

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL  
DEPARTMENT OF HEALTH**

**OTHER POSTS**

- POST 19/126** : **HEAD CLINICAL UNIT GRADE 1 REF NO: HCUTRANSURG/01/2022 (X1 POST)**  
Department: Transplant Surgery
- SALARY** : R1 754 739 per annum, an all-inclusive flexible remuneration package, is payable to the successful candidate who will be required to enter into a permanent employment contract, as well as complete a Performance Agreement with the Manager of the post (excluding Commuted Overtime)
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital  
: Tertiary Qualification equivalent to MBCHB .The appointment to Grade1 requires appropriate qualification, registration certificate plus five (5) years experience after registration with HPCSA as a Medical Specialist in Surgery. Recommendation. 5 Years' experience in an accredited transplant unit with at least 3 years being as a registered specialist. Management experience will be an added advantage. Knowledge, Skills, Training and Competence Required: An in-depth knowledge of the functioning of the Transplant Unit. The applicant will be expected to manage donor and recipient surgery as well as oversee the surgical access for dialysis patients on the transplant programme. Ability to perform appropriate specialised procedures, particularly kidney transplants and access surgery. Proven academic capabilities and training experience. Sound knowledge of management and human resources. Sound knowledge of current health and Public Service legislation and policy. Good communication and supervisory skills. Ability to work within a team. Stress tolerance. Self-confidence. Capacity to build and maintain relationships. Good communication skills. Leadership and decision making skills.
- DUTIES** : Management of Renal transplant programme for the province. Provide access to surgical services to patients on the transplant programme. Conducting of clinics, operating theatre lists and consultations with other disciplines. Drawing up of protocols for patient perioperative patient management. Supervision of participation in post and undergraduate. Participation in the academic programs of the department of General Surgery as well as the transplant unit. Conducting and supervising relevant research. Performing regular audits of the departmental activities. Liaising with the hospital management and other agencies to ensure the efficient provision of clinical services at IALCH. Providing consultative/support services to peripheral institutions as part of the department's outreach program.
- ENQUIRIES APPLICATIONS** : Prof Assounga Tel No: 031 2401325  
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the

large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 10 June 2022
- POST 19/127** : **MEDICAL SPECIALIST: ANAESTHESIOLOGY SERVICES REF NO: MCCORD PEH MED/SPEC/05/2022 (X1 POST)**
- SALARY** : Grade 1: R1 122 630 per annum, (all inclusive package) excluding commuted overtime  
Grade 2: R1 283 592 per annum, (all inclusive package), excluding commuted overtime  
Grade 3: R1 489 665 per annum, (all inclusive package), excluding commuted overtime
- CENTRE** : McCord Provincial Eye Hospital, Overport
- REQUIREMENTS** : Senior Certificate. MBCHB or equivalent qualification. Registration certificate with the HPCSA as a Medical Specialist Anaesthesiology. Annual fees renewal registration with HPCSA. Knowledge and skills in Clinical Anaesthesia, Ophthalmology, Medical AND Surgical care. Demonstrate the ability to supervise and teach junior staff. The ability to work as part of a multi-disciplinary team. Proven management ability, sound communication, negotiation, planning, organizing, leadership, decision-making and interpersonal skills. **Grade 1:** requires appropriate qualification plus registration with HPCSA as a Medical Specialist in Anaesthesiology. **Grade 2:** requires appropriate qualification, registration certificate plus 5 years experience after registration with HPCSA as a Medical Specialist in Anaesthesiology. **Grade 3:** requires appropriate qualification, registration certificate plus 10 years experience after registration with HPCSA as a Medical Specialist in Anaesthesiology.
- DUTIES** : Assist the medical personnel with effective overall management of the provision of Anaesthetic services. Assist the medical personnel with monitoring of these services to identify needs and to advise as to the formulation and implementation of staffing and health care programmes in the area of Anaesthesia. Will serve as Head of Department. Provide emergency cover for the hospital including ROP clinic. Provide a consultative service on Anaesthesia related matters within staffing norms. Commuted overtime may be required, if the need arises. Assist with the development and implementation of guidelines, protocols and clinical audits, revising as needed to optimise patient care in theatre and wards with the resources available. Optimise delegated use of Human and other resources. Assist with auditing the activity and outcome of service of the Anaesthetic Department. Be part of the relevant committees at the hospital. Be actively involved in the teaching programmes. Oversee the Resuscitation service at the hospital.
- ENQUIRIES** : Dr SR Naidoo Tel No: 031268 5856
- APPLICATIONS** : can be posted to McCord PEH, PO Box 37587, Overport, 4067 or can be dropped off at the hospital at the entrance of the Hr Department at Sinikithemba building in the vacancy box.
- FOR ATTENTION** : HR Recruitment
- NOTE** : Applications should be submitted on form Z83 from any Public Service. Department Human Resource Department OR from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Only shortlisted candidates will be requested to bring along certified copies on or before the interview. Current registration with HPCSA 2020. Updated Curriculum Vitae. Certificate of service endorsed by Human Resource. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2020. Faxed documents will not be accepted. NB: Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews.
- CLOSING DATE** : 15 June 2022, 15h00

<b><u>POST 19/128</u></b>	:	<b><u>MEDICAL SPECIALIST: OBS&amp;GYNAE ONCOLOGY REF NO: MEDSPECO&amp;G/ 02/2022 (X1 POST)</u></b> Department: Obstetrics and Gynaecology
<b><u>SALARY</u></b>	:	Grade 1: R1 122 630 per annum, (all-inclusive salary package), excluding commuted overtime Grade 2: R1 283 592 per annum, (all-inclusive salary package), excluding commuted overtime Grade 3: R1 489 665 per annum, (all-inclusive salary package), excluding commuted overtime
<b><u>CENTRE</u></b>	:	Inkosi Albert Luthuli Central Hospital and rotations through the Durban Metropolitan Complex of hospitals as delegated by the Head of Department.
<b><u>REQUIREMENTS</u></b>	:	Medical Specialist qualification in Obstetrics and Gynecology. Registration with the Health Professions Council of South Africa as a Medical Specialist in Obstetrics and Gynaecology. Recommendation – previous experience in a specialist position. Experience: <b>Grade 1:</b> No experience required. <b>Grade 2:</b> Five (5) years appropriate experience as a Medical Specialist after registration with the HPCSA as Medical Specialist- Obstetrics and Gynaecology. <b>Grade 3:</b> Ten (10) years appropriate experience as a Medical Specialist after registration with the HPCSA as Medical Specialist Obstetrics and Gynaecology. Knowledge, Skills, Training and Competencies Required: Sound clinical knowledge and experience in Obstetrics and Gynecology. Knowledge of current Health and Public Service legislation, regulations and policies including medical ethics, epidemiology and statistics. Good communication, leadership, decision-making and clinical skills.
<b><u>DUTIES</u></b>	:	Management of clinical services as delegated. Outpatient and inpatient clinical responsibilities with after-hour participation in designated hospitals as per the departmental call roster. Participate in the development and on-going provision of under- and Post- graduate health personnel teaching as per the academic program of the department. Participate in the Quality Improvement Programmes of the Department. Maintain clinical, professional and ethical standards. Maintain necessary discipline over staff under his/her control. Attend to administrative matters as pertains to the Department. Be involved in community-orientated programmes (outreach) including the provision of expert advice and services to all health facilities within the province as delegated. Please note: This is a service post, and is not necessarily linked to being trained as a gynaecological oncologist - the latter requires separate application when the training position is available
<b><u>ENQUIRIES</u></b>	:	Dr SR Ramphal Tel No: 031 240 2407
<b><u>APPLICATIONS</u></b>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
<b><u>NOTE</u></b>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that it is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
<b><u>CLOSING DATE</u></b>	:	10 June 2022

**POST 19/129** : **MEDICAL MANAGER REF NO: EMS/03/2022**

**SALARY** : R1 191 510 - R1 322 391 per annum, (excluding commuted overtime), 13th Cheque, Medical Aids (Optional) plus 18% Rural allowance. This package inclusive of 70% basic salary and 30% flexible portion that can be structured in terms of applicable rules.

**CENTRE** : Emmaus Hospital

**REQUIREMENTS** : Senior Certificate (Grade 12) / equivalent. MBCHB Qualification, registration certificate plus registration with the HPCSA as a medical Practitioner. Current proof of registration endorsed by Human Resource Officer/ certificate of service. A minimum of 4 years' experience practicing as a Medical Officer after registration with the HPCSA, 2 years must be in management or supervision. Knowledge & Skills: Policy formulation skills. Knowledge of current health and public service legislation and policies. Sound clinical knowledge, experience in the respective disciplines. Excellent human relations, communication skills, leadership and team building skills. Ability to develop policies. Computer literacy. Sound management, negotiation/ planning, organizing decision making interpersonal, conflict management and problem solving skills. Sound knowledge and clinical skills in medical disciplines and management skills. Good team building and leadership.

**DUTIES** : To ensure co-ordination of various clinical and support services so that functions are performed within a multi-disciplinary approach to promote optimal patients care. To provide leadership to the medical / paramedical team and liaise with Senior Management Team on matters thereof. Ensuring that a full Primary Health Care (PHC) Package is providing with emphasis on newly introduced programs. Management of financial resources and ensuring cost effective services delivery. Participate in Human Resource strategies in the institution and ensure that development, training and continued education of staff is achieved. To provide leadership in the development of maternal and Child Health Care, Oral and Dental services, Rehabilitative services, Pharmaceutical services as well as management of non-communicable diseases. Maintain optimal utilization of human resources and drive procurement of medical equipment. Performance management appraisal for all staff under the medical component. Ensure 24 hours 7 days a week medical coverage. Ensure establishment and functioning of the clinical and therapeutic committee. Participate in senior management and strategic activities activities as well as National Core Standards. Ensure medical coverage in all our fixed clinics. Conduct clinical audits and reviews, provide clinics. Conduct clinical governance and ensure hospital efficiency. Develop clinical protocol and policies for medical services and ensure that these are accordance with current regulations and guidelines. Promote effective communication and team approval within the entire medical component. Advise hospital management on all developments in the clinical component. Advise hospital management on all developments in the clinical component. Maintain discipline and deal grievances and labour relations issues in terms of laid down policies and procedures in medical and allied Health sections. Formulate strategic plans in keeping with the requirement of the institution. Monitor and evaluate patient care delivery. Monitor and implement quality improvement plan. Perform clinical duties as the institution demands. Deputise the Chief Executive Officer as required.

**ENQUIRIES** : Mrs MAN. Mzizi Tel No: 036 488 1570 (ext 8203)

**APPLICATIONS** : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry, Emmaus Hospital.

**FOR ATTENTION** : Human Resource Manager

**NOTE** : Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (only shortlisted candidates will be required to submit certified copies of documents). No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date,

candidates may regard their application as unsuccessful. NB: No Subsistence and Travelling Allowance will be paid for interview attendance.  
10 June 2022 @ 16:00

**CLOSING DATE**

**POST 19/130**

**CHIEF EXECUTIVE OFFICER REF NO: G20/2022**  
Cluster: District Health Services

**SALARY CENTRE REQUIREMENTS**

R882 042 per annum (Level 12), an all inclusive MMS salary package of salary Rietvlei District Hospital  
A degree/advanced diploma in a health related field, registration with relevant professional council; A degree/diploma in health management OR a degree/advanced diploma in a management field. At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Knowledge, Skills, Training and Competencies Required: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PFMA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

**DUTIES**

Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation, asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health outcomes.

**ENQUIRIES APPLICATIONS**

Mr J Mndebele Tel No: 033- 395 3274  
All applications should be forwarded to: The Chief Director: Human Resource Management Services: KZN Department of Health, Private Bag X9051, Pietermaritzburg, 3200 OR Hand delivered to: 330 Langalibalele Street, Natalia Building, REGISTRY, Minus 1:1 North Tower

**FOR ATTENTION NOTE**

Miss NS Buthelezi Tel No: 033- 395 2896  
Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialled and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information

will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV (with detailed experience). Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation. Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. (This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

- CLOSING DATE** : 10 June 2022
- POST 19/131** : **DEPUTY DIRECTOR: TERTIARY SERVICES REF NO: G21/2022**  
Cluster: Hospital Management Services
- SALARY CENTRE REQUIREMENTS** : R744 255 per annum (Level 11), an all-inclusive MMS salary package  
: Head Office: Pietermaritzburg  
: An appropriate Bachelor's Degree or equivalent health qualification Registration with HPCSA or SANC: PLUS A minimum of three (03) years management experience in a health environment plus 3 years as a Clinical Programme Manager or Case Manager. Plus Valid Code 8 Driver's License. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and Stamped by employer/s prior to the date of the interview. Recommendation: Experience in a tertiary hospital is a strong recommendation. Knowledge, Skills, Training and Competencies Required: The ideal candidate must possess: Sound knowledge of Health Legislation and Regulations, Knowledge of South African Health System, knowledge of Tertiary Services package, Knowledge of Clinical norms and standards, knowledge of Public Service Management framework, i.e. PFMA, LRA and BCEA. Knowledge of DORA, knowledge of National Tertiary services grant framework, knowledge of monitoring and evaluation, knowledge of auditing processes, knowledge of case management, knowledge of Human Resource Management, knowledge of project management, knowledge of information management. Have organizing skills, influencing skills, analytical skills, motivation skills, presentations skills, financial management skills, strategic management, planning skills, negotiation skills, good communication skills-written and oral, have conflict management skills, leadership skills, problem solving skills and computer skills-Ms Office suite.
- DUTIES** : Job Purpose The incumbent of this post will report to the Director: hospital services, and will be responsible for the following: To implement policy directives to advance the development of tertiary services in the province through the administration of National Tertiary Service Grant, preparation and monitoring of tertiary service budgets, monitor tertiary service patient activities and provide technical support to the tertiary service hospital management teams. Implement policy directives to advance the improvement of tertiary hospital systems and business processes and the development of tertiary services in the province. Monitor patient activities for Tertiary Service. Manage and monitor National Tertiary Services Grant (NTSG) and Oncology Grant and expenditure and coordinate with Tertiary Hospitals Financial Managers and CEO's to ensure effective utilization of the grant and compliance with grant rules. Compile grant reports, administer grant records and cooperate with AG. Ensure the effective, efficient and economical management of allocated resources of the Sub- Directorate.
- ENQUIRIES APPLICATIONS** : Ms RT Ngcobo Tel No: 033 940 2499  
: all applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health, Private Bag X9051

Pietermaritzburg 3200, OR Hand delivered to: 330 Langalibalele Street Natalia Building, REGISTRY, Minus 1:1 North Tower

**FOR ATTENTION NOTE** : Miss L Mthlane

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed, initialed and dated. Applications received on the incorrect Z83 will not be considered. All required information on the Z83 must be provided. Failure to complete or disclose all information will automatically disqualify the applicant. The Z83 should be accompanied by a comprehensive CV (with detailed experience). Only shortlisted candidates will be required to submit certified documents on or before the day of the interview following communication from Human Resources. Foreign qualifications must be accompanied by an evaluation report issued by SAQA. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation. Applicants: Please ensure that you submit your application before the closing date as no late applications will be considered. It would be appreciated if you can attach course certificates only applicable to the post requirements. If you apply for more than 1 post, submit separate applications for each post that you apply for. Should you not be contacted within 3 months of the closing date of the advertisement, please consider your application to be unsuccessful. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

**CLOSING DATE** : 13 June 2022

**POST 19/132** : **OPERATIONAL MANAGER: SPECIALTY: OPERATING THEATRE REF NO: MCCORD PEH: OM /SPEC/THEATRE/05/2022 (X1 POST)**

**SALARY** : R571 242 per annum. Other Benefits: 13th cheque, Home owners allowance and Medical Aid and Pension (conditions apply)

**CENTRE REQUIREMENTS** : McCord Provincial Eye Hospital, Overport

: Senior Certificate. Diploma/Degree in General Nursing and Midwifery. Post basic qualification in Operating Theatre Nursing registered with SANC. Registration Certificate with SANC as Professional Nurse. Current SANC receipt. Minimum of 9 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with SANC in General nursing. At least 7 years of the period referred to above must be appropriate / recognizable experience in Operating Theatre specialty after registration in the specialty. Certificate/s of service endorsed by HR.

**DUTIES** : Co-ordination of optimal, holistic specialized nursing care with set standards within a professional / legal framework. Planning and monitoring of the objectives of the operating theatre. Provision of a therapeutic environment for staff, patients and the public. Provision of direct and indirect supervision and guidance to all nursing and house keeping staff. Liaise and communicate with the multi-disciplinary team and other departments within the hospital. Manage effective utilization and supervision of resources. Co-ordination of the provision of effective training and research. Provision of effective support to Nursing services. Maintaining professional growth / ethical standards and self-development. Knowledge, Skills, Training And Competencies: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks such as: Nursing Act, Health Act, Occupational Health & Safety Act, Patient Rights Charter, Batho-Pele principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure. Finance and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Leadership organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skill including public relations, negotiating. Conflict handling and counselling skills. Computer skills in basic programmes.

**ENQUIRIES APPLICATIONS** : Ms L Ntonintshi Tel No: 031268 5710

: can be posted to McCord PEH, PO Box 37587, Overport, 4067 or can be dropped off at the hospital at the entrance of the Hr Department at Sinikithemba building in the vacancy box.

**FOR ATTENTION NOTE** : HR Recruitment

: Applications should be submitted on form Z83 from any Public Service. Department Human Resource Department OR from the website www.kznhealth.gov.za. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2020. Faxed documents will not be accepted.

NB: Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews. Copies of qualifications and other relevant documents: Reference is made to Circular No.5 of 2021. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. In order to alleviate administrative burden on Hr Sections as well as considering the cost for applicants, Departments are encouraged to request certified copies of qualifications and other relevant documents from short listed candidates only which may be submitted to Hr on or before the day of interview. Departments are required to consider including the matters articulated in paragraph 3 in advertisements and accompanying notes, going forward.

- CLOSING DATE** : 15 June 2022, 15h00
- POST 19/133** : **ASSISTANT MANAGER: NURSING (M&E) REF NO: GTN 07/2022 (X1 POST)**  
Section: Monitoring & Evaluation
- SALARY** : R571 242 per annum. Other Benefits: 12% Rural Allowance, Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Greytown Hospital  
: Senior Certificate/Matric or Grade 12. Registration with South African Nursing Council as a Registered Nurse and Midwife/Accoucher. Current SANC Receipt for 2022. Diploma /Degree in General Nursing and Midwifery. A minimum of 8 experience in nursing after registration as a General Nurse and Midwife. At least 3 years of the above should be experience in Management level. Computer literacy (MS Office, Word, Outlook, PowerPoint and Excel). Valid driver's license. N.B.: (Proof of experience and / or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience. Knowledge, skills, Training and Competences required. Knowledge of health legislation, policies and M&E Framework informing health service delivery. Knowledge of legislation and planning framework, hospital quality assurance, infection prevention control practices, health facility functions and operations. Understand HR policies and practices and staff relations and Financial management. Knowledge of DHMIS policy, SOP and relevant information system. Knowledge of information and data management, knowledge of M&E principles and ability to critically and analyse complex information and to interpret that in relation to performance, health outcomes relevant to institution, and performance reports. Strong leadership and management skills, Planning and organizational skills, Project Management skills. Decision making skills and problem solving, communication skills, report writing skills. Ability to work independently and under pressure. Ability to compile concise reports.
- DUTIES** : Strengthen integrated planning and monitoring functions within the institution. Co-ordinate development and review of all institution plans. Administer an evident/result –based monitoring and evaluation system in the institution within the Provincial M&E framework, including monitoring of research activities within the institution. Ensure monitoring and evaluation of Clinical Care including the health services effectiveness and report thereof. Monitor, evaluate and report on delivery of quality care at the institution including clinical care, waiting times and client experiences. Facilitate integration, streamlining and management of various priority programs including quality improvement initiatives, ICRM an IHRM. Ensure the efficient and effective utilization of resources allocate to the component, inclusive of the development of staff. Strengthen data quality management systems to achieve qualified audit. Monitor the performance of the institution and advice on early warnings signs. Facilitate facility performance reviews including implementation of the year plan. Facilitate compliance with policies and legislation governing healthcare, such as PME framework, DHIMS, ideal hospital Framework, etc. Implement fair labour practices.
- ENQUIRIES** : Mrs B Dlomo Tel No: (033 4139 410)



- APPLICATIONS** : Applications forwarded to: Human Resource Manager, Private bag X 5562, Greytown, 3250.
- FOR ATTENTION** : Mr P Shange
- NOTE** : Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z 83 form and detailed Curriculum Vitae. Certified copies of qualification and other relevant documents will only be requested from shortlisted candidates on or before the interviews. The reference number must be indicated in the column (Part A) provided thereof on the form Z83. NB. (GTN 07/2022). Persons with disabilities should feel free to apply for the post. Preference will be given to the following candidates as per Employment Equity target: Person with disability regardless of race and gender, African Male, Indian Male. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship, and previous experience employment verifications from Employers and verification from Company Intellectual Property Commission (CIPC). Please note that candidates will not be reimbursed for S&T claims for attending interviews. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non RSA Citizens/Permanent residents /Work Permit holders must submit documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department
- CLOSING DATE** : 17 June 2022
- POST 19/134** : **OPERATIONAL MANAGER NURSING (PHC) REF NO: ITSH 05/ 2022 (X3 POSTS)**
- SALARY** : R571 242 - R642 933 per annum, other benefit: 13th cheque, Housing Allowance (employee must meet the prescribed requirement) 12% Rural allowance and Medical Aid (optional)
- CENTRE** : Ncotshane Clinic  
Tobolsk Clinic  
Pongola Clinic
- REQUIREMENTS** : National Senior Certificate grade 12 or standard 10. Degree/National diploma in General Nursing and Midwifery plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as a General Nurse and Midwifery/ proof of payment must be attached (E- register / salary advice. A minimum of 7 years appropriate/ recognizable experience in nursing after registration as a professional nurse with SANC as general nurse and midwifery. At least 5 years of the period referred to above must be appropriate/ recognizable experience after obtaining 1 year post basic qualification in the relevant specialty. NB: Proof of work experience signed by Human Resource Manager must be attached. Recommendations: A valid driver's license. Proof of computer literacy (certificate must be attached) knowledge on AYFS, NIMART training, ICRM programme will be added advantage. Diploma/Degree in Nursing Management and Administration. Knowledge, Skills and Competencies Required: Good management and analytical skills. Good communication leadership and interpersonal skills, problem solving skills, conflict management and decision making skills. Ability to work in a team. Knowledge of Public service acts, regulations and policies. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Knowledge and experience in implementation of Batho Pele Principles, Patients Right's Charter and code of conduct. Computer skills in basic programmes. Human Resources Management and Basic financial management skills.
- DUTIES** : Assist in planning, organising and monitoring of objectives of the facility. Manage all resources within the unit effectively to ensure optimum service delivery. Ability to plan and organize own work and that of support personnel to optimum service delivery. Monitor provision of quality comprehensive service delivery. Work as part of multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, community and multidisciplinary team. Monitor safe patient service and improve client

satisfaction. Participate in the attainment of National Core Standard. Contribute to the realization of ideal clinic (ICRM) status norms and standards. Participate in the analysis and formulation of SOP for the facility. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate an understanding of Human Resource and Finance Management policies and procedures. Monitor and evaluate the care and management of all patients through clinical audits. Supervise and monitor implementation and performance of PHC Re- Engineering/ Community based model. Monitor implementation and performance of indicators on daily, weekly, and monthly basis, provide feedback to management, analyses data and draw quality improvement plan and implementation thereof. Exercise control of discipline and any other Labour related issues in terms of the laid down procedures. Ensure complaint management is functional in the Clinic. Ensure functionality of the clinic committee programme so that community involvement and participation is achieved. Conduct Clinic open days. Monitor and evaluate employee's performance through EPMS for relevant staff. Ensure data management is done as per prescripts, daily capturing and monthly report. Ensure proper and optimal utilization of resources and exercise care over government property. Incumbent will be expected to work extended hours (overtime) including after hour on call. Demonstrate knowledge of clinical programme i.e. MCWH, HAST and NCD including all monitoring systems attached to each programme. Ability to access retrieves electronic report, analyse and use them to improve clinical care.

- ENQUIRIES** : All enquiries should be directed to Ms JN Mthenjana Tel No: 034 413 4000
- APPLICATIONS** : All applications must be addressed to Itshelejuba Hospital Private Bag x0047, Pongola, 3170 and also Emailed to [elliott.simelane@kznhealth .gov.za](mailto:elliott.simelane@kznhealth.gov.za) (due to COVID 19)
- NOTE** : Applications must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website –[www.kznhealth.gov.za](http://www.kznhealth.gov.za) must be accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83. Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae, documents will be limited to candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. HR endorsed certificate of service/work experience(c) curriculum vitae with full record of service certified copy of identity Documents not more than three months. Failure to comply with the above instructions will disqualify the applicants. The reference number must be indicated in the column provided on z83. E.g. reference number (ITSH 01/2021). Please note that due to large number of applications received, applications will not be acknowledged, however, only the shortlisted applications will be advised of the outcome. If you have not heard from us two months after closing date, please consider your application as being unsuccessful. The appointments are subject to positive outcome obtained from the NIA to the following checks (security clearance, credit records, qualifications, citizenship, and previous experience employment verifications). Please note that candidates will not be reimbursed for S&T claims for attending interviews. It is the applicant's responsibility to have qualification which is a requirement of the post, evaluated by South African Qualification Authority (SAQA) and to provide proof of such evaluation on the application. Failure to comply will result in the application not being considered. Person with disabilities should feel free to apply for the post. It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.
- CLOSING DATE** : 10 June 2022
- POST 19/135** : **CLINICAL PROGRAMME COORDINATOR (INFECTION PREVENTION & CONTROL (IPC) REF NO: MAD 01/2022 (X1 POST)**
- SALARY** : R450 939 – R507 531 per annum, plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
- CENTRE** : Madadeni Provincial Hospital

**REQUIREMENTS**

: Basic R425 qualification Degree/ Diploma: General Nursing or Equivalent qualification that allows registration with (SANC). Proof of current Registration with South African Nursing Council (2022 Receipt). A minimum of 7 years' experience appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Valid Driver's License – please note it is imperative that the successful candidate has a valid driver's license as he/ she will be travelling regularly to Clinics and District Office. Certificate of Service from previous and current employer endorsed and stamped by HR must be attached. Recommendations: Certificate in Infection Prevention & Control. Computer literacy. Knowledge, Skills, Training and Competencies Required: Strong interpersonal, communication and presentation skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work related matters and to comply with time frames. High level of accuracy. Depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations.

**DUTIES**

: Render an optimal holistic specialized nursing care to patients as member of the Multidisciplinary team. Train and supervise junior staff and student nurses. Maintain accreditation standards by ensuring compliance with National Norms and Standards. Co-ordinate clinical activities of the unit. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Participate in nursing audits and maintain accurate records. Display a concern for patients, promoting advocating, and facilitating proper treatment and care. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Provide safe and therapeutic environment for patients, staff and public. Maintain a constructive working relationship with nursing and other stakeholders. Participate in staff development using EPMDS System and other work related programmes and training. Ensure that equipment and machinery is available and functional at all time. Attend to meetings, workshops and training programs as assigned by the supervisor.

**ENQUIRIES**

: Mrs. A.B Singh Tel No: 034 328 8126

**APPLICATIONS**

: All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940

**FOR ATTENTION**

: The Recruitment Officer

**NOTE**

: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The application form (Z83) must be accompanied by a detailed Curriculum Vitae. Applicants are not required to submit copies of Qualifications and other documents on application but must submit the Z83 and detailed Curriculum Vitae. Copies need not be certified when applying for a post. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2022. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

**CLOSING DATE**

: 10 June 2022

<b><u>POST 19/136</u></b>	:	<b><u>PROFESSIONAL NURSE: SPECIALTY: OPERATING THEATRE REF NO: MCCORD PEH PRN/SPEC/THEATRE/09/2021 (X3 POSTS)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R388 974 per annum Grade 2: R478 404 per annum Other Benefits: 13th cheque, Home owners allowance and Medical Aid and Pension, (conditions apply)
<b><u>CENTRE REQUIREMENTS</u></b>	:	McCord Provincial Eye Hospital, Overport Senior Certificate. Diploma/Degree in General Nursing and Midwifery. Post basic qualification in Operating Theatre Nursing registered with SANC. Registration Certificate with SANC as Professional Nurse. Current SANC receipt. <b>Grade 1:</b> Minimum of 4 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. 1 year Post Basic qualification in Operating Theatre Science registered with SANC. <b>Grade 2:</b> Minimum of 14 years appropriate / recognizable nursing experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognizable experience in Operating Theatre after obtaining the post basic qualification in Operating Theatre Nursing. Certificate of service endorsed by HR. Knowledge, Skills, Training and Competencies: Nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills. Must have knowledge of cardiac conditions. Basic computer skills.
<b><u>DUTIES</u></b>	:	Provide comprehensive quality nursing care to patients / clients in a specialty unit in a cost effective and efficient manner. Assist in planning, organizing and monitoring of objectives of the specialized unit. Manage all resources within the unit effectively and efficiently. Able to plan and organize own work and that of support personnel. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, (Batho Pele). Work as part of a multi-disciplinary team. Demonstrate effective communication with patients, supervisors and other clinicians, include report writing when required. Ensure compliance with all National, Provincial and Professional prescripts. Participate in the analysis and formulation of nursing policies and procedures. Assist in the EPMDS process and training of staff. Provide direct and indirect supervision to staff. Order and monitor appropriate levels of consumables. Ensure that equipment is adequate, checked and is in working order. Provide a safe and therapeutic and hygienic environment. Teaching of co-workers. You will be required to comply with the needs of the institution in regards to being rostered for weekends, Public Holidays and Night Duty.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms L Ntonintshi Tel No: 031268 5710 can be posted to McCord PEH, PO Box 37587, Overport, 4067 or can be dropped off at the hospital at the entrance of the Hr Department at Sinikithemba building in the vacancy box.
<b><u>FOR ATTENTION NOTE</u></b>	:	HR Recruitment Applications should be submitted on form Z83 from any Public Service. Department Human Resource Department OR from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Only shortlisted candidates will be requested to bring along certified copies on or before the interview. Current registration with HPCSA 2020. Updated Curriculum Vitae. Certificate of service endorsed by Human Resource. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2020. Faxed documents will not be accepted. NB: Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews.
<b><u>CLOSING DATE</u></b>	:	15 June 2022, 15h00
<b><u>POST 19/137</u></b>	:	<b><u>PROFESSIONAL NURSE: SPECIALTY: OPHTHALMOLOGY REF NO: MCCORD PEH PRN/OPHT/05/2022 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	Grade 1: R388 974 per annum

		Grade 2: R478 404 per annum
		Other Benefits: 13th cheque, Home owners allowance and Medical Aid and Pension, (conditions apply)
<b><u>CENTRE REQUIREMENTS</u></b>	:	McCord Provincial Eye Hospital, Overport
	:	Senior Certificate. Diploma/Degree in General Nursing and Midwifery. Current registration with SANC as an Ophthalmic Nurse. One year post basic qualification in Ophthalmic nursing. Registration certificate with SANC as a Professional nurse. Current SANC receipt. Certificate of service/s endorsed by HR. <b>Grade 1:</b> Minimum of 4 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. 1 year Post Basic qualification in Ophthalmology Nursing Science registered with SANC. <b>Grade 2:</b> Minimum of 14 years appropriate / recognizable nursing experience after registration as a General Nurse with SANC of which 10 years of the period must be appropriate/recognizable experience in Ophthalmology Nursing after obtaining the post basic qualification in Ophthalmic Nursing. Knowledge, Skills, Training and Competencies: Nursing care processes and procedures, nursing statutes and other relevant legal frameworks. Good verbal and written communication and report writing skills. Decision making and problem solving skills. Conflict management and negotiation skills. Basic computer skills.
<b><u>DUTIES</u></b>	:	To assist in planning, organizing and monitoring of the objectives of the specialized unit in consultation with subordinates. To provide a therapeutic environment for staff, patients and the public. To provide comprehensive quality nursing care as a member of the multi-disciplinary team. To delegate duties, provide direct and indirect supervision to all staff within the unit. To ensure continuity of patient care on all levels and attend meetings. Assist with allocation /change list, rosters and inputs for leave. Ensure proper record keeping and provide training for staff. Evaluate staff on work performance i.e EPMSD. To order and monitor appropriate levels of consumables and medication. To assist in orientation, induction and mentoring of all staff within the unit. Provide training to all staff. To complete patient related data and take part in research. To maintain the code of conduct. You will be required to comply with the needs of the institution in regards to being rostered for weekends, Public Holidays and night duty. A comprehensive job description will be issued on appointment.
<b><u>ENQUIRIES APPLICATIONS</u></b>	:	Ms L Ntonintshi Tel No: 031268 5710
	:	can be posted to McCord PEH, PO Box 37587, Overport, 4067 or can be dropped off at the hospital at the entrance of the Hr Department at Sinikithemba building in the vacancy box.
<b><u>FOR ATTENTION NOTE</u></b>	:	HR Recruitment
	:	Applications should be submitted on form Z83 from any Public Service. Department Human Resource Department OR from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Only shortlisted candidates will be requested to bring along certified copies on or before the interview. Current registration with HPCSA 2020. Updated Curriculum Vitae. Certificate of service endorsed by Human Resource. The reference number must be indicated in the column provided on form Z83 e.g. HR 01/2020. Faxed documents will not be accepted. NB: Failure to comply with the above instructions will result in disqualification. Please note that if you are not contacted within 3 months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPC (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews.
<b><u>CLOSING DATE</u></b>	:	15 June 2022, 15h00
<b><u>POST 19/138</u></b>	:	<b><u>MEDICAL SPECIALIST ANAESTHETICS REF NO: MEDSPEC SESS ANAES/03/2022 (X1 POST)</u></b> Department: Anaesthetics
<b><u>SALARY</u></b>	:	Grade 1: R532.00 Grade 2: R608.00 Grade 3: R706.00 No of sessions per week: 10 Sessions (Each session is equivalent to 1 hour) Hourly rate per session

**CENTRE  
REQUIREMENTS**

Nature of Appointment: Sessional- not exceeding 12 months; subject to annual review

: Inkosi Albert Luthuli Hospital  
: Experience: Medical Specialist **Grade 1:** Requires appropriate qualification plus registration with the Health Professions Council of South Africa. Registrars who have completed their training may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Medical Specialist **Grade 2:** Requires appropriate qualification, registration certificate plus 5 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. Medical Specialist **Grade 3:** Requires appropriate qualification, registration certificate plus 10 years' experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. Requirements: Senior Certificate (Matric). MBCHB or equivalent qualification registered with the HPCSA. FCA (SA) or MMed (Anaes) Plus. Current Registration with the Health Professions Council of South Africa as a "Specialist Anaesthesiologist". Candidates who have completed their period of registrar training as registrars may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration with the Health Professions Council of South Africa. Recommendations: Additional experience in providing a specialist service as a senior anaesthetist in the sub-specialty areas of Anaesthesia will be considered an advantage. Knowledge, Skills, Training and Competencies: Knowledge and skills in Clinical Anaesthesia, including Emergency, Medical and Surgical Care and Acute and Chronic Pain. Demonstrate the ability to supervise and teach junior staff. Demonstrate the ability to work as part of a multidisciplinary team. Proven management ability, sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships.

**DUTIES**

: Provide a specialist anaesthesia service on a sessional basis. Provide perioperative anaesthesia care for a variety of specialised and complex sub-disciplines within IALCH. Provide a consultative service and expert opinion on Anaesthesia related matters at IALCH within the staffing norms. Assist with preoperative assessment of patients in the wards or in the pre-anaesthetic clinic. Maintain clinical, professional and ethical standards related to these services. Comply with the guidelines, protocols and clinical audits, in the department as to optimise patient care in the theatres and wards with the resources available. Assist with auditing the activity and outcomes of service of the Anaesthetic Department. Be part of the multi-disciplinary team to optimise patient care and use of Human and other resources. Be actively involved in the Departmental undergraduate and post- graduate teaching programmes. Participate in both academic and clinical administrative activities.

**ENQUIRIES  
APPLICATIONS**

: Dr L Cronjé Tel No: (031) 2401805/1804  
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

**NOTE**

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the Z83 and a detailed Curriculum Vitae. Certified copies of qualifications, proof of registration and other relevant documents will be requested from shortlisted candidates only which may be submitted to HR on or before the day of the interview. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that it is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a

CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE** : 10 June 2022

#### **DEPARTMENT OF SOCIAL DEVELOPMENT**

**APPLICATIONS** : Direct or hand deliver applications to the addresses as indicated below: - For Head Office: Department of Social Development, Private Bag X9144, Pietermaritzburg 3200 or hand deliver to 174 Mayors Walk Road, Pietermaritzburg, 3200

**FOR ATTENTION** : Ms PN Mkhize  
**CLOSING DATE** : 10 June 2022 (Applications received after this date will not be accepted)  
**NOTE** :

Reference is made to DPSA Circular No. 5 OF 2021. The content of this circular must without delay be brought to the attention of all potential applicants. Applications must be forwarded to the relevant address. Applications must indicate the reference number of the post applied for and the Centre using a new Z83 form (which must be completed in a manner that allows a selection committee to assess the quality of the candidate based on the information provided in the form. It is therefore prudent that fields be completed by applicants and the form must be signed noting the importance of the declaration) which is effective from 01 January 2021 obtainable from any Public Service Department and should be accompanied by a detailed/comprehensive Curriculum Vitae. NB: Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit the fully completed Z83 and a detailed curriculum Vitae. Only shortlisted candidates will be required to submit certified documents on or before the date of the interview following communication from Human Resources. Under no circumstances will faxed or e-mailed applications be accepted. The Department is an Equal Opportunity Affirmative Action employer and is committed to empowering people with disability. Appointment is subject to a positive outcome obtained from State Security on the following checks (Security Clearance, Citizenship, qualification verification, criminal records, credit records and previous employment). The employment is subject to signing of the employment contract and annual performance agreement. The successful candidates will be required to undergo security clearance, competency based assessment, technical assessment, SMS Pre-entry certificate (Nyukela) is a prerequisite for all SMS posts using the link <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/> and to disclose financial interests in accordance with relevant prescripts. Candidates will be assessed and selected in accordance with the relevant measures that apply to employment in the Public Service. Failure to comply with any of the above instructions will result in immediate disqualification. If the applicant has not been contacted within three (3) months after the closing date must accept that his / her application was not successful.

#### **MANAGEMENT ECHELON**

**POST 19/139** : **CHIEF FINANCIAL OFFICER REF NO: DSD03/01/2022HO**  
This is a re-advertised post, applicants who previously applied are encouraged to re-apply.

**SALARY** : R1 269 951 per annum (Level 14), (all-inclusive remuneration package)  
**CENTRE** : Head Office, Pietermaritzburg  
**REQUIREMENTS** : Qualifications: A Bachelor's Degree (NQF -Level 7) in Accounting/ Financial Management); A minimum of 5 years' experience at a Senior Management Level in the financial management environment; A valid driver's license. Knowledge: Extensive knowledge and understanding of the Public Finance Management Act; Treasury Regulations; Generally Recognized Accounting Practice; Supply Chain Management Practices and Procedures, Instruction Notes; Preferential Procurement Policy Framework Act; Broad Based Black Economic Empowerment Act; Construction Industry Development Board; Government Immovable Asset Management Act(GIAMA)Constitution of the Republic of South Africa; Public Service Act and Regulations; Labour Relations Act, Employee Performance Management and Development System, Skills/

Core Competencies: Strategic capability and leadership; People management and empowerment; Financial management; Change management; Service delivery innovation; Programme and Project management; Team building/motivation; Problem solving and analysis; Policy analysis and development; Computer literacy; Communication, Presentation and Negotiation.

**DUTIES**

: Ensure effective and efficient management of Financial Accounting Services; Ensure effective provisioning of Management Accounting Services; Manage the provisioning of financial reporting and internal control services; Ensure the provision of Supply Chain Management services; Ensure the provision of infrastructure management; Ensure the development and implementation of policies; Provide leadership and strategic direction to the Chief Directorate and inputs to the Department; Manage resources of the Chief Directorate.

**ENQUIRIES**

: Mrs NI Vilakazi Tel No: (033) 264 5402