

**PROVINCIAL ADMINISTRATION: GAUTENG  
DEPARTMENT OF COMMUNITY SAFETY**

*Gauteng DCS is an equal opportunity employer and gender sensitive employer, and it is its intention to promote retrospectivity in the Public Service through the filling of these posts. The Department committed to the achievement and maintenance of diversity and equity employment. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources Directives will be taken into consideration. People with disabilities are encouraged to apply.*



- APPLICATIONS** : Applicants must apply online at: [www.gautengonline.gov.za](http://www.gautengonline.gov.za)
- CLOSING DATE** : 15 July 2022
- NOTE** : Applicants must apply online at: [www.gautengonline.gov.za](http://www.gautengonline.gov.za) / <http://professionaljobcentre.gpg.gov.za>. Applications must be submitted on new Z83 form, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The fully completed and signed new Z83 form should be accompanied by a recently updated comprehensive CV only (only shortlisted candidates will be required to submit certified copies of qualifications). Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification. The Department of Community Safety reserves the right not to make an appointment and to use other recruitment processes. Successful completion of the Senior Management Pre-Entry Programme (Nyukela) is required before the appointment can be made. Enrolment for the course should be made on the NSG's website at <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. Suitably qualified, dynamic, passionate, and experienced qualifying persons are invited to apply for the vacant position. The Department will not accept posted, emailed or hand delivered applications.

**MANAGEMENT ECHELON**

- POST 24/120** : **DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: REFS/014448**  
Directorate: Supply Chain Management
- SALARY** : R1 073 187 per annum, an all-inclusive remuneration package
- CENTRE** : Head Office (Johannesburg)
- REQUIREMENTS** : Matric plus a Bachelor Degree (NQF Level 7) as recognised by SAQA, in Financial Management/ Public Administration/ Logistics /Purchasing/ equivalent qualification related to the field. 6-10 years working experience in supply chain management, which include minimum 5 years in middle management. A valid driver's license. No criminal record or cases pending against you. Knowledge and skills: In-depth knowledge of PFMA, Treasury Regulations, Broad Based Black Economic Empowerment Policy Framework Act, and Supply Chain Management Framework, In-depth Knowledge of code of conduct for Supply Chain Management Practitioners, In-depth Knowledge of Public Service budget procedures, understand of the Department's strategic

objectives, Knowledge of Safety and Security Framework, Knowledge of BAS,SAP and other relevant information management systems and Public Service SCM policies and procedures, Customer relations management, interpersonal relations skills, conflict management, communication, interviewing, negotiation, facilitation, presentation, report writing and computer literacy skills.

**DUTIES** : Manage the Departmental bidding and adjudication process in line with relevant policies and standard operating procedures. Establish and maintain proper control systems for Departmental assets and mechanisms aimed at eliminating theft losses, wastage and misuse of assets. Manage Service Level Agreements (SLA's) with supplier and service providers (Contract Management). Effective and efficient inventory management. Effective and efficient fleet management. Manage resources (Human, Finance, Equipment and Assets).

**ENQUIRIES** : Ms. Avhatakali Nemukula Tel No: 011 689 3845/073 464 0234/066 156 6669 (during working hours from 8h00am to 16:30pm)

#### **OTHER POST**

**POST 24/121** : **DEPUTY DIRECTOR: ADMINISTRATIVE SUPPORT (OFFICE OF THE HOD)**  
**REF NO: REFS/014446**  
Directorate: Executive Support

**SALARY CENTRE REQUIREMENTS** : R744 255 per annum, an all-inclusive remuneration package  
: Head Office (Johannesburg)  
: Matric plus 3 years National Diploma (NQF6) /Bachelor's Degree (NQF7) as recognised by SAQA, in Public Management/ Administration/ Social Sciences/ Humanities or any other relevant qualification related to the field. 3-5 years' experience where 3 years should be supervisory experience in Executive Support: Secretariat and Administrative Support Services. No criminal record or any cases pending against you. A valid code 08/10 driver's license. Knowledge and Skills: GPG and Public service regulations, Relevant governance frameworks. Community. safety and other Relevant legislations, Understanding of strategic planning process, Policy development and corporate governance, Project management, Knowledge and understanding of departmental strategic priorities and programmes, Human Resource Management, Financial Management, knowledge of Legislative framework, including MISS Policy; Promotion of Access to Information Act; Promotion of Administrative Justice Act, knowledge and experience of governance issues and report writing at cooperate level, Public Administration Management Act (PAMA), planning and organizing, Leadership, Strategy development, Project management, Knowledge management, Report writing, Good written and verbal communication skills, Presentation and facilitation, Computer literacy, Analytical Skills.

**DUTIES** : Provide administrative support. Manage the flow of documents accordingly (Legislature and Cabinet). Ensure proper management of HOD's diary (liaise with PA). Manage and ensure coordination of stakeholder relations and programmes in the Office of the HOD. Manged resources (finance, assets, and human).

**ENQUIRIES** : Ms. Avhatakali Nemukula Tel No: 011 689 3845/073 464 0234/066 156 6669 (during working hours 8h00am to 16:30pm)

#### **DEPARTMENT OF HEALTH**

**ERRATUM:** Kindly note that the post of Dentist/Lecturer Grade1-3 (**for University of Pretoria Oral Health centre**) with Ref No: UPOHC/CM/0002/2022 advertised in the Public Service Vacancy Circular 21 dated 10 June 2022, requirements, recommendation, and duties has been amended as follows: Registered with HPCSA as a dentist in the category Independent Practice with minimum of three years' experience after completion of community service. Recommendation: Experience in lecturing, clinical supervision and research. Postgraduate qualification or enrolled for a postgraduate qualification. Duties: Lecturing to, and discussion classes with dental and oral hygiene students. Rendering of services and clinical supervision of dental and oral hygiene students at the University of Pretoria Health Centre and participation on various outreach platforms. People who

previously applied are encouraged to re-apply. We apologise for the inconvenience caused. The closing date has been extended to 15 July 2022.

#### OTHER POSTS

- POST 24/122** : **MEDICAL SPECIALIST GRADE 1, 2 AND 3 REF NO: REFS/014372 (X1 POST)**  
Directorate: Forensic Pathology Services  
Re-advertisement, and all applicants who had previously applied for this position are encouraged to re-apply
- SALARY** : Grade 1: R1 122 630 per annum, (all-inclusive package)  
Grade 2: R1 283 592 per annum, (all-inclusive package)  
Grade 3: R1 489 665 per annum, (all-inclusive package)
- CENTRE REQUIREMENTS** : Ga-rankuwa  
: Appropriate qualifications with proof of current registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Forensic Pathology. This is a consultant position on the Joint Staff Establishment of the Gauteng Forensic Pathology Service and the Department of Forensic Pathology, Sefako Makgatho Health Sciences University. Experience: OSD **Grade 1**: None after registration with the HPCSA as a Medical Specialist. OSD **Grade 2**: minimum of 5 years' appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist. OSD **Grade 3**: A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist. Valid (Code E/B) driver's license; Willingness to perform duties outside of normal hours and away from base of employment when required, including overnight and weekend calls, with availability at the relevant Facility / scene within 30 - 45 minutes of the call being logged; Offering professional consultation with relevant stakeholders and provide judicial testimony in Court as required; Ability to work efficiently with co-workers, supervisors and other external agencies e.g. SAPS and NPA; Willingness to keep informed of new developments in Forensic Pathology and Medicine and thus, contribute to the promotion of the Academic Department locally and internationally; Making contributions to assist with training and formulation of policies and procedures for the Department and the Forensic Pathology Service. Computer literacy; Ability to draft, interpret and apply policies and have good communication-, interpersonal relationship-, development- and teaching skills; Ability to be methodical, detail-orientated, uphold high standards and be able to work under pressure and meet deadlines; Ability to communicate clearly and discreetly in person and in writing of reports or letters, in English.
- DUTIES** : Assistance to the Head: Clinical Department and Head: Clinical Unit in rendering a sound Forensic Pathology Service by active participation in the routine execution of Clinico - pathological duties in the Department, together with support to regional stakeholders; Provision of the full spectrum of forensic pathology and medico-legal death investigation services at consultant level, including death scene attendances, forensic post mortem examinations, ancillary investigations, compilation of relevant reports and Court attendance; Performance of after-hour services during the day and night in the week and over weekends; Participation in the scientific identification process of unknown decedents, inclusive of but not limited to relevant consultation processes; Assisting with teaching and training programs related to under- and postgraduate students, as well as Forensic Pathology Service personnel and other participating stakeholders; Participation in death review programs, in stakeholder interactive programs and in academic programs affiliated to the associated tertiary institution(s); Assisting the Head: Clinical Unit and FPS Management Staff with academic and administrative management duties, including quality assurance and maintaining appropriate OHS.
- ENQUIRES APPLICATIONS** : Dr. K.K Hlaise Tel No: (012) 521 4119  
: Applications must be delivered to:- Forensic Medical Service 11 Diagonal Street 13 floor, reception, can be posted to:- Forensic Medical Service P.O Box 7128 Johannesburg 2000. Due to technical problems with GPG vacancy website that the institution is consistently facing, applicants are encouraged to apply using hand delivery, postal address
- NOTE** : Gauteng Forensic Medical Service is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender. Applications must consist of a fully completed and signed new Z83 form with a

comprehensive CV containing contactable references. In compliance to DPSA Circular 19 of 2022 certifying documents / qualifications will only be requested from only shortlisted candidates before interview process (Applicants are not required to submit copies of qualifications and other relevant documents when applying). The relevant reference number must be quoted in the application form. In terms of the National Qualification Framework Amendment Act 2019 it is an offence for any person to falsely or fraudulently claim to hold a qualification. Any person found to be misrepresenting their qualifications, work experience or facts in their CV will be disqualified and reported to the appropriate authority.

- CLOSING DATE** : 15 July 2022
- POST 24/123** : **REGISTRAR (MEDICAL) REF NO: SBAH 053/2022**  
Directorate: Paediatrics
- SALARY** : R833 523 per annum, plus benefits  
**CENTRE** : Steve Biko Academic Hospital  
**REQUIREMENTS** : MBCHB/ MBBCH, FCP I. Registration as a Medical Practitioner with the HPCSA. Must have completed community service. Short courses e.g ACLS, ATLS and Life Support strongly recommended. Primaries strongly recommended. After hour duties necessity.
- DUTIES** : Render clinical services and show academic progression and complete research dissertation within four year contract. Service delivery: patient care of all in-and out patients in the department as per rotation. Consultations from and all departments of SBAH on registrar level. Supervision of all rotating pre-graduate students, interns and junior colleagues in clinical practice. Rotation to subspecialties and facilities accredited by the University of Pretoria.
- ENQUIRIES** : Prof I Smuts Tel No: 012 354 5296/77  
**APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver`s license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 22 July 2022
- POST 24/124** : **REGISTRAR (MEDICAL) REF NO: SBAH 054/2022**  
Directorate: Cardio Thoracic Surgery
- SALARY** : R833 523 per annum, plus benefits  
**CENTRE** : Steve Biko Academic Hospital  
**REQUIREMENTS** : MBCHB or equivalent. A valid registration with the HPCSA as an Independent medical practitioner. In possession of College Primary. Passing of primary and intermediate exams of University of Pretoria or College or Cardio Thoracic Surgeons will be an advantage.
- DUTIES** : The many and diverse functions of this positions encompass aspects of patient care, education, research (should participate in original basic or clinical research) and counsel during surgery emergencies. The services aspects includes ensuring correct surgical treatment of patients. The academic and training requirements include passing primary and intermediate exams of University of Pretoria or College or Cardio Thoracic Surgeons, final exit exams of the College and a research dissertation for University of Pretoria MMed(Thorax).
- ENQUIRIES** : Dr Il Kekana Tel No: 012 354 1506  
**APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as

a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

- CLOSING DATE** : 22 July 2022
- POST 24/125** : **REGISTRAR (MEDICAL) REF NO: SBAH 055/2022**  
Directorate: Radiation Oncology
- SALARY** : R833 523 per annum, plus benefits  
**CENTRE** : Steve Biko Academic Hospital  
**REQUIREMENTS** : MBChB full registration with Health Professions Council of South Africa as Medical Practitioner. Appropriate qualification (MBChB) and full general practitioner registration with the Health Professions Council of South Africa (HPCSA). Prior oncology experience or experience/training in palliative care would be preferable. Research experience would be an advantage.
- DUTIES** : Clinical (outpatient, inpatient and overtime cover) duties at the department of Radiation Oncology Steve Biko Academic Hospital. Applicant will be part of the academic training program for the specialty of Radiation Oncology. The successful applicant will be required to register for the MMED Radiation Oncology at University of Pretoria, Health Sciences. Completion of Part 1 and part 2 exam (Radiation Oncology, College of Medicine South Africa). A completed research dissertation (MMED) is compulsory for specialist qualification.
- ENQUIRIES** : Dr S Bassa Tel No: 012 354 1185/2747  
**APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 22 July 2022
- POST 24/126** : **UROLOGY REGISTRAR DIRECTORATE UROLOGY**
- SALARY** : R833 523 per annum, (all-inclusive package)  
**CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital  
**REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Current registration with the HPCSA as Medical Practitioner.
- DUTIES** : As part of the health care team, registrars participate in safe, cost- effective evidence based and compassionate patient care; including participating in outreach programs. Applies cost containment measures in the provision of patient care as trainee Urological surgical specialist. Registrars participates in the educational activities of their chosen specialty training program, including conducting research toward MMed. Supervise and teach medical students, interns, medical officers and other service commitments to CMJAH and cluster hospital Commitment to overtime, Commitment to emergency care highest level of ethics, professionalism and punctuality. Expected ability to work in a team and to report all potential conflict of interest and corruption.
- ENQUIRIE** : Prof A. Adam Tel No: 011 488 3373/ 011 4890739  
**APPLICATIONS** : Applications should be submitted on a (PDF Format only) to the following email-address [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Only online application will be considered. Please use the reference as the subject.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za) and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the

interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.

**CLOSING DATE**

15 July 2022

**POST 24/127**

: **MEDICAL OFFICER REF NO: REFS/014430**

Directorate: Anaesthesia

**SALARY**

: Grade 1: R833 523 per annum, (all-inclusive package)

**CENTRE**

: Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS**

: Appropriate qualification that allows for registration with HPCSA as a Medical Practitioner. Registration with the HPCSA as Medical Practitioner. No experience required after registration with the HPCSA as Medical Practitioner. The following will be an added advantage: Diploma in Anaesthesia (DA (SA)), a minimum of 6 months experience in Anaesthesia.

**DUTIES**

: Provide Anaesthesia services to patients at Charlotte Maxeke Johannesburg Academic Hospital and cluster hospitals, as required. Must take part in commuted overtime service delivery. Teaching and training of medical students and theatre staff. Participation in research activities, as allocated. Participate in the departmental academic program and quality assurance.

**ENQUIRIES**

: Prof. E.E Oosthuizen Tel No: 011 488 4344/ 082 052 0765

**APPLICATIONS**

: Applications should be submitted on a (PDF Format only) to the following email-address [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Only online application will be considered. Please use the reference as the subject.

**NOTE**

: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za) and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.

**CLOSING DATE**

: 15 July 2022

**POST 24/128**

: **MEDICAL OFFICER REF NO: REFS/014431**

Directorate: Internal Medicine

**SALARY**

: Grade 1: R833 523 per annum, (all-inclusive package)

**CENTRE**

: Charlotte Maxeke Johannesburg Academic Hospital

**REQUIREMENTS**

: Appropriate qualification that allows for registration with HPCSA as a Medical Officer in Internal Medicine. Registration with the HPCSA as Medical Officer in Internal Medicine. No experience required after registration with the HPCSA as Medical Officer. The following will be an added advantage: Preference will be given to candidates with FCP (Part 1), ACLS, AMLS, Diploma in HIV Management and with post community service medical officer work experience in Internal Medicine.

**DUTIES**

: As a consultant, the candidate will be responsible for clinical management of general medical patients and sub specialist medicine responsibilities. The incumbent will be required to lead operational and academic ward rounds including post-intake, follow-up and grand rounds. As the most senior doctor in

the unit, the incumbent will be required to supervise registrars, medical officers, intern doctors and students in patient care and the performance of diagnostic and therapeutic procedures. Other clinical duties will include managing patients at OPD, managing patients attending the Subspecialty OPD or Specialty Ward Consultations within a relevant Sub-specialty. The desired candidate will be required to set an appropriate example of an exemplary medical practitioner and serve as a role and clinical mentor to junior doctors and associated clinical staff. Co-ordination of sub specialist services at CMJAH and cluster hospitals for both inpatient and outpatient services. Supervision of clinical technology services as required. Overseeing the development of appropriate referral pathways and development of services at referral hospitals. Participation in the academic duties of the Wits Internal Medicine and related Departments/ Sub Specialties. Performance of research within the department. Supervision of research within the department and MMed students. Training and supervision of senior registrars, Registrars, Medical Officers, Medical Interns and Medical students including tutorials, teaching ward rounds and skills development. The desired candidate will also be required to provide medical support and guidance to nursing staff.

- ENQUIRIES** : Prof. A Mahomed Tel No: 011 488 3654/3554
- APPLICATIONS** : Applications should be submitted on a (PDF Format only) to the following email-address [Medicalhr.Cmjah@gauteng.gov.za](mailto:Medicalhr.Cmjah@gauteng.gov.za). Only online application will be considered. Please use the reference as the subject.
- NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za) and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
- CLOSING DATE** : 15 July 2022
- POST 24/129** : **CLINICAL PSYCHOLOGIST GRADE 1 – GRADE 3 REF NO: EHD2022/07/09 (X2 POSTS)**  
Directorate: Mental Health Services
- SALARY** : Grade 1: R713 361 – R784 278 per annum, (all-inclusive remuneration package)  
Grade 2: R832 398 – R923 847 per annum, (all-inclusive remuneration package)  
Grade 3: R966 039 – R1 137 936 per annum, (all-inclusive remuneration package)
- CENTRE** : Ekurhuleni Health District
- REQUIREMENTS** : Appropriate qualification (degree) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession as a Clinical Psychologist. Experience in psychiatry or community mental health will be an added advantage. One-year relevant experience after registration with the HPCSA in respect of foreign qualified employees, of which it is not required to perform Community Service as required in South Africa, Registration with the HPCSA, Annual Practice Certificate. Knowledge of mental health legislations and related legal and ethical practices, PFMA and Public Service Act and Regulations. Good communication, interpersonal, IT, financial and human resource management skills. Ability to work independently and in a multidisciplinary context. Analytic thinking, independent decision making and problem-solving skills. Applicant must be in a possession of a valid South African driver's license.
- DUTIES** : Provide psychological services to adults, adolescents, and children (assess, treat, rehabilitate and refer to ensure continuity of care). Conduct psychometric

assessments and neuropsychological assessments. Work within a multidisciplinary team. Provide consultation-liaison psychology services within the clinics. Render outreach programmes, coordinate and manage provision of psychology services. Research and capacity building responsibilities, including training and/or supervision of community service psychologists. Carry out administrative duties. Plan and prepare for all internal and external audits. Participate and implement the departmental policy on training and continuous professional development to ensure departmental standards and effective patient service delivery in line with National Standards.

**ENQUIRIES  
APPLICATIONS**

: Dr B.J.K Motshwane Tel No: (011) 876 -1717  
 : Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.

**NOTE**

: No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

**CLOSING DATE**

: 15 July 2022

**POST 24/130**

: **ASSISTANT MANAGER NURSING (PHC) REF NO: EHD2022/07/13 (X1 POST)**  
 Directorate: PHC

**SALARY  
CENTRE  
REQUIREMENTS**

: R624 216 per annum, (plus benefits)  
 : Ekurhuleni Health District (Phillip Moyo CHC & Daveyton Main CDC)  
 : A Basic R425 qualification (i.e., Diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse Specialty and proof of current registration. A post-basic nursing qualification with duration of at least one year, accredited with the SANC in one of the specialties R48 (Clinical Nursing Science, Health Assessment, Treatment and Care) and R212 (Advanced Midwifery and Neonatal Science). A minimum of 10 years; appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/ recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/ recognizable experience at management/supervisory level. Financial management and human resource management; Leadership, organizational, decision making and problem-solving skills; Sound knowledge of public service policies, Code of Conduct, Team building and Policy formulation. Computer literacy is mandatory. Driver's license is essential.

**DUTIES**

: To ensure that a comprehensive quality nursing treatment and care service is delivered to patients in a cost effective, efficient, and equitable manner by the facilities. To always ensure compliance to professional and ethical standards. Promote quality of nursing care and ethos as directed by the professional scope of practice and standards as determined by SANC. Facilitate provision of a comprehensive package of service at PHC level and ensure that the facilities adhere to the principles of Batho Pele. Ensure effective implementation of Service and Quality Improvement Plans, Occupational Health, and Safety as well as Quality Assurance Program etc. Ensure



compliance with ideal clinic, clinical guidelines and protocols, norms and standards within the facilities. Adhere to Office of the Health Standard Compliance and ensure effective achievement on Ministerial Priorities, Ideal Clinic Compliance and support PHC re-engineering program implementation. Ensure management and control of human, financial and material resources. Monitor utilization of budget to ensure that the clinic functions within the allocated budget. Supervise and monitor staff performance in accordance with Performance Management and Development System (PMDS); develop and implement staff training plan. Attend to grievances of staff and administer discipline; and ensure that absenteeism and abscondment of staff is effectively controlled. Ensure submission of day, weekly, monthly, quarterly and annual reports. Manage and implement COVID 19 guidelines. General administration duties and management soft skills is mandatory, Deputize the ESDR Deputy Manager when delegated.

- ENQUIRIES APPLICATIONS** : Ms NM Xaba Tel No: (011) 737 – 0746
- Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
- CLOSING DATE** : 15 July 2022
- POST 24/131** : **ASSISTANT DIRECTOR: CLINICAL TECHNOLOGIST REF NO: SBAH 056/2022**  
Directorate: Neurophysiology
- SALARY CENTRE REQUIREMENTS** : R525 087 per annum, plus benefits  
Steve Biko Academic Hospital
- A BTech degree in Clinical Technology – Specialized category Neurophysiology. A Masters or Doctorate in Clinical Technology in Neurophysiology will be an added advantage. Registration with HPCSA as a Clinical Technologist – Specialized category Neurophysiology. A minimum of 8 years relevant experience required after registration with the HPCSA.
- DUTIES** : Perform and analyse neonatal, paediatric and adult EEGs, evoked potentials, polysomnograms, and nerve conduction studies at a tertiary hospital level. Train Registrars and Clinical Technologists in Clinical Neurophysiology. Keep an academic program running. Demonstrate research experience and help students with their research projects. Knowledge of or interest in intra operative monitoring procedures. Must be able to work as part of a team, supervise / interact with staff members and the public. Improve and update protocol according to the international standards. Assist with administrative public duties.
- ENQUIRIES APPLICATIONS** : Prof M Kakaza Tel No: 012 354 1082
- Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity

Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

**CLOSING DATE**

: 22 July 2022

**POST 24/132**

: **THERAPEUTIC AND MEDICAL SUPPORT SERVICES PROGRAMME  
COORDINATOR GRADE REF NO: EHD2022/07/11 (X1 POST)**  
Directorate: Therapeutic Services

**SALARY  
CENTRE  
REQUIREMENTS**

: R473 112 – R525 087 per annum, (plus benefits)  
: Ekurhuleni Health District (NSDR)  
: A minimum of 3yrs after registration with HPCSA or relevant professional body in the following categories: Speech and Audiology, Optometry, Physiotherapy, Occupational Therapy and Podiatry. Appropriate Qualification degree in Occupational Therapy, Podiatry, Optometry, Physiotherapy and Speech Therapy or Audiology / both (dual). Good communication, report writing and problem-solving skills. Current registration with HPCSA or relevant professional body. Knowledge in the relevant policies, protocols, and guidelines. Relevant experience in Primary Health Care Community Rehabilitation Services. Valid driver's license is essential. Must possess ability to work under pressure. Computer literacy is essential. Must be proactive, innovative, and independent leader.

**DUTIES**

: Provide leadership at Ekurhuleni Health District and Therapeutic Services in the NSDR area. Give input and ensure adherence to District, provincial and national legislation. Implement and contribute to the proper utilization of allocated financial and physical resources. Submission of weekly, monthly, quarterly, and annual Therapeutic Services reports, stats and other administrative duties to District and Provincial managers for Therapeutic services. Establish good working relationship with other stakeholders within the district e.g. Mental Health, NGO's, Organization for People with Disability, etc. Coordinate and ensure health promotion, prevention and community intervention activities are rendered in the district. Ensure continuous professional development activities. Implement quality assurance policies and develop appropriate quality improvement plan for the Therapeutic Service unit. Attend all relevant meetings at District and Provincial levels. Provide support to the Subdistrict Rehab services.

**ENQUIRIES  
APPLICATIONS**

: Ms AE Tshivhase / Mr G Mavimbela Tel No: (011) 876 1776  
: Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.

**NOTE**

: No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

**CLOSING DATE**

: 15 July 2022

- POST 24/133** : **CHIEF PODIATRIST GRADE 1 REF NO: EHD2022/07/14 (X1 POST)**  
Directorate: Therapeutic Services
- SALARY** : R473 112 per annum, (plus benefits)  
**CENTRE** : Ekurhuleni Health District (NSDR)  
**REQUIREMENTS** : Appropriate qualification (degree) that allows for the required registration with the Health Professionals Council of South Africa (HPCSA) in the relevant profession as a Podiatrist. A minimum of 3 years' appropriate experience after registration with HPCSA as an independent Podiatrist. Good Communication skills. Knowledge of PFMA, Ideal Clinic, and other relevant policies, protocols, and guidelines. Ability to work within a multidisciplinary team to ensure holistic care. Report writing skills and problem-solving skills. A valid driver's license is essential. Experience in working in a primary health care (PHC) setting. Computer literacy is essential. Must be proactive, innovative and an independent team leader.
- DUTIES** : Render a service in the allocated area of responsibility in the district that complies with the standards and norms of the Gauteng Department of Health. Provide overall management of the allocated staff to ensure smooth service delivery in community health centres (CHC's) and clinics. Develop and monitor an operational plan for podiatry services. Implement and contribute to the proper utilization of allocated financial and physical resources. Compile monthly, quarterly, and annual reports, stats, ensure proper data management, and perform other administrative duties. Establish a good working relationship with other stakeholders within the District E.g., Non-communicable Disease, Integrated School Health Programme, etc. Provide community-based services with the focus on health promotion, prevention, and community intervention. Knowledge on Performance Management and Development System. Participate in continuous professional development activities. Implement quality assurance policies and develop appropriate quality improvement plan for the therapeutic services unit. Attend management and stakeholder meetings and forums. Ensure adherence to government policies and protocols. Perform any other duties delegated by Supervisor/Manager.
- ENQUIRIES** : Ms AE Tshivhase / Mr G Mavimbela Tel No: (011) 876 1776  
**APPLICATIONS** : Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
- CLOSING DATE** : 15 July 2022
- POST 24/134** : **PROFESSIONAL NURSE (ADVANCED MIDWIFERY AND NEONATAL)**  
**REF NO: EHD2022/07/03**  
Directorate: Primary Health Care
- SALARY** : Grade 1: R388 974 – R450 939 per annum, (plus benefits)  
Grade 2: R478 404 – R588 390 per annum, (plus benefits)  
**CENTRE** : Ekurhuleni Health District (ESDR)  
**REQUIREMENTS** : Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 or equivalent qualification (Diploma / Degree in

- nursing as a Professional Nurse. Post Basic Qualification with the duration of at least 1 year accredited with the SANC in terms of Government Notice R212 in the relevant specialty (Advanced Midwifery and Neonatal Science) Minimum 4 years appropriate experience as Professional Nurse. Post Basic Nursing qualification with duration of at least 1 year accredited with SANC in terms of Government Notice No. R.212 in the relevant specialty.
- DUTIES** : Provision of optimal holistic specialized nursing/clinical care with set standards and within a professional/legal framework. Effective utilization of human, material and service resources. Participation in training and research. Maintain professional growth/ethical standards and development of self and subordinates. Plan and organize own work, be a team leader and make relevant decision in matters concerning patient care. Promote quality of nursing care as directed by the core standards. Knowledge of all relevant mother and child policies, guidelines and protocols. Perform any other duties delegated by Supervisor.
- ENQUIRIES APPLICATIONS** : Ms N.M Xaba Tel No: (011) 737 - 9746  
: Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
- CLOSING DATE** : 15 July 2022
- POST 24/135** : **PROFESSIONAL NURSE (ADVANCED MIDWIFERY AND NEONATAL)**  
**REF NO: EHD2022/07/04**  
Directorate: Primary Health Care
- SALARY** : Grade 1: R388 974 – R450 939 per annum, (plus benefits)  
Grade 2: R478 404 – R588 390 per annum, (plus benefits)
- CENTRE REQUIREMENTS** : Ekurhuleni Health District (NSDR)  
: Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 or equivalent qualification (Diploma / Degree in nursing as a Professional Nurse. Post Basic Qualification with the duration of at least 1 year accredited with the SANC in terms of Government Notice R212 in the relevant specialty (Advanced Midwifery and Neonatal Science) Minimum 4 years appropriate experience as Professional Nurse. Post Basic Nursing qualification with duration of at least 1 year accredited with SANC in terms of Government Notice No. R.212 in the relevant specialty.
- DUTIES** : Provision of optimal holistic specialized nursing/clinical care with set standards and within a professional/legal framework. Effective utilization of human, material and service resources. Participation in training and research. Maintain professional growth/ethical standards and development of self and subordinates. Plan and organize own work, be a team leader and make relevant decision in matters concerning patient care. Promote quality of nursing care as directed by the core standards. Knowledge of all relevant mother and child policies, guidelines and protocols. Perform any other duties delegated by Supervisor.
- ENQUIRIES** : Ms G.S Mateza Tel No: (011) 565 – 5163

- APPLICATIONS** : Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
- CLOSING DATE** : 15 July 2022
- POST 24/136** : **PROFESSIONAL NURSE (ADVANCED MIDWIFERY AND NEONATAL)**  
**REF NO: EHD2022/07/05**  
Directorate: Primary Health Care
- SALARY** : Grade 1: R388 974 – R450 939 per annum, (plus benefits)  
Grade 2: R478 404 – R588 390 per annum, (plus benefits)
- CENTRE REQUIREMENTS** : Ekurhuleni Health District (SSDR)  
Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 or equivalent qualification (Diploma / Degree in nursing as a Professional Nurse. Post Basic Qualification with the duration of at least 1 year accredited with the SANC in terms of Government Notice R212 in the relevant specialty (Advanced Midwifery and Neonatal Science) Minimum 4 years appropriate experience as Professional Nurse. Post Basic Nursing qualification with duration of at least 1 year accredited with SANC in terms of Government Notice No. R.212 in the relevant specialty.
- DUTIES** : Provision of optimal holistic specialized nursing/clinical care with set standards and within a professional/legal framework. Effective utilization of human, material and service resources. Participation in training and research. Maintain professional growth/ethical standards and development of self and subordinates. Plan and organize own work, be a team leader and make relevant decision in matters concerning patient care. Promote quality of nursing care as directed by the core standards. Knowledge of all relevant mother and child policies, guidelines, and protocols. Perform any other duties delegated by Supervisor.
- ENQUIRIES APPLICATIONS** : Ms N.E Ndou Tel No: (011) 878 - 8550  
Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) –

Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

- CLOSING DATE** : 15 July 2022
- POST 24/137** : **CLINICAL NURSE PRACTITIONER (PHC) REF NO: EHD2022/07/06**  
Directorate: Primary Health Care
- SALARY** : Grade 1: R388 974 – R450 939 per annum, (plus benefits)  
Grade 2: R478 404 – R588 390 per annum, (plus benefits)
- CENTRE REQUIREMENTS** : Ekurhuleni Health District (ESDR)  
: Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (Diploma / Degree in nursing as a Professional Nurse. Post Basic Qualification with the duration of at least 1 year accredited with the SANC in terms of Government Notice R48 in the relevant specialty (Clinical Nursing Science, Health Assessment, Treatment and Care). Minimum 4 years appropriate experience as Professional Nurse. Post basic Nursing qualification with duration of at least 1 year accredited with SANC in terms of Government Notice No R.48 in the relevant specialty.
- DUTIES** : Provision of optimal holistic specialized nursing/clinical care with set standards and within a professional/legal framework. Effective utilization of human, material and service resources. Participation in training and research. Maintain professional growth/ethical standards and development of self and subordinates. Plan and organize own work, be a team leader and make relevant decision in matters concerning patient care. Promote quality of nursing care as directed by the core standards.
- ENQUIRIES APPLICATIONS** : Ms N.M Xaba Tel No: (011) 737 - 9746  
: Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
- CLOSING DATE** : 15 July 2022
- POST 24/138** : **CLINICAL NURSE PRACTITIONER (PHC) REF NO: EHD2022/07/07**  
Directorate: Primary Health Care
- SALARY** : Grade 1: R388 974 – R450 939 per annum, (plus benefits)  
Grade 2: R478 404 – R588 390 per annum, (plus benefits)
- CENTRE REQUIREMENTS** : Ekurhuleni Health District (NSDR)  
: Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (Diploma / Degree in nursing as a Professional Nurse. Post Basic Qualification with the duration of at least 1 year accredited with the SANC in terms of Government Notice R212 in the relevant specialty (Clinical Nursing Science, Health Assessment, Treatment and Care). Minimum 4 years appropriate experience as Professional Nurse. Post basic Nursing

<b><u>DUTIES</u></b>	:	qualification with duration of at least 1 year accredited with SANC in terms of Government Notice No R.48 in the relevant specialty.
	:	Provision of optimal holistic specialized nursing/clinical care with set standards and within a professional/legal framework. Effective utilization of human, material, and service resources. Participation in training and research. Maintain professional growth/ethical standards and development of self and subordinates. Plan and organize own work, be a team leader and make relevant decision in matters concerning patient care. Promote quality of nursing care as directed by the core standards.
<b><u>ENQUIRIES</u></b>	:	Ms G.S Mateza Tel No: (011)565 - 5163
<b><u>APPLICATIONS</u></b>	:	Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
<b><u>NOTE</u></b>	:	No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za">www.dpsa.gov.za</a> . Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
<b><u>CLOSING DATE</u></b>	:	15 July 2022
<b><u>POST 24/139</u></b>	:	<b><u>CLINICAL NURSE PRACTITIONER (PHC) REF NO: EHD2022/07/08</u></b> Directorate: Primary Health Care
<b><u>SALARY</u></b>	:	Grade 1: R388 974 – R450 939 per annum, (plus benefits) Grade 2: R478 404 – R588 390 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Ekurhuleni Health District (SSDR)
<b><u>REQUIREMENTS</u></b>	:	Basic qualification accredited with the South African Nursing Council in terms of Government Notice R425 (Diploma / Degree in nursing as a Professional Nurse. Post Basic Qualification with the duration of at least 1 year accredited with the SANC in terms of Government Notice R212 in the relevant specialty (Clinical Nursing Science, Health Assessment, Treatment and Care). Minimum 4 years appropriate experience as Professional Nurse. Post basic Nursing qualification with duration of at least 1 year accredited with SANC in terms of Government Notice No R.48 in the relevant specialty.
<b><u>DUTIES</u></b>	:	Provision of optimal holistic specialized nursing/clinical care with set standards and within a professional/legal framework. Effective utilization of human, material and service resources. Participation in training and research. Maintain professional growth/ethical standards and development of self and subordinates. Plan and organize own work, be a team leader and make relevant decision in matters concerning patient care. Promote quality of nursing care as directed by the core standards.
<b><u>ENQUIRIES</u></b>	:	Ms N.E Ndou Tel No: (011) 878 - 8540
<b><u>APPLICATIONS</u></b>	:	Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
<b><u>NOTE</u></b>	:	No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za">www.dpsa.gov.za</a> . Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not

required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

- CLOSING DATE** : 15 July 2022
- POST 24/140** : **ASSISTANT DIRECTOR: MONITORING AND EVALUATION REF NO: EHD2022/07/01**  
 Directorate: HAST  
 (Re-Advertisement), This post is a re-advertisement, applicants who applied previously are encouraged to re-apply.
- SALARY** : R382 245 per annum, (plus benefits)  
**CENTRE** : Ekurhuleni Health District  
**REQUIREMENTS** : Grade 12 or equivalent qualification with Diploma /Degree in Monitoring and Evaluation/ BSc. Social Science in Monitoring and Evaluation/Public administration/Public Management and Business Management. Minimum of 5years experience in HIV/AIDS programme of which 3 years' experience should be in Monitoring and Evaluation. DHIS certificate is essential. Qualification in HIV/AIDS will be an added advantage. Experience in quality improvement, implementation of quality methodology for monitoring and evaluation. Knowledge of the District Health Information System (DHIS), Biostatic, or other analytical tools (TIER.NET, DHIS.EDR WEB etc. is essential. Knowledge in TB and HIV. Computer literacy is essential. A valid driver's license is essential. Data analysis, problem solving and communication skills.
- DUTIES** : Manage the departmental monitoring and reporting requirements to different stakeholders. Develop DHP, Business Plan, Operational Plan. Develop sub directorate operational plan. Compile and submit TIER.NET, DHIS and EDR WEB reports. Coordinate auditing of performance information, this includes the provision of information sessions and / or advice managers, inclusive of resources / verification of documents as required by the Auditor General. Implement and maintain Performance Information Monitoring and reporting policy, framework, systems, processes and tools. Support facility data verification teams District and Sub District nerve Centre meetings (DPMR/SPMR). Monthly data analysis and verification. Setting of targets. Developments of monitoring and reporting tools. Support data management for HAST Program. Weekly, monthly, and quarterly data management for HAST program. Compile monthly, quarterly, and annual performance reports.
- ENQUIRIES** : Ms S.A Motloutng Tel No: (011) 876-1820  
**APPLICATIONS** : Applications to be sent to Ekurhuleni Health District, Hand Post, and other means of posting, deliver to 40 Catlin Street, Germiston, 1400 or Private Bag X1005, Germiston, 1400.
- FOR ATTENTION** : Human Resource Manager  
**NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification,



criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

**CLOSING DATE**

: 15 July 2022

**POST 24/141**

**ASSISTANT DIRECTOR (EMPLOYEE HEALTH AND WELLNESS PROGRAMME) REF NO: REFS/014432**

Directorate: Human Resource Department

**SALARY CENTRE REQUIREMENTS**

: R382 245.per annum, (plus benefits)  
: Charlotte Maxeke Johannesburg Academic Hospital  
: Qualifications & Experience: Matric and appropriate 3 years Degree/ National Diploma or equivalent (three year) qualification in Social Work, or a degree in Psychology e.g. Industrial and Organizational with 3-4 years in the field of the quality of work life management environment experience. Postgraduate qualification will be added advantage. Registration with the SA Council of Social Service Professions (SACSSP) or with the Health Professions Council of South Africa (HPCSA) for the Psychological Board. Knowledge: Knowledge of HIV / AIDS related issues (disability, substance abuse and retirement preparations). Knowledge and understanding of Performance Enhancement Programmes and the Public Service regulatory Framework of managing the safety and health environment. Understanding of the Mental Health Act, Occupational Health and Safety Act, and HIV / STI and TB National Strategic Plan (2012-2016). Skills: Computer literacy with working knowledge of Ms Word, Ms Excel and PowerPoint. Willingness to work extended hours and a valid driver's licence will be added advantage.

**DUTIES**

: Develop, maintain and guide the implementation of policies and programmes to ensure the health and wellness of employees in the Department. Plan, coordinate and facilitate the implementation of proactive a re-active Employee Health & Wellness Programmes. Coordinate and facilitate WHWP workshops and campaigns. Ensure the implementation and compliance with policies governing the Occupational Health and Safety Act (OHSA) in the Department. Render counselling, advice, debriefing, treatment and support to people infected and affected by HIV/AIDS as well as financial and /or social challenges in the workplace. Compile monthly and annual WHWP reports. Monitor and evaluate the effectiveness of policy implementation and in the Department. Monitor capital resources allocated to the unit. Facilitate the EHWP research process and compile reports for management decisions. Facilitate training and development of staff and support managers with regard to incapacity leave management.

**ENQUIRIES APPLICATIONS**

: Ms. KG Maruma Tel No: 011 488 3759 / 3762  
: Applications should be submitted on a (PDF Format only) to the following email-address [Supporthr.Cmjah@gauteng.gov.za](mailto:Supporthr.Cmjah@gauteng.gov.za) Only online application will be considered. Please use the reference as the subject.

**NOTE**

: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za) and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.

**CLOSING DATE**

: 15 July 2022

- POST 24/142** : **PRODUCTION LEVEL SPEECH THERAPIST REF NO: SBAH 057/2022**  
Directorate: Speech Therapy
- SALARY** : R322 746 per annum, plus benefits
- CENTRE** : Steve Biko Academic Hospital
- REQUIREMENTS** : A degree in Speech Therapy (ST), or Speech Therapist and Audiologist (STA) from a recognized University. Registration certificate as an independent practitioner with HPCSA. Current annual registration with HPCSA. Good verbal and written communication skills, ability to work in a team and ability to work under pressure in changing environment. To relief colleagues as the need arises and work closely with other disciplines. Experience in VFS/MBS, Alternative Augmentative Communication (Low and High Tech), Laryngectomy patients, Neurological disorders and TBI, Head and neck cancers, tracheostomies and voice disorders.
- DUTIES** : To provide effective speech, language and dysphagia therapy to in and out patients. The caseload will consist paediatric and adult patients in adherence with scope of practice. This includes (but is exclusive to) assessing, diagnosing and managing patients within a multi-disciplinary team setting. Planning and problem solving appropriately. Providing education and counselling to patients, family and caregivers. Selecting, issuing and training appropriate use of assistive devices. Monitoring and reviewing patient progress. Documenting patient information, statistics, attending ward rounds, discussions and meetings within a multidisciplinary team and new services. Identifying departmental needs, managing waiting lists, participating in implementing new services and developing management protocols for improved patient care. Providing public education regarding feeding and communication difficulties. Assist with management of human (including students), finance and physical resources. Adherence to legislation, regulations, ethical standards, policies, guidelines and protocols at national, provincial and institution and departmental level.
- ENQUIRIES** : Ms. BE Baloyi Tel No: 012 354 2714
- APPLICATIONS** : Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
- NOTE** : The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 22 July 2022
- POST 24/143** : **OPTOMETRIST GRADE 1 – GRADE 3 REF NO: EHD2022/07/02**  
Directorate: Therapeutic Services  
(Re-Advertisement), This post is a re-advertisement, applicants who applied previously are encouraged to re-apply.
- SALARY** : Grade 1: R322 746 - R367 299 per annum, (plus benefits)  
Grade 2: R378 402 – R432 684 per annum, (plus benefits)  
Grade 3: R445 752 – R540 954 per annum, (plus benefits)
- CENTRE** : Ekurhuleni Health District
- REQUIREMENTS** : Appropriate qualification that allows for the required registration with the Health Professionals Council of South Africa (HPCSA) as an Optometrist. HPCSA registration as an independent Practitioner and Current registration with HPCSA. **Grade 1:** No experienced is required after registration with HPCSA as an Optometrist. **Grade 2:** A minimum of 10 relevant experience after registration with HPCSA as an Optometrist. **Grade 3:** 20 years and more relevant experience after registration with HPCSA as an Optometrist. A valid Driver's License is essential. A sound knowledge of clinical theory, practice and ethics relating to the delivery of Optometry services within a clinic setting. Good communication skills (verbal and written). Ability to work in a multidisciplinary team.
- DUTIES** : Rendering of Eyecare Services in a community setting in adherence to the scope of practice and health protocols. Examination, diagnosing and treatment

of eye conditions as per Optometry scope of practices-ordinate and ensure the promotion and marketing of Optometry Services in the District Perform record keeping, data collection, assist with budget control and asset management. Exercise safeguarding of all consumables and equipment. Implement and maintain Quality Assurance Audits at facility level, Knowledge of Batho Pele Principles, Patients right charter, Ideal clinic and other relevant policies and regulations. Adherence to PMDS. Contribute and participate in continuous professional development activities. Work as part of multi-disciplinary team to deliver better service delivery. Collaborate with stakeholders in the Eye care service delivery. Participate in student training and supervision. Participate in research projects of the district. Communicate effectively within the team. Relieve as and when the need arises. Perform any other duties as delegated by the supervisor.

- ENQUIRIES** : Ms AE Tshivhase /Mr G. Mavimbela Tel No: (011) 876 1776
- APPLICATIONS** : Applications to be sent to Ekurhuleni Health District, Hand Post, and other means of posting, deliver to 40 Catlin Street, Germiston, 1400 or Private Bag X1005, Germiston, 1400.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
- CLOSING DATE** : 15 July 2022
- POST 24/144** : **OCCUPATIONAL THERAPIST SUPERVISOR REF NO: SBAH 058/2022**  
Directorate: Oral Health and Therapeutics Services
- SALARY** : Grade 1: R322 746 per annum, plus benefits  
Grade 2: R378 402 per annum, plus benefits  
Grade 3: R445 752 per annum, plus benefits
- CENTRE** : Steve Biko Academic Hospital
- REQUIREMENTS** : Relevant Degree in Occupational Therapy. A post graduate qualification Diploma or Degree in Occupational Therapy will be an advantage. Registration with the HPCSA as independent practitioner. Proof of current registration with HPCSA. A minimum of five years' experience post community service. At least two of these years must be in supervisory or management position. Proven experience in acute clinical care setting will be advantage. Experience with PMDS and supervision of Occupational Therapist/s and midlevel workers. Proven experience with PMDS and supervision of Occupational therapist/s and or midlevel workers. Proven student training experience.
- DUTIES** : You are responsible to manage all the Occupational Therapy services related to the acute care facility including treatment, recordkeeping, effective quality service delivery, Human Resource Management of Occupational Therapist and Midlevel workers, Financial and stock management, Quality improvement projects, Risk Management , Training and development of the Occupational Therapist staff. Your clinical duties will include the executing the Occupational Therapy process with your clinical case load in an MDT setting, allocating workload and leave management. Assist in the management of all resource of the occupational therapy, implement sectional and provincial quality assurance measure in the department. Participate in the formulation and review of strategies in allocated area of work as required. Participate in continuous

professional development and facilitate those of subordinates according to HPCSA and government regulations in allocated area of work. Provide training to allocated Occupational Therapy students as required and contribute to research activities. Adhere to provincial, hospital and departmental policies, procedures and regulations.

**ENQUIRIES  
APPLICATIONS**

: Mr. T Ncwane Tel No: 012 354 1665  
: Applications must be submitted to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.

**NOTE**

: The application must only include a complete and signed new Z83 Form, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za) and a detailed Curriculum Vitae. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted to HR on before the day of the interview date. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

**CLOSING DATE**

: 22 July 2022

**POST 24/145**

: **DIAGNOSTIC RADIOGRAPHER GRADE 1 – GRADE 3 REF NO:  
EHD2022/07/19**  
Directorate: Therapeutic Services

**SALARY**

: Grade 1: R322 746 - R367 299 per annum, (plus benefits)  
Grade 2: R378 402 – R432 684 per annum, (plus benefits)  
Grade 3: R445 752 – R540 954 per annum, (plus benefits)

**CENTRE  
REQUIREMENTS**

: Ekurhuleni Health District  
: National Diploma or Degree in Diagnostic Radiography Qualification. Proof of original registration & Current registration with HPCSA as an independent diagnostic radiographer. No experience required after registration with the HPCSA as an independent Diagnostic Radiographer. Must have completed community service as per requirements of the professional body (where applicable). Computer skills, excellent time management skills, written and verbal communication skills and report writing. Honesty, integrity and high work ethic. Good interpersonal skills. Knowledge of Public Service legislation, Policies and Procedures. Knowledge of current DoH guidelines and Policies governing the Health Sector and Radiography profession. Knowledge and relevant experience in radiographic procedures, Quality Control and Record keeping processes is essential. Willingness to rotate within the district as and when required.

**DUTIES**

: Participate in providing 24-hour Radiographic services in the CHC and District. Be part of the stand-by allocation or roster. Advise the management in Radiographic policy planning and implementation for service improvement. To adhere to Batho Pele Principles, Regulated Norms and Standards and Ideal Clinic Realisation and Maintenance framework, Quality Assurance and other Public Service policies and Acts. Manage conflict and implement corrective measures as and when necessary. Carry out duties delegated by the Departmental Management. Must be a team player within the Department and Institution/District. Perform and ensure that prescribed Quality Assurance/Control protocols are adhered to. Perform any ad-hoc duties allocated by Management. Be actively involved in in-service training and CPD activities.

**ENQUIRIES  
APPLICATIONS**

: Ms M. M Modise Tel No: (011) 876 1776  
: Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.

**NOTE**

: No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of

qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

- CLOSING DATE** : 15 July 2022
- POST 24/146** : **ULTRASOUND RADIOGRAPHER GRADE 1 – GRADE 3 REF NO: EHD2022/07/20**  
Directorate: Rehabilitation
- SALARY** : Grade 1: R322 746 - R367 299 per annum, (plus benefits)  
Grade 2: R378 402 – R432 684 per annum, (plus benefits)  
Grade 3: R445 752 – R540 954 per annum, (plus benefits)
- CENTRE REQUIREMENTS** : Ekurhuleni Health District  
National Diploma /Degree / B-Tech in Ultrasound Radiography Qualification. Registration with HPCSA as an independent Ultrasound Radiographer. A minimum of 0 – 20 years as a Sonographer/Ultrasound Radiographer. Experience in performing Obstetrics, gynaecology, abdominal ultrasound, general and other ultrasound examination required. Ability to work independently as part of multi-disciplinary team. Be able to implement protocols and standard operating procedures in Ultrasound Radiography. Basic knowledge of equipment uses and trouble shooting. Sound report writing and administrative skills and computer literacy is essential. Knowledge of relevant Health and Safety Acts and infection control measures. Good Communication skills, interpersonal relations and problem-solving skills. Driver's license is essential.
- DUTIES** : Preparing the patients for the ultrasound examinations in Ekurhuleni CHCs and clinics. Selecting the appropriate equipment for the ultrasound examination. Performing ultrasound examinations that yield important diagnostic information. Use ultrasound machine to view interpret images with sound waves for diagnostic and treatment of medical conditions. Co-ordinate and organize daily workload or running of the department. Must have knowledge of the department functions and equipment. Ensure that equipment is adequate maintained. Attend seminars or congress to keep up to date with the new advance in technique and technology. Monitor stock in the stock room and examination rooms maintain adequately weekly, monthly annual patient statistics. Promote teamwork, co-operate work relationship amongst staff members and other health care workers. Liaise with Physician for more information or help in department about patients.
- ENQUIRIES APPLICATIONS** : Ms M. M Modise Tel No: (011) 876 1776  
Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act

5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

**CLOSING DATE** : 15 July 2022

**POST 24/147** : **ADMINISTRATIVE OFFICER REF NO: EHD2022/07/12 (X1 POST)**  
Directorate: PHC

**SALARY** : R261 372 – R307 890 per annum, (plus benefits)  
**CENTRE** : Ekurhuleni Health District (Kwa-Thema CHC)  
**REQUIREMENTS** : Grade 12 Certificate or equivalent qualification with minimum of 5 years' experience in patients' administration or National diploma/degree in Administration with 3 years' experience in patients' administration. Must have knowledge in records management, have good communication skills. Computer literacy is essential. Driver's license is essential.

**DUTIES** : Perform administrative duties, relating to client's records. Planning and organizing operations of the junior administration clerks and data capturers. Management of waiting time. Compliance to Ideal clinic and National Core standard. Provide secretarial services in the facility. Implement and monitor booking system, retrieval of files, file flow and HPRS system. Order and monitor stock ensuring availability of stationery and other consumables in the facility. Write memos, letters and any other documents as requested by the Supervisor. Manage and support patients and staff services in the facility. Perform all other duties as delegated by the Supervisor/Manager.

**ENQUIRIES** : Ms. T.O.A Moeketsi Tel No: (083) 956 3878  
**APPLICATIONS** : Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.

**NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

**CLOSING DATE** : 15 July 2022

**POST 24/148** : **COMPUTER OPERATOR (NETWORK TECHNICIAN) REF NO: REFS/014433**  
Directorate: Information and Communication Technology

**SALARY** : R261 372 per annum, (plus benefits)  
**CENTRE** : Charlotte Maxeke Johannesburg Academic Hospital  
**REQUIREMENTS** : Qualifications & Experience: Grade 12 or equivalent with ICT certificate with 3 to 5 years' ICT and Networking experience or a three-year National Diploma or Degree or related qualification from a recognized SAQA accredited tertiary institution in Information Technology with a maximum of 2 years' ICT and Networking experience. Knowledge: Depth knowledge of CISCO platform and wireless technology. Proven work experience in configuring of network switches, routers, wireless devices. Skills: Strong communication and report writing skill. Must have sound verbal and written communication skills. Must be able to work under pressure and to take initiative. Ability to work independently and in a team. Ability to organize and plan. Must be self-motivated. Valid driver's license must be attached.

**DUTIES** : Overseeing local area network (LAN) and wide area network (WANs) linked to various computer platforms, operating systems, network capabilities, topologies and including IP phones (VOIP). Provide network troubleshooting and support (LAN, WAN, Wireless). Installing network system to maintain connectivity of systems and source. Monitoring network issues and troubleshooting when necessary. Proactively looking for network elements and alerts that can hamper quality. Managing complex network systems, provide ongoing troubleshooting, and resolve performance problems. Attend and resolve calls logged through the service desk and escalate the calls not resolved accordingly. Support and provide guidance to clients.

**ENQUIRIES APPLICATIONS** : Mr. T Mogashoa Tel No: 011 488 4725  
Applications should be submitted on a (PDF Format only) to the following email-address [Supporthr.Cmjah@gauteng.gov.za](mailto:Supporthr.Cmjah@gauteng.gov.za) Only online application will be considered. Please use the reference as the subject.

**NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za) and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.  
15 July 2022

**CLOSING DATE**

**POST 24/149** : **HUMAN RESOURCE OFFICER REF NO: REFS/014371**  
Directorate: Forensic Medical Services  
Re-advertisement, and all applicants who had previously applied for this position are encouraged to re-apply.

**SALARY CENTRE REQUIREMENTS** : R261 372 – R307 890 per annum (Level 07), (plus benefits)  
: Head Office  
: An appropriate three-year National Diploma/ Degree with 3 years' experience or Grade 12 with 5 years' experience in Human Resource Management. Knowledge and understanding of the current HR prescripts and public service legislations, regulations and policies. Knowledge of PERSAL and must at least be in possession of an Introduction to PERSAL certificate. Should have the ability to liaise with different stakeholders within the organisation. Must be computer literate. Must have a valid driver's licence.

**DUTIES** : Coordinate recruitment and selection processes. Monitor and coordinate PMDS, implement and execute Human Resource functions. Liaise with different work streams at E-government and internally on service benefits issues. Manage and update staff establishment, Coordinate PILIR and supervise staff. Manage and Coordinate employment equity and Skills Development, Render an effective HR advisory service to management and employees. Provide training and support to subordinates. Allocate and control delegated work, provide monthly statistics and reports. Control and provide administrative service and ensure compliance with applicable legislation. Attend to HR related enquiries.

**ENQUIRIES APPLICATIONS** : Mr. P.D Lukhwareni Tel No: (060) 998 6222  
: Applications must be delivered to:- Forensic Medical Service 11 Diagonal Street 13 floor, reception, can be posted to: Forensic Medical Service P.O Box 7128 Johannesburg 2000. Due to technical problems with GPG vacancy website that the institution is consistently facing, applicants are encouraged to apply using hand delivery, postal address.

**NOTE** : Gauteng Forensic Medical Service is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender. Applications must consist of a fully completed and signed new Z83 form with a comprehensive CV containing contactable references. In compliance to DPSA

Circular 19 of 2022 certifying documents / qualifications will only be requested from only shortlisted candidates before interview process (Applicants are not required to submit copies of qualifications and other relevant documents when applying). The relevant reference number must be quoted in the application form. In terms of the National Qualification Framework Amendment Act 2019 it is an offence for any person to falsely or fraudulently claim to hold a qualification. Any person found to be misrepresenting their qualifications, work experience or facts in their CV will be disqualified and reported to the appropriate authority.  
15 July 2022

**CLOSING DATE**

**POST 24/150**

**ADMINISTRATION CLERK (LABOUR RELATIONS) REF NO: REFS/014434**  
Directorate: Human Resource Management

**SALARY**

**CENTRE**

**REQUIREMENTS**

R176 310 per annum, (plus benefits)  
Charlotte Maxeke Johannesburg Academic Hospital  
Grade 10 or equivalent or a Grade 12 or equivalent and a Computer Certificate. Knowledge: of a limited range of work procedures and elementary clerical duties such as, HR and LR matters, Data capturing, Administration procedures relating to specific working environment including norms and standards. Knowledge of the Labour Relations field, Formulation and editing reports / minutes). Planning and organising reporting procedures. How to do basic research/ gather information. Procurement directives and procedures. Knowledge of statistics. Computer. Skill's: Mathematical skills, Organising. Ability to perform routine tasks. Ability to operate computer (Microsoft package). Basic interpersonal relationship. Problem solving Maintaining discipline. Formulation and editing. The following will be an added advantage: Three-year National Diploma in HR / Labour Relations from a recognized SAQA accredited tertiary institution with 1 to 2 years' experience in Labour Relations, Ability to handle problems and work under pressure, Ability to work individually and be a team player.

**DUTIES**

Perform all administrative duties in the Labour Relations unit, handle enquiries and complains, process grievances, capture all cases received and ensure that all Records are safely kept. Conduct preliminary investigation. Act as a secretariat in Multilaterals, Bilateral meetings with Organized Labour and during sub-directorate meetings. Provide monthly reports and make logistical arrangements of all Labour Relations unit. Compile and submit reports. Filing and retrieval of documents. Ensure abscondment procedures are followed. Assist with training needs. Ensure that the unit is in compliance with the National Core Standards.

**ENQUIRIES**

**APPLICATIONS**

Mr. S Mpyana Tel No: 011 488 4426/3341  
Applications should be submitted on a (PDF Format only) to the following email-address [Supporthr.Cmjah@gauteng.gov.za](mailto:Supporthr.Cmjah@gauteng.gov.za) Only online application will be considered. Please use the reference as the subject.

**NOTE**

The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za) and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.

**CLOSING DATE**

15 July 2022

**POST 24/151**

**ADMINISTRATION CLERK (TRANSPORT) REF NO: REFS/014435**  
Directorate: Logistics Department

**SALARY**

R176 310 per annum, (plus benefits)



**CENTRE REQUIREMENTS** : Charlotte Maxeke Johannesburg Academic Hospital  
 : Grade 10 or equivalent or a Grade 12 or equivalent and a Computer Certificate. Knowledge: of a limited range of work procedures and elementary clerical duties such as, Administration, Data capturing, Administration procedures relating to Transport working environment including norms and standards. Knowledge on transport policies. Understanding of Public Service legislation, Regulation and Policies. Planning and organising reporting procedures. How to do basic research/ gather information. Procurement directives and procedures. Knowledge of statistics. Computer. Skill's: Mathematical skills, Organising. Communication skills (written, presentation, verbal and listening), Analytical thinking, Decision making skills, Strategic capability, Client orientation. Ability to perform routine tasks. Ability to operate computer (Microsoft package). Basic interpersonal relationship. Problem solving Maintaining discipline. Formulation and editing. The following will be an added advantage: National Diploma in Road Transport management or Public Administration and Management with 0–1 year experience in fleet management, valid driver's licence.

**DUTIES** : Monthly allocation of trip authority forms, Compile vehicle kilometres, Comply with transport policy, Report losses, incidents and accidents to Government Garage, Monthly tracker request for all vehicles. Dispatching of vehicles, Preparing booked trips for the next day, vehicles inspection before the allocation, Maintenance schedule for vehicles, Renew vehicle licence disk, Renewal of petrol cards every year, Checking on speeding fines, Filling of accidents\loss report and handing it to accident department, Checking all vehicle transaction reports, Making sure that all cars are fitted with gear locks and information tags, Monthly vehicle inspection with drivers on site, Communication and Record management, To check on all drivers who 's licences and PDP's has expired, File all the office documents and invoices from the garage.

**ENQUIRIES APPLICATIONS** : Ms. P Maruping Tel No: 011 488 3915  
 : Applications should be submitted on a (PDF Format only) to the following email-address [Supporthr.Cmjah@gauteng.gov.za](mailto:Supporthr.Cmjah@gauteng.gov.za) Only online application will be considered. Please use the reference as the subject.

**NOTE** : The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za) and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.

**CLOSING DATE** : 15 July 2022

**POST 24/152** : **SECURITY OFFICER REF NO: REFS/014436**  
 Directorate: Logistics Department

**SALARY CENTRE REQUIREMENTS** : R176 310 per annum, (plus benefits)  
 : Charlotte Maxeke Johannesburg Academic Hospital  
 : Grade 10 or equivalent, Grade 12 or equivalent or NQF Level 4, Security Officers Course (New PSIRA Grade B registered), Three-year security work experience. Knowledge of the Access Control Procedures, knowledge of measures for the control and movement of equipment and stores. Knowledge of prescribed security procedures and policies e.g. (Access Control Act, Criminal Procedures Act, Protection of Information Act, MISS) and the authority of security officers under these documents. Knowledge of emergency procedures. Ability to use computer. Driver's license. Skills: Good communication skills, statements and report writing, interpersonal skills, client

<b><u>DUTIES</u></b>	:	relationship management skills, problem solving, ability to keep sensitive matters confidential, professionalism, no criminal record.
	:	Supervise security functions performed by security officers/guards and security service providers and ensure adherence to departmental security policies. Allocate duties to security guards/officers, monitor outcomes and the necessary corrective measures to address deviations from norms and standards. Monitor access control to prevent unauthorized entry into buildings and other premises. Authorization of equipment and sores into and out of the premises. Inspect and report all non-functioning of security equipment. Check incident reports, occurrence books and other security registers. Monitor and provide support in case of emergencies. Monitor performance of employees in terms of the new PMDS. Control leave and related personnel matters in line with HR procedures and prescripts. Perform key control. Undertake building patrols to identify risks and threats to the building and personnel. Provide preliminary incident investigation and submit incident reports. Supervise control room activities and report all incidents and any non-compliance in relation to security prescripts. Keep all security registers up to date and under protection against tempering and losses.
<b><u>ENQUIRIES</u></b>	:	Mr. TM Paledi Tel No: 011 488 3071
<b><u>APPLICATIONS</u></b>	:	Applications should be submitted on a (PDF Format only) to the following email-address <a href="mailto:Supporthr.Cmjah@gauteng.gov.za">Supporthr.Cmjah@gauteng.gov.za</a> Only online application will be considered. Please use the reference as the subject.
<b><u>NOTE</u></b>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za">www.dpsa.gov.za</a> and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
<b><u>CLOSING DATE</u></b>	:	15 July 2022
<b><u>POST 24/153</u></b>	:	<b><u>ENROLLED NURSE GRADE 1(OTL) REF NO: EHD2022/07/10 (X6 POSTS)</u></b> Directorate: WBPHCOT
<b><u>SALARY</u></b>	:	R173 952 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Ekurhuleni Health District
<b><u>REQUIREMENTS</u></b>	:	Qualifications that allow registration with SANC as an Enrolled Nurse. Current registration with SANC as an Enrolled Nurse. Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Competencies: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, interpersonal skills, elementary writing skills, ability to lead a team and function as part of a team. Knowledge of Batho Pele Principles and patient's Rights Charter. Must be prepared to work in the community. Experience as a WBPHCOT will be an added advantage. Driver's license will be an added advantage.
<b><u>DUTIES</u></b>	:	Manage and supervise a team of community health workers (CHW) assigned to a health care facility and providing community –based services at ward level. Outreach Team Leader (OTL) will spend 70% of his/her time in the community supporting CHWs when doing home visits and 30% in the facility doing administrative work and assisting in the facility. Organize campaigns to address poor performing indicators of the facility and District. Ensure work allocation to the team and monitor performance (PMDS) of CHWs. Liaise with Ward Councillor with the assistance of the Facility Manager and other community structures with regards to overall activities of CHWs in the community. Coordinate and facilitate training and In-service training for CHWs.

	:	Attend meetings, training and give feedback to the team. Compile reports and submit to the Facility Manager. Manage resources allocated to the team.
<b><u>ENQUIRIES</u></b>	:	Ms P. Motshale Tel No: (011) 878 - 8550
<b><u>APPLICATIONS</u></b>	:	Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
<b><u>NOTE</u></b>	:	No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
<b><u>CLOSING DATE</u></b>	:	15 July 2022
<b><u>POST 24/154</u></b>	:	<b><u>STAFF NURSE GRADE 1 REF NO: EHD2022/07/15</u></b> Directorate: Primary Health Care
<b><u>SALARY</u></b>	:	Grade 1: R173 952 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Ekurhuleni Health District (SSDR)
<b><u>REQUIREMENTS</u></b>	:	Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as Staff Nurse (Enrolled Nurse). Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients' Rights Charter. Must be prepared to work shifts including night duty, weekends, and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC.
<b><u>DUTIES</u></b>	:	Measure, interpret and record vital signs. Give Health education to clients. Assist professional nurses with procedures. Prepare of patients for diagnostic and surgical procedures. Sustain Nutritional status of patients. Be able to engage with the community and other stake holders. Provide elementary nursing services under the supervision of professional nurse within the scope of practice as defined by the South African Nursing Council and the Charter of Nursing Practice. Maintain the code of conduct as required in the Public Service. Perform all other duties delegated by Supervisor/Manager.
<b><u>ENQUIRIES</u></b>	:	Ms N.E Ndou Tel No: (011) 878 – 8540
<b><u>APPLICATIONS</u></b>	:	Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
<b><u>NOTE</u></b>	:	No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful.

Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

**CLOSING DATE**

: 15 July 2022

**POST 24/155**

: **STAFF NURSE GRADE 1 REF NO: EHD2022/07/16**  
Directorate: Primary Health Care

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: Grade 1: R173 952 per annum, (plus benefits)  
: Ekurhuleni Health District (ESDR)  
: Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as Staff Nurse (Enrolled Nurse). Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients' Rights Charter. Must be prepared to work shifts including night duty, weekends, and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC.

**DUTIES**

: Measure, interpret and record vital signs. Give Health education to clients. Assist professional nurses with procedures. Prepare of patients for diagnostic and surgical procedures. Sustain Nutritional status of patients. Be able to engage with the community and other stake holders. Provide elementary nursing services under the supervision of professional nurse within the scope of practice as defined by the South African Nursing Council and the Charter of Nursing Practice. Maintain the code of conduct as required in the Public Service. Perform all other duties delegated by Supervisor/Manager.

**ENQUIRIES**  
**APPLICATIONS**

: Ms N.M Xaba Tel No: (011) 737-9746  
: Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.

**NOTE**

: No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

**CLOSING DATE**

: 15 July 2022

**POST 24/156**

: **DRIVER REF NO: REFS/014437**  
Directorate: Logistics Department

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R124 434 per annum, (plus benefits)  
: Charlotte Maxeke Johannesburg Academic Hospital  
: ABET level 4 or Grade 10. Be in possession of a valid driver's license with a valid PDP. Willing to renew PDP at own expense. Knowledge and understanding of customer care (Batho Pele Principles) excellent verbal and writing communication skills with good interpersonal skills. Ability to work independently and able to work shifts and work under pressure. Be prepared

<b><u>DUTIES</u></b>	:	to undergo drivers pre-testing exercise. The following will be an added advantage: Grade 12 with relevant 2-5 years' experience as a driver. Provide a 24-hour service to the institution. Transport patients and staff members to and from different destinations as prescribed by the transport manager. Proper maintenance of vehicles by ensuring that the vehicle is on roadworthy condition. Proper maintenance of transport documents by ensuring that Log sheets and petrol slips are recorded after each trip, reporting any damages to the supervisor and manager as it happens within 12 hours. Transporting of theatre staff and all hospital staff members that are doing emergency cases and on standby.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms. P Maruping Tel No: 011 488 3915 Applications should be submitted on a (PDF Format only) to the following email-address <a href="mailto:Supporthr.Cmjah@gauteng.gov.za">Supporthr.Cmjah@gauteng.gov.za</a> Only online application will be considered. Please use the reference as the subject.
<b><u>NOTE</u></b>	:	The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at <a href="http://www.dpsa.gov.za">www.dpsa.gov.za</a> and a detailed Curriculum Vitae with 3 contactable referees. Certified copies of Identity Document, Senior Certificate and the highest required qualification as well as a driver's license where necessary, will only be submitted by shortlisted candidates to HR on or before the day of the interview date. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
<b><u>CLOSING DATE</u></b>	:	15 July 2022
<b><u>POST 24/157</u></b>	:	<b><u>COUNSELLOR GRADE 1 – GRADE 3 (SESSION) REF NO: EHD2022/07/18</u></b> Directorate: Mental Health Services (NGCT)
<b><u>SALARY</u></b>	:	Grade 1: R279.00 per hour Grade 2: R319.00 per hour Grade 3: R361.00 per hour
<b><u>CENTRE REQUIREMENTS</u></b>	:	Ekurhuleni Health District Bachelor's Degree in Psychology / equivalent qualification with Psychology as a major. Registration with professional body such Council for counsellors SA (CCSA); Association for Supportive Counsellors and Holistic Practitioners (ASCHP) or Health Professions Council of SA (HPCSA) as Registered Counsellor; minimum of 12 months relevant experience; Valid driver's license is essential. <b>Grade 1:</b> Less than 8 years relevant experience required after registration with the Council for counsellors SA (CCSA); Association for Supportive Counsellors and Holistic Practitioners (ASCHP) or Health Professions Council of SA (HPCSA) Counsellor. <b>Grade 2:</b> At least 8 years, but less than 16 years, relevant experience after registration with the Council for counsellors SA (CCSA); Association for Supportive Counsellors and Holistic Practitioners (ASCHP) or Health Professions Council of SA (HPCSA) HPCSA as a Counsellor. <b>Grade 3:</b> 16 years and more relevant experience after registration with the Council for counsellors SA (CCSA); Association for Supportive Counsellors and Holistic Practitioners (ASCHP) or Health Professions Council of SA (HPCSA) as a Counsellor.
<b><u>DUTIES</u></b>	:	Provide general psychological services within the clinics including and not limited to: screening patients for mental health challenges and developing referral pathways; debriefing or trauma- counselling to patients visiting the health facilities; provide psycho-education and supportive counselling; establish and conduct support groups sessions, assist psychology team with awareness campaigns; participate actively in training and development initiatives; work closely with the Clinical psychologist; provide outreach services and promote the prevention of mental health disorders.
<b><u>ENQUIRIES</u></b>	:	Dr B.J.K Motshwane Tel No: (011) 876-1717

- APPLICATIONS** : Applications should be hand delivered to Ekurhuleni Health District at 40 Catlin Street, Germiston, 1400 at Ground Floor or posted to The Human Resource Manager, Private Bag X1005, Germiston, 1400.
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za](http://www.dpsa.gov.za). Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. According to Department of Public Service and Administration (DPSA) Circular 19 of 2022, applicants are not required to submit copies of qualifications and other related documents on application but must submit the Z.83 and a detailed Curriculum Vitae. Only shortlisted candidates will be required /requested to submit certified copies of qualifications and other relevant documents to HR on or before the day of the interview. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
- CLOSING DATE** : 15 July 2022

#### **PROVINCIAL TREASURY**

***It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.***



- APPLICATIONS** : Applications must be submitted on a duly New signed Z83 form, comprehensive CV, only shortlisted candidates will submit certified documents. Application should be submitted at Gauteng Provincial Treasury: Ground Floor, Imbumba House, 75 Fox Street, Marshalltown, Johannesburg, or posted to: Private Bag X12, Marshalltown, 2107. To access the SMS pre-entry certificate course and for further details, please click on the Following link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. For more information regarding the course please visit the NSG website: [www.thensg.gov.za](http://www.thensg.gov.za)
- CLOSING DATE** : 18 July 2022 @12H00
- NOTE** : Applications must be submitted on new z83 form, obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). The Completed and signed form should be accompanied by a recently updated CV specifying all experience indicating the respective dates (MM/YY) as well as indicating three reference persons with the following information: name and contact number(s), email address and an indication of the capacity in which the reference is known to the candidate. The copies of qualifications, ID, drivers' licence and relevant certificates need not be attached when applying for the post. Only shortlisted candidates will be required to submit certified documents on or before the interview date following communication from HR. Suitable candidates will be subjected to Personnel Suitability Checks (criminal record, citizen, credit record checks, qualification and employment verification). Confirmation of final appointment will be subject to a positive security clearance. All non-SA citizens must attach a certified proof of permanent residence in South Africa. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. The persons appointed to this position will be subjected to a security clearance. SMS candidates will be required to undergo a Competency Assessment as prescribed by the DPSA. All shortlisted candidates for SMS positions will be required to undergo a technical exercise that intends to test the relevant technical elements of the job. Gauteng Provincial Treasury (GPT) reserves the right to utilise practical exercises / tests for non-SMS positions and during the recruitment process (candidates who are shortlisted will be

informed accordingly) to determine the suitability of candidates for the post(s). GPT also reserves the right to cancel the filling / not to fill a vacancy that was advertised during any stage of the recruitment process. Prospective applicants must please use the new Z83 which is effective as at 01 January 2021, should an application be received using the incorrect application for employment (Z83) form, it will not be considered. Application forms must be placed in a box on the ground floor, clearly marked Gauteng Provincial Treasury. Treasury will not be held responsible for application placed in the wrong box. All applicants are required to fill the register as confirmation that they submitted their applications.

#### **OTHER POSTS**

**POST 24/158** : **DEPUTY DIRECTOR: CONTRACT MANAGEMENT REF NO: GPT/2022/6/16**

Directorate: Provincial Supply Chain Management

**SALARY** : R744 255 per annum, (all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules).

**CENTRE** : Johannesburg  
**REQUIREMENTS** : An undergraduate qualification (NQF Level 7) as recognised by SAQA in Supply Chain Management/ Law/ Finance/ Public Administration. 3 -5 years' experience in the Contract Management environment at an ASD level. Knowledge of SAP R/3 and SRM. Experience in monitoring and oversight environment will be an added advantage.

**DUTIES** : Stakeholder Management. Establish and maintain stakeholder list for GPG departments. Conduct monthly/quarterly meetings with GPG departments on contract management matters. Circulate and communicate any Circular/instructions related to contract management and ensure that the GPG departments comply with such. Analyse and report on contract related reports for all contracts in the GPG. Gather and analyse contract information from GPG departments and ensure that the information is accurate. Provide operational assistance to GPG departments on contract management related matters and ensure that the contract register is always updated by GPG departments. Develop contract management policies and procedure for GPG departments. Benchmark and research on best practice for contract management and implement best practice which will seek to maximise service delivery whilst minimising costs in Gauteng. Monitor and report on implementation to contract management policies and procedures. Manage the Sub Directorate: Contract Management and undertake all administrative functions required regarding financial and HR administration. Management of performance development. Develop and manage the operational plan of the sub- directorate and report on progress as required. Compile and submit all required administrative reports. Procurement and asset management for the sub directorate. Plan and allocate work and ensure quality control of work delivered by employees.

**ENQUIRIES** : Ms. Linda Ninzi Tel No: 011 227 9000

**POST 24/159** : **ASSISTANT DIRECTOR: EMPLOYEE HEALTH AND WELLNESS REF NO: GPT/2022/6/17**

Directorate: Corporate Services

**SALARY** : R382 245 per annum, (plus benefits)

**CENTRE** : Johannesburg  
**REQUIREMENTS** : A four-year tertiary qualification (NQF level 8) as recognised by SAQA in Social Work, an experience in Occupational Health and Safety (OHS) field will be an added advantage. A valid registration with the SACSSP or HPCSA. A minimum of 3 years' experience in the administration and implementation of Employee Health and Wellness Programmes/ EAP. Demonstrable competency in acting independently, Professionally, Accountable and with Credibility. Knowledge and understanding of Employee Health and Wellness Framework for the Public Service and related policies. Communication skills (verbal and written). Computer skills (Ms Office). Numerical skills. Ability to work under pressure. Experience in in Safety, Health, environment, risk and quality management (SHERQ) will be an added advantage.

**DUTIES** : The successful candidate will be responsible for implementing and ensuring compliance on the following policies and standards: HIV & AIDS and TB Management, Health and Productivity Management, Wellness Management,

Safety, Health, Environment, Risk and Quality Management (SHERQ). Implement and coordinate employee health and wellness services. Coordinate health promotion activities. Coordinate HIV and AIDS, TB and Sexually Transmitted Infections (STIs) management programmes. Distribute condoms and monitoring usage in all offices. Provide assistance with HIV and AIDS. Peer Educators Training and Support. Implement a comprehensive and effective occupational health programme. Conduct Periodical Health Screening of employees. Assess and advise on Management of Incapacity, Disability and Ill Health Retirements. Ensure compliance with statutory requirements. Draft Occupational Health and Safety policies, guidelines, plans and reports in line with OHS Act and any related legislative. Implement health and safety programmes across the department.

**ENQUIRIES** : Ms. Refiloe Mokadi Tel No: 011 227 9000

**POST 24/160** : **ASSISTANT DIRECTOR: CONTRACT MANAGEMENT REF NO: GPT/2022/6/18**

Directorate: Provincial Supply Chain Management

**SALARY** : R382 245 per annum, (plus benefits)

**CENTRE** : Johannesburg

**REQUIREMENTS** : A three-year tertiary qualification (NQF level 6) as recognised by SAQA, in Supply Chain Management/ Law/ Finance/ Public Admin. 3–5 years' experience in Contract Management Environment.

**DUTIES** : To develop, review, and implement a contract administration service through the monitoring, reporting and execution of amendments, additions, adjustments, variations, and addenda to contracts. Stakeholder Management. Analyse and report on contract related reports for all contract in the GPG, Monitor implementation of contract management policies and procedures. Manage the Sub Directorate: Supply Chain Contract Management and undertake all administrative functions required with regard to financial and HR administration.

**ENQUIRIES** : Ms. Refiloe Mokadi Tel No: 011 227 9000

**POST 24/161** : **ASSISTANT DIRECTOR: HUMAN RESOURCE DEVELOPMENT REF NO: GPT/2022/6/19**

Directorate: Corporate Services

**SALARY** : R382 245 per annum, (plus benefits)

**CENTRE** : Johannesburg

**REQUIREMENTS** : A three-year tertiary qualification (NQF level 6 as recognised by SAQA) Human Resource Development/ Human Resource Management /Industrial Psychology. 3-5 years' experience in an HRD administration environment. Assessor, Facilitator and Moderator certificates will be an added advantage. Knowledge of Public Service Act and Regulations, Skills Development Act, South African Qualifications Act and National Qualifications Framework Act. Good communication (verbal and written), computer literacy, report writing skills, facilitation skills, networking skills, and planning and organising skills.

**DUTIES** : Assist with development, evaluation, assessment and coordination of workplace skills plan. Coordinate inputs during the consultation process with role players on the Workplace Skills Plan, Assist with the compilation Work Skills Plan and Annual Training Report to SETA. Facilitation of memoranda for training and development interventions, liaise with Supply Chain Management in appointing services providers for training interventions, compile and submit training reports to internal and external stakeholder. Implementation of youth development programme. Coordinate recruitment, appointment and placement of learners and interns for the WIL, Trainee Accountant Programme and Internship Programmes, coordinate training of mentors and coaches for the Youth Development Programmes. Assist with development, implementation, and reporting on HRD Departmental plan. Collate inputs for the development/reviewal of departmental annual implementation plan, Assist with compilation of annual HRD implementation plan, Coordinate implementation of the internal and external bursary programme. Coordinate Compulsory Induction Programme. Plan and allocate resources for the rollout of Departmental Induction Programme and Public Service Induction Programme. Provide secretariat support to the Skills Development Committee. Preparing reports or presentations for the skills development committee.

**ENQUIRIES** : Ms. NR. Mokadi Tel No: 011 227 9000



<b><u>POST 24/162</u></b>	:	<b><u>CONTRACT ADMINISTRATOR: DEMAND &amp; CONTRACT MANAGEMENT</u></b> <b><u>REF NO: GPT/2022/6/20</u></b> Directorate: Demand & Contract Management
<b><u>SALARY</u></b>	:	R261 372 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Johannesburg
<b><u>REQUIREMENTS</u></b>	:	A three-year tertiary qualification (NQF level 6) as recognised by SAQA in National Diploma in/ Degree in Finance/Supply Chain Management/Public Administration. 1-2 years' experience in Asset Management environment. This position will suit person good interpersonal, communication, negotiation, organising, and interpretation skills. Ability to pay attention to detail. Ability to work under pressure.
<b><u>DUTIES</u></b>	:	Procurement of goods and services for all GPT staff members. Management of all GPT Contracts, which entails Tracking and Collating contract information from the various Business Units within the GPT as well as BAC awards. Ensure that awarded contracts are captured on SAP: SRM and other required. Proper Contract Record Management System in place (for Auditing Purposes). Managing Call-Off's on Contracts to ensure that Suppliers are paid on time in respect of Contracts, established with them. Providing an Internal Procurement service based on the Procure to Pay Process. Maintaining a list of Unactioned RFP's and monitoring contract creation. Keeping records of all Contract Spend information (e.g., Supplier, Service, Period, Value, PO. No.) and to control these contracts on SAP.
<b><u>ENQUIRIES</u></b>	:	Mr. SB Hlomuka Tel No: 011 227 9000
<b><u>POST 24/163</u></b>	:	<b><u>PERSONAL ASSISTANT: DIRECTOR ACCOUNTING SUPPORT REF NO: GPT/2022/6/21</u></b> Chief Directorate: Financial Governance
<b><u>SALARY</u></b>	:	R261 372 per annum, (plus benefits)
<b><u>CENTRE</u></b>	:	Johannesburg
<b><u>REQUIREMENTS</u></b>	:	Matric plus Secretarial Diploma or equivalent qualification. 3 – 5 years' experience in office management or similar role, especially for senior management. Experience in scheduling, diary Management, stakeholder relations and telephone etiquette. The candidate must be proficient and have knowledge of a range of software packages (Advanced Ms Office). Exceptional written and oral communication skills, planning (basic Project management skills), and organizational skills. Show discretion with confidential information. Must be presentable, a people's person with excellent Interpersonal skills and portray a professional front-line image with a thorough understanding of the Public Sector and its processes. Previous Experience working within the Accounting or Auditing environment will be an added advantage.
<b><u>DUTIES</u></b>	:	Office Administration: Implement and electronic filing system and a manual back-up system to ensure that all documents are accurately recorded and filed and are easily retrievable type documents, print documents, make photocopies, scan documents, photocopying, faxing, printing, e-mail scanning Stationary, essential office supplies and other resources prepared and requisitioned on regular basis to ensure operational productivity and efficiency. Prepare memos's, presentations and other documents as per prescribed and typed Screen telephone calls, enquiries and requests, and handle them accordingly. Review incoming correspondence (memos, requests, reports, submissions, etc.), prioritize and distribute to managers according to the urgency and confidentiality required and where applicable, prepare draft responses and reviews, consolidate inputs from GPG departments and entities when applicable. Diary Management: Management and Maintenance of Managers's appointments, calendars (diary management) and meetings to enable effective time management. Assist with taking minutes during meetings and distributing them as per timelines. Project Administration: Prepare and monitor project schedules and plans in the Chief Directorate to enable efficient process flow, timely and relevant responses and actions. Prepare and facilitate up-keep and maintenance of minutes and action plans of meetings to ensure follow up actions are implemented and monitored. Logistical Support Services: Logistical Support Services provided to facilitate effective deliberations at meetings, workshops and engagement sessions (venue bookings, liaising with the Office of the CFO for PO creation, etc.) and Co-ordinate and administer the payment of financial and procurement claims for the component. Prepare

memos required to facilitate payments to service providers where required. Keep track of budget expenditure and prepare regular expenditure reports. Reporting: Consolidate monthly and quarterly report information for the entire Chief Directorate (reports will range from operational reports to expenditure reports). Execute any other ad-hoc administrative request as and when required, including general office housekeeping.

**ENQUIRIES**

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Ms Refiloe Mokadi Tel No: 011 227 9000