

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH**

OTHER POSTS

POST 29/261**CLINICAL MANAGER HAST REF NO: EMS/ 06/2022**

(Re-Advertised – Candidates who applied previously must re-apply)

- SALARY** : R1 191 510 per annum, inclusive (package), Plus Rural allowance (18%). Plus commuted overtime
- CENTRE** : Emmaus Hospital
- REQUIREMENTS** : Senior Certificate/Matric or Grade 12. MBCHB degree or equivalent qualification Current registration certificate with HPCSA as Medical Practitioner. At least (04) four years' experience as a Medical Officer after registration as Medical Practitioner with the HPCSA. Diploma in HIV Management, Valid driver's licence code EB. Proof of Competence in performing general anaesthesia. NB: Proof of experience endorsed and stamped by human resource Knowledge & Skills Knowledge of health legislation and policies at public institution. Excellent human, communication and leadership skills. Sound knowledge and clinical skills. Ability to develop policies. Sound knowledge of clinical scope as applicable to district hospital Computer literacy. Sound negotiation, planning, decision making and conflict management skills. Good team building and problem solving skills. Knowledge of medical disciplines and management skills. Knowledge and experience in District Health System.
- DUTIES** : Provide management, support, mentorship and supervision of all medical staff, pharmacy services and allied health professional services. Provide expert advised of a professional management nature, particularly in the management of HIV, STI and TB for the population of the sub-district. Formulate protocols, policies and procedures for medical service and ensure that they are in accordance with current statutory regulations and guidelines. Ensure the provision of protocols and guidelines to doctors/multidisciplinary team members. Provision of quality care, existing team members with quality assurance, quality improvement projects, mobility and mortality reviews, monthly audits, development of clinical guidelines and policies. Participate and lead quality improvement programmers and research services. Ensure ongoing training/teaching programmers for medical, nursing and allied health professionals. Assist and participate in ensuring that the hospital achieved the district level package of services. Ensure the provision and support of outreach/PHC service, particularly the HAST services. Drive the procurement process for the medical equipment. Formulate strategies plan in keeping with the HAST requirement of the hospital as guided by the national and provincial Department of Health.
- ENQUIRIES** : DR Mochaoa Tel No: 036 488 1570 EXT: 8208
- APPLICATIONS** : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry - Emmaus Hospital.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Application should be submitted on the most recent Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive CV (with detailed previous experience). Only shortlisted candidate will be required to submit certified copies of qualifications, ID and driver's license (certified copies of certificates should not be older than six months) on or before the day of the interview following communication from Human Resources .No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No subsistence and travelling allowance will be paid for interview attendance.
- CLOSING DATE** : 23 August 2022 at 16:00

POST 29/262 : **MEDICAL MANAGER GRADE 1 REF NO: NDH 11/2022 (X1 POST)**

SALARY : Grade 1: R1 191 510 – R1 322 391 per annum, all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime Medical Aid (Optional)

CENTRE REQUIREMENTS : Northdale Hospital
 : MBCHB qualification; PLUS Registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner; PLUS A minimum of five (5) years in a Health Institution; Unendorsed valid Code B driving license (Code 08). Knowledge, Skills, Training and Competencies Required: Possess knowledge of relevant legislation such as Nation Health Act, Pharmacy Act, Labour Relations Act, Public Act, Basic Conditions of Service Act, Occupational Health and Safety Act, Medical and Allied Health Professions Act, Public Finance Management Act (PMF). Have strategic capability and leadership; programme and project management, financial management, change management people, people management an empowerment. Have service delivery innovation, knowledge management, problem solving an analysis, communication, client orientation and customer focus.

DUTIES : Accelerate implementation of PHC re-engineering. Reduce the burden of disease. Achieve universal health coverage, access to quality essential health care services an safe, effective, and quality. Essential medicines and vaccines for citizens within catchment area. Provide strategic leadership in the delivery of integrated district health services based on a relevant policy. Ensure the effective, efficient and economical management of allocated resources. Reduce the burden of disease. Achieve universal health coverage, access to quality essential health care services and safe, effective, quality essential medicines and vaccines for citizens within the catchment area. To improve health indicators, decrease Morbidity and Mortality. Oversee clinical governance to ensure high level of care. Ensure Complaints mechanism is adhered to. Effective efficient management of Medical Services, Pharmaceutical service, Rehabilitation Service, Radiology Service, Diabetic Service, Psychology Service, Social Work Service, Crisis Centre Service. Provide strategic leadership in the delivery of integrated district health services based on a relevant policy. Develop and implement an annual business plan/operational plan for service delivery based for each Medical and Allied Health Component, based on current needs assessment an priorities. Ensure the effective, efficient and economical management of allocated resources.

ENQUIRIES APPLICATIONS : Ms N Xulu (CEO) Tel No: 033-387 9007
 : Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg 3201 or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201.

FOR ATTENTION CLOSING DATE : HR Department (Admin Block)
 : 26 August 2022

POST 29/263 : **CLINICAL MANAGER (GRADE 1, 2) REF NO: NDH 08/2022 (X1 POST)**
 Component: Paediatrics Department

SALARY : Grade 1: R1 191 510 – R1 322 391 per annum
 Grade 2: R1 362 363 – R1 489 665 per annum
 All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, with compulsory Commuted Overtime. Incumbent will have to sign the commuted overtime contract form.

CENTRE REQUIREMENTS : Northdale Hospital
 : MBCHB Degree or Equivalent qualification, plus Current Registration with the Health Professions Council of South Africa as a Medical Practitioner in independent practice, plus Diploma in Child Health or equivalent post-graduation paediatric qualification (eg Post grad diploma in Community and General Paediatrics; Masters in Child Health / community paediatrics; Masters in public health – Maternal and child health etc). **Grade 1:** as per minimum requirements for this specialized service plus Five years post registration as a medical practitioner. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: as per minimum requirements for this specialized service and 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it

is not required to perform Community Service as required in South Africa. Knowledge, Skills, Training and Competency Required: Relevant medical knowledge, with Paediatrics and Child Health focus. Specific knowledge of Neonatal & Paediatric conditions. Skills and competence at procedures and care in neonates and children. Current health and public service legislation, regulations and policy. Medical ethics, epidemiology and statistics.

- DUTIES** : (Will cover clinical care, scholarship, professionalism, clinical governance and administration & management.) Participate in and oversee the provision of in- and outpatient clinical care within the Northdale Paediatrics Department. Participate in relevant Outreach activities. Assist with the training & development AND supervision & support of Medical officers, CSOs, interns and students in the Paediatric Department. Participate in personal and departmental scholarship activities including mandatory attendance of the academic programme in the Pietermaritzburg metropolitan department of Paediatrics and child health. Ensure that the department runs in a professional manner in terms of discipline, communication, collaboration and ethics. Oversee the maintenance of standards of care and clinical governance activities within the department. Be responsible for the management of the staff component of Paediatrics, Northdale Hospital. Ensure that the Essential Package of Care for Children and Neonates is implemented in Northdale Hospital. Be responsible for the administration and management of the Paediatric Department at Northdale Hospital. Assist and participate in research activities / projects as defined within the department. Collaborate with the Paediatric Units at Harry Gwala Regional Hospital and Grey's Hospital under the leadership of the Head Clinical Department Paediatrics and Child Health Dr Turino Tel No: 033-8979014
- ENQUIRIES** :
APPLICATIONS : Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg 3201 or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201.
FOR ATTENTION : HR Department (Admin Block)
NOTE : Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.
- CLOSING DATE** : 26 August 2022
- POST 29/264** : **MEDICAL SPECIALIST GRADE 1/2/3 ANAESTHETIC, REF NO: MED 25/2022 (X3 POSTS)**
- SALARY** : Grade 1: R1 122 630 – R1 173 900 per annum
Grade 2: R1 283 592 - R1 362 363 per annum
Grade 3: R1 489 665 – R1 862 412 per annum
(All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules).
- CENTRE** : Harry Gwala Regional Hospital

REQUIREMENTS

: Senior Certificate (Matric). MBCHB or equivalent qualification. FCA (SA) or MMed (Anaes), PLUS Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Specialist Anaesthesiologist. Current practice with the HPCSA as a Medical Specialist (2022/2023). This post would be suitable for candidates who have recently passed their specialist examinations and completed registrar time. In the event that a candidate who is eligible for specialist registration but has not received such registration from the council is successful, the appointment will be at their current salary level, with an upgrade to Specialist Grade 1 once registration is received. Specialist cover at Harry Gwala Regional Hospital is shared between the Anaesthetic and Critical Care Departments. The purpose of the post is to develop advanced Anaesthetic skills as well as develop an interest in critical care. The facility to spend 6 months focusing on Critical Care within the first two years of employment will be built into the job description of this post. Experience Required: **Grade 1:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. **Grade 2:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 5 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. **Grade 3:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 10 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service.

DUTIES

: To execute duties and functions with proficiency, to support the aims and objectives of the institution that are consistent with standards of patient care and to perform duties / functions that fall within the reasonable prescripts of acceptable legislation. Accept responsibility for administration of anaesthesia. Willingness to participate in the after-hours call system, with an undertaking to sign a contract to participate in 16 hours commuted overtime per week, is essential. Overtime work will encompass both Critical Care and Anaesthesia call cover at any of the three hospitals in the PMB metropole. Liaise with other Metropolitan hospitals and Medical School as and when necessary, in consultation with the Head of Department. Supervision of postgraduate and undergraduate training. Participate in postgraduate and other relevant academic / and training programmes. Provide support to the Head of Department, in ensuring an efficient standard of patient care and services are maintained. Assess patients, plan, initiate and supervise medical care management of critically ill patients. Ensure the proper and economical use of equipment and other resources. This is a metropolitan post and the incumbent will be expected to be available for work at any of the metropolitan hospitals (Grey's, Harry Gwala Regional and Northdale). Willingness to rotate through ICU for up to 6 months is essential. Candidates must remain within 30 minutes of the relevant PMB Hospital during all periods of on call at that hospital. Sound clinical knowledge within the department of Anaesthesiology. Good communication and human relations. Sound knowledge of clinical procedures and protocols within the discipline. Assessment and management of patients. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships.

ENQUIRIES

: Dr Jonathan Invernizzi Tel No: 082 385 8915. Email: jonathan.invernizzi@kznhealth.gov.za

APPLICATIONS

: All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X 509, Plessislaer, 3216 or hand delivered to the box main gate behind the security office.

FOR ATTENTION

: Mr. T.C. Manyoni

NOTE

: The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - www.kznhealth.gov.za. Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2022. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring

certified copies on or before the day of the interview. The Reference Number must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male

- CLOSING DATE** : 26 August 2022
- POST 29/265** : **MEDICAL SPECIALIST GRADE 1/2/3 OBSTETRICS AND GYNAECOLOGY REF NO: MED 26 /2022 (X1 POST)**
- SALARY** : Grade 1: R1 122 630 – R1 173 900 per annum
Grade 2: R1 283 592 - R1 362 363 per annum
Grade 3: R1 489 665 – R1 862 412 per annum
(All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules)
- CENTRE REQUIREMENTS** : Harry Gwala Regional Hospital
Grade 12 Certificate, Appropriate qualification in Health Science. Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Obstetrics and Gynaecology. Current practice with the HPCSA as a Medical Specialist (2022/2023). Experience Required: **Grade 1:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. **Grade 2:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 5 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. **Grade 3:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 10 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. Recommendation: Additional experience in the relevant discipline.
- DUTIES** : Appropriate diagnosis and management and follow – up of patient at a specialist level. Apply appropriate cost – effective and correct pharmaceutical measures in line with EDL. Appropriate selection and effective rendering of treatment modalities at a specialist level. Maintain clear, concise and legible medical records and ensure that junior staff do likewise. Actively participate in Quality assurance and good governance program of the Hospital. Participate in all academic and clinical meetings of the Department. Any other duties as assigned by the Head of Department. Train medical students / interns / medical officers and other junior personnel Registration as a Specialist with HPCSA. Sound working specialist knowledge of the relevant medical discipline to allow for accurate diagnosis and appropriate management of clinical problems at a specialist level. Sound knowledge of medical ethics.
- ENQUIRIES APPLICATIONS** : Dr. P. Israel Tel No: (033)395-4046
All applications to be posted to: The Chief Executive Officer, Harry Gwala Regional Hospital, Private Bag X 509, Plessislaer, 3216 or hand delivered to the box main gate behind the security office.
- FOR ATTENTION** : Mr. T.C. Manyoni

NOTE : The following documents must be submitted: Application for Employment Form (Form Z.83), which is obtainable at any Government Department OR from the website - www.kznhealth.gov.za. Comprehensive CV (with detailed experience) with full record of service, stating duties performed/performing and years of experience written in full e.g. 01/01/2022. Copies of Qualifications, Registration Certificates and drivers licence must not be submitted when applying for employment. Only shortlisted candidates will be requested to bring certified copies on or before the day of the interview. The Reference Number must be indicated in the column provided on the form Z.83. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male

CLOSING DATE : 26 August 2022

POST 29/266 : **MEDICAL SPECIALIST: SURGERY REF NO: SP/SUR1/2022 (X2 POSTS)**

SALARY : Grade 1: R1 122 630 - R1 191 510 per annum, (all-inclusive package)
Grade 2: R1 283 592 - R1 362 363 per annum, (all-inclusive package)

CENTRE : Addington Hospital: KwaZulu-Natal

REQUIREMENTS : MBChB Degree, Registration certificate with the Health Professions Council as a Specialist-Surgery, Current registration card (2022/2023) with HPCSA, **Grade 1:** No experience. **Grade 2:** Appropriate qualification in relevant discipline that allows registration as a Medical Specialist with HPCSA plus five (5) years' experience in the discipline after registration with the HPCSA as a Medical Specialist. Proof of current and previous working experience endorsed by Human Resource Department (Certificate of Service). Knowledge, Skills Training and Competencies Required: Sound clinical knowledge and experience of procedures and protocols in general surgery with added experience in the management of upper gastrointestinal surgical conditions. Good verbal and written communication skills and interpersonal skills. Sound teaching and supervisory abilities. Ability to function in multi-disciplinary team. Laparoscopic skills and experience would be advantageous. Interest in establishing and developing clinical outreach program.

DUTIES : Run specialist and special interest outpatient clinics. Key focus is to develop functional clinical and minor surgical service at outlying hospitals as part of our ongoing outreach program. Provide in-patient clinical services. Assist with undergraduate teaching. Take responsibility for post-graduate training of flexible endoscopy training. Maintain clinical, professional and ethical conduct. Administrative responsibilities. Co-ordinate clinical outreach programme. Assist with quality improvement programmes including clinical audits and continuous professional development activities. Assist the Departmental Manager to ensure an optimal surgical service is provided. Assist the Departmental Manager in the development of management protocols/ policies for the department.

ENQUIRIES : Dr A Botha Tel No: 031 327 2507

APPLICATIONS : All applications should be forwarded to: Addington Hospital, P O Box 977, Durban, 4000 OR dropped off in Room 09, Human Resource Department, 1st Floor, Addington Hospital.

FOR ATTENTION : The Human Resource Department

NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applications are

not required to submit copies of qualifications and other relevant documents on application. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S & T and settlement claims will be considered for payment to candidates that are invited for the interview. Limited to short listed candidates only. If you have not been contacted within two months after the closing date of advertisement, please accept that your application was unsuccessful. Harry Gwala Regional Hospital is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays.

- CLOSING DATE** : 22 August 2022
- POST 29/267** : **MEDICAL SPECIALIST GRADE1 - 3 (ORTHOPAEDICS) REF NO: SPEC/ORTH 01/2022 (X1 POST)**
- SALARY** : Grade 1: R1 122 630 – R1 173 900 per annum, (all-inclusive package)
Grade 2: R1 283 592 - R1 362 363 per annum, (all-inclusive package)
Grade 3: R1 489 665 – R1 862 412 per annum, (all-inclusive package)
All-inclusive package consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules Other Benefits In-Hospitable Area Allowance (18% of basic salary) Commuted overtime (conditions apply) / the incumbent in the post would be required to enter into performance contract for commuted overtime.
- CENTRE REQUIREMENTS** : Prince Mshiyeni Memorial Hospital – Orthopaedics
: MBCHB degree or equivalent qualification plus appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) in a normal specialty (Orthopaedics). Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Specialist in a normal specialty (Orthopaedics). Proof of current registration as a Medical Practitioner with HPCSA (2022/2023). Experience: Medical Officer **Grade 1**: No experience required. Medical Officer **Grade 2**: Further to the minimum requirements mentioned herein, the appointment to a Grade 2 requires 5 years appropriate experience after registration with HPCSA as a Medical Specialist in a normal Specialty. Medical Officer **Grade 3**: Further to the minimum requirements mentioned herein, the appointment to a **Grade 2** requires 10 years appropriate experience after registration with HPCSA as a Medical Specialist in a normal Specialty. Knowledge, Skills, Training and Competencies Sound knowledge and skills associated with the practice of Orthopaedics. Ability to diagnose and manage common medical problems including emergencies. Demonstrate the ability to work as a part of a multidisciplinary team. Good communication, leadership, interpersonal and decision making qualities. Knowledge of current Health Legislation and policies at Public Institutions.
- DUIES** : Manage speciality clinics. Provide in-patient and out-patient clinical services. Assist with undergraduate and post-graduate training. Maintain clinical, professional and ethical conduct. Administrative responsibilities. Provide effective and efficient specialist consultant care at a regional level within the scope of acceptance and current practices in order to facilitate optimal health care provision. Training staff and promote on-going staff development in accordance with individual and departmental needs. Maintain satisfactory clinical, professional and ethical standards in the department. Performance of

	:	commuted overtime is a requirement as per the policy on commuted overtime for medical practitioners. (After hours and weekends).
<u>ENQUIRIES</u>	:	Dr R Magagula Tel No: 031 907 8319 / 8317
<u>APPLICATIONS</u>	:	Applications should be posted to: The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeeni, 4060.
<u>FOR ATTENTION</u>	:	Mrs TZ Makanya
<u>NOTE</u>	:	The applicant must submit a fully completed Z83 form and a detailed Curriculum Vitae (CV) Only. Please note that due to financial constraints, there will be no payment of S&T Claims. NB: Persons with disabilities, the African Male / Female, White Male / Female and Coloured Male are encouraged to apply for the post.
<u>CLOSING DATE</u>	:	23 August 2022
<u>POST 29/268</u>	:	<u>ENGINEERING CHIEF GRADE A REF NO: GS 46/22</u> Component: grey's hospital: engineering services
<u>SALARY</u>	:	R1 058 469 per annum (Level 12), all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.
<u>CENTRE</u>	:	Greys Hospital, Pietermaritzburg
<u>REQUIREMENTS</u>	:	Senior Certificate (Standard 10/Grade 12 or equivalent; Engineering degree (B Engineering/BSC (Engineering) or relevant qualification; Three years post qualification experience is required as a registered Professional Engineer; Compulsory registration with ECSA as Professional Engineer and valid driver's license(Code B/C); A Government Certificate of competencies in Mechanical or Electrical Engineering(since the installed power of electricity supply and boilers exceeds 300kw(OHS ACT 1983-General Machinery Regulations requires a certificated Electrical or Mechanical Engineer); and Proof of working experience in the form of a certificate of service endorsed by Human Resources Management Component/Department. Knowledge, Skills and Experience: Sound knowledge of all trades and engineering systems installed and used by the Health Institution; Effective internal and external communicator and knowledge of building structures; Sound knowledge of tender procedures or documents and evaluation of tenders; Sound knowledge of CAD drawing design experience would be an advantage; Strategic capability and leadership, problem solving and analysis and decision making skills; Programme and project management; engineering; legal and operational compliance; Engineering operational communication process; Maintenance skills and knowledge, and mobile equipment operating skills; Engineering design and analysis knowledge, research and development; Computer-aided engineering applications and creating high performance culture; Technical consulting and professional judgement; Technical leadership; creativity and knowledge of financial, human and labour relations management skills; Customer focus and responsiveness; communication and people management skills; Planning and organizing, conflict management and negotiation skills; and Change management and computer skills.
<u>DUTIES</u>	:	Management of engineering department and ensure that all engineering plants are functioning effectively through preventative maintenance, monitoring and by ensuring compliance with all regulations. Set engineering standards specifications and services levels according to organizational objectives to ensure optimum operational availability. Be available to be designated as the responsible person at a Tertiary Hospital in accordance with the terms and conditions of the Occupational Health and Safety Act (Act 85 of 1993) and regulations if so required. Compile and co-ordinate maintenance budgets and setting of priorities for maintenance work, including Minor New Work, Repairs and Routine work. Monitor and control all maintenance expenditure. Liaise with other Departments, such as, Department of Works, ensuring that the requirements of the institution are met. Provide a Hospital Engineering Service to the District Managers and Chief Executive Officer within the District. Ensure that proper training is provided to junior staff in carrying out their duties and to promote career development. Monitor and record all forms of energy resources consumed at the institution such as electricity, water, fuel and medical gases. Monitor implementation efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Ensure that all engineering plants are functioning effectively through preventative maintenance, monitoring and by ensuring compliance with all

regulations. Provide technical consulting services for operation on engineering related matters to minimize possible engineering risks.

ENQUIRIES : Dr KB Bilenge Tel No: 033 – 897 3321

APPLICATIONS : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION : Mrs M Chandulal

NOTE : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae. The Employment Equity Target for This Post Is: African Male, African Female, Coloured Male

CLOSING DATE : 22 August 2022

POST 29/269 : **DEPUTY MANAGER NURSING (LEVEL 1&2 HOSPITALS) REF NO: AMAJ09/2022**
Component: Integrated District Health System Development Service

SALARY : R856 272 per annum. Other Benefits Rural allowance on a claim basis

CENTRE : Amajuba Health District Office

REQUIREMENTS : Grade 12 or National Senior Certificate. Appropriate B Degree/ National Diploma or equivalent qualification Nursing Science. A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional nurse with SANC in General nursing plus At least 5 years of the period referred to above must be appropriate /recognizable experience at management level (Assistant Manager Nursing). Current SANC receipt must be attached. Valid code EB Driver's License (code8). Proof of current and previous work experience endorsed and stamped by Human Resources. Recommendations Computer certificate: MS Office Software application (Attach Proof) Qualification I Management will be an added recommendation. Knowledge, Skills, Behavioural Attributes and Competencies Required Ability to think critically in difficult situation. Sound project management skill. Strong communication and presentation skills. Managerial and facilitation skills. An understanding of the challenges facing the public health sector. Ability to translate strategic and transformation objectives into practical planning framework. Ability to prioritize issues and other work related matters and comply with the time frames. Proven initiative decisiveness, dedication and the ability to acquire new knowledge swiftly. Computer literacy.

DUTIES : Provide strategic leadership in the provision of PHC services and Clinical Health Programmes to all levels health care system within the District. Develop and cost Health Programs and Primary Care plans. Ensure that Health Programs are effectively and efficiently managed. Monitor and evaluate the quality of services in relation to Primary Health Care and Health Programs. Distributes Health Program resource equitably. Actively participate in the programs data analysis, interpretation and management thereof. Provide leadership for the Health Programme Management Team in order to ensure the delivery of high quality health care. Ensure good governance in a health programmes and community participation which includes effective functioning Clinic Communities. Monitor implementation of quality clinical client and management within the District. Monitor staff levels and ensure the effective recruitment of competent personnel and implement retention strategies. Assess Health Programmes services needs for staff development. Ensure effective and efficient integration of Health programmes. Convey a clear vision of transformation and oversee the transformation process within the Clinical Health Programme setting. Ensure active participation in all community poverty alleviation activities with specific emphasis in Operation Sukuma Sakhe. Develop and ensure the implementation of National, Provincial and District Policies and legal prescripts. Monitor and control the Health Program budget. Ensure effective stakeholder involvement and engagement on health related programs (DAC&DHC) Ensure implantation and monitoring of audit improvement plans. Facilitate and monitor the implementation of transversal projects activities. Facilitate the implementation of PHC re-engineering. Deputize District Director in his /her absent.

ENQUIRIES : Mr. MS Nzuza Tel No: 034 328 7003

APPLICATIONS : All applications should be forwarded to: The Acting Deputy Director: Human Resource Management Services: KZN Department of Health, Private Bag X6661, Newcastle, 2940 Or Hand delivered to: 38 Voortrekker Street, Newcastle.

FOR ATTENTION : Mr V.J Khumalo

- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Application form (Z83) must be accompanied by detailed Curriculum Vitae. Applicants are not required to submit copies of qualifications and other documents on application but must submit the Z83 and a detailed Curriculum, Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from the shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendation of the advert. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note due to financial constraints, there will be no payment for S&T claims. Males are encouraged to apply and people with disability also should feel free to apply. Employment Equity Target for this post is African Male, and peoples with disability may feel free to apply. (Those who previously applied may re- apply)
- CLOSING DATE** : 22 August 2022
- POST 29/270** : **DEPUTY MANAGER NURSING REF NO: NDH 01/2022 (X1 POST)**
Component: Nursing
- SALARY** : R856 272 - R963 723 per annum, (Consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules)
- CENTRE** : Northdale Hospital
- REQUIREMENTS** : Senior Certificate.(Grade 12) plus Degree / Diploma in Nursing or equivalent qualification that allows registration with the SANC as a General Nurse and Midwife plus Degree/Diploma in Nursing Administration or Management plus Registration with the SANC as Professional Nurse plus Current SANC receipt/Annual registration 2022 plus A minimum of 10 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing, At least 5 years of the period referred to above must be appropriate and recognizable experience at management level. Recommendation Computer literate and unendorsed valid driver's license Knowledge and Skills: Knowledge of the Public Sector Policies, Acts and Regulations. Working Mentorship and supervisory skills. Sound Management, organization, interpersonal and problem solving skills. Good verbal and written communication skills. Knowledge of Labour Relations and Disciplinary procedures and processes. Computer literacy in MS Word, Excel. Knowledge of Nursing Management. Knowledge and understanding of Human Resources and Financial Management practices.
- DUTIES** : To provide Leadership and facilitate Strategic Planning, Policy Planning, development and implementation. To exercise overall control over Nursing Care, including information and implementation of Nursing Programmes, Execution and Evaluation thereof. To execute duties and function with proficiency, in support of aims and strategic objectives of the hospital and of the Department of Health. To demonstrate hospital's commitment to quality nursing care and ensure compliance with National Core Standards. To ensure control of the selection, recruitment and development of Nursing Staff. To ensure control on Disciplinary matters, grievances and labour issues. Facilitate cost control in the utilization of both human and material resources. Advise Hospital Manager and management team on norms and standards of Nursing Practices. Ensure System and processes are in place to support implementation of objectives. Facilitate clinical workshops and meetings to update Nursing Staff. Ensure compliance with all relevant Legislation including the OHS Act. Submit verbal and written reports timeously to the Hospital Manager. Coordinate, Facilitate and implement Quality Improvement Initiatives and Good Governance.

ENQUIRIES : Ms N Xulu Tel No: 033-387 9009

APPLICATIONS : Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg
3201 Or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201.

FOR ATTENTION : HR Department (Admin Block)

NOTE : Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.

CLOSING DATE : 26 August 2022

POST 29/271 : **MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: NDH 13/2022 (X1 POST)**
Component: Paediatrics Department

SALARY : Grade 1 – R833 523 – R897 939 per annum
Grade 2 – R953 049 – R1 042 092 per annum
Grade 3 – R1 106 037 – R1 382 802 per annum
All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, with compulsory Commuted Overtime. Incumbent will have to sign the commuted overtime contract form.

CENTRE : Northdale Hospital

REQUIREMENTS : MBCHB Degree or Equivalent qualification, plus Current Registration with the Health Professions Council of South Africa as a Medical Practitioner in independent practice. Prior Clinical Care experience in Paediatrics & Child Health will be an advantage. Recommendations: Diploma in Child Health (will be an added advantage) Experience: **Grade 1:** as per minimum requirements for this specialized service. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** as per minimum requirements for this specialized service plus 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** as per minimum requirements for this specialized service plus 10 years appropriate experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Knowledge, Skills and Experience: Relevant medical knowledge, with Paediatrics and Child Health focus. Specific knowledge of Neonatal & Paediatric conditions. Skills and competence at procedures and care in

neonates and children. Current health and public service legislation, regulations and policy. Medical ethics, epidemiology and statistics.

DUITES : (Will cover clinical care, scholarship, professionalism, clinical governance and administration & management.) Participate in the provision of in- and outpatient clinical care within the Paediatrics on a rotational basis at Grey's, Edendale & Northdale Hospital. Assist with the maintenance of standards of care, clinical governance framework within the department. Assist with the training & development AND supervision & support of CSOs, interns and students in the Department. Participate in the personal and departmental scholarship activities including mandatory attendance of the academic programme. Support the departmental activities for the staff development and training of undergraduate, post graduate and vocational students. Assist and participate in research activities / projects as defined within the department. Assist with the administration and management of the Unit.

ENQUIRIES : Dr Turino Tel No: 033-3879014

APPLICATIONS : Applications must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg 3201 Or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201.

FOR ATTENTION : HR Department (Admin Block)

NOTE : Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.

CLOSING DATE 26 August 2022

POST 29/272 : **PHARMACY SUPERVISOR REF NO: GAM CHC 09/2022**

SALARY : R833 523 per annum, (all inclusive Mms salary package)

CENTRE : Gamalakhe CHC

REQUIREMENTS : Senior Certificate / Matric Bachelor's Degree in Pharmacy that allows registration with SAPC as a Pharmacist. Proof of current registration with SAPC (2022 receipt) A minimum of five (5) years appropriate/ recognizable experience after registration as a Pharmacist. Proof of previous and current work experience endorsed and stamped by Human Resource Department (certificate of service). Knowledge, Skills and Competencies Knowledge of Pharmaceutical services, Acts, policies, procedures and legislations including the Essential Drug List (EDL) and Standard Treatment Guidelines (STG), District Health System, Ideal Hospital and Primary Health Care Standards. Excellent communication skills both written and verbal. Ability to be a part of the inter-active team, knowledge of essential drug list and the National Drug Policy. Commitment to service excellence, good supervisory, analytical and team building skills. Appropriate clinical and theoretical knowledge. Ability to manage conflict and apply disciplinary procedure. Computer literacy (Rx Stock Management System) Ability to train and mentor pharmacy personal (learners,

		pharmacist interns, community service pharmacists, pharmacist assistants and pharmacists)
<u>DUTIES</u>	:	Facilitate Ensure that accurate, efficient, and cost-effective pharmaceutical services are rendered for the community of Gamalakhe CHC and catchment areas including, outpatient dispensing, stock acquisition and control, ARV rollout and pre-dispensing to clinics. Comply with requirements of Good Pharmacy Practice and the scope of Practice for a Pharmacist endorsed by the SA Pharmacy Council. Develop and revise pharmaceutical policies and procedures. Liaise with other healthcare professionals regarding drug information and participate in the Pharmacy and Therapeutics Committee. Deputize in the overall management of the pharmacy department including finances, human resources and medicine supply management. Supervise the enrollment and implementation of the CCMDD program in the pharmacy. Maintain accurate, appropriate patient records and statistics in line with legal requirements. Retrieve, interpret, evaluate and supply information regarding the nature and use of medicines, disease states and healthcare. Exercise control on expenditure and budget utilization to ensure non-wastage of pharmaceuticals and other resources. Provide supervisory pharmaceutical support to PHC Clinics. Direct supervision of Pharmacists, Community Service Pharmacists, Pharmacist Intern(s) and Pharmacist Assistants. Provide necessary orientation, training, disciplining, conflict resolution, EPMDS assessments and monitoring of all staff in the Pharmacy component. Promote Batho Pele principles in the execution of duties for effective service delivery. Manage and coordinate productivity and be part of an interactive and multi-disciplinary team.
<u>ENQUIRIES</u>	:	MS. N. Qalashei Tel No: 039-318 1113
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The HR Manager Gamalakhe Community Health Centre, Private Bag X 709, Gamalakhe, 4249
<u>FOR ATTENTION</u>	:	Human Resource Department
<u>CLOSING DATE</u>	:	22 August 2022
<u>POST 29/273</u>	:	<u>ASSISTANT MANAGER NURSING: (SPECIALTY) (OBSTETRICS AND GYNAECOLOGY REF NO: GS 47/22)</u> Component: Nursing
<u>SALARY</u>	:	Grade 1: R624 216 per annum, Plus 13 th Cheque, Medical Aid (Optional), Home Owners Allowance, Employee must meet the prescribed requirements
<u>CENTRE</u>	:	Greys Hospital, Pietermaritzburg
<u>REQUIREMENTS</u>	:	Grade 12 Certificate Degree / Diploma in General Nursing and Midwifery A Post Basic Qualification in Advanced Midwifery and neonatology accredited with SANC Current Registration with SANC (2022) A minimum of 10 years appropriate / recognizable experience after registration as Professional Nurse with the SANC in General Nursing and Midwifery At least 6 years of the period referred to above must be appropriate /recognizable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant speciality. At least three (3) years of the period referred above must be appropriate / recognisable experience at Management level. (Eg from the level of an Operational Manager) Recommendation: Computer Literacy Degree/Diploma in Health Service/Nursing Management/Nursing Administration will be an advantage Knowledge, Skills and Experience: Knowledge and insight into Nursing processes and procedures Knowledge of Nursing statutes and other relevant legislative frameworks. Knowledge of Health Care Service delivery Knowledge of disciplinary processes Knowledge of basic/standard management principle of approach The ability to function well with a team Sound communication, counselling and time management skills. Understanding of Human Resource needs and developments. Decision making and problem solving skills. Interpersonal skills in dealing with conflict management Knowledge and implementation of Batho Pele Principles. Supervisory and analytical thinking skills. Good verbal, writing and communication skills, facilitation and coordination skills. Extensive knowledge of National and Provincial Policies and guidelines. Ability to lead a team and to interact effectively with communication structures.
<u>DUTIES</u>	:	Co-ordination of optimal, holistic specialized nursing care provided within the set standards and professional/legal framework. As the Manager for the Maternity and Gynaecology section ensure overall management and necessary support for effective functioning of the unit. Foster team spirit and commitment among all categories of staff, by upholding Batho Pele Principles.

Maintain clinical competence by ensuring that scientific principles of nursing are implemented. Manage staff performance (EPMDS) Deal with disciplinary issues, grievances and other labour issues including monitoring and managing absenteeism. Manage the utilization of all resources efficiently and effectively. Participate in SCM, Financial Management processes as determined by PFMA. Participate in the analysis, formulation and implementation of policies, practices and procedures. Establish and maintain constructive working relationship with nursing and other stakeholders. Ensure that a healthy and safe environment is maintained. Monitor and control the quality of patient care. Co-ordinate the implementation of National Core Standards and ensure compliance thereof, conduct clinical audits. Ensure accurate record keeping for static purposes. Demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital. Participate in perinatal mortality meeting and develop quality improvements projects. Support mother-baby friendly initiative. Ensure Manage and give direction in the management of all patients. Participate in perinatal mortality meeting and develop quality improvement projects. Ensure improvement of health systems for mothers and babies. Develop and implement strategies for infection prevention for the ward. Implements standards, practices and indicators for maternal and child health care and CARMA. Ensure implementation of National Core Standard, training of staff on ESMOE, monitoring of performance and staff development. Improve availability of PMTCT.

- ENQUIRIES** : Mrs TB Mathonsi Tel No: 033 897 3331
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
- FOR ATTENTION** : Mrs M Chandulal
- NOTE** : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae.
- CLOSING DATE** : 22 August 2022
- POST 29/274** : **ASSISTANT MANAGER NURSING (GENERAL STREAM) – MONITORING & EVALUATION REF NO: NDH 02/2022 (X1 POST)**
- SALARY** : R571 242 per annum. Other Benefits: 13th cheque Medical aid and housing allowance (optional and provided the incumbent meets the requirements)
- CENTRE** : Northdale Hospital
- REQUIREMENTS** : Educational Qualification – Matric / Grade 12 or equivalent. Registration with the SANC (2022 receipt) as a general nurse and midwife. A minimum of 8 years appropriate / recognizable experience in nursing after registration with SANC in general nursing. At least 3 years of the period referred to above must be appropriate / recognizable experience at management level or clinical programme coordination. A valid code EB driver's license. Computer literacy. Recommendation Planning, Monitoring and Evaluation experience in the Health Care environment will be an added advantage. Degree / Diploma in Nursing Management. Knowledge, Skills & Competencies Knowledge and experience with public service policies, acts and regulations. Sound management, negotiation, interpersonal and problem solving skills. Good verbal and written communication skills. Knowledge of human resource training needs and development. Knowledge of labour relations and disciplinary procedure. Basic financial management skills. Knowledge of nursing care delivery approaches. Leadership, management planning, organizing and co-ordinating skills.
- DUTIES** : Oversee the co-ordination, integration and development of inputs into the Hospital improvement plan. Co-ordinate development of services delivery improvement plan for hospital. Monitor, evaluate and provide early warning and report on the implementation of a hospital annual performance plan. Ensure implementation of the total quality management framework and conduct quarterly audits. Ensure monitoring and evaluation of overall performance of the institution. Enforce compliance to the legislative prescripts in all units within the facility jurisdiction. Ensure development, implementation and maintenance of a reliable & accurate information system in line with departmental policy and system imperatives. Co-ordinate staff training and update on initiatives for ensuring service excellence. Actively drive quality assurance and service excellence initiatives. Monitor and co-ordinate data collection and support the implementation of the action plans as generated by the information

management team. Co-ordinate data management meetings and monitor performance indicators with the FIO. Monitor efficiency indicators of the hospital, conduct meetings on challenges related to patients care. Monitor, evaluate and report on delivery of quality care at the institution including clinical care, waiting times and client experiences. Facilitate integration, streamlining and management of various priority programs including quality improvement initiatives, ICRM and IHRM. Facilitate compliance with policies and legislation governing healthcare, such as PME, framework, DHIMS, ideal hospital Framework, etc. Implement fair labour practices. Co-ordinate the implementation of patients' rights charter, Batho Pele and clinical governance as fundamental basis in developing and directing the quality health care within the institution. Monitor and ensure that all health professionals are licenced to practice. Manage IPC activities, Quality activities, Data activities.

- ENQUIRIES** : Ms N Xulu Tel No: 033 387 9009
- APPLICATIONS** : Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg, 3201 Or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201.
- FOR ATTENTION** : HR Department (Admin Block)
- NOTE** : Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.
- CLOSING DATE** : 26 August 2022
- POST 29/275** : **OPERATIONAL MANAGER (PHC SPECIALTY) REF NO: NDH 03/2022 (X1 POST)**
- SALARY** : R571 242 per annum. Other Benefits: 13th cheque Medical aid and housing allowance (optional and provided the incumbent meets the requirements)
- CENTRE** : Northdale Hospital (Gateway Clinic)
- REQUIREMENTS** : Senior Certificate Grade 12 or equivalent. Degree/Diploma or equivalent qualification that allow registration with the South African Nursing Council as a Professional Nurse. Registration with South African Nursing Council as a Professional Nurse and Midwife. Current SANC Receipt 2022. A minimum of 09 years appropriate / recognizable experience after registration as a Professional Nurse in the said speciality. Five (5) years of the period referred to above, must be appropriate / recognizable experience after obtaining 1 year Post Basic qualification in Primary Health Care Recommendation: A Valid driver's license. Computer Literacy Knowledge, Skills & Competencies: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with scope of practice and nursing standards as determined by the health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the health facility. Demonstrate a basic

understanding of HR and financial policies and practices. Knowledge of the priority programmes and the management thereof. Computer skills in basic programmes. Leadership, organizational decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills

DUTIES

: Monitor and evaluate performance of Clinic staff according to set standards, norms targets and to ensure effective reporting. Ensure provision of high quality comprehensive care through provision of preventive, curative and rehabilitative services. Ensure and monitor implementation and evaluation of all services including priority programs by all clinic staff members' i.e. Office of Health standard compliance, ideal Clinic and Nerve Centre / Operation Phuthuma. Provide relevant information to the Health care users to assist in the achievement of optimal health care. Maintain good relationship with relevant role players and stakeholders. Manage and monitor proper utilization of human, financial and other resources entrusted to you. Deal with disciplinary and grievance matters including monitoring and management of staff absenteeism. Provision of administrative services by planning, organizing, and ensure the availability of medicines, supplies and essential equipment. Ensure monitoring and evaluation of staff performance through the EPMDS system. Ensure that there are effective systems for data management and reporting of quality data on relevant indicators at the hospital and local clinics. Support PHC re-engineering by ensuring that outreach teams are functional. Ensure effective implementation of Sukuma Sakhe programs to maximize patient care. Conduct patient satisfaction survey and waiting times for the clinics. Ensure adequate control and allocation of Human and Material resources. Be involved and assist other staff members in the clinical management of clients. Strengthening of complaints, compliment and suggestion management. Ensure that the facility complies with policies and guidelines for infection prevention control, occupational health, safety and management of Covid 19. Demonstrate effective communication with patients, supervisors, other health Professionals and junior colleagues, including more complex report writing when required. Work effectively and amicably, at a supervisory level, with persons of diverse Intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. Conduct Clinic Open Days. Ensure data is validated and submitted timeously.

ENQUIRIES

: Ms. TD Ndlela / Ms. ANM Ramesar Tel No: 033 387 9010

APPLICATIONS

: Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg, 3201 or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201

FOR ATTENTION

: HR Department (Admin Block)

NOTE

: Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the

closing date of the advertisement, please accept that your application has been unsuccessful.

- CLOSING DATE** : 26 August 2022
- POST 29/276** : **OPERATIONAL MANAGER NURSING–PHC REF NO: NDH 04/2022 (X1 POST)**
- SALARY** : R571 242.per annum. Other Benefits: 8% Rural Allowance, 13th Cheque, Housing Allowance
- CENTRE** : Maguzu Clinic
- REQUIREMENTS** : Grade 12 (senior certificate). Basic R425 qualification i.e. Degree/Diploma in General nursing and Midwifery plus 1 year post basic qualification in Primary Health Care as per R212 SANC Regulation. Proof of current registration with SANC (2022 receipt). Current registration with SANC as General Nurse, Midwifery and Primary Health Care Nurse. A minimum of nine (9) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with the SANC in General nursing. At least five (5) years of the period referred to above must be appropriate /recognizable experience in Primary Health Care as per R212 SANC Regulation. Recommendations: Degree/Diploma in Nursing Management. Computer literacy (MS Word, Excel, Power-point and Outlook) Attach proof. Driver's license code 8/10. NIMART-Training certificate in Nurse Initiated and Management of ART (attach proof) Knowledge, Skills, Training and Competencies: Legal framework governing the Nursing Profession and the health system. Leadership, organizational, decision making, problem, conflict solving and counselling management and supervisory skills. Ability to work in multidisciplinary team setting. Good Listening and communication skills, computer skills. Ability to work and maintain meaningful relationship with a diverse community. Knowledge of Human Resource Management. Knowledge of Public Service legislation, Regulations and Policies. Program planning. Knowledge of procedures and policies pertaining to nursing care. Knowledge of EPMDs, Ideal Clinic and Norms and standards. Data/Information Management.
- DUTIES** : Provide quality comprehensive Community Health Care package including Preventive, Promotive and Rehabilitation. Facilitate Implementation of Quality Improvement Programmes to comply with NHI, Ideal Clinic and Office of Health Standard Compliance. Ensure adequate control and allocation of Human and material resources including state vehicles. Supervise and monitor staff performance according to EPMDs. Facilitate and ensure proper clinical governance. Facilitate implementation of all PHC Reengineering requirements. Exercise control of discipline, professionalism and ethics. Ensure effective utilization and monitoring of all resources in line with cost containment plan for the facility. Facilitate provision of clinical services, educational services and be involved in medical research. To assist in Departmental projects. Evaluate and monitor compliance with clinical protocols, norms and standards within the clinic. Monitor PHC outputs and services on a daily and monthly basis to review performance. Evaluate PHC services in terms of standard outcomes and priority programmes, by accurate analysis of data. Work outside normal working hours and weekends according to service delivery needs.
- ENQUIRIES** : Mrs S Ngubane Tel No: 033 387 9006
- APPLICATIONS** : Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg, 3201 Or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201.
- FOR ATTENTION** : HR Department (Admin Block)
- NOTE** : Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications

will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.

- CLOSING DATE** : 26 August 2022
- POST 29/277** : **OPERATIONAL MANAGER NURSING-PHC REF NO: NDH 05/2022 (X1 POST)**
- SALARY** : R571 242 per annum. Other Benefits: 8% Rural Allowance, 13th Cheque, Housing Allowance
- CENTRE** : Mpophomeni Clinic
- REQUIREMENTS** : Grade 12 (senior certificate). Basic R425 qualification i.e. Degree/Diploma in General nursing and Midwifery plus 1 year post basic qualification in Primary Health Care as per R212 SANC Regulation. Proof of current registration with SANC (2022 receipt). Current registration with SANC as General Nurse, Midwifery and Primary Health Care Nurse. Experience: A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience in Primary Health Care as per R212 SANC Regulation. Recommendations: Degree/Diploma in Nursing Management. Computer literacy (MS Word, Excel, Power-point and Outlook). Driver's license code 8/10. NIMART-Training certificate in Nurse Initiated and Management of ART (attach proof) Knowledge, Skills, Training and Competencies: Legal framework governing the Nursing Profession and the health system. Leadership, organizational, decision making, problem, conflict solving and counselling management and supervisory skills. Ability to work in multidisciplinary team setting. Good Listening and communication skills, computer skills. Ability to work and maintain meaningful relationship with a diverse community. Knowledge of Human Resource Management. Knowledge of Public Service legislation, Regulations and Policies. Program planning. Knowledge of procedures and policies pertaining to nursing care. Knowledge of EPMDS, Ideal Clinic and Norms and standards. Data/Information Management.
- DUTIES** : Provide quality comprehensive Community Health Care package including Preventive, Promotive and Rehabilitation. Facilitate Implementation of Quality Improvement Programmes to comply with NHI, Ideal Clinic and Office of Health Standard Compliance. Ensure adequate control and allocation of Human and material resources including state vehicles. Supervise and monitor staff performance according to EPMDS. Facilitate and ensure proper clinical governance. Facilitate implementation of all PHC Reengineering requirements. Exercise control of discipline, professionalism and ethics. Ensure effective utilization and monitoring of all resources in line with cost containment plan for the facility. Facilitate provision of clinical services, educational services and be involved in medical research. To assist in Departmental projects. Evaluate and monitor compliance with clinical protocols, norms and standards within the clinic. Monitor PHC outputs and services on a daily and monthly basis to review performance. Evaluate PHC services in terms of standard outcomes and priority programmes, by accurate analysis of data. Work outside normal working hours and weekends according to service delivery needs.
- ENQUIRIES** : Mrs S Ngubane Tel No: 033 387 9006
- APPLICATIONS** : Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg 3201 Or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201.
- FOR ATTENTION** : HR Department (Admin Block)
- NOTE** : Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be

downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.

- CLOSING DATE** : 26 August 2022
- POST 29/278** : **OPERATIONAL MANAGER NURSING SPECIALTY-(MATERNITY) REF NO: APP/01/2022**
- SALARY** : R571 243 – R642 933 per annum. Other Benefits: 13TH Cheque, 8% Rural Allowance, Medical Allowance Optional and Housing Allowance (employee must meet prescribed requirements).
- CENTRE** : Appelsbosch Hospital
- REQUIREMENTS** : Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in advanced Midwifery and Neonatal Nursing Science. Registration with South African Nursing Council as a Professional Nurse and Midwife. Proof of current registration as a Professional Nurse with SANC (2022 receipt). A minimum of nine (09) years appropriate / recognizable experience after registration as a Professional Nurse and Midwife, with SANC in General Nursing. At least 5 years of the period preferred to above must be appropriate/ recognizable experience after obtaining the one(01) year post basic qualification in Advance Midwifery and Neonatal Nursing Science. Proof of previous and current work experience endorsed and stamped by Human Resource. Certificate of service endorsed and stamped by HR. Recommendations: Degree/diploma in Nursing management/ administration, Computer literacy and Driver's License. Knowledge, Skills, Training & Competence Required: Knowledge of Nursing Care process and procedures, nursing status and relevant legal framework such as Nursing Act Health Patients' Rights etc. Good knowledge of women health protocols and guidelines. Knowledge of code of conduct and labour relations. Sound working knowledge of Nursing management. Knowledge of human resource management policies and practice including recruitment, condition of service, performance and development, labour relations including disciplinary, grievance and abscondments procedures. Good report writing and facilitation skills. Good communication skills both verbal and written. Good leadership, organization, decision making and problem solving skills. Good interpersonal including public relation, negotiating, conflict handling and team building skills. Financial and budgetary knowledge.
- DUTIES** : Participating in development and implementation of clinical policies, procedures and guidelines for IMCI and other related program's/ projects. Basic understanding and knowledge of HR and financial policies. Maintain client satisfaction, through quality service, innovation and nursing care by upholding relevant principles. Implement staff development and performance by implementing EPMDS and other related human resource policies. Administer Clinical Treatment to acute patients and make appropriate referrals. Monitor infection Control measures within the unit. Ensure implementation, monitoring and evaluation of all programs. Plan and monitor the use of budget for the unit. Improve quality care through reduction of public complaints and waiting times. Ensure perinatal meeting run efficiently and effectively. Ability to

present PIPP and CHIPP programs. Monitor and evaluate maternity and perinatal statistics. Oversee all aspects related to mother and child (CTOP, ESMOE, FP, MBFI and CARMMA and HBB). Assist with coverage in the nursing component. Ability to do presentation at District level. Maintain professional growth/ ethical standards and self-development. Maintain the code of conduct: Public Service and Professional Body. Ability to plan and organize own work and that of support personnel to ensure proper nursing care. Ability to apply management principles for smooth running of the unit.

Mr. SM Ntuli Tel No: 032 2948000 ext. 261/116

ENQUIRIES APPLICATION : should be forwarded to: The Human Resource Manager, Appelsbosch hospital Private bag x215, Ozwathini, 3242.

NOTE : Equity Target: African Male

CLOSING DATE : 26 August 2022

POST 29/279 : **ASSISTANT DIRECTOR: MEDICAL BIOLOGICAL SCIENCES REF NO: MCP/ASD/ENTO01/2022**

SALARY : R525 087 per annum. 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)

CENTRE REQUIREMENTS : Malaria Control Programme (Entomology)

: Appropriate BSc. Degree (Entomology major), Valid Code EB Driver's License (code 08), Registration with the relevant body, 3-5 years supervisory experience in Entomological surveillance services, Proof of current and previous work experience endorsed by Human Resource Manager. Knowledge, Skills, Training and Competencies Required: Expert knowledge on strategies for malaria intervention. Expert knowledge on the science of medical entomology, Good biochemical understanding, Knowledge of the relevant policies, Expert knowledge on insectary management, Ability to interpret legislative frameworks and policy guidelines for practical implementation, Must be flexible, independent, cooperative and a supportive team player, Procurement procedures, Malaria Epidemiology, Entomology and Vector Control Strategies, Insectary Management.

DUTIES : Implement the plan for the effective monitoring of adult vector mosquitoes and the distribution of vector breeding site. Ensure the implementation of the WHO standard susceptibility tests to investigate insecticide susceptibility in the vector mosquito for insecticides used in the indoor residual spraying Programme. Ensure the effective and efficient utilization and control of allocated resources. Provide a comprehensive monthly report on entomology activities, in his/her responsibility area, to the Entomology Manager. Provide an assessment of the efficacy of the residual spraying Programme by means of WHO bioassay tests. Maintain an insectary colony of vector mosquitoes and raise wild caught material for further analysis.

ENQUIRIES APPLICATIONS : Dr. BP Tshikae Tel No: (035) 572 1021/ 7892611

: All applications should be forwarded to: The Human Resource Management Malaria Control Programme, Private Bag X 002, Jozini, 3969 or hand delivery to 304 Nsinde Road, Jozini, 3969

NOTE : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after The closing date, they must accept that their applications were unsuccessful. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof. Target Group: Preference will be given to the following candidates as per Employment Equity target: which is African Female or Any person with disability regardless of race and gender.

CLOSING DATE : 22 August 2022

<u>POST 29/280</u>	:	<u>CLINICAL PROGRAMME COORDINATOR-TB REF NO: HGHD 05/2022</u> Component: Programmes
<u>SALARY</u>	:	R450 939 per annum. Benefits: 13th Cheque, Medical Aid (Optional) Housing Allowance (Conditional).
<u>CENTRE</u>	:	Harry Gwala Health District Office
<u>REQUIREMENTS</u>	:	For the post: Grade 12 (senior certificate) / Standard 10. Degree / Diploma in General Nursing and Midwifery. Current registration with the SA Nursing Council (SANC). A minimum of 7 years appropriate / recognizable nursing experience as a General Nurse. Recommendations: Valid Driver's license (code EB). Proof of computer literacy. Knowledge, Skills, Training and Competencies Required Sound Project Management skills. Good monitoring and evaluation skills. Good facilitation, Human Relations, negotiation and problem solving skills. Good verbal and written communication skills. Knowledge of District System. Knowledge of Public Service Legislative prescripts. Basic Financial Management Skills. Presentation skills. An understanding of the challenges facing the public health sector. Aptitude of research so as to acquire new knowledge swiftly. Computer Literacy: Ms. Office Software Applications.
<u>DUTIES</u>	:	Identify and assess the need for TB and MDR TB services in the District. Ensure availability and implementation of relevant policies, guidelines and protocols and monitoring and evaluating thereof. Conduct or ensure training of health care workers on TB services. Undertake health facility visits to ensure quality TB services. Ensure constant and adequate supply of TB medication, TB stationery and TB diagnostic material. Ensure that TB surveillance monthly, quarterly reports are compiled. Ensure the implementation/ management of TB advocacy, community awareness and mobilization programme, including partnership building. Develop, manage and coordinate the DOT supporter programme.
<u>ENQUIRIES</u>	:	Mrs. CN Ndzamela Tel No: 039 834 8200
<u>APPLICATIONS</u>	:	Applications must be directed to: Human Resource Section, Harry Gwala Health District Office, and 111 Main Street next to KFC. All documents to be posted to: Harry Gwala Health District Office, Private Bag X502, Ixopo, 3276 or Dropped off in the applications box, 111 Main Street, Ixopo, 3276.
<u>FOR ATTENTION</u>	:	Mrs. ZR Dladla
<u>NOTE</u>	:	The content of this Circular Minute must be brought to the attention of all eligible personnel and employees in your establishment without delay: head of components must notify all candidates who qualify for the posts in this circular minute even if they are absent from their normal places of work. Directions TO Candidates: The following documents must be submitted. The application <u>must include only</u> completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Failure to produce these documents will disqualify candidates. It is the responsibility of the applicant to ensure that the Curriculum Vitae is detailed enough to reflect all information associated with the post applied for. The reference number must be indicated in the column provided on the form (new z83) e.g. HGHD 05/2022. Please note that due to the large number of applications received, applications will not be acknowledged. However all short-listed candidates will receive written responses. Due to budget constraints the institution is unable to fund S & T claims. This department is an equal opportunity, affirmative action employer, whose aim is to promote representatives in all levels of occupational categories in the department. People with disability should feel free to apply for the post. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from security clearance, qualification verification, citizenship and previous work experience.
<u>CLOSING DATE</u>	:	22 August 2022
<u>POST 29/281</u>	:	<u>CLINICAL NURSE PRACTITIONER (PHC) REF NO: NDH 06/2022 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R388 974 – R450 939 per annum
	:	Grade 2: R478 404 – R588 390 per annum

**CENTRE
REQUIREMENTS**

Benefits: 8% Rural Allowance, 13th Cheque, Medical Aid Optional) and housing allowance (employee must meet prescribed requirements)

: Mpophomeni Clinic

: Grade 12 or senior certificate plus Degree/diploma in Nursing sciences and midwifery plus (1) year post basic qualification in clinical nursing sciences, health assessment, treatment and care (PHC). Proof of current registration with SANC (2022 receipt). Certificate of service (proof of previous and current work experience endorsed and stamped by HR Office) Experience: **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing and Midwifery of which 10 years must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in Primary Health Care. Recommendation: NIMART – training certificate in nurse initiated and management of art (attach proof). Computer literacy (attach proof). Valid driver's license. Advanced Midwifery will be on added advantage Knowledge, Skills And Competencies Required: Knowledge of all applicable legislations such as nursing acts, mental act, OH&S act, BATHO PELE principles and patients right charter, labour relations act, grievance procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills. Co-ordination and planning skills. Team building and supervisory skills. Good interpersonal relations skill. Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.

DUTIES

: Provide quality comprehensive primary health care by promoting preventative, curative and rehabilitative services for the clients including outreach services. Ensure proper utilization and safekeeping of basic medical equipment, surgical and pharmaceutical stock, and keeping up to date records. Provide direct and indirect supervision of all nursing staff and give to guidance. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patient's needs and expectations according to Batho Pele Principles. Co-ordination of services within the institution and other services related to community health (NGO's, CBO'S, CHW'S, and OSS). Execute duties and functions with proficiency and perform duties according to scope of practice. Ensure the clinic comply with Infection Prevention and control as well as Occupational Health and Safety policies. Ensure the clinic attains, maintains and escalates to the highest ideal Clinic status and complies with the National Core standards. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the Clients including prescribing medications and doing ongoing observation to patients in the clinic. Must be able to handle obstetric and emergencies and high risk conditions. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assist patients to develop a sense of self-care. Participate and oversee development and implementations of clinical policies, procedures and guidelines for MNCWH, HAST, NUTRITION, FP, PMTCT, MOM CONNECT, and other related programs/ projects. Assist the Operational Manager to implement standard, practices, criteria, and indicators for quality nursing practices. Collect, analyze and interpret data using standard data collecting tools and undertake management thereof. Implement CCMDD program according to standardized criteria. Participate in staff development using EPMDS system and other work related programs and training. Be in charge of the clinic in the absence of Operational Manager.

**ENQUIRIES
APPLICATIONS**

: Mrs. S Ngubane Tel No: 033-387 9006

: Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg 3201 or Hand Deliver To: 1389 Chota Motala Road, Pietermaritzburg, 3201.

**FOR ATTENTION
NOTE**

: HR Department (Admin Block)

: Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be downloaded at www.dpsa.gov.za-vacancies. Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks

pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.

- CLOSING DATE** : 26 August 2022
- POST 29/282** : **PROFESSIONAL NURSE SPECIALTY (CHILD NURSING SCIENCE) REF NO: NDH 10/2022 (X1 POST)**
- SALARY** : Grade 1: R388 974 - R450 939 per annum
Grade 2: R478 404 – R588 390 per annum
- CENTRE** : Northdale Hospital
- REQUIREMENTS** : Grade 12 certificate plus Degree/Diploma in General Nursing and Midwifery plus a post Basic Nursing qualification in Pediatric Care Nursing with a duration of at least 1(one) year accredited with SANC. Current registration with SANC as a General Nurse and Midwife. Current SANC receipt 2022. **Grade 1:** A minimum of 1 year's appropriate/recognizable experience in nursing after registration with SANC as Professional Nurse with Child Nursing Science. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be with appropriate / recognizable experience in Child Nursing Science. Knowledge, Skills and Experience: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirement and expectations. Possess and demonstrate effective communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team. Working as part of the multi-disciplinary team to ensure good nursing care. Ability to plan and organize own work and that of support personnel to ensure proper Nursing care. Computer literacy.
- DUTIES** : Provision of Quality Nursing Care through the implementation of National Core Standards policies and procedures coupled with supervision and monitoring the implementation thereof. To develop and ensure implementation of Nursing Care Plans. To attend monthly Morbidity and Mortality meetings and implement action plans. Implement all MCWH Programmes which will contribute to a reduction in mortality and morbidity rates. To participate in Quality Improvement Programmes and Clinical Audits. Uphold the Batho Pele Principles and Patient's Right Charter. Provide a safe and therapeutic environment as laid down by the Nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Maintain accurate and complete patient records according to legal requirements. Relieve the Operational Manager for short and long term absences, e.g. when off duty attending meetings or on leave. Participate in staff, student and patient and caregiver teaching. Exercise control over discipline, grievance and Labour Relations issues according to the laid down policies and procedures. Manage and supervise effective utilization of resources e.g. Human, Financial and material etc. Implementation of Infection Prevention and Control Protocols. Assist with performance review i.e. EPMDS as well as student progress reports. Maintain clinical competence by ensuring that scientific principles of nursing are implemented. Implement child health care programmes. Implement standards, practices and indication for

		Child Health Care. Participate in child PIP meetings. Knowledge and management of Patient Safety Incidents.
<u>ENQUIRIES</u>	:	Ms. TD Ndlela / Ms. ANM Ramesar Tel No: 033-387 9010
<u>APPLICATIONS</u>	:	Must be posted: The CEO, Northdale Hospital, P/Bag X9006, Pietermaritzburg 3201 or Hand Delivers To: 1389 Chota Motala Road, Pietermaritzburg, 3201.
<u>FOR ATTENTION</u>	:	HR Department (Admin Block)
<u>NOTE</u>	:	Applicants are advised to use latest prescribed application for employment (Z83) form. Application for Employment (Z83) form which must be originally signed initialed and dated. All required information on the Z83 must be provided. Failure to complete and or disclose all information will automatically disqualify the applicant. The new application for employment form Z83 can be downloaded at www.dpsa.gov.za-vacancies . Applications submitted using the old Z83 form will not be accepted. The Z83 should be accompanied by a comprehensive CV ONLY with detailed experience with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience. Only shortlisted candidates will be required to submit certified documents / copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The appointment is subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks Security clearance, vetting, criminal clearance, credit records, citizenship and the verification of educational qualifications by SAQA, verification of previous experience by Employers and verification from the Company Intellectual Property Commission (CIPC). It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.
<u>CLOSING DATE</u>	:	26 August 2022
<u>POST 29/283</u>	:	<u>LECTURER – CLINICAL FACILITATOR REF NO: CJMNC02/2022 (X2 POSTS)</u> Component: Charles Johnson Memorial Nursing Campus
<u>SALARY</u>	:	Grade 1: R388 974 – R450 939 per annum Grade 2: R478 404 – R624 216 per annum Other Benefits: 13 th Cheque, 12% Rural allowance, Medical aid (optional) an Housing allowance (Home owners allowance (Employee must meet prescribed requirements)
<u>CENTRE</u>	:	Charles Johnson Memorial Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate/Grade 12 PLUS;A Diploma/Degree in Nursing, Midwifery and Community , Plus A post registration qualification in Nursing Education registered with the South African Nursing Council ,Current registration (2022) with SANC as a General Nurse, Midwife/Accoucher PLUS; PND 1- A minimum of 4(four years appropriate/ recognizable nursing experience after registration as Professional Nurse with SANC PND 2- A minimum of 14 (Fourteen) years appropriate/recognizable experience after registration as a Professional Nurse with SANC in General Nursing of which 10(Ten) years of years of period referred to above must be appropriate/ recognizable experience in Nursing Education. Unendorsed valid Code EB drivers licence (Code 8) Recommendations: Master's Degree in Nursing, Basic Computer Literacy (certificate required). Knowledge, Skills and Experience Possess knowledge of the relevant legislation, Acts, Prescripts and Policy Frameworks informing the area of operation. Have in-depth knowledge of procedures and processes related to nursing and nursing education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Possess in-depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Competence in conflict management and problem solving skills. Possess good communication and interpersonal skills. Willingness to travel. Computer literacy.
<u>DUTIES</u>	:	Provide effective and efficient clinical training of nurse learners. Develop/design, review and evaluate clinical evaluation tools. Coordinate

clinical learning exposure of nurse learners between the Campus and Clinical area. Implement assessment strategies to determine nurse learners competencies. Exercise control over nurse learners. Help learners to integrate theoretical knowledge and attitude continuously. Socialize learners into nursing profession. Participate in the Academic management of learners experiential learning. Organise and maximise learning opportunities for learners. The following documents must be submitted.

- ENQUIRIES** : Mrs BS Simelane Tel No: 034 271 6412
- APPLICATIONS** : Must be forwarded to: The Hospital CEO Charles Johnson Memorial Hospital, Private Bag X 5503, Nqutu, 3135 OR Hand Delivered to Charles Johnson Memorial Hospital HR.
- FOR ATTENTION** : Ms: AD Nkosi: Human Resource Office
- NOTE** : Application for Employment Form (form Z83), which is obtainable at any Government Department OR from the website- www.kznhealth.gov.za. Applicants are not required to submit copies of qualifications and other relevant documents on application, but must submit the Z83 and a detailed curriculum vitae. The Reference Number must be indicated in the column provided on the Z83, e.g. CJMNC02/2022. Faxed and emailed applications will NOT be accepted. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Please note that due to a large number of applications we receive, applications will not be acknowledged. Communication will only be entered into with candidates that have been shortlisted. If you have not heard from us one month after the closing date, please consider your application as being unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from South African Qualifications Authority (SAQA) to their application. Non-RSA Citizens/Permanent Work. Please note that due to financial constraints, No S&T and resettlement claims will be considered for payment to candidates that are invited for interviews.
- CLOSING DATE** : 22 August 2022
- POST 29/284** : **PROFESSIONAL NURSE SPECIALTY (MARTERNITY) REF NO: (EMS/02/2022)**
Re-advertised – candidates who applied previously must re-apply)
- SALARY** : R388 974 per annum. (Other benefits: Medical Aid (Optional) 13th Cheque, Housing allowance (employee must meet prescribed requirements) plus 8% Rural allowance.
- CENTRE** : Emmaus Hospital
- REQUIREMENTS** : Senior Certificate, Diploma in General Nursing and with Diploma in Advance Midwifery. Professional Nurse Grade 1 (specialty nursing): Senior certificate (Grade 12) Degree/ Diploma in General Nurse with midwifery. Current registration with South African Nursing Council as a General Nurse. A post basic qualification in Advanced Midwifery and Neonatal Science, with duration of at least 1 year, accredited with the South African Nursing Council .Minimum of 4 years appropriate/recognizable experience in nursing after registration as a professional nurse with South African Nursing Council, in Advanced Midwifery and Neonatal Nursing Science (Therefore only shortlisted candidates will be required to submit certified document on or before the day of the interview following communication from HR). Knowledge & Skills: Knowledge of nursing care processed and procedures and other relevant legal framework such as Nursing Act, Mental Health Act, OH&s Act, Batho-Pele and Patient's Right Charter, Labour Relation Act, Grievance Procedures, etc. Leadership, organizational decision making and problem solving abilities. Interpersonal skills including public relations, team building, negotiating, conflict handling and counseling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Computer skills in basic programs. Knowledge of SANC rules and regular scope of practice, Labour relations and departmental policies.
- DUTIES** : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice, guidelines, protocols and nursing standards as determined by the relevant health facility. Demonstrate effective

communication with patients, supervisors and other clinicians including report writing when required. Be able to identify and manage obstetrical emergencies. Proper and effective reporting of patients safety incidents. Work as part of multi-disciplinary team to ensure good nursing care. Work effectively, co-operatives with persons of diverse intellectual, cultural, racial, or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations. Knowledge of national core standards. Effective, efficient utilization and managements of resources. Demonstrate knowledge of COVID-19 guidelines and protocols. Impart knowledge of obstetric emergency and management e.g. ESMOE drills. Provide guidelines and leadership within the unit. Assist on quality data management of programs under mother and child.

- ENQUIRIES** : Ms. PPJ van der Plank Tel No: 036 488 1570 (ext 8204)
- APPLICATIONS** : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry, Emmaus Hospital.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Application should be submitted on the most recent Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive CV only (with detailed previous experience). Only shortlisted candidate will be required to submit certified copies of qualifications, ID and driver's license (certified copies of certificates should not be older than six months) on or before the day of the interview following communication from Human Resources .No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No subsistence and travelling allowance will be paid for interview attendance.
- CLOSING DATE** : 23 August 2022 at 16:00
- POST 29/285** : **CLINICAL NURSE PRACTITIONER GRADE 01/02 (PHC) REF NO: PHO 10 /2022**
- SALARY** : Grade 1: R388 974 per annum
Grade 2: R478 404 per annum
Other Benefits: 13th Cheque, Inhospitable Area Allowance of 8%, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE** : Pholela CHC (Sandanezwe Clinic)
- REQUIREMENTS** : Senior certificate (grade 12) or equivalent qualification plus Degree/ Diploma in general nursing or equivalent qualification that allows for registration with the SANC as a Professional Nurse; A post basic Nursing qualification in Primary Health Care with duration of 01(one) year accredited with South African Nursing Council. Current SANC receipt-2021. **Grade 1:** A minimum of four (4) years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing and Midwife. **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing and Midwife. At least 10 years of the period referred to above must be appropriate / recognizable experience in Primary Health Care specialty after obtaining the one year post basic qualification in Primary health Care.
- DUTIES** : Provide a clinical nursing practice in accordance with the scope of practice and nursing standards in line with institutional operational plan. Provision of quality comprehensive community health care. Prescribe and dispense medication according to treatment guidelines, protocol and EDL for PHC. Provision of quality comprehensive Primary Health Care by promoting preventive, curative and rehabilitative services for the clients and the community. Coordinate and manage provision of services to manage COVID 19. To uphold the Batho Pele Principles and patients Right Charter Principles. Demonstrate effective communication with patients, supervisor and other clinicians, including report writing. Promote quality of nursing care as directed by the professional scope of practice and standards in line with facility operational plan. Provide role of

your effectively, co-operatively, amicably with diverse intellectual, cultural, racial or religious differences. Assist in conducting orientation and induction to all new staff members. Assist the unit manager with overall management and necessary support for effective functioning in the facility. Strengthen and ensure implementation of IDEAL clinic strategies. Participate in multidisciplinary teams (OSS) and outreach services with stakeholders including NGO's other government departments. Participate in Nerve center meetings. Provide and collect daily, weekly and monthly statistics as required

Knowledge, Skills, Training and Competencies: Knowledge of Nursing legislation and related legal and ethical nursing practices eg. Nursing Act, Health Act etc. Communication skills, written and spoken. Interpersonal relations and diversity management skills. Planning, organizing and execution skills. Teamwork. Willingness to respond to patients needs requirements and expectations. Problem solving capabilities and ability to communicate both verbal and in writing.

- ENQUIRIES** : Mrs. N Willie Tel No: 039-8329488
- APPLICATIONS** : Direct your application quoting the relevant reference number to: The Assistant Director: HRM, Pholela CHC ,Private Bag X502, Bulwer, 3244 or hand deliver application at Human Resource Department on or before the closing date 16:00.
- NOTE** : The following documents must be submitted: An Application for Employment form (Z83) NEW form effective from 1 January 2021 must be completed and signed. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Comprehensive CV (with detailed experience). Copies of qualifications, Registration certificate/s, ID and Driver's license, proof of experience must not be submitted when applying for employment. These will be requested only from shortlisted candidates. The Reference Number must be indicated in the column provided on the form Z83, e.g. PHO 08/2022. Failure to comply with the above instructions will lead to disqualification of applicants. Faxed and e-mailed applications will **NOT** be accepted. Please note that due to large number of applications we anticipate to receive, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. The appointments are subjected to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC) and proof of experience. Please note that due to financial constraints no S&T will be considered for payment to candidates that are invited for interviews. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representativity in all level of all occupational categories in the department. People with disabilities are encouraged to apply
- CLOSING DATE** : 26 August 2022
- POST 29/286** : **CLINICAL NURSE PRACTITIONER GRADE 01/02 (PHC) REF NO: PHO 12 /2022**
- SALARY** : Grade 1: R388 974 per annum
Grade 2: R478 404 per annum
Other Benefits: 13th Cheque, Inhospitable Area Allowance of 8%, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Pholela CHC (Gqumeni Clinic)
Senior certificate (grade 12) or equivalent qualification plus Degree/ Diploma in general nursing or equivalent qualification that allows for registration with the SANC as a Professional Nurse ;_A post basic Nursing qualification in Primary Health Care with duration of 01(one) year accredited with South African Nursing Council. Current SANC receipt-2022. **Grade 1:** A minimum of four (4) years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing and Midwife. **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing and Midwife. At least 10 years of the period referred to above must be appropriate / recognizable experience in Primary Health Care specialty after obtaining the one year post basic qualification in Primary health Care.
- DUTIES** : Provide a clinical nursing practice in accordance with the scope of practice and nursing standards in line with institutional operational plan. Provision of quality

comprehensive community health care. Prescribe and dispense medication according to treatment guidelines, protocol and EDL for PHC. Provision of quality comprehensive Primary Health Care by promoting preventive, curative and rehabilitative services for the clients and the community. Coordinate and manage provision of services to manage COVID 19. To uphold the Batho Pele Principles and patients Right Charter Principles. Demonstrate effective communication with patients, supervisor and other clinicians, including report writing. Promote quality of nursing care as directed by the professional scope of practice and standards in line with facility operational plan. Provide role of your effectively, co-operatively, amicably with diverse intellectual, cultural, racial or religious differences. Assist in conducting orientation and induction to all new staff members. Assist the unit manager with overall management and necessary support for effective functioning in the facility. Strengthen and ensure implementation of IDEAL clinic strategies. Participate in multidisciplinary teams (OSS) and outreach services with stakeholders including NGO's other government departments. Participate in Nerve center meetings. Provide and collect daily, weekly and monthly statistics as required. Knowledge, Skills, Training and Competencies: Knowledge of Nursing legislation and related legal and ethical nursing practices eg. Nursing Act, Health Act etc. Communication skills, written and spoken. Interpersonal relations and diversity management skills. Planning, organizing and execution skills. Teamwork. Willingness to respond to patients needs requirements and expectations. Problem solving capabilities and ability to communicate both verbal and in writing.

ENQUIRIES : Mrs. N Willie Tel No: 039-8329488
APPLICATIONS : Direct your application quoting the relevant reference number to: The Assistant Director: HRM, Pholela CHC ,Private Bag X502, Bulwer, 3244 or hand deliver application at Human Resource Department on or before the closing date 16:00.

NOTE : The following documents must be submitted: An Application for Employment form (Z83) **NEW** form effective from 1 January 2021 must be completed and signed. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Comprehensive CV (with detailed experience). Copies of qualifications, Registration certificate/s, ID and Driver's license, proof of experience must not be submitted when applying for employment. These will be requested only from shortlisted candidates. The Reference Number must be indicated in the column provided on the form Z83, e.g. PHO 08/2022. Failure to comply with the above instructions will lead to disqualification of applicants. Faxed and e-mailed applications will NOT be accepted. Please note that due to large number of applications we anticipate to receive, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. The appointments are subjected to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC) and proof of experience. Please note that due to financial constraints no S&T will be considered for payment to candidates that are invited for interviews. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representativity in all level of all occupational categories in the department. People with disabilities are encouraged to apply.

CLOSING DATE : 26 August 2022

POST 29/287 : **HEALTH AND SAFETY OFFICER REF NO: PHO 09/2022**

SALARY : R321 543 – R378 765 per annum. Other Benefits: 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)

CENTRE : Pholela Community Health Centre

REQUIREMENTS : Senior certificate (Grade 12) or equivalent qualification plus. Degree/National Diploma in Health and Safety Management/Environmental Health. 3-5 years' experience working as a Safety Officer. Valid Code B Driver's License. Recommendation: SAMTRAC. Skills and competencies, Sound knowledge of Occupation Health and Safety Act 85 of 1993, COID Act 130 of 1993. Ability to identify, control, monitor and investigate hazards/ accidents. Good communication skills, interpersonal skills, negotiation and planning. Sound

- problem solving skills, safe working procedure as stipulated by the OHS Act and must be computer literate: MS Office Software Package.
- DUTIES** : To ensure quality management procedures are in place for safety by developing quality improvement plans as well as Health and Safety policies and procedures tools and manuals. To ensure quality audit functions are carried out for the CHC and Clinics. To ensure safety statistics are analyzed, interpreted, reported and captured. To participate in designing and rolling out of health and safety training programs, orientation and induction and ensure that safety committees and safety representatives are in place. To ensure the delegated management and administrative functions are carried out correctly and timely in order for health and safety to function in the CHC and Clinics. To investigate all types of accidents, compile reports related to accidents and to design tools to prevent future accidents. Attend to disaster management committee, building site meetings and all other relevant meetings. To ensure compliance on OHS Act in all the clinics.
- ENQUIRIES** : Mrs. ZP Ntuli Tel No: 039-8329491
- APPLICATIONS** : Direct your application quoting the relevant reference number to: The Assistant Director: HRM, Pholela CHC ,Private Bag X502, Bulwer, 3244 or hand deliver application at Human Resource Department on or before the closing date 16:00.
- NOTE** : The following documents must be submitted: An Application for Employment form (Z83) NEW form effective from 1 January 2021 must be completed and signed. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Comprehensive CV (with detailed experience). Copies of qualifications, Registration certificate/s, ID and Driver's license, proof of experience must not be submitted when applying for employment. These will be requested only from shortlisted candidates. The Reference Number must be indicated in the column provided on the form Z83, e.g. PHO 08/2022. Failure to comply with the above instructions will lead to disqualification of applicants. Faxed and e-mailed applications will NOT be accepted. Please note that due to large number of applications we anticipate to receive, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. The appointments are subjected to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC) and proof of experience. Please note that due to financial constraints no S&T will be considered for payment to candidates that are invited for interviews. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representativity in all level of all occupational categories in the department. People with disabilities are encouraged to apply.
- CLOSING DATE** : 26 August 2022
- POST 29/288** : **HUMAN RESOURCE OFFICER SUPERVISOR REF NO: PHO 14 /2022**
- SALARY** : R261 372 – R307 890 per annum. Other Benefits: 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE** : Pholela Community Health Centre
- REQUIREMENTS** : Senior certificate (Grade 12) or Equivalent. At least 3 to 5 years' experience in Human Resource Management. Recommendation Valid Code B Driver's License. Degree/Diploma in Human Resource Management/Public Management or Public Administration as recognized by SAQA. PERSAL Certificates. Knowledge and skills: Sound experience in Human Resource Management. Thorough knowledge of the procedures, policies and prescripts relating to Human Resource Management. In depth of a computerized Personnel Administration system (PERSAL). Strong supervisory skills and Interpersonal relations Skills. Communication skills written and spoken. Computer skills inclusive PERSAL system.
- DUTIES** : Responsible for all Human Resource Practices such as appointments, exit, staff establishment and all other conditions of service. Orientation, induction and supervision of HR staff such as HR Officers and Interns. Manage EPMDS for HR Officers. Approval of PERSAL transactions, ensure HR risk management, Assist with Human Resource Management activities as assigned by Assistant Director: HRM. Responsible for Human Resource monthly, quarterly and annual reports and statistics.

- ENQUIRIES APPLICATIONS** : Mr. SP Ngcobo Tel No: 039-8329491
 : Direct your application quoting the relevant reference number to: The Assistant Director: HRM, Pholela CHC ,Private Bag X502, Bulwer, 3244 or hand deliver application at Human Resource Department on or before the closing date 16:00.
- NOTE** : The following documents must be submitted: An Application for Employment form (Z83) NEW form effective from 1 January 2021 must be completed and signed. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Comprehensive CV (with detailed experience). Copies of qualifications, Registration certificate/s, ID and Driver's license, proof of experience must not be submitted when applying for employment. These will be requested only from shortlisted candidates. The Reference Number must be indicated in the column provided on the form Z83, e.g. PHO 08/2022. Failure to comply with the above instructions will lead to disqualification of applicants. Faxed and e-mailed applications will NOT be accepted. Please note that due to large number of applications we anticipate to receive, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. The appointments are subjected to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company intellectual Property Commission (CIPC) and proof of experience. Please note that due to financial constraints no S&T will be considered for payment to candidates that are invited for interviews. This Department is an equal opportunity, affirmative action employer whose aim is to promote candidates representativity in all level of all occupational categories in the department. People with disabilities are encouraged to apply.
- CLOSING DATE** : 26 August 2022
- POST 29/289** : **SUPPLY CHAIN CLERK (SUPERVISOR) REF NO: MCP/SCMS01/2022**
- SALARY** : R261 372 per annum (Level 07), 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Malaria Control Programme (Acquisition)
 : Standard 10/Grade 12, plus 3-5 years Clerical/ administration experience in Supply Chain Management, Proof of current and previous work experience endorsed by Human Resource Manager. Knowledge, Skills, and Training and Competencies Required: Possess technical knowledge of Supply Chain Management practices, Possess knowledge of the legislative and policy frame work informing the areas of operation, Be able to provide inputs in terms of policy analysis and system development, Possess high level of integrity and professionalism, Be computer literate with a proficiency in MS Office software application. Possess good conflict resolution skills. Ability to work under pressure and meet the required deadlines.
- DUTIES** : Analyses the nature of goods and services that must be procured, and identify within the policy frame work the optimal acquisition process to be followed based on the result of a supplier analysis with due consideration to the preferential procurement policy imperatives of the department. Determine the value of goods and services to be procured with a view to initiate a response from other suppliers. Manage and administer the development of bidding documents in accordance with the department provincial and national policy imperatives, inclusive of that bidding requirements are clearly specified to facilitate value of money decision making processes. Manage and administer the invitation processes to obtain responses from suppliers in accordance with the policy framework. Manage and administer the prescribed evaluation processes in ensuring value for money and conduct appropriate clearance of bidder and facilitate contractual bidding. Ensure the effective and efficient utilization of resources allocated to the subcomponents. Supervise, train, and develop staff in line with EPMDs in order to improve service delivery. Conduct internal audit and risk management activities.
- ENQUIRIES APPLICATIONS** : Mrs SS Mathenjwa Tel No: (035) 572 1021
 : All applications should be forwarded to: The Human Resource Management Malaria Control Programme, Private Bag X 002, Jozini, 3969 or hand delivery to 304 Nsinde Road, Jozini, 3969.
- NOTE** : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post

will be required to submit certified documents on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after The closing date, they must accept that their applications were unsuccessful. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof. Target Group: Preference will be given to the following candidates as per Employment Equity target: which is African Female or Any person with disability regardless of race and gender.

- CLOSING DATE** : 22 August 2022
- POST 29/290** : **FACILITY INFORMATION OFFICER REF NO: MCP/FIO/01/2022**
- SALARY** : R261 372 per annum per annum (Level 07), 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)
- CENTRE** : Malaria Control Programme
- REQUIREMENTS** : Senior certificate (Grade 12), Degree/National Diploma in Information Technology or Management System Recommendation: Valid Driver's license , A minimum of 1 Year experience will be an added advantage Knowledge, Skills, Training and Competencies Required: Data Management and data research, Management Information Systems, Sound public health knowledge, Computer skills, Capturing skills, Communication skills, supervisory skills, Presentation skills, Ability to operate office equipment e.g. photocopiers, fax machine etc.
- DUTIES** : Co-coordinating the collection of quality data and the maintenance of the Institutional Health and Management Information Database, Analyzing and interpreting of data. Feeding back information through both summary and comprehensive reports. Providing advice to MCP Managers and heads of departments with regard to information technology and systems related needs e.g. completion of standardized forms and use of clinic registers and IT policy related issues. Putting mechanisms in place to improve the quality of information received. Supervising, development of staff, monitoring and evaluation of staff performance though EPMDS.
- ENQUIRIES** : Mr TE Raswiswi Tel No: (033) 940 24561
- APPLICATIONS** : All applications should be forwarded to: The Human Resource Management Malaria Control Programme, Private Bag X 002, Jozini, 3969 or hand delivery to 304 Nsinde Road, Jozini, 3969.
- NOTE** : Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after The closing date, they must accept that their applications were unsuccessful. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof. Target Group: Preference will be given to the following candidates as per Employment Equity target: which is African Female or Any person with disability regardless of race and gender.
- CLOSING DATE** : 22 August 2022

<u>POST 29/291</u>	:	<u>MEDICAL TECHNICIAN GRADE 1 REF NO: MCP/MT01/2022 (X2 POSTS)</u>
<u>SALARY</u>	:	R213 726 per annum per annum, 13th Cheque, Medical Aid (Optional), Housing Allowance (Employee must meet prescribed requirements)
<u>CENTRE</u>	:	Malaria Control Programme (Laboratory)
<u>REQUIREMENTS</u>	:	Matric Certificate (Grade 12) , with Mathematics and Science, Registration with HPCSA, Medical Technician Certificate (In Clinical Pathology) Knowledge, Skills, Training and Competencies Required: Ability to work under pressure, Computer literacy, Problem solving, Communication, Decision making, Sound analytical thinking, interpersonal relations, Report writing, Planning and organizing, Good communication, interpersonal written and problem solving skills, Be patient, polite and self-motivated, Knowledge of applicable prescripts.
<u>DUTIES</u>	:	Diagnose malaria by means of light microscope, Identify Malaria parasite, Count Parasite, Apply immersion oil to all slides, Notify of Malaria positive cases, Refer to the Health facilities for the treatment. Perform malaria rapid test by means of Rapid Diagnostic test kit (RDT),Collect blood samples using RDT, Collect thin and thick blood smear for confirmation with microscope, Take readings on the rapid test after 20 minutes, Notify positive cases and refer to Health facility for treatment. Ensure quality service during blood smear screening, Screen 100 and above smears per day, Use controls: non positive and negative smears to check quality of staining solution, Conduct quality Control of 10% of smears examined per month, Send all positive Rapid Diagnostic Test to National Institute of Communicable Diseases for quality control, Subject to proficiency testing on yearly basis. Prepare all the malaria staining solutions, Prepare normalsaline/make smaller volume, Prepare buffer using HP meter, Prepare GIEMSA (staining solution). Basic maintenance / effective utilization of resources allocated, Clean immersion oil on objectives of microscope using 70% alcohol swipe, Handle and care of the microscope, Safe handling of blood slide, Ensure Health and safety measures in the laboratory, Supervision of Lab assistants, Training and development of staff. Compiling of all statistics.
<u>ENQUIRIES</u>	:	Mr QN Nyawo Tel No: (035) 572 1021
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The Human Resource Management Malaria Control Programme, Private Bag X 002, Jozini, 3969 or hand delivery to 304 Nsinde Road, Jozini, 3969.
<u>NOTE</u>	:	Applications must be submitted on the prescribed application for employment form (Z83) and Curriculum Vitae ONLY. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and emailed applications will Not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks security clearance (vetting), criminal clearance, credit records and citizenship, verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).Applicants are respectfully informed that, if no notification of appointment is received within 3 months after The closing date, they must accept that their applications were unsuccessful. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof. Target Group: Preference will be given to the following candidates as per Employment Equity target: which is African Female or Any person with disability regardless of race and gender.
<u>CLOSING DATE</u>	:	22 August 2022