

DEPARTMENT OF SCIENCE AND INNOVATION

The Department of Science and Innovation is an affirmative action employer, and coloured people, white women and people with disabilities are encouraged to apply for these posts.

CLOSING DATE : 02 September 2022

NOTE : The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Required documents need not be certified when applying for a post. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. A new application for employment form (Z83) became effective as of 1 January 2021. Individuals applying for a post must submit the new application form, which can be downloaded at <http://www.dpsa.gov.za/dpsa2g/vacancies.asp>. Applications submitted on the old forms will not be considered. Applications must be emailed to the email address specified for the particular post. Shortlisted candidates will be subjected to personal suitability checks (criminal record check, citizenship verification, previous employment verification, verification of qualifications and creditworthiness). It is the responsibility of applicants to have any foreign qualifications verified by the South African Qualifications Authority. The Department will respond only to shortlisted candidates, who will be interviewed on a date and at a time specified by the Department. The Department reserves the right not to make any appointment. All candidates for Senior Management Service (SMS) positions will be subjected to a technical exercise to test relevant technical elements of the job, the logistics for which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment in compliance with the Department of Public Service and Administration (DPSA) directive on the implementation of competency-based assessments and using the mandated DPSA SMS competency-assessment tools. All SMS candidates must have completed a senior management leadership programme with either the National School of Government (NSG) or a higher education institution accredited by the NSG, and must submit proof of this when shortlisted.

MANAGEMENT ECHELON

POST 31/136 : **CHIEF DIRECTOR: OVERSEAS BILATERAL COOPERATION (AMERICA, ASIA AND EUROPE) REF NO: 2022/07**

SALARY : R1 269 951 – R1 518 396 per annum, (all-inclusive remuneration package)

CENTRE : Pretoria

REQUIREMENTS : An NQF level 7 qualification in international relations or science. A postgraduate degree at master's level will be an advantage. Minimum of five years' experience at senior managerial level in a science, technology and innovation (STI) policy and/or research environment or related. Knowledge and extensive understanding of national systems of innovation in South Africa and internationally, understanding of the international cooperation environment, understanding of corporate governance systems, good knowledge and understanding of policy analysis and implementation, good knowledge and understanding of the Public Finance Management Act and relevant legislation. Skills: Strategic capability and leadership, people management and empowerment, programme and project management, financial management, change management, knowledge management, service delivery and innovation, problem solving and analysis, client orientation and customer focus, communication policy development, communication (writing, presentation and verbal), computer literacy, research and analytical, managerial, negotiation, and stakeholder management.

DUTIES : Attract international funds to support the growth and development of the national system of innovation and resources. Access international knowledge,

capacities and resources. Strengthen STI cooperation in Africa. Advance South Africa's foreign policy through knowledge, science and innovation diplomacy. Strategic management, including people management and empowerment, and financial management of the allocated budget.

**ENQUIRIES
APPLICATIONS**

: Ms Duduzile Magampa Tel No: 012 843 6704
: Applications must be emailed to cdobc@dst.gov.za

POST 31/137

: **SENIOR SPECIALIST: SCIENCE, TECHNOLOGY AND INNOVATION
MEASUREMENTS AND INSTRUMENTS REF NO: 2022/08**

**SALARY
CENTRE
REQUIREMENTS**

: R1 073 187 per annum, (all-inclusive remuneration package)
: Pretoria
: An NQF level 7 qualification in economics or science and innovation policy. A minimum of five years' experience at middle or senior management level in a public policy and/or research environment. Knowledge and understanding of the national system of innovation, the use of qualitative information in government policy-making, science, technology and innovation (STI) statistical and research methodology, and STI and economic indicators. Skills: Strong analytical, writing, communication and public policy skills, computer literacy, and project management, resource management, networking and liaison skills.

DUTIES

: Initiate the development and evaluation of STI-related indicators. Promote indicator-based policy analysis and evaluation. Manage and evaluate commissioned projects. Network nationally and internationally. Serve as representative on relevant international bodies. Strategic management, including people management and empowerment, and financial management of the allocated budget.

**ENQUIRIES
APPLICATIONS**

: Ms Duduzile Magampa Tel No: 012 843 6704
: Applications must be emailed to spsti@dst.gov.za