

DEPARTMENT OF INTERNATIONAL RELATIONS AND COOPERATION

The Department of International Relations and Cooperation is an equal opportunity, affirmative action employer.

- APPLICATIONS** : Please e-mail your application to ddocfa2204@dirco.gov.za Please quote the post name in the subject line of the e-mail address in order to receive an acknowledgement.
- CLOSING DATE** : 20 May 2022. Applications received after the closing date will not be considered.
- NOTE** : Applications must be submitted on the new form Z83 (effective from 1 January 2021) (duly completed and hand signed) obtainable from any Public Service department or on the DIRCO website - www.dirco.gov.za. For other relevant information and how to apply, kindly visit the Department's website (www.dirco.gov.za) – home page under Employment Information. Applications should be accompanied by a comprehensive CV and copies of qualifications and Identity Document or any other relevant documents. Received applications using the incorrect Z83 for employment will not be considered. All appointments will be subjected to a process of security clearance. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All shortlisted candidates will be subjected to personnel suitability checks and verification of qualifications. The successful candidate will have to complete a Financial Disclosure form annually. We thank all applicants for their interest. DIRCO reserves the right not to make appointments. Correspondence will be limited to short-listed candidates only. If you have not been contacted within four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful.

OTHER POST

- POST 15/77** : **DEPUTY DIRECTOR: OPERATIONAL, COMPLIANCE & FORENSIC AUDIT**
Chief Directorate: Internal Audit
This is a re-advertisement and applicants who applied previously must re-apply.
- SALARY** : R744 255 per annum (Level11). This all-inclusive remuneration package consists of a basic salary, the State's contribution to the Government Employees Pension Fund and a flexible portion that may be structured in terms of the applicable rules
- CENTRE** : Pretoria
- REQUIREMENTS** : Applicants must be in possession of an NQF level 6 in Internal Auditing or Accounting or Forensic Auditing; The qualification must have Auditing or Internal Auditing as one of the Majors; An NQF level 7 in the above-mentioned qualifications will be an added advantage; Registration and/or membership with a relevant professional organization such as, the Institute of Internal Auditors of South Africa (IIASA) or South African Institute of Chartered Accountants or Association of Certified Fraud Examiners is compulsory; A Certified Internal Auditor or a Chartered Accountant or a Certified Fraud Examiner (CFE) certification is compulsory; At least three (3) to five (5) years' experience at junior / middle management level in Internal Audit with knowledge of Forensic Auditing within the Auditing environment; Completed external or internal auditing articles will be an added advantage. Competencies: In depth knowledge and understanding of the relevant Public Service regulations and prescripts such as (PSA, PSR, PFMA, etc. Knowledge of Risk Management standards and procedures and Corporate Governance prescripts. Knowledge of Forensic audits/investigations, internal auditing and accounting principles and business practices. In-depth understanding of computer application systems; appropriate training and experience in complex computer environments; proficiency in the IT system being audited. Knowledge of standards for the Professional Practice of the Internal Auditing and Code of Ethics developed by the Institute of Internal Auditors. Sound understanding of risk and enterprise risk management practices. People management, Planning and organizing, Time management, Strategic planning, Policy analysis and Development, Facilitation and presentation

DUTIES

skills; Report writing Skills. Ability to work as a team and independently, Ability to work under pressure, Political and cultural sensitivity.

: Review and execute operational, compliance and forensic audits/investigations; Assist in conducting information technology audits (Data analytics); Identify the indicators of fraud and other irregularities; Provide technical support and management to the Chief-Directorate; Perform any ad-hoc duties as requested by management for the Unit.

ENQUIRIES

: Ms N Moyakhe, Tel No: (012) 351 0767 / Ms W Matlala Tel No: (012) 351 0514