

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF HEALTH**

*It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.*

**OTHER POSTS**

<b><u>POST 25/189</u></b>	:	<b><u>MEDICAL SPECIALIST (PAEDIATRICS &amp; CHILD HEALTH) REF NO: HRM/2022/13</u></b> Directorate: Clinical
<b><u>SALARY</u></b>	:	R1 122 630 – R1 191 510 per annum, (OSD) Grading
<b><u>CENTRE</u></b>	:	Mamelodi Regional Hospital
<b><u>REQUIREMENTS</u></b>	:	National Senior Certificate and MBCHB plus FC Paeds (SA) OR equivalent. Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Paediatrics. Current practice with the HPCSA as a Medical Specialist (2022-2023). <b>Grade 1:</b> Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA. Foreign candidates require one (1) year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. <b>Grade 2:</b> Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 5 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached. <b>Grade 3:</b> Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 10 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 11 years relevant experience after registration with a recognized for Service. A certificate of service obtained from the HR Department must be attached. Recommendation: Sub-specialist medical knowledge, skills & competencies in Paediatrics will be an added advantage. Competencies: Outstanding clinical skills in field of Paediatrics preferably obtained in public service/environment. Ability and practical experience to provide training for under and post graduates. Develop and review clinical protocols and guidelines for Paediatrics Quality Management (improvement, assurance, audits, etc.) Leadership, people management, problem solving, decision making and communication skills. Mentoring, coaching, facilitation, teaching and training skills General management skills: human resources, finance, operations, strategy, marketing Knowledge of relevant protocols, policies, regulations, public service legislation and guidelines. Medical ethics, epidemiology, research and statistics.
<b><u>DUTIES</u></b>	:	Will cover clinical skills, performance, training, research and supervision & support Provision of Specialist Paediatric services. Participate in the Departmental outreach program to the catchment area Intern, Community Service Doctor's, Medical Officer and Clinical Quality: audits, morbidity and mortality reviews, clinical guidelines, protocols, quarterly reports. Play a leadership role in conducting ward rounds, problem ward rounds, ground ward rounds, multidisciplinary meetings and mortality meeting for teaching purposes. Ensuring unit meeting occur regularly. Patient satisfaction: satisfaction surveys, community consultation and active participation in development of services, waiting times, customization of services Systems: appropriate level of care, referral pathways, seamless and integrative service delivery systems. To perform overtime duties. Assist with the maintenance of standards of care and implementation of quality of quality improvement programmes within the Department Assist with the administration of a component of the Paediatric Department.
<b><u>ENQUIRIES</u></b>	:	Dr KV Lubisi Tel No: (012) 841 8300

- APPLICATIONS** : Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
- FOR ATTENTION NOTE** : Ms RM Tloane Tel No: (012 841 8331) Recruitment Section)  
Applications must include only completed and signed New Z83 form obtainable from any Public Service Department or from the DPSA website and a detailed CV. Only shortlisted candidates will be requested to bring original copies of qualifications and ID on the day of the interview. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.
- CLOSING DATE** : 22 July 2022
- POST 25/190** : **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/014373 (X2 POSTS)**  
Directorate: Radiology  
(Re-Advertisement)
- SALARY CENTRE REQUIREMENTS** : Grade 1: R1 106 040 per annum, (all-inclusive package)  
: Chris Hani Baragwanath Academic Hospital  
: Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as a Medical Specialist in a normal specialty. Current registration with HPCSA (2022/2023). Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined, and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. A valid driver's license. No experience.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.
- ENQUIRIES APPLICATIONS** : Prof Mngomezulu Tel No: (011) 933 8393/ 0193  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>
- NOTE** : No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was

advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 22 July 2022

**POST 25/191**

: **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/014374 (X1 POST)**  
 Directorate: Obstetrics and Gynaecology

**SALARY**

: Grade 1: R1 106 040 per annum, (all-inclusive package)

**CENTRE**

: Chris Hani Baragwanath Academic Hospital

**REQUIREMENTS**

: Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal speciality. Registration with the HPCSA as Medical Specialist in a normal specialty and proof of current registration with HPCSA (2022\2023). No experience.

**DUTIES**

: The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings, and completing MEDICO Legal Documents timeously (e.g., Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits, and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing reports. Assist the Clinical Head with Administration responsibilities.

**ENQUIRIES**

: Prof Y. Adam Tel No: (011) 933 8156

**APPLICATIONS**

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be

uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>

**NOTE**

: No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 22 July 2022

**POST 25/192**

: **MEDICAL OFFICER GRADE 1 REF NO: REFS/014466 (X1 POST)**

Directorate: Anaesthetics

**SALARY**

: R833 523 per annum, (all-inclusive package)

**CENTRE**

: Chris Hani Baragwanath Academic Hospital

**REQUIREMENTS**

: Appropriate qualification that allows registration with the HPCSA as a Medical Practitioner, HPCSA registration as an independent medical practitioner, Current HPCSA registration for April 2022/March 2023 Card and must be post Community Service. Must be a South African citizen or permanent resident.

**DUTIES**

: The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients; participating in all activities of the discipline in relation to teaching; participating in departmental audit activities; and preparing and writing of reports. Supervising junior doctors (undergraduate students, interns and community service doctors). Willing to do commuted overtime. Attendance of relevant departmental meetings like morbidity and mortality, near miss and completing medico-legal documents timeously. Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards. Performance of practical procedures relevant to anaesthesia. Participation in departmental meetings, journal clubs, case presentations, and lectures. Rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

**ENQUIRIES**

: Dr P Mogane Tel No: 011 933 9335

- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>
- NOTE** : No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.
- CLOSING DATE** : 22 July 2022
- POST 25/193** : **MEDICAL REGISTRAR REF NO: REFS/014467 (X2 POSTS)**  
Directorate: Anaesthetics
- SALARY** : R833 523 per annum, (all-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as a Medical Practitioner, HPCSA registration as an independent medical practitioner, Current HPCSA registration for April 2022/March 2023 Card and must be post Community Service. Must be a South African citizen or permanent resident.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient related administrative duties; participating in all activities of the discipline in relation to teaching and research; participating in departmental audit activities; and preparing and writing of reports. Liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Willing to do commuted overtime. Attendance of relevant departmental meetings like morbidity and mortality, near miss and completing MEDICO-legal documents timeously (e.g. Death certificate) Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor

adherence to National Core Standards. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to anaesthesia. Participation in departmental meetings, journal clubs, case presentations, and lectures. Rendering of after-hour (night, weekend, and public holiday) duties to provide continuous uninterrupted care of patients. Registrars will inter alia be responsible for rendering of clinical services, assessment and treatment of patients, Registrars will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes.

**ENQUIRIES**  
**APPLICATIONS**

: Dr P Mogane Tel No: 011 933 9335  
: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>

**NOTE**

: No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 22 July 2022

**POST 25/194**

: **MEDICAL OFFICER GRADE 1 REF NO: REFS/ 014474 (X1 POST)**  
Directorate: Neurosurgery

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R833 523 per annum, (all-inclusive package)  
: Chris Hani Baragwanath Academic Hospital  
: Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. HPCSA registration as an independent Medical Practitioner. Proof of current registration with HPCSA (2022/2023) or payment thereof. Passed FC Neurosurgery primaries. Experience in Neurosurgery will be added as advantage.

- DUTIES** : Clinical assessment, history taking, mental state examination and physical examination of all patients. Assessment and management of emergencies. Counselling and education of patients and families. Proper clinical record keeping. Preparation of referral letters and discharge summaries for all patients. Recording of all lab results. Participation in ward/department admin and academic program. Commitment to providing emergency care. Highest level of ethics, professionalism and punctuality. Ability to work in a team and to report all potential conflict of interests and corruption.
- ENQUIRIES** : Prof J Ouma Tel No: (011) 933 8103
- APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>
- NOTE** : No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.
- CLOSING DATE** : 22 July 2022
- POST 25/195** : **MEDICAL REGISTRAR REF NO: REFS/014475 (X1 POST)**  
Directorate: Neurosurgery
- SALARY** : R833 523 per annum, (all inclusive)
- CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. HPCSA registration as an independent Medical Practitioner. Proof of current registration with HPCSA (2022/2023) At least 6 months' experience in Neurosurgery, have passed intermediate exams will be added as an advantage, but must be eligible to sit those exams.

- DUTIES** : Render a full spectrum of Urology inpatient and Outpatient services. Provide clinical guidance to designated clinic staff. Ability to lead standardization of care inspirational to the health care team. Ability to lead a team of health care professionals with integrity and respect. Commitment to organizational value`s and vision. Dedication to patient safety and quality of health care. Track record of fostering teamwork and collaboration among physicians. Excellent interpersonal skills. Perform department administrative duties, and post graduate students. Initiate and participate in clinical research. Render after-hours clinical services.
- ENQUIRIES** : Prof J Ouma Tel No: (011) 933 8103
- NOTE** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>
- NOTE** : No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.
- CLOSING DATE** : 22 July 2022
- POST 25/196** : **ASSISTANT MANAGER AREA REF NO: REFS/014377 (X1 POST)**  
Directorate: Quality Assurance  
(Re-Advertisement)
- SALARY** : R571 242 per annum, (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. Diploma/ Degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Current registration with the South African Nursing Council. A minimum of 8 years appropriate/ recognisable experience in



Nursing as a Professional Nurse after registration with SANC. At least three years of the period above must be experience as a manager/ shift leader. Documented evidence of experience within Quality Assurance matters is necessary and should be attached to the application documents. Those with other relevant experience with relevant qualifications are also welcomed to apply. A valid Driver's licence. Have knowledge of Computer e.g., Power point, Excel and Word and be able to apply. Have good interpersonal skills and report writing.

**DUTIES**

: To deal with all matters relating to Regulated norms and Standards together with Ideal Hospital Realisation Framework. Coordinate all the activities related to queue management in the hospital. Coordinate the complaints management processes within the hospital. Contract and review the staff members falling under your management. Assist with the quality assurance monitoring and evaluation framework. Source and obtain data and information to measure progress and compliance with quality assurance targets, norms, required for the development of measurable performance indicators related to the quality of care in the institution. Drafting of annual, quarterly, and other relevant quality assurance performance reports.

**ENQUIRIES**

: Ms. G. M. Matjila Tel No: (011) 933 9695/ 8741

**APPLICATIONS**

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>

**NOTE**

: No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 22 July 2022

**POST 25/197** : **ASSISTANT DIRECTOR: DIAGNOSTIC RADIOGRAPHER REF NO: REFS/014394 (X1 POST)**

Directorate: Radiography

**SALARY**

: R525 087 per annum, (plus benefits)

**CENTRE**

: Chris Hani Baragwanath Academic Hospital

**REQUIREMENTS**

: National Diploma in Diagnostic Radiography/Degree. Appropriate qualification that allows registration with the Health Professions Council of South African HPCSA) in Radiography. Current registration with HPCSA for 2022/2023. Minimum of eight (8) years experiences as a Diagnostic Radiographer of which five ((5) years must be appropriate Managerial /supervisor. Knowledge, skills, training, and competencies required. Sound knowledge of specialised and general radiography protocols and equipment. Comprehensive knowledge of radiation protection legislation. Knowledge of OHS Act and other relevant Health Acts. Sound knowledge of radiography Quality Assurance programme. Knowledge of relevant public service regulations, legislation, policies, acts, and procedures. Computer literacy (Ms Word, Ms. Excel). Compliance with budgeting, National Core Standards/Ideal Hospital Framework, Health and Safety and Infection Control principles. Good written and communication skills. Ability to work as a member of a multidisciplinary team. Must have a good understanding of public hospital operational systems. Sound planning and organizational skills regarding resources, Finance and HR matters. Demonstrates effective interpersonal skill, strategic planning organizational skills, leadership qualities and supervisory skills.

**DUTIES**

: Support the Radiographer Manager to meet the objective of the department. Manage subcomponent by supervising the staff, performing relevant administrative functions, chairing meetings. Render effective patient centred Radiography service for in-and out-patient in adherence to the scope of practice and health protocols. Ensure efficient and effective control and use of all equipment, assets and resource including consumable and staff belonging of the cost centre. Develop, implement, and monitor policies and procedures to ensure the effective and efficient functioning of the department. Ensure Diagnostic services comply with relevant standard, legislation, and current government initiatives to improve health services. Manage the quality assurance programmes as required by radiation control directorate and department of Health. Provide clinical training and supervision to junior and students radiographers and assume specific trainer roles when delegated to oversee specific imaging areas within radiology. Encourage a multidisciplinary approach by fostering close working relationship with other departments to render quality services. Supervise, develop, train, and monitor the performance of the sub-ordinate staff and other related category of staff in all aspects of service delivery whilst adhering to Batho Pele Principles, Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial hospital and departmental policies, procedures, guidelines regulations. Communicate effectively with all stakeholders. Perform all the administrative functions required of the job. Adhere to provincial, hospital and departmental policies, procedures, guidelines, and regulations. Contribute and participate in professional development of self and colleagues. Applicant should be prepared to undergo Medical Surveillance as an inherent job requirement. Comply with the Performance Management and Development System (contracting, quarterly reviews, and final assessment)

**ENQUIRIES**

: Mr. SJT Khumalo Tel. No: (011) 933 8434

**APPLICATIONS**

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>

**NOTE**

: No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it

must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

- CLOSING DATE** : 22 July 2022
- POST 25/198** : **CLINICAL NURSE PRACTITIONER REF NO: TDHS/A/2022/45**  
Directorate: Out Patient Department
- SALARY** : Grade 1: R388 974 - R450 939 per annum  
Grade 2: R478 404 - R588 390 per annum
- CENTRE** : Bronkhorstspuit Hospital
- REQUIREMENTS** : Basic R425 qualification (i.e. diploma/degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification, with a duration of at least 1 year, accredited with the SANC in PHC specialty. Proof of current registration with SANC. At **Grade 1**: A minimum of 4 years' relevant experience as a Professional Nurse after registration with SANC. At **Grade 2**: a minimum of 14 years' relevant experience as a Professional Nurse after registration with SANC. At least 10 years of the period referred to above must be appropriate/ recognisable experience in the PHC specialty after obtaining the 1-year post-basic qualification in the PHC specialty. Dispensing license and experience working in Employee Health and Wellness Clinic will serve as an added advantage. Competencies/Knowledge/Skills: Good communication skills, decision making, organising and facilitating skills. Demonstrate knowledge of legislation relevant to health care services.
- DUTIES** : Rendering a comprehensive PHC service to employees within the Tshwane District Health Services in the Employee Health and Wellness clinic. Conduct medical surveillance; daily patient management (staff); monitoring of staff with comorbidities, COVID-19 management of staff including screening, testing and contact tracing. Ordering and management of medication. Ensure implementation of departmental policies including Batho Pele Principles, Patient's Right's Charter and Occupational Health and Safety Policy. Management of vaccinations such as Hepatitis B, flu vaccine and COVID-19. Maintaining stock levels of PPE, stationary, equipment and medication. Implementation and monitoring of Health care waste

compliance. Compile PHC stats on a monthly basis. Creation of OHS awareness in the District.

- ENQUIRIES** : Mr Oupa Nama Tel No: (012) 451 9265
- APPLICATIONS** : Must be submitted to Bronkhorstspuit District Hospital, 1 Barney Hurwitz Ave, Riamarpark, Bronkhorstspuit, 1020 Or Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception.
- NOTE** : No faxed applications will be considered. Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 22 July 2022
- POST 25/199** : **PROFESSIONAL NURSE (SPECIALTY THEATRE) REF NO: TDHS/A/2022/46**  
Directorate: Nursing
- SALARY** : Grade 1: R388 974 – R450 939 per annum, (plus benefits)  
Grade 2: R478 404 - R588 390 per annum, (plus benefits)
- CENTRE** : Bronkhorstspuit Hospital
- REQUIREMENTS** : Basic R425 (i.e., Diploma/Degree in nursing) qualification or equivalent qualification that allows registration with SANC as a professional Nurse. A post basic nursing qualification in Operating Theatre Nursing Science with a duration of at least 1 year, accredited with the SANC. Registration with the SANC as a professional nurse. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in general nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing .At least 10 years of the period referred to above must be appropriate/ recognisable experience in the specific speciality after obtaining the 1-year post-basic qualification in the relevant speciality. Displays acceptable Professional image and maintain ethical standards. Knowledge of Public servants' code of conduct actively participate in compliance with the NCS, Ideal Health and Batho Pele Principles.
- DUTIES** : Demonstrate an understanding of Nursing legislation and related legal and ethical nursing practices. Perform all theatre nursing practices in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of theatre nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practices. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Work as part of multidisciplinary team at unit level to ensure good theatre nursing care by nursing team. Work effectively and amicably at all theatre nursing care levels with persons of diverse intellectual, cultural, racial, or religious differences. Able to plan and organise own work and that of support personnel to ensure proper theatre nursing care. Display a concern for patients, promoting advocating, facilitating proper treatment/procedures and care including awareness and willingness to respond to patient's needs requirements and expectations (Batho Pele).
- ENQUIRIES** : Mr Oupa Nama Tel No: (012) 451 9265

- APPLICATIONS** : Must be submitted to Bronkhorstspuit District Hospital, 1 Barney Hurwitz Ave, Riamarpark, Bronkhorstspuit, 1020 Or Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria, 0001, Application Box, First Floor Reception.
- NOTE** : No faxed applications will be considered. Applications are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed new Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 22 July 2022
- POST 25/200** : **PROFESSIONAL NURSE SPECIALTY ADVANCED MIDWIFERY & NEONATOLOGY REF NO: HRM/2022/19 (X1 POST)**  
Directorate: Nursing
- SALARY CENTRE REQUIREMENTS** : R388 974 – R450 939 per annum  
Mamelodi Regional Hospital  
Grade 12 or equivalent NQF level. A basic R425 qualification (i.e. Diploma/Degree in Nursing or equivalent qualifications that allows registration as a professional nurse. A post basic qualification with duration of at least 1 year accredited with the SANC in terms of Governance Notice No. 212 in Advance Midwifery and Neonatology. Accredited with SANC in Advanced Midwifery and Neonatology. A minimum of 4 years appropriate/recognized experience in nursing after registration as a professional nurse with SANC in general nursing. At least 1 year of the period referred to above must be appropriate/recognizable experience working in maternity after obtaining the one-year post-basic qualification in Advance Midwifery and Neonatology specialty. Competencies: Skills required good communication skills/verbal and written. Report writing skills. Sound interpersonal skills are necessary. Have knowledge of ideal hospital realization and maintenance framework. Computer literacy. Demonstrate a basic understanding of HR and financial policies and practices. Ability to plan and organize own work, time and that of support personnel to ensure proper smooth running of the Maternity.
- DUTIES** : Provision of quality nursing care through the implementation of standards. To develop and ensure implementation of nursing care plans. To participate in quality improvement programmes and clinical audit. Maintain accreditation standards through quality improvement and infection control standards and guidelines. To Uphold the Batho Pele and patient's rights charter principles. Maintain accurate and complete patient records according to legal requirements. Participate in staff, student and patient teaching. Ensure ongoing education and in-service training of EMTCT, BFHI and ESMOE. Participate in the implementation of priority programmes to reduce morbidity and mortality rate, communicable and non-communicable diseases. Ensure the use of Maternal and Neonatal updated protocols and guidelines in the hospital. Exercise control over discipline, grievance and Labour Relations issues according to laid down policies and procedures. Manage and supervise effective utilization of all resources e.g. human, financial, material.
- ENQUIRIES APPLICATIONS** : Ms. Mahlangu Tel No: (012) 841 8363  
Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

**FOR ATTENTION NOTE** : Ms. RM Tloane Tel No: (012) 841 8331 Recruitment Section  
: Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital. Applications must include only completed and signed New Z83 form obtainable from any Public Service Department or from the DPSA website and a detailed CV. Only shortlisted candidates will be requested to bring original copies of qualifications and ID on the day of the interview. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed.

**CLOSING DATE** : 22 July 2022

**POST 25/201** : **PROFESSIONAL NURSE THEATRE SPECIALTY REF NO: HRM/2022/23**  
Directorate: Nursing

**SALARY CENTRE REQUIREMENTS** : R388 974 – R450 939 per annum  
: Mamelodi Regional Hospital  
: National senior certificate basic R425 qualification, diploma/ degree in nursing qualification that allows registration with SANC as a professional nurse. Current registration with SANC. A post basic qualification with a duration of at least one year accredited with SANC in Theatre Specialty. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a professional nurse with SANC in general nursing.

**DUTIES** : Perform both clinical and administrative duties as required as per SANC requested. Provide effective and quality patient care, provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the nursing act, occupational health and safety act and all other applicable prescripts. Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the unit adheres to the principals of Batho Pele. Develop and implement quality assurance program, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality care through reduction of patient's complaints and waiting time. Promote quality of nursing care as directed by the professional scope of practice and standards determined by the institution and other regulating bodies.

**ENQUIRIES APPLICATIONS** : Ms. S Mahlangu Tel No: (012) 841 8490  
: Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

**FOR ATTENTION NOTE** : Ms RM Tloane Tel No: (012 841 8331) Recruitment Section  
: Applications must include only completed and signed New Z83 form obtainable from any Public Service Department or from the DPSA website and a detailed CV. Only shortlisted candidates will be requested to bring original copies of qualifications and ID on the day of the interview. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

**CLOSING DATE** : 22 July 2022

**POST 25/202** : **PROFESSIONAL NURSE (SPECIALTY TRAUMA) REF NO: HRM/2022/21**  
 Directorate: Nursing

**SALARY** : R388 974 – R450 939 per annum, (plus benefits), (OSD)  
**CENTRE** : Mamelodi Regional Hospital  
**REQUIREMENTS** : National senior certificate basic R425 qualification, diploma/degree in nursing equivalent qualification that allows registration with SANC as a professional nurse. Current registration with SANC. A post basic qualification with a duration of at least one year accredited with SANC in trauma speciality. A minimum of 4 years appropriate recognized experience in nursing after registration as a professional nurse with SANC in general nursing.

**DUTIES** : Perform both clinical and administrative duties as required as per SANC requested. Provide effective and professional leadership in clinical governance to ensure clinical accountability and quality patient care, provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the nursing act, occupational health and safety act and all other applicable prescripts. Demonstrate effective communication with patients, supervisors, and other health professionals and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating, and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Develop and implement quality assurance program, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality care through reduction of patient’s complaints and waiting time. Promote quality of nursing care as directed by the professional scope of practice and standard as determined by the institution and other regulating bodies.

**ENQUIRIES** : Ms. S. Mahlangu Tel No: (012) 841 8363  
**APPLICATIONS** : Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

**FOR ATTENTION** : Ms RM Tloane (Recruitment Section)  
**NOTE** : Applications must include only completed and signed New Z83 form obtainable from any Public Service Department or from the DPSA website and a detailed CV. Only shortlisted candidates will be requested to bring original copies of qualifications and ID on the day of the interview. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.

**CLOSING DATE** : 22 July 2022

**POST 25/203** : **DIETICIAN PRODUCTION REF NO: HRM/2022/15**  
 Directorate: Human Nutrition and Dietetics

**SALARY** : R322 746 – R540 954 per annum, (OSD)  
**CENTRE** : Mamelodi Regional Hospital  
**REQUIREMENTS** : The candidate must have a National Senior Certificate plus qualifications in B Nutrition or BSc in Dietetics and currently be registered with the HPCSA as a Dietician. The candidate must be able to demonstrate a good clinical knowledge in human nutrition and associated supervision of therapeutic nutrition and food service management intervention. The candidate must have good professional ethics and be able to work under pressure.

**DUTIES** : To render optimum nutrition and manage MBFHI including hospital milk room. The candidate should be able to render optimum nutrition to in and out patients in all units including ART department, to ensure training and education for all categories of health professionals as well as dietetics student training, health promotion:

implementation and coordination of health days, and also be able to perform therapeutic management duties. Coordinate clinical nutrition and food service management; procure feeds including TPNs, to do other duties assigned by departmental manager implement and monitor quality assurance and national core standards. Administrative accountability through keeping statistics and effective record keeping as prescribed. Must be able to function in a multi-disciplinary team, and adhering to the public. Financial Management Act. The Dietician will also be working or supervising the milk room also as part of his/her duties and any other duties delegated by the departmental manager. The candidate should be able to market clinical nutrition and community nutrition including food service unit. Compile quarterly reports of the department of human nutrition. The candidate should be ready to train university students in clinical nutrition and food service managements according to their scopes and students from other tertiary institutions.

**ENQUIRIES  
APPLICATIONS**

: Dr EB Mankge Tel No: (012) 841 8305  
Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032 Rethabile, 0122, hand delivery to: Human Resource, 19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.

**FOR ATTENTION  
NOTE**

: Ms RM Tloane Tel No: (012 841 8331) Recruitment Section  
: Applications must include only completed and signed New Z83 form obtainable from any Public Service Department or from the DPSA website and a detailed CV. Only shortlisted candidates will be requested to bring original copies of qualifications and ID on the day of the interview. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs Are Not For Sale At Mamelodi Regional Hospital.

**CLOSING DATE**

: 22 July 2022

**POST 25/204**

: **PHYSIOTHERAPIST GRADE 1 REF NO: REFS/014375 (X3 POSTS)**  
Directorate: Physiotherapy

**SALARY  
CENTRE  
REQUIREMENTS**

: R322 746 per annum, (plus benefits)  
: Chris Hani Baragwanath Academic Hospital (CHBAH)  
: Appropriate qualification that allows for registration with the Health Professions Council of South Africa (HPCSA) as an independent practice Physiotherapist. Proof of current registration (2022\2023). No experience required after completion of community service in Physiotherapy as required in respect of RSA qualified employee. Knowledge Requirements: Must have knowledge of current health and public service legislation, regulations, and policies. Knowledge in the application of clinical Physiotherapy theory, practices, and ethics. Competency requirements: Communication skills, report writing skills, planning & organizational skills, networking & liaison skills, basic Physiotherapy clinical skills, research skills, analytical skills, presentation skills. The following will be added advantages: Experience in a tertiary academic hospital, ICU experience, post-graduate qualification and/or short courses in Physiotherapy. Computer literacy (Ms Word, Ms Excel). Ability to work as a member of a multidisciplinary team. Effective interpersonal skill, planning & organizational skills, and leadership qualities.

**DUTIES**

: Render effective patient centred Physiotherapy services for in- and outpatients in adherence to the scope of practice and health protocols. Carry out delegated duties. Implement and adhere to national, provincial, institutional, and departmental policies, procedures, regulations, guidelines, and SOP's. Work with colleagues and provide relieve as and when the need arises. Work closely with the interdisciplinary team members. Perform weekend and public holiday duties in accordance with departmental protocols. Participate in student training, supervision, and participate



in performance management and development (PMDS). Monitor proper utilization of allocated financial and physical resources. Participate in the implementation and monitoring of quality assurance standards such as record keeping, data collection, assist with budget control, asset management, etc. Contribute and participate in professional development of self, colleagues, and members of the interdisciplinary team members. Participate in research projects of the department. Communicate effectively with all stakeholders.

**ENQUIRIES** : Mrs. E Haarhoff Tel No: (011) 933 8927; [Elizma.Haarhoff@gauteng.gov.za](mailto:Elizma.Haarhoff@gauteng.gov.za)  
**APPLICATIONS** : Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>

**NOTE** : No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

**CLOSING DATE** : 22 July 2022

**POST 25/205** : **SOCIAL WORKER GRADE 1 REF NO: REFS/014376 (X1 POST)**  
Directorate: Social Services

**SALARY** : R261 456 per annum, (plus benefits)  
**CENTRE** : Chris Hani Baragwanath Academic Hospital  
**REQUIREMENTS** : Appropriate qualification that allows registration with the South African Council for Social Service Professions (SACSSP) as a Social Worker. Registration Certificate with SACSSP and proof of registration to practice for the current financial year. The applicant must be computer literate and in possession of a valid South African driver's licence. Skills And Knowledge: Counselling, Communication, Planning and organising, problem solving, time management, stress management, diversity

management, conflict resolution and ability to work in a multidisciplinary team. Knowledge and understanding of the South African Legislation pertaining to social services. Internship / practicum placement at a Health setting will be an added advantage.

**DUTIES**

: Render Social work services regarding the care, support, protection and development of vulnerable individuals, groups, families, and communities through the relevant programs. Attend to any other matter that could result in, or stem from, social instability in any form. Keep up to date with new developments in the social work and social welfare fields. This would, inter alia, entail the following: Study professional journals and publications to ensure that cognizance is taken of new developments. Monitor and study the social services legal and policy framework continuously. Engage in continuous professional development activities as prescribed. Perform all the administrative functions required of the job. The applicant should be willing to work in different units of the Hospital as per Rotation cycle.

**ENQUIRIES**

: Ms MJ Shingange Tel No: (011) 933 8858

**APPLICATIONS**

: Applications can be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital from 8am to 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. Applications may also be uploaded online at [www.gautengonline.gov.za](http://www.gautengonline.gov.za) or <http://professionaljobcentre.gpg.gov.za>.

**NOTE**

: No faxed applications will be considered. Applications must be submitted on the new Z83 form. The application form is obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The new Z83 must be fully completed (please refer on the left side of Z83 special notes for clarity), it must be initialled and signed. On the Z83 the Department where position was advertised it should state Department of Health (Chris Hani Baragwanath Academic Hospital). According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed Z83 and a detailed Curriculum Vitae. The Curriculum Vitae should be recently updated that specifies the following: All experience should be in a chronological order indicating the position, institution and respective dates indicating the starting and ending period (DD/MM/YYYY). The information on the new Z83 must be the same with the Curriculum Vitae. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents. Personnel Suitability Checks (PSC) –Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, the Department shall reserve the right to conduct verification beyond names provided, where necessary. Failure to submit all the relevant information will result in disqualifying the candidate. Identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Department reserve the right not to fill the post. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department and the Hospital. People with disabilities are encouraged to apply.

**CLOSING DATE**

: 22 July 2022

- POST 25/206** : **PROFESSIONAL NURSE MIDWIFERY REF NO: HRM /2022/16 (X4 POSTS)**  
Directorate: Nursing
- SALARY** : R260 760 - R302 292 per annum  
**CENTRE** : Mamelodi Regional Hospital  
**REQUIREMENTS** : National Senior Certificate. Basic R425 or R683 qualification with midwifery (Degree/Diploma in nursing that allows registration with the South African Nursing Council as a professional nurse and Midwife) proof of current registration with SANC.
- DUTIES** : Provision of high quality nursing care that is a holistic and is patient centred. Ensuring that nursing care provided is within the scope of practice of nurses and the legal framework maintain a professional and ethical as well as an enabling environment for ethical practice. Maintain a constructive working relationship with nursing and other stakeholders. Participate in management and utilize physical, financial and human resources to fulfil operational and developmental functions in accordance with legislation and policies. Participate in research, training of staff, personal development and CPD (continuing professional development). Ensure compliance with six key priorities.
- ENQUIRIES** : Ms Mahlangu Tel No: 012 841 8363  
**APPLICATIONS** : Applications must be submitted to: Mamelodi Regional Hospital, Human Resource Department, Private Bag X0032, Rethabile, 0122, hand delivery to: Human Resource ,19472 CNR Tsamaya Avenue and Serapeng Street, Mamelodi Regional Hospital.
- NOTE** : Applications must include only completed and signed New Z83 form obtainable from any Public Service Department or from the DPSA website and a detailed CV. Only shortlisted candidates will be requested to bring original copies of qualifications and ID on the day of the interview. The Provincial Government of Gauteng is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability. The specific reference number of the post must be correctly quoted failure to comply with these instructions will disqualify applications from being fairly processed. Candidates will be subjected to Medical Surveillance, Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record check and employment reference check. Jobs are not for sale at Mamelodi Regional Hospital.
- FOR ATTENTION** : Ms RM Tloane Tel No: 012 841 8331 (Recruitment Section)
- POST 25/207** : **DENTAL LAB ASSISTANT REF NO: UPOHC/DLA/06/2022**  
Directorate: Prosthodontics
- SALARY** : R176 310 - R207 681 per annum, (plus benefits)  
**CENTRE** : University of Pretoria Oral Health Centre  
**REQUIREMENTS** : Grade 12 with prior experience or exposure. Special requirements skills needed: Applicable experience working in production section of dental laboratory of at least one year. Knowledge of and experience with all dental laboratory equipment, instruments and material utilised in a dental laboratory production section and plaster room. Knowledge of safety regulations and handling of hazardous materials. Ability to conceptualise and initiate new and innovative approaches to optimise the laboratory assistant service provided to dental technicians and laboratory manager. Planning, organising and problem solving in a dental laboratory production section. Proven ability to persevere despite high workload and difficult circumstances. Able to work together with other dental technicians.
- DUTIES** : The principal duty is to undertake dental laboratory preparation work. These duties include but are not limited to all plaster work in connection with artificial denture or dental appliances, flasking and deflasking of dental prosthesis or appliances. Using either plaster or stone, the separating of dental flasks and the boiling out of wax contents, the polishing only of plastic and metal dentures, the packing of acrylic dentures and the manufacturing of record blocks and special trays. The main product of this function is to relieve the dental technician from the tasks for preparatory work, to enable the technician to concentrate on the production and

finishing of prosthetic appliances. Additional duties include infection control management in the lab, lab practice administration, lab reception work. Capturing data on a computer or in a register and mentorship of junior dental laboratory assistants.

**ENQUIRIES  
APPLICATIONS**

: Prof LM Sykes Tel No: 012 319 2681  
: Quoting the relevant reference number. Direct applications must be delivered to Ms. L Debeila, Human Resources Management at Louis Botha A Building, Dr Savage Road, Riviera, Pretoria or mail to Ms L Debeila PO Box 1266, Pretoria, 0001. Tel No: 012 301 5713

**NOTE**

: No faxed or email applications will be considered. Fully completed new Z83 and detailed Curriculum Vitae with minimum of at least three (3) referees. Only shortlisted candidates will be required/requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. Applications must be submitted timeously, applications received after closing date will not be accepted. The Department reserves the right not to make appointment. Candidates will be expected to be available for selection interviews on the date and time and place determined by the Department. Correspondence will be limited to shortlisted candidates only, if you have not heard from us within 3 months of closing date, please accept that your application has been unsuccessful.

**CLOSING DATE**

: 22 July 2022

**POST 25/208**

: **HEALTH PROMOTER REF NO: TDHS/A/2022/49 (X2 POSTS)**  
Directorate: Health Promotion

**SALARY  
CENTRE  
REQUIREMENTS**

: R147 459 – R173 706 per annum  
: Tshwane District Health Services  
: Grade 12. Community work experience. The candidate should be an excellent communicator and public speaker. Should be able to speak the local language and understand the cultural practices of the particular community. EB Drivers Licence. Other Skills / Requirements: Project management, Personal skills, communication skills.

**DUTIES**

: Compile a community profile of the catchment population of the facility Implement provincial, district, and sub-district health promotion strategies / campaigns at facility level in ways suited to local conditions and including awareness campaigns. Health Promoters will be implementing Health Promotion interventions at health facilities where they are based, on full working days on Mondays and Tuesdays. The exception will be, in the event of a campaigns or projects. Health Promoters will submit weekly plans to the facility manager and the Chief Community Liaison Officer, at the start of each week. Participate in National, Provincial and District projects and campaigns outside of the facility, from time to time as required by the Department. Implement health promotion activities for program specific campaigns in accordance with the health calendar and in accordance to the identified health needs. Provide health education sessions to individuals and groups on healthy lifestyles components at Clinic's, Schools and in the neighborhoods. Manage and use audio and visuals aids and IEC materials for health education. Provide IEC material to clients. Do practical demonstrations when conducting health education. Keep records on e.g., health education registers, attendance registers, agendas, minutes, etc. Conduct community dialogues on healthy lifestyles components. Establish Health Promoting Schools. Implement Integrated Management of Childhood Illness, community component (IMCI cc) activities to child minders and Traditional healers. Educate, monitor, and support child minders on child safety and implement Healthy Environments for Children's Alliance (HECA). Establish Health Promoting Schools. Establish alliance with NGO's, CBO's, FBO's, forums etc. Participate as a member of the Sub –district Outbreak Response Teams (SORT). Mobilize communities through Blitz awareness campaign strategies. Form part of Ward based Outreach Teams and provide technical support. Conduct radio talks on community radio stations on healthy lifestyles components. Use community radio for mass mobilization and awareness on disease outbreaks with use/aid of an approved script.

**ENQUIRIES**

: Medupi Masubelele Tel No: 012 451 9047

- APPLICATIONS** : Application documents must be submitted to Tshwane District Health Services, Fedsure Forum Building, Cnr Pretorius and Lillian Ngoyi Street, Tshwane or post to Private bag x9514, Pretoria, 0001
- NOTE** : No faxed applications will be considered. Applicants are not required to submit copies of qualifications and other relevant documents when applying but submit fully completed Z83 form and detailed Curriculum Vitae. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview following Communication from HR. If you have not been contacted within three months. After the closing date, please accept that your application was unsuccessful. Shortlisted candidates will be required to submit proof of Criminal Verification obtainable from the South African Police Service at their own cost. The recommended candidate/s may be subject to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. No applications will be considered after the closing date.
- CLOSING DATE** : 22 July 2022

#### **PROVINCIAL TREASURY**

***It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.***



- APPLICATIONS** : Application should be submitted at Gauteng Provincial Treasury: Ground Floor, Imbumba House, 75 Fox Street, Marshalltown, Johannesburg, or posted to: Private Bag X12, Marshalltown, 2107. To access the SMS pre-entry certificate course and for further details, please click on the following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: [www.thensg.gov.za](http://www.thensg.gov.za)
- CLOSING DATE** : 25 July 2022 @12H00
- NOTE** : Applications must be submitted on new z83 form, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The Completed and signed form should be accompanied by a recently updated CV specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. The copies of qualifications, ID, drivers' licence and relevant certificates need not be attached when applying for the post. Only shortlisted candidates will be required to submit certified documents on or before the interview date following communication from HR. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification and employment verification). Confirmation of final appointment will be subject to a positive security clearance. All non-SA citizens must attach a certified proof of permanent residence in South Africa. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. The persons appointed to this position will be subjected to a security clearance. SMS candidates will be required to undergo a Competency Assessment as prescribed by the DPSA. All shortlisted candidates for SMS positions will be required to undergo a technical exercise that intends to test the relevant technical elements of the job. Gauteng Provincial Treasury (GPT) reserves the right to utilise practical exercises / tests for non-SMS positions and during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s). GPT also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process. Prospective

applicants must please use the new Z83 which is effective as at 01 January 2021, should an application be received using the incorrect application for employment (Z83) form, it will not be considered. Application forms must be placed in a box on the ground floor, clearly marked Gauteng Provincial Treasury. Treasury will not be held responsible for application placed in the wrong box. All applicants are required to fill the register as confirmation that they submitted their applications.

#### OTHER POSTS

**POST 25/209** : **DEPUTY DIRECTOR: MARKET & INDUSTRY RESEARCH REF NO: GPT/2022/7/1**  
Directorate: Provincial Supply Chain Management

**SALARY** : R744 255 per annum, (all-inclusive package) consists of 70% basic salary and 30% flexible portion that maybe structured in terms of the applicable rule.

**CENTRE** : Johannesburg  
**REQUIREMENTS** : A three-year tertiary qualification (NQF level 7) as recognised by SAQA in Market Research or Business Analysis or Economics or Public Administration or Accounting. An MBA would be an added advantage. 3 – 5 years' experience at junior management level (ASD) in Market Research or Business Analysis. Experience and understanding of the South African marketplace including the SMME vendors. The candidate must have problem solving, communication skills, analysis, technical proficiency, planning and organising skills, computer literacy, client orientated and customer focus.

**DUTIES** : Managing the design of research objectives based on research problems communicated by the commodity teams and GPG Supply Chain and Business Intelligence objectives based on business needs identified. Managing the budget for market research project and business intelligence project. Analysing the research information and of business intelligence information drawing of conclusions and making recommendation thereof. Providing dealing with blockages in the procurement value chain. Provide leadership to employees and commodity team, performing managerial duties effectively to ensure smooth operations. Managing the provision of business/market intelligence to Procurement Services and GPG supply chain.

**ENQUIRIES** : Ms. T. Phyllis Tel No: 011 227 9000

**POST 25/210** : **ASSISTANT DIRECTOR: QUALITY CONTROL SPECIALIST REF NO: GPT/2022/7/2**  
Directorate: Provincial Supply Chain Management

**SALARY** : R382 245 per annum, (plus benefits)

**CENTRE** : Johannesburg  
**REQUIREMENTS** : A three-year tertiary qualification (NQF level 06) accredited by SAQA in Food Technology, Biotechnology, Engineering, Information Technology, Supply Chain Management and Internal Auditing. 3 – 5 years' experience in Quality within Supply Chain Management and at a supervisor level. Understanding Treasury Regulations and Acts. Understanding of current best practice and other developments in the field (ISO). Strong ethics, Efficient, Quality oriented, Confidentiality, Decisive, Attention to detail, Analytical, Innovative and Outcome oriented.

**DUTIES** : Develop/Review and control specification/terms of reference requirements with end users and commodity teams. Ensuring that a specification or terms of reference will be in place for the required period. Ensuring that the evaluation criteria is developed and accepted by the Bid Evaluation Committee members. Allocation of points for evaluation criteria. Conducting research on the product or service required. Bidders Site Visits and Report. Compile the site visit evaluation form. Reporting on the consolidated results as per evaluation criteria stipulated in the specification requirements. Maintain site visit record. Attend to and Close off Quality related customer complaints. Long term preventive measures. Visiting the Institution with the complaint. Attend meeting with the supplier and the Institution. Assist with evaluation of and report on product complaints and or returns when requested.

		Internal/External customer support / satisfaction. The customer evaluates results indicating response of Quality regarding commodity support. Part of the Bid Evaluation Committee (BEC). Organise supplier development workshops.
<b><u>ENQUIRIES</u></b>	:	Mr. Teneko. Bangelo Tel No: 011 227 9000
<b><u>POST 25/211</u></b>	:	<b><u>ASSISTANT DIRECTOR: BUDGET MANAGEMENT REF NO: GPT/2022/7/3</u></b> Directorate: Sustainable Fiscal Resource Management
<b><u>SALARY</u></b>	:	R382 245 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Johannesburg
<b><u>REQUIREMENTS</u></b>	:	A three year tertiary qualification (NQF level 7) Degree as recognised by SAQA in Financial Management/ Financial Accounting/ Management Accounting/ Economics. 3 – 5 years' experience at a functional level in Budget Management.
<b><u>DUTIES</u></b>	:	Budgeting: Manage the provincial strategic budget planning process. Provide advice, guidance and training on the provincial budget process, budget reforms and budget formats to provincial departments and entities. Provide technical assistance to provincial departments and entities when formulating budget proposals. Develop and consolidate the credible MTEF budget and adjustment budget for the province. Assess accuracy and compliance of provincial departments and entities' budget (i.e., budget databases, provincial budget publications) and provide advice to provincial departments. Provide guidance on the implementation of the applicable legislation including the PFMA, Treasury Regulations, Division of Revenue Act and Provincial Appropriation Acts. Reporting: Provide advice, guidance and training to provincial departments and entities during the compilation of in-year monitoring reports and end-of-the-year expenditure reports.
<b><u>ENQUIRIES</u></b>	:	Ms Refiloe Mokadi Tel No: 011 227 9000
<b><u>POST 25/212</u></b>	:	<b><u>ASSISTANT DIRECTOR: FISCAL POLICY ANALYSIS REF NO: GPT/2022/7/4</u></b> Directorate: Sustainable Fiscal Resource Management Re-advertisement. Candidates who applied previously are encouraged to re-apply
<b><u>SALARY</u></b>	:	R382 245 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Johannesburg
<b><u>REQUIREMENTS</u></b>	:	Degree in Public Management/Administration and Governance or Public Policy or economics and/or related field at NQF Level 7 as recognised by SAQA. 3-5 years' experience in the Fiscal Policy areas and/or related to job content. Knowledge of Ms Word, Excel, PowerPoint, Research analysis. Skills in report writing, problem solving and a team player.
<b><u>DUTIES</u></b>	:	Provide support with monitoring /implement of revenue enhancement strategy through providing inputs on revenue proposals from the departments; contributing to discussions regarding an equitable division of revenue and participate in the medium-term revenue planning process. Provide input into the transparent and effective revenue management process, through supporting departments in application of effective tools and techniques to maximize the collection of revenue owed to the province; prepare reports for revenue forums and other stakeholders and conduct site visits to various revenue collecting institutions. Provide inputs into the development of revenue management policy and other policies relating to revenue. Collect revenue management through collecting inputs into the guidelines on best revenue practices. Conducting and supporting determination of own revenue estimates, in-year revenue adjustments for the Medium-Term Revenue Framework through analysing revenue budget proposals from departments and provide own revenue analysis on proposals and provide recommendations. Assist departments to explore on all potential revenue sources through collecting data and information on all revenue related matters. Assessing and reporting on the review of tariffs from departments.
<b><u>ENQUIRIES</u></b>	:	Ms Tshiamo Sokupha Tel No: (011) 227 9000

**POST 25/213** : **ASSISTANT DIRECTOR: OPEN TENDER SUPPORT REF NO: GPT/2022/7/5 (X6 POSTS)**  
Directorate: Provincial Supply Chain Management  
Re-advertisement. Candidates who applied previously are encouraged to re-apply

**SALARY** : R382 245 per annum, (plus benefits)  
**CENTRE** : Johannesburg  
**REQUIREMENTS** : A three-year tertiary qualification (NQF level 7) as recognised by SAQA in Supply Chain Management/ Bachelor of Arts/ Public Administration. 3 - 5 years functional experience in Supply Chain Management, Project Management or Contract Management. Valid drivers' licence.

**DUTIES** : Understanding, interpretation and application of SCM prescripts. Provide functional oversight on the implementation of SCM prescripts in relation to the open tender system in Gauteng Provincial Government. Contribute to the development of SCM Frameworks, Circulars, Instructions, Process Flows, Standard Operating Procedures, Reporting Template, Project Plan in relation to open tender system in the province. Monitor and report on the implementation of procurement planning in Gauteng Province. Maintain effective SCM reporting and monitoring system in relation to procurement planning in the province. Provide Advice, Guidance and Support on implementation of SCM prescripts. Enforce SCM compliance in the province in relation to open tender legislation. Facilitate the adjudication in public for open tender projects. Perform research, analyse, review and improve SCM Policies as informed by National and Provincial priorities. Coordinate and conduct training on SCM prescripts in line with the open tender system. Provide guidance to departments and entities on SCM policies and open tender framework.

**ENQUIRIES** : Mr. Teneko. Bangelo Tel No: 011 227 9000