

**PROVINCIAL ADMINISTRATION: NORTHERN CAPE  
DEPARTMENT OF PROVINCIAL TREASURY**

*The Northern Cape Provincial Administration is an equal opportunity, affirmative action Employer. The Employment Equity Plan of the Department shall inform the employment decision. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s). Women and persons with disabilities are encouraged to apply.*

- APPLICATIONS** : Applications quoting the relevant reference number, should be forwarded as follows: The Deputy Director – Human Resource Management, Post To: Department of Northern Cape Provincial Treasury, Private Bag X5054, Kimberley 8300 or Hand Deliver to: Metlife Towers Building, Cnr Knight & Stead, 7<sup>th</sup> Floor, Post Office Building, Kimberley, or Email applications to: [Ncpt-HR@ncpg.gov.za](mailto:Ncpt-HR@ncpg.gov.za)
- FOR ATTENTION** : Ms. D Barnett
- CLOSING DATE** : 10 May 2022
- NOTE** : Applications should be submitted on the new employment (Z83) form, which can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies) or obtained at any government department. A recently updated, comprehensive CV with at least two (2) contactable references should accompany the fully completed and signed new (Z83) form. The CV must also accompany copies of qualifications (a transcript of results may also be attached), driver's license, identity document and other relevant certificates, such copies need not be certified when applying for the post. The provision of certified documents will only be required from shortlisted candidates for submission on or before the day of the interview. Shortlisted applicants will be subjected to qualification verification, reference checking, security screening and vetting. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Correspondence will be limited to successful candidates only. Short-listed candidates will be expected to avail themselves at the Department's convenience. The department reserves the right not to make appointments to the advertised posts. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Each application for employment form (Z83) must be duly signed and initialled by the applicant. Failure to sign this form may lead to disqualification during the selection process. Applications submitted using the old Z83, as well as not submitting the required documents will result in the application not being considered. Emailed applications must include a completed and duly signed new Form Z83, which must be completed in font size of 11 and Arial theme font. Attachments must be in a PDF format and limited to 4 megabytes. Emails that do not comply with the above specifications will be rejected and therefore not reach the Department. All applications, including those submitted via registered mail must reach the department before 16:00 on the day of the closing date, late applications will not be considered.

**OTHER POST**

- POST 14/134** : **ASSISTANT DIRECTOR: PROVINCIAL & MUNICIPAL INFRASTRUCTURE PERFORMANCE MANAGEMENT REF NO: NCPT/2022/01**
- SALARY** : R382 245 – R450 255 per annum (Level 09)
- CENTRE** : Kimberley
- REQUIREMENTS** : Degree or National Diploma (NQF: 6/7) in Finance, Economics, Project Management, Building Environment. 2-3 years' relevant public sector experience and experience in Monitoring Infrastructure Projects or Programmes in the building environment, PPP environment, Budgeting and Financial environment. A valid driver's license. Skills & Knowledge: Knowledge of relevant legislation and policies. Policy analysis and development. Monitoring systems and processes. Strategic planning. Good verbal and written communication skills, organizing skills, analytical skills, decision making

**DUTIES**

skills, problem solving skills, conflict management skills, facilitation skills, computer literacy (Ms. Word, Excel, PowerPoint).

: Assist with the provision of technical advisory support on Provincial Infrastructure Delivery Management: Departmental & Municipal Infrastructure plans aligned to strategic infrastructure objectives in the Asset Management Plans for departments and integrated Development plans at a municipal level. Identify risks and provide inputs to the Infrastructure Delivery Management System; Infrastructure Performance annual assessment on performance in line with budget process. Provide advisory support in establishing the viability of cost effective PPP projects reports thereof. Coordinate Infrastructure Delivery Management System training needs Support in ensuring compliance to Framework for Infrastructure Delivery Management and Procurement (FIDPM): Full compliance to the delivery and procurement management frameworks within the FIDPM audit actions. Assist in monitoring Infrastructure expenditure trends against budget allocations: Provide inputs to the design and implementation of standard operating procedures and Codes of Practices for financial and budgetary functions in the infrastructure delivery value chain: Credible infrastructure financial reporting in line with Medium Term Expenditure Hearings and relevant forums. Assist in monitoring Infrastructure Implementation against service delivery outcomes: Provide inputs into service delivery backlogs and value for money on delivered infrastructure assets. Provide inputs into the assessments of the Infrastructure Programme Management Plans and Infrastructure Programme Implementation Plans. Conduct site visits and compile. Analyse and report on annual Evaluation of Provincial End of Year Repots on Infrastructure projects/ programmes.

**ENQUIRIES**

: Mr Enzo Wax Tel No: 053 830 8277