

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF TREASURY**

The Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



- APPLICATIONS** : Applications, quoting the relevant reference, should be forwarded as follows: The Free State Provincial Treasury, Private Bag X 20537, Bloemfontein, 9300 or applications that are hand delivered must be brought to the foyer of Fidel Castro Building where they must be placed in the appropriately marked box at: Security, ground floor, Fidel Castro Building, Cnr. Markgraaf and Miriam Makeba Streets, Bloemfontein. Applications can also be e-mailed to recruitment.fstresury@gmail.com or recruitment@treasury.fs.gov.za.
- FOR ATTENTION** : Mr. W van Zyl Tel No: (051) 405 5266, Fidel Castro Building
- CLOSING DATE** : 10 June 2022
- NOTE** : Applications must be submitted on the new Z.83 form (Updated version that came into effect on 1 January 2021), obtainable from any Public Service Department and must be accompanied by a detailed Curriculum Vitae (Subjects of relevant qualifications should be mentioned in the CV), Applicants are requested to complete the Z83 form properly and in full. The department, post name and reference number of the advertised post should be stated on the Z.83. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted, hand delivered or e-mailed timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. Short listed candidates will also be subjected to a practical test. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial assets check, qualification verification and reference checks). Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their applications were unsuccessful. The Department reserves the right not to make appointments on the advertised post(s).

OTHER POSTS

- POST 19/107** : **DEPUTY DIRECTOR: STRATEGIC PROCUREMENT & CONTRACT MANAGEMENT REF NO: FSPT 009/22**
- SALARY** : R744 255 per annum (Level 11), an all-inclusive salary package, (This all-inclusive flexible remuneration package consists of a basic salary, the Government's contribution to the Government Employees Pension Fund and a flexible portion that may be structured according to specific rules)
- CENTRE REQUIREMENTS** : Bloemfontein
: A relevant degree/advanced diploma (NQF level 7 qualification) in Supply Chain Management/Financial Management/Accounting or equivalent qualification with a minimum of 3 years' experience in a junior management position (ASD level) in a supply chain management environment or related field. Knowledge of the Public Finance Management Act (PFMA), legislative framework on supply chain management and Public Private Partnerships (PPP) and government related policies. Computer literacy. A valid driver's license.
- DUTIES** : Manage demand management services. Guide the design and development of a Strategic Procurement Strategy. Manage the implementation of the Provincial Procurement Strategy. Monitor acquisition management services. Manage strategic procurement risks. Monitor Public Private Partnerships (PPP) infrastructure procurement and major capital projects. Manage the development and maintenance of strategic procurement strategies.

Management the performance of transversal and departmental contracts. Render and administer advice on the central supplier database (CSD) and provide guidance on norms and standards on supply chain management. Manage the Sub-directorate.

ENQUIRIES : Mr. TM Mabilo Tel No: (051) 405 4175

POST 19/108 : **ASSISTANT DIRECTOR: PROVINCIAL ACCOUNTING COMPLIANCE REF NO: FSPT 010/22**

SALARY : R382 245 per annum (Level 09), A basic salary
CENTRE : Bloemfontein

REQUIREMENTS : A B Com degree in Financial Accounting or equivalent qualification (NQF level 7) with Accounting as a major subject. A minimum of three years' experience in an accounting environment. Knowledge of the Public Finance Management Act (PFMA), Public Service Regulations and Treasury Regulations, Financial Systems and applicable Instruction Notes. Computer literacy. Good verbal and written communication skills. Valid driver's license.

DUTIES : Co-ordinate and provide training within the Free State Provincial Government to ensure capacity building. Compile provincial instruction notes, guidelines and procedure manuals in order to ensure implementation and adherence by all provincial departments. Amend and implement National Treasury prescripts. Compile, consolidate and verify KCM assessments and reports to promote accurate and credible accounting information for the allocated department/entities. Evaluate asset and liability items and any new financial systems to ensure adherence to Provincial and National norms and standards. Verify delegations against requirements and maintain financial management information for provincial departments and entities. Ensure the successful implementation of banking arrangements for provincial departments. Manage resources to ensure the smooth running of the Division.

ENQUIRIES : Ms. N Y Lebone Tel No: (051) 405 5065