

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

- APPLICATIONS** : to be posted to: The Chief Director, Human Resource Management & Development, Department of Cooperative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg, 3200 or hand delivered to: The Chief Registry Clerk, 14th Floor North Tower, Natalia 330 Langalibalele Street, Pietermaritzburg.
- FOR ATTENTION** : Mr LA Zulu
- CLOSING DATE** : 29 April 2022 (Applications received after this date will not be accepted).
- NOTE** : Applications must be submitted on the new Application for Employment Form (Z83) available from any Public Service Department and should be accompanied by a comprehensive CV together with copies of qualifications (including senior certificate), driver's licence (where applicable), ID and any other relevant documents. Such copies need not be certified when applying for a post. The Department discourages applications sent by registered mail and will not be held responsible for applications sent via registered mail which are not collected from the post office. It is the responsibility of the applicant to ensure that the application reaches the Department timeously. Applicants who possess a qualification, which was obtained from a non-South African University, must produce SAQA evaluations when submitting their applications. Failure to comply with any instruction will disqualify applicants. Appointment is subject to a positive outcome obtained from State Security on the following checks (Security Clearance, Citizenship, qualification verification, criminal records, credit records and previous employment). Faxed or late applications will not be accepted. Should applicants not receive any response from the Department within three months of the closing date, please accept that your application was unsuccessful. All shortlisted candidates for SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and the technical exercise, the selection committee will recommend the candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

MANAGEMENT ECHELON

- POST 13/119** : **DIRECTOR: BUDGET CONTROL AND PLANNING REF NO: 17/2022 (F)**
Chief Directorate: Finance
Directorate: Budget Control and Planning
The post for the Director: Budget Control and Planning is being re-advertised. All applicants who applied previously must re-apply if they wish their applications to be considered.
- SALARY** : R1 073 187 per annum (Level 13), (all inclusive remuneration package to be structured in accordance with the rules of the Senior Management Service)
- CENTRE** : Pietermaritzburg
- REQUIREMENTS** : The ideal candidate must be in possession of an undergraduate (NQF level 7) qualification as recognised by SAQA in Financial Management (Majors in Accounting or Economics or Public Finance) or related qualification coupled with 5 years' experience at a middle management/senior management level in a financial environment as well as an SMS Pre-entry certificate as offered by the National School of Government (NSG). Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Knowledge of PFMA, Public Service Regulations and Public Service Act, Knowledge of Public Finance Management – best practices, Knowledge of policy analysis and government processes, Knowledge of Practice Notes and financial management system, Knowledge of project management and Treasury practice notes, Knowledge of performance budgeting – best practice & guidelines as well as Recognised Accounting Principles (GRAP), Planning and management skills, Team development, decision making and problem solving skills, Report writing & general (academic) writing skills, Financial management and budgeting systems skills, Analytical skills and functional ability, Good

- communication skills (verbal & written), Computer literacy in MS Office, A valid code 8 driver's licence.
- DUTIES** : The successful candidate will be required to manage and co-ordinate the Department's budget with the following key responsibilities:- Provide budget control services, Manage financial implementation, monitoring, control and reporting service, Coordinate Departmental input for financial year end processes, Co-ordinate and monitor financial planning of Traditional Councils(TC's), Manage the effective and efficient utilization of the unit resources
- ENQUIRIES** : Ms YP Joyi at Tel No: 033-260 8036

OTHER POSTS

- POST 13/120** : **ASSISTANT DIRECTOR: MONITORING REF NO: 18/2022 (MESP)**
Business Unit: Monitoring Evaluation and Strategic Planning
Directorate: Monitoring

- SALARY** : R382 245 per annum (Level 09)
CENTRE : Pietermaritzburg
REQUIREMENTS : The ideal candidate must be in possession of a minimum National Diploma or NQF level 6 qualification as recognised by SAQA in Monitoring and Evaluation/ Performance Management/ Public Management/ Public Administration or related qualification coupled with 3 years' experience in monitoring and or reporting environment. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Knowledge of Local Government legislation, Knowledge of monitoring and evaluation application of programmes and policies, Knowledge of research and project management, Knowledge of change management, Knowledge of strategic management and planning as well as organisational analysis and administration, Good report writing and presentation skills, Project management and financial management skills, Report presentation skills, Skills in liaison between different management levels and group facilitation, Good communication skills (verbal & written), Computer literacy in MS office, A valid code 8 driver's licence.

- DUTIES** : The successful candidate will be required to facilitate the implementation of monitoring and reporting systems within the Department as well as national and provincial, policy and legislation and processes which underpin monitoring and reporting in government with the following key responsibilities: Provide input into review of national and provincial policies, legislation and initiatives in support of monitoring, Support the development and implementation of Departmental programmes on monitoring of policies and programmes, Support the input, storage and use of data/ information in support of the monitoring the Department's performance, Support implementation of the monitoring capacity building strategy of the Department and Local Government individual performance, Co-ordinate monitoring of policies and programmes, Support the development and implementation of monitoring guidelines, Supervise staff.

- ENQUIRIES** : Mr T Duze at Tel No: 033 2608007

- POST 13/121** : **ASSISTANT DIRECTOR: EVALUATION REF NO: 19/2022 (MESP)**
Business Unit: Monitoring Evaluation and Strategic Planning
Directorate: Evaluation

- SALARY** : R382 245 per annum (Level 09)
CENTRE : Pietermaritzburg
REQUIREMENTS : The ideal candidate must be in possession of a minimum National Diploma or NQF level 6 qualification as recognised by SAQA in Monitoring and Evaluation/ Performance Management/ Public Management/ Public Administration or related qualification coupled with 3 years' experience in evaluation/ research/ strategic/ executive environment. Knowledge of basic statistical techniques would be an added advantage. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Knowledge of Local Government legislation, Knowledge of monitoring and evaluation application of programmes and policies, Knowledge of project management, Knowledge of change management, Knowledge of strategic management and planning as well as organisational analysis and administration, Research, data analysis, report writing and presentation skills, Project management and financial management skills, Report presentation and group facilitation skills, Skills in

liaison between different management levels and group facilitation, Good communication skills (verbal & written), Computer literacy in MS office, A valid code 8 driver's licence.

DUTIES : The successful candidate will be required to facilitate the implementation of the evaluation system within the Department with the following key responsibilities: Support the development and implementation of Departmental programmes on evaluation of policies and programmes, Support compilation of reports and reporting of the Department on its performance, Support implementation of the evaluation capacity building strategy, Co-ordinate policy and programme evaluations, Support to the development and implementation of the evaluation guidelines, Provide input into review of national and provincial policies, legislation and initiatives in support of evaluation.

ENQUIRIES : Ms L Naicker at Tel No: 033 2608015

DEPARTMENT OF HEALTH

(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)

MANAGEMENT ECHELON

POST 13/122 : **DIRECTOR: HIV/STI/TB POLICY IMPLEMENTATION: STRATEGIC HEALTH PROGRAMMES: HEAD OFFICE: PIETERMARITZBURG REF NO: G16/2022**

(One-Year Renewable Contract over Five Years subject to availability of funds)
Cluster: Strategic Health Programmes

SALARY CENTRE REQUIREMENTS : R1 073 187 per annum (Level 13)
: Head Office: Pietermaritzburg

: A post graduate qualification in Public Health or a relevant health related field and a qualification in Project Management PLUS A minimum of 5 years' experience at Senior Management in the public and/or NGO sector. PLUS Extensive knowledge of multi-sectoral TB and HIV approaches and interventions, as well as the South African and in particular, KZN Provincial context including priorities and challenges, funding of the epidemic and the key stakeholders engaged in the response is required. PLUS Thorough knowledge of the South African and in particular, KZN's economic, political, social and cultural characteristics and the history of development assistance, in particular the response to TB and HIV, including current trends and directions. NB: For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/>. Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training and Competencies Required: Lead the development and review of the project team work plans. Monitor performance of the project team with respect to aligning with strategic goals. Supervise and manage the duties of the project team to ensure optimal performance. To lead, translate and provide strategic direction for the HIV and TB Policy Implementation Project of KZN DoH.

DUTIES : Lead the development of a strategy for the project within the prescripts of national and provincial guidelines. Communicate and promote the project strategy to all relevant stakeholders. Align project goals with donor strategic objectives and guidance. Ensure the effective implementation of the strategy for the project. Serve as a champion, coach and expert in the implementation of the approaches to ensure effective use of project resources to achieve outcomes .Oversee that policy reviews and adaptations based on project goals and performance are conducted .In collaboration with the M&E team, develop a monitoring and evaluation plan for the project and regularly track progress towards targets .Oversee integration with DoH Programme Managers in the

development and creation of policies and procedure to ensure a standardised approach to the project .Collaborate with Strategic Information, M&E, Regional Training Centre (RTC) and HIV and TB programme managers to facilitate the design and development of appropriate database information system and reporting templates .Conduct site visits and review project assessments to evaluate progress on implementation plans .Provide regular feedback to internal and external stakeholders on project performance and implementation of project strategy .Co-ordinate with RTC to prioritize, anticipate and assess training needs of DoH staff and external stakeholders .Work with finance and relevant project staff to develop and track allocated project budgets and expenditures .Provide reports as requested into CDC financial compliance reports, including but not limited to annual Expenditure Analysis reports which require technical programmatic insight .Act as the first point of contact internally and externally for all aspects pertaining to the project .Establish and maintain effective working relationships with key external stakeholders to coordinate projects, in particular, NGOs, CBOs, NPOs, FBOs, etc.

ENQUIRIES : Dr Amet Tshabalala Tel No: 033 395 2771
APPLICATIONS : should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

FOR ATTENTION : Mr. A Memela
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE : 26 April 2022

OTHER POSTS

POST 13/123 : **MEDICAL OFFICER REF NO: MONUCLEARMED01/2022 (X1 POST)**
 Department: Nuclear Medicine

SALARY : Grade 1: R833 523 per annum, (all inclusive salary package), excluding commuted overtime
 Grade 2: R953 049 per annum, (all-inclusive salary package), excluding commuted overtime
 Grade 3: R1 106 037 per annum, (all-inclusive salary package), excluding commuted overtime

CENTRE : Inkosi Albert Luthuli Central Hospital
REQUIREMENTS : Copy of MBCHB. Registration Certificate with the HPCSA as a Medical Practitioner. Current renewal registration with HPCSA. Expectation of entering the Nuclear Medicine registrar programme. **Grade 1:** No experience required from South African qualified employees. One year relevant experience after registration as a Medical Practitioner with recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** Five (5) years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Ten (10) years appropriate experience as a Medical Officer after Registration

with HPCSA as a Medical Practitioner. Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge Skills and Experience Required: Good interpersonal skills. Sound moral values based on integrity, trust and judgment. Sound communication skills. Demonstrable interest in medical imaging and radiation sciences with intention to join specialisation programme in Nuclear Medicine specifically. Added Advantage: Experience in radiation/imaging medicine.

DUTIES : Inclusive of, but not limited to, the following: Clinical cover of patients within the department. Thyroid / oncology clinic cover, a service which includes both oncology and endocrine patients referred from locally and referral base hospitals. Evaluation and screening of referrals to PET/CT and general Nuclear Medicine. Pre-evaluation of approved referrals to ensure proper scan protocols are followed. Patient preparation. Clinical management of patients which includes overall management while in the ward. The successful applicant will be required to perform after hours duties.

ENQUIRIES : Dr Bawinile Hadebe Tel No: 031 240 1880
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 29 April 2022

POST 13/124 : **DEPUTY DIRECTOR: MEN'S HEALTH INTEGRATION EXPERT REF NO: G17/2022**
(One-Year Renewable Contract over Five Years subject to availability of funds)
Cluster: Strategic Health Programmes

SALARY : R744 255 per annum (Level 11), an all-inclusive salary package
CENTRE : Head Office: Pietermaritzburg
REQUIREMENTS : A relevant qualification in Health Sciences, Social Sciences, Gender Studies, Development Studies. Project Management qualification of at least 3 years Project Management experience. At least 5 years' experience within HIV and TB programmes and related fields including program implementation. Extensive experience in working with men's organisations and will be crucial. Experience in marketing and research initiatives with regards to the development of organisational research agenda. Excellent and strong oral and written communication skills. Ability to manage complexities and balance priorities in a fast-paced work environment. Experience in managing people in large programs coupled with excellent people skills. Demonstrated leadership skills. Knowledge, Skills, Training and Competencies Required: The incumbent must be a creative, innovative and strategic thinker, equipped with excellent communication, analytical, organizational, interpersonal and cross-cultural

<u>DUTIES</u>	:	skill. They should have a strong interest in private sector and community-based approaches to development. They must have a strong personality and the ability to produce results and meet objectives under difficult circumstances.
	:	Provide expert direction in the Men's programmes design, implementation, monitoring and evaluation and interventions. In collaboration and consultation with relevant stakeholders e.g. MMC, Isibaya Samadoda, Phila Ndoda, design/construct Provincial guidelines for the KZN Men's Health Programme. Establish collaborations with existing men's organisations/structures to leverage. Participate in the KZN Provincial Strategic Information Technical Working Group. Establish and maintain close working relationships and technically represent KZN DoH to all levels of Programme Managers, NDoH, Support partners, the Office the Premier Coordinator and other stakeholders. Identify opportunities for integrated approaches, providing technical assessment and recommended strategies to test new innovations and interventions. Provide expert direction in the Men's programme design, implementation, monitoring and evaluation and interventions. Liaise with marketing and research departments to ensure adequate support to MMC programs.
<u>ENQUIRIES APPLICATIONS</u>	:	Dr Amet Tshabalala Tel No: 033 395 2771
	:	should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.
<u>FOR ATTENTION NOTE</u>	:	Mr. A Memela
	:	Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.
<u>CLOSING DATE</u>	:	26 April 2022
<u>POST 13/125</u>	:	<u>DEPUTY DIRECTOR: MONITORING & EVALUATION (DATA ANALYST)</u> <u>REF NO: G11/2022</u> (One-Year Renewable Contract over Five Years subject to availability of funds) Cluster: Strategic Health Programmes
<u>SALARY CENTRE REQUIREMENTS</u>	:	R744 255 per annum (Level 11), an all-inclusive salary package
	:	Head Office: Pietermaritzburg
	:	A Degree/ Post Graduate Diploma in Public Health, Epidemiology, Biostatistics, Statistics Approximately 3 years' experience applying epidemiological and/or statistical concepts to public health-related data analysis, preferably with HIV, ART, and/or TB data Strong understanding of the public health system, with a specific focus on health information, including data production, routine data in public health settings, cohort monitoring, and data quality improvement. Demonstrated experience with statistical analysis package, such as STATA. Demonstrated experience working with data visualization tools. Experience working in or supporting, the public health sector. Knowledge, Skills, Training and Competencies Required: Provide leadership and technical expertise in conducting advanced analytics to better inform HIV/HIV programming through complex relationships with and between Measurement, Evaluation, and Research data and province-specific or survey data. Prepare and track progress of programmes, projects and activity budgets. Routinely analyse and interrogate data relating to the HIV, TB and Strategic Health programs, including related/linked data as it is integrated. Provide

leadership and effective, accurate and timely monitoring, evaluation and reporting of all HIV, TB and other SHP and projects activities. Provide guidance and develop support materials to enable sustained utilisation of data analytics by relevant health system stakeholders. This includes capacity building. Provide leadership and direction on M&E to ensure SHP Managers achieve their goals and corresponding objectives and targets through promoting and supporting dissemination and utilisation of SHP information among the Programmes Managers. Ensure high-quality implementation, consistent with NDoH and KZN Provincial monitoring and evaluation guidelines, protocols, information and reporting systems. Lead efforts to monitor and evaluate TB and other SHP program and project interventions, especially the documentation of results and provision of feedback to stakeholders to guide decision-making and support Continuous Quality Improvement interventions. Support and conduct targeted evaluations and operations research, including design, data collection, management and analysis. Cultivate strategic M&E relationships and alliances with other DoH and external stakeholders (e.g. PEPFAR Partners) and represent M&E SHP activities in public and professional circles through meetings, conferences, and presentations. Ensure relevant data is entered into DHIS and other relevant performance management systems designed to capture, analyse, and disseminate SHP data. Working with Director SIM and RTC Manager, coordinate all M&E capacity-building activities for Provincial staff, Implementing Partners and where applicable, districts. Support the preparation of key annual and mid-term planning and reporting documents including the Operational Plan, Provincial Budget Justifications, Technical Notifications, Quarterly, Semi-Annual and Annual Progress Reports. In collaboration with other Health Office staff, initiate and coordinate targeted analyses of HIV and TB programmes data to generate trends and patterns that inform planning and programming. High level of proficiency in Microsoft Office (Word, Excel, PowerPoint, OneNote, Outlook), Tier.Net, Web-DHIS. Strong analytical and presentation skills, attention to detail. Ability to build and maintain effective relationships within the team, with colleagues and various stakeholders. Ability to multitask, work under pressure and be deadline-driven.

DUTIES

: Health Systems Strengthening Strategic Information: Perform complex data analyses related to the HIV and TB performance and make programmatic recommendations based on findings. Provide leadership and technical expertise in conducting advanced analytics to better inform HIV/TB programming through complex relationships with and between Measurement, Evaluation, and Research data and province-specific or survey data. Acquire, process, manage, and analyze data from a range of sources for improved decision making. Prepare expert quality data visualizations for use by Province, Districts and where necessary, NDoH, Support Partners and other external stakeholders. Train and mentor Programme Managers and other stakeholders in data analytics. Prepare data requirements for the Provincial Strategic and Operational Plan for health system strengthening activities, quarterly/semi-annual/annual performance reports (e.g., data completeness checks), and other routine provincial and district processes. Collaborate with PEPFAR partners, relevant Government departments and other external stakeholders on special data analytics projects for monitoring, evaluations, research and learning. Participate in the KZN Provincial Strategic Information Technical Working Group Establish and maintain close working relationships and technically represent KZN DoH to all levels of Programme Managers, NDoH, Support partners, the Office the Premier Coordinator and other stakeholders. Provide technical oversight and expert review of DoH and Implementing partner activities that leverage data analytics. Provide timely alerts on emerging manifestations/trends threatening the health system.

**ENQUIRIES
APPLICATIONS**

: Dr Amet Tshabalala Tel No: 033 395 2771
 : should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200
 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION
NOTE**

: Mr. A Memela
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB:

Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

<u>CLOSING DATE</u>	:	26 April 2022
<u>POST 13/126</u>	:	<u>CLINICAL NURSE PRACTITIONER (HAST) REF NO: NMH/CNP/HAST/2022 (X1 POST)</u>
<u>SALARY</u>	:	Grade 1: R388 974 – R450 939 per annum, Rural allowance 8% Grade 2: R478 404 - R588 390 per annum, Rural allowance 8%
<u>CENTRE</u>	:	Niemeyer Memorial Hospital (HAST)
<u>REQUIREMENTS</u>	:	Std 10 or Grade 12 certificate Registration with SANC as general nurse and primary care nurse Diploma in general plus one year post basic qualification in clinical Nursing, health assessment treatment and care PHC plus 4 years appropriate recognizable experience as General Nurse. Proof of current and previous work experience endorsed and stamped by Human Resources. Grade 1: Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC on general nursing. Plus 01 year post basic certificate. Grade 2: experience minimum of 14 years appropriate /recognizable experience in nursing after registration as professional nurse with SANC on general nursing of which at least 10 years must be appropriate /recognizable experience after obtaining the post basic qualification in primary health care. Knowledge, Skills, Training and Competences Required: Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and counseling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining to nursing care. Computer skills in basic programme nursing care processes and procedures nursing statutes and other related legal framework. Knowledge and understanding of human right charter, Batho Pele principle and labour relations act. Knowledge nursing act health act occupational health, safety act and mental health act.
<u>DUTIES</u>	:	Provision of quality comprehensive PHC Package of service in line with NHI initiatives. Health Promotion, Disease prevention, curative and rehabilitation services. Provision of administration services Participate in the clinic arrangement and sustainability in the implementation Integrated Clinical Service management (ICSM).Provide support to CSO in the implementation of Health Patient Appointment System and pre-retrieval of patient files (HPRS).Provide quality and complete patient information in the Health Patient records Manage patients according to standard treatment guidelines and EML Perform all activities within HAST programme Implement Provider counseling and testing Implement Universal testing and treat as per guideline Implement and achieve individual targets linked to 90-90-90 strategy Increase Positive case finding through implementation of Index Testing and linkage to care. Work integrative with Ward Based Outreach teams towards achieving recension in care Participate in the Maternal, Child Women's health programme to achieve targets linked to the programme indicators. Participate in the achievement of couple year protection (Insertion of Long Acting Reversible Contraceptive Method) Perform cervical cancer screening as per cervical cancer screening policy Participate in the implementation of Youth Friendly Services. Stakeholder participation in the Operation Sukuma Sakhe and present health challenges for outputs for the facility catchment area. Participate in the community outreach services, campaigns and Izimbizo Participate in the implementation of non-pharmaceutical intervention for epidemic response. Implement covid-19 rescue plan within PHC programme. Provision of administrative services ensures proper, cost effective use of material

resources. Identify needs of financial planning and indirect control of expenditure. Provide Clinical teaching and continuous training to other staff categories during in-service training programme Participate in quality, monitoring and evaluation of PHC programme. Conduct clinical audits for priority programme, Analyze and develop quality improvement plans. Participate in the Quality programme that provide quality of care : Patient complaints, Safety incidence and Patient Experience of care and Waiting times Participating in the production of facility quality data, ensuring complete patient record, correct entries of data elements in the tick register and other relevant registers, compiling of daily, weekly and monthly statistics. Timeous submission of complete, reliable statistic. Act on the Generated line list reports from Tier.net and action them.

ENQUIRIES
APPLICATIONS

: Mrs. GN Nkosi Tel No: 034-331 3011

: Please forward applications quoting reference number to: Human Resource Management, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980.

NOTE

: Directions to Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, Applicants must submit copies of qualification, identity document and driver's license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the interview following communication from HR. curriculum Vitae. NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g NMH/CPC2022. Please note due to large numbers of applications we envisage receiving, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the company Intellectual Property (CIPC). It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. Note: Please note that due to financial constraints there will be on payment for S&T claim. NB: Employment equity target African male.

CLOSING DATE

: 28 April 2022