

## DEPARTMENT OF HEALTH

*It is the Department's intension to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer /promotion / appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan*

- APPLICATIONS** : The Director-General, National Department of Health, Private Bag X399, Pretoria. 0001. Hand delivered application may be submitted at Reception (Brown Application Box), Dr AB Xuma Building, 1112 Voortrekker Rd, Pretoria Townlands 351-JR or should be forwarded to [recruitment@health.gov.za](mailto:recruitment@health.gov.za) quoting the reference number on the subject e-mail
- FOR ATTENTION** : Ms TP Moepi
- CLOSING DATE** : 30 May 2022, closing time: 12H00 Middyay
- NOTE** : All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment batteries. Applications should be submitted on the new Z83 form obtainable from any Public Service department and should be accompanied by a CV (previous experience must be comprehensively detailed). The Z83 must be fully completed (all sections), failure to complete or disclose all information will automatically disqualify the applicant. Applicants are not required to submit copies of qualification and other relevant documents on application. Certified copies of qualifications and other relevant documents will be requested only to shortlisted candidates before or on the day of the interview. Applications should be on one PDF format. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

## MANAGEMENT ECHELON

- POST 17/170** : **CHIEF DIRECTOR: HUMAN RESOURCES FOR HEALTH REF NO: NDOH 26/2022**  
Re-advertisement and applicants who previously applied need to re-apply
- SALARY** : R1 269 951 per annum, (an all-inclusive remuneration package), (basic salary consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Senior Management Service Guidelines.
- CENTRE REQUIREMENTS** : National Department of Health, Pretoria  
An undergraduate qualification (NQF 7) as recognized by SAQA in Human Resource Management or Public Administration. A post-graduate qualification in any of the above will be an advantage. At least five (5) years' experience at a Senior Management level in Human Resources Management or related field. SMS pre-entry Certificate is required for appointment finalization. Knowledge of global trends and best practices in HR policy and planning. Knowledge of Digital HR Information Systems, Performance, procurement and financial management. Good communication (verbal and written), Microsoft office package, planning, organizational and management skills. Ability to work independently and under pressure as well as work long and irregular hours. A valid driver's license.
- DUTIES** : Provide strategic leadership and facilitate the development and implementation and monitoring of HR policies. Provide strategic direction of HR Planning,

- Management and Development. Ensure the maintenance of a well-developed HRH Information Systems. Strengthen stakeholder relations. Provide strategic leadership and overall management to the Directorate within the Cluster.
- ENQUIRIES** : Ms VM Rennie at [Valerie.rennie@health.gov.za](mailto:Valerie.rennie@health.gov.za)
- POST 17/171** : **CHIEF-DIRECTOR: INTERNATIONAL HEALTH AND DEVELOPMENT REF NO: NDOH 27/2022**  
Re-advert applicants who previously applied need to re-apply
- SALARY** : R1 269 951 per annum, (an all-inclusive remuneration package), (basic salary consists of 70% of total package, the State's contribution to the Government Employee's Pension Fund (13% of basic salary) and a flexible portion). The flexible portion of the package can be structured according to Senior Management Service Guidelines.
- CENTRE REQUIREMENTS** : National Department of Health, Pretoria  
: An undergraduate qualification (NQF level 7) as recognized by SAQA. A qualification in Health Science / Public Health/International relations will be an added advantage. At least five (5) years' experience at a senior management level in International Relations. Proven track record of managing strategic programmes/projects of national scope. Knowledge of Public Service Act, Financial Management Act and Treasury Regulations. Understanding of National Health Insurance Bill and National Health Act as well as knowledge of Government protocol, processes and regulations. Good strategic capability and leadership, financial management, strong managerial and administrative skills, ability to analyse and synthesise information and formulate policies and strategies. Good inter-personal relations, diplomacy and communication skills. Computer skills. Willingness to work irregular hours and travel frequently. Valid driver's license.
- DUTIES** : Strengthen technical capacity of the health sector to improve its health outcome and to harness focused intervention towards the Sustainable Development Goals (SDG). Support the prevention and control of regional public health risks that threaten South African and African population including humanitarian assistance. Facilitate participation in various international structures to strengthen bilateral, trilateral relations including multilateral treaties. Support the Facilitation of the International Development Assistance and Partnership programme. Advance and coordinate global health agenda in Africa and Middle East, North-South Partnerships as well as South-South relations. Enhance knowledge, capacity and research skills on global health. Effective and efficient management of resources.
- ENQUIRIES** : Ms VM Rennie at [Valerie.rennie@health.gov.za](mailto:Valerie.rennie@health.gov.za)

#### **OTHER POST**

- POST 17/172** : **ENVIRONMENTAL HEALTH PRACTITIONER GRD 1 REF NO: NDOH 24/2022 (X2 POSTS)**
- SALARY** : R322 746 per annum, OSD
- CENTRE REQUIREMENTS** : Directorate: Port Health Services. KwaZulu-Natal  
: A Bachelor's degree/National Diploma or equivalent NQF 6 qualification in Environmental Health and current registration with the HPCSA as an Environmental Health Practitioner. At least one (1) year experience in environmental health. Technical and practical knowledge of Environmental and Port Health services. Knowledge of the legislative and policy framework informing this complex area of operation. Ability to interpret and implement applicable legislation and guidelines. Good communication (verbal and written), administrative, financial management, interpersonal and computer skills (MS Office packages). A valid driver's license.
- DUTIES** : Control the importation of health related products. Inspection of baggage, cargo, containers, conveyances, goods and postal parcels for compliance to international health regulations and relevant legislation. Provide communicable diseases control in the Point of Entry (PoE). Provide general administrative duties. Compile daily, weekly and monthly statistics for PoE operations. Engage with relevant stakeholders.
- ENQUIRIES** : Mr P Bhugwadeen on Tel No: 031 301-0385
- NOTE** : Copies of certificates of service must be submitted with the application.