

DEPARTMENT OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT

- CLOSING DATE** : 15 August 2022 at 16:00
- NOTE** : The application must include only completed and signed new Z83 Form, obtainable from any Public Service Department or on the DPSA web site link: <https://www.dpsa.gov.za/newsroom/psvc/> and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to Human Resources on or before the day of the interview date. Failure to do so will result in your application being disqualified. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report. Applications: Please ensure that you submit your application before the closing date as no late applications will be considered. If you apply for more than 1 post, please submit separate applications for each post that you apply for. Due to the large number of applications we envisage to receive, applications will not be acknowledged. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. Should, during any stage of the recruitment process, a moratorium be placed on the filling of posts or the Department is affected by any process such as, but not limited to, restructuring or reorganisation of posts, the Department reserves the right to cancel the recruitment process and re-advertise the post at any time in the future. Important: DALRRD is an equal opportunity and affirmative action employer. It is our intention to promote representivity in DALRRD through the filling of posts. The Department reserves the right not to fill a position. Shortlisted candidates will be required to be available for assessments and interviews at a date and time as determined by the Department. All shortlisted candidates will be subjected to personnel suitability checks. The successful candidate will be subjected to undergo security vetting. DALRRD will conduct reference checks which may include social media profiles of the shortlisted candidates. Applicants must declare any pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered during / after the interview took place, the application will not be considered and in the unlikely event that the person has been appointed such appointment will be terminated. The successful candidate will be appointed subject to positive results of the security clearance process. The successful candidate will be required to enter into an employment contract and sign a performance agreement with the Department.

OTHER POSTS

- POST 28/01** : **DEPUTY DIRECTOR: AGRICULTURAL ECONOMICS REF NO: 3/2/1/2022/482**
Directorate: Marketing: Gauteng
- SALARY** : R882 042 per annum (Level 12), (all-inclusive package to be structured in accordance with the rules for MMS)
- CENTRE** : Pretoria
- REQUIREMENTS** : Applicants must be in possession of a Grade 12 Certificate and Degree in Agricultural Economics / Economics. 3 years' junior management experience in Agricultural management. Job related knowledge: Sound and practical understanding and articulation of the South African marketing environment for agriculture. Experience in the development, review and implementation of marketing legislation, tariff policy and promulgation of statutory measures. Strong practical experience and exposure in analysing the structures of different agricultural marketing value chains. Deep and broad practical understanding of the marketing environment, marketing policies as well as the dynamics of the different marketing value chains. Public Finance Management Act (PFMA). Knowledge of economic and financial analysis. Knowledge of project management. Job related skills: Planning and organising skills. Computer skills. Statistical skills. Research and analytical skills. Report writing skills. Negotiation skills and Communication / presentation skills. A valid driver's licence.

DUTIES : Facilitate the establishment and operation of Value Chain Round Table (VCRT) and Marketing Forums. Guide and assist the relevant stakeholders in the process of the establishment of VCRT. Facilitate sittings of the VCRT and Marketing Forums. Report on the activities of the VCRT and Marketing Forums. Conduct and / or manage analyses of agricultural commodities. Develop and / or update the commodity value chain profiles. Publish and disseminate the updated commodity value chain profiles to the targeted clients. Develop, publish and disseminate the grain markets early warning report. Update, publish and disseminate the input market analysis reports to the targeted clients. Manage the analysis / identification of the economic questions / challenges pertaining to the implementation of the Marketing of Agricultural Products (MAP) Act and the Agricultural Produce Agents (APA) Act. Analyse the market development that may have an impact on the implementation of the MAP Act and the APA Act. Liaise with the relevant stakeholders to enable the amendment of the MAP Act and the APA Act to address the identified shortcomings. Liaise with all the relevant partners and stakeholders in the implementation of the integrated marketing strategy for the agricultural products in the Republic of South Africa. Facilitate the appointment of council members for the Agricultural Produce Agents Council (APAC) and the National Agricultural Marketing Council (NAMC). Facilitate the submission of the annual reports, business plans and budgets of the APAC and the NAMC. Facilitate the submission of the NAMC requests on the agricultural industry trusts and statutory measures. Analyse tariff and rebate requests from the International Trade Administration Commission (ITAC) and provide comments and recommendations. Analyse competition applications from the Competition Commission and provide comments and recommendations. Facilitate the updating of the country information on the Food and Agriculture Organisation (FAO) and Agricultural Market Information System (AMIS).

ENQUIRIES : Mr S. Kelembe Tel No: (012) 319 8456
APPLICATIONS : Applications can be submitted by post to: Private Bag X833, Pretoria, 0001 or hand delivered to: 184 Jeff Masemola Street (formerly known as Jacob Mare), corner of Jeff Masemola and Paul Kruger Streets, Pretoria or to Agriculture Place, 20 Steve Biko (formerly Beatrix) Street, Arcadia, Pretoria, 0001.

NOTE : Coloured, Indian and White Males and African, Coloured, Indian and White Females and Persons with disabilities are encouraged to apply.

POST 28/02 : **INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SYSTEMS ADMINISTRATOR REF NO: 3/2/1/2022/302**
Directorate: ICT Service Delivery Operations

SALARY : R382 245 per annum (Level 09)
CENTRE : Gauteng (Pretoria)
REQUIREMENTS : Applicants must be in possession of a Grade 12 Certificate and a National Diploma / Degree in Information Technology / Computer Sciences / Information Systems. Microsoft Certified Systems Engineer (MCSE) Certification. 3 years of server administration experience (Both Unix / Linux and Windows). Sound understanding of Unix / Linux, Microsoft Active Directory, Dynamic Host Configuration Protocol (DHCP), Applications and Server Administration. Job related knowledge: Knowledge of Unix and Windows Server administration. Knowledge and understanding of development of procedures, rules and standards using on the Unix servers (Scripting). Knowledge of user account administration including adding, removing or updating user account information, resetting passwords etc. Knowledge and understanding of performing routine audits and maintenance of Solaris, Unix and Windows operating systems. Knowledge and understanding of working with apache and tomcat web-server configuration and trouble shooting. Knowledge of testing and restoration of backups. As member of ICT related project teams, project management activities that implies: Change management, Quality control, risk assessment and intervention, provision of management reports. Research activities related area of specialisation that implies ICT process development and maintenance in the following mainstream ICT areas: Investigating feasibility and submitting recommendations. Job related skills. Basic project management skills. User and client orientation. Problem solving and Decision-making skills, Time management skills and Broad knowledge of Information Technology (IT) products, services and terminology. Ability to communicate at all levels. Ability to work across organisational and professional boundaries. Excellent communication skills (verbal and written). Excellent interpersonal

- skills / telephone manner. High level of interpersonal skills, including active listening and understanding. Good organisational skills and ability to prioritise workloads. Work to tight deadlines / services levels. Broad knowledge of IT products, services and terminology. Follow-up and follow-through. Proactive. Self-Motivated. Patient. Innovative and Flexible. A Valid driver's licence.
- DUTIES** : Serve Maintenance (Windows / Unix / Linux). Hardware and software support. Monitor and maintain the Informix database status. Install and run server updates. Provisioning of ICT infrastructure and infrastructure support. Monitoring System Center Operations Manager (SCOM) of all Unix Servers. Server setup, configuration and administration for both Windows and UNIX. User account management. Creation of new user accounts. User accounts updates or amendments. Ensure ICT governance and risk management. Ensure that ICT governance principle, policies and standard guided by King III, Information Technology Infrastructure Library (ITIL) and Control Objectives for Information and Related Technology (COBIT) are implemented. Created and maintenance of shared folders. ICT Backup services. Perform, monitor and administrate data backups. Perform data restores.
- ENQUIRIES** : Ms CC Hlungwani Tel No: (012) 319 6179
- APPLICATIONS** : Applications can be submitted by post to: Private Bag X833, Pretoria, 0001 or hand delivered to: 184 Jeff Masemola Street (formerly known as Jacob Mare), corner of Jeff Masemola and Paul Kruger Streets, Pretoria or to Agriculture Place, 20 Steve Biko (formerly Beatrix) Street, Arcadia, Pretoria, 0001.
- NOTE** : Coloured, Indian and White Males and Coloured, Indian and White Females and Persons with disabilities are encouraged to apply.
- POST 28/03** : **ASSISTANT DIRECTOR: SYSTEMS AND PAYMENTS REF NO: 3/2/1/2022/488**
Directorate: Financial and Supply Chain Management Services
- SALARY** : R382 245 per annum (Level 09)
- CENTRE** : Limpopo (Polokwane)
- REQUIREMENTS** : Applicants must be in possession of a Grade 12 Certificate and a National Diploma in Financial Management/Accounting / Commerce. 3 years supervisory experience in the relevant field. Job related knowledge: Knowledge of the Public Service Policies and Regulations. Knowledge of Treasury Regulations and Public Finance Management Act (PFMA). Knowledge of Basic Accounting System (BAS), A Complete and Comprehensive Program for Accounting Control (ACCPAC) and Logistical Information System (LOGIS). Ability to monitor budget and Ability to liaise at different levels of management. Job related skills: Computer literacy, Communication skills (verbal and written), Organising skills, Supervisory skills and Liaison skills. A valid driver's licence.
- DUTIES** : Ensure that finance systems are regularly maintained. Consolidate monthly reports. Ensure that faulty systems are attended to. Manage accounts and financial control systems services. Manage payments on BAS, LOGIS and ACCPAC. Ensure payments of invoices within 30 days. Authorise payments on BAS, LOGIS and ACCPAC systems. Ensure that payments are compliant with PFMA, Treasury Regulations and Departmental policies and procedures. Manage Financial Audits and Risk Management recommendations. Manage lease payments on Proactive Land Acquisition Strategy (PLAS) farms. Provide management information, statistics and reports. Submit reports and portfolio of evidence for accruals and payables. Coordinate year-end closure for audit purposes. Consolidate inputs for interim and annual financial statements. Manage data capturing services. Ensure that payment registers are kept. Ensure that all financial documents are captured and recorded.
- ENQUIRIES** : Mr M Shai Tel No: (015) 284 6303
- APPLICATIONS** : Applications can be submitted by post to: Private Bag X9312, Polokwane, 0007 or hand delivered to: 61 Biccard Street, Polokwane, 0700.
- NOTE** : African, Coloured, Indian and White Males and Coloured, Indian and White Females and Persons with disabilities are encouraged to apply.