

## DEPARTMENT OF WATER AND SANITATION

**CLOSING DATE** : 20 May 2022

**NOTE** : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications, identity document and a valid driver's license (where applicable) which need not be certified when applying for a post. Original/certified copies must be produced only by shortlisted candidates during the interview date. All required information on form Z83 must be provided. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s. Applications that do not comply with the above-mentioned requirements will not be considered. All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of Government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however, it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

## MANAGEMENT ECHELON

**POST 16/111** : **CHIEF DIRECTOR: FINANCIAL MANAGEMENT SERVICES REF NO: 200522/01**

Branch: Finance Main Account

**SALARY** : R1 269 951 per annum Level 14, (all-inclusive salary package)

**CENTRE** : Head Office, Pretoria

**REQUIREMENTS** : A Degree in Accounting/Auditing/Financial Management field at NQF 7. A post-graduate degree qualification in Accounting/Auditing/ Financial Management will be an added advantage. Extensive experience in Financial Management of which five (5) years must be at a Senior Managerial level. Knowledge of financial and public service legislation and regulations, the Public Service Act, and the Promotion of Access of Information Act. Knowledge of BAS, PERSAL and other financial systems. Proven project management experience. Excellent understanding of strategic roles and capabilities. Knowledge of business strategic planning, resource allocation, human resources, and management principles. Understanding of financial management value chain and its impact on demand management. Ability to link financial and non-financial performance. Sound knowledge of risk management, corporate governance, and internal controls. Good communication skills and analytical thinking. Development skills. Policy and strategy development. Good interpersonal skills. Demonstration of good leadership abilities. Planning, organization, and stakeholder relationship management including the ability to liaise and operate within intergovernmental context. Knowledge of project and programme management.

- DUTIES** : Provide strategic guidance on the handling of financial management matters of the Department. Management of Accounting on strategic matters of the Department. Manage risks of the Department in terms of Finance internal controls. Develop, refine, and implement effective financial management processes and procedures and co-ordinate Departmental budget processes. Provide support and sound financial advice to officials of the Department. Ensure compliance with all relevant legislation, regulations, policies, and provisions within the provisions of the PFMA. Provide timely, accurate and relevant reports to all stakeholders. Ensure the implementation of Management Accounting processes in the Department through the planning, co-ordination, and management of the budget and MTEF budget process, the management and monitoring of revenue and expenditure and reporting in line with the PFMA. Ensure the rendering of financial accounting services through the monitoring of monthly accounting services and oversee submission of interim and annual financial statements. Ensure revenue and banking management. Ensure the management of the Departmental financial systems and the administration of salary related matters.
- ENQUIRIES** : Mr. F Moatshe Tel No: 012 336 7647
- APPLICATIONS** : Pretoria (Head Office): Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street.
- FOR ATTENTION** : Recruitment & Selection

#### **OTHER POST**

- POST 16/112** : **ASSISTANT DIRECTOR: FORENSIC AUDIT (INVESTIGATION) REF NO: 200522/02**  
Directorate: Forensic Investigations & Quality Assurance

- SALARY** : R382 245 per annum (Level 09)
- CENTRE** : Pretoria
- REQUIREMENTS** : A Bachelor's Degree at NQF Level 7 in Auditing (Internal, External and Forensic Investigation/ Fraud Examination) / LLB Degree (Fraud Examination). Three (3) to five (5) years' experience in Forensic Auditing. A valid and unexpired driver's license (Attach a copy). Certification in CFE, CIA, CA or Fraud Examination will be an added advantage. Sound knowledge of the Public Finance Management Act, Treasury Regulations and Generally Accepted Accounting Principles. Sound knowledge of the Prevention Organised Crimes Act and Protection of Access to information Act (PAIA) Sound Knowledge of the Public Service Anti-Corruption Strategy and anti- corruption and fraud prevention measures. Skills in the application of audit methodology and execution of audit procedures in accordance with the approved audit programme. Administrative and clerical procedures and systems. Knowledge of governmental financial systems. Knowledge of principles and practice of financial accounting. Willingness and ability to travel. Computer Literacy.

- DUTIES** : Provide input and contribute to the development and implementation of the Department's Fraud Prevention and Anti-Corruption strategy. Conduct fraud awareness campaigns. Supervise the work of forensic investigations teams. Conduct forensic investigations and report the results accordingly. Represent the Department in disciplinary cases, criminal or civil recovery processes. Assist in the management of Financial and Human Resources.

- ENQUIRIES** : Mr M Motsatsi Tel No: 012 336 7905
- APPLICATIONS** : Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.

- FOR ATTENTION** : Recruitment & Selection