

**PROVINCIAL ADMINISTRATION: FREE STATE  
DEPARTMENT OF HEALTH**

**CLOSING DATE** : 01 July 2022

**NOTE** : Applications must be submitted on new Z83 form. "Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 1 January 2021, a new application for employment (Z83) form will be effective. Should an individual wish to apply for a post on or after 1 January 2021, he/she will be required to submit the new application for employment form which can be downloaded at [www.dpsa.gov.za/vacancies](http://www.dpsa.gov.za/vacancies). From 1 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

**OTHER POSTS**

**POST 22/99** : **HEAD CLINICAL DEPARTMENT (PHARMACOLOGY) REF NO: H/H/9**

**SALARY** : R2 193 837 per annum, (OSD)

**CENTRE** : Pharmacology Department, Universitas Academic Hospital: Bloemfontein

**REQUIREMENTS** : MBCHB or equivalent Degree. Registration as a Medical Specialist in Pharmacology with HPCSA. A minimum of 3 years' appropriate experience as Medical Specialist after registration with HPCSA in Pharmacology. Offer will be based on proven years of experience Proof of current registration for 2022/2023. Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: Provide evidence of leadership qualities and management experience. Research qualifications in the field of Pharmacology either MMed or PhD. Evidence of professional standing, e.g. membership of professional organizations and their management committees. ACLS, ATLS, APLS. Knowledge of Public service legislation, policies and procedures. Excellent time management, written and verbal communication skills and report writing skills. Good-interpersonal skills with colleagues and other departments. Honesty, integrity and high work ethics.

**DUTIES** : Service delivery and medical administration: Manage and supervise provision of outreach, in-reach and support services in Free State Province, rendering commuted overtime is compulsory. Manage and supervise teaching and training of undergraduates and postgraduates at UAH/UFS. Conduct research. Perform clinical governance and ensure compliance with legal and statutory requirements with FSDoH, OHSC, HPCSA, CMSA, UFS. Medical Administration: Perform all reasonable duties as directed by the Head of

Clinical Services/CEO: UAH. Conducting clinical audits. Monitoring and evaluation of relevant clinical effectiveness indicators.

**ENQUIRIES APPLICATIONS** : Dr R Nathan Tel No: (051 405 3496)  
 : To: The Chief Executive Officer, Universitas Academic Hospital, Private Bag x 20660, Bloemfontein, 9300 or hand delivered at: Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein.

**FOR ATTENTION** : Mr Mj Baleni

**POST 22/100** : **HEAD CLINICAL UNIT (ANAESTHESIOLOGY) REF NO: H/H/10**

**SALARY CENTRE REQUIREMENTS** : R1 754 739.per annum, (OSD)  
 : Anaesthesiology Department, Universitas Academic Hospital: Bloemfontein  
 : MBCHB or equivalent Degree. Registration as a Medical Specialist in Anaesthesiology with HPCSA. A minimum of 3 years' appropriate experience as Medical Specialist after registration with HPCSA in Anaesthesiology. Offer will be based on proven years of experience Proof of current registration for 2022/2023. Attach proof of working experience endorsed by Human Resource. Knowledge And Skills: Knowledge of Public service legislation, policies and procedures. Excellent time management, written and verbal communication skills and report writing skills. Good-interpersonal skills with colleagues and other departments. Honesty, integrity and high work ethics.

**DUTIES** : Service delivery and medical administration: Manage and supervise provision of outreach, in-reach and support services in Free State Province, rendering commuted overtime is compulsory. Manage and supervise teaching and training of undergraduates and postgraduates at UAH/UFS. Conduct research. Perform clinical governance and ensure compliance with legal and statutory requirements with FSDoH, OHSC, HPCSA, CMSA, UFS. Medical Administration: Perform all reasonable duties as directed by the Head of Clinical Services/Head Clinical Department: Anaesthesiology, UAH. Conducting clinical audits. Monitoring and evaluation of relevant clinical effectiveness indicators.

**ENQUIRIES APPLICATIONS** : Dr EW Turton Tel No: (051 405 3307)  
 : To: The Chief Executive Officer, Universitas Academic Hospital, Private Bag x 20660, Bloemfontein, 9300 or hand delivered at: Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein.

**FOR ATTENTION** : Mr MJ Baleni

**POST 22/101** : **HEAD CLINICAL UNIT (ENDOCRINOLOGY) REF NO: H/H/11**

**SALARY CENTRE REQUIREMENTS** : R1 754 739.per annum, (OSD)  
 : Endocrinology Department, Universitas Academic Hospital: Bloemfontein  
 : MBCHB or equivalent Degree. Registration as a Medical Specialist in Endocrinology with HPCSA. A minimum of 3 years' appropriate experience as Medical Specialist after registration with HPCSA in Endocrinology. Offer will be based on proven years of experience Proof of current registration for 2022/2023. Attach proof of working experience endorsed by Human Resource. Knowledge And Skills: Knowledge of Public service legislation, policies and procedures. Excellent time management, written and verbal communication skills and report writing skills. Good-interpersonal skills with colleagues and other departments. Honesty, integrity and high work ethics.

**DUTIES** : Service delivery and medical administration: Manage and supervise provision of outreach, in-reach and support services in Free State Province, rendering commuted overtime is compulsory. Manage and supervise teaching and training of undergraduates and postgraduates at UAH/UFS. Conduct research. Perform clinical governance and ensure compliance with legal and statutory requirements with FSDoH, OHSC, HPCSA, CMSA, UFS. Medical Administration: Perform all reasonable duties as directed by the Head of Clinical Services/Head Clinical Department: Internal Medicine, UAH. Conducting clinical audits. Monitoring and evaluation of relevant clinical effectiveness indicators.

**ENQUIRIES APPLICATIONS** : Prof TRP Mofokeng Tel No: (051 405 3154)  
 : To: The Chief Executive Officer, Universitas Academic Hospital, Private Bag x 20660, Bloemfontein, 9300 or hand delivered at: Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein.

**FOR ATTENTION** : Mr MJ Baleni

**POST 22/102** : **HEAD CLINICAL UNIT: GENERAL SURGERY (JOINT APPOINTMENT UAH & UFS) REF NO: H/H/12**

**SALARY** : R1 754 739 per annum, (OSD)  
**CENTRE** : General Surgery Department, Universitas Academic Hospital: Bloemfontein  
**REQUIREMENTS** : MBCHB or equivalent Degree. Registration as a Medical Specialist in General Surgery with HPCSA. A minimum of 3 years' appropriate experience as Medical Specialist after registration with HPCSA in General Surgery. Offer will be based on proven years of experience Proof of current registration for 2022/2023. Attach proof of working experience endorsed by Human Resource. Knowledge And Skills: Knowledge of Public service legislation, policies and procedures. Excellent time management, written and verbal communication skills and report writing skills. Good-interpersonal skills with colleagues and other departments. Honesty, integrity and high work ethics. Any Sub-Specialty in General Surgery.

**DUTIES** : Service delivery and medical administration: Manage and supervise provision of outreach, in-reach and support services in Free State Province, rendering commuted overtime is compulsory. Manage and supervise teaching and training of undergraduates and postgraduates at UAH/UFS. Conduct research. Perform clinical governance and ensure compliance with legal and statutory requirements with FSDoH, OHSC, HPCSA, CMSA, UFS. Medical Administration: Perform all reasonable duties as directed by the Head of Clinical Services/Head Clinical Department: General Surgery, UAH. Conducting clinical audits. Monitoring and evaluation of relevant clinical effectiveness indicators.

**ENQUIRIES** : Dr NE Pearce Tel No: (051 405 3545)  
**APPLICATIONS** : To: The Chief Executive Officer, Universitas Academic Hospital, Private Bag x 20660, Bloemfontein, 9300 or hand delivered at: Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein.

**FOR ATTENTION** : Mr MJ Baleni

**POST 22/103** : **MEDICAL SPECIALIST GRADE 1-3 (PAEDIATRICS DEPARTMENT) REF NO: H/M/23**

**SALARY** : Grade 1: R1 302 855 per annum, (OSD)  
Grade 2: R1 489 665 per annum, (OSD)  
Grade 3: R1 628 853 per annum, (OSD)

**CENTRE** : Paediatrics Department, Universitas Academic Hospital  
**REQUIREMENTS** : MBCHB Degree post graduate qualification that allows Registration with HPCSA as Medical Specialist in a recognised sub-speciality in Nuclear Medicine. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource Experience: **Grade 1:** none **Grade 2:** A minimum of 5 years appropriate experience as Medical Specialist after registration with HPCSA in a recognised sub speciality **Grade 3:** A minimum of 10 years appropriate experience as Medical Specialist after registration with HPCSA in a recognised sub speciality. A valid driver's license. Knowledge And Skills: Knowledge of Public service legislation, policies and procedures. Excellent time management, written and verbal communication skills and report writing skills. Good-interpersonal skills with colleagues and other departments. Honesty, integrity and high work ethics. Any Sub-Specialty in General Surgery.

**DUTIES** : Service delivery and medical administration: Manage and supervise provision of outreach, in-reach and support services in Free State Province, rendering commuted overtime is compulsory. Manage and supervise teaching and training of undergraduates and postgraduates at UAH/UFS. Conduct research. Perform clinical governance and ensure compliance with legal and statutory requirements with FSDoH, OHSC, HPCSA, CMSA, UFS. Medical Administration: Perform all reasonable duties as directed by the Head of Department: Paediatrics, UAH. Conducting clinical audits. Monitoring and evaluation of relevant clinical effectiveness indicators

**ENQUIRIES** : Dr NE Tabane Tel No: (0)51 405 3181  
**APPLICATIONS** : To: The Chief Executive Officer, Universitas Academic Hospital, Private Bag x 20660, Bloemfontein, 9300 or hand delivered at: Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein.

**FOR ATTENTION** : Me A Lombard

**POST 22/104** : **MEDICAL SPECIALIST GRADE 1-3 (RADIOLOGY) REF NO: H/M/24**

**SALARY** : Grade 1: R1 302 855 per annum, (OSD)  
Grade 2: R1 489 665 per annum, (OSD)  
Grade 3: R1 628 853 per annum, (OSD)

**CENTRE** : Bongani Regional Hospital

**REQUIREMENTS** : MBCHB Degree post graduate qualification that allows Registration with HPCSA as Medical Specialist in a recognised sub-speciality in Radiology. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource Experience: **Grade 1:** none **Grade 2:** A minimum of 5 years appropriate experience as Medical Specialist after registration with HPCSA in a recognised sub speciality **Grade 3:** A minimum of 10 years appropriate experience as Medical Specialist after registration with HPCSA in a recognised sub speciality. A valid driver's license. Knowledge and Skills: Rendering Clinical Services. To be responsible for service delivery within the department. To fulfill the administrative, academic and research requirements of an appointment to the joint staff establishment. To supervise pre and post graduate training and examinations in the department including intermediate training programmes. Render outreach and support services to other levels of care.

**DUTIES** : Service delivery and medical administration: Manage and supervise provision of outreach, in-reach and support services in Free State Province, rendering commuted overtime is compulsory. Manage and supervise teaching and training of undergraduates and postgraduates at UAH/UFS. Conduct research. Perform clinical governance and ensure compliance with legal and statutory requirements with FSDoH, OHSC, HPCSA, CMSA, UFS. Medical Administration: Perform all reasonable duties as directed by the Head of Department: Paediatrics, UAH. Conducting clinical audits. Monitoring and evaluation of relevant clinical effectiveness indicators.

**ENQUIRIES** : Dr RL Mkatsane Tel No: 057 916 8000

**APPLICATIONS** : To: The Chief Executive Officer, Bongani Regional Hospital, Private Bag x 29, Welkom, 9460 or hand delivered

**FOR ATTENTION** : Dr RL Mkatsane

**POST 22/105** : **DEPUTY MANAGER: PHARMACEUTICAL SERVICES REF NO: H/D/20**

**SALARY** : R1 042 092 per annum

**CENTRE** : Medpharm Sub-Directorate: Bloemfontein

**REQUIREMENTS** : Appropriate bachelor of Pharmacy Degree. Registration with the SAPC as a Pharmacist. A minimum of 3 years' appropriate experience as a Pharmacist with the SAPC. Proof of registration for 2022/2023 Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Knowledge And Skills: Knowledge in warehouse and logistical management.

**DUTIES** : Act as a responsible Pharmacist. Ensure compliance with legislation; SAHPRA registration and accreditation of Medical Depot as a wholesaler & distributor. South African Pharmacy Council, accreditation of Medical Depot as a training institution. Occupational Health & Safety Act, effective control to ensure safety of personnel and stock. Public Finance & Management Act, effective and efficient utilization of resources. Supply Chain Management Policies, annual stock takes and cycle counts. Risk management: implement Risk Management Processes and preventative measures General Warehouse Management and Administration. Adherence to good warehousing practice and distribution. Adherence to ordering & delivering schedule, monitoring and evaluation. Ensure availability of SOP's, warehouse statistics & reports. Efficient communication with the demanders, suppliers & pharmaceutical services. Strengthening of warehouse systems & processes, reduction of discrepancies, reduction of expired medication and disposal thereof. Adequate security measures in the warehouse. Efficient, effective and timely distribution. Ensure effective and efficient utilization of Personnel. Ensure regular training & development of warehouse personnel. Ensure availability of Job description for warehouse personnel and signed performance agreements.

**ENQUIRIES** : Me. NB Molongoana Tel No: 051- 4110502

**APPLICATIONS** : To: Medical Depot, P.O. Box 7622, Bloemfontein, 9300

**FOR ATTENTION** : Mr JT April

**POST 22/106** : **DEPUTY DIRECTOR FINANCE AND SCM REF NO: H/D/21**

**SALARY** : R744 255 per annum  
**CENTRE** : Medpharm Sub-Directorate: Bloemfontein  
**REQUIREMENTS** : A 3-year Degree/ National Diploma in Financial Management. At least 3-5 years' appropriate management experience in the financial environment. 3 Years of the experience must be on management level. Computer literacy. A valid driver's licence. Knowledge and Skills: Financial Management. Supply Chain Management. Knowledge of legislation relating to Finance & SCM. Human Resource Management. Leadership skills. Presentation skills. Analytical skills Management and supervisory skills. Project Management and communication skills. Interpersonal and negotiation skills.

**DUTIES** : Strengthen leadership and governance of Finance and SCM (PFMA and other statutory regulations). Strengthen financial stewardship by ensuring that financial management principles are maintained. Implement the risk assessment processes and preventative measures. Management of an effective and functional SCM structure. Ensure that all assets under custodianship are fully accounted for. Improve availability of Health Products and medical stationery. Effective and efficient Financial and Supply Chain Management. Ensure effective Human Resource and Personnel development.

**ENQUIRIES** : Me. NB Molongoana Tel No: 051- 4110502  
**APPLICATIONS** : To: Medical Depot, P.O. Box 7622, Bloemfontein, 9300  
**FOR ATTENTION** : Mr JT April

**POST 22/107** : **DEPUTY DIRECTOR FINANCE REF NO: H/D/22**

**SALARY** : R744 255.per annum  
**CENTRE** : Boitumelo Regional Hospital: Kroonstad  
**REQUIREMENTS** : A 3-year Degree/ National Diploma in Financial Management. At least 3-5 years' appropriate management experience in the financial environment. 3 Years of the experience must be on management level. A valid driver's licence Knowledge and Skills: Computer literacy. Knowledge of PFMA, Treasury Regulations, Public Service Act.

**DUTIES** : Manage the financial revenue, expenditure management and Supply chain unit. Undertake the revenue, expenditure management and accounting work as required. Implement and monitor financial accounting systems and procedures in line with relevant legislations, regulations and departmental policies and guidelines. Monitor compliance with financial prescripts. Undertake Human Resource and other related administrative function. Develop, implement and maintain processes to ensure proper control of work.

**ENQUIRIES** : Mr Nakane Tel No: 056 216 5200  
**APPLICATIONS** : To: The Chief Executive Officer, Boitumelo Regional Hospital Private Bag X47 Kroonstad 9499, or hand delivered  
**FOR ATTENTION** : Me ML November

**POST 22/108** : **OPERATIONAL MANAGER NURSING PEADS REF NO: H/O/11**

**SALARY** : R571 242 per annum  
**CENTRE** : Botshabelo District Hopsital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Paediatrics with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2022/2023). Attach proof of working experience endorsed by Human Resource. Knowledge And Skills: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of the National Core Standards and Ideal Clinic realization program. Strong Management and Leadership skills. Computer Literacy.

**DUTIES** : Overall Supervision of staff and control quality patient care in the facility. Ensure formulation and availability of Clinical Patient Care Protocol and Policies in the Department. Ensure efficient implementation and evaluation of quality Primary Health Care Package. Accountable for overall and effective

Management of Quality Nursing Services. Responsible for the implementation of the disciplinary measures.

**ENQUIRIES** : Me. Z.A. Yawathe Tel No: (051) 5330229.

**APPLICATIONS** : TO: The Chief Executive Officer, Botshabelo District Hospital, Private Bag x 527, Botshabelo 9781.Hand delivery to: Botshabelo District Hospital.

**FOR ATTENTION** : Me Z.A. Yawathe

**POST 22/109** : **OPERATIONAL MANAGER NURSING (NEONATAL HIGH CARE) REF NO: H/O/12**

**SALARY** : R571 242 per annum

**CENTRE** : Botshabelo District Hospital: Bloemfontein

**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification in Midwifery and Neonatology with a duration of at least 1 year, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2022/2023). Attach proof of working experience endorsed by Human Resource. Knowledge And Skills: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of the National Core Standards and Ideal Clinic realization program. Strong Management and Leadership skills. Computer Literacy.

**DUTIES** : Overall Supervision of staff and control quality patient care in the facility. Ensure formulation and availability of Clinical Patient Care Protocol and Policies in the Department. Ensure efficient implementation and evaluation of quality Primary Health Care Package. Accountable for overall and effective Management of Quality Nursing Services. Responsible for the implementation of the disciplinary measures.

**ENQUIRIES** : Me. Z.A. Yawathe Tel No: (051) 5330229

**APPLICATIONS** : To: The Chief Executive Officer, Botshabelo District Hospital, Private Bag x 527, Botshabelo 9781.Hand delivery to: Botshabelo District Hospital.

**FOR ATTENTION** : Me Z.A. Yawathe

**POST 22/110** : **OPERATIONAL MANAGER PNB3 REF NO: H/O/10 (X7 POSTS)**  
Re-Advertisement those who previously applied are encourage to apply)

**SALARY** : R562 800 per annum

**CENTRE** : Free State Psychiatric Hospital: Bloemfontein

**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council. Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year in Advanced Child/ Adult Psychiatry, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification. Current registration with the South African Nursing Council (SANC). Proof of current registration with SANC (2022/2023). Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: Knowledge of Public Service Act and Regulations and Public Finance Management Act (PFMA). Knowledge of OSD for Nurses. Drivers licence. Nursing administration will be an added advantage.

**DUTIES** : Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Ensure that a comprehensive nursing treatment and care service is delivered to patients in an accost effective, efficient and equitable manner by the specialty unit. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practices.

**ENQUIRIES** : Mr NA Mnyakama Tel No: 051- 4079207

**APPLICATIONS** : To: The Chief Executive Officer, HR Free State Psychiatric Hospital Complex Private Bag X20607 Bloemfontein 9300, Private Bag x 20660, Bloemfontein, 9300 or hand delivered

**FOR ATTENTION** : Me NV Mokopanele

**POST 22/111** : **CLINICAL PROGRAM CO-ORDINATOR PNA5 REF NO: H/C/24**

**SALARY** : R450 939 - R507 531 per annum  
**CENTRE** : (HAST) Treatment (Health Head Office) Corporate Office; Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. A valid driver's license. Knowledge And Skills: In-dept knowledge of HIV and AIDS guidelines and protocols. In-dept knowledge and understanding of the ARV treatment program. Clinical mentoring skills and NIMART training. Knowledge and experience in Advance clinical care. Knowledge of the National Strategic plan and financial management. Computer literate (Excel, Word, PowerPoint). Knowledge of Health data systems e.g. Tier.NET. Ability to function under pressure and meet deadlines. Report writing skills. Good interpersonal relations skills and self-driven.

**DUTIES** : Provide support and coordination in implementing key strategies to improve the clinical outcomes of the HIV positive clients who are on life-long antiretroviral treatment. Provide training, mentorship and oversight with regards to the clinical management of the ARV clients with the objective of improved clinical outcomes. Provide Advance Clinical Care and HIV Treatment support in the province. Develop and implement quality improvement projects to improve outcomes. Extensive travelling. Ability to function within the allocated resources.

**ENQUIRIES** : L.F Van Turha: Deputy Director HIV Treatment Tel No: 051 408 1703  
**APPLICATIONS** : TO: The Director, Bophelo House, Private Bag x227, Bloemfontein, 9300, or hand deliver @ room Main Building, Ground floor entrance, Cnr Charlotte Maxeke and Harvey Road, Bloemfontein.

**FOR ATTENTION** : Me RD Stallenberg

**POST 22/112** : **OPERATIONAL MANAGER MALE (PNA5) REF NO: H/Q/13**

**SALARY** : R450 939.per annum  
**CENTRE** : Botshabelo District Hospital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Knowledge and Skills: Good communication and interpersonal skills. Ability to function with a multidisciplinary team. Knowledge and understanding of National Core Standards and Ideal clinic realization program. Strong management and leadership skills. Computer Literacy.

**DUTIES** : To ensure a comprehensive nursing treatment and care services is delivered to patients in a cost effective and equitable manner. Ensure compliance to professional and ethical practice. Coordination of optimal, holistic specialized nursing care provided within set standards and professional/ legal framework. Provision of effective training and research. Maintain professional growth/legal standards and self-development. Manage effectively the utilization and supervision of HR. Coordinate mother and child program. Provide holistic nursing care to patients in a specialty unit, in a cost effective, efficient and equitable manner. Ensure compliance to national core standards and ten -point plan. Management of assets. Identify, manage and control risks. Data management and report writing.

**ENQUIRIES** : Mr. TM Manamathela Tel No: (051) 533 0211/ 0210  
**APPLICATIONS** : To: The Chief Executive Officer, Botshabelo District Hospital, Private Bag x 527, Botshabelo 9781.Hand delivery to: Botshabelo District Hospital

**FOR ATTENTION** : Me Z.A. Yawathe

**POST 22/113** : **TB COORDINATOR (PNA5) REF NO: H/T/2**

**SALARY** : R450 939 per annum  
**CENTRE** : Botshabelo District Hospital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/ recognizable experience in TB Disease after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Valid driver's license. Knowledge and Skills: Proven experience in TB Management Programmes. Good communication and Interpersonal skills including patience as well as highly enthusiastic attitude. Good understanding of how the public health service functions. Ability to analyse data and dissemination of information. Excellent leadership ability, time management, conflict management, stress management, and motivational skills. Ability to teach and mentor other key stakeholders within the health sector. Experience in Project Management Involvement with Research projects. Valid Driver's License. Knowledge of key priority health programs. Knowledge and understanding of National Core Standards and Ideal clinic realization program. Strong management and leadership skills. Computer Literacy.

**DUTIES** : Manage, coordinate TB program and the implementation of TB disease Guidelines. Interpret and analyse the monthly report and advice in this regard. Participate in data quality and data alignment workshops on behalf of the Institution and implement resolution thereof. Participation in districts health plans discussion in relation to TB/DR TB and Communicable Control Disease management. Analyse changes and patterns in key indicators performance reports in order to make recommendations and monitor quality improvement plans of the districts. Identify challenges and provide support to clinics and hospitals and provide feedback to the directorate and districts management teams and other relevant program managers. Provide in-service training, mentoring and support subordinates to execute their functions effectively and efficiently. Ability to prepare reports to provincial and national departments of health, and to be able to share challenges relating to the program with the district teams.

**ENQUIRIES** : Mr. TM Manamathela Tel No: (051) 533 0211/ 0210  
**APPLICATIONS** : To: The Chief Executive Officer, Botshabelo District Hospital, Private Bag x 527, Botshabelo 9781. Hand delivery to: Botshabelo District Hospital

**FOR ATTENTION** : Me Z.A. Yawathe

**POST 22/114** : **CLINICAL PROGRAM CO-ORDINATOR PNA5 REF NO: H/C/26**

**SALARY** : R450 939 – R507 531 per annum  
**CENTRE** : Regional Training Centre (HRD) Corporate Office; Bloemfontein- Xhariep District  
**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. An appropriate Diploma/Degree in Nursing Education. A minimum of 7 years appropriate/ recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Proof of registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. A valid driver's license. Computer Literacy. Knowledge and Skills: Good communication and interpersonal skills. Good understanding of skills development policies and HIV/AIDS management and all treatment policies and guidelines. Knowledge of PFMA. Ability to work independently, under pressure, strong negotiation, problem solving & conflict management skills. Be willing to travel extensively. Knowledge of all Clinical programs, including WBPHCOT program.

**DUTIES** : Supervision of personnel. Coordinate and conduct training. Develop training strategies. Give support & motivate learners. Compile reports & evaluate learners. Monitor & evaluate the quality of training. Collaborate with Xhariep District Supporting Partners and Programme Managers.

**ENQUIRIES** : Me. N.P. Mdalana Tel No: 051) 408 1814



**APPLICATIONS** : TO: Director Human Resource Development P.O BOX 227, Bloemfontein, 9301 Or hand deliver Bophelo House C/O Charlotte Maxeke and Harvey Road Bloemfontein, 9301.

**FOR ATTENTION** : Me. N.I. Plank

**POST 22/115** : **CLINICAL NURSE PRACTITIONER TRAUMA (PNB1) REF NO: H/C/25**

**SALARY** : Grade 1: R388 974 – R450 939 per annum  
**CENTRE** : Botshabelo District Hopsital: Bloemfontein  
**REQUIREMENTS** : Diploma/Degree in nursing or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse plus a post-basic nursing qualification in Critical Care and Trauma Nursing with a duration of at least 1 year, accredited with SANC. Current registration with the South African Nursing Council. Proof of current registration for 2021/2022. Offer will be based on proven years of experience. Attach proof of working experience endorsed by Human Resource. Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Current registration with the South African Nursing Council (SANC) as Professional Nurse. Knowledge And Skills: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of the National Core Standards and Ideal Clinic realization program. Strong Management and Leadership skills. Computer Literacy.

**DUTIES** : Ensure that a holistic nursing care service is delivered to patients in a cost effective, efficient an equitable manner by Nursing Units. Ensure compliance to professional and ethical practice. Detailed key performance areas can be obtained from the contact person.

**ENQUIRIES** : Mr. TM Manamathela Tel No: (051) 533 0211/ 0210  
**APPLICATIONS** : To: The Chief Executive Officer, Botshabelo District Hospital Private Bag x 527, Botshabelo 9781.Hand delivery to: Botshabelo District Hospital.  
**FOR ATTENTION** : Me Z.A. Yawathe

**POST 22/116** : **ASSISTANT DIRECTOR: FINANCE AND SCM REF NO: H/A/20**

**SALARY** : R382 245 per annum  
**CENTRE** : Medpharm Sub-Directorate: Bloemfontein  
**REQUIREMENTS** : A 3-year Degree/ Diploma in Finance/Administration. 3-5 years' functional experience in relevant field. 3 Years of the experience must be on supervisory level. Knowledge And Skills: Knowledge of Public Service regulatory framework. Good communication (verbal and written) skills. Good interpersonal skills. Planning and organizing skills. Office management and administration skills. Computer literacy and ability to work under pressure. Supervisory and report writing skills. Document and record keeping. Added advantage: knowledge of information management systems: Medsas, MSD and PERSAL Knowledge to coordinate, review and undertake the implementation of financial accounting and procedures in line with relevant legislation, regulations frameworks and departmental policies and procedures.

**DUTIES** : Manage and co-ordinate administration support matters within the Pharmaceutical Services (Medical Depot) to contribute to the rendering of a professional administration services. Ensure effective and efficient operations of the following: Human Resource Management Section, Registry Section, Helpdesk, Security Services, Support Services and Employment relations matters. Inform, guide and advice Departments/ personnel on human resource administration matters to enhance the correct implementation of personnel administration practices/ policies. Management of human resources which include, inter alia: Training and development of officials, Performance Management, Work allocation and authorize transactions on information management systems according to delegations. Document management, Access control and surveillance.

**ENQUIRIES** : Me. KE Mosikare Tel No: 051- 4110577  
**APPLICATIONS** : To: Medical Depot, P.O. Box 7622, Bloemfontein, 9300  
**FOR ATTENTION** : Mr JT April

**POST 22/117** : **EMS CORDINATOR GRADE 1-4: REF NO: H/E/5**

**SALARY** : Grade 1: R318 042 per annum  
Grade 2: R386 358 per annum  
Grade 3: R455 109 per annum

- CENTRE REQUIREMENTS** : Grade 4: R505 113 per annum  
 : EMS College, Regional Training Centre  
 : B.Tech /BEMC qualification in Emergency Medical Care. Current registration as an Emergency Care Practitioner (ECP) at the HPCSA. Valid License with Professional Drivers Permit. Training experience and minimum of two (2) years as a Lecture. Knowledge and Skills: Formal instructor / Facilitator, Assessor and Moderator qualification. Computer Literacy.
- DUTIES** : Development of function curriculums and course contents, creation and implementation of education programmes to complement the curriculum. Use of the appropriate lecturing techniques, methods and effective teaching aids. Coordination of lectures, facilitate and conduct learning. Reviewing of study guides. Accurate evaluation of theoretical and practical knowledge according to an appropriate standard. Assessment and Moderation in the educational environment. Manage and supervisor learners, lectures and subordinates, contribute to research in a relevant field. Work 8 hours clinical time once a month for skills and knowledge retention. Work with students on response, ambulance and in other training institutions as required for clinical practice. Ensure maintenance of skills and Patient treatment according to HPCSA protocols and guidelines.
- ENQUIRIES APPLICATIONS** : Mr Rowe Rowe Tel No: (051-492 1376  
 : To: Director Human Resource Development, P.O BOX 227, Bloemfontein, 9301 Or hand deliver Bophelo House C/O Charlotte Maxeke and Harvey Road Bloemfontein 9301
- FOR ATTENTION** : Me. N.I. Plank

**DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE**

- APPLICATIONS** : For the Department of Public Works and Infrastructure to be submitted to: Head: Public Works and Infrastructure, Human Resources Management Directorate. P.O Box 7551, Bloemfontein 9300 or Applications that are hand delivered must be brought at the Foyer of or Tambo House where they must be placed in the appropriately marked box at: Security Ground Floor, or Tambo House, St. Andrews Street, Bloemfontein. No applications will be accepted by staff in Offices in the Building.
- CLOSING DATE** : 01 July 2022
- NOTE** : Directions to applicants Applications must be submitted on the new prescribed Z83 application form obtainable from any Public Service Department or on the internet at <http://www.info.gov.za>. The Z83 should be completed in a manner that allows the selection committee to assess the application based on the information provided on the form. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and detailed Curriculum Vitae. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication. If the certified copies contradict the details on the CV or Z83 form, the candidate will automatically be disqualified and removed from the shortlist. Non-RSA citizens/permanent resident permit holders must attach a copy of their permanent residence permits to their applications. Should an applicant possess a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit the requested documents will result in the application not being considered. Applicants must indicate the reference number of the vacancy in their applications. Should an applicant wish to apply for more than one post, separate applications must be submitted i.e. all the documentation must be submitted for each post applied for. Applications received after the closing date and those that do not comply with these instructions will not be considered. Candidates requiring additional information regarding the advertised post should direct their enquiries to the relevant person as indicated in the advertisement. Note: Short-listed candidates will on the day of interview undergo a security assessment. Suitable candidates will be subjected to personnel suitability checks as deemed appropriate and inclusive inter alia of criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification. If you have not been contacted within 4 months of the closing date of this advertisement, please accept that your application was unsuccessful. Faxed or late applications will NOT be accepted.

## OTHER POSTS

**POST 22/118** : **CONSTRUCTION PROJECT MANAGER GRADE A REF NO: PWI 22/01 (X2 POSTS)**

Chief Directorate: Project Management Unit

**SALARY CENTRE**

: R728 829 per annum, (an all-inclusive package), (OSD)  
: Bloemfontein

**REQUIREMENTS**

: An appropriate degree in the built environment with three years relevant project management experience. Valid driver's license with exception of persons with disabilities. Compulsory registration with the SACPCMP as a professional Construction Project Manager. Computer literacy, knowledge and understanding of the following Acts: Public Finance Management Act, Occupational Health and Safety Act as well as Building Regulations and Environmental Conservation Act, Knowledge and understanding of the Government Procurement System, Good planning, financial and budgeting skills, Sound analytical and good written and verbal communication skills, Knowledge and understanding of the JBCC and GCC form of contract. Core And Process Competence: Decision making. Team leadership. Analytic skills, Creativity. Self-management. Customer focus and responsiveness. Communication. Computer literacy. Planning and organizing. Conflict management. Problem solving and analysis. People management. Change management. Innovation. Programme and project management. Project principles and methodologies. Research and development. Computer-aided engineering applications. Knowledge of legal compliance. Technical report writing. Creating high performance culture. Technical consulting. Professional judgement.

**DUTIES**

: Responsible for the construction project management of projects for client departments and/or those relevant to the department. Guide the project planning, implementation, monitoring, reporting and evaluation in line with project management methodology. Create and execute project work plans and revise as appropriate to meet changing needs and requirements. Identify resources needed and assign individual responsibilities. Manage day-to-day operational aspects of a project and scope. Effectively apply methodology and enforce project standards to minimize risk on projects. Report project progress to Chief Construction Project Manager. Manage project budget and resources. Provide inputs to other professionals with tender administration. Liaise and interact with services providers, clients and management. Contribute to the human resources and related activities. Maintain the project management record system. Utilise resources allocated effectively. Keep up with new technologies and procedures. Research literature on new developments on project management methodologies. Liaise with relevant bodies/councils on project management. Give direction to team in realizing the Chief Directorate's strategic objective. Develop action plans to execute strategic initiatives. Ensure proper implementation of the budget by monitoring, projecting and reporting expenditure. Monitor and report on the utilization of equipment. Coordinate memorandum of understanding, service level agreements and expenditure review. Ensure that the division is adequately staffed. Evaluate and monitor performance and appraisal of employees. Ensure capacity and development of staff. Manage discipline, train, mentor and oversee Candidate Construction Project Managers and guide them towards full professional registration.

**ENQUIRIES**

: Mr A. Mackay Tel No: 051 492 3718

**POST 22/119**

: **PROFESSIONAL CIVIL ENGINEER (PRODUCTION) GRADE A REF NO: PWI 22/02 (X1 POST)**

Chief Directorate Project Management Unit

**SALARY CENTRE**

: R728 829 per annum, (OSD), (A total package)  
: Bloemfontein

**REQUIREMENTS**

: A Bachelor of Science Degree in Civil Engineering or equivalent qualification. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Civil Engineer (Professional Engineering Technologist will not be considered). Valid driver's licence with exception of persons with disabilities. Practical experience, clearly demonstrating a high level of understanding and competence in the practices, construction methods, techniques and the systems applied in the full spectrum of the engineering field. Knowledge of contract building law to the extent applied in the profession.

Exposure to the main contracts used in the civil engineering industry. Good understanding of the CIDB standard for uniformity. Knowledge of the Infrastructure Delivery Management System (IDMS) and Standard for Infrastructure Delivery and Procurement (SIPDM) will be an added advantage. Good communication skills. Excellent technical report writing and presentation skills are required. Innovative problem solving ability and ability to work independently. Applied knowledge of all relevant Built Environment legislative/regulatory requirement of National and International standards. A valid driver's license (minimum code B) and ability/willingness to travel are essential. Recommendations: Computer literacy, ability to work under pressure with minimal supervision and willingness to travel and work irregular hours. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity. Self-management. Customer focus and responsiveness.

**DUTIES**

: (a) Design new systems to solve practical engineering challenges and improve efficiency and enhance safety: Plan, design, operate and maintain engineering projects; Develop cost effective solutions according to standards; Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology; Develop tender specifications; Ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice; and approve engineering works according to prescribed norms and standards. (b) Human capital development: Ensure training and development of technicians, technologist and candidate engineers to promote skills/knowledge transfer to enable them to register as professional at the Engineering Council of South Africa and adherence to sound engineering principles and code of practice; Supervise the engineering work and processes; and administer performance management and development. (c) Office administration and budget planning: Manage resources, prepare and consolidate inputs for the facilitation of resource utilisation. Ensure adherence to regulations and procedures for procurement and personnel administration; Monitor and control expenditure; Report on expenditure and service delivery. (d) Research and development: Continues professional development to keep up with new technologies and procedures; Research/literature studies on engineering technology to improve expertise; and liaise with relevant bodies/councils on engineering-related matters.

**ENQUIRIES**

: Mr A Mackay Tel No: 051 492 3718

**POST 22/120**

: **PROFESSIONAL MECHANICAL ENGINEER GRADE A REF NO: PWI 22/03 (X1 POST)**  
Chief Directorate Project Management Unit

**SALARY CENTRE REQUIREMENTS**

: R728 829 per annum, (OSD), (A total package)  
: Bloemfontein  
: A Bachelor of Science Degree in Mechanical Engineering or equivalent qualification. Compulsory registration with the Engineering Council of South Africa (ECSA) as a Professional Mechanical Engineer. Valid driver's licence with exception of persons with disabilities. Practical experience, clearly demonstrating a high level of understanding and competence in the practices, construction methods, techniques and the systems applied in the full spectrum of the mechanical engineering field with the Build environment. Knowledge of contract building law to the extent applied in the profession. Exposure to the main contracts used in the mechanical engineering industry. Good understanding of the CIDB standard for uniformity. Knowledge of the Infrastructure Delivery Management System (IDMS) and Framework for Infrastructure Delivery and Procurement Management. Knowledge of general fire industry and experience of carrying out fire risk assessments, audits and due diligence inspections of existing buildings and draughting fire risk reports and recommending solutions. Working knowledge and application of SANS 10400, SANS10139, SANS322, SANS246, SANS1475, SANS369-2. Good communication skills. Excellent technical report writing and presentation skills are required. Innovative problem solving ability to work independently. Applied knowledge of all relevant Built Environment legislative/regulatory requirements or National and International standards. Recommendations: Computer literacy, ability to work under pressure with minimal supervision and willingness to travel and work irregular hours. Problem solving and analysis. Decision making. Team work. Analytical skills. Creativity. Self-management. Customer focus and responsiveness.

- DUTIES** : (a) Design new systems to solve practical engineering challenges and improve efficiency and enhance safety: Plan, design, operate and maintain engineering projects; Develop cost effective solutions according to standards; Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology; Develop tender specifications; Ensure through evaluation that planning and design by others is done according to sound engineering principles and according to norms and standards and code of practice; and Approve engineering works according to prescribed norms and standards. (b) Human capital development: Ensure training and development of technicians, technologist and candidate engineers to promote skills/knowledge transfer and adherence to sound engineering principles and code of practice; Supervise the engineering work and processes; and Administer performance management and development. (c) Office administration and budget planning: Manage resources, prepare and consolidate inputs for the facilitation of resource utilisation. Ensure adherence to regulations and procedures for procurement and personnel administration; Monitor and control expenditure; Report on expenditure and service delivery. (d) Research and development: Continues professional development to keep up with new technologies and procedures; Research/literature studies on engineering technology to improve expertise; and liaise with relevant bodies/councils on engineering-related matters.
- ENQUIRIES** : Mr A Mackay Tel No: 051 492 3718
- POST 22/121** : **CONTROL WORKS INSPECTOR: ELECTRICAL REF NO: PWI 22/04 (X1 POST)**  
Directorate: Works Construction and Maintenance
- SALARY CENTRE REQUIREMENTS** : R477 090 per annum (Level 10)  
: Thabo Mofutsanyana District  
: An appropriate National Diploma, N3 Certificate and a passed Trade Test (Electrical) with more than 6 years' experience or Registration as an Engineering Technician at the Engineering Council of South Africa, or registration at the South African Council for the Project and Construction Management Professions (SACPCMP) as either Professional Building Inspector (PrBInsp) or Certified Building Inspector (CBInsp). A valid Code B driver's licence. Recommendations: Good verbal and written communication skills with respect to interacting with management, sub-ordinates, other employees, the general public, clients and co-workers in respect of procedural matters and ability to write routine reports, memos and letters.
- DUTIES** : Manage the process for the identification of needs, new services and requirements for minor new work and repairs to existing work by ensuring that customer complaints are investigated and follow-up. Facilitate, co-ordinate and control the implementation of new works, repair and renovation and maintenance. Ensure that the relevant project documentation for new and existing structures are complied. Manage the activities of contractors and consultants. Gather and submit information in terms of the extended public works programme (EPWP). Supervise the performance and conduct of subordinates. Be prepared to work under pressure, overtime, standby duty and travel away from base whenever necessary.
- ENQUIRIES** : Mr M Ndlebe Tel No: (051) 492 3908  
**CLOSING DATE** : 01 July 2022
- POST 22/122** : **ARTISAN PRODUCTION GRADE A: MECHANICAL (HVAC SYSTEMS) REF NO: PWI 22/05 (X1 POST)**  
Chief Directorate: Works, Construction and Maintenance
- SALARY CENTRE REQUIREMENTS** : R193 512 per annum, A basic salary, (OSD)  
: Bloemfontein  
: A completed Apprenticeship and passed Trade Test in terms of the Provisions of Section 13(2) (h) of the Manpower Training Act of 1981, as amended or a Certificate issued under the Provision of the Repealed Section 27 of the same Act. Knowledge of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993) (OHS Act).
- DUTIES** : Render technical, production, operation and maintenance services on HVAC System. Implement according to client specification and within limits of production capability. Quality assurance of produced objects within the ambit of the specific trade the incumbent is required to render a production and maintenance services to: Inspect equipment (HVAC System) for technical

faults. Repair equipment according to standards of HVAC System for facilities. Test repair equipment and/or HVAC System against specifications. Service equipment and/or facilities according to systems. Quality assure serviced and maintained equipment and/or facilities. Perform administrative and related functions: Compile and submit reports. Provide inputs to the operational plan. Keep and maintain job record/register. Supervise and mentor staff. Maintain expertise: Continuous individual development to keep up with technologies and procedures.

**ENQUIRIES**  
**CLOSING DATE**

: Mr T Khumalo Tel No: 051 492 3908  
: 01 July 2022