

**NATIONAL SCHOOL OF GOVERNMENT**

*The National School of Government (The NSG) contributes to the building of an effective, capable and professional public service through the provision of relevant, mandatory and non-mandatory training programmes.*



<b><u>APPLICATIONS</u></b>	:	Postal: The Principal: National School of Government, Private Bag X759, Pretoria, 0001 or E-mail at <a href="mailto:Recruitment.MMSSMS@thensg.gov.za">Recruitment.MMSSMS@thensg.gov.za</a>
<b><u>FOR ATTENTION</u></b>	:	Kindly contact Ms Letty Raseroka Tel No: (012) 441 6626 or Mr Mpho Mugodo, Tel No: (012) 441-6017
<b><u>CLOSING DATE</u></b>	:	15 July 2022
<b><u>NOTE</u></b>	:	Applications must consist of: A fully completed and signed new Z83 form with a comprehensive CV containing contactable references. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview. The relevant reference number must be quoted in the application form. Foreign qualifications must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). All shortlisted candidates for SMS posts will be subjected to a technical exercise as well as personnel suitability checks such as security vetting, citizen verification, financial records check and qualifications verifications. The successful candidate will be expected to sign a performance agreement within three months from the date of assumption of duties and to disclose particulars of all registrable financial interests within a month. The selection process will be in line with the Senior Management System requirements. The employment decision shall be informed by the Employment Equity Plan of the Department to achieve its Employment Equity targets. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post. The NSG reserves the right not to make an appointment and to use other recruitment processes. Correspondence will be limited to shortlisted candidates only. Successful completion of the Senior Management Pre-Entry Programme (Nyukela) is required for being considered for the SMS post(s). Enrolment for the course should be made on the NSG's website at <a href="https://www.thensg.gov.za/training-course/sms-pre-entry-programme">https://www.thensg.gov.za/training-course/sms-pre-entry-programme</a> suitably qualified, dynamic, passionate and experienced persons are invited to apply for the vacant permanent positions. Applicants are requested to visit the NSG website at <a href="http://www.thensg.gov.za">www.thensg.gov.za</a> or <a href="http://www.dpsa.gov.za">www.dpsa.gov.za</a> for information on the requirements and duties of the position.

**MANAGEMENT ECHELON**

<b><u>POST 22/70</u></b>	:	<b><u>DIRECTOR: DIGITAL TRANSFORMATION PROJECT MANAGER REF NO: NSG: 08/2022</u></b> (Twelve Months Contract)
<b><u>SALARY</u></b>	:	R1 073 187 per annum (Level 13), (an inclusive remuneration package commencing)
<b><u>CENTRE</u></b>	:	Pretoria
<b><u>REQUIREMENTS</u></b>	:	A relevant undergraduate qualification (NQF level 7) as recognized by SAQA in Computer Science/ Information System/ Business Analytics/ Data Science and Artificial Intelligence or related Digital/ Technology discipline. A post graduate degree (NQF level 8) or Masters degree would be an added advantage. Successful completion of the Senior Management Pre-Entry Programme (Nyukela). Experience: 5-10 years' experience as a Digital Transformation lead (middle or senior management) Knowledge: Proven track record of successfully creating and implementing digital transformation projects, preferably in an Education, Training and Development (ETD) environment. Extensive knowledge in designing digital products and services that solve both conventional and complex business solutions. Deep expertise and knowledge in delivering digital technologies. Knowledge of the evolving digital world on both the demand side (using technology) and the supply side (emerging technologies). Proven functional and technical proficiency across business and product digitization, big data analytics, and product development. Expertise in developing digitally focused business solutions, including

knowledge of digital payments, and their translation into operations and IT. Competencies/skills: Highly effective digital and information technology skills. Ability to effectively lead people, process and technology change in a dynamic and complex operating environment. Excellent oral and written communication skills, including the ability to explain digital concepts and technologies to business leaders, as well as business concepts to technologists. Technical aptitude for digital transformation, including various programming languages, website management and enterprise integration. Personal Attributes: Good interpersonal skills. Passion for forward thinking digital transformation. Ability to work in a team. Agility, creativity and innovation.

**DUTIES**

: The successful candidate will be responsible for leading, strategising and implementing the digital transformation roadmap and modernization of smart and sustainable systems for the National School of Government. Undertake effective resource planning, reporting, and co-ordination of digital transformation projects/ initiatives to deliver change in line with the NSG's business requirements. Design, develop and rollout new fit-for-purpose digital solutions that support the NSG business model, including successful migration to SharePoint and Office 365 platforms. Develop automation solutions for manual systems to improve efficiency and ability to operate within the different business units. Review existing internal business processes and identify areas for digital improvement. Identify and implement digital-centric services and products, including in-house capabilities that are aligned to data analytics capabilities. Define the capabilities underpinning a seamless user experience across digital and non-digital channels, identify the various interaction points of users and undertake end-to-end. Mapping of the possible routes of users from different segments. Undertake digital research into the evolving future of ETD and develop insights into customer trends and disruptive technology. Develop new competency among NSG staff on data integration, data analysis and data visualization. Implement a Common Data Stack for analytics and intelligence that are premised on a well-defined business intelligence strategy, emphasising reflective and predictive analytics. Redefine business processes that place emphasis on automation and digitisation of processes, whilst also bringing about operational efficiency. Reconfigure the capabilities and delivery platform of the NSG by supporting and advising on internal digital leadership, appropriate organisational structure and technology architecture.

**ENQUIRIES**

: Letty Raseroka Tel No: (012) 441 6626