

**PROVINCIAL ADMINISTRATION: NORTH WEST  
DEPARTMENT OF PUBLIC WORKS AND ROADS**

*This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representatively (race, gender and disability) e.g. White, Indian, Coloured Males and Females, in the Department through the filling of this post's. People with disability are encouraged to apply. The candidates whose transfer/promotion/appointment will promote representatively will receive preference. An indication in this regard will facilitate the processing of applications.*

- APPLICATIONS** : All Applications must be addressed to: Head of Department, Public Works and Roads, Private Bag x2080, Mmabatho, 2735 Or Hand delivered to Registry Office no. 133, Ground Floor, East Wing - Old Parliament Building Complex, Modiri Molema Road. Mmabatho, 2735.
- FOR ATTENTION** : HR Recruitment - Mr. M.E Khaueo.
- CLOSING DATE** : 19 May 2022 (Posted Applications must have reached the Department by 15h30 pm, otherwise they will not be considered)
- NOTE** : Applications must be submitted by using New Amended Z83 Form (81/971431) as prescribed, all fields must be fully completed and compulsory to be signed, initialed and dated, to be considered, and is obtainable from any National or Provincial Departments, www.gov.za. A new Z83 form should be accompanied by the following required documents: ID copy, required qualifications, and comprehensive curriculum vitae with competencies – experience and with full names, addresses and telephone numbers of at least three names of contactable referees. All positions requiring tertiary qualification/s must be accompanied by copies of academic record/transcript(s). Applicants need not submit certified documents. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview. Failure to submit the requested documents will result in your application not being considered. All qualifications will be verified. It is the responsibility of the applicant to make sure that foreign qualifications are evaluated by the South African Qualifications Authority, and must furnish this Department with an evaluation certificate. Candidates must indicate the post; center and reference number on the applications. Faxed and Emailed applications will not be accepted. Applications should be forwarded in time, since any applications received after the closing date will, as a rule not be accepted. The successful candidate(s) for the above position(s) will be required to undergo personnel suitability checks, will be subjected to security screening which include, criminal records, citizenship, financial credits, qualifications verification and vetting. The applicant previous employment background checks/reference checks will be verified through contactable referees. It will be expected of candidates to be available for interviews selection on a date, time and place as determined by the Department. All shortlisted candidates for SMS posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competencies using the mandated DPSA SMS competency assessment tools. The Department reserves the right not to make appointment. The successful candidate will enter into an annual performance agreement, and annually disclose his/her financial interest. The candidates requiring additional information regarding advertised posts must direct their enquiries to the relevant person indicated. **NB:** Communication and Correspondence will be limited to short-listed candidates only. If you have not heard from us within three months after the closing date, please accept that your application has been unsuccessful.

**MANAGEMENT ECHELON**

- POST 14/135** : **CHIEF DIRECTOR: ROADS INFRASTRUCTURE MANAGEMENT REF NO: H/O 06/2022**
- SALARY** : R1 269 951 per annum (Level 14), (all-inclusive remuneration package)
- CENTRE** : Head Office-Mahikeng
- REQUIREMENTS** : Qualification and Experience: Grade 12/National Senior Certificate plus A Bachelor's Degree (NQF Level 7) in Civil Engineering. Minimum of five (5) years' experience at senior managerial level. Extensive experience in the planning and management of roads infrastructure projects. Professional

Registration with the relevant council will be an added advantage. A valid driver's license. Senior Management Pre-entry Programme Certificate. No applicant shall be recommended for appointment without producing a Certificate of completion for the Nyukela Programme (SMS Pre- Entry Programme) offered by the National School of Government which can be accessed via this link: <http://www.thensg.gov.za>. Key Competencies: Advanced knowledge and understanding of the following acts: Government procurement system and related legislation (e.g PPPFA and PFMA); Public Service Act; Occupational Health Safety Act and other related acts and regulations governing the Public Service. Government policies for the Expanded Public Works Programme (EPWP) Proven programme/project planning, budgeting and construction experience. Knowledge of the built environment legal and operational compliance. Technical consulting skills. Strategic capability and leadership. Programme and project management. Financial Management. Change Management. Knowledge Management. Service Delivery Innovation. Problem solving and Analysis. People Management and Empowerment. Communication. Willingness to travel and work beyond normal working hours.

**DUTIES** : Manage roads planning, design, and pavement. Manage the provision of Road Network services and Traffic Engineering Services. Manage implementation of roads infrastructure projects and consultants operations. Manage construction plant services. Manage capital expenditure. Manage the provision of roads operational support services. Give strategic direction and support to the Chief Directorate Roads Infrastructure Management.

**ENQUIRIES** : Ms NMG Mfikwe Tel No: (018) 388 2426

**POST 14/136** : **CHIEF DIRECTOR: IMMOVABLE ASSET MANAGEMENT REF NO: H/O 07/2022**  
(Re-advertisement), Applicants who have previously applied are encouraged to re-apply.

**SALARY CENTRE REQUIREMENTS** : R1 269 951 per annum (Level 14), (all-inclusive remuneration package)  
: Head Office-Mahikeng  
: Qualification and Experience: Grade 12/National Senior Certificate plus A Bachelor's Degree (NQF Level 7) in Property Management / Real Estate /Property Law/ Property Valuation or any Bachelor's Degree in Built Environment discipline as recognized by SAQA. Ten (10) years' work experience within immovable asset and property management environments of which a minimum of Five (5) years must be at senior managerial level. Valid driver's license. Senior Management Pre-entry Programme Certificate. No applicant shall be recommended for appointment without producing a Certificate of completion for the Nyukela Programme (SMS Pre- Entry Programme) offered by the National School of Government which can be accessed via this link: <http://www.thensg.gov.za> Key Competencies: Knowledge of the North West Land Administration Act; Government Immovable Asset Management Act (GIAMA); Horticultural processes/regulations; Cleaning and Hygiene Industry; Integrated Facilities Management; Occupational Health and Safety Act; the Public Services Act and related Acts and Regulations governing the Public service; Government's procurement system and related legislation(e.g. PPPFA and PFMA). Knowledge and understanding of: the relevant General Conditions of Contract, National Infrastructure Delivery Improvement Programme (IDIP) and the CIDB Toolkit requirements, government policies for the Expanded Public Works Programme(EPWP) and the National Youth Services(NYS). Strategic capability and leadership. Programme and project management. Financial Management. Change Management. Knowledge Management. Service Delivery Innovation. Problem solving and Analysis. People Management and Empowerment. Client Orientation and Customer focus. Communication. Willingness to travel and work beyond normal working hours.

**DUTIES** : Manage state owned property portfolio, housing accommodation and property payments. To oversee, plan, and co-ordinate the strategic management of state owned immovable properties which includes provision of accommodation for all provincial departments as well as acquisition and disposal of land and redundant properties. Oversee the management and maintenance of Prestige Buildings. Manage prestige property portfolio through the implementation of the ministerial handbook. Manage the implementation of GIAMA to ensure the effective, efficient and economic use and maintenance of immovable assets

which includes, pro- active life cycle management of the Provincial building Immovable Asset Portfolio. Oversee the management of the leases and housing rental portfolio including the management of lease contracts as well as co-ordination of property services including the cleaning and gardening services. Produce Asset management Plans that will inform the Provincial Planning and budgeting process. Manage the Immovable Asset Management Policies, Strategies and maintain Provincial Asset Register. Provide guidance and support to User Departments (Client Departments) on the management of immovable assets. Ensure compliance with Asset Management Guidelines as prescribed by Treasury and the Auditor-General through regular conditional assessments and valuation of assets. Implement the infrastructure Delivery Improvement Programme (IDIP) requirements. Ensure that the government policies for the Expanded Public Works Programme (EPWP) and the National Youth Services (NYS) are included in projects. Provide strategic leadership to the Chief Directorate Immovable Asset Management.

**ENQUIRIES**

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Ms. N.M.G. Mfikwe Tel No: (018) 388 2426