

**PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH**

OTHER POSTS

- POST 15/149** : **CLINICAL MANAGER MEDICAL GRADE 1 REF NO: SDHS2022/04/12 (X1 POST)**
Section: Family Medicine Unit
This is a re-advertisement. People who applied previously are encouraged to reapply
- SALARY CENTRE REQUIREMENTS** : R1 191 510 per annum, (all-inclusive package)
: Sedibeng District Health Services
: Appropriate qualification that allows registration with HPCSA as a Medical Officer. Registration with HPCSA as a Medical Practitioner. Minimum of 6 years appropriate/recognizable experience as a Medical Officer after registering with the HPCSA as a Medical Practitioner. Must have a valid driver's license. Experience in PHC, with the ability to lead, manage as well as transfer skills is essential. Must be prepared to perform commuted overtime. Experience in Family Medicine or working in a Family Medicine Unit will be an added advantage.
- DUTIES** : Support the Family Medicine Unit in the management of District Medical Officers, Interns and Clinical Associated and ensure Human Resource Development in the District. Provide management and clinical support in the provision points of normal and after-hours service coverage by Medical Officers and Interns. Render clinical service and rotate through service points as directed by service needs. Support and co-ordinate with management and clinical teams at District Health facilities for provision of quality Health services and management. Provide clinical expertise to the District PILIR, quality assurance and patient safety program. Interpret disseminate and implement Department policies related to core clinical standards and support the Family Medicine Unit in the development of clinical audits, protocols, guidelines and referral support. Liaise and co-ordinate with District Hospital, Regional Hospital and Emergency Medical Services to ensure appropriate inter-facility patient referrals and clinical care. Support the Family Medicine Unit in various district clinical and management forums, PHC Reengineering and development of sub-districts. Perform after hour commuted overtime during weekdays. Undertake any other clinical and/or managerial duties as required by the unit head.
- ENQUIRIES APPLICATIONS** : Dr. A. Kalain Tel No: (016) 428 7184
: Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.
- NOTE** : The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not to fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to

short-listed candidates only. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.

- CLOSING DATE** : 16 May 2022
- POST 15/150** : **CLINICAL MANAGER GRADE 1 REF NO: REFS/TMH/2022/04/01 (X1 POST)**
Directorate: Medical Services
- SALARY** : R1 191 510 – R1 322 391 per annum
CENTRE : Tambo Memorial Hospital
REQUIREMENTS : An appropriate qualifications that allows registration with the Health Profession Council of South Africa (HPCSA) as a Medical Practitioner and proof of current HPCSA registration (2022-2023). A minimum of three (3) years appropriate experience after registration with HPCSA as a Medical Practitioner. Post graduate qualification in Management will be an added advantage. Computer literacy in Microsoft package (Word, Excel, PowerPoint) and a valid driver's license. Knowledge in Administration, Finance and Supply Chain Management, strong communication, customer management, leadership, interpersonal skills and strategic management. Problem solving, good analytical and decision making skills. The prospective incumbent should have knowledge of good administration procedures relating to specific working environment including norms and standards. Good planning and organizing skills. Sound knowledge and ability to implement policies and Public Service Legislative Frameworks such as (National Health Act, PFMA, PSA and its regulations, Mental Health Act and other relevant Statutes). Must be able to work under pressure, cope with high workload and be willing to manage the Hospital after hours.
- DUTIES** : Responsible for the leadership and management of the delivery of clinical services to patients referred to Tambo Memorial Hospital. Participate actively administrative duties of the departments. Ensure that quality assurance, including clinical audit is conducted in the department in line with Ideal Hospital Framework and lead the department. Serve as a senior member of the Hospital Executive Management team. Actively contribute to the formulation and implementation of the hospital operational plans. Support the hospital executive and general management with the day to day running of the department. Assist EXCO in the discharge of any responsibilities which have been delegated. Participate in the management of activities of Tambo Memorial Hospital as a whole and attend all applicable management meetings. Management of personnel performance and reviews thereof, (Contracting, reviews and final assessments) and perform any other duties delegated by the Superiors.
- ENQUIRIES** : Mr ZKO Ndabula Tel No: (011) 898 8317
APPLICATIONS : can be forwarded to the Human Resource Department, Tambo Memorial Hospital, Private Bag X2, Boksburg, 1459. Physical Address: Railway Street, Boksburg, 1459.
- NOTE** : Applications must be filled on a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and copies of ID and qualifications. Only the shortlisted candidates will be required to submit certified copies of qualifications and Identity document on or before interviews. Applicants must indicate the post reference number on their applications. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
- CLOSING DATE** : 16 May 2022, Time: 12H00

<u>POST 15/151</u>	:	<u>HEAD CLINICAL UNIT (MEDICAL SPECIALIST) REF NO: REFS/013840 (X1 POST)</u> Directorate: Medical
<u>SALARY</u>	:	Grade 1: R1 754 739 - R1 862 412 per annum Grade 2: R1 918 719 - R2 097 993 per annum
<u>CENTRE REQUIREMENTS</u>	:	Sebokeng Hospital An appropriate qualification in Internal Medicine, an additional subspecialty will be an advantage. Current registration as a physician / subspecialty 3 – 5 years post registration experience. Recommendations: experience in undergraduate teaching and undergraduate teaching administration in Internal Medicine. Knowledge, skills, training and competencies required: Ability to teach undergraduate, postgraduate, students and supervise junior staff. Management skills, good communication, leadership and decision-making skills.
<u>DUTIES</u>	:	Control and management of clinical services as the Head of Department. Maintain satisfactory clinical, professional and ethical standards related to these services. Maintain necessary discipline over staff under his / her control. Attend to administrative matters as pertains to the unit and department. Conduct, assist and stimulate research. Training of undergraduate and postgraduate medical students in Internal Medicine at Sebokeng and Kopanong hospital where teaching takes place and Allied Health Personnel in the field of Internal Medicine. Participation in formal teaching and teaching administration as required by the department of Internal Medicine. Promote community orientated services and participate in outreach programs. Conduct specialized outpatient clinics and provide expert opinion where required. After hours consultant cover for both Internal Medicine, critical care departments at Sebokeng and Kopanong Hospitals. Provide leadership in development of protocols for the management of adult in Internal Medicine and critical care. Provide leadership in the development of clinical audit programs in the hospital in the province. Develop measures to ensure quality assurance for the adult Internal Medicine patients. Participate actively in outreach activities to hospital in the Province. Active involvement in CME to health professionals. Compile medium and long term expenditure frameworks and implement fiscal control measures on an ongoing basis. Lead and supervise departmental research activities. Participate in training of Registrar's, Medical Officers and Nurses. Work as part of a multi – disciplinary team when deemed necessary.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr N.A. Msibi Tel No: 016 930 3304 should be sent by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.
<u>NOTE</u>	:	Applications must be submitted on form of new Z83 obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recent updated CV as well as copies of all qualifications and ID document and any other relevant documents. Such copies need not to be certified when applying for a post. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only if you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. NB: People with disabilities are encouraged to apply. Recommended candidates will be subjected to medical assessment.
<u>CLOSING DATE</u>	:	20 May 2022
<u>POST 15/152</u>	:	<u>HEAD OF CLINICAL UNIT GRADE 1 MEDICAL EMERGENCY DEPARTMENT REF NO: PHOLO 2022/04/01</u> Directorate: Emergency Medicine
<u>SALARY</u>	:	R1 754 739 – R1 862 412 per annum, (all inclusive)
<u>CENTRE</u>	:	Pholosong Regional Hospital
<u>REQUIREMENTS</u>	:	Appropriate postgraduate qualification that allows for registration with the HPCSA as Specialist Emergency Physician and proof of current registration. A minimum of 3 years appropriate experience as Specialist Emergency Physician after registration with the HPCSA as Medical Specialist in Emergency Medicine. Experience in undergraduate and postgraduate training, including research. Understanding of basic Human Resource matters

- including labour relations and RWOPS. Understanding of basic Finance matters such as cost drivers and budget allocations. Understanding of basic Supply Chain matters such as developing demand and procurement plans for the unit. Knowledge of legislative prescripts governing public service. Managerial and problem-solving skills. Good communication and supervisory skills. Stress-tolerance and the ability to work in a team.
- DUTIES** : Provide clinical services in the institution. Implement departmental strategic and operational plans for clinical services. Train and supervise undergraduate and postgraduate students and participate in research. Facilitate clinical Governance processes within the department, including clinical audits and clinical risk management. Implement measures to minimize wasteful and fruitless expenditure within the department. Generate the annual demand and procurement plans for the department. Oversee the human resource matters of the department such as leave, disciplinary issues and employee wellness. Represent the clinical department at administrative, managerial, clinical committees meetings and other events.
- ENQUIRIES** : Dr B. Pitso Tel No: (011) 812 5163
- APPLICATIONS** : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 20 May 2022
- POST 15/153** : **FAMILY PHYSICIAN MEDICAL SPECIALIST GRADE 1 REF NO: SDHS2022/04/13 (X1 POST)**
Section: Family Medicine Unit
- SALARY** : R1 122 630 per annum, (all- inclusive package)
- CENTRE** : Sedibeng District Health Services
- REQUIREMENTS** : Appropriate qualification that allows registration with HPCSA as a Medical Specialist in a normal specialty. Registration as Specialist. Must have at least 5 years post community service PHC experience, with the ability to lead, manage as well as transfer skills at PHC level. Must have a valid driver's license.
- DUTIES** : Render clinical services to patients in the District Primary Health Care clinics including Clinical Medico-legal services and rotate through service points as directed by service needs. Ensure leadership, clinical guidance and governance in the provision quality clinical services through the application of Family Medicine principles. Co-ordinate clinical service and Family Medicine activities in the sub-district/cluster under his/her supervision and provide clinical and managerial support to the district Community Orientated Primary Care (COPC) program. Conduct audits and quality improvement projects on clinical and other relevant problems related to patient care and the health system Interpret, disseminate and implement Department policies related to core clinical standards and support the Family Medicine Unit in the development of protocols, guidelines and referral support, manage and train Medical Officers, Medical Interns and clinical associates. Provide clinical and managerial support to clinicians during normal and after-hours service delivery. Liaise and co-ordinate with District Hospital, Regional Hospital and

Emergency Medical Services to ensure appropriate inter-facility patient referrals and clinical care. Supervise and manage the students, Clinical Associate students and Registrars in Family Medicine and primary care as a joint appointee with the University of the Witwatersrand. Support, lead and participate in various District clinical and management forum such as therapeutics committee (PTC), referral committee, Morbidity and Mortality review meetings, District research committee any other forum as determined by the head of the unit. Participate in commuted overtime in the District clinics. Perform any other clinical, managerial or administrative duties as may be required by the Head of the clinical unit.

- ENQUIRIES** :
- APPLICATIONS** : Dr. A. Kalain Tel No: (016) 428 7184
Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.
- NOTE** : The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not to fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.
- CLOSING DATE** : 16 May 2022
- POST 15/154** : **MEDICAL SPECIALIST GRADE 1 – GRADE 3 REF NO: PHOLO 2022/04/02**
Directorate: Anaesthetics
- SALARY** : Grade 1: R1 122 630 - R1 191 510 per annum, (all inclusive package)
Grade 2: R1 283 592 - R1 362 363 per annum, (all inclusive package)
Grade 3: R1 489 665 - R1 862 412 per annum, (all inclusive package)
- CENTRE** : Pholongsong Regional Hospital
- REQUIREMENTS** : Appropriate qualification that allows for registration with HPCSA as a Medical Specialist in Anaesthesia. Registration with the HPCSA as Medical Specialist in Anaesthesia. No experience required after registration with the HPCSA as Medical Specialist in Anaesthesia. Must be willing to do sessions at CMJAH cluster hospitals. **Grade 2:** Appropriate qualification that allows for registration with the HPCSA as Medical Specialist in Anaesthesia. Registration with the HPCSA as Medical Specialist in Anaesthesia and proof of current registration. A minimum of 5 years' appropriate experience as Medical Specialist in after registration with the HPCSA as Medical Specialist in Anaesthesia. **Grade 3:** Appropriate qualification that allows for registration with the HPCSA as Medical Specialist in Anaesthesia. Registration with the HPCSA as Medical Specialist in Anaesthesia and proof of current registration. A minimum of 10 years' appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in Anaesthesia.
- DUTIES** : Provide comprehensive anaesthesia care to surgeons from all surgical disciplines at the Hospital and all of its cluster hospital during core hours. Partake in clinical audits. Implement and core standard (norms and

standards). Rendering of afterhours services including weekends (commuted overtime). Provide outreach to facilities/services in the catchment area including, but not restricted, to participation in the multidisciplinary team discussions of patients in surrounding hospitals' psychiatric wards and provision of mental health care and support to patients in those wards. Completion of relevant medico-legal documents timeously and reduce medical litigation by exercising good clinical ethos. Liaise with referral centers for patients who need further care and investigations. Training of undergraduate programs.

- ENQUIRIES APPLICATIONS** : Dr B. Pitso Tel No: (011) 812 5163
- : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 20 May 2022
- POST 15/155** : **MEDICAL SPECIALIST GRADE 1 – GRADE 3 REF NO: PHOLO 2022/04/03**
Directorate: Psychiatry
- SALARY** : Grade 1: R1 122 630 - R1 191 510 per annum, (all inclusive package)
Grade 2: R1 283 592 - R1 362 363 per annum, (all inclusive package)
Grade 3: R1 489 665 - R1 862 412 per annum, (all inclusive package)
- CENTRE REQUIREMENTS** : Pholosong Regional Hospital
: MBBCh / MBChB plus FC Psychiatry or MMed (Psychiatry). Registration with HPCSA as a medical specialist and proof of current registration. Appropriate experience in Anaesthetic. (Grade 1: No Experience after registration with the HPCSA as Medical Specialist in a normal specialty. Grade 2: A minimum of 5 years appropriate experience as Medical Specialist after with the HPCSA. Grade 3: A minimum of 10 years appropriate experience as Medical Specialist after with the HPCSA.)
- DUTIES** : Management of services within the Mental Health Unit both clinical and administrative. Provide effective and efficient outpatient mental health care in the Hospital including assessment, treatment and monitoring of psychiatric patients. Development and implementation of evidence-based clinical protocols and guidelines. Partake in clinical audits. Implement and monitor adherence to Mental Health Care Act. Rendering of afterhours services including weekends (commuted overtime). Lead the multidisciplinary team discussions of patients in the psychiatric wards. Liaise with referral centers for patients who need further care and investigations. Training of staff members in the unit and other department.
- ENQUIRIES APPLICATIONS** : Dr H.P.N Mlahleki Tel No: (011) 812 5163
- : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's

license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 20 May 2022
- POST 15/156** : **MEDICAL SPECIALIST GRADE 1 – GRADE 3 REF NO: PHOLO 2022/04/04**
Directorate: Paediatric
- SALARY** : Grade 1: R1 122 630 - R1 191 510 per annum, (all inclusive package)
Grade 2: R1 283 592 - R1 362 363 per annum, (all inclusive package)
Grade 3: R1 489 665 - R1 862 412 per annum, (all inclusive package)
- CENTRE** : Pholosong Regional Hospital
- REQUIREMENTS** : MBCHB degree or equivalent and FC. Peads (SA). Annual registration receipt and registration certificate with HPCSA as an independent medical specialist paediatrician. **Grade 1:** No Experience after registration with the HPCSA as Medical Specialist in a normal specialty. **Grade 2:** A minimum of 5 years appropriate experience as Medical Specialist after with the HPCSA. **Grade 3:** A minimum of 10 years appropriate experience as Medical Specialist after with the HPCSA.). Good leadership skills, excellent communication skills (verbal & written) and good interpersonal skills. Work independently and under pressure. Work well within the paediatric department and the hospital as a team member.
- DUTIES** : Play a supervisory role and train junior doctors in the management of patients in all paediatric and child health areas at the institution. Provide relevant training to nurses and other relevant stakeholders in the department. Implement continued medical education through academic meetings, mortality & morbidity meetings and interdepartmental meetings. Identify and adopt or formulate clinical protocols to be implemented in the department to improve overall health and outcomes of the paediatric population served by the hospital. Oversee administrative duties in the department and attend HOD meetings as required and make contributions towards improving service delivery. Manage and report adverse clinical outcomes to the clinical manager. Manage resources judiciously
- ENQUIRIES** : Dr B. Pitso Tel No: (011) 812 5163
- APPLICATIONS** : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 20 May 2022

POST 15/157 : **MEDICAL SPECIALIST GRADE 1 REF NO: REFS/013819 (X1 POST)**
Directorate: Obstetrics and Gynaecology

SALARY CENTRE REQUIREMENTS : R1 122 630 per annum, (all inclusive)
: Chris Hani Baragwanath Academic Hospital (CHBAH)
: Appropriate qualification that allow registration with HPCSA as Medical Specialist in normal Specialty registration. HPCSA registration as Medical Specialist in a normal Speciality. Proof current registration with HPCSA for April 2022/March 2023 Card. Good leadership skills, excellent communication (verbal and written) skills, conflict resolution and good interpersonal skills. The successful candidate must be adaptable, disciplined and self-confident. The candidate must be able to work independently and under pressure and beyond normal working hours and work with diverse team. Ability to work in a multi-disciplinary team. No experience.

DUTIES : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care and supervising of junior medical staff. Willing to do commuted overtime rendering of after-hours (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plan. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities. To assist in teaching programme of both undergraduates and post graduates. Attend meetings and training as approved by HOU. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).

ENQUIRIES APPLICATIONS : Dr. Mankupane Tel No: (011) 933 9154/8154
: Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Chris Hani Baragwanath Academic Hospital, Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on the new Z83 job application form that is fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applications may also be uploaded online at <http://professionaljobcentre.gpg.gov.za> or www.gautengonline.gov.za According to Department of Public Service and Administration (DPSA) Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and submit such evaluation with the application. It is also incumbent upon the

applicant to provide evidence of the NQF level of qualifications not obtained from mainstream institutions. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity targets of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 16 May 2022
- POST 15/158** : **MEDICAL REGISTRAR REF NO: REFS/013865**
Directorate: Nuclear Medicine
- SALARY** : R833 523 per annum, (all-inclusive package)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Current registration with the HPCSA as Medical Practitioner.
- DUTIES** : As part of the health care team, registrars participate in safe, cost- effective evidence based and compassionate patient care; including participating in outreach programs. Applies cost containment measures in the provision of patient care as trainee specialist. Registrars participates in the educational activities of their chosen specialty training program, including conducting research toward Mmed. Supervise and teach medical students, interns, medical officers and other service commitments to CMJAH and cluster hospital Commitment to overtime, Commitment to emergency care highest level of ethics, professionalism and punctuality. Expected ability to work in a team and to report all potential conflict of interest and corruption.
- ENQUIRIES** : Prof W. Vangu Tel No: 011 488 3500
APPLICATIONS : Applications should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
- NOTE** : Applications must be submitted on a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) with an updated, clear and concise C.V, with 3 contactable referees. Copies of I.D and Qualifications to be attached. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
- CLOSING DATE** : 16 May 2022
- POST 15/159** : **MEDICAL OFFICER GRADE 1 REF NO: REFS/013737 (X1 POST)**
Directorate: Paediatric Surgery
- SALARY** : R833 523 per annum, (all-inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner Registration with the HPCSA as independent medical practitioner and Current HPCSA registration for April 2022/March 2023 Card. must be post Community Service. No experience required.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate).

		<p>Improve quality of care by 116 providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.</p>
<u>ENQUIRIES</u>	:	Prof JA Loveland and Mrs A.Welthagen Tel No: 011 933 8138 or 082 320 8529
<u>APPLICATIONS</u>	:	Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Chris Hani Baragwanath Academic Hospital, Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on the new Z83 job application form that is fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . Applications may also be uploaded online at http://professionaljobcentre.gpg.gov.za or www.gautengonline.gov.za According to Department of Public Service and Administration (DPSA) Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and submit such evaluation with the application. It is also incumbent upon the applicant to provide evidence of the NQF level of qualifications not obtained from mainstream institutions. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity targets of the department. People with disability are encouraged to apply.
<u>CLOSING DATE</u>	:	16 May 2022
<u>POST 15/160</u>	:	<u>MEDICAL OFFICER GRADE 1 REF NO: REFS/013739 (X3 POSTS)</u> Directorate: Anaesthetics
<u>SALARY</u>	:	R833 523 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Chris Hani Baragwanath Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows registration with the HPCSA as a Medical Practitioner, HPCSA registration as an independent medical practitioner, Current HPCSA registration for April 2022/March 2023 Card and must be post Community Service. Must be a South African citizen or permanent resident.
<u>DUTIES</u>	:	The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient related administrative duties; participating in all activities of the discipline in relation to teaching and research; participating in departmental audit activities; and preparing and writing of reports.

Supervising junior doctors (undergraduate students, interns and community service doctors). Willing to do commuted overtime. Attendance of relevant departmental meetings like morbidity and mortality, near miss and completing medico-legal documents timeously. Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards. Performance of practical procedures relevant to anaesthesia. Participation in departmental meetings, journal clubs, case presentations, and lectures. Rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

ENQUIRIES
APPLICATIONS

: Dr P Mogane Tel No: 011 933 9335
: Application should be hand delivered to Human Resources at the Chris Hani Baragwanath Academic (CHBAH), Charlotte Maxeke, Rahima Moosa or Helen Joseph Hospitals between 8am and 3pm. At CHBAH deliver to Ground floor, Main Admin Building or posted to the Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag x01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 job application form that is fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applications may also be uploaded online at <http://professionaljobcentre.gpg.gov.za> or www.gautengonline.gov.za According to Department of Public Service and Administration (DPSA) Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and submit such evaluation with the application. It is also incumbent upon the applicant to provide evidence of the NQF level of qualifications not obtained from mainstream institutions. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity targets of the department. People with disability are encouraged to apply.

CLOSING DATE

: 16 May 2022

POST 15/161

: **MEDICAL OFFICER GRADE 1- GRADE 3 REF NO: EHD2022/04/05 (X4 POSTS)**

Directorate: Family Medicine

SALARY

: Grade 1: R833 523 – R897 939 per annum, (all-inclusive remunerative package)
Grade 2: R953 049 – R1 042 092 per annum, (all-inclusive remunerative package)
Grade 3: R1 106 037.00 – R1 382 802 per annum, (all-inclusive remunerative package)

CENTRE

: Ekurhuleni Health District

<u>REQUIREMENTS</u>	:	MBCHB or equivalent and currently registered with the Health Professionals Council of South Africa (HPCSA) as a medical practitioner. Post graduate medical diploma/degree will be an added advantage. Grade 1: Less than 5 years relevant experience as a Medical Officer after registration with HPCSA. Grade 2: At least 5 years, but less than 10 years, relevant experience as a Medical Officer after registration with HPCSA. Grade 3: 10 years and more appropriate experience as a Medical Officer after registration with HPCSA. Recommendations: Experience in district health service; experience in general medical practice, PHC, HAST, EBM and use of current protocols. Clinical skills; in consultation, history taking, examination, clinical assessment and management procedures and ensuring continuity of patient care. Good professional attitude/conduct, good communication skills, good professional ethics, teamwork ability, good medical records keeping. Willingness to work/participate in outreach programmes in any PHC facility in the district service.
<u>DUTIES</u>	:	Support Provision of PHC services in the District hospital, Community health centers and clinics within the district health services (DHS). Improve clinical quality PHC services through direct patient care and mentoring and supervising health care professionals through an integrated approach programmes. Participate in 24hour PHC services including Medico-legal and EMS. Use protocols and guidelines in patient management and ensure appropriate referrals services in accordance with national and provincial strategies. Support the development of the clinical department of family medicine and participate in academic teaching and learning in family medicine & PHC unit in the district. Support the training and the CPD/CME activities for nurses, intern and community services doctors in the district. Support/participate in the development of district research projects. Perform any other duties delegated by Supervisor/Manager.
<u>ENQUIRIES</u>	:	S. Agbo. Tel No: 011 878 8548 / Cell: 079 877 4845
<u>APPLICATIONS</u>	:	Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400.
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>NOTE</u>	:	No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. Applicants must submit copies of qualifications, identity document and drivers' license (Where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR department. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
<u>CLOSING DATE</u>	:	17 May 2022
<u>POST 15/162</u>	:	<u>MEDICAL OFFICER GRADE 1- GRADE 3 REF NO: EHD2022/04/06 (X3 POSTS)</u> Directorate: Clinical Forensic Medical Services (CFMS)
<u>SALARY</u>	:	Grade 1: R833 523 – R897 939 per annum, (all-inclusive remunerative package) Grade 2: R953 049 – R1 042 092 per annum, (all-inclusive remunerative package) Grade 3: R1 106 037.00 – R1 382 802 per annum, (all-inclusive remunerative package)
<u>CENTRE</u>	:	Ekurhuleni Health District

<u>REQUIREMENTS</u>	:	Appropriate qualification that allows registration with the Health Professionals Council of South Africa (HPCSA) as a medical officer. Current proof of registration with the HPCSA as a medical practitioner. Basic medical degree (MBCHB) or equivalent). Grade 1: Less than 5 years relevant experience. Grade 2: At least 5 years, but less than 10 years relevant experience, Grade 3: 10 years and more relevant experience. Computer literacy (MS Word, Excel, PowerPoint) etc. Communication (written and Verbal), Applicant must be in a possession of a valid South African Driving license. Knowledge of Clinical Forensic Medical Services legislations and related legal and ethical practices, Good communication, interpersonal relationship, Ability to work independently in terms of decision making and problem solving in clinical or administrative scenarios. Experience working in Clinical Forensic Medical Services will be an added advantage. Diploma in Clinical Forensic Medical Services will be an advantage. Ability to work with Clinical Forensic Medical Services multidisciplinary team and intersectoral partners relevant to the provision of holistic Clinical Forensic Medical Services. Willingness to manage, train and supervise medical officers at PHC clinics.
<u>DUTIES</u>	:	To Manage Clients from Clinical Forensic Medical Services: Sexual Assault, Domestic Violence, Child Abuse, Drunk and Driving, Age Estimation, DNA, Examination of patient for placement, Concealment of Birth (etc.) .To Supervise and coordinate 24 hours Clinical Forensic Medical Services. To give evidence in court as an Expert Witness for patients seen at the CFMS .To Coordinate Medical Services within Ekurhuleni Clinical Forensic Medical Services. To Manage Commuted Overtime for Medical Doctors at the CFMS Centre. To Manage Sessions Medical Doctors at the CFMS Centre. To Coordinate Clinical Forensic Medical Services according to policies and regulations. To provide support for health programmes in the District. To Support PHC and clinical training in Ekurhuleni District .To Participate in organizing the CME programme in the District. To Audit of Patients files and J88 .To Liaise with other stakeholders: SAPS, NPA, Social Development, NGOs, etc. To Participate in Stakeholders and Implementation meeting. To Develop clinical care and guidelines, protocols and SOP's and monitor its.
<u>ENQUIRIES</u>	:	Dr B.N Letanka Tel No: 011 876 -1793
<u>APPLICATIONS</u>	:	Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400.
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>NOTE</u>	:	No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. Applicants must submit copies of qualifications, identity document and drivers' license (Where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR department. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
<u>CLOSING DATE</u>	:	17 May 2022
<u>POST 15/163</u>	:	<u>MEDICAL OFFICER GRADE 1 REF NO: REFS/013763 (X1 POST)</u> Directorate: Emergency Department
<u>SALARY</u>	:	R833 523 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Chris Hani Baragwanath Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner and

		must be post Community Service. Proof of current HPCSA registration for April 2022/March 2023.
<u>DUTIES</u>	:	Clinical assessment, history taking, mental state examination and physical examination of all patients. Assessment and management of emergencies. Counselling and education of patients and families. Proper clinical record keeping. Preparation of referral letters and discharge summaries for all patients. Recording of all lab results. Participation in ward/department admin and academic program. Commitment to providing emergency care. Highest level of ethics, professionalism and punctuality. Ability to work in a team and to report all potential conflict of interests and corruption.
<u>ENQUIRIES</u>	:	Mrs. L Sithole Tel No: 011 933 0115
<u>APPLICATIONS</u>	:	Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Chris Hani Baragwanath Academic Hospital, Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on the new Z83 job application form that is fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . Applications may also be uploaded online at http://professionaljobcentre.gpg.gov.za or www.gautengonline.gov.za According to Department of Public Service and Administration (DPSA) Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and submit such evaluation with the application. It is also incumbent upon the applicant to provide evidence of the NQF level of qualifications not obtained from mainstream institutions. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity targets of the department. People with disability are encouraged to apply.
<u>CLOSING DATE</u>	:	16 May 2022
<u>POST 15/164</u>	:	<u>MEDICAL REGISTRAR 1 REF NO: REFS/013824 (X3 POSTS)</u> Directorate: Obstetrics and Gynaecology
<u>SALARY</u>	:	R833 523 per annum, (all-inclusive package)
<u>CENTRE</u>	:	Chris Hani Baragwanath Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner. Proof of current HPCSA for April 2022\ March 2023. Must be a South African citizen or permanent resident. Having Part 1a and Part 1b will be advantageous.
<u>DUTIES</u>	:	The incumbent will be responsible to interview, investigate, diagnose, and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating

in departmental audit activities, preparing, and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns, and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings, and completing MEDICO Legal Documents timeously (e.g., Death certificate). Improve quality of care by 116 providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (Norms and Standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Registrars will inter alia be responsible for rendering of clinical services, assessments and treatment of patients, Registrars will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Registrars will be appointed jointly between the Gauteng Provincial Government and the following tertiary institutions: University of the Witwatersrand (WITS).

**ENQUIRIES
APPLICATIONS**

: Prof Y. Adam Tel No: (011) 933 8156
 : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Chris Hani Baragwanath Academic Hospital, Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE

: Applications must be submitted on the new Z83 job application form that is fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applications may also be uploaded online at <http://professionaljobcentre.gpg.gov.za> or www.gautengonline.gov.za According to Department of Public Service and Administration (DPSA) Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and submit such evaluation with the application. It is also incumbent upon the applicant to provide evidence of the NQF level of qualifications not obtained from mainstream institutions. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity targets of the department. People with disability are encouraged to apply.

CLOSING DATE

: 16 May 2022

- POST 15/165** : **DEPUTY DIRECTOR: HEALTH INFORMATION MONITORING AND REPORTING REF NO: REFS/0137340 (X1 POST)**
 Directorate: Health Information Monitoring and Reporting
- SALARY** : R882 042 per annum, (all inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : A three (3) years Diploma/Degree in measurements related qualifications such as Data Sciences/Health Informatics /Epidemiology /Statistics /Mathematics /Biostatistics /Demography) /Public Administration as recognized by SAQA, or relevant qualification at NQF Level 6 plus 10 years' experience in HIM of which 5 years must be at a managerial level (Assistant Director). Extensive knowledge and experience in Health Data management is required (Data Collection, collation, Cleaning, Extraction, Validations, and Analysis). Knowledge of Health Information Management and Data Management related legislative and policy frameworks and practices. Knowledge of Auditor General SA (AGSA) procedures as they relate to public health performance information. Ability to prepare and align Information Management to Health Sector Business priorities. Ability to implement and track the effectiveness of internal systems and controls relating to effective Data Management. Advanced knowledge of data management databases used in the public health setting, hospital data management, monitoring and reporting processes will be an added advantage. A high level of computer literacy, excellent interpersonal and communication skills (written and verbal). Proven experience of similar work and ability to work under tight deadlines and under stressful situations. A practical test will be administered for selected candidates during the day of the interview. A valid Driver's License. Computer Literacy (Ms Office, Excel and PowerPoint) Experience in Health Sector environment as well as a Certificate in Labour Dispute Resolution Practice or related will be an added advantage. The incumbent must have good interpersonal skills and ability to work under pressure. The post holder should be able to gather, analyse information and interpret reports and be able to lead and supervise a diverse team with miscellaneous experiences.
- DUTIES** : Establish and maintain a well-functioning data management and performance information system for the hospital. Manage implementation and oversight of Performance Information and Audit of Predetermined Objectives. Ensure that monitoring and reporting processes in the hospital are compliant with the provincial and national norms and standards. Oversee the production of monthly and quarterly performance reports for internal and external reporting purpose. Maintain a monitoring systems for the activities and projects implemented in the hospital Monitor the performance of the hospital against the predetermined objectives and targets. Coordinate the compiling of the Annual Performance Plan for the hospital and ensure performance review meetings are conducted regular. Ensure the maintenance of an effective Hospital Health Information Committee. Supervise, evaluate performance, mentor, and coach subordinates The successful applicant will be reporting to CEO , be part of the Hospital Management Team and she/he will be expected to advise management on performance related issues. The applicant should be prepared to undergo Medical Surveillance as an inherent job requirement. Comply with the Performance Management and Development System in terms of contracting, reviewing and final assessment.
- ENQUIRIES** : Ms.S. Masote Tel No: (011) 933 0181
APPLICATIONS : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Chris Hani Baragwanath Academic Hospital, Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on the new Z83 job application form that is fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applications may also be uploaded online at <http://professionaljobcentre.gpg.gov.za> or www.gautengonline.gov.za According to Department of Public Service and Administration (DPSA) Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified

copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and submit such evaluation with the application. It is also incumbent upon the applicant to provide evidence of the NQF level of qualifications not obtained from mainstream institutions. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity targets of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 16 May 2022
- POST 15/166** : **MIDDLE MANAGER: CORPORATE SERVICES REF NO: PHOLO 2022/04/05**
Directorate: Administration and Support
- SALARY CENTRE REQUIREMENTS** : R744 255 – R876 705 per annum, (all inclusive)
Pholosong Hospital
A National Diploma or Degree in Public Administration/Public Management/Business Administration Supply Chain Accounting, Logistics, Procurement Human Resource, Financial and Economics Management (NQF 6 or 7). At least 5 to 10-years' experience in Administration and Support services, with 3 years at the Assistant Director level. A valid driver's license. Post graduate qualification will be an added advantage. Competencies: Communication skills; Management skills; People skills; Conflict resolution skills; Reporting skills; Negotiation skills; Planning and organizing skills; Project management skills Presentation and facilitation skills; Problem solving skills; Operational planning; ability to work under pressure and being self-motivated; Ability to work in a diverse team; Ability to adapt to change; Ability to liaise with business partners; and Ability to perform multiple tasks and work overtime where necessary. Computer skills (MS Word and MS Excel). Hospital management skills and experience would be an added advantage. Knowledge of the Public Finance and Management Act, Public Service Act, Public Service Regulations, PAIA, PAJA, OHS Act, POPI Act, Disaster Management Act, Foodstuff Cosmetics and Disinfectants Act, Labour Relations Act, Treasury Regulations, Records Management Act, RICA Act, Mortuary guidelines, Linen Management Act, Loss and Risk Management. Knowledge of the public service systems and procedures and other relevant legislations. Must be a driven and customer focused individual with excellent leadership, planning, organizing, communication (verbal and written), interpersonal relations and conflict management skills. Must have report writing, research, numerical and analytical, project management, presentation, decision making and management skills. Ability to work under pressure, meet deadlines, ability to analyse and interpret financial information. Must have the ability to interpret and present policies and other prescripts. Excellent ability to facilitate and coordinate workshops and meetings. Ability to interact at strategic level and implement turnaround strategies. Be service delivery orientated.
- DUTIES** : Manage and supervise hospital administration and support services division. Manage Administration, Food Service Management, Record Management, Facility Management, Security Management, Linen Management, Cleaning Department and Information Technology. Implement benchmarking to ensure

improved outputs. Implement, Manage and monitor compliance with Service Level Agreements. Manage the budget, supervise human resource, and ensure compliance with relevant prescripts and mandates of the department. Develop and implement skills development and training for staff in the division. Liaise with internal clients and external stakeholders. Management of personnel performance contracting and performance management reviews. Develop and implement guidelines and Standard Operating Procedures (SOP) in the division. Compilation and monitoring of Operational Plan, Risk register, Audit Action for management reporting and analysis. Management of infrastructure. Management and food services units. Ensure compliance with Ideal Hospital Framework. Represent the division in the hospital management meetings. Ensure implementation of Batho Pele principles in the division. Perform other related duties as delegated by the CEO.

- ENQUIRIES** : Dr N.M. Makgana Tel No: (011) 812 5163
- APPLICATIONS** : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 20 May 2022
- POST 15/167** : **ASSISTANT MANAGER: QUALITY ASSURANCE (PNB-4) REF NO: TDHS/A/2022/41**
Directorate: PHC Sub District 5, 6 &7
- SALARY** : R624 216 - R702 549 per annum, (plus benefits)
- CENTRE** : Tswane District Health Services
- REQUIREMENTS** : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a Post basic qualification with duration of at least 1 year in Health Care Sciences accredited with the SANC. A Post Basic (NQF level 7 for a Degree) or (NQF level 6 for a Diploma) qualification of a minimum duration of one-year in Nursing Administration/Management or in Health Care Services Management obtained from a recognised and registered tertiary institution and similarly, recognised by SAQA is as added advantage. Current registration with the SANC as Professional Nurse. A minimum of 10 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Other Skills/Requirements: Knowledge of the application of the relevant statutes and policies governing the public service and health care sciences. Knowledge of the Performance Management and Development System. Knowledge and application of Nursing Act, Public Service Act, Public Service Regulations, Basic Conditions of Employment Act, Labour Relations Act, Public Finance Management Act and Treasury Regulations. Understanding the application of the Batho-Pele principles, Patients' rights charter and quality assurance system. Well-developed communication, presentation, negotiation and research skills. Operational and people management skills. Ability to

interact with diverse stakeholders and health users and givers. Facilitation and co-ordination skills. Problem solving, planning and organizing skills. Computer literacy and report writing skills. NB!! A practical test relating to key areas of knowledge and skills may form part of the selection process for this position. Correspondence & engagement will only be entered into with shortlisted candidates who meet the requirements.

DUTIES : Overall provision of APP-aligned Total Quality Management services to the District and all its facilities by: Monitoring, investigating, evaluating, recording and reporting on complaints management. Effective clinical & non-clinical risk management by monitoring, investigating, evaluating, recording and reporting on Patients' Safety Incidents. Improve effectiveness of system operations through monitoring and reporting on patients' waiting times. Monitor, evaluate, record and report on customer satisfaction by planning & conducting annual surveys on Patient Experience of Care that comply with prescripts. Facilitate conduction of and reporting on Ideal Health Facility Realisation assessments in line with existing and approved legal prescripts. Provide support to all District entities on matters pertaining to Norms and Standards by Office of Health Standards Compliance. Facilitate conduction of and reporting on Clinical Records Audits. Operate and manage relevant data systems. Monitor development, implementation, monitoring and evaluation of Quality Improvement Plans. Become liaison between the District and all other essential stake-holders. Plan, Implement, Coordinate and Report on the business unit's finances, personnel, and other essential resources.

ENQUIRIES : Dr Moshime-Shabangu Tel No: 012 451 9004
APPLICATIONS : Applications must be submitted to Tshwane Health District Services, 3319 Fedsure Forum Building, Cnr Lillian Ngoyi and Pretorius Street, PRETORIA 0001, Application Box, First Floor Reception.

NOTE : Applications should be submitted on the NEW Z83 application form obtainable from <http://www.dpsa.gov.za/dpsa2g/documents/ep/2020/Approved%20New%20Z83%20form%20Gazetted%206%20Nov%202020.pdf> or Public Service Departments. Compulsory documents to attach are the ff: ID Document, Senior/Matric/ or Grade 12 certificate, pertinent qualification certificates, Certificate of registration with South African Nursing Council (SANC) as a Professional Nurse; Proof of current registration (2021 / 2022) as a Professional Nurse with SANC + driver's license. In compliance with COVID-19 prescripts, copies of these listed documents need not be certified when applying for this post. It is only shortlisted candidates from whom certified documents will be required on or before the interview day. No late, faxed or e-mailed applications will be accepted. Further communication will be limited to shortlisted candidates. If you have not received a response from the Department within 3 months of the closing date, please consider your application as unsuccessful. Candidates who reside within the jurisdiction of the listed facilities will be given priority. Candidates are further advised that interviews may be conducted virtually, via Ms Teams platform. Whilst this will not prejudice any candidate's chance of being considered, it is advisable to have access to such ICT amenities.

CLOSING DATE : 16 May 2022

POST 15/168 : **ASSISTANT DIRECTOR: QUALITY ASSURANCE REF NO: SDHS2022/04/15 (X1 POST)**
 Section: Chief Directorate

SALARY : R624 216 per annum, (plus benefits)
CENTRE : Sedibeng District Health Services
REQUIREMENTS : A Degree / Diploma in General Nursing. Current registration with the South African Nursing Council. A minimum of 10 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to the above must be recognizable experience in the quality improvement of clinical services and Quality Assurance environment. Qualification /certificate in Quality Management will be an added advantage. Ability to work under pressure. Strategic planning, project management, policy analysis and development, financial management, communication and management skills Computer literacy. Must a valid driver's license. Knowledge and skills. The incumbent must have the comprehensive knowledge and understanding of National Health Act, norms and standards, Ideal clinic system, quality Assurance

Framework, Accreditation and Certificate Systems, Infection Prevention Control standards and Assessment Methods. Quality Assurance and quality Improvement initiatives, Health Information Systems and indicator Development. Relevant legislation. Risk Management as well as the District Health System. Conceptual analytical and creative thinking, evidence-based report writing. Exceptional analytics and interpretation skills. Innovative and self-driven. The ability to work under pressure and meet deadlines. Excellent planning and organizing skills. A high level of ethical conduct and integrity. Good presentation skills. Computer skills. Project Management skills as well as report writing skills, people management skills, intersectoral collaboration and engagement with the internal and external stakeholders.

DUTIES

: The incumbent is to ensure quality in the District and Sub District facilities, including undertaking quality improvement activities. Development strategies/plans, provide leadership in the development of quality improvement plans and Standard Operating Procedures (SOP). Provide strategic leadership for the quality Directorate in the District toward the realization of the set strategic goals and objectives. Coordinate, investigation, management and reporting of complaints and patients' safety incidence in the District, CHC and clinics. Participate in selected clinical audit chosen by the health professionals. Serve on institutional/district or provincial committee for selected provincial clinical audit projects, PSI and PEC. Coordinate provision of and compliance to national and provincial clinical guidelines within the district. Provide initiative to improve customer care and facility user-friendly environment. Advocate for the ensure the promotion of Quality Assurance Activities. Monitor the implementation of policies, protocols, guidelines, programme, practices and procedures pertaining to quality improvement plans and SOP's. Collate and analyse data to establish trends and patterns in the health care effectiveness. Utilize information technology and other management information systems to manage Quality Assurance and improve service delivery. Support the district efforts towards reducing the transmission of Covid-19. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes efficient and effective health care. Market and coordinate service excellence awards for the district. Conduct patient experience of Care Surveys and share results with relevant stakeholders. Ensure that monthly internal audits are conducted in patients care units and compliance with Norms and standards. Function within a strategic thrust of strengthening the district health system and establishment of the sub-districts, within the given mandates of primary health care service reengineering NHI, N&S, Ideal clinics and Ideal and Community Health Centre. Liaise with External Stakeholders. Sign performance contact on annual basis.

**ENQUIRIES
APPLICATIONS**

: Ms. J. Malimabe Tel No: (016) 950 6153
 : Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.

NOTE

: The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. Candidates whose appointment will promote

representivity in terms of race, disability and gender will receive preference.
Please Note: The Public Service does not charge any fees for applying for posts. Should be asked for a fee, please let the authorities know by reporting to your nearest police station.

- CLOSING DATE** : 16 May 2022
- POST 15/169** : **OPERATIONAL MANAGER - SPECIALTY (OBSTETRICS AND GYNAECOLOGY) REF NO: PHOLO 2022/04/06**
Directorate: Obstetrics and Gynaecology
Re-advertisement
- SALARY CENTRE REQUIREMENTS** : R571 242 – R642 933 per annum, (plus benefits)
: Pholosong Regional Hospital
: Basic R425 qualification (i.e. diploma / degree in nursing) or an equivalent qualification that allows registration with SANC as a Professional Nurse and Midwife. Nine or more years' appropriate experience as a nurse after registration with SANC. Five years of the period referred above must be appropriate / recognizable experience in obstetrics and gynaecology maternity after obtaining the one-year post basic qualification. The candidate must also have a post basic diploma in Advanced Midwifery Nursing Science that is registered with SANC.
- DUTIES** : Execute duties and functions of with proficiency within prescripts and legislation. Provision of quality patient care through setting of standards, policies and procedures. To provide the nursing care that leads to improved service delivery by upholding Batho-Pele Principles and Patient's Rights Charter. Render antenatal care, intrapartum care, post-natal care and neonatal care. Ensure and advocate for the provision and supervision of patient's needs. Improve perinatal mortality and morbidity through implementation of priority programme, EMTCT, MBFI, and ESMOE. Manage all the resources within the unit cost effectively and ensure optimum service delivery. Conduct audits and improvement programme. Demonstrate an understanding of nursing legislation and related legal and ethical practices. Work as part of the multidisciplinary team to ensure quality. Supervise and monitor staff performance in accordance with Performance Management and Development System (PMDS), develop and implement staff training plan. Attend to grievances of staff and administer discipline, ensure that absenteeism and abscondment of staff is effectively controlled. Ensure submission of daily, weekly, monthly, quarterly and annual reports. Manage and implement.
- ENQUIRIES APPLICATIONS** : Ms. M.G. Makgoba Tel No: (011) 812 5162
: Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document, SANC registration certificates and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 20 May 2022

POST 15/170 : **ASSISTANT MANAGER NURSING PNA7 (NIGHT DUTY) REF NO: REFS/TMH/2022/04/02 (X1 POST)**
Directorate: Nursing Services

SALARY : R571 242 – R 662 223 per annum, plus benefits
CENTRE : Tambo Memorial Hospital
REQUIREMENTS : Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma/ Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of 8 years appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/ recognizable experience at Management level. Strong leadership skills, Basic Computer skills, good communication and interpersonal relation skills, problem solving, conflict resolution skills and ability to work under pressure. Sound knowledge of National Core Standards Nursing Strategy, PFMA, Labour relations and other related legislative framework.

DUTIES : Delegate, supervise and coordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistence communication of relevant, accurate and comprehensive information on health care. Develop / establish and maintain constructive working relationship with nursing and other stakeholders (i.e. inter-sectoral and multidisciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, policies and procedures. Manage effective utilization and supervision of human, financial, and material resources. Coordination of provision of effective training and research. Maintain professional growth / ethical standards and development of self and subordinates.

ENQUIRIES : Mrs. C.M Malekane Tel No: (011) 898 8311
APPLICATIONS : can be forwarded to the Human Resource Department, Tambo Memorial Hospital, Private Bag X2, Boksburg, 1459. Physical Address: Railway Street, Boksburg, 1459 or apply online at www.gautengonline.gov.za.

NOTE : Applications must be filled on a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and copies of ID, qualifications and driver's license where applicable. Only the shortlisted candidates will be required to submit certified documents on or before the day of the interviews. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.

CLOSING DATE : 16 May 2022, closing time: 12H00

POST 15/171 : **ASSISTANT DIRECTOR: GRADE 1 REF NO: SDHS2022/04/16 (X1 POST)**
Section: Rehabilitation Services

SALARY : R525 087 per annum, (plus benefits)
CENTRE : Sedibeng District Health Services
REQUIREMENTS : A bachelor's degree or equivalent qualification in Speech and Audiology, Speech Therapist, Audiology, Physiotherapy, Occupational Therapy and Podiatry that allows for the required registration with the Health Professionals Council of South Africa (HPCSA). Valid registration with HPCSA as independent practitioner and proof of current registration must be attached. A minimum of eight (8) years' experience as independent practitioner of which five (5) years must be appropriate experience in management (Chief/ supervisory level/ Coordinator). A postgraduate qualification in Management will be an added advantage. Computer literacy and associated software programs is highly recommended. Knowledge of Supply Chain Management Process, Finance Management and Human Resource issues. Knowledge of PFMA, Public Service legislations, Policies and Procedures governing the Health Sector. Good communication, report writing and problem-solving skills.

Valid Driver's license is required. Must be able to work under pressure. Must be analytic thinking, proactive, innovative, and independent leader. Must demonstrate honesty, integrity, high work ethic and ability to work independently and in a team. Good interpersonal skills, strategic planning and leadership skills

DUTIES : Provide strategic and operational direction of Therapeutic Services at Sedibeng DHS. Implement and contribute to the proper utilization of allocated financial and physical resources. Provide input to the APP, DHP and develop sectional operational plan. Participate in the development of procurement plan, demand plan and budget plan. Monitor and administer PMDS and evaluation of Therapeutic services staff. Strengthen clinical governance, clinical care and community integration. Establish good working relationship with other stakeholders within the district e.g., Mental Health, NGOs, NPOs, Organisations for people with Disabilities etc. Coordinate and ensure Health promotion, prevention and community intervention activities are rendered in the district. Implement Quality assurance policies and develop quality Improvement plan for the Therapeutic Services unit. Attend all relevant meetings at District and provincial levels. Provide support to the Sub District Therapeutic Services. Participate and implement the departmental policy on training and continuous professional development to ensure departmental standards and effective patient service delivery, in line with National Standards. Encourage, facilitate, and monitor Research and Development within the district. Coordinate and manage procurement process for equipment and consumables. Coordinate and manage the referral pathways across the district. Ensure maintenance and service of the Therapeutic services' medical equipment in all facilities. Submission of weekly, monthly, quarterly, and annual Therapeutic Services reports, statistics and other administrative duties to District and provincial directorate.

ENQUIRIES : Ms S. Sejake Tel No: (016) 950 6013

APPLICATIONS : Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.

NOTE : The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.

CLOSING DATE : 16 May 2022

POST 15/172 : **LECTURER PND-2 REF NO: REFS/TMH/2022/04/03 (X1 POST)**
Directorate: Nursing Services

SALARY : R478 404 – R588 390 per annum
CENTRE : Tambo Memorial Hospital

<u>REQUIREMENTS</u>	:	Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. Diploma/ Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a Post-Basic Nursing Qualification in Nursing Education registered with SANC. A minimum of 14 years appropriate/ recognizable experience in Nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognizable experience in Nursing Education after obtaining the 1 year Post-Basic qualification in Nursing Education. Understanding of National Core Standards and Nursing Strategy. Good verbal and written communication skills, computer literacy and presentation skills.
<u>DUTIES</u>	:	Plan and implement staff development programmes according to identified needs for all nurses. Ensure formulation and availability of skills audit for all nursing staff, plan, implement and evaluate induction of all newly appointed and personnel post training with a new qualification. Establishment and implementation of programmes for clinical education training units (CETU) in the institution. Formulate guidelines and SOP for the functioning of the unit, ensure continued professional development and policy is followed and adhered to at all times. Participate in multidisciplinary committee within the institution, knowledge of legal framework underpinning the process of education, monitor quality patient care on continuous basis. Maintain professional growth, ethical standards and self-development, demonstrate basic computer literacy as a supporting tool to enhance service delivery, able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Co-ordinate study leave application for basic nursing training. Perform all other duties that are delegated by the Supervisor or Manager.
<u>ENQUIRIES</u>	:	Mrs. N.R Prince Tel No: (011) 898 8314
<u>APPLICATIONS</u>	:	can be forwarded to the Human Resource Department, Tambo Memorial Hospital, Private Bag X2, Boksburg, 1459. Physical Address: Railway Street, Boksburg, 1459.
<u>NOTE</u>	:	Applications must be filled on a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and copies of ID and qualifications. Only the shortlisted candidates will be required to submit certified copies of qualifications and Identity document on or before interviews. Applicants must indicate the post reference number on their applications. Qualifications of candidates recommended for appointment will be verified. Persons in possession of foreign qualification must furnish the Department with the evaluation certificate from the South African Qualification Authority (SAQA). Applications received after closing date and time will not be considered. Whites, coloured and people with disability are encouraged to apply. The candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
<u>CLOSING DATE</u>	:	16 May 2022, closing time: 12H00
<u>POST 15/173</u>	:	<u>CHIEF ORAL HYGIENIST REF NO: TDHS/A/2022/42</u> Directorate: Oral Health
<u>SALARY</u>	:	Grade 1: R473 112 – R525 087 per annum Grade 2: R540 954 – R600 384 per annum
<u>CENTRE</u>	:	Tshwane District Health Services
<u>REQUIREMENTS</u>	:	Grade 12 certificate, Bachelor Degree in Oral Hygiene, registration with the Health Council (HPCSA) as an Oral Hygienist. Proof of current registration with the HPCSA, copy of ID, Valid Driver's license. All documents to be certified. Minimum of 20 years' experience as an Oral Hygienist. Other Skills / Requirements: Sound knowledge of the Departmental Policies would be added as an advantage. Good communication and interpersonal relations skills, ability to work under pressure and problem solving skills. Must be computer literate. Experience in Community Oral Health will be an advantage.
<u>DUTIES</u>	:	Assess the need for community based Oral Health Services; provide an integrated comprehensive inter disciplinary Oral Health. Secure and allocate resources needed for the rendering of Oral Health Promotion and specific protection. Provide reports on service delivery, responsible for development. Tutoring and appraisal of Oral Hygienists. Support the rendering of clinical services in the clinics and the use of portable equipment. Ensures effective service delivery by direct supervision, manuals and service protocols. Training

and orientation of newly appointed oral hygienists. Execute/assist/participate in research projects and surveys. Responsible for the development and manufacturing process of informative and educational material where needed to support oral health promotion and specific protection actions.

- ENQUIRIES** : Dr S.K Reinprecht Tel No: 012 451 9290
- APPLICATIONS** : Applications must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Cnr Lilian Ngoyi and Pretorius Street, Pretoria 0001, Application Box, First Floor Reception.
- NOTE** : Applications must be submitted on new Z83 form (application form), obtainable from any Public Service Department. Copies of all required documents must be attached.
- CLOSING DATE** : 16 May 2022
- POST 15/174** : **PROFESSIONAL NURSE (GENERAL NURSING GR 2- 3) REF NO: SDHS2022/04/17 (X1 POST)**
Section: EPI/CDC
- SALARY** : R450 939 per annum, (plus benefits)
- CENTRE** : Sedibeng District Health Services
- REQUIREMENTS** : Diploma/Degree in Nursing and Midwifery. Registration with SANC. Minimum of 8 years' experience as a Professional Nurse. Knowledge of EPI conditions (goals, targets, indicators, and criteria) with emphasis on Polio / AFP, NNT, vaccine preventable and communicable diseases outbreaks. Knowledge on Information Management (e.g. Data collection, collation, analysis and reporting). Presentation and adult education skills. Good interpersonal relation, communication skills – verbal and written. Computer literate and must have a valid driver's license.
- DUTIES** : Support, Monitor and evaluate notifiable disease surveillance in both the District and private institution especially polio eradication, measles, AEFI and NNT elimination against WHO indicators. Coordinate case investigation and outbreak response. Provide support on surveillance to public private sector to improve quality of surveillance especially for targeted EPI conditions. Collect, capture, collate, analyze and interpret surveillance data. Monitor completeness, timeliness and quality of data and follow up with institutions. Weekly reporting of notifiable line listing per disease. Coordinate meetings on communicable Disease and outbreak response unit in the District and provide the necessary support and expertise during the notifiable disease outbreaks. Support and coordinate NTD Campaigns. Support annual CDC influenza campaign and EPI campaigns. Conduct and ensure all Doctors and ensure trained on web-based notification. Survey all neglected tropical diseases in the District.
- ENQUIRIES** : Ms. J. Malimabe Tel No: (016) 950 6153
- APPLICATIONS** : Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.
- NOTE** : The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to

short-listed candidates only. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.

- CLOSING DATE** : 16 May 2022
- POST 15/175** : **OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL UNIT) (PN-A5) REF NO: CHBAH 559**
Directorate: Nursing Services (Surgery)
- SALARY** : R450 939 per annum, (plus benefits)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Basic R425 qualification (i.e. diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of seven (7) years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. A post basic qualification in Nursing Administration will be an added advantage. Current registration with the South African Nursing Council. Competencies/Knowledge/Skills: Competencies: leadership, ward management/ward administration, planning, organizing, co-ordination and communication skills. Ability to take charge and make appropriate independent decisions. Display empathy for patients, promoting advocacy and facilitating holistic treatment and care. Knowledge of administrative policies and guidelines.
- DUTIES** : Supervise and evaluate quality of nursing care as directed by Professional scope of practice and set nursing standards within a professional /legal framework. Implement nursing legislation and related framework and ethical nursing practices. Manage resources effectively and efficiently in the unit. Compile and analyse reports to improve quality of patient care. Participate in training, research and self-development. Be allocated to work night shifts, weekends, public holidays and relieve the supervisor when required. Perform as an Operational Manager in accordance with the Scope of Practice Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implementation of Ideal Hospital Realisation and Maintenance Framework. Perform all the administrative functions required of the job. Applicant should be prepared to undergo Medical Surveillance as an inherent job requirement. Comply with the Performance Management and Development System (contracting, quarterly reviews and final assessment).
- ENQUIRIES** : Mr. N.B. Mulaudzi Tel No: (011) 933 9779/0134
APPLICATIONS : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on the New Z83 Fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. According to Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment

verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of Vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 16 May 2022
- POST 15/176** : **CLINICAL PROGRAMME COORDINATOR GRADE 1 REF NO: TDHS/A/2022/43**
Directorate: HAST
- SALARY CENTRE REQUIREMENTS** : R450 939 – R507 531 per annum, (plus benefits)
: Tshwane District Health Services
: Basic qualification accredited with SANC in terms of Government Notice 425 (Degree or Diploma in Nursing). Seven years appropriate and recognizable experience in Nursing post registration as a professional nurse. Extensive knowledge of Primary Health Care with focus on HIV, AIDS, STI & TB. In-depth knowledge of global and national HAST policies and guidelines. Project Management experience. Ability to manage multiple stakeholders with competing priorities. Other Skills / Requirements: Ability to function under pressure and within multi-sectoral team. Good verbal and written communication skills. Advanced computer skills. Valid driver's license.
- DUTIES** : Coordinate and support the implementation of the integrated HAST programmes across the district. Ensure that programme service delivery is rendered in line with FAST and national policy guidelines. Provide technical support to health facilities. Mentoring and coaching of the programme stakeholders. Advocate for the functional integration of HAST programmes into Primary Health Care. Participate in the development of the annual HAST business plan, operational plan and performance plan documents. Coordinate all key partners supporting the integrated HAST programme. Compile monthly, quarterly, and progress reports. Attend meetings and workshops. Ensure all health facilities have HAST guidelines. Ensure efficient referral system of TB/HIV patients for continuity of care.
- ENQUIRIES APPLICATIONS** : Ms. Margaret Ngobeni Tel No: (012) 451 9022 / 063 609 9071
: Applications must be submitted to Tshwane District Health Services, 3319 Fedsure Forum Building, Lilian Ngoyi and Pretorius Streets, Pretoria 0001. Application box, 1st floor at reception area.
- NOTE** : Application must be submitted on new Z83 form, obtainable from any Public Service Departments. Copies of all required documents must be attached.
- CLOSING DATE** : 16 May 2022
- POST 15/177** : **PROFESSIONAL NURSE GRADE 1 (SPECIALTY – ADVANCED MIDWIFERY AND NEONATAL NURSING SCIENCE) REF NO: PHOLO 2022/03/07**
Directorate: Obstetrics and Gynecology
- SALARY CENTRE REQUIREMENTS** : R388 974 – R450 939 per annum, (plus benefits)
: Pholosong Regional Hospital
: Basic Diploma/Degree as a Professional Nurse accredited South African Nursing Council (SANC). One (01) year Post basic qualification Advanced Midwifery and Neonatal Nursing Science registered with SANC. A minimum of four (4) years appropriate recognizable nursing experience after registration as a professional nurse with SANC. Proof of current year SANC registration.
- DUTIES** : Provision of high quality, holistic Antenatal, Intrapartum and Postnatal care including Neonatal care. Ensure nursing care is provided within the scope of practice and the legal framework. Implement Obstetric priority programs, EMTCT, MBFI, ESMOE. Ensure safe Pre-Operative and Post-Operative Nursing practices to prevent Maternal Mortality including adherence to Principles of Infection Prevention and Control. Promotion of professionalism and adhere to Nursing professional Ethics. Perform Nursing administrative duties including Shift leading and relieving the Operational manager. Must be willing to work day and night shift.

ENQUIRIES APPLICATIONS : Ms. M.G. Makgoba Tel No: (011) 812 5162
 : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street TsakaneBrakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document, and SANC registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 20 May 2022

POST 15/178 : **PROFESSIONAL NURSE GRADE 1 (SPECIALTY NURSING–OPERATING THEATRE) REF NO: PHOLO 2022/04/08**
 Directorate: Nursing

SALARY CENTRE REQUIREMENTS : R388 974 – R450 939 per annum, (plus benefits)
 : Pholosong Regional Hospital
 : Basic Diploma/Degree as a Professional Nurse accredited South African Nursing Council (SANC). One (1) year Post basic qualification in Operating Theatre Nursing Science specialty registered with SANC. A minimum of four (4) years appropriate recognizable nursing experience after registration as a professional nurse with SANC. Proof of current year SANC registration.

DUTIES : Provision of high quality, holistic and patient-centered Pre-Operative, Peri-Operative and Post-Operative Nursing care. Prepare Theatre Medical Equipment and consumables according to booked Operations. Ability to laisse with different units for Pre-Operative patient optimization including Pre-Operative visits as indicated and Post-Operative management and transfer. Adhere basic Principles of Infection Prevention and Control. Ensuring that nursing care provided is within the scope of practice of nurses and the legal framework. Display professionalism and adhere to nursing professional Ethics. Ability to carry out Nursing administrative duties including shift leading and relieving the Operational manager including CSSD supervision. Must be willing to work day and night shift.

ENQUIRIES APPLICATIONS : Ms. M.G. Makgoba Tel No: (011) 812 5162
 : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document, SANC registration certificates and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certificates. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made

<u>CLOSING DATE</u>	:	in accordance with the Employment Equity target of the department. People with disability are encouraged to apply. 20 May 2022
<u>POST 15/179</u>	:	<u>MIDDLE MANAGER – LABOUR RELATIONS REF NO: PHOLO 2022/04/09</u> Directorate: Human Resource
<u>SALARY CENTRE REQUIREMENTS</u>	:	R382 245 – R450 255 per annum, (plus benefits) Pholosong Regional Hospital National Diploma / Degree in Labour Relations/ Labour Law/ Human Resource Management specializing Labour Relations/Employment Relations. 3 – 5years’ experience in Labour Relations field. A valid driver’s license. Competencies; Problem solving skills. Excellent verbal and written communication. Planning, organizing and time management. Policy analysis and development. Investigation skills, Report writing. Knowledge: Ability to work under pressure and people’s management. In depth knowledge and understanding of all relevant Public Service Legislative Frameworks, Regulations and Prescripts.
<u>DUTIES</u>	:	Coordinate and handle all misconduct cases in the Department promptly and effectively. Finalize all grievances and complains received from employees in the Department timeously. Provide support in terms of representing the Department at the Provincial Bargaining Chamber. Develop and manage the information and records of all activities in the Employment Relations unit and capturing of cases on PERSAL. Accurately update the case management system. Provide training and advocacy relating to Employment Relations. Providing guidance and conducting comprehensive investigations for all complex and escalating issues or those representing significant risk to the Department. Coordinate effective collective bargaining within the Department by ensuring healthy working relationship and engagement with the recognized trade unions. Assist in the management of strike within the Department. Perform timeous resolution of disputes and escalate to the unit Manager where appropriate. Ensure procedural and substantive compliance in the management of grievance. Competently represent the Department at external disputes resolution forums department.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr N.S. Phoko Tel No: (011) 812 5170 Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street TsakaneBrakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents . Copies of original educational qualification certificates, ID document and Driver’s license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<u>CLOSING DATE</u>	:	20 May 2022
<u>POST 15/180</u>	:	<u>CASE MANAGER REF NO: PHOLO 2022/04/10</u> Directorate: Finance
<u>SALARY CENTRE REQUIREMENTS</u>	:	R382 245 – R450 255 per annum, (plus benefits) Pholosong Regional Hospital Degree/ Diploma in Nursing with a minimum of 5 years’ experience in clinical Nursing practice post registration with SANC as a Professional nurse. Current registration with SANC. Computer literacy, good communication skills

<u>DUTIES</u>	:	<p>'organizational skills; problem solving and record management skills. Coordination and liaison skills. Knowledge of National Health Act, Medical Schemes Act, Occupational Health and Safety Act. PFMA, RAF Act., COIDA Act., Patient's Right 107 Charter, Batho Pele Principles, UPFS, ICD 10 Coding and NHI, data management policy.</p> <p>Monitor and manage internal patients who are externally funded (i.e. ensure that ALOS is kept within the norm according to diagnosis and to obtain reasons from Clinical HOD for extended length of stay). Ensure that ICD 10 and UPFS coding are correct, specific and relevant. Ensure efficient and effective communication of updated clinical information for externally funded clients/ patients. Ensure efficient and effective interpretation and implementation of case management policies, protocols and procedures within the hospital. Coordination of the workflow processes between clinical and administration personnel. Supervision and development of staff and also auditing of externally funded billed files in order to monitor accuracy in coding. Liaison with all relevant role players in matters relating to Case Management. Authorizing of all medical aid patients. Monitoring and support on Medical Aid rejections. Provide training and support on UPFS and charge sheets. Work with monitoring and evaluation department for daily monitoring of health information system registration of patients. Part of nursing and other clinical audit committees to monitor hospital efficiency indicators. Daily monitoring of in-patients registration by doing ward rounds with operational managers, play a role in bed management of the hospital daily. Compilation of comprehensive reports for reporting i.e. weekly, monthly and quarterly reports. Coordination of work with finance department and clinical and nursing department.</p>
<u>ENQUIRIES APPLICATIONS</u>	:	<p>Mr N.S. Phoko Tel No: (011) 812 5170</p> <p>Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.</p>
<u>NOTE</u>	:	<p>Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments 146 will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.</p>
<u>CLOSING DATE</u>	:	20 May 2022
<u>POST 15/181</u>	:	<p><u>AUDIOLOGIST/ SPEECH THERAPIST AND AUDIOLOGIST GRADE 1 REF NO: PHOLO 2022/04/11</u></p> <p>Directorate: Therapeutic Services</p>
<u>SALARY CENTRE REQUIREMENTS</u>	:	<p>R322 746 per annum, (plus benefits)</p> <p>Pholosong Regional Hospital</p> <p>Appropriate qualification (degree) that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession as an Audiologist/ Speech Therapist and Audiologist. Grade 1: No experience required after registration with the HPCSA as an Audiologist/ Speech Therapist and Audiologist in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa. Therapist and Audiologist in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa. Knowledge in community-based Rehabilitation (CBR) and Primary Health care services. Valid registration with HPCSA. Ability to be able to work</p>

- within a multidisciplinary team approach. Problem solving skills. Report writing skills.
- DUTIES** : Suitable candidate will be expected to render effective patient centred Audiology/ Speech Therapist and Audiology Services in a hospital and community setting in adherence to the scope of practice and health protocols. Provide community base services with focus on health promotion, prevention, curative and community intervention. Compilation of daily and monthly reports using the available departmental tool. Relieve as and when the need arises, and to work closely with multidisciplinary team members. Carry out delegated duties by supervisor or manager. Participating in student training and supervision. Implement and maintain quality assurance, National core standards, Ideal clinic and norms at facility level. Adhere to provincial, district and clinic policies, procedures and supervisor. Assist with budget control and asset management. Contribute and participate in continuous professional development activities, colleagues and the multidisciplinary team members. Participate in research projects of the district. Communicate effectively with effectively with all stakeholders with all consumables and equipment.
- ENQUIRIES** : Ms. C.K. Selepe Tel No: (011) 812 5232
- APPLICATIONS** : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. : No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 20 May 2022
- POST 15/182** : **OCCUPATIONAL THERAPIST: NGCT (GRADE 1) REF NO: SDHS2022/04/18 (X2 POSTS)**
Section: Mental Health
- SALARY** : R322 746 per annum, (plus benefits)
- CENTRE** : Sedibeng District Health Services
- REQUIREMENTS** : A degree in Occupational Therapy. Registration with the HPCSA as independent practitioner and proof of current registration must be attached. One-year relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa Independent registration with HPCSA. Experience in mental health OT services will be an advantage. Knowledge of mental health legislations and related legal and ethical practices, PFMA and Public Service Act and Regulations, Good communication, interpersonal, IT, financial and human resource management skills. Ability to work independently and in a multidisciplinary context. Analytic thinking, independent decision making and problem-solving skills. Knowledge of various physical conditions and their impact on function, experience in running psychosocial groups, problem-solving skills and seating (intermediate and advance). Computer literacy is highly recommended. Must have a driver's license.
- DUTIES** : Provide an Occupational Therapy service to Mental Health Care Users (Acute and chronic). Execute optimal and evidence based Occupational Therapy intervention for individual and group treatment for mental health patients both child and adult. Assist the NGOs to develop programmes for patient

rehabilitation, in- service training on psychosocial issues and strengthening liaison with relevant stakeholders. Conduct assessment audits and support to NGOs and Substance Abuse Centre's. Participate in yearly adjudication of Mental Health NGOs. Participate in admissions, transfers and placements of users to relevant institutions for rehabilitation, treatment and care. Perform any other duties delegated by Supervisor. Participating in regular MDT case discussions, identifying and attending relevant courses, workshops, work groups etc. Execute all patients and departmental related administrative tasks including data compilation, stock management, various internal and external meetings and submission of monthly reports. Adhere to NCS and other quality assurance requirements. Participate and implement the departmental policy on training and continuous professional development to ensure departmental standards and effective patient service delivery, in line with National Standards.

- ENQUIRIES** : Mr. A. Mbele Tel No: (016) 950 6143
- APPLICATIONS** : Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.
- NOTE** : The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.
- CLOSING DATE** : 16 May 2022
- POST 15/183** : **OCCUPATIONAL THERAPIST CCPT: GRADE 1 REF NO: SDHS2022/04/19 (X4 POSTS)**
Section: Mental Health Programmes
- SALARY** : R322 746 per annum, (plus benefits)
- CENTRE** : Sedibeng District Health Services
- REQUIREMENTS** : A degree in Occupational Therapy. Registration with the HPCSA as independent practitioner and proof of current registration must be attached. One-year relevant experience after registration with the HPCSA as Occupational Therapist in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa Independent registration with HPCSA. Experience in mental health OT services will be an advantage. Knowledge of mental health legislations and related legal and ethical practices, PFMA and Public Service Act and Regulations, Good communication, interpersonal, IT, financial and human resource management skills. Ability to work independently and in a multidisciplinary context. Analytic thinking, independent decision making and problem-solving skills. Knowledge of various physical conditions and their impact on function, experience in running psychosocial groups, problem-

- solving skills, and seating (intermediate and advance). Computer literacy is highly recommended. Must have a driver's license.
- DUTIES** : Provide an Occupational Therapy service to Mental Health Care Users (Acute and chronic). Execute optimal and evidence based Occupational Therapy intervention for individual and group treatment for in- and out- patients primarily for Psychiatric patients and in all other areas of OT if deemed necessary by the HOD. Administer standardised and clinical assessments to patients requiring FCEs and other clinical reports. Develop own skills and knowledge on continuing basis by participating in regular MDT case discussions, identifying and attending relevant courses, workshops, work groups etc. Plan and implement health awareness campaigns and staff in service trainings. Execute all patients and departmental related administrative tasks including data compilation, stock management, various internal and external meetings and submission of monthly reports. Administer PMDS and evaluation of support staff. Participate in the mentorship and training of community service therapists, OTT and students. Adhere to NCS and other quality assurance requirements. Participate and implement the departmental policy on training and continuous professional development to ensure departmental standards and effective patient service delivery, in line with National Standards.
- ENQUIRIES** : Mr. A. Mbele Tel No: (016) 950 6143
- APPLICATIONS** : Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.
- NOTE** : The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.
- CLOSING DATE** : 16 May 2022
- POST 15/184** : **DIAGNOSTIC RADIOGRAPHER GRADE 1 REF NO: SDHS2022/04/20 (X8 POSTS)**
Section: X-Ray Department
- SALARY** : R322 746 per annum, (plus benefits)
- CENTRE** : Sedibeng District Health Services
- REQUIREMENTS** : National Diploma or Degree in Diagnostic Radiography Qualification. Proof of original registration & Current registration with HPCSA as an independent diagnostic radiographer. No experience required after registration with the HPCSA as an independent Diagnostic Radiographer. Must have completed community service as per requirements of the professional body (where applicable) Computer skills, excellent time management skills, written and verbal communication skills, and report writing. Honesty, integrity, and high work ethic. Good interpersonal skills. Knowledge of Public Services legislation,

		<p>Policies, and Procedures. Knowledge of current DoH guidelines and Policies governing the Health Sector and Radiographer profession. Knowledge and relevant in radiographic procedures, quality control, and record keeping processes are essential. Be prepared to rotate as per district needs. Willing to be decanted to the Regional and District Hospital across the District while the construction project is ongoing. Must have driver's license.</p>
<u>DUTIES</u>	:	<p>Participate in providing 24-hour Radiographic services in the CHC and District. Be part of the stand- allocation or roster. Advise the management in Radiographic policy planning and implementation for service improvement. To adhere to Batho Pele Principles, Regulated Norms and Standards, and Ideal Clinic Realisation and Maintenance framework, Quality Assurance and other Public service policies and Act. Manage conflict and implement corrective measures as and when necessary. Carry out duties delegated by the Departmental Management. Must be a team player within the Department and Institution/District. Perform and ensure that prescribed Quality /Assurance/Control protocol are adhered to. Perform any ad-hoc duties allocated by Management Be actively involved in-service training and CPD activities. Sign evaluation form (PMDS) every quarter of the year.</p>
<u>ENQUIRIES</u>	:	Mr. B.G. Filda Tel No: (016) 950 6047
<u>APPLICATIONS</u>	:	<p>Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.</p>
<u>NOTE</u>	:	<p>The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not to fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.</p>
<u>CLOSING DATE</u>	:	16 May 2022
<u>POST 15/185</u>	:	<p><u>DIETICIAN GRADE 1 (NGO GOVERNANCE AND COMPLIANCE) REF NO: SDHS2022/04/21 (X1 POST)</u> Section: Mental Health This is a re-advertisement. People who applied previously are encouraged to reapply.</p>
<u>SALARY</u>	:	R322 746 per annum, (plus benefits)
<u>CENTRE</u>	:	Sedibeng District Health Services
<u>REQUIREMENTS</u>	:	<p>Four-year Degree in Dietetics. Registration with the Health Professional Council of Southern African as a Dietician (proof of current registration must be attached). Experience in community mental will be an advantage. Knowledge and experience in nutrition and implementation of INP. Good communication skills (verbal and written), computer skills Ability to work independently and in a team, in changing environment and under pressure. Good financial management skills and knowledge of PFMA. Knowledge of</p>

<u>DUTIES</u>	:	mental health legislation and related legal and ethical practices. Must have a valid driver's license.
	:	General nutritional management for mental health care users and other in the allocated facilities. Provide technical support and training for the successful implementation of INP. Implement and monitor nutrition and mental health policies, protocols and guideline Monitor nutrition and mental health indicators and produce quality reports for the allocated mental health NGOs and clinics. Draw/approve menu for NGO's. Order and maintain adequate supplies of nutritional stock control measures. Participate in planning, implementation, monitoring and evaluation of the programme according to prescribed policies, protocols and guidelines. Collaborate with relevant programmes, departments and stakeholders for mental health and nutrition activities. Provide support to District Mental Health and Nutrition Managers and other mental health and nutrition related activities. Perform any other duties delegate Supervisor.
<u>ENQUIRIES</u>	:	Ms. B. Makhafula Tel No: (016) 950 6236
<u>APPLICATIONS</u>	:	Please quote the relevant reference number, direct applications to the HR Manager – Sedibeng DHS, Private Bag X023 Vanderbijlpark 19000 or Hand delivery at designated recruitment boxes next to security office Cnr, Frikkie Meyer & Pasteur BLVD.
<u>NOTE</u>	:	The appointed employee will be subjected to Personnel Suitability Checks and Medical surveillance at no cost to the applicant. People with disabilities are welcome to apply. Applications must be filled on a new Z83 form accompanied by a comprehensive CV; stating the requirements mentioned above, at-least 3 references must be on a CV; According to circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council registration where applicable. Such copies need not be certified when applying for the post, only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointments will be verified with the South African Qualification Authority (SAQA). Candidates will be subjected security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right not to fill the position. Candidates will be expected to be available for selection interview on the date, time and place determined by the Department of which practical's may be part of the selection process. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know by reporting to your nearest police station.
<u>CLOSING DATE</u>	:	16 May 2022
<u>POST 15/186</u>	:	<u>SPEECH THERAPIST / AUDIOLOGIST REF NO: REFS/013869</u> Directorate: Speech Therapy and Audiology
<u>SALARY</u>	:	Grade 1: R322 746 per annum
<u>CENTRE</u>	:	Charlotte Maxeke Johannesburg Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows for the required registration with the Health Professional Council of South Africa (HPCSA) in the Speech and Audiology profession. (RSA: No experience required after registration with the HPCSA in the Speech and Audiology profession in respect of RSA qualified employees who performed community service in Speech and Audiology profession as required in South Africa). Foreigner: 1-year relevant experience after registration with HPCSA in the Speech and Audiology profession in respect of foreign qualified employees, of whom it is not required to perform community service as required in South Africa. Knowledge: Public Service Act and Regulations. Batho-Pele principles. PFMA. Quality Assurance. Labour relations: Disciplinary and Conflict Management Procedures. Skills: Communication (written and verbal). Ability to work under pressure in a challenging environment. Interpersonal and Listening skills. Computer Literacy. Research skills. The following will be an added advantage: Experience in VFS/MBS, Alternative Augmentative Communication (Low and

<u>DUTIES</u>	:	High Tech), Laryngectomy patients, Neurological disorders and TBI, Head and neck cancers, Tracheostomies and Voice disorders will be added advantage. To provide effective speech, language and dysphagia therapy to in and out patients. Assessing, diagnosing and managing patients within a multi-disciplinary team setting. Planning and problem solving appropriately. Providing education and counselling to patients, family and caregivers. Selecting issuing and training appropriate use of assistive devices. Monitoring and reviewing patient progress. Documenting patient information, statistics, attending ward rounds, discussions and meeting within a multidisciplinary team. Contributing to service development by monitoring, evaluating and co-ordinating existing and new services. Identifying departmental needs, managing waiting list, participating in implementing new services and developing management protocols for improved patients care. Providing public education regarding feeding and communication difficulties. To comply with all departmental procedures and protocols. To manage all resources appropriately. To complete monthly statistics and reports. To participate in all departmental, hospital and provincial activities. To work with in an MDT approach including attendance and participation in MDT meetings.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. T. Radebe Tel No: 011 488 4228/4296
<u>NOTE</u>	:	Applications should be submitted strictly on a (PDF Format only) to the following email-address Medicalhr.Cmjah@gauteng.gov.za. Please use the reference as subject.
<u>NOTE</u>	:	Applications must be submitted on a new Z83 form (obtainable from any Public Service Department or on www.dpsa.gov.za/documents) with an updated, clear and concise C.V, with 3 contactable referees. Copies of I.D and Qualifications to be attached. Only shortlisted candidates will be required to submit certified documents on or before the day of the interview. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification), security clearance process and undergo medical screening test. Suitable candidates will have to disclose their financial interests. The Department of Health reserves the right to fill or not fill the position. Due to high volumes of anticipated applications, communication will be limited to the shortlisted candidates only. Should you not hear from us within 3 months after the closing date, please consider your application unsuccessful. The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender, and disability.
<u>CLOSING DATE</u>	:	16 May 2022
<u>POST 15/187</u>	:	<u>ULTRASOUND RADIOGRAPHER GRADE 1 REF NO: Refs/013741 (X2 POSTS)</u> Directorate: Radiology
<u>SALARY CENTRE REQUIREMENTS</u>	:	R317 976 per annum, plus benefits Chris Hani Baragwanath Academic Hospital National Diploma/Degree in Ultrasound Radiography/B: Tech in Ultrasound Radiography. Certified copy of original registration with Health Professions Council of South African HPCSA in Ultrasound Radiography. Current registration with HPCSA for April 2022/March 2023 Card. as an Ultrasound Radiographer. Experience in performing Obstetrics, gynaecology, abdominal ultrasound, general and other ultrasound examinations as required. Ability to work independently and as part of multi-disciplinary team. Communication skills (written and verbal) in at least two or three languages. Be able to set up protocols and standard operating procedures in Ultrasound radiography. Basic knowledge of equipment uses and trouble shooting. Sound reporting writing and administrative skills and computer literacy. Knowledge of relevant Health and Safety Acts and Infection Control measures. Good communication, interpersonal relations and problem-solving skills.
<u>DUTIES</u>	:	Preparing the patients for the Ultrasound examination. Selecting the appropriate equipment for the ultrasound examination. Performing ultrasound examinations that yield important diagnostic information. Use ultrasound machines to view and interpret images with sound waves for the diagnosis and treatment of medical conditions. Co-ordinates and organize daily workload / running of the department. Must have knowledge of the department functions and equipment. Ensure that equipment is adequately maintained. Attend meetings /seminars/congresses to keep up to date with new advance in

technique and technology. Monitor stock in the stock room and examination rooms. Maintain adequately weekly, monthly, annual patient statistics. Promote teamwork, co-operative work relationship amongst staff members and other health Care workers. Liaise with specialist for more information or help in dept. about patients. Supervision and training of student sonographer and registrars.

ENQUIRIES : Ms M. Mavhungu Tel No: 011 933 0120
APPLICATIONS : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Chris Hani Baragwanath Academic Hospital, Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on the new Z83 job application form that is fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applications may also be uploaded online at <http://professionaljobcentre.gpg.gov.za> or www.gautengonline.gov.za According to Department of Public Service and Administration (DPSA) Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). It is the responsibility of the applicant to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and submit such evaluation with the application. It is also incumbent upon the applicant to provide evidence of the NQF level of qualifications not obtained from mainstream institutions. The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity targets of the department. People with disability are encouraged to apply.

CLOSING DATE : 16 May 2022

POST 15/188 : **HEALTH INFORMATION OFFICER REF NO: PHOLO 2022/04/12**
 Directorate: Information Communication and Technology

SALARY : R261 372 per annum (Level 07), (plus benefits)
CENTRE : Pholosong Regional Hospital
REQUIREMENTS : Degree/ National Diploma in Health Information or equivalent qualification/ Grade 12. At least two years' experience in a health institution and knowledge of using Health Information System (Medicom, PAAB etc.) A valid driver's license will be and added advantage. Competencies: Good communication skills, computer literacy (M.s Word, Excel, PowerPoint and Access), report writing, analytic and numerical experience. Knowledge and experience in the District Health Information System (DHIS).

DUTIES : Data collection, capturing, analysis and reporting. Data management, quality monitoring. Analyse and interpret data trends. Perform administrative duties related to information management. Liaise and assist stakeholders with data management. Compile monthly and quarterly PIDS/NIDS reports for the

management and as required by other department of health stakeholders such as District / regional officials, Provincial Authorities (GDH) etc. Perform quality control to ensure data integrity. Participate in health information meetings, coordinating activities and audit preparation. Making sure that the quality of data collected is not compromised and statistics is submitted within time frames. Extract data from Medicom and other available for capturing, scheduling members in general. Co-ordinating training of data collectors on statistics issues. Maintain electronic records of all data collected. Administrative roles and filing of proper documents. Manage KPA of team members.

- ENQUIRIES** : Mr N.S. Phoko Tel No: (011) 812 5170
- APPLICATIONS** : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 20 May 2022
- POST 15/189** : **HUMAN RESOURCE OFFICER TRAINING REF NO: PHOLO 2022/03/13**
Directorate: Human Resource
- SALARY** : R261 372 per annum (Level 07), (plus benefits)
- CENTRE** : Pholosong Regional Hospital
- REQUIREMENTS** : Grade 12 with 5 years' experience in HRD or National Diploma/Degree in Human Resource/ Public Administration/ relevant degree/Diploma with 3 years' experience in HRD. Computer Literacy. Competencies: Skills: problem solving organizing, strategic planning computer utilization, change/diversity management, team building, conflict resolution, presentation, and facilitation. Communication verbal and written.
- DUTIES** : Monitor the co-ordination of training and development interventions, coordinate the identification of training and developmental needs, co-ordinate and oversee the development of and monitor the implementation of workplace skills plan for the hospital, ensure co-ordination of training and development programmes (including learner ships), manage co-ordination of hospital EEC & Training, and Moderating Committee , Be part of Provincial EEC co-ordinate and Implement Onboarding programme and In-service trainings on HR policies for all personnel in the hospital. Ensure compliance to PRAAD policy. Coordinate PMDS for the hospital. Do monthly reports and statistics Do macro orientation of all new staff members. Coordinate retirement workshop. Perform any other delegated duties
- ENQUIRIES** : Mr N.S. Phoko Tel No: (011) 812 5170
- APPLICATIONS** : Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents. Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and

proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 20 May 2022
- POST 15/190** : **HEALTH INFORMATION OFFICER REF NO: EHD2022/04/07**
Directorate: Primary Health Care
- SALARY** : R261 372 – R307 890 per annum, (plus benefits)
- CENTRE** : Ekurhuleni Health District (SSDR)
- REQUIREMENTS** : Grade 12 Certificate with Diploma in Public Administration or equivalent qualification with minimum of 3 years' experience in Public Sector. Evidence of data management certificate (DHMIS, TIER.NET and HPRS). Computer literacy is essential. Driver's license is essential. Recommendations: Advanced computer literacy. Analytical and research skills. Good communication skills (written and verbal). Extensive experience in Health Information Systems. Experience in the public-sector information and technology management will be an added advantage. Ability to work under pressure. Skills transfer and team orientated.
- DUTIES** : Support and maintenance of all data bases in the health information sub-district office such as WebDHIS, Tier.net and HPRS. Ensure that data processes at all levels are adhered to according to the DMHIS policy. Facilitate/coordinate development, implementation, integration and quality improvement of information system to monitor all data and Programme related policies. Produce and generate reports as requested. Manage sub-district data capturers. Support facility staff with Health information related issues. Do facility audits; Facilitate training pertaining to Health Information, Monitoring and Evaluation. Perform all other duties delegated by Supervisor/Manager
- ENQUIRIES** : Ms N. Ndou Tel No: (011) 878 8540
- APPLICATIONS** : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. Applicants must submit copies of qualifications, identity document and drivers' license (Where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR department. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.
- CLOSING DATE** : 17 May 2022

<u>POST 15/191</u>	:	<u>PHARMACIST ASSISTANT (POST BASIC) GRADE 1-3 REF NO: PHOLO 2022/04/14</u> Directorate: Pharmacy
<u>SALARY</u>	:	Grade 1: R211 509 – R238 260 per annum, (plus benefits) Grade 2: R245 466 – R260 535 per annum, (plus benefits) Grade 3: R265 988 – R304 152 per annum, (plus benefits)
<u>CENTRE REQUIREMENTS</u>	:	Pholosong Regional Hospital Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows for registration with the SAPC. Registration with SAPC as a Post Basic Pharmacist Assistant and proof of current registration. Experience in the public sector will be an added advantage. Comprehensive knowledge of Government regulations and policies. Computer literacy (MS Word, MS Excel, Power Point) including RX-solution. Basic knowledge of pharmaceutical processes, record keeping and basic knowledge of drug supply management. Good problem solving and interventional skills, interpersonal skills, and be able to work in a team. Must be highly motivated and enthusiastic to contribute to pharmaceutical services in the public sector.
<u>DUTIES</u>	:	The incumbent will work under direct/indirect supervision of the Pharmacist. Providing high quality pharmaceutical care. Reading, compounding and preparation of legal prescriptions according to legal requirements. Dispensing of medicine and providing instructions regarding the correct use of medicine supplied. Patient counselling and providing information to patients to promote health. Stock control management and distribution of medicine according to the standard operating procedures. Pre-packaging of medicine, compounding and preparation of non-sterile or sterile medicine according to standard operating procedures and legal requirements. Ordering and distribution of pharmaceuticals and non-pharmaceuticals. Distribution of stock to demanders and receiving of stock. Ward rounds and reporting. Administration and good housekeeping in the pharmacy. Performing of after-hours service when required. Participate in the Implementation of the National Core Standards and ensure compliance with the 6 health priority standards. Perform all other duties delegated by supervisor or manager.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. M. Mcunu Tel No: (011) 812 5275 Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents . Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<u>CLOSING DATE</u>	:	20 May 2022
<u>POST 15/192</u>	:	<u>PHARMACIST ASSISTANT POST BASIC GRADE 1 REF NO: CHBAH 558 (X 1 POST)</u> Directorate: Pharmacy
<u>SALARY</u>	:	R211 509 per annum, plus benefits
<u>CENTRE</u>	:	Chris Hani Baragwanath Academic Hospital
<u>REQUIREMENTS</u>	:	Accredited qualification as a Post-Basic Pharmacist Assistant. Proof of current Registration with the SAPC as a Qualified Post Basic Pharmacist Assistant. Sound verbal and written communication skills. Sound organisational and

<u>DUTIES</u>	:	<p>planning skills. High level of reliability and a good work ethic. Good interpersonal skills. Ability to work under pressure and to take initiative. Knowledge of public service policies and procedures. No experience required. Assist with control of stock both ordering, receiving and the distribution of medicines in accordance with the Standard Operating Procedures and legislation. Assist with the compounding, manipulation or preparation of non-sterile or sterile medicine or scheduled substances according to a formula and standard operating procedures approved by the responsible pharmacist; Assist with the manufacturing of non-sterile or sterile medicine or scheduled substances according to a formula and standard operating procedures approved by the responsible pharmacist; The re-packaging of medicine; The distribution and control of stock of Schedule 1 to Schedule 7 medicines or scheduled substances; the ordering of medicine and scheduled substances up to and including Schedule 7 according to an instruction of a person authorised in terms of the Medicines and Related Substances Act, 101 of 1965, To purchase or obtain such medicine or scheduled substances; The reading and preparation of a prescription, the selection, manipulation or compounding of the medicine, the labelling and supply of the medicine in an appropriate container following the interpretation and evaluation of the prescription by a pharmacist; the provision of instructions regarding the correct use of medicine supplied; and the provision of information to individuals in order to promote health. Adhere Good pharmacy practice guidelines as published in the rules of the SAPC. Adhere to time lines. Be willing to undergo continuous training and development programmes. Attend meeting and training as approved by supervisor.</p>
<u>ENQUIRIES APPLICATIONS</u>	:	<p>Mr. S. Dikgang Tel No: (011) 933 8797/8843/9864</p>
<u>NOTE</u>	:	<p>Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.</p> <p>Applications must be submitted on the New Z83 Fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. According to Circular 5 of 2021, candidates must attach copies of all the necessary documents (qualifications) to the application including a valid identity document, relevant certificates and current proof of Council were necessary. Such copies need not be certified when applying for the post; only shortlisted candidates will receive communication from HR to submit certified copies not older than 6 months on or before the day of the interview. Smart ID card copy must show both sides of the ID card. Applications without proof of the necessary documents required by HR will be disqualified. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). CHBAH also reserves the right to cancel the filling of Vacancy or not to fill a vacancy that was advertised during any stage of the recruitment process. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.</p>
<u>CLOSING DATE</u>	:	16 May 2022
<u>POST 15/193</u>	:	<u>ENGINEERING TECHNICIAN LEVEL REF NO: PHOLO 2022/04/15</u> Directorate: Medical
<u>SALARY</u>	:	R176 310 – R207 681per annum, (plus benefits)

<u>CENTRE REQUIREMENTS</u>	:	Pholosong Regional Hospital
	:	Grade 12 with N6/ National N Diploma in Electrical Engineering (Light Current), National Diploma in Electrical Engineering (Light Current) will be an added advantage. Minimum 1-2 years of working experience in a technical environment, where clinical engineering experience will be an added advantage Applicant should be prepared to undergo Medical surveillance as an inherent job requirement.
<u>DUTIES</u>	:	Assisting with the general and preventive maintenance of the hospital medical equipment, including the servicing of equipment, testing equipment and fault finding of equipment adhering to OEM specifications/standards. Ensuring that all the relevant supporting documentation is in order. Coordinating the equipment storeroom, ensuring accurate levels of stock Coordinating the movement of equipment to and from the department Maintaining internal departmental history files on life-support equipment Maintaining the asset register Interacting with equipment suppliers with regard to equipment repairs progress Carrying out any lawful and reasonable instruction as instructed by the supervisors. Comply with the Occupational Health and Safety Act. Comply with the rotation roster. Be willing to undergo continuous training and development programs. Attend meetings and training as approved by supervisor. Comply with the Performance Management and Development System (Contracting, quarterly reviews and final assessment).
<u>ENQUIRIES APPLICATIONS</u>	:	Dr H. Mlahleki Tel No: (011) 812 5163
	:	Applications should be hand delivered to Pholosong Hospital between 8am and 3pm at Ground Floor, Human Resource Offices Nurses Residence. The Assistant Director: Human Resource Department, Pholosong Hospital, 1067 Ndaba Street Tsakane Brakpan, Private Bag X4, Brakpan, 1550. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service or on the internet at www.dpsa.gov.za/documents . Copies of original educational qualification certificates, ID document and Driver's license (where applicable) and relevant council registration certificate and proof of current registration. Relevant service certificates. (Only shortlisted candidate will submit certified copies). If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate maybe subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<u>CLOSING DATE</u>	:	20 May 2022
<u>POST 15/194</u>	:	<u>HUMAN RESOURCE CLERK REF NO: PWH/HRC/01/2022 (X1 POST)</u> Directorate: HR Department
<u>SALARY CENTRE REQUIREMENTS</u>	:	R176 310 – R207 881 per annum, (plus benefits)
	:	Pretoria West District Hospital
	:	Grade 12 with at least 1-year functional experience in hospital environment. Degree/National Diploma in Human Resource or Public Management will be an added advantage. Introduction to Persal certificates and working experience on the Persal System will be an added advantage. Must be Computer Literate. Must have Good written and verbal communication Skills. Knowledge of HR prescripts.
<u>DUTIES</u>	:	Perform a variety of HR administration functions, which covers appointments, Terminations, salary Administration, Recruitment and Selection, and other related duties. Facilitating training, compiling training statistics, Processing and Submission of Mandates to E-gov. Capturing of leave, Overtime and PMDS on Persal. Assist with PILIR Management and reports. Filling of documents and general office work typing of correspondence, documents and letters, Attend HR related meetings. Prepare monthly reports and when required. Work in Regis Office when required.
<u>ENQUIRIES</u>	:	Ms KH Mkwana Tel No: 012 380 1213

- APPLICATIONS** : Applications can be delivered to: Pretoria West Hospital, HR Department, 380 Sytze Wierda Avenue, Philip Nel Park, Pretoria West or posted to: Pretoria West Hospital, HR Department, Private Bag X02, and Pretoria West. 0117.
- NOTE** : Applications must be submitted on a new Z83 form completed in full, CV, copies of Qualifications and ID need not to be certified. Only shortlisted candidates will be required to submit certified copies of documents Applicants who do not comply with the above-mentioned requirements will not be considered.
- CLOSING DATE** : 20 May 2022
- POST 15/195** : **PROFESSIONAL NURSE GRADE 1-GRADE 3 (SESSION) REF NO: EHD2022/04/08**
Directorate: Quality Assurance
- SALARY** : Grade 1: R170.00 per hour
Grade 2: R209.00 per hour
Grade 3: R253.00 per hour
- CENTRE REQUIREMENTS** : Ekurhuleni Health District
Basic R425 qualification (i.e. diploma/degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. Registration with the SANC as Professional Nurse and proof of current registration. **Grade 1:** Less than 10 years relevant experience after registration as a Professional Nurse. **Grade 2:** At least 10 years, but less than 20 years, relevant experience after registration as Professional Nurse. **Grade 3:** 20 years and more relevant experience after registration as Professional Nurse. Knowledge of customer service, Health Care statutes & health standards, National Core Standards and ideal clinics and hospitals. Driver's licence is essential.
- DUTIES** : Monitoring and evaluation of government hospitals and clinics on the National Core Standards and ideal clinics Realization model. Managing training and retraining of facility staff on new developments related to the National Core Standards. Preparing health care facilities for audits that will be conducted by the National Department of Health. Carry out inspections/audits and re-inspections. Assisting with the development of policies, standard operational procedures and protocols. Assisting hospitals and clinics with the development and implementation of quality improvement plans. Continuous monitoring and evaluation of the implementation of Quality Improvement plans. Complete inspection reports and recommendation. Monitoring and evaluation of government hospitals and clinics on the National Core Standards and ideal clinics Realization model. Managing training and retraining of facility staff on new developments related to the National Core Standards. Preparing health care facilities for audits that will be conducted by the National Department of Health. Carry out inspections/audits and re-inspections. Assisting with the development of policies, standard operational procedures and protocols. Assisting hospitals and clinics with the development and implementation of quality improvement plans. Continuous monitoring and evaluation of the implementation of Quality Improvement plans. Complete inspection reports and recommendation
- ENQUIRIES APPLICATIONS** : Ms B. Peloagae Tel No: 011 878 8550
- FOR ATTENTION NOTE** : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400.
Human Resource Manager
No S&T claims and resettlement allowance will be paid. Applications must be submitted on a new Z.83 form and must be completed in full, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. Applicant should register their application forms on the specific register books according to the reference number as per advert. Failure to do so your application forms will not be considered. Applicants must submit copies of qualifications, identity document and drivers' license (Where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR department. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference

checks, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. People with disability are encouraged to apply. Employment equity profile will be taken into consideration.

CLOSING DATE : 17 May 2022

DEPARTMENT OF HUMAN SETTLEMENTS (GDHS)

APPLICATIONS : Please apply online at <http://professionaljobcentre.gpg.gov.za>
CLOSING DATE : 20 May 2022. No late applications will be considered.
NOTE : Requirement of applications: No late applications will be considered. No faxed or emailed applications will be accepted. People with disabilities are encouraged to apply. It is our intention to promote retrospectivity (race, gender, and disability) in the Public Service through the filling of these posts. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications should be submitted strictly online at <http://professionaljobcentre.gpg.gov.za> and it should be accompanied by a Z83, comprehensive Curriculum Vitae (CV) as well as copies of qualifications, Identity, and valid driver's license (where driving/traveling is an inherent requirement of the job). Such copies need not to be certified upon application. Certified documents will be limited to shortlisted candidates only. Correspondence will only be limited to shortlisted candidates. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. Following the interview and exercise, the selection panel will recommend candidates to attend a generic management competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic management and development for SMS posts. The Department reserves the right not to make appointment(s) to the advertised post(s).

OTHER POST

POST 15/196 : **LEGAL ADMINISTRATION OFFICER (MR3) REF NO: REFS/013874**
SALARY : R260 928 - R298 350 per annum, (Salary will depend on the experience of the successful candidate)
CENTRE : Johannesburg
REQUIREMENTS : LLB Degree qualification or equivalent, 2 years or more post qualification experience, Admission as an Advocate or Attorneys of the High Court of South Africa. Knowledge of the Public Finance Management Act, Promotion of Access to Information Act, Labour Relations Act, Housing Act and relevant Public Service legislation and regulations. Contract drafting skills, Knowledge of Court Rules and procedures, Verbal and written communication skills, leadership skills, analytical, performance management, problem solving, Batho Pele principles. Computer literacy, financial management, departmental policies, analytical, interpretation of Acts and Regulations. DUTIES: Attend to drafting of contracts and relevant documents, provide legal advice and opinions to the Department, attend to litigation on behalf of the Department, liaise with third parties, and represent the Department on all legal matters.
ENQUIRIES : Miyelani Tshabalala @ 063 691 4046

DEPARTMENT OF SPORT, ARTS, CULTURE AND RECREATION

APPLICATIONS : posted or hand delivered to 35 Rissik Street, Surrey House, Johannesburg, 2000
FOR ATTENTION : Recruitment and Selection unit
CLOSING DATE : 17 May 2022
NOTE : Applications should be submitted manually or posted using new Z83 form accompanied by CV and copies of qualifications, Identity documents and any other relevant documents. Driver's license (where appreciate). Such copies need not be certified when applying for a post. Certified documents will be required from shortlisted candidates. "Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 01st January 2021, a new application form which

can be downloaded at www.dpsa.gov.za-vacancies. From 01 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered". Please note that due to a large number of applications expected, applications will therefore not be acknowledged in writing. Be assured that your applications are acknowledged with appreciation. The Department reserves the right to withdraw posts if by doing so, the interests of the Department will be best served.

OTHER POST

- POST 15/197** : **DEPUTY DIRECTOR: NORTH CORRIDOR (REGION A, E & F) REF NO: REFS/013822**
 Directorate: Creative Arts
- SALARY CENTRE REQUIREMENTS** : R744 255 per annum, (all-inclusive package)
 : Tshwane
 : The successful candidate should have a Grade 12, plus National Diploma / Degree in Arts / Project management / Public Management or equivalent qualification. 3-5 years' relevant experience in assistant / middle management position; Knowledge: A good knowledge and understanding of the principles, policies and best practice applications for creative arts administration and management. An understanding of community arts management. Skills: Strategic planning; Policy analysis and development; Planning and organizing; Decision making; Project management; Communication; Computer literate; Interpersonal relations, budgeting and supply chain management.
- DUTIES** : Develop, review and implement policies; Manage planning, development, coordination of arts and culture programmes in the corridors; Monitor compliance with legislative requirements, policies and procedures and Grants-in-Aid; Monitor the promotion of creative arts in the Corridors; Create enabling environment for local and provincial programs. Nurture and develop talent; Manage the strategic objective of creative arts in communities; Host and retain major events cultural events in the province; Cultivate, facilitate and promote a conducive environment which allow Gauteng to excel in creative arts; Manage the promotion of social cohesion, nation building and national identity in the province.
- ENQUIRIES** : Ms. Vivien Khanye Tel No: (011) 355 - 2606