

**DEPARTMENT OF MINERAL RESOURCES AND ENERGY**

*The Department of Mineral Resources and Energy (DMRE) is an equal opportunity; affirmative action employer and it is its intention to promote representivity in the Public Sector through the filling of this post. Persons whose transfer/promotion/appointment will promote representivity will therefore receive preference. An indication in this regard will be vital in the processing of applications. People with disabilities and women are encouraged to apply.*

- APPLICATIONS** : Please forward your application, quoting reference, addressed to: The Director-General, Department of Mineral Resources and Energy, Private Bag X59, Arcadia, 0007. Application may also be hand delivered to Trevenna Campus, corner Meintjies and Francis Baard Street, former Schoeman alternatively to Matimba House Building 192 Visagie Street Corner Paul Kruger & Visagie Street Pretoria. General enquiries may be brought to the attention of Ms T Sibutha Tel No: 012 444 3319 / Mr P Ndlovu 012 406 7506/ Mr Donald Mbhokota 012 406 7426
- CLOSING DATE** : 08 July 2022
- NOTE** : Applications must be submitted on the recent Z83 application form which came into effect from 01 January 2021 as issued by the Minister of the Public Service Administration in line with regulation 10 of the Public Service Regulations, 2016 as amended, which is obtainable online from [www.gov.za](http://www.gov.za) and [www.dpsa.gov.za](http://www.dpsa.gov.za). All sections of the Z83 must be completed (In full, accurately, legibly, honestly, signed and dated), and accompanied by a comprehensive/ detailed Curriculum Vitae only. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications and other relevant documents from shortlisted candidates only on or before the day of the interview. The Curriculum Vitae must have at least three (3) reference persons and their contacts. Failure to provide accurate information on a job application as well as incomplete information will result in a disqualification. Job applicants are required to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) on application, failure to do so, will result in the job application being disqualified. Job applicant for SMS positions should note that all shortlisted candidates for SMS posts will be expected to prepare themselves for a technical exercise(s) as part of the Interviews. After the interviews the selection panel will recommend candidates to attend a generic managerial competency assessment. If an invitation for an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criteria for shortlisting will depend on the proficiency of the applications received. Applicants must note that personnel suitability checks (PSC) will be conducted on the short-listed applicants, therefore will be required to give consent in terms of the POPI Act in order for the Department to conduct this exercise. PSC includes security screening and vetting, qualification verification, criminal records, financial records checks. With regard to SMS posts, no appointment shall be effected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/ She must do so in writing. The Department reserves the right not to fill any advertised post at any stage of the recruitment process.

**MANAGEMENT ECHELON**

- POST 23/114** : **CHIEF DIRECTOR: ENERGY EFFICIENCY PROJECTS REF NO: DMRE/2098**
- SALARY** : R1 269 951 per annum (Level 14)(All-inclusive package)
- CENTRE** : Head Office, Pretoria
- REQUIREMENTS** : Degree in Chemical Engineering/Electrical Engineering/Mechanical Engineering/ Energy Studies/ Environmental Science/Technological Management or Project Management ( NQF Level 7) with minimum of 5 years' experience at Senior Managerial level in Clean Energy PLUS the following

**DUTIES**

competencies: Knowledge of: Knowledge of the energy sector with a specific reference to energy efficiency and the clean energy sector Skills: Communication ( written and verbal). Analytical interpretation skills, negotiation skills and computer literacy Thinking demands: Analysis, interpretation, evaluation, and consolidation of information gathered from stakeholder, resource material fill relevant information.

: /KRA's: Manage the delivery of the Chief Director functions, budget, and resources to ensure improvement of energy efficiency including resource mobilisation from potential international partners ( i.e. Donors ) and national partners to optimise resources for the implementation of Energy Efficiency measures. Provide strategies leadership and guidance on all matters related to accelerations of the adoption of high energy efficient products, services , practices in the public and private sectors. Participate in the development and implementation energy efficiency regulations, policies, strategies and plans to reduce energy usage across sectors in the with all the legislative frameworks. Raise the public profile of leadership in the advancement of energy efficiency projects and programmes. Facilitate access of energy efficiency information to support National Energy Efficiency project and programme implementation Ensure effective monitoring of the implementation of National Energy Efficiency programmes/ projects and achievements of energy saving across the sector. Support the Minister, Deputy Minister and Director- General with their obligations pertaining to energy efficiency comments. Manage the Directorate. Recommendations/Note :No appointment shall be effected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. Candidates will undergo a compulsory competency assessments and technical assessment. The Candidate will have to disclose her/ his financial Interests.

**ENQUIRIES**

: Mr J Mbele Tel No: (012) 406 7676

**POST 23/115**

: **DIRECTOR: MINE CLOSURE REF NO: DMRE/2099**

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R1 073 187 per annum (Level 13)(All-inclusive package)

: Head Office, Pretoria

: Degree in Natural Sciences , Geology or Environmental disciplines (NQF Level 7) with a minimum of 5 years' experience at middle level in the related learning fields PLUS the following competencies: Knowledge of: Knowledge of policy lifecycle and phases, Understanding of policy formulation procedures, Knowledge of research methodologies and research processes, Project and programme management, Understanding Environmental Management Systems, Understanding the various mining methods of extraction of minerals, the processing of minerals, rehabilitation, and mine closure, Experience in Mine Environmental Management, Mine Environmental Policy or related environmental fields like, Sustainable Development, Environmental impacts, Strategic matters related to the mine environment., Mineral and mining process, Mitigation measures, Mine Closure, All other cross cutting environmental issues i.e. biodiversity, desertification, Skills: Ability to interpret and apply policy and relevant legislation, basic research and research findings, Presentation skills, Ability to initiate research, Leadership qualities to provide strategic direction in resolving strategic problems, Basic computer skills, Verbal and written communication, Administration and procedures, Ability to draft contracts and tender documentation, Manage public participation processes, Facilitation or management of meetings, workshops etc. Problem solving, Project Management and projects coordination, Sound organizing and planning skills, Production of reports, Management of Personnel, Management and control of Finances, Ability to gather and analyse information, Ability to co-ordinate and apply policies, Ability to work individually and in a team, Ability to Network, Ability to liaise with multi-sectoral stakeholders through a participatory process, Good interpersonal relations skills, Good organizational skills, Professional ethics, Driving long hours Thinking demands: Understanding Environmental Management Systems. Understanding the various mining methods of extraction of minerals, the processing of minerals, rehabilitation and mine closure. Experience in Mine Environmental Management, Mine Environmental Policy or related environmental fields. Sustainable Development, Environmental impacts, Strategic matters related to the mine environment, Mineral and mining processes, Mitigation measures,

**DUTIES**

Mine Closure, All other cross-cutting environmental issue i.e biodiversity, desertification etc.

: /KRA's: Ensure/oversee the implementation of projects aimed at mine closure for derelict and ownerless mines and mine closure. Manage developments in the mine environmental sector (national and international) to ensure that legislation pertaining to mine closure, derelict and ownerless mines remains current and responsive to national developments priorities. Contribute in and provide inputs on Agreements Convention. Provide strategic guidance and leadership in the development and review of mine environmental policies, legislation and strategies. Manage the directorate. Recommendations/Note: No appointment shall be effected without the recommended candidate producing a Certificate of completion for the SMS Pre-Entry Programme (Nyukela) offered by the National School of government which can be accessed via this link: <https://www.thensg.gov.za>. A Certificate in Project Management will be an added advantage. Candidates will undergo a compulsory competency assessments and technical assessment. The Candidate will have to disclose her/ his financial Interests.

**ENQUIRIES**

: Mr RA Moatshe Tel No: (012) 444 3721