

## DEPARTMENT OF FORESTRY FISHERIES AND THE ENVIRONMENT

*The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer.*

- APPLICATIONS** : May be forwarded to the Director-General, Department of Forestry, Fisheries, and the Environment: Private Bag X4390, Cape Town, 8000 or hand-deliver to 14 Loop Street Cape Town, marked for the attention: Human Resources Management.
- CLOSING DATE** : 11 July 2022
- NOTE** : Applications must be submitted on a New signed Z83 form obtainable from any Public Service Department accompanied by a recent detailed Curriculum Vitae only, to be considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The National Department of Forestry, Fisheries and the Environment is an equal opportunity, affirmative action employer. Preference may be given to appointable applicants from underrepresented designated groups in terms of the Department's equity plan. Persons with disabilities are encouraged to apply. Correspondence will be limited to successful candidates only. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizenship status; Credit worthiness; Previous employment (reference checks); and Qualification verification. Short-listed candidates will be expected to avail themselves at the Department's convenience. Entry level requirements for SMS posts: In terms of the Directive on Compulsory Capacity Development, Mandatory Training Days and Minimum Entry Requirements for SMS that was introduced on 1 April 2015, a pre-entry certificate obtained from National School of Government (NSG) is required for all SMS applicants. The course is available through the NSG under the name "Certificate for entry into SMS" (full details are available at: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>). Shortlisted candidates must provide proof of successful completion of the course. Furthermore, candidates shortlisted for the SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and the technical exercise, the Selection Panel will recommend candidates to attend a generic managerial competency assessment in compliance with the DPSA Directive on the implementation of competency-based assessments. The person appointed to this position will be subjected to a security clearance, the signing of a performance agreement and an employment contract. The department reserves the right not to make an appointment. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful.

## MANAGEMENT ECHELON

- POST 23/89** : **ESTATE MANAGER REF NO: FOM20/22 (2 POTS)**
- SALARY** : R382 245 per annum
- CENTRE** : Eastern Cape
- REQUIREMENTS** : Applicants must be in possession of a National Diploma or Bachelor Degree (NQF level 6) in Forestry or equivalent qualification within related field coupled a minimum of three (3) years' experience in commercial forestry or related field. Knowledge and understanding of policy management and regulatory processes, legal interpretation in terms of both National Forest Act (Act No. 84 of 1998) and National Veld and Forest Fire Act (Act No.101 of 1998). Understanding of policy and legislation framework, sectorial legislator framework of forestry and labour in South Africa. Best Management Practices for Forestry. Environmental Management Systems. Good presentation skills, excellent verbal and written communication, analytical and problem solving skills, programme and project management, good interpersonal relations, negotiation skills. Computer skills in MS Office Software, a valid driver's licence and must be willing to travel.
- DUTIES** : The incumbent will be responsible for the management of commercial activities in an estate, implement short and long term plans for management of estates and forest resources, monitor and evaluate the compliance and services rendered by service providers, develop and manage the implementation of

annual plan of operations (APOs), business plans and fire protection plans, review annual operational plans and ensure the implementation thereof. Manage forest protection activities, develop forest fire suppression strategies and fire management plans to prevent and combat veld and forest fires, ensure the implementation, enforcement and promotion of the National Forest Act (NFA) and National Veld Forest Fire Act (NVFFA).  
Mr Tembeleni Ngamile, Tel No: 082 802 6574

**ENQUIRIES**

**POST 23/90**

**ASSISTANT DIRECTOR: NURSERY MANAGEMENT SUPPORT: REF NO: FOM21/2022**

**SALARY**

**CENTRE**

**REQUIREMENTS**

R382 245 per annum  
Wolseley  
Bachelor's Degree or Diploma (NQF level 6) in Forestry/Environmental Sciences or relevant equivalent qualification coupled a minimum of three (3) years relevant experience in forestry including nursery management. Knowledge of asset management. Knowledge and understanding of the State Forests Act, the National Forests Act (NFA) and the National Veld and Forest Fire Act (NVFFA). Knowledge of the function of different departments and levels of government. Knowledge of Operations Management. Knowledge of Reporting systems and processes. Knowledge of Performance Management Systems. Relationship Management. Stakeholder engagement Public Relations. (skills, Honesty and Integrity, Willingness to learn new skills. Ability to work under pressure and handle criticism. Ability to lead a team. Good interpersonal relations skills. Ability to negotiate in difficult situations and to resolve conflict. Sense of responsibility and loyalty. A valid driver's licence and must be willing to travel. Supervisory experience

**DUTIES**

The incumbent will be responsible for Nursery Management, Human Resource Management and Financial Management. Provide technical advice and support in terms of greening programs or initiatives for institutional development. Conducts awareness campaigns on forestry greening initiatives. Promote partnerships between Government, Non-Government Organisations (NGO's) and private individuals and communities to ensure long term commitment to land under Forestry Programmes. Render support on the implementation of livelihood development programs or projects. Facilitate the implementation of projects such as mushroom, bee keeping, vegetable gardens and medical gardens etc. Identify areas of challenges. Conduct training to impact skills on the identified programs or projects. Render support on the implementation of forestry enterprise development initiatives. Provide general administration support services. Compile monthly and quarterly progress reports. Provide support for the coordination of activities on forestry awareness campaign and empowerment.

**ENQUIRIES**

Mr M Falitenjwa, Tel No: (021) 944 1415 Cell No: 082 8087026

**POST 23/91**

**SENIOR FORESTER REF NO: FOM22/2022 (2 POSTS)**

**SALARY**

**CENTRE**

**REQUIREMENTS**

R321 543 per annum  
Eastern Cape: East Griqualand  
Applicants must be in possession of a National Diploma or Bachelor Degree (NQF level 6) in Forestry equivalent qualification within related field coupled a minimum of two (2) years relevant experience in commercial forestry. Experience in the management of commercial forestry plantation. Knowledge and understanding of policy management and regulatory processes, legal interpretation in terms of both National Forest Act (Act No. 84 of 1998) and National Veld and Forest Fire Act (Act No.101 of 1998). Good communication, negotiation and team building leadership skills. Ability to use own initiative. Understanding of Department of Agriculture, Forestry and Fisheries' Policies. Understanding of Sustainable Forest Management and Management Practices for plantations. Must be computer literate and have valid driver's license be willing to travel.

**DUTIES**

The incumbent will be responsible to implement operational plans for the plantations. Quality assures the work rendered by the service providers. Assist in updating annual plans of operations. Prepare for planting and other silvicultural activities (planting, weeding, harvesting etc.). Ensure protection of plantations from fires, livestock and pests. Assist with the implementation, enforcement and promotion of the National Act (NFA) and National Veld Forest Fire Act (NVFFA). Provide technical advice to stakeholders. Provide

		awareness campaigns (Fire, Participatory Forest Management). Manage stream flow reduction activities under water act. Plan and implement pest/disease control initiatives. Develop rehabilitation plans for degraded sites. Ensure maintenance of conservation zones. Plan and supervise removal of alien species. Draft reports and implement business plan for awareness campaign. Administer all the forestry support services
<b><u>ENQUIRIES</u></b>	:	Mr Tembeleni Ngamile, Tel No: 082 802 6574
<b><u>POST 23/92</u></b>	:	<b><u>SENIOR OCCUPATIONAL HEALTH AND SAFETY OFFICER REF NO: CMS19/2022</u></b>
<b><u>SALARY</u></b>	:	R321 543 per annum
<b><u>CENTRE</u></b>	:	Cape Town
<b><u>REQUIREMENTS</u></b>	:	National Diploma (NQF6) in Safety Management/Environmental Health coupled with a minimum of two (2) years' relevant experience in Occupational Health and Safety or related field. Knowledge of Occupational Health and Safety Act 85 of 1993 and Regulations, financial management, computer software packages and efficient use of associated hardware. Good interpersonal relations, problem solving and analytical skills, Good interpersonal relations skills. Ability to work long hours voluntarily, gather and analyse information, develop and apply policies, work individually and in team, apply policies, strategies and legislation, work under pressure and with difficult persons and to resolve conflict.
<b><u>DUTIES</u></b>	:	The successful candidate will be responsible to conduct inspections to ensure Occupational Health and Safety (OHS) compliance within the Department with regards to the following Key Performance Areas: Carry out compliance inspections and enforce health and safety regulation within Department facilities, Coordinate Occupational, Health and Safety Committees (OHS) with in department. Facilitate OHS awareness campaigns. Assist in reviewing OHS policies and procedures. Conduct incident investigations and report to relevant personnel. Develop and maintain OHS and COIDA Information Management.
<b><u>ENQUIRIES</u></b>	:	Mr B Mtshali; Tel. No: (012) 399 9099
<b><u>POST 23/93</u></b>	:	<b><u>FORESTER REF NO: FOM23/2022</u></b>
<b><u>SALARY</u></b>	:	R261 372 per annum
<b><u>CENTRE</u></b>	:	Eastern Cape
<b><u>REQUIREMENTS</u></b>	:	Applicants must be in possession National Diploma (NQF level 6) in Forestry or relevant equivalent qualification within related field coupled a minimum of one (1) year experience in forestry. Knowledge in National Forest Act, National Veld and Forest Fires Act, Occupational Health and Safety Act and other relevant environmental legislations and polices. Skills: Problem solving, Management and interpersonal skills and computer skills. Applicant must have a valid driver's license.
<b><u>DUTIES</u></b>	:	The incumbent will render support in the rehabilitation and Management of existing standards, clean and clear up compartments as per forestry standards. Prepare plant pits and planting of healthy and growing seeds. Rehabilitation of dying weeds and dying slashes. Harvesting of plantations. Render forestry protection activities in the plantation. Burning of tracer belts, skoffelling of fire belts and burning of fire breaks. Revision of the fire protection plan. Facilitate in managing and maintaining the infrastructure. Ensure roads are accessible and maintained. Maintain the house by fencing the plantation boundary, painting the beacons and thorough cleaning. Render general operations support. Check and signed the cashbook. Verify Bas and deposit slips. Assist in the planning and budgeting of annual operations. Assist in ensuring that the staff and management development and interactions are conducted. Render assistance on inspections and interna audits.
<b><u>ENQUIRIES</u></b>	:	Mr Tembeleni Ngamile, Tel No: 082 802 6574