

DEPARTMENT OF HEALTH

It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to recruitment@health.gov.za quoting the reference number on the subject e-mail
- FOR ATTENTION** : Ms TP Moepi
- CLOSING DATE** : 11 July 2022 Closing Time: 12H00 Middyay
- NOTE** : All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. Applications should be on one PDF format. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

OTHER POST

- POST 23/94** : **ASSISTANT DIRECTOR: ICT SUPPORT REF NO: NDOH 31/2022**
Directorate: Information Communication Technology
- SALARY** : R382 245 per annum (plus competitive benefits)
- CENTRE** : Pretoria.
- REQUIREMENTS** : National diploma or equivalent NQF 6 qualification in Information Technology. At least 2-3 years' experience in Information and Communication Technology at supervisory level. BSc degree in ICT will be an advantage. Experience in ICT Support, network directory, and authentication services and systems like LDAP, Active Directory, e-Directory, Microsoft environment support, and Local Area Network (LAN). Certificated in at least three or more of the following: MSCA, MCSE, CAN, CNE, MCITP, A+, N+, Networking+, Security+, COSA, CISM, CGEIT, CRISK, ITIL, COBIT 5 or certificate in ICT Government and Ethics. Knowledge of general ICT support, e-mail system, servers, computer networks, computer security, computer standards and practices: computer hardware, software, and peripherals such as serves, monitors, cables, physical layer, printers and modems. Procedure and process for installing, configuring, upgrading, troubleshooting and repairing applicable software, hardware and peripherals such as printers and related hardware. ICT System development, backup, restore, disaster recovery and archiving as well as knowledge of the OSI model. Good communication (written and verbal), interpersonal, technical, organizational and problem-solving skills. Able to work in a team and resolve

DUTIES

issues and requests in accordance to ITIL service framework and COBIT 5 framework, independently and under pressure.

: Maintain and make communication systems available. Provide ICT service support for the computer software and application, computer hardware, computer networks (Wide Area Network (WAN), Local Area Network (LAN), virtual private network (VPN), multi-protocol label switching (MPLS). Monitor and report on ICT service support and delivery. Ensure ICT service requests and incidents are reported, addressed and resolved as per the service standards. Manage ICT risks and audit queries. Identify, mitigate, and manage ICT risks relating to the ICT support and service delivery. Establish contingency plans with backup resources for ICT service support and delivery. Provide assistance in the planning and research of ICT policy. Management and maintenance of physical security systems. Manage customer relations. Management of the backup and ICT disaster recovery.

ENQUIRIES

: Mr Zwelibanzi Gwiba on tel (012) 395 – 9640