

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF E-GOVERNMENT**

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

- APPLICATIONS** : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. All applications should be delivered to: Gauteng Department of e-Government, Imbumba House, 75 Fox Street, Marshalltown, or post to P/Bag x112, Marshalltown, 2107 or Applicants can apply online at: www.professionaljobcentre.qpg.gov.za
- CLOSING DATE** : 15 August 2022
- NOTE** : Applications must be submitted on form Z83 (obtainable from any Public Service department) and must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on your Z.83. A recent, comprehensive CV, specifying all qualifications and experience, with respective dates. Applications are not required to submit copies of qualifications and other relevant documents on application. Communication regarding certified documents will be limited only to the shortlisted candidates. General information: Short-listed candidates must be available for interviews at a date and time determine by the Gauteng Department of e-Government. Successful candidates maybe be subjected to competency assessment and must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful. The Gauteng Department of e-Government reserves the right to fill or not fill the above-mentioned posts.

OTHER POSTS

- POST 28/130** : **DEPUTY DIRECTOR: TRANSVERSAL SUPPORT REF NO: REFS/014566**
Directorate: Technology Support Services
- SALARY CENTRE REQUIREMENTS** : R744 255 per annum (Level 11), (all-inclusive remuneration package)
: Johannesburg
: Grade 12, Tertiary qualification and relevant experience in Host Integration Server enterprise environments, A+ and N+ and MCP and Microsoft MCSE certification will be an added advantage - a National Diploma/ Degree in Information Technology or equivalent. ITIL Foundation Certification. 3 – 5 years' experience using MS Host Integration Server and government transversal systems. Basic knowledge of Azure environment. Person Profile: Team player, Creative and innovative thinker, good communication/presentation skills, ability to work well under pressure, especially in maintaining a balanced and logical approach. May need to work overtime and standby if necessary.
- DUTIES** : Support e-Government/GCR hosted transversal systems - designing, configuring, monitoring, support, and maintenance of the ICT-hosted transversal application systems specializing in BAS, PERSAL, and mainframe printing for Gauteng Department of e-Government and all other Gauteng Provincial Government Departments. Secure transversal systems with e/g. Anti-Virus, Operating System Upgrades, and Windows Operation System updates add user accounts and group membership management. Manage all support calls assigned within the et SLA. Manage own performance in contribution to the ICT Infrastructure and Operations Unit. Participate in projects relating to the Host Integration server. Planning and expansions of service relating to Host Integration Server. Troubleshooting performance-related issues. Ensure adequate backup and Disaster Recovery Testing. Monitor performance of supported systems. Ensure compliance with ICT policies and procedures which support hosted systems. Keeping abreast of emerging trends in ICT technology. Participate in ICT projects. Testing and quality control of deployment on new system. Provide management reports. Give inputs on internal and external audits. Provide training to Desktop Support staff on transversal systems. Provide technical support to GPG departments (BAS and PERSAL).

ENQUIRIES : Mr. Themba Psungo Tel No: (011) 689 6980

POST 28/131 : **DEPUTY DIRECTOR: FACILITIES REF NO: REFS/014567**
Directorate: ICT Operations

SALARY CENTRE REQUIREMENTS : R744 255 per annum (Level 11), (all-inclusive remuneration package)
: Johannesburg
: Grade 12 plus a National Diploma/ Degree in Information Technology or equivalent. 3 – 5 years' experience in Data Centre management and server system administration.

DUTIES : The management of the data centre infrastructure facilities (power, UPS, HVAC) are operational and is supplied to the Data Centre. Ensure that Data Centre the Data Centre Security system is fully operational. Ensure that the Data Centre Generators will supply Power to the Data Centre in the event of the city council power failure. Monitoring Building Management system (BMS) of environment elements in the Data Centre. Design and maintain data centre floor rack layout design. To design, install, administer, and optimize all server hardware and operating system software and related components to achieve high performance and availability. Address all server hardware and software vulnerabilities raised Provide technical Support to the GPG Departments.

ENQUIRIES : Mr. Themba Psungo Tel No: 011 689 6980

POST 28/132 : **DEPUTY DIRECTOR: INFORMATION SECURITY REF NO: REFS/014568**
Directorate: Information Security

SALARY CENTRE REQUIREMENTS : R744 255 per annum (Level 11), (all-inclusive remuneration package)
: Johannesburg
: Grade 12 plus a National Diploma/ Degree in Information Technology. Information Security certificate. 3 -5 years managing information security. Technical support.

DUTIES : Protect the data and systems of the department. This includes preventing unauthorised people from gaining access to the department's network, such as attacks by cyber-criminals. Support the Information Security Manager, E-GOV in effectively discharging his/her responsibilities by delivering information security incident handling and investigations, assessment and compliance, policies and standards development and maintenance, user awareness, training and security project consulting. Assess the organization's data and infrastructure to determine weaknesses and flaws in the hardware and software. To make recommendations and create strategies on the best ways to solve these issues and improve security. Work with organizational stakeholders, assist the development and support of the information security strategy. Manage and monitor information security incidents. Conduct Information Security user - awareness and training programs. Provide Information Security management reports on all projects and initiatives. Formulate business cases for Information Security initiatives and projects. Ensure that information security compliance audits are conducted in terms of the annual audit plan and are properly scoped, appropriately resourced and executed. Formulate a strategy and framework for consultancy services. Act as project Manager on Information security related projects. Developing and maintaining information security policies, standards and procedures. Resolve complex and sensitive Information Security processes. Delivery of Information security services in all forms to the province. Quality assure Information Security processes. Ensure ongoing risk assessment and analysis within Information Security function.

ENQUIRIES : Mr. Themba Psungo Tel No: 011 689 6980

POST 28/133 : **DEPUTY DIRECTOR: WEB MASTER REF NO: REFS/014569**
Directorate: Applications Development

SALARY CENTRE REQUIREMENTS : R744 255 per annum (Level 11), (all-inclusive remuneration package)
: Johannesburg
: Grade 12 plus a National Diploma/ Degree in Information Technology. SharePoint Administrator Certification. 3 – 5 years of experience in website development. Creative flair with experience in graphic design a recommendation. Experience in Azure and SharePoint environment.

DUTIES : Development of websites and web applications using .net framework, MS SharePoint, Power apps, Power automate and Dynamics 365. This includes

the analysis, designs, development, implementation, testing, maintenance, administration and supporting of various applications. Manage all websites and applications to ensure that they are operational and comply with the agreed service levels. Configure Azure AD single sign-in for mobile apps and web applications. Provide support and administration to the user base, resolving issues as and when required. Monitor and manage SharePoint APIs. Configure and monitor mobile apps, portals, web applications, and websites by analysing and reporting on the usage thereof using tools such as Google Analytics and Applications Insights. Updating website content and reviewing SEO. Coordinate with designers, content providers, and management or business owners. Implementing and ensuring website security and data protection. Maintain and manage application servers where Business Apps and websites are hosted. Perform server-side administrative tasks on applications. Monitor and ensure application server uptime and connections to relevant databases and related systems including Active Directory and Exchange where applicable. Provide support and administration to the user base, resolving issues as and when required. Manage Azure Environment and DevOps to ensure that there are no bridges during the development and publishing of the Applications and Websites.

ENQUIRIES : Mr. Themba Psungo Tel No: 011 689 6980

POST 28/134 : **ASSISTANT DIRECTOR: DEVELOPER REF NO: REFS/014570**
Directorate: Applications Development

SALARY : R477 090 per annum (Level 10), (plus benefits)
CENTRE : Johannesburg
REQUIREMENTS : Grade 12 plus a National Diploma/ Degree in Information Technology. 2 - 3 years of experience in system development and support. Experience in Azure DevOps.

DUTIES : Application Development, implementation, testing, maintenance, administration and supporting of various applications. Gathering and documenting customer requirements. Provide first line support for users regarding application queries and general issues. Develop and apply modifications/enhancements to existing applications. Execute application testing, modular testing and peer testing. Involved with the initial user training. Actively monitor various applications and produce the reports. Conduct workflow, process diagram and gap analysis to derive requirements for existing application enhancements. Develop standards to ensure data quality, reliability and integrity across various database systems. Plan and Implement Database Designs for applications. Create and maintain databases for a variety of customers.

ENQUIRIES : Mr. Themba Psungo Tel No: 011 689 6980

POST 28/135 : **ASSISTANT DIRECTOR: PORTAL ADMINISTRATOR REF NO: REFS/014572**
Directorate: Applications Development

SALARY : R382 245 per annum (Level 09), (plus benefits)
CENTRE : Johannesburg
REQUIREMENTS : Grade 12 plus a National Diploma/ Degree in Information Technology. A minimum of 2 - 3 years' experience in applications development using NET framework. Experience in publishing and developing of Websites and Applications using SharePoint and Power Apps.

DUTIES : Development of websites and web applications using .net framework, MS SharePoint, Power apps, Power automate and Dynamics 365. This includes the analysis, designs, development, implementation, testing, maintenance, administration and supporting of various applications. Manage allocated sites and applications ensuring that they are operational and comply with the agreed service levels. Configure Azure AD single sign-in for mobile apps and web applications. Provide support and administration to the user base, resolving issues as and when required. Configure and monitor mobile apps, portals, web applications, and websites by analysing and reporting on the usage thereof using tools such as Google Analytics and Applications Insights. Liaise with the customer base to access and make recommendations on improving the current sites and web applications. Stay abreast of the latest trends in website design, applications development, architecture, and features.

ENQUIRIES : Mr. Themba Psungo Tel No: 011 689 6980

POST 28/136 : **SENIOR ADMIN OFFICER: INFORMATION SECURITY REF NO: REFS/014573**
 Directorate: Information Security

SALARY CENTRE REQUIREMENTS : R321 543 per annum (Level 08), (plus benefits)
 : Johannesburg
 : Grade 12 plus a National Diploma/ Degree in Information Technology. 1-2 years experience in IT security, preferably in the security operations environment, experience with Vulnerability management tools, Microsoft security products, other security tools. Cyber Security experience combined with security certificate (S+) and related Industry Certificate will be advantageous.

DUTIES : Involved in the implementation of new security solutions, participation in the creation and or maintenance of policies, standards, baselines, guidelines and procedures conducting vulnerability audits and assessments. Ensure networks are free of breaches. Conduct Information Security user - awareness and training programs. To train computer users on network and information security procedures. Keeping up to date with current hacking tools / techniques and malware plus protecting against them. Keeping abreast of emerging security threats and alerts across the industry. Acting on IT Security bulletins from both vendors and security organisations. Support the creation of security related management reports. The management and tracking of remediation activity for any vulnerabilities. Perform a variety of limited technical tasks designed to familiarise the official with regulatory guidelines, terminology, procedures and techniques of Information Security.

ENQUIRES : Mr. Themba Psungo Tel No: 011 689 6980

DEPARTMENT OF HEALTH

OTHER POSTS

POST 28/137 : **MEDICAL SPECIALIST REF NO: REFS/014561**
 Directorate: Orthopaedic Surgery

SALARY CENTRE REQUIREMENTS : Grade I: R1 122 630 per annum, (all-inclusive package)
 : Charlotte Maxeke Johannesburg Academic Hospital
 : Appropriate qualification that allows for registration with the HPCSA as Medical Specialist in Orthopaedic Surgery. Registration with the HPCSA as Medical Specialist in Orthopaedic Surgery and proof of current registration. No experience required with the HPCSA as a Medical Specialist Orthopaedic Surgery. The following will be an added advantage: Post qualification, at least 1 year of Orthopaedic experience in spine surgery.

DUTIES : Manage patients and provide administrative support in the Orthopaedic Spinal Unit at CMJAH. Assist in offering spine services to the CMJAH cluster. Participate in other delegated management and administrative functions with in the division of Orthopaedic Surgery at CMJAH, including deputizing for the head of the spine unit during his absence. Provide after-hours consultant duties and other general orthopaedic duties as required. Co-ordinate and participate in patient care and quality improvement measures. Ensure the proper and economical use of equipment and other resources. Participate in outreach programs for the development of safe, efficient spinal services in the cluster. Participate in departmental teaching programs and in spine Fellowship training. Undertake appropriate clinical research and provide MMed supervision.

ENQUIRIES APPLICATIONS : Prof. A Robertson Tel No: 011 488 4990
 : Applications should be submitted on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Only online application will be considered. Please use the reference as the subject.

NOTE : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process

and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.

- CLOSING DATE** : 15 August 2022
- POST 28/138** : **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/014555 (X3 POSTS)**
Directorate: Paediatrics (For Division of Neonatology)
- SALARY** : Grade 1: R1 122 630 per annum, (all-inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Appropriate qualifications that allow registration with HPCSA as Medical Specialist in Paediatrics. Proof of current HPCSA registration for April 2022/March 2023. Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. Aptitude for increasing the "footprint" Paediatric services across the CHBAH hospital cluster. Clinical skillset to manage high volume patient numbers, have clinical experience to help with any subspecialty clinic work, as determined by the needs of the department of Paediatrics at Chris Hani Baragwanath Academic Hospital. A valid driver's license.
- DUTIES** : Required for patient care. To provide clinical care/ services in the Division of Neonatology (including neonates rooming-in with their mothers, inpatients, and outpatients' services). To assist in providing clinical services in general paediatrics as determined by the department of Paediatrics. To participate and assist in teaching/ training programme of both undergraduates and postgraduates. To conduct clinical research/ audits and /or participate in the research program in the Division / Department, including supervising Mmed students. Attend meetings and training as approved by Head of Unit and/or Head of Department. Comply with the Performance Management and Development System (contracting, quarterly or semester reviews and final assessment).
- ENQUIRIES** : Prof SC Velaphi Tel No: (011) 933 8400/ 8416
APPLICATIONS : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>
- NOTE** : No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted

within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

- CLOSING DATE** : 15 August 2022
- POST 28/139** : **MEDICAL OFFICER GRADE 1 REF NO: REFS/014556 (X1 POST)**
Directorate: Paediatrics
- SALARY** : R833 523 per annum, (all inclusive)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. HPCSA registration as an independent Medical Practitioner. Proof of current registration with HPCSA (2022/2023). No experience required.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns, and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients.
- ENQUIRIES** : Prof SC Velaphi Tel No: (011) 933 8400/ 8416
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>
- NOTE** : No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign

qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

- CLOSING DATE** : 15 August 2022
- POST 28/140** : **INFECTION PREVENTION AND CONTROL COORDINATOR REF NO: JUB24/2022**
Directorate: Nursing
- SALARY CENTRE REQUIREMENTS** : R444 278 per annum
: Jubilee District Hospital
: Basic R425 qualification in Nursing or equivalent Diploma/Degree in General Nursing and Midwifery equivalent qualification that allows registration with SANC as a professional Nurse. A minimum of 7 Years appropriate /recognizable experience in Nursing after registration with the SANC as professional Nurse in General Nursing. Current registration with the south African Nursing Council (SANC). Proof of current registration for 2021/2022. Valid driver's licence. Training in infection control will be an added advantage. Computer literacy. Other Skills /Requirements: Understanding of Infection Prevention and Control policy, good interpersonal skills, ability to plan and organise, presentation skills and people skills. Knowledge and insight into the communicable Diseases programme, management, and control.
- DUTIES** : Coordinate Infection Prevention and Control programme in the Hospital. Compile reports of compliance and non-compliance of the quality standards in the Hospital. Develop and ensure implementation of policies, norms and standards with regard to Infection. Prevention and Control. Facilitate development of the quality Improvement plan in relation to infection Prevention and Control. Conduct surveillance of communicable disease in the ward and weekly reports to the Hospital. Conduct training and in – Service education of staff in the Hospital. Monitoring and evaluating the Hospital acquired infections control and safety program. Investigate outbreaks of infections in the Hospital with reference to their source and mode of spread. Advice on Isolation techniques and supporting line managers in supervising the Implementation of such techniques in specific situation. Explain Laboratory reports relevant to the prevention control of infection to nursing staff. Collect relevant clinical and epidemiological data to assist in Infection control team. Provide high level of professional and clinical leadership. Participate in teams, meetings, committee as appropriate, communicating and working in Co-operation with other team members. Manage communication at ward and departmental level and facilitate team building. Formulate, Implement and evaluate service plans and budgets in co-operation with the wider health care team.
- ENQUIRIES APPLICATIONS** : Ms Aphane K.J Tel No: 012 717 9300
: documents must be submitted to Jubilee District Hospital Human Resource Department Private Bag x449.Hammanskraal 0400 or hand delivered to Stand No. 92 Jubilee Road, Jubilee District Hospital.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. General Information: Short-listed candidates must be available for interviews at a date and time determined by Jubilee District Hospital. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.
- CLOSING DATE** : 15 August 2022, Time: 15:00

<u>POST 28/141</u>	:	<u>RADIATION ONCOLOGY RADIOGRAPHER REF NO: REFS/014563</u> Directorate: Radiation Therapy
<u>SALARY</u>	:	R401 640 per annum, (plus benefits)
<u>CENTRE</u>	:	Charlotte Maxeke Johannesburg Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate Qualification that allows registration with the HPCSA as Radiographer: Independent Practice: Therapy. Four (4) appropriate experience after registration with HPCSA as a Diagnostic Radiographer. Ability to work under pressure, be able to work beyond office hours, e.g. emergencies and overflow of booked patients. Must be computer literate.
<u>DUTIES</u>	:	Treat all, patients completely, effectively and accurately according to departmental protocols, based on local and international research. Participation in academic activities. Responsible for localization planning and accurate delivery of radiation treatment to patients with neo-plasms. Physical and emotional support of patients. Daily and weekly quality assurance. Administrative duties, e.g. patient's and statistics. Assist students during clinical work to develop radiography skills.
<u>ENQUIRIES</u>	:	Dr. O Ubogu Tel No: 011 488 3710 Ms. S Mbatha Tel No: 011 488 2215
<u>APPLICATIONS</u>	:	Applications should be submitted on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za . Only online application will be considered. Please use the reference as the subject.
<u>NOTES</u>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
<u>CLOSING DATE</u>	:	15 August 2022
<u>POST 28/142</u>	:	<u>SPEECH THERAPIST GRADE 1 REF NO: REFS/014557 (X1 POST)</u> Directorate: Speech Therapy
<u>SALARY</u>	:	R322 746 per annum, (plus benefits)
<u>CENTRE</u>	:	Chris Hani Baragwanath Academic Hospital
<u>REQUIREMENTS</u>	:	Qualification in Speech Therapy or Speech Therapy & Audiology, registration with the HPCSA, post Community service. Current independent practice registration with HPCSA for 2022/2023. Competencies: Knowledge and skills in assessment and management of speech, language communication, voice, and swallowing disorders amongst the adult population. Preference given to candidates who have experience in complex tracheostomies, neurosurgical cases or head and neck cancer and those with exposure to telerehabilitation. Competencies/Knowledge/Skills: administration, teamwork, planning, organizing, co-ordination, and communication skills. Ability to make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitate holistic treatment.
<u>DUTIES</u>	:	To screen, assess and manage patients with speech, language, communication, voice, and swallowing disorders in both an inpatient and outpatient setting. Medical pathologies include adult neurology cases (CVA, TBI), tracheostomies, burns, progressive neurological conditions and head and neck cancer. To complete daily and monthly statistics and reports. To manage resources effectively. To participate in all departmental and hospital activities. To treat within a MDT including attendance and participation in MDT events. To improve professional competence by regular self-evaluation and application of current research information. To attend scheduled ward rounds and meetings. To refer patients to appropriate level of care. To communicate with

relevant stakeholders regarding patient treatment. To comply with quality assurance standards. Management of personnel performance and review thereof. (Contracting, Midterm review and final assessment).

**ENQUIRIES
APPLICATIONS**

: Dr. Sadna Balton Tel No: (011) 933 9269
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or <http://professionaljobcentre.gpg.gov.za>.

NOTE

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CLOSING DATE

: 15 August 2022

POST 28/143

: **MEDICAL TECHNOLOGIST GRADE 1 REF NO: REFS/014558 (X1 POST)**
Directorate: Mother and Child (Infection Control)

**SALARY
CENTRE
REQUIREMENTS**

: R322 746 per annum, (plus benefits)
: Chris Hani Baragwanath Academic Hospital (CHBAH)
: Appropriate recognized Diploma or Degree as a Medical Technologist or Biotechnology registered as a medical technologist with the Health Professional Council of South Africa. Proof of current HPCSA registration for April 2022/March 2023. No experience required after registering with HPCSA council. Should have the following skills: Good interpersonal skills, Communication, Analytical and computer skills. Basic understanding of finance.

DUTIES

: Facilitate and support the rational and cost-effective usage of Laboratory and blood services as well as the point-of-care machines in the hospital. Improve screening of National Health Laboratory Services and South African National Blood Services request forms to avoid discrepancies. Monitor the linking of requests by NHLS and SANBS to the relevant cost centre. Monitor and intercept tests where insufficient data has been supplied on NHLS request forms. Compile monthly expenditure and utilization reports allocated against NHLS and SANBS Perform laboratory and blood-related duties delegated.

		Maintain ongoing liaison and communication with NHLS and SANBS at institutional level. Attend NHLS and SANBS committee meetings.
<u>ENQUIRIES</u>	:	Dr Soma Tel No: 011 933 8141
<u>APPLICATIONS</u>	:	Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at www.gautengonline.gov.za or http://professionaljobcentre.gpg.gov.za
<u>NOTE</u>	:	No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply. 15 August 2022
<u>CLOSING DATE</u>		
<u>POST 28/144</u>	:	<u>RADIOGRAPHER – THERAPY REF NO: REFS/014564</u> Directorate: Radiation Therapy
<u>SALARY</u>	:	R322 746 per annum, (plus benefits)
<u>CENTRE</u>	:	Charlotte Maxeke Johannesburg Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate Qualifications that allows registration with the HPCSA as Radiographer: Independent Practise: Therapy. Ability to work under pressure, be able to work beyond office hours, e.g. emergencies and overflow of booked patients. Must be computer literate.
<u>DUTIES</u>	:	Ability to work under pressure, be able to work beyond office hours, e.g. emergencies and overflow of booked patients. Must be computer literate. Treat all, patients completely, effectively and accurately according to departmental protocols, based on local and international research. Participation in academic activities. Responsible for localization planning and accurate delivery of radiation treatment to patients with neo-plasms. Physical and emotional support of patients. Daily and weekly quality assurance. Administrative duties, e.g. patient's and statistics. Assist students during clinical work to develop radiography skills.
<u>ENQUIRIES</u>	:	Dr. O Ubogu Tel No: 011 488 3710 Ms. S Mbatha Tel No: 011 488 2215

- APPLICATIONS** : Applications should be submitted on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Only online application will be considered. Please use the reference as the subject.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
- CLOSING DATE** : 15 August 2022
- POST 28/145** : **CLINICAL TECHNOLOGIST REF NO: REFS/014565**
Directorate: Cardiology
- SALARY** : R322 746 per annum, (plus benefits)
- CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for the required registration with the HPCSA in the relevant profession in Cardiology. Registration with the Health Profession Council of South Africa (HPCSA) in Cardiology. No experience required after registration with the Health Professional Council of South Africa (HPCSA) in Cardiology in respect of RSA qualified employees who performed Community Service, as required in South Africa. One-year relevant experience after registration with the Health Professional Council of South Africa (HPCSA) in Cardiology in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. The following will be an added advantage: An appropriate recognized National Diploma in Clinical Technology, a B-Tech degree in Clinical Technology or Bachelor of Health Science in Clinical Technology registered with HPCSA in Cardiology.
- DUTIES** : suitable candidate will conduct diagnostic, therapeutic and corrective procedures on patients using specialized Cardiology equipment. Candidate must be able to function independently in all procedures: ECG's (Stress tests and Routine), Holter ECG, ABP, Echocardiography, and Pacemaker implantation and follow-ups, assist with TEE'S. Do Cardiac Catheterization procedures, TAVI, intra-aortic balloon pumping, and cover after hours Emergency Call out. Supervise students, teaching and assessments.
- ENQUIRIES** : Rofhiwa Kgomommu Tel No: 011 488 3545
- APPLICATIONS** : Applications should be submitted on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Only online application will be considered. Please use the reference as the subject.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the

		achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
<u>CLOSING DATE</u>	:	15 August 2022
<u>POST 28/146</u>	:	<u>HUMAN RESOURCE CLERK REF NO: TRH 10/2022</u>
<u>SALARY</u>	:	R176 310 per annum (Level 05)
<u>CENTRE</u>	:	Tshwane Rehabilitation Hospital
<u>REQUIREMENTS</u>	:	National Diploma in Human Resource Management or equivalent plus relevant experience or Grade 12 certificate with extensive experience. Knowledge of PERSAL, SAP, ESS and HR process. Computer literacy (Ms Word, Excel and Power Point). Good written and verbal communication skills. Good planning and organizational skills. Ability to work under pressure. Problem solving skills. Administrative skills.
<u>DUTIES</u>	:	Perform duties pertaining to: Promotions, Appointments, Transfers, Service Termination, Condition of Service, Service Benefits, Recruitment and Selection. Capturing of leave on SAP and PERSAL. Consolidating Leave profile. Send mandates to E-Government. Ensure proper record keeping of leave, appointments, transfers and finance documents.
<u>ENQUIRIES</u>	:	Molebogeng Mokonyane Tel No: (012) 354 – 6818
<u>APPLICATIONS</u>	:	Applications must be hand delivered to Tshwane Rehabilitation Hospital, Cnr Dr Savage and Soutpansberg Road, Gezina (Pretoria)
<u>NOTE</u>	:	No faxed applications will be considered. Applications are not required to submit copies of qualifications and other relevant documents when applying but must submit fully complete Z83 form and a detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following communication from HR. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks-, qualifications verification, criminal checks and credit/financial checks). Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
<u>CLOSING DATE</u>	:	15 August 2022
<u>POST 28/147</u>	:	<u>STORES ASSISTANT REF NO: SCM/02/CMJAH2022</u> Directorate: Supply Chain Management (Re-advertisement)
<u>SALARY</u>	:	R104 073 per annum, (plus benefits)
<u>CENTRE</u>	:	Charlotte Maxeke Johannesburg Academic Hospital
<u>REQUIREMENTS</u>	:	A minimum of ABET qualification or grade 10 qualification or equivalent qualification. Knowledge: of a limited range of working procedure in respect of stores assistant working environment and elementary duties such as: Stores, document tracking, storage and retrieval, planning and organising. Skills: Basic numeracy, literacy, good communication skills, ability to perform routine tasks and Basic interpersonal relationship skills. Be prepared to work under pressure and able to work in a team. Be prepared to rotate and work shifts. Be prepared to do physical labour. It is a legal requirement that employees wear protective clothing. The following will be an added advantage: Grade 12. Ability to physically move and distribute inventory (consumables/ assets) and heavy lifting of goods.
<u>DUTIES</u>	:	Ensure proper distribution of stock from warehouse(s) to various departments in the hospital as per requests. Moving of assets (redundant or obsolete and or new) in and out of the wards/ offices as required. Assist with stock take and verification of inventory in the hospital and investigation of discrepancies identified. Housekeeping and packing of storerooms as per Inventory Management SOP'S and other regulations. Manage and ensure proper receiving, storage and distribution for Afrox cylinders, Liquid solutions and other consumables for patients into the wards. Handling and resolving of queries forwarded to the department. Delivery of medical equipment to relevant

		wards. Ensure all scrapped and condemned assets are placed in one central place for condemning procedure. Records keeping and filing of relevant documents involved in the process.
<u>ENQUIRIES</u>	:	Mr. L Mpya Tel No: 011 488 3571
<u>APPLICATIONS</u>	:	Applications should be submitted on a (PDF Format only) to the following email-address Supporthr.Cmjah@gauteng.gov.za . Only online application will be considered. Please use the reference as the subject.
<u>NOTE</u>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
<u>CLOSING DATE</u>	:	15 August 2022
<u>POST 28/148</u>	:	<u>FOOD SERVICE AID: REF NO: TRH 12/2022</u> Directorate: Food Services
<u>SALARY</u>	:	R104 073 per annum (Level 02)
<u>CENTRE</u>	:	Tshwane Rehabilitation Hospital
<u>REQUIREMENTS</u>	:	Minimum requirement of grade 10 or Abet 0-2 years' experience Food service Unit. Numeracy and literacy skills, Good verbal, written communication and interpersonal skills. Have basic numeric skills. Appropriate knowledge of production for normal and therapeutic diets in a Food Service Unit. Knowledge of hygiene and safety principles. Effective team working skills. Problem identification skills. Be able to work shifts, weekend and public holidays.
<u>DUTIES</u>	:	Perform routine tasks in the Food Service Unit and maintain hygiene. Responsible for pre-preparation, preparation and portioning according to the portion control measures. Preparing and serving snacks, provisions and supplements of patients. Follow and adhere to elementary control measures and standard operational procedures, to assist and comply with plate wastage/client satisfactory survey procedures and processes. Attend production meetings daily, be punctual and willing to undergo continuous training, be able to work under stressful conditions. Working according to duty roster and follow leave procedures. Assist with regular stock count, receiving, labelling, storage and issuing of all deliveries. Incumbent must be fit and strong enough to lift bulk food items when required to do so and must be willing to enter freezers and cold rooms when required to do so. Act as a section messenger when necessary /needed. Perform all general work related to food services as delegated by supervisor. Always wear appropriate uniform and protective clothing. Operate and care for equipment, and report broken equipment to the supervisor immediately. Responsible for cleaning of all areas, utensils and equipment in the food service department daily. Follow and adhere to Occupational Health and Safety and infection control prescripts.
<u>ENQUIRIES</u>	:	Ms TR Mudau Tel No: No 012 354 - 6146
<u>APPLICATIONS</u>	:	Applications must be hand deliver to Tshwane Rehabilitation Hospital, Cnr Dr Savage and Soutpansberg Road, Pretoria 0001.
<u>NOTE</u>	:	No faxed or emailed applications will be considered. Fully completed new Z83 and detailed Curriculum Vitae only. Certified documents will only be requested to shortlisted candidates on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, qualifications verification, criminal checks and credit/financial stability checks). Shortlisted candidates will be required to submit proof of Criminal Verification obtainable

from the South African Police Service at their own cost. The recommended candidate/s may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.

CLOSING DATE

: 15 August 2022

DEPARTMENT OF HUMAN SETTLEMENTS (GDHS)

APPLICATIONS
CLOSING DATE
NOTE

: Please apply online at <http://professionaljobcentre.gpg.gov.za>
: 19 August 2022
: Requirement of applications: No late applications will be considered. No faxed or emailed applications will be accepted. People with disabilities are encouraged to apply. It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of these posts. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications should be submitted strictly online at <http://professionaljobcentre.gpg.gov.za> and it should be accompanied by a Z83 and a comprehensive Curriculum Vitae (CV) only. Certified copies of qualifications, Identity and valid driver's license (where driving/travelling is an inherent requirement of the job) will be limited to shortlisted candidates only. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. Following the interview and exercise, the selection panel will recommend candidates to attend a generic management competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic management and development for SMS posts. The Department reserves the right not to make appointment(s) to the advertised post(s).

OTHER POST

POST 28/149

: **ASSISTANT DIRECTOR: BUSINESS ANALYST REF NO: REFS/014580**

SALARY
CENTRE
REQUIREMENTS

: R382 245 per annum
: Johannesburg
: Matric plus National Diploma / Degree in Operations Management, Production Management, Quality Management, and/or equivalent qualification (NQF 7). 3-5 years' relevant experience in Business Development and Quality Management.

DUTIES

: Conduct investigations on organizational design and business process analysis. Conduct needs analysis study for the Department. Engage and communicate stakeholder interests. Compile business analysis reports. Business Requirements gathering and re-engineering of existing business processes. Analytical and problem-solving skills. Ensure all administration and filling Systems is maintained. Organise and co-ordinate project activities. Document and solve business problems by identifying solutions. Document as-is business processes and to-be for improved service delivery. Document service delivery model. Document standard operating procedures. Support business units to conduct ongoing service delivery model, process mapping and improvement and standard operating procedures. Coordinate and support the development and implementation of special research. Monitor, evaluate and report on overall generic process efficiencies for organisational improvement. Knowledge and experience in business mapping techniques. Must have better understanding and implementation of Project Management Framework. Use of Visio, IDEF, and object-oriented tools. Must have knowledge of Quality Management Systems and understanding of the Operations Management Framework with applicable Service Delivery Value Chain phases. Manage, coordinate and evaluate the efforts of external organisations and consultants engaged in specifically commissioned process improvement initiatives. Understanding of the Infrastructure Delivery Management System/Framework.

ENQUIRIES

: Ms A Mogaswa Tel No: 072 313 8052