivered to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

Miss NS Buthelezi Tel No: 033- 395 2896

Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV only (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation. Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful.

**CLOSING DATE**

02 September 2022

**POST 31/345**

**ASSISTANT MANAGER NURSING (SPECIALTY) ADVANCED  
MIDWIFERY REF NO: SAH 02/2022 (X1 POST)**

**SALARY**

R624 216 per annum. Other Benefits: 13<sup>th</sup> Cheque, 12% Rural Allowance, Home Owners Allowance (Employee Must Meet Prescribed Requirements), Medical Aid (Optional)

**CENTRE  
REQUIREMENTS**

ST Andrews Hospital – Maternity & Paediatric Ward

Senior Certificate. Diploma / Degree in General Nursing and Midwifery PLUS 1 year post basic qualification in Advanced midwifery and Neonatal Nursing Science. A minimum of 10 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery of which at least 6 years of the period referred to above must be appropriate / recognisable experience after obtaining the one year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate experience at Management level. Current registration with SANC as a General Nurse and Midwife. Proof of current and previous experience endorsed by Human Resource. Skills: Knowledge of nursing care and processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing act, Health act, Occupational Health and Safety Act, Patients right charter, Batho Pele principles, etc. Knowledge and understanding of legislative framework governing the Public Service, Knowledge of HR and Financial Policies and Practices such as skills development Act, Public Service regulations, Labour Relations Act. Good communication skills. Co-ordination and liaison and networking skills. Report writing and facilitation skills. Leadership skills. Problem solving and negotiation skills. Planning and organizing skills. Computer Literacy.

**DUTIES**

Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate Nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop / establish and maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional, inter sectoral and multidisciplinary team work). Participate in the analysis, formulation and implementation of Nursing guidelines, practices, standards and procedures. Monitor and ensure all nurses are licensed to practice. Deal with grievances, labour relations issues in terms of the policies / procedures laid down i.e manage workplace discipline. Monitor and ensure proper utilization of financial and physical resources. Implement and monitor EPMDS Policies. Monitor and manage Human Resources. Monitor the

implementation of National core standards. Improve data management as well as management of all relevant programmes.

**ENQUIRIES** : Mrs MR Singh Tel No: 039 433 1955 EXT 211

**APPLICATIONS** : Should Be Forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.

**FOR ATTENTION** : Human Resource Manager

**NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed Curriculum Vitae (only). Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification will submit evaluation certificate only when shortlisted. RSA Citizens/Permanent Residents/ Work Permit holders will submit documentary proof only when shortlisted. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE** : 09 September 2022

**POST 31/346** : **ASSISTANT MANAGER NURSING (GEN): MONITORING AND EVALUATION REF NO: EPH 02/2022**  
Cluster: KZN Department of Health

**SALARY** : R571 242 - R662 223 per annum. 13th cheque, Medical Aid (Optional), Housing Allowance (Applicant must meet prescribed requirements)

**CENTRE** : Ekuhlangeni Psychiatric Hospital

**REQUIREMENTS** : Minimum Requirements: Senior Certificate (Grade 12) or equivalent. Degree/Diploma in General Nursing that allows registration with SANC as a General Nurse. A minimum of (8) eight years appropriate/recognizable experience in nursing after registration as a Professional with the SANC. At least 3 years of the period referred to the above must be appropriate/recognisable experience at management level or Clinical Programme Co-Ordination. A supporting qualification in Monitoring and Evaluation will be an added advantage. Proof of registration with SANC for 2022. Computer literacy in Microsoft and Excel. A valid driver's licence. Proof of working experience endorsed by the Human Resource Department. Knowledge, Skills, Training & Competencies Required Knowledge of the legislative, current public service and health related legislations and Quality assurance Framework. Knowledge of Risk Management, clinical and non-clinical safety incidence. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Promotes quality of care as directed by the professional scope of practices and standards as determines by the health facility. Ability to make independent decisions. An understanding of the challenges facing the public health sector Ability to translate transformation. Report writing skills Knowledge of norms and standards, ideal clinic realization and maintenance framework Ability to translate transformation objectives into practical plans. Knowledge of Provincial National priority programmes and guidelines. Proficient in the application of computer software packages (MS Word, power point, excel). Ability to prioritize issues and other work related matters and to comply with timeframes. Provide initiative, decisiveness and to acquire new knowledge swiftly Ability to critically analyse complex information and to interpret that in relation to performance, health outcomes relevant to institution, and performance reports. Strong leadership and management skills. Planning and organizational skills Project Management skills.

**DUTIES** : Coordinate the development of the operational plan in the institution with input from all departments in the facility. Ensure all plans for all departments are in place. Monitor implementation of plans against determined objectives or targets. Facilitate and coordinate planning sessions Ensure alignment of plans with APP and DHP Coordinate functions of HIT (health information team).

Ensure data is collected and analysed on a monthly basis and is validated as per Data Management Standard Operating Procedures Provide reports to the management and Governance Structure. Provide feedback to source of data generation. Adhere to the reporting requirements of the District Compile the monthly, quarterly and annual reports with inputs from other departments within the hospital. Compile monthly/ quarterly/ ad-hoc reports for stakeholders Coordinate and control activities of the component. Provide training, advice and guidance to staff. Monitor audits inspections or investigations of quality and utilisation of services. Monitor inspection process that is in keeping with the established quality assurance goals, which seeks to ensure that patient care is maintained at an optimal level, and delivered in a cost effective manner. Promote patient care practices and professional performance that is regularly assessed using valid and reliable criteria. Monitor implementation plans to promote clean audits. Monitoring and Evaluation to consolidate inspection reports. Ensure compliance to infection prevention and control norms and standards.

**ENQUIRIES** : Mr M Zondo Tel No: 031 9054775/6/7 (EXT 7572)  
**APPLICATIONS** : All applications should be forwarded to: The Human Resource Manager: Ekuhlengeni Psychiatric Hospital: KZN Department of Health, P.O. BOX 3, Umbogintwini, 4125 OR Hand delivered to: Off Old South Coast Road, Umbogintwini.

**FOR ATTENTION** : Ms. GP. Cele  
**NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE** : 02 September 2022

**POST 31/347** : **OPERATIONAL MANAGER NURSING (PHC) REF NO: PHO 15/2022**

**SALARY** : Grade 1: R571 242 - R642 933 per annum. Other Benefits: 13th Cheque, Inhospitable Area Allowance of 8%, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)

**CENTRE** : Pholela CHC (Gqumeni Clinic)  
**REQUIREMENTS** : Senior Certificate/ Grade 12 or equivalent certificate. Basic R425 qualifications i.e. Degree/Diploma in Nursing that allows registration with the South African Nursing Council as Professional Nurse plus; A post basic nursing qualification in Primary Health Care with a duration of at least one year, accredited with the South African Nursing Council in PHC plus; Minimum of 09 years appropriate experience after registration as a professional nurse with South African Nursing Council in General Nursing; At least 05 years of the period referred to above must be recognizable experience in PHC specialty after obtaining 01 year post basic qualifications in PHC. Current registration with SANC-2022 SANC receipt. Proof of previous and current experience endorsed and stamped by HR must be attached. Knowledge, Skills and Competences: In depth understanding of nursing legislation and related legal and ethical nursing practices and how it impacts on service delivery, eg Nursing Act, Health Act, Occupational Health and Safety Act, Patients Right Charter, Batho-Pele Principles, Public Service Regulations, Disciplinary Code and Procedure and

Grievance Procedure. Basic understanding of Human Resource and Financial policies and practices. Effective communication skills with all stakeholders. Teamwork and report writing skills. Leadership, organizational, decision making and problem solving abilities. Diversity Management, Change management. Interpersonal Relations, Basic Computer skills.

**DUTIES**

: Monitor and evaluate the performance of Primary Health Care service within the designated service are in line with the public health indicators. Analyze health policies and programs with a view to develop customized implementation strategies to guide the Primary Health Care service providers in the service area towards complying with stated norms, standard and targets. Ensure an integrated approach with implementation of various Primary Health Care Programs to provide a comprehensive service delivery package including the prioritizing of needs within the service area. Ensure the effective and efficient allocation of resource including the development of staff, budgetary planning and procurement management. Supervise and monitor clinical competence of staff and ensure that scientific principles of nursing care are implemented. Ensure that disciplinary measures are implemented according to Labour Relations Act. Ensure proper and efficient data management at all levels of care and is timeously submitted to Facility Information Officer. Ensure provision of quality comprehensive Primary Health Care through promotion, preventive curative and rehabilitative services.

**ENQUIRIES**

: Mrs. N Willie Tel No: 039-8329491

**APPLICATIONS**

: Direct your application quoting the relevant reference number to: The Assistant Director: HRM, Pholela CHC ,Private Bag X502,Bulwer 3244 or hand deliver application at Human Resource Department on or before the closing date 16:00.

**NOTE**

: The following documents must be submitted: An Application for Employment form (Z83) NEW form effective from 1 January 2021 must be completed and signed. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za.Comprehensive](http://www.kznhealth.gov.za.Comprehensive) CV (with detailed experience). Copies of qualifications, Registration certificate/s, ID and Driver's license, proof of experience must not be submitted when applying for employment. These will be requested only from shortlisted candidates. The Reference Number must be indicated in the column provided on the form Z83, e.g. PHO 08/2022.Failure to comply with the above instructions will lead to disqualification of applicants. Faxed and e-mailed applications will NOT be accepted. Please note that due to large number of applications we anticipate to receive, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. No attachments, Non South African residents or permanent residents will submit proof only when shortlisted and Applicants in possession of foreign qualification will submit evaluation certificate only when shortlisted. The appointments are subjected to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC) and proof of experience. Please note that due to financial constraints no S&T will be considered for payment to candidates that are invited for interviews. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representatively in all level of all occupational categories in the department. People with disabilities are encouraged to apply. 02 September 2022

**CLOSING DATE**

:

**POST 31/348**

:

**CLINICAL PROGRAMME CO-ORDINATOR – QUALITY ASSURANCE REF NO: EPH 03/2022**  
Cluster: KZN Department of Health

**SALARY**

:

R450 939 - R507 531 per annum. 13th cheque, Medical Aid (Optional), Housing Allowance (Applicant must meet prescribed requirements)

**CENTRE**

:

Ekuhlengeni Psychiatric Hospital

**REQUIREMENTS**

:

Minimum Requirements: Senior Certificate (Grade 12) or equivalent. Degree/Diploma in General Nursing that allows registration with SANC as a Professional Nurse. A minimum of (7) seven years appropriate/recognizable experience in nursing after registration as a Professional with the SANC. Proof of registration with SANC for 2022. Computer literacy in Microsoft and Excel. A valid driver's licence Proof of working experience endorsed by the Human

Resource Department. Knowledge, Skills, Training & Competencies Required Knowledge of the legislative, current public service and health related legislations and Quality assurance Framework. Knowledge of Risk Management, clinical and non-clinical safety incidence. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Promotes quality of care as directed by the professional scope of practices and standards as determines by the health facility. Ability to make independent decisions. An understanding of the challenges facing the public health sector Ability to translate transformation. Report writing skills Knowledge of norms and standards, ideal clinic realization and maintenance framework Ability to translate transformation objectives into practical plans. Knowledge of Provincial National priority programmes and guidelines. Proficient in the application of computer software packages (MS Word, power point, excel). Ability to prioritize issues and other work related matters and to comply with timeframes. Provide initiative, decisiveness and to acquire new knowledge swiftly.

**DUTIES** : Ensure planning, co-ordination, implementation, monitoring and evaluation of the quality assurance and ideal clinic programmes within the facility Co-ordinate all aspects of norms and standards including assessment and activities to achieve compliance. Co-ordinate peer and self-assessments, visit facilities and maintain report of such activities. Ensure all facilities develop Quality Improvement Plans and submit monthly, quarterly and annual reports. Conduct sub-district quality assurance meetings and attend district and provincial quality meetings. Provide training and upgrade non-clinical staff on quality issues. Ensure clinical and nursing audits are conducted to evaluate patient care. Participate in adverse events, complaints and various other related committees to improve quality. Ensure all facilities conduct patient experience of care survey. Co-ordinates Batho-Pele principles and clinical governance programmes. Co-ordinate activities for service excellence. Support all facilities to ensure the attainment of quality patient care Ensure planning, co-ordination, implementation, monitoring and evaluation of quality assurance programme.

**ENQUIRIES** : Mr M Zondo Tel No: 031 9054775/6/7 (EXT 7572)  
**APPLICATIONS** : All applications should be forwarded to: The Human Resource Manager: Ekuhlengeni Psychiatric Hospital: KZN Department of Health, P.O. BOX 3, Umbogintwini, 4125 OR Hand delivered to: Off Old South Coast Road, Umbogintwini.

**FOR ATTENTION** : Ms. GP. Cele  
**NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za), and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will Not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE** : 02 September 2022

**POST 31/349** : **OPERATIONAL MANAGER GENERAL STREAM: (HAST PROGRAMME)**  
**REF NO: SAH 03/2022 (X1 POST)**

**SALARY** : R450 939 per annum. Other Benefits: 13<sup>th</sup> cheque, 12 % rural allowance, home owners allowance (employee must meet prescribed requirements)

<b><u>CENTRE REQUIREMENTS</u></b>	: ST Andrews Hospital – ARV Clinic Senior certificate. Diploma / Degree in General Nursing and Midwifery. Current registration with SANC as a General Nurse and Midwife. A minimum of 7 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with the SANC in general nursing. Proof of current and previous experience endorsed by Human Resource (Certificate of service). Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework, Interpersonal skills including public relations, negotiating, conflict handling and counseling skills, Financial and budgetary knowledge pertaining to the relevant resources under management ,Insight into procedures and policies pertaining to nursing care, Computer skills in basic programs.
<b><u>DUTIES</u></b>	: To plan, organize and monitor the objectives of the unit in consultation with subordinates. To coordinate the services rendered with all the stakeholders in the district. To provide the therapeutic environment to staff, patients and the public. To oversee the implementation of HAST programme in the Clinics and Hospitals. To effectively manage the utilization and supervision of resources. Monitor and evaluate the outcomes of HAST programme. Monitor the effective management of all the resources allocated in the unit. Implementation and management of Infection Control and Prevention Protocols. Maintain accurate and complete patient records according to legal requirements. To participate in Quality improvement programmes and Clinical Audits. Participate in staff, student and patient training. Monitor the implementation of EPMDs. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Participate in staff, student and patient training. Identify, develop and control Risk Management systems within the unit. Uphold the Batho Pele and Patients' Rights Principles. Implementation of programmes for prevention. Detection and treatment on non-communicable diseases and illnesses.
<b><u>ENQUIRIES APPLICATIONS</u></b>	: Mrs MR Singh Tel No: 039 433 1955 EXT 211 : Should Be Forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.
<b><u>FOR ATTENTION NOTE</u></b>	: Human Resource Manager : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed Curriculum Vitae (only). Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification will submit evaluation certificate only when shortlisted. RSA Citizens/Permanent Residents/ Work Permit holders will submit documentary proof only when shortlisted. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.
<b><u>CLOSING DATE</u></b>	: 09 September 2022
<b><u>POST 31/350</u></b>	: <b><u>CHIEF ARTISAN REF NO: SAH 04/2022 (X1 POST)</u></b>
<b><u>SALARY</u></b>	: R392 283 per annum. Other Benefits: 13 <sup>th</sup> cheque, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)
<b><u>CENTRE REQUIREMENTS</u></b>	: ST Andrews Hospital : Grade 10/ Standard 8 certificate or equivalent. Appropriate trade test certificate in any of the trades (electrical, building, plumbing or mechanical) in terms of 13(2) (h) of the Manpower Act of 1981 as amended plus 10 years appropriate / recognizable experience as an Artisan / Artisan Foreman after obtaining the relevant trade test certificate. Valid code 08 drivers license. Skills: Knowledge of Occupational Health and Safety Act. Technical analysis knowledge and Computer aided technical applications. Report writing and production process

knowledge and skills Decision making, team work, creativity, Self-Management and analytical skills. Customer focus and responsiveness, Problem solving, communication, planning and organizing and computer skills. Knowledge of Legal Compliance. Production process knowledge and skills.

**DUTIES**

: Manage technical services and support in conjunction with Technicians / Artisans and associates in the field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Ensure quality assurance in line with specifications. Manage administrative and related functions. Control and Monitor expenditure according to the budget to ensure efficient cash flow management. Manage the development, motivation and utilization of human resources for the discipline to ensure a competent knowledge base for the continued success of technical services according to organizational needs and requirements. Ensure continuous individual development to keep up with new technologies and procedures. Liaise with relevant bodies / councils on technical / engineering related matters. Advise management on technical issues. Provide inputs for operational plan, compile and submit reports. Conduct outreach services

**ENQUIRIES**

: Mr MM Ndlovu Tel No: 039-4331955 EXT 237

**APPLICATIONS**

: Should be forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag x1010 Harding, 4680 or Hand Delivery: 14 Moodie Street, Harding 4680.

**FOR ATTENTION**

: Human Resource Manager

**NOTE**

: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed Curriculum Vitae (only). Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification will submit evaluation certificate only when shortlisted. RSA Citizens/Permanent Residents/ Work Permit holders will submit documentary proof only when shortlisted. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE**

: 09 September 2022

**POST 31/351**

: **DIAGNOSTIC RADIOGRAPHER REF NO: SAH 01/2022 (X1 POST)**

**SALARY**

: Grade 1: R392 283 per annum  
Grade 2: R378 402 per annum  
Other Benefits: 13<sup>th</sup> cheque, 17% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)

**CENTRE**

: ST Andrews Hospital

**REQUIREMENTS**

: Senior Certificate / Grade 12. A National Diploma / Degree in Diagnostic Radiography. Current registration with HPCSA as a Diagnostic Radiographer. 1 year relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees. **Grade 2:** 10 years relevant experience after registration with the HPSCA as a Diagnostic Radiographer in respect of RSA qualified employees who performed community service as required in South Africa OR 11 Years relevant experience after registration with the HPCSA as a Diagnostic Radiographer in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa Skills: Sound knowledge of Diagnostic Radiography procedures and equipment. Sound knowledge of radiography techniques and views. Knowledge of quality assurance tests. Knowledge of radiation control and safety regulation. Sound knowledge of relevant legislature. Sound communication and problem solving skills. Good Interpersonal skills.

**DUTIES**

: To provide good quality radiographic diagnostic services. Practice Occupational Health and Safety, Infection control and Radiation control. Strengthen record keeping and data collection. Promote Batho Pele principles in execution of duties for effective service delivery. Perform quality assurance



tests. Participate in policy development. Execute all clinical procedures competently to avoid complications. Implement Core standards in execution of duties for effective service delivery. Participate in quality assurance and quality improvement programs. Participate in standby duties including nights / weekends / public holidays. Give factual information to patients and clients on Radiography. Compile reports as required in the working environment. Educate patients on their conditions whilst ensuring that patient's rights are upheld. Contribute to overall work processes in the component.

- ENQUIRIES** : Dr SK Lumeya Tel No: 039-4331955 EXT 214
- APPLICATIONS** : Should be forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag x1010 Harding, 4680 or Hand Delivery: 14 Moodie Street, Harding 4680.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed Curriculum Vitae (only). Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification will submit evaluation certificate only when shortlisted. RSA Citizens/Permanent Residents/ Work Permit holders will submit documentary proof only when shortlisted. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.
- CLOSING DATE** : 09 September 2022
- POST 31/352** : **CHIEF ARTISAN REF NO: EPH 01/2022**  
Cluster: KZN Department of Health
- SALARY** : R392 283 – R448 518 per annum. 13th Cheque Medical Aid (optional) Housing Allowance (Employee must meet prescribed requirements)
- CENTRE** : Ekuhlengeni Psychiatric Hospital
- REQUIREMENTS** : Minimum Requirements: Senior Certificate (Grade12) N3 or equivalent certificate in Maintenance Trade Approved Trade Test certificate in terms of section 13(2) (h) of Manpower Act of 1981 as amended. Valid Driver's License. Ten (10) years post qualification experience required as an Artisan/Artisan Foreman. Proof of working experienced by the Human Resource Department. Knowledge, Skill and Competencies Required: Sound knowledge of the Occupational Health and Safety Act 85 of 1983. Public Finance Management Act with Treasury Regulations and Practice Notes. Good communication skills, Interpersonal skills and negotiation and planning. Technical and practical skills and experience of the Trade. Good knowledge of the hospital plant and machinery, equipment, air condition, as well as gas applications and gas equipment. Good knowledge of technical design and analysis. Creativity and analytical thinking, problem solving and decision making skills. Sound knowledge of Project management and team building Computer literacy: MS Office software package and Presentation skills.
- DUTIES** : Manage technical services and support in conjunction with technicians Manage Artisans and associates in the field, workshop and technical office activities Ensure the promotion of safety in line with statutory and regulatory requirements and ensure quality assurance in line with specification Manage human resource effectively and efficiently and promote sound labour relations Provide inputs into existing technical manuals, standard drawings and procedures to incorporate new technology ensuring quality assurance in line with specification. Provide and consolidate inputs to the technical operational plan, update registers and manage artisans and related personnel and assets. Control and Monitor expenditure according to budget to ensure efficient cash flow management. Manage subordinates key performance areas by setting and monitoring performance standards and taking action to correct deviations to achieve hospitals objective Maintain and advance expertise: continuous individual development to keep up with new technologies and procedures

		Liaise with relevant bodies/council on technical /engineering – related matters NB: The incumbent will be expected to perform standby duties, work overtime and extended hours.
<b><u>ENQUIRIES</u></b>	:	Mr. JS Nxumalo Tel No: 031-905 4777/6
<b><u>APPLICATIONS</u></b>	:	All applications should be forwarded to: The Human Resource Manager: Ekuhlangeni Psychiatric Hospital: KZN Department of Health, P.O. BOX 3, Umbogintwini, 4125 OR Hand delivered to: Off Old South Coast Road, Umbogintwini.
<b><u>FOR ATTENTION</u></b>	:	Ms. GP. Cele
<b><u>NOTE</u></b>	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at <a href="http://www.gov.za">www.gov.za</a> and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.
<b><u>CLOSING DATE</u></b>	:	02 September 2022
<b><u>POST 31/353</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER REF NO: SAHSANT 05/2022 (X1 POST)</u></b> Re-Advertisement
<b><u>SALARY</u></b>	:	Grade 1: R388 974 per annum Grade 2: R478 404 per annum Other Benefits: 13 <sup>th</sup> cheque, 12% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)
<b><u>CENTRE</u></b>	:	ST Andrews Hospital: Santombe Clinic
<b><u>REQUIREMENTS</u></b>	:	Senior Certificate. Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration with SANC as a General Nurse, Midwifery and Primary Health Care Nurse. <b>Grade 1:</b> Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional nurse with SANC in general nursing. <b>Grade 2:</b> Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Skills: Knowledge of nursing care and processes and procedures, Basic knowledge of Public service regulations, Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills, Team building and cross cultural awareness.
<b><u>DUTIES</u></b>	:	To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. To execute duties and functions with proficiency and perform duties according to the scope of practice. Ensuring supervision and provision of basic needs of patients viz. oxygen supply, nutrition, elimination, fluid and electrolyte balance and a safe and therapeutic environment. Implement infection control standards and practices to improve quality nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing

observation to patients. Supervision of patient reports, intervention and keeping a good valid record on all client interventions. Ensuring proper utilization of Human, Material and Financial resources and keeping up to date records of resources.

**ENQUIRIES** : Mrs VV Ncume Tel No: 039-4331955 EXT 259  
**APPLICATIONS** : Should be forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag x1010 Harding, 4680 or Hand Delivery: 14 Moodie Street, Harding 4680.

**FOR ATTENTION** : Human Resource Manager  
**NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed Curriculum Vitae (only). Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification will submit evaluation certificate only when shortlisted. RSA Citizens/Permanent Residents/ Work Permit holders will submit documentary proof only when shortlisted. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE** : 09 September 2022

**POST 31/354** : **CLINICAL NURSE PRACTITIONER REF NO: SAHWEZA 08/2022 (X1 POST)**

**SALARY** : Grade 1: R388 974 per annum  
Grade 2: R478 404 per annum  
Other Benefits: 13<sup>th</sup> cheque, 12% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)

**CENTRE** : ST Andrews Hospital: Weza Clinic  
**REQUIREMENTS** : Senior Certificate. Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration with SANC as a General Nurse, Midwifery and Primary Health Care Nurse. **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional nurse with SANC in general nursing. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Skills: Knowledge of nursing care and processes and procedures, Basic knowledge of Public service regulations, Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills, Team building and cross cultural awareness.

**DUTIES** : To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. To execute duties and functions with proficiency and perform duties according to the scope of practice. Ensuring supervision and provision of basic needs of patients viz. oxygen supply, nutrition, elimination, fluid and electrolyte balance and a safe and therapeutic environment. Implement infection control standards and practices to improve quality nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients. Supervision of patient reports, intervention and keeping a good valid record on all client interventions. Ensuring proper utilization of Human, Material and Financial resources and keeping up to date records of resources.

**ENQUIRIES** : Mrs VV Ncume Tel No: 039-4331955 EXT 259

**APPLICATIONS** : Should be forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag x1010 Harding, 4680 or Hand Delivery: 14 Moodie Street, Harding 4680.

**FOR ATTENTION NOTE** : Human Resource Manager  
: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed Curriculum Vitae (only). Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification will submit evaluation certificate only when shortlisted. RSA Citizens/Permanent Residents/ Work Permit holders will submit documentary proof only when shortlisted. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE** : 09 September 2022

**POST 31/355** : **CLINICAL NURSE PRACTITIONER REF NO: SAHXHAM 09/2022 (X1 POST)**

**SALARY** : Grade 1: R388 974 per annum  
Grade 2: R478 404 per annum  
Other Benefits: 13<sup>th</sup> cheque, 12% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)

**CENTRE REQUIREMENTS** : ST Andrews Hospital: Xhamini Clinic  
: Senior Certificate. Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration with SANC as a General Nurse, Midwifery and Primary Health Care Nurse. **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional nurse with SANC in general nursing. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Skills: Knowledge of nursing care and processes and procedures, Basic knowledge of Public service regulations, Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills, Team building and cross cultural awareness.

**DUTIES** : To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. To execute duties and functions with proficiency and perform duties according to the scope of practice. Ensuring supervision and provision of basic needs of patients viz. oxygen supply, nutrition, elimination, fluid and electrolyte balance and a safe and therapeutic environment. Implement infection control standards and practices to improve quality nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients. Supervision of patient reports, intervention and keeping a good valid record on all client interventions. Ensuring proper utilization of Human, Material and Financial resources and keeping up to date records of resources.

**ENQUIRIES APPLICATIONS** : Mrs VV Ncume Tel No: 039-4331955 EXT 259  
: Should be forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag x1010 Harding, 4680 or Hand Delivery: 14 Moodie Street, Harding 4680.

**FOR ATTENTION** : Human Resource Manager

- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed Curriculum Vitae (only). Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification will submit evaluation certificate only when shortlisted. RSA Citizens/Permanent Residents/ Work Permit holders will submit documentary proof only when shortlisted. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.
- CLOSING DATE** : 09 September 2022
- POST 31/356** : **CLINICAL NURSE PRACTITIONER REF NO: SAHPISGAH 10/2022 (X1 POST)**
- SALARY** : Grade 1: R388 974.per annum  
Grade 2: R478 404.per annum  
Other Benefits: 13<sup>th</sup> cheque, 12% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)
- CENTRE REQUIREMENTS** : ST Andrews Hospital: Pisgah Clinic  
: Senior Certificate. Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration with SANC as a General Nurse, Midwifery and Primary Health Care Nurse. **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional nurse with SANC in general nursing. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Skills: Knowledge of nursing care and processes and procedures, Basic knowledge of Public service regulations, Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills, Team building and cross cultural awareness.
- DUTIES** : To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. To execute duties and functions with proficiency and perform duties according to the scope of practice. Ensuring supervision and provision of basic needs of patients viz. oxygen supply, nutrition, elimination, fluid and electrolyte balance and a safe and therapeutic environment. Implement infection control standards and practices to improve quality nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients. Supervision of patient reports, intervention and keeping a good valid record on all client interventions. Ensuring proper utilization of Human, Material and Financial resources and keeping up to date records of resources.
- ENQUIRIES APPLICATIONS** : Mrs VV Ncume Tel No: 039-4331955 EXT 259  
Should be forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag x1010 Harding, 4680 or Hand Delivery: 14 Moodie Street, Harding 4680.
- FOR ATTENTION NOTE** : Human Resource Manager  
: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the z83 and detailed Curriculum Vitae (only). Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA)

to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification will submit evaluation certificate only when shortlisted. RSA Citizens/Permanent Residents/ Work Permit holders will submit documentary proof only when shortlisted. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

- CLOSING DATE** : 09 September 2022
- POST 31/357** : **SUPPLY CHAIN CLERK- SUPERVISOR REF NO: STC07 /2022 (X1 POST)**
- SALARY** : R261 372 per annum. Other Benefits: 13<sup>th</sup> Cheque, Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements)
- CENTRE** : St Chads CHC
- REQUIREMENTS** : Senior Certificate or equivalent, plus minimum of 3-5 experience in supply chain management environment Proof of Computer Literacy (MS Office Software applications). Valid driver's license code8/10. Certificate of service endorsed by HR is required. Knowledge, Skill, Training and Competencies Required: Knowledge of the Public Management Act, Treasury Regulations, Inventory & Logistics Management, Acquisition and demand Management, Assets Management. Knowledge of SCM and procurement process and procedures Good written and verbal communication skills Customer care and interpersonal relations skills, problem solving and decision making. Ability to maintain high level of confidentiality Organizing, planning and numerical skills. Ability to work under pressure.
- DUTIES** : Supervision of Supply Chain Management i.e. Stores, Acquisition and Demand and Assets Management. Maintain adequate availability of stock by ensuring timeous & continuous Replenishment of stock. Ensure compliance to Treasury Regulations and Departmental Procurement Policies, rules and regulations. Ensure proper filing of documents Conduct internal audit in SCM on an ongoing basis. Implement risk management to avoid fraud and corruption timeously Compile and submit monthly returns and reports Ensure Stock Taking is done regularly. Ensure that stock received is recorded in the GRN book and captured on the RIDV template. Ensure all Bin/ Tally cards are updated regularly Ensure that payments are done as required by the PFMA. Ensure functionality of Bid Committees. Ensure adverts are placed timeously on the Departments website or notice board. Draw out CSD and prepare files for BID Committees. Maintain effective & efficient staff Management in respect of giving and Supervision on performance of their duties (EPMDS).Implement discipline and grievance procedures. Co-Ordinate in-service training in order to promote service delivery.
- ENQUIRIES** : Mrs. A Somaru Tel No: 036 637 9600
- APPLICATIONS** : All applications should be forwarded to: The Human Resources Manager St Chads Community Health Centre, Private Bag x9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.
- FOR ATTENTION** : Mr S.D.Mdletshe
- NOTE** : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) . The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not

been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Foreign Qualification will be requested for submission from shortlisted candidates only. Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply.

**CLOSING DATE**

:

02 September 2022