

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF HEALTH**

ERRATUM: CLAIRWOOD HOSPITAL: Kindly note that the following X1 posts were advertised in Public Service Vacancy Circular 22 dated 17 June 2022, The Minimum Requirements have been amended as follows (1) Grade 12, Bachelor degree/National Diploma in Financial Management/ Cost & Management / Financial Accounting/ Accounting Science, 3- 5 years' supervisory experience in Public Service within Financial administration component(Budget & Expenditure Management, Accounts payable, Revenue, SCM, Voucher control and Reporting), Valid drivers' license, Proof of current and previous work experience endorsed and stamped by Human Resource (Certificate of service and service record). Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Assistant Director: Finance Manager, and will be responsible to report on activities to ensure effective and efficient production of reliable information on the District Financial Management of the Department and such the ideal candidate must have Knowledge, Skills, Training And Competencies Required The incumbent of this post will report to the Assistant Director: Finance Reporting, and will be responsible to report on activities to ensure effective and efficient production of reliable information on the District financial Management of the Department and as such the ideal candidate must have: In-depth knowledge of budgeting control and financial management area of operation and associated processes. Good knowledge of Public Finance Management as well as relevant Acts and Regulations Interpersonal and problem solving skills, Good organizational and planning skills and ability to make independent decision. Knowledge of departmental and transversal systems e.g. (BAS and Vulindlela). Ability to plan, organize, build team spirit and meet deadlines Knowledge of MS office Software applications. Duties: Key Performance Areas Authorize commitments, payments, receipts and journals on BAS, Draw, analyze and present financial reports, Monitor spending trend and institute corrective measures e.g. journaling process and virements, Manage suspense accounts and maintain debt file, Consolidate financial and SCM monthly and quarterly reports, Identify risks and institute control measures to minimize financial risks in all departments. Monitor and Assess Finance and SCM staff performance as per EPMDs requirements. The closing date of the post has been extended to 22 July 2022.

OTHER POSTS

<u>POST 25/214</u>	:	<u>HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: GS 31/22</u> Component: Gastroenterology
<u>SALARY</u>	:	R1 754 739 per annum, (all inclusive package), consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted overtime which is based on Departmental operational needs. Employee must sign the commuted overtime contract form annually.
<u>CENTRE REQUIREMENTS</u>	:	Greys Hospital, Pietermaritzburg Senior Certificate or equivalent MBCHB or Equivalent qualification PLUS Registered HPCSA qualification as a Specialist in Internal Medicine (Specialist Physician), PLUS Certificate in Gastroenterology (SA) or equivalent qualification (if not trained in South Africa Current Registration with the Health Professions Council of South Africa as a Gastroenterologist 5 years' experience after registration with the HPCSA as a Medical Specialist in a normal specialty or a recognised sub-specialty. The Employment Equity Target For This Post Is: African Male, African Female, Coloured Male Recommendation: Experience in managing a Gastroenterology unit Knowledge, Skills and Experience: Sound clinical Gastroenterology and patient management skills A working knowledge of human resource management; information management; quality assurance programs;

DUTIES

current health and public service legislation, regulations and policy; medical ethics; financial management. Teaching and research experience.

: Incumbent to be based at Greys Hospital. Clinical Responsibilities: Participation in Tertiary Gastroenterology Services (both In-patient and Out-patient) in the Pietermaritzburg Metropolitan Area including Outreach Programs and development of Gastroenterology services in Area 2 Clinical responsibility in the discipline of Gastroenterology and General Specialist Internal Medicine with after hours participation (based on departmental operational need) Performance of clinical procedures related to gastrointestinal and hepatic conditions Management Responsibilities: Development and support of Specialist Gastroenterology Services in the Tertiary Drainage area of Greys Hospital. Oversight and management of clinical and allied staff in the Gastroenterology Unit Oversight and management of infrastructure, equipment and consumables in the Gastroenterology Unit Liaison with Institutional Management in hospitals in PMB Metro, the uMgungundlovu District and the Tertiary Drainage area. Liaison with the Head Clinical Department in Internal Medicine in Pietermaritzburg and Head of Gastroenterology at the University of KwaZulu-Natal. Participation in and support of administrative and clinical governance activities in the PMB Departments of Gastroenterology and Medicine Training and Research Responsibilities Support of Staff Training including subspecialty Gastroenterology training in the PMB Metropolitan area under the auspices of the Department of Gastroenterology at the University of KwaZulu-Natal Participation in and support of the Medical Undergraduate and Postgraduate Training Programs in the PMB Departments of Gastroenterology and Internal Medicine Participation in and support of clinical research and quality control activities in the PMB Departments of Gastroenterology and Medicine.

**ENQUIRIES
APPLICATIONS**

: Dr BS Shoba Tel No: 033-897 3290/3289
: Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

**FOR ATTENTION
NOTE**

: Mrs M Chandulal
: Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae.

CLOSING DATE

: 22 July 2022

POST 25/215

: **MEDICAL SPECIALIST (SURGERY) REF NO: SPEC. SURG. 01/2022 (X1 POST)**

SALARY

: Grade 1: R1 122 630 – R1 191 510 per annum, (an all-inclusive package)
Grade 2: R1 283 592 – R1 362 363 per annum, (all inclusive package)
Grade 3: R1 489 665 – R1 862 412 per annum, (all inclusive package)
Allowances Plus 18% Inhospitable Area Allowance- and Commuted Overtime The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules

**CENTRE
REQUIREMENTS**

: Ladysmith regional hospital
: Grade 12/ national senior certificate. Appropriate Tertiary qualification in the Health Science (MBChB). Medical Specialist **Grade 1**: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Surgery PLUS current registration with the HPCSA (2022) as Medical Specialist in Surgery. Medical Specialist **Grade 2**: Appropriate qualification that allows registration with HPCSA as Medical Specialist in Surgery PLUS current registration with the HPCSA (2022) as Medical Specialist in Surgery AND a minimum of 5 years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Surgery. Medical Specialist **Grade 3**: Appropriate qualification that allows registration with the HPCSA as Medical Specialist in Surgery PLUS current registration with the HPCSA as Medical Specialist in Surgery AND a minimum of 10 years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in Surgery.NB: Proof Of Current/Previous Certificates Of Service Endorsed By Human Resource Department Knowledge, Skills, Training and Competencies Required Sound knowledge of clinical concept within the relevant discipline. Good operative skills to carry out major Surgical procedures. Research and

		organizational ability. Ability to work in a team and under pressure. Ability to supervise and teach junior staff. Conflict management. Management skills including financial and human resource management Knowledge of current national and international health and public service legislation and policies including medical ethics, epidemiology and statistics.
<u>DUTIES</u>	:	Provision of evidence-based quality patient care. Maintaining a safe, efficient, appropriate environment for quality patient care. Participate in Clinical audits, Morbidity and Mortality reviews, and Clinical governance committee with respect to improving clinical outcomes and reducing patient safety incidents. Educating and training of all trainees and members of the Acute Care Surgery team. Supervision and facilitation of training of interns, Medical Officers. Active involvement in clinical research. Effective administration and management of the Acute Care Surgery admissions Unit and theatre. Participate in outreach services to the referring hospitals in Uthukela District. Maintain necessary discipline over staff under his/her control. Conduct out-patient specialist clinics and provide expert opinion where required and participate in provisioning a 24 hour service. Accept the responsibility for consultation of inpatient and outpatient service delivery to Ladysmith Hospital and referring facilities. Participation in commuted overtime is Mandatory.
<u>ENQUIRIES</u>	:	Dr. M.R Mthethwa Tel No: 036-6372111
<u>APPLICATIONS</u>	:	To be posted to: The Hospital CEO (Applications), Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370 Or Hand Delivered to: 36 Malcolm Road Hospital Park, Ladysmith, 3370
<u>NOTE</u>	:	The applicant must include only completed and signed Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za , and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and highest required qualification as well as a driver's license where necessary, will be only submitted by shortlisted candidates to HR on the day of the interview date.
<u>CLOSING DATE</u>	:	29 July 2022
<u>POST 25/216</u>	:	<u>MEDICAL SPECIALIST (ORTHOPAEDICS) REF NO: ORTHO SPEC 02/2022 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R1 122 630 – R1 191 510 per annum, (an all-inclusive package) Grade 2: R1 283 592 – R1 362 363 per annum, (all inclusive package) Grade 3: R1 489 665 – R1 862 412 per annum, (all inclusive package) Other Benefits: 18% Inhospitable Rural Allowance of Basic Salary, commuted overtime, the all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules.
<u>CENTRE</u>	:	Ladysmith Regional hospital
<u>REQUIREMENTS</u>	:	Medical Specialist Grade 1: Appropriate qualification in the relevant discipline that allows registration as a specialist with HPCSA plus current registration with HPCSA. Medical Specialist Grade 2: Appropriate qualification in the relevant discipline that allows registration as a specialist with HPCSA plus current registration with HPCSA and 5 years appropriate experience as Medical Specialist after registration with HPCSA in the relevant discipline. Medical Specialist Grade 3: Appropriate qualification in the relevant discipline that allows registration as a specialist with HPCSA plus current registration with HPCSA and 10 years appropriate experience as Medical Specialist after registration with HPCSA in the relevant discipline. Knowledge, Skills, Training and Competencies Required Ability to communicate effectively, both orally and in writing. Ability to handle difficult situations involving patients, doctors or others in a professional manner. Ability to manage multiple and simultaneous responsibilities and prioritization of functions. Ability to work independently, exercise creativity, be attentive to detail and maintain a positive attitude. Adherence to Batho Pele Principles, Patient Rights Charter and requirements of Access to Information Act and HR regulations. Continuing professional development and publications in Orthopaedics. Experience in under and postgraduate training, teaching and assessment of Medical Intern in Orthopaedics. Proficient user of computer programs including Microsoft Office. Strong organisational and interpersonal skills. Willingness and ability to stay updated with knowledge and skills in general Orthopaedics.

- DUTIES** : Assist with effective and efficient administration of the Orthopaedic Department (including human resource management, equipment and expenditure containment, laboratory investigations, Blood products, radiological investigations, medication, consumable and Orthopaedic implants) according to the best practice principles. Evaluation, diagnosis and optimal management of all patients that presents to the Orthopaedic Department. Participation in clinical audit, M&M and outreach programmes in Orthopaedics. Participates in the afterhours call duties of the department of Orthopaedics according to a commuted overtime contract. Participation in effective and appropriate research in Orthopaedics and other academic activities in the department of Orthopaedics. Training and teaching undergraduate medical students and Medical Intern
- ENQUIRIES** : Dr. M.E Pule Tel No: 036 637 2111
- APPLICATIONS** : To be posted to: The Hospital CEO (Applications), Ladysmith Regional Hospital, Private Bag X9928 Ladysmith 3370 Or Hand Delivered to: 36 Malcolm Road Hospital Park, Ladysmith, 3370
- NOTE** : NB. The applicant must include only completed and signed Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and highest required qualification as well as a driver's license where necessary, will be only submitted by shortlisted candidates to HR on the day of the interview date.
- CLOSING DATE** : 29 July 2022
- POST 25/217** : **MEDICAL OFFICER: (GRADE 1, 2, 3) REF NO: GS 32/22**
Component: General Surgery
- SALARY** : Grade 1: R833 523 per annum
Grade 2: R953 049 per annum
Grade 3: R1 106 037 per annum
All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form annually.
- CENTRE** : Metropolitan Hospitals Complex- Pietermaritzburg
- REQUIREMENTS** : Grade 12 Certificate MBCHB Degree or equivalent qualification PLUS Current Registration with the Health Professions Council of South Africa as a Medical practitioner with independent practice. **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendation: Experience in General Surgery in an accredited training facility will be a recommendation. Postgraduate qualification in surgery will be a recommendation Knowledge, Skills and Experience: Basic diagnostic, clinical, investigative surgical skills. Must be service delivery orientated: Program planning, implementation and evaluation. Information management. Human resource management Quality assurance programs. Current Health and Public Service legislation, regulations and policy. Medical ethics, epidemiology and statistics.
- DUTIES** : Incumbent to provide services in the Pietermaritzburg Metropolitan Hospitals Complex which includes Grey's and Harry Gwala Regional hospitals. Incumbent will be required to manage a general surgery firm at Harry Gwala Regional hospital Participate in the delivery of a 24-hour in-patient and out-patient surgical care within

the Pietermaritzburg Metropolitan Hospitals Complex; Assist with the administration and management of surgical wards / clinics (SOPD, PSOPD) Development, monitoring and support of Surgical Services in the drainage area of the Pietermaritzburg Hospitals Complex. Participate in the development and ongoing provision of under and post-graduate teaching. Participation in clinical support and outreach to facilities referring to Pietermaritzburg hospitals. Participation in Clinical Research in the Pietermaritzburg Metropolitan Complex. To maintain moral and ethics at all costs. To ensure that Batho Pele principles are upheld.

- ENQUIRIES** : Dr V. Govindasamy Tel No: 033-8973379
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
- FOR ATTENTION** : Mrs M Chandulal
- NOTE** : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae. The Employment Equity Target for this post is: African Male, African Female or Coloured Male.
- CLOSING DATE** : 22 July 2022
- POST 25/218** : **MEDICAL OFFICER (GRADE 1 – 3) REF NO: CL 03/2022 (X2 POSTS)**
- SALARY** : Grade 1: R833 523 – R897 939 per annum, (all-inclusive package)
Grade 2: R953 049 – R1 042 092 per annum, (all-inclusive package)
Grade 3: R1 106 037 – R1 382 802 per annum, (all-inclusive package)
Clairwood Hospital (Medical Wards)
- CENTRE** : **Grade 1:** No Experience required Registration, Certificate with HPCSA as Independent Medical Practitioner Proof of current registration (Annual Registration Card). **Grade 2:** Registration Certificate with HPCSA as an Independent Medical Practitioner, Proof of current registration (Annual Registration Card) Minimum of 5 (Five) years relevant experience after registration with HPCSA as Medical Officer Minimum of 6 (six) years relevant experience after registration with HPCSA as a Medical Officer in respect of foreign qualified employees whom they are not required to perform Community Service. **Grade 3** Registration Certificate with HPCSA as an Independent Medical Practitioner Proof of current registration (Annual Registration Card) Minimum of 10 (ten) years relevant experience after registration with HPCSA as Medical Officer Minimum of 11 (Eleven) years relevant experience after registration with HPCSA as a Medical Officer in respect of foreign qualified employees whom they are not required to perform Community Service. Other Benefits: Commuted Overtime (as per departmental need).
- REQUIREMENTS** :
- DUTIES** : Examine, investigate and oversee treatment of patients. Ensure effective, early and correct and cost effective, investigation and follow up treatment of patients. Provide a holistic patient care, inclusive of examining and formulation of patient treatment plans. Maintain accurate and appropriate patient records in accordance with legal / ethical consideration and continuity of patient care. Provide preventative health interventions. Participate in emergency after hour services (commuted overtime), Actively participate in quality improvement programme (morbidity and mortality) meetings, clinical audits and risk management. Perform Medico legal examination, writing of reports and presentation of those reports. Facilitate staff training and continuous medical education. Assist with the development of District Hospital services. Provide support to Head of Department and ensure that efficient standards of patients care and services is maintained.
- ENQUIRIES** : Dr BG Mabaso- Medical Manager Tel No: 031 451 5181
- APPLICATIONS** : All applications should be forwarded or hand deliver to: The Human Resource Manager: Clairwood Hospital KZN Department of Health, P/Bag X04, Mobeni, 4060
- FOR ATTENTION** : Mr SC Nene: AD: Human Resource Manager
- NOTE** : Directions to the candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR from the website www.kznhealth.gov.za as issued by Minister for DPSA in line with the regulations 10 of the Public Service Regulations 2016. Applicants must utilize the most recent Z83 form. The Z83 form must be fully

completed in a manner that allows the selection committee to access the quality of a candidate based on the information provided in the form. A detailed Curriculum Vitae (CV). Please note that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of interview. It is the responsibility of the applicant to have foreign qualification evaluated by the South African Qualification Authority. Applicants applying for more than one (1) post must submit a separate form Z83 as well as the documentation mentioned above in respect of each post. The Reference Number and Position of the post you applying, as stated in the advert must be clearly indicated in the columns provided on the form Z83. Failure to comply with the above instructions will disqualify applicants. Fax, email, incomplete and late applications will not be considered / accepted. Please note that due to a large number of applications received, applications will not be acknowledged. However, should you not received any response after four weeks from the closing date of this advertisement, consider your application as unsuccessful. People with disabilities should feel free to apply for the posts. The appointment is subject to positive outcome obtained from the SSA to the following checks (Security clearance, credit records, qualifications, citizenship and previous experience from previous employers, Vetting criminal clearance – Verification of Qualifications by SAQA). This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the department. NB: Due to financial constraints, S&T will not be paid to those who attend interviews

- CLOSING DATE** : 22 July 2022
- POST 25/219** : **OPERATIONAL MANAGER - SPECIALTY (ICU) REF NO: OM ICU 01/2022**
- SALARY** : R571 242 - R642 933 per annum. Other Benefits: 13th Cheque, 8% inhospitable rural allowance, Medical Aid (Optional) Housing Allowance (employee must meet Requirements)
- CENTRE** : Ladysmith Regional Hospital
- REQUIREMENTS** : Senior Certificate/Grade 12 or equivalent. Degree /Diploma in General Nursing and Midwifery. A Post Basic Nursing qualification with duration of at least one year Intensive / Critical Care Nursing Science accredited with the South African Nursing Council. Current proof of registration with SANC for 2022. A minimum of 9 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing . At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the one year post basic qualification in Intensive / Critical Care Nursing Unit Proof of current /previous work experience endorsed and stamped by the employer(s) must be attached. Recommendations Degree/Diploma in Nursing Management would be an advantage. Knowledge, Skills, Training and Competences Required Knowledge of Public Service Policies Acts and regulations. Knowledge of SANC Rules and Regulations. Knowledge of nursing Care delivery approaches. Sound knowledge of scope of practice in areas of work performance. Good communication, leadership, interpersonal and conflict management. Team building, supervisory/management and analytic skills. Working knowledge of Labour Relations and Disciplinary procedure and processes. Knowledge of Occupational Health and Safety, Infection Control, Medical waste and Risk Assessment. Decision making and problem solving skills.
- DUTIES** : Coordination of optimal, holistic specialized nursing care provided within set standards and professional/ legal framework. Supervision of personnel and programs using the standardized and prescribed audit tools Ensure accurate and reliable statistics and reports are generated and participate in the information management meetings. Implement and monitor the effectiveness Infection and Prevention guidelines. Ensure the effective, efficient and economical use of all allocated resources, including human resources. Ensure continuous development of staff and the provision of effective training and research opportunities. Identify and manage risks in the Critical Care Unit. Facilitate development and review of Standard Operating procedures in the unit Maintain professional growth, ethical

standards and self- development of staff. Ensure that units comply with Norms and Standards, Batho Pele principles and Patients Right Charter to ensure patients safety and security Ensure staff is knowledgeable, skilled and competent to improve health outcomes and emergency readiness Provision of effective support to nursing services. Display concern for patients, promoting and advocating for proper management of all patients according to their individualized needs. Participate in the multi-disciplinary team to ensure comprehensive care of patients. Provide a safe, therapeutic environment as laid down by the Nursing Act, Occupational Health and Safety and all applicable prescripts.

- ENQUIRIES** : Mrs. T. M. Buthelezi Tel No: (036) 637 2111
- APPLICATIONS** : To be posted to: The Hospital CEO (Applications), Ladysmith, Regional Hospital, Private Bag X9928, Ladysmith, 3370 Or Hand Delivered To: 36 Malcolm Road Hospital Park, Ladysmith, 3370
- NOTE** : The applicant must include only completed and signed Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za, and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and highest required qualification as well as a driver's license where necessary, will be only submitted by shortlisted candidates to HR on the day of the interview date.
- CLOSING DATE** : 29 July 2022
- POST 25/220** : **OPERATIONAL MANAGER - SPECIALTY (TRAUMA & EMERGENCY) REF NO: OM TRAUM 02/2022**
- SALARY** : R571 242 - R642 933 per annum. Other Benefits 13th Cheque, 8% inhospitable rural allowance, Medical Aid (Optional) Housing Allowance (employee must meet Requirements)
- CENTRE REQUIREMENTS** : Ladysmith Regional Hospital
Senior Certificate/Grade 12 or equivalent. Degree /Diploma in General Nursing and Midwifery. A Post Basic Nursing qualification with duration of at least one year Trauma & Emergency Nursing Science accredited with the South African Nursing Council. Current proof of registration with SANC for 2022 A minimum of 9 years appropriate/ recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the one year post basic qualification in Trauma & Emergency/Accident & Emergency Department Proof of current /previous work experience endorsed and stamped by the employer(s) must be attached. Recommendations Degree/Diploma in Nursing Management would be an advantage Knowledge, Skills, Training and Competences Required Knowledge of Public Service Policies Acts and regulations. Knowledge of SANC Rules and Regulations. Knowledge of nursing Care delivery approaches. Sound knowledge of scope of practice in areas of work performance. Good communication, leadership, interpersonal and conflict management. Team building, supervisory/management and analytic skills. Working knowledge of Labour Relations and Disciplinary procedure and processes. Knowledge of Occupational Health and Safety Act, Infection Control, Medical Waste and Risk Assessment Regulations. Decision making and problem solving skills.
- DUTIES** : Coordination of optimal, holistic specialized nursing care provided within set standards and professional/ legal framework. Supervision of personnel and programs using the standardized and prescribed audit tools Ensure accurate and reliable statistics and reports are generated and participate in the information management meetings Implement and monitor the effectiveness Infection and Prevention guidelines. Ensure the effective, efficient and economical use of all allocated resources, including human resources. Ensure continuous development of staff and the provision of effective training and research opportunities. Identify and manage risks in Trauma & Emergency Unit. Facilitate development and review of Standard Operating procedures in the unit Maintain professional growth, ethical standards and self- development of staff. Ensure that units comply with Norms and Standards, Batho Pele principles and Patients Right Charter to ensure patients safety and security Ensure staff is knowledgeable, skilled, responsive and competent to improve health outcomes and emergency readiness. Provision of

effective support to nursing services. Display concern for patients, promoting and advocating for proper management of all patients according to their individualized needs. Participate in the multi-disciplinary team to ensure comprehensive care of patients. Ensure the integration of nursing care and women health and other priority programs. Provide a safe, therapeutic environment as laid down by the Nursing Act, Occupational Health and Safety and all applicable prescripts.

ENQUIRIES : Mrs. T.M. Buthelezi Tel No: 036-6372111
APPLICATIONS : Applications to be posted to: The Hospital CEO (Applications), Ladysmith Regional Hospital, Private Bag X9928 Ladysmith 3370 Or Hand Delivered to: 36 Malcolm Road Hospital Park, Ladysmith, 3370

CLOSING DATE : 29 July 2022

POST 25/221 : **OPERATIONAL MANAGER PHC REF NO: GCI 01/2022 (X1 POST)**

SALARY : R571 242 - R642 933 per annum. Other Benefits: 13th cheque; Medical Aid (optional); Home Owner's allowance (employee must meet prescribed requirements) 8% Rural allowance.

CENTRE : Gcinalishona Clinic
REQUIREMENTS : Senior certificate or Grade 12. Degree/ Diploma in Nursing Science and midwifery. Current registration certificate with SANC as a professional Nurse in General nursing and Midwifery (2022). A minimum of 9 years recognizable experience in nursing of which 5 years must recognizable experience after obtaining one year post basic qualification primary Health Care. Certificate of Service Endorsed By Human Resources Department. Knowledge; Skills and Competencies Required: Knowledge of nursing care process and procedures and other relevant legal framework such as: Nursing Act, Occupational health and safety Act, patient rights charter, Batho Pele principles, Public services regulations Act, Disciplinary code and procedures, Grievance procedures etc. Leadership, organizational decision making and solving abilities within the limits of the public and institutional policy framework. Interpersonal skills including public relations, negotiations conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under managements. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programme.

DUTIES : Monitor and evaluate performance of Clinic staff according to asset standard, norms target and ensure effective reporting. Ensure provision of high quality comprehensive care through provision of preventive curative and rehabilitative services Ensure and monitor implementation and evaluation of all services including priority programmes by all clinic staff members i.e Office of Health standards compliance, ideal Clinic and Nerve Center/ Operation Phuthuma. Provide relevant information to the Health care users to assist in the achievement of optimal health care. Maintain good relationship with relevant role player and stakeholders. Manage and monitor proper utilization of human, financial and other resources entrusted to you. Deal with disciplinary and grievance matters including monitoring and management of staff absenteeism. Provision of administrative services by planning, organizing, and ensure the availability of medicines, supplies and essential equipment. Ensure monitoring and evaluation of staff performance through the EPMDS system. Ensure that they are effective systems for data management and re Ensure that they are effective systems for data management and reporting of quality data on relevant indicators at the hospital and local clinics. Support PHC re-engineering by ensuring that outreach teams are functional. Ensure effective implementation of Sukuma Sakhe programme to maximize patient care. Conduct patient satisfaction survey and waiting times for the clinics. Ensure adequate control and allocation of Human Material resources. Be involves and assist other staff members in the clinical management of clients. Strengthening of complaints, compliment and suggestion.

ENQUIRIES : Mrs Y.T Ndebele Tel No: 036 637 9600
APPLICATIONS : All applications should be forwarded to: The Human Resources Manager, St Chads Community Health Centre, Private Bag x9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION : Mr S.D.Mdletshe

NOTE : The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za. The Reference Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply.

CLOSING DATE : 22 July 2022

POST 25/222 : **MEDICAL SPECIALIST – (GRADE 1, 2 AND 3) REF NO: GS 30/22**
Component: Otorhinolaryngology
(Sessional Post) – 17 Hours per week

SALARY : Grade 1: R470 288 per annum
Grade 2: R537 472 per annum
Grade 3: R624 104 per annum

CENTRE REQUIREMENTS : Greys Hospital: Pietermaritzburg Hospital Complex
Senior Certificate or Equivalent MBChB Degree and FCORL or equivalent qualification in Health Science Current registration with the Health Professions Council of South Africa as a Specialist in ENT. **Grade 1:** Experience: Not applicable; Registration with the HPCSA as a Medical Specialist **Grade 2:** Experience: 5 Years appropriate experience as Medical Specialist after registration with HPCSA as a Medical Specialist in the relevant discipline. **Grade 3** Experience: 10 Years appropriate experience as a Medical Specialist after registration with HPCSA as a Medical Specialist in the relevant discipline. Knowledge, Skills and Experience: Advanced knowledge of ENT care. Ability to work as part of a team. Knowledge of relevant Health and Labour legislation. Strong interpersonal and communication skills. Ability to prioritize issues and work related matters. Engage in own research and supervise research of registrars. Management and administration experience. Experience must include the training and supervision of registrars/ medical officer. Candidates involved with research will be at an advantage.

DUTIES : Assistance in the provision of a quality, cost effective and efficient 24 hour ENT service in keeping with Batho Pele Principles. Assist with the training and guidance of medical students, Interns, Medical Officers, Registrars, consultants, Audiologist, Speech therapist and other staff categories. Maintain accurate and appropriate health records in accordance with legal and ethical principles and ensure that junior staff complies with the above. Development of skills in the department with regards to research and instruction.

ENQUIRIES APPLICATIONS : Dr S Van Wyk Tel No: 033-897 3734
Applications to be forwarded to: The Human Resources Management Office, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION : Mrs M Chandulal

- NOTE** : Directions to Candidates: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum vitae. The Employment Equity Target for this post is: African Male, African Female, Coloured Male
- CLOSING DATE** : 22 July 2022
- POST 25/223** : **CHIEF DIAGNOSTIC RADIOGRAPHER: SONOGRAPHER REF NO: ITSH 08/2022**
- SALARY** : R466 119 per annum. Other benefit: 13 cheque, 17% rural allowance, home owners allowance: employee must meet prescribed requirements, Medical Aid: optional.
- CENTRE REQUIREMENTS** :
 : Itshelejuba Hospital
 : National Senior Certificates: Grade 12, 3 year Diploma or Degree in Diagnostic Radiographer .Certified copy of identity document. Certified copy of original registration with HPCSA as Diagnostic Radiographer. Certified copy of original registration with HPCSA for 2020/2021 as a Diagnostic Radiographer. Certificate of service to be attached as proof of experience Experience: Minimum of three (3) years of experience after Registration with in a respect of South African qualified employees who performed Community Service. Minimum of 4 years relevant working experience after registration with HPCSA in respect of foreign qualified employees of who are not required to performed Community Service. Knowledge, Skills, Training and Competencies Required: Sound knowledge of obstetrics & Gynaecology, general, cardiac and vascular ultrasound procedures and equipment. Basic knowledge of musculoskeletal ultrasound. Knowledge of Public Service, Acts & Regulations including the PFMA, HRM policies etc. Knowledge of quality assessment procedure and methods. Knowledge of Legislation pertaining to Radiography (Radiation Control & Safety). Knowledge of Employee Performance Management Development System (EPMDS). Knowledge of Quality Assurance procedures and methods. Good leadership, negotiation, problem solving, communication and interpersonal skills.
- DUTIES** : Provide high quality radiography service while observing safe radiation protection standards. Participate in a 24 hour roster system which includes nights, weekend and public holidays and standby duties. Utilize and maintain equipment professional to ensure patient safety while adhering to professional prescripts. Working knowledge and experience on EPMDS and be responsible for the EPMDS of allocated staff members. Provide assistance, supervision and training to junior staff. Perform reception and administrative duties as required. Participate in Quality Assurance and Quality improvement programs, policy making, in-service training and National Core Standards. Participate in institutional radiographic policy analysis, formulation and planning for service delivery to ensure that the service complies with radiation control legislation. Deal with grievances and labour relations issues in terms of laid down policies. Give factual information to patients and clients on Diagnostic Radiography. Promote Batho Pele principles in the execution of all duties for effective and efficient service delivery. Ensure health and safety rule and regulations are adhered to.
- ENQUIRIES APPLICATIONS** : All enquiries should be directed to DR SF Simelane Tel No: 034-4134000
 : Submitted via post: Private Bag 0047, Pongola 3170 or hand –delivered to: Itshelejuba Hospital, Along N2 Road between Pongola and Piet Retief, Pongola 3170. Please visit the KZN Department of Health website at www.kznhealth.gov.za or Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za
- NOTE** : Applications must be submitted on the most recent Z83 Application for Employment Form as issued by the Minister for the Public Service and Administration, obtainable from the DBE website and/or any Public Service Department. Use of the old Z83 form may result in disqualification. Applicants are not required to submit copies of qualification and other relevant documents on application but must submit the Z83 with a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents will be requested from shortlisted candidates on or before the day of the interview. Applications who do not comply with the requirements outlined

above, will not be considered. Applications received after the closing date and e-mailed or faxed applications will not be considered.
22 July 2022

CLOSING DATE

POST 25/224

CLINICAL PROGRAMME CO-ORDINATOR (QUALITY ASSURANCE) REF NO: STC 03/2022 (X1 POST)

SALARY

R450 939 - R507 531 per annum. Other Benefits: 13th Cheque, Medical Aid (optional), Home Owner Allowance (subject to meeting prescribed requirements) plus 8% rural allowance

CENTRE REQUIREMENTS

St Chads CHC
Senior certificate or Grade 12. A minimum of seven years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing. Proof of current registration with the SANC in General Nursing 2022. Proof of working experience endorsed by the Human Resources Department. Recommendations: A valid code 08 driver's license. Computer Literacy (MS word, power point, excel). Knowledge, Skills and Competencies Requires: Knowledge of the legislative, current public service and health related legislations and Quality assurance Framework. Knowledge of Risk Management, clinical and nonclinical safety incidence. Empathy and counselling skills and knowledge. Strong interpersonal, communication and presentation skills. Promotes quality of care as directed by the professional scope of practices and standards as determines by the health facility. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to translate transformation. An understanding of the challenges facing the health sector. Report writing skills. Knowledge of norms and standards, ideal clinic realization frame work. Ability to translate transformation objectives into practical plans. Knowledge of Provincial National priority programmes and guidelines. Proficient in the application of computer software packages (MS word, power point, excel). Ability to prioritize issues and other work related matters and to comply with timeframe. Ability to prioritize issues and other work related matters and to comply with timeframe.

DUTIES

Ensure planning, co-ordination, implantation, monitoring and evaluation of the qualification assurance programmes and ideal clinic programmes within the sub-district. Co-ordinate all aspects of norms and standards programme including assessment and activities to achieve norms and standards. Co-ordinates peer review assessment, visit facilities and maintain report of such activities. Ensure all facilities develop Quality Improvement Plans and submit monthly, quarterly and annual reports. Conduct sub-district quality assurance meetings and attend provincial quality meetings. Provide training and upgrade non-clinical staff on quality issues. Ensure clinical and nursing audits are conducted to evaluate patient care. Participate in adverse events, complaints and various other related committees to improve quality. Ensure all facilities conduct patient experience of care survey. Co-ordinates Batho Pele principles and clinical governance programmes. Co-ordinate activities for service excellence. Support all facilities to ensure the attainment of quality compassionate patient care. Ensure planning, co-ordinate, implementation, monitoring and evaluation of quality assurance programme. Conduct ideal Audit Assessment and National Core Standards Audit Assessment.

ENQUIRIES APPLICATIONS

Ms M.A Dladla Tel No: 036 637 9600
All applications should be forwarded to: The Human Resources Manager, St Chads Community Health Centre, Private Bag x9950, Ladysmith, 3370, OR Hand Delivered to Corner Helpmekaar and Ezakheni Main Road, Ezakheni 3381.

FOR ATTENTION NOTE

Mr S.D.Mdletshe
The following documents must be submitted: The advertisement of post must clearly spell out that the applicants for employment must submit fully completed Z83 form and detailed CV only. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Application for Employment From effective 01/02/2021, which is obtainable at any Government Department or from the website www.kznhealth.gov.za The Reference

Number must be indicated in the column provided on the Z83, e.g. STC 10/2022. NB: Certified copies should not be older than six months. Failure to comply with the above instructions will disqualify applicants. The appointment is subject to positive outcome obtained from State Security Service to the following checks (security clearance, credit records, qualifications, citizenship and previous employment experience). Please note that applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of advertisement, please accept that your application was unsuccessful. The Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the institution. Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA). Please note that no S&T payments will be considered for payment to candidates who are invited for interviews. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the Department. Person with disability are encouraged to apply.

CLOSING DATE

:

22 July 2022

POST 25/225

:

ULTRASOUND RADIOGRAPHER (ULTRASONOGRAPHER) GRADE 1, 2 OR 3
REF NO: DPKISMH 37/2022 (X1 POST)

Component: Radiology

SALARY

:

Grade 1: R401 640 – R459 231 per annum

Grade 2: R473 112 – R540 954 per annum

Grade 3: R557 301 – R600 384 per annum

CENTRE

:

Dr Pixley Ka Isaka Seme Memorial Hospital

REQUIREMENTS

:

Senior Certificate/Grade 12. National Diploma/Degree in Radiography (Ultrasound). Registration certificate with HPCSA as an Ultrasound Radiographer Independent Practice. Current receipt of annual payment with HPCSA (2022/2023) Experience **Grade 1:** None after registration with the HPCSA in respect of RSA qualified applicants. One (1) year relevant experience after registration with the with a recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa **Grade 2:** Minimum of 10 years' relevant experience after registration with HPCSA in the relevant profession. Minimum of 11 years' relevant experience after registration with a recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa **Grade 3:** Minimum of 20 years' relevant experience after registration with HPCSA in the relevant profession. Minimum of 21 years' relevant experience after registration with a recognised Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge, Skills and Competencies Sound knowledge of diagnostic sonography practice and ethos. Ability to perform quality assurance tests. Knowledge of relevant Health and Safety Acts. Knowledge of current health and public service, legislation, regulations and policy. Good communication and interpersonal skills, decision-making and problem solving skills. Planning and organization skills.

DUTIES

:

Provide high quality ultrasound services consistent with scope of practice and clinical standards. Execute all clinical procedures and examinations competently to prevent patient safety incidences and miscommunication. Inspect and use equipment to ensure compliance with safety standards. Assist in compiling reports and statistics for work area. Provide health education on patient's conditions whilst upholding patient's rights and keeping to scope of practice. Participate in Quality Assurance Programme. Participate in EPMDS. Promote Batho Pele Principles in the execution of duties for effective and efficient service delivery. Assist with ultrasound patient bookings by ensuring request forms are filled properly with adequate medical and clinical information to carry out examination. Promote good health practices and ensure optimal patient care. Provide training, guidance and

**ENQUIRIES
APPLICATIONS**

**FOR ATTENTION
NOTE**

CLOSING DATE

POST 25/226

SALARY

**CENTRE
REQUIREMENTS**

supervision to junior staff. Perform other duties as per delegation by radiography management.

Ms LN Phungula Tel No: (031) 530 1432

Applications must be forwarded to: The Acting Deputy Director: Human Resources, Dr Pixley Ka Isaka Seme Memorial Hospital, Private Bag X11, KwaMashu, 4360 Or Hand delivered to 310 Bhejane Street (Hospital Gate number 3), KwaMashu

Mrs K Kistasamy

Applications must be submitted on the NEW prescribed Application for Employment form (Z83) which must be originally signed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. A detailed Curriculum Vitae only must accompany the application form (Z83). Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. The Reference Number must be indicated in the column (Part A) provided on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

22 July 2022

CLINICAL LECTURER PND1/PND2) REF NO: PMMC03/2022 (X1 POST)

Grade 1: R388 974 per annum

Grade 2: R478 404 per annum

8% In-hospitable area allowance, 13th Cheque, Medical Aid (optional), and Housing Allowance (employee must meet prescribed requirements)

Prince Mshiyeni Memorial Campus

A Diploma /Degree in Nursing or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse. Post Basic qualification in Nursing Education registered with the South African Nursing Council (SANC). **Grade 1**: A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council (SANC). **Grade 2**: A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with South African Nursing Council (SANC) after obtaining the one (1) year post qualification. Proof of current registration with the South African Nursing Council (SANC) 2022. Unendorsed valid Code EB driver's licence. Recommendations: Masters' Degree in Nursing. Basic Computer Literacy. Post Basic qualification in Primary Health Care or Critical Care (R212). Knowledge, Skills and Experience: Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Knowledge of nursing education programmes and curriculum. Have in-depth knowledge of procedure and processes related to nursing and nursing education. Possess sound knowledge and understanding of nursing code of ethics and professional practice. Proficiency in teaching and assessment in Nursing. Education including evaluation approaches. Possess in-depth knowledge of teaching and clinical approaches. Have good research and analytical skills. Possess good communication (written & verbal) and interpersonal skills. Competence in conflict management and problem solving skills. Willingness to travel.

- DUTIES** : Provide effective and efficient clinical training of student nurses. Develop/design, review and evaluate clinical evaluation tools. Coordinate clinical learning exposure of student nurses between the campus and clinical area. Implement assessment strategies to determine student nurses competencies. Exercise control over student nurses. Implement the quality management system for the Nursing Education Institution. Implements the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus .Support the mission and promote the image of the college. Exercise control over students.
- ENQUIRIES** : Mrs R Bridgemohan Tel No: (031) 907 8314
- APPLICATIONS** : Applications should be directed to: The Registrar: Prince Mshiyeni Memorial Campus, Private Bag X10 Mobeni, 4060.
- FOR ATTENTION** : Miss.NP Mkhwanazi
- NOTE** : Applications must be submitted on the most recent prescribed Z83 application form for employment obtainable from all Public Service Departments or from website-www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. Faxed and emailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualification Authority (SAQA) and to provide proof of such evaluation.
- CLOSING DATE** : 22 July 2022
- POST 25/227** : **PROFESSIONAL NURSE GRADE1 – SPECIALTY REF NO: SPEC ADM 03/2022**
- SALARY** : Grade 1: R388 974 – R450 939 per annum
Grade 2: R478 404 – R588 390 per annum
13th cheque, 8% inhospitable rural allowance, Medical Aid (optional) Housing allowance (employee must meet prescribed requirements). Appropriate/Recognisable experience after registration in the specialty is recognised to determine the salary on appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.
- CENTRE** : Ladysmith Regional Hospital Advanced Midwifery (X4 Posts)
Labour Ward (X3 Posts)
Post-Natal (X1 Post)
- REQUIREMENTS** : **Grade 1:** Senior Certificate (Grade 12) or equivalent qualification. Diploma/Degree in General Nursing Midwifery. Proof of current registration with SANC (2022) as a Professional Nurse and midwifery. A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Advanced Midwifery and Neonatal Science. A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery **Grade 2:** Senior certificate/Grade 12 or equivalent qualification. Degree/Diploma in General Nursing and Midwifery. Current registration (2022) with SANC as a Professional Nurse and Midwifery. Post Basic qualification with a duration of at least one year in curative skills in Advanced Midwifery and Neonatal Science accredited with SANC. A minimum of 14 years actual service and/or appropriate/recognizable experience

after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of this period must be appropriate/recognizable experience in Advanced Midwifery after obtaining the relevant 1 year post basic qualification required for the relevant speciality. Certificate of Service Endorsed By Human Resource Department. Knowledge, Skills and Experience Required Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patients needs requirements and expectations (Batho-Pele).

<u>DUTIES</u>	:	Implement maternal, neonate and child health care programmes. Improve the health systems for mothers and babies. Ensure the Saving the Mother / Baby recommendations are being implemented. Develop and implement quality assurance progress policies and operational plans. Implement standards, practices and indication for Maternal and Child Health Care. Participate in PPIP meetings and develop Quality Improvement Projects Strengthen Reproductive Health and Post Natal services. Support the Mother Baby Friendly Initiatives Improve the Data Management system and ensure timeous submission to Facility Information Officer Manage effective utilization of resources in the unit. Implement strategies for infection prevention and control measures. Participate in PMDS for staff members. Ability to negotiate with other stake holders, engage in problem solving and conflict management. Deal with grievances and labour relations issues in terms of prescribed policies and procedures. Strengthen the resuscitation services in the unit. Implement National Core Standards policies and guidelines. Ensure implementation of CARMMA elements. Support MOM connect project Support and mentor student Nurses.
<u>ENQUIRIES</u>	:	Mrs. T.M. Buthelezi Tel No: 036-6372111
<u>APPLICATIONS</u>	:	Applications to be posted to: The Hospital CEO (Applications), Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370 Or Hand Delivered to: 36 Malcolm Road Hospital Park, Ladysmith, 3370.
<u>CLOSING DATE</u>	:	29 July 2022
<u>POST 25/228</u>	:	<u>CLINICAL NURSE PRACTITIONER GRADE 1 OR GRADE 2 REF NO: ITSH 07/2022</u>
<u>SALARY</u>	:	Grade 1: R388 974 per annum Grade 2: R478 404 per annum Other benefit: 13 cheque, 12% rural allowance, home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)
<u>CENTRE</u>	:	Itshelejuba Hospital –Emkhwakhweni Clinic
<u>REQUIREMENTS</u>	:	Senior Certificate/ Grade 12 or Equivalent qualification, Degree/National Diploma in general nursing and Midwifery plus one year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as a General Professional Nurse and Primary Health care plus, a minimum of four (4) years appropriate/ recognizable Nursing Experience as a General Nurse. Certificate of service must be attached as proof of experience. Experience: Grade 1: A minimum of 4 years appropriate/ recognizable experience as General Nurse. Grade 2: A minimum of fourteen (14) years appropriate/recognizable experiences as General Nurse. At least ten (10) of period must be appropriate/recognizable experience in PHC after obtaining the one year post basic qualification for the relevant speciality. NB: Certificate of service must be attached as proof of experience Knowledge, Skills and Competences Required: Knowledge and experience of Public Service Policies and Regulations. Sound

<u>DUTIES</u>	: Management and negotiation skills. Knowledge of Labour Relations. Clinical Competences. Knowledge of nursing care delivery approaches. : Provide quality comprehensive Primary Health Care by promoting, preventative, Curative and rehabilitative services for the clients in community in line with PHC engineering. Perform clinical nursing practice in accordance with the scope of practice and nursing standards for primary health care. Provide administrative services such as providing accurate statistics for evaluation and future planning identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Provide safe and therapeutic environment as laid down by the Nursing Acts, Occupational Health and Safety Acts and all other applicable prescripts. Plan and organise own work and that of support personnel to ensure proper nursing care, able to implement the institutional major incident (disaster) plan as required. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give the guidance in support of the operational manager. Order and monitor appropriate level of consumables. Participate in clinical record audit and acts on GAPS identified. Work effectively, co-operatively and amicably with person of diverse intellectual, culture, racial or religious differences. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patient's need and expectations according to Batho Pele Principles. Promote quality of nursing care as directed by standards at primary health care facilities. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. The incumbent will be expected to work extended hours: after hour on call services.
<u>ENQUIRIES APPLICATIONS</u>	: All enquiries should be directed to Ms CN Mwelase Tel No: 034-4134000 : Submitted via post: Private Bag 0047, Pongola 3170 or hand –delivered to: Itshelejuba Hospital, Along N2 Road between Pongola and Piet Retief, Pongola 3170. Please visit the KZN Department of Health website at www.kznhealth.gov.za or Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za
<u>NOTE</u>	: Applications must be submitted on the most recent Z83 Application for Employment Form as issued by the Minister for the Public Service and Administration, obtainable from the DBE website and/or any Public Service Department. Use of the old Z83 form may result in disqualification. Applicants are not required to submit copies of qualification and other relevant documents on application but must submit the Z83 with a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents will be requested from shortlisted candidates on or before the day of the interview. Applications who do not comply with the requirements outlined above, will not be considered. Applications received after the closing date and e-mailed or faxed applications will not be considered.
<u>CLOSING DATE</u>	: 22 July 2022
<u>POST 25/229</u>	: <u>CLINICAL NURSE PRACTITIONER GRADE 1 OR GRADE 2 REF NO: ITSH 06/2022</u>
<u>SALARY</u>	: Grade 1: R388 974 per annum Grade 2: R478 404 per annum Other benefit: 13 cheque, 12% rural allowance, home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)
<u>CENTRE REQUIREMENTS</u>	: Itshelejuba Hospital –Pongola Clinic : Senior Certificate/ Grade 12 or Equivalent qualification, Degree/National Diploma in general nursing and Midwifery plus one year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as a General Professional Nurse and Primary Health care plus, a minimum of four (4) years appropriate/ recognizable Nursing Experience as a General Nurse. Certificate of service must be attached as proof of experience.

Experience: **Grade 1:** A minimum of 4 years appropriate/ recognizable experience as General Nurse. **Grade 2:** A minimum of fourteen (14) years appropriate/recognizable experiences as General Nurse. At least ten (10) of period must be appropriate/recognizable experience in PHC after obtaining the one year post basic qualification for the relevant specialty. NB: Certificate of service must be attached as proof of experience Knowledge, Skills and Competences Required: Knowledge and experience of Public Service Policies and Regulations. Sound Management and negotiation skills. Knowledge of Labour Relations. Clinical Competences. Knowledge of nursing care delivery approaches.

DUTIES

: Provide quality comprehensive Primary Health Care by promoting, preventative, Curative and rehabilitative services for the clients in community in line with PHC engineering. Perform clinical nursing practice in accordance with the scope of practice and nursing standards for primary health care. Provide administrative services such as providing accurate statistics for evaluation and future planning identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Provide safe and therapeutic environment as laid down by the Nursing Acts, Occupational Health and Safety Acts and all other applicable prescripts. Plan and organise own work and that of support personnel to ensure proper nursing care, able to implement the institutional major incident (disaster) plan as required. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give the guidance in support of the operational manager. Order and monitor appropriate level of consumables. Participate in clinical record audit and acts on GAPS identified. Work effectively, co-operatively and amicably with person of diverse intellectual, culture, racial or religious differences. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patient's need and expectations according to Batho Pele Principles. Promote quality of nursing care as directed by standards at primary health care facilities. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. The incumbent will be expected to work extended hours: after hour on call services.

**ENQUIRIES
APPLICATIONS**

: All enquiries should be directed to Ms CN Mwelase Tel No: 034-4134000
: Submitted via post: Private Bag 0047, Pongola 3170 or hand –delivered to: Itshelejuba Hospital, Along N2 Road between Pongola and Piet Retief, Pongola 3170. Please visit the KZN Department of Health website at www.kznhealth.gov.za or Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za

NOTE

: Applications must be submitted on the most recent Z83 Application for Employment Form as issued by the Minister for the Public Service and Administration, obtainable from the DBE website and/or any Public Service Department. Use of the old Z83 form may result in disqualification. Applicants are not required to submit copies of qualification and other relevant documents on application but must submit the Z83 with a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents will be requested from shortlisted candidates on or before the day of the interview. Applications who do not comply with the requirements outlined above, will not be considered. Applications received after the closing date and e-mailed or faxed applications will not be considered.

CLOSING DATE

: 22 July 2022

POST 25/230

: **PROFESSIONAL NURSE SPECIALTY REF NO: SPEC NEONAT 04/2022 (X2 POSTS)**
Department: NICU

SALARY

Grade 1: R388 974 – R450 939 per annum
Grade 2: R478 404 – R588 930 per annum

Other Benefits: 13th cheque, 8% inhospitable rural allowance, Medical Aid Optional, Housing allowance (employee must meet prescribed requirements) Appropriate/Recognisable Experience after Registration in the Specialty Is Recognised to Determine the Salary on Appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.

CENTRE REQUIREMENTS

: Ladysmith Regional Hospital
: Grade 12 (Senior Certificate) or equivalent qualification. Diploma/Degree in General Nursing and Midwifery. Current Registration with SANC (2022). A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Child Nursing Science or Intensive Critical Care or Neonatal Nursing Science
Grade 1: A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse Plus one year Post Basic Qualification in Child Nursing Science or Intensive Critical Care or Neonatal Nursing Science.
Grade 2: A minimum of 14 years appropriate/recognizable experience after registration with SANC as a General Nurse. At least 10 years of the period mentioned above must be appropriate/ recognizable experience after obtaining one year Post Basic Qualification in Child Nursing Science or Intensive Critical Care or Neonatal Nursing Science Certificate Of Service Endorsed By Human Resource Department. Knowledge, Skills and Experience Required Knowledge of nursing care process and procedures and other relevant legal framework. Labour relations and Grievance procedures. Good communication and interpersonal skills. Ability to make independent decisions. Good interpersonal skills including public relations, conflict handling and counselling. Expertise in clinical nursing practices. Working as an independent practitioner in the ward environment. Team building and supervisory skills. In depth Knowledge of Acts, Policies, Procedures, Prescripts and Legislations.

DUTIES

: Provide optimal holistic specialised quality nursing care with set standards and relevant legal framework Implement neonatal / child Health care programmes. Develop and implement quality assurance policies and operational plans. Implement standards, practices, criteria and indicators for quality nursing care (quality practice). Ensure provision of optimal, holistic, specialized care in accordance with laws and regulations relevant to nursing and health care in the Unit. Provide a safe, therapeutic and hygienic environment for the patient, Maintain clinical, professional and ethical standards. Maintain a constructive working relationship with the multidisciplinary team. Assist with the administration and management of the Unit. Provide direct and indirect supervision. Ensure effective and efficient management of resources and availability of essential equipment. Support the Mother Baby friendly initiative. Participate in nursing audits and maintain accurate records Train and supervise junior staff on neonatal programmes.

ENQUIRIES APPLICATIONS

: Mrs. T.M. Buthlezi Tel No: 036-6372111
: Applications to be posted to: The Hospital CEO (Applications), Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370 or Hand Delivered to: 36 Malcolm Road Hospital Park, Ladysmith, 3370

CLOSING DATE

: 29 July 2022

POST 25/231

: **PROFESSIONAL NURSE SPECIALTY REF NO: SPEC OPERAT 05/2022 (X4 POSTS)**
Component: Operating Theatre and CSSD

SALARY

Grade 1: R388 974 – R450 939 per annum
Grade 2: R478 404 – R588 930 per annum
Other Benefits: 13th cheque, 8% inhospitable rural allowance, Medical Aid Optional, Housing allowance (employee must meet prescribed requirements). Appropriate/Recognisable Experience after Registration in the Specialty Is Recognised to Determine the Salary on Appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.

CENTRE REQUIREMENTS

: Ladysmith Regional Hospital
: Senior Certificate (Grade 12). Diploma/Degree in General Nursing. Proof of current registration with SANC as a General Nurse and Operating Theatre Nursing Science

(2022 Receipt). A post-basic nursing qualification with a duration of at least 1 year accredited with SANC in Operating Theatre Nursing Science. A minimum of 4/four year's appropriate/recognizable experience after registration with SANC as a General Nurse Certificate of Service Endorsed By Human Resource Department. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Plus one year post basic qualification in Operating Theatre Nursing Science. **Grade 2:** A minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as a professional nurse with SANC in General Nursing of which 10 years must be appropriate/recognizable experience in the Theatre Department after obtaining (1) one year post basic qualification in Operating Theatre Nursing Science. Knowledge, Skills and Experience Required Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients promoting and advocating proper treatment and care including awareness and willingness to respond to patients needs requirements and expectations (Batho-Pele). Knowledge of National Core Standards. Effective, efficient utilization and management of resources.

DUTIES : To execute duties and functions with proficiency within prescripts of applicable legislation. Provision of quality patient care through setting of standards, policies and procedure. Assist Operational Manager with overall management and necessary support for effective functioning. To provide nursing care that lends itself to improve service delivery by upholding Batho-Pele Principle .Maintain clinical competence by ensuring that scientific. Principles of nursing are implemented. Ensure the provision and supervision of patients needs. Promote health for clients. Evaluate patient care programmes from time to time and make proposals for improvement. Manage and the proper handling of instruments. Assist with performance reviews (EPMDS). Work collaboratively with surgeons and anaesthetics to meet the patient needs during theatre procedures and ensure responsibility for patients care. Develop competences in scrubbing circulating, recovery room and set up room, reception area and pre-operative care including CSSD duties. Ensure safe environment to achieve desired outcomes of surgical interventions. Provide comprehensive quality nursing care for both mother and baby, e.g caesarean section (obstetrics emergencies).

ENQUIRIES : Mrs. T. M Buthlezi Tel No: 036-6372111
APPLICATIONS : Applications To Be Posted To: The Hospital CEO (Applications), Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370 Or Hand Delivered to: 36 Malcolm Road Hospital Park, Ladysmith, 3370

CLOSING DATE : 29 July 2022

POST 25/232 : **PROFESSIONAL NURSE - SPECIALTY (EMERGENCY & TRAUMA) REF NO: SPEC EMERG 06/2022 (X 2 POSTS)**

SALARY Grade 1: R388 974 – R450 939 per annum
 Grade 2: R478 404 – R588 930 per annum
 Other Benefits: 13th cheque, 8% inhospitable rural allowance, Medical Aid Optional, Housing allowance (employee must meet prescribed requirements). Appropriate/Recognisable Experience after Registration in the Specialty Is Recognised to Determine the Salary on Appointment. Only certificate/s of service from the previous employer/s in the specialty is recognised for this purpose.

CENTRE : Ladysmith Regional Hospital
REQUIREMENTS : **Grade1:** Senior Certificate (Grade 12) or equivalent qualification. Diploma/Degree in General Nursing and Midwifery. Proof of current registration with SANC (2022). A post-basic nursing qualification with a duration of at least 1 year accredited with

SANC in Emergency & Trauma Nursing Science. A minimum of 4/four years appropriate/recognizable experience after registration with SANC as a General Nurse and Midwifery Certificate of service endorsed by Human Resource Department. **Grade 2:** Senior certificate/Grade 12 or equivalent qualification. Degree/Diploma in General Nursing and Midwifery. Proof of current registration with SANC (2022) Post Basic qualification with a duration of at least one year in Emergency & Trauma Nursing Science accredited with SANC. A minimum of 14 years actual service and/or appropriate/recognizable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of this period must be appropriate/recognizable experience in Emergency & Trauma Unit after obtaining the relevant 1 year post basic qualification required for the relevant speciality. Certificate Of Service Endorsed By Human Resource Department Knowledge, Skills And Experience Knowledge of nursing care processes, procedures, nursing statuses and other relevant framework such as Nursing Act, Health Act, Public Service regulations, Disciplinary Code and Procedures in the Public Service Knowledge of Code of Conduct, Labour Relations, Conflict Management and Negotiation Skills. Ability to function within a team. Skills in organizing, planning and supervising. Knowledge of Batho Pele Principles and Patients' Rights Charter. Personal attributes, responsiveness, professionalism, supportive, and assertive.

DUTIES : Provision of quality emergency nursing care through the implementation of standards and protocols. To develop and ensure implementation of nursing care plans. Identify patients for emergency medical and nursing interventions and initiation of resuscitation measures. Provide comprehensive emergency care inclusive of womens health and other priority programs. Participate in disaster preparedness programs within the institution. Manage and supervise effective utilization of all resources e.g. human, financial, material Exercise control over discipline, grievance and Labour Relations issues according to laid down policies and procedures. Maintain accurate and complete patient records according to legal requirements Exercise control over discipline, grievance and Labour Relations issues according to laid down policies and procedures To uphold the Batho Pele and Patients' Rights Charter Principles. Implement Norms and standards to improve the quality of care. Participate in staff, student and patient teaching. Evaluate patient care programmes from time to time and make proposals for improvement.

ENQUIRIES : MRS. T. M Buthelezi Tel No: 036-6372111
APPLICATIONS : Applications to be posted to: The Hospital CEO (Applications), Ladysmith Regional Hospital, Private Bag X9928, Ladysmith, 3370 Or Hand Delivered to: 36 Malcolm Road Hospital Park Ladysmith, 3370
CLOSING DATE : 29 July 2022

POST 25/233 **LECTURER PND1/PND2 (POST GRADUATE DIPLOMA IN PRIMARY CARE NURSING: R.635) REF NO: PMMC04/2022 (X1 POST)**

SALARY Grade 1: R388 974 per annum
 Grade 2: R478 404 per annum
 8% Rural Allowance, 13th Cheque, Medical Aid (optional) and Housing Allowance (employee must meet Prescribed requirements)

CENTRE : Prince Mshiyeni Memorial Campus
REQUIREMENTS : Senior Certificate/Grade 12.A Diploma /Degree in Nursing or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse. Diploma in Clinical Nursing Science, Health Assessment, Treatment and Care (R.48). A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC). Proof of Current Registration with the South African Nursing Council (SANC) 2022. Unendorsed valid Code EB driver's licence. A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing, Midwife/Accoucheur, community and Psychiatric nurse (in the case of grade 1).A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional

Nurse with the South African Nursing Council in General Nursing of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (in the case of grade 2). Recommendations: Master's degree in Nursing, A minimum of 2 years clinical experience in Primary Health Care Nursing. Knowledge, Skills and Experience: Have in-depth knowledge of procedures and processes related to Primary health care nursing. Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Knowledge of nursing education programmes and curriculum. Proficiency in teaching and assessment in Nursing Education including evaluation approaches. Possess good communication (written & verbal) and presentation skills. Knowledge of policy development, interpretation, implementation, monitoring and evaluation. Sound conflict management and decision making / problem solving skills. Willingness to travel. Good research and analytical skills. Good managerial and interpersonal skills. Computer literacy.

DUTIES

: Provide education and training to student nurses. Coordinate clinical learning exposure to students between college and clinical areas. Coordinate and ensure clinical accompaniment of students. Coordinate the implementation of R.635 programme (Primary Care Nursing); including teaching and learning and assessment of R171 and R1497 programmes. Develop and ensure implementation of quality assurance programmes. Collaborate with other internal and external stakeholders and build a sound relationship within the Department. Oversee the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participate in all governance structures of the College. Support the mission and promote the image of the college. Exercise control over students.

**ENQUIRIES
APPLICATIONS**

: Mrs R Bridgemohan Tel No: (031) 907 8314

: Applications should be directed to: The Registrar, Prince Mshiyeni Memorial Campus, Private Bag X10, Mobeneni, 4060.

**FOR ATTENTION
NOTE**

: Miss.NP Mkhwanazi

: Applications must be submitted on the most recent prescribed Z83 application form for employment obtainable from all Public Service Departments or from website-www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. Faxed and emailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum. Copies of certified qualifications and other relevant documents will be requested for submission from shortlisted candidates. Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualification Authority (SAQA) and to provide proof of such evaluation.

CLOSING DATE

: 22 July 2022

POST 25/234

: **LECTURER PND1/PND2 - POST GRADUATE DIPLOMA IN CRITICAL CARE NURSING (ADULT): R.635 REF NO: PMMC05/2022 (X1 POST)**

SALARY

: Grade 1: R388 974 per annum
Grade 2: R478 404 per annum

8% Rural Allowance, 13th Cheque, Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: Prince Mshiyeni Memorial Campus
Senior Certificate/Grade 12. A Diploma /Degree in Nursing or equivalent qualification registered with the South African Nursing Council (SANC) as a Professional Nurse. Diploma in Critical Care Nursing Science - Adult (R.212).A post registration qualification in Nursing Education registered with the South African Nursing Council (SANC).Proof of Current Registration with the South African Nursing Council (SANC) 2022. Unendorsed valid Code EB driver's licence. A minimum of four (4) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing, Midwife/Accoucheur, community and Psychiatric nurse (in the case of grade 1) .A minimum of fourteen (14) years appropriate/recognizable experience after registration as a Professional Nurse with the South African Nursing Council in General Nursing of which ten (10) years of the period referred to above must be appropriate / recognizable experience in Nursing Education (in the case of grade 2) Recommendations: Master's Degree in nursing. A minimum of two (2) years clinical experience in Critical Care Nursing (Adult). Knowledge, Skills And Experience Have in-depth knowledge of procedures and processes related to Primary health care nursing. Possess knowledge of relevant Legislation, Acts, Prescripts and Policy frameworks informing the area of operation. Knowledge of nursing education programmes and curriculum. Proficiency in teaching and assessment in Nursing Education including evaluation approaches. Possess good communication (written & verbal) and presentation skills. Knowledge of policy development, interpretation, implementation, monitoring and evaluation. Sound conflict management and decision making / problem solving skills. Willingness to travel. Good research and analytical skills. Good managerial and interpersonal skills. Computer literacy.

DUTIES

: Provide education and training to student nurses. Coordinate clinical learning exposure to students between college and clinical areas. Coordinate and ensure clinical accompaniment of students. Implementation of R.635 programme - Critical Care Nursing (Adult); including teaching and learning and assessment of R171 and R1497 programmes. Develop and ensure implementation of quality assurance programmes. Collaborate with other internal and external stakeholders and build a sound relationship within the Department. Oversee the supervision of students. Policy analysis and development. Development and review of nursing curricula for all categories of training. Implements the new nursing programmes in line with SANC and CHE regulations. Participate in the provisioning of Continuous Professional Development (CPD) activities at the Campus. Participate in all governance structures of the College. Support the mission and promote the image of the college. Exercise control over students.

**ENQUIRIES
APPLICATIONS**

: Mrs R Bridgemohan Tel No: (031) 907 8314
: Applications should be posted to: The Registrar, Prince Mshiyeni Memorial Campus, Private Bag X10, Mobeni, 4060.

**FOR ATTENTION
NOTE**

: Miss.NP Mkhwanazi
: Applications must be submitted on the most recent prescribed Z83 application form for employment obtainable from all Public Service Departments or from website-www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae. The reference number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. Faxed and emailed applications will not be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 form and a detailed curriculum. Copies of certified qualifications and other relevant documents will be requested for

submission from shortlisted candidates. Please note that communication will only be entered into with candidates that have been shortlisted. If you have not heard from us within two months after the closing date, please consider your application as being unsuccessful. Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by South Africans Qualification Authority (SAQA) and to provide proof of such evaluation.

- CLOSING DATE** : 22 July 2022
- POST 25/235** : **ASSISTANT DIRECTOR: DISTRICT INFORMATION OFFICER REF NO: KCD 09/2022**
- SALARY** : R382 245 - R450 255 per annum (Level 09). 13th Cheque, Medical Aid (optional subject to employee must meet prescribed requirements) and Housing Allowance (subject to employee must meet prescribed requirements).
- CENTRE** : King Cetshwayo District Office
- REQUIREMENTS** : Matric Certificate or Grade 12 (Senior Certificate), Degree or Diploma in Information Technology or Information Management, A minimum of 3 years appropriate/recognizable working experience in Technical / Scientific Health Data Management at a supervisory level, Valid Drivers' License. Advance computer literacy: MS Office Software Applications, Working knowledge of PHC data analysis, compilation, collection, coordination and interpretation including TB electronic and manual register management, Working knowledge and understanding of the district information systems as well as the ability to manage the decentralized data process, Working knowledge of how to conduct health data surveys, sampling methods, interview techniques and scientific report writing, Ability to work in a team and provide health professionals with data support system relevant to service delivery, Good communication skills, both verbal and written, Ability to think critically in difficult situations, plan, prioritise, make independent decisions and comply with timeframes, Sound project management and report writing skills and Managerial and facilitation skills.
- DUTIES** : Coordinate the total collection of quality health data as well as update, maintain the district health system and management information system databases, Coordinate, collect, compile analyse and interpret health data towards the improvement of health service delivery at the district level, Develop enabling models of data collection to deal with non-submission of important health data, Compile both summary and comprehensive health data and information reports on the status of health service delivery, Contribute constructively and critically to appropriate policy development and implementation in the district based on sound and verified data information, Oversee the security of information and data by adhering to information storage and safeguarding policies, Provide technical and information advice and guidance to users to maximize available computer, equipment and information, Provide support and capacity building to various teams of health workers, Participate in district, sub-district and institutional information management or performance review meetings, Participate in quality improvement programmes initiatives and reviews, Assist facilities with development of quality improvement plans for information management and ensure their implementation thereof, Ensure availability of information management guidelines in all the facilities under King Cetshwayo District, Conduct on site in-service trainings and support visits to facilities under King Cetshwayo District, Perform other duties assigned by immediate supervisor or other senior managers.
- ENQUIRIES** : Mr NN Ngubane Tel No: 035 787 6213
- APPLICATIONS** : Please forward application quoting the reference number to the Human Resource Department, King Cetshwayo District Office, Private Bag X20034, Empangeni, 3880 or hand delivered to King Cetshwayo Health District Office, 2 Lood Avenue Empangeni Rail, Human Resource Department
- FOR ATTENTION** : Mr MTR Nzusa
- NOTE** : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must be accurately completed and signed. Reference

Number must be indicated in the column provided on the form Z.83, please note in line with DPSA Circular 19 of 2022 only a Comprehensive Curriculum Vitae must be submitted together with application form. Certified copies of identity document, educational qualifications and professional registration certificates will only be requested from shortlisted applicants. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification will be further required to submit evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies if shortlisted. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE

: 22 July 2022

POST 25/236

HUMAN RESOURCE OFFICER SUPERVISOR

SALARY

: R261 372 – R307 890 per annum

CENTRE

: Clairwood Hospital

REQUIREMENTS

: Senior Certificate (Grade 12) Degree/National Diploma in Human Resource Management /Public Management or Public Administration as recognized by SAQA 3 to 5 years' experience in Human Resource Management. Proof of current and previous experience endorsed and stamped by Human Resource Office. In depth knowledge of Public Service Policies, Acts and Regulations as related to HR Component. Extensive knowledge of computerized personnel and salary systems, MS packages and application thereof. Communication and interpersonal skills. Leadership skills to manage Human Resource Section. Sound organizing, planning and problem solving skills. Knowledge of Labour relations. Recommendation: Valid Driver's license.

DUTIES

: Responsible for the advertising of vacant post in the institution Coordinate shortlisting, selection and interview process. Conduct all verification processes i.e. verification of qualification, security checks, reference checks etc. Provide training on HR issues to the staff. Render advisory service to institutional management and officials in order to enhance service delivery. Advise management on matters relating to Human Resource Practices and staff relations. Ensure that the employment practices i.e. selection, recruitment and appointment verification of qualifications, security checks, transfers and E-Disclosure are in accordance with the laid down policies and procedures. Management of overtime and commuted overtime. Management and submission of Payroll for all components in the institution. Coordination and compilation of HR reports. Exercise direct control and supervision of staff.

ENQUIRIES

: Mr S.C Nene Tel No: 031 451 5073

APPLICATIONS

: All applications may be sent to: Attention: Human Resource Department, Clairwood Hospital, Private Bag x04, Mobeini, 4060 or Hand deliver; 1 Higginson Highway, Mobeini, 4060.

NOTE

: The contents of this Circular Minute must be brought to the attention of all eligible officers and employees on your establishment without delay. Also notify all candidates that qualify for the post in this circular minute even if they are absent from their normal work place. Directions to candidate, the following documents must be submitted: -Application for employment form (Z83) which is obtainable at any Government Department OR from the website www.kznhealth.gov.za as issued by Minister for DPSA in line with the regulations 10 of the Public Service Regulations 2016. Applicants must utilize the most recent Z83 form. The Z83 form must be fully completed in a manner that allows the selection committee to access the quality of a candidate based on the information provided in the form Failure to do so will result in disqualification, a detailed Curriculum Vitae (CV). Please note

that it is no longer a requirement to submit any qualification or supporting documents, only shortlisted candidate will be required to produce certified copies of documents on or before the day of interview, it is the responsibility of the applicant to have foreign qualification evaluated by the South African Qualification Authority, applicants applying for more than one (1) post must submit a separate form Z83 as well as the documentation mentioned above in respect of each post. The Reference Number and Position of the post you applying, as stated in the advert must be clearly indicated in the columns provided on the form Z83. Fax, email, incomplete and late applications will not be considered / accepted. Please note that due to a large number of applications received, applications will not be acknowledged. However, should you not received any response after four weeks from the closing date of this advert, consider your application as unsuccessful. People with disabilities should feel free to apply for the posts. The appointment is subject to positive outcome obtained from the SSA to the following checks (Security clearance, credit records, qualifications, citizenship and previous experience from previous employers, Vetting criminal clearance – Verification of Qualifications by SAQA)

CLOSING DATE : 22 July 2022

DEPARTMENT OF TRANSPORT

The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer

APPLICATIONS : Forward your application, quoting the relevant reference number to: Recruitment & Selection Section, Human Resource Practices Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applications may alternatively be hand-delivered to the Office of the Department of Transport, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.

FOR ATTENTION : Mr C McDougall

CLOSING DATE : 22 July 2022 (at 16h00). Applications received after the closing date and time will not be considered.

NOTE : Applications must be submitted on the NEW Application for Employment Form, Z83 (obtainable on the internet at www.gov.za/documents). Applicants are advised that all fields of the new Z83 form are compulsory to complete and that the signature of the applicant is mandatory. Should an application be received using the incorrect application for employment (Z83) or the application is not completed in full, initialled and signed, such application will not be considered. The fully completed and signed Z83 must be accompanied by a detailed comprehensive CV Only. Kindly take note that only shortlisted candidates will be required to provide certified copies of required documents on or before the date of the interviews following communication from Human Resources. Curriculum Vitae (CV) dates of starting and leaving employment must be given as DD/MM/YY. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications must be submitted for each post applied for. Non-RSA Citizens/Permanent Resident Permit holders must provide a copy of their Permanent Residence Permits if shortlisted for an interview. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such if shortlisted for an interview. Under no circumstances will faxed or e-mailed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications and should you not receive an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. Prior to appointment being made to an SMS post, the appointee must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. The Senior Management Pre-Entry Programme, which is a public service specific training programme applicable to all applicants who aspire to join the SMS, is to

ensure that potential SMS members have a background on processes and procedures linked to the SMS. The duration of the online Pre-Entry Programme is 120 notional hours (15 days). Full details may be sourced by the following link: <https://www.thensg.gov.za/training-course/sms-pre-entryprogramme/>. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Shortlisted candidates will be required to submit an original SAP91 form with their fingerprints on the day of their interview. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill the advertised post(s) at any stage of the recruitment process.

MANAGEMENT ECHELON

<u>POST 25/237</u>	:	<u>CHIEF DIRECTOR: TRANSPORT INFRASTRUCTURE & DISTRICT SERVICES</u> <u>REF NO: P 07/2022</u>
<u>SALARY</u>	:	R1 269 951 per annum, (all Inclusive, flexible remuneration package)
<u>CENTRE</u>	:	Empangeni Region
<u>REQUIREMENTS</u>	:	An undergraduate qualification in Civil Engineering (NQF Level 7) as recognised by SAQA; plus A minimum of 5 years' experience at a senior managerial level in a road infrastructure development, construction and maintenance of the road network environment; plus, Possession of a valid driver's licence (minimum Code B). Knowledge, Skills and Competencies Required: Knowledge of Public Service Regulations, Acts, policies and procedures. Knowledge of Treasury Regulations and Practice Notes. Knowledge of technical policies on construction, contract management and engineering services. Knowledge of BEE and BBBEE policies and implementation. Knowledge of Departmental Strategic plan and goals. Understanding of Public Service and Departmental policies, research, analysis, objectives, developmental processes. Knowledge of Project management and Financial management. Understanding of Departmental strategies and related business plans. Expert knowledge of administrative policies, practices, budgeting and managerial functions. Knowledge of Public Service reporting procedures and work environment. Knowledge of construction and engineering environment, including traffic engineering. Knowledge of the provincial road infrastructure and applicable standards. Knowledge of surveying, structural design: road and rail. Knowledge of staff development processes. Expert design, construction and maintenance of roads knowledge. Knowledge of design codes and technical specifications. Computer literacy. Project and Financial management skills. Strategic planning, presentation and facilitation skills. Report writing skills. Excellent communication skills (verbal and written). Problem solving and conflict management skills. Leadership / Managerial skills. Research, policy formulation skills. Influencing and motivational skills. Diplomatic skills (visiting foreign countries – use of best practices). Ability to interpret legislation and Departmental policies. Research, policy formulation and management thereof. Planning, organizing and negotiation skills. The ideal candidate should have a demonstrated interest in technical, administrative and related fields, show a demonstrated interest in road construction, maintenance and other related fields, be an innovative thinker and believe in openness and transparency. He / she should also be committed to organizational objectives and strategies, be receptive to ideas and suggestions, be a team leader, reliable, accurate, creative and have strong leadership abilities.
<u>DUTIES</u>	:	Construct and maintain blacktop, gravel roads and structures. Manage the provision of mechanical support services. Manage the provision of civil engineering services. Manage the provision of transport regulations in the Region. Manage the provision of transport operations. Provide infrastructure reporting. Ensure the

ENQUIRIES
NOTE

development and implementation of policies. Manage the resources of the Chief Directorate.

: Mr JS Mbhele Tel No: 033 – 355 8808

: It is the intention of this Department to consider equity targets when filling this position.