

DEPARTMENT OF WATER AND SANITATION

- CLOSING DATE** : 26 April 2022
- NOTE** : Interested applicants must submit their applications for employment to the address specified on each post. Applications must be submitted using the newly implemented Z83 form obtainable on the Department of Water and Sanitation's website, under career opportunities or the DPSSA website, under vacancies in the Public Service (point 4) and should be accompanied by a comprehensive CV as well as copies of qualifications, identity document and a valid driver's license (where applicable) which need not be certified when applying for a post. Original/certified copies must be produced only by shortlisted candidates during the interview date. All required information on form Z83 must be provided. Failure to complete or disclose all required information will automatically disqualify the applicant. No late applications will be accepted. A SAQA evaluation certificate must accompany foreign qualification/s. Applications that do not comply with the above-mentioned requirements will not be considered. *All shortlisted candidates pertaining to Senior Management Services (SMS) posts will be subjected to a technical and competency assessment and a pre-entry certificate obtained from the National School of Government is required prior to the appointment. (Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however, it is not required that an applicant submit such when applying for the post prior to the closing date. The link for the completion of the course for the certificate for the pre-entry into SMS can be found on <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. Candidates will be required to complete a financial disclosure form and undergo a security clearance. Foreigners or dual citizenship holders must provide a police clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996) the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.

MANAGEMENT ECHELON

- POST 13/88** : **DIRECTOR: WATER RESOURCES SUPPORT REF NO: 260422/01**
Branch: Provincial Coordination and International Cooperation Western Cape
Dir: Water Resources Support
(This is a re-advertisement, applicants who have previously applied must re-apply)

- SALARY CENTRE REQUIREMENTS** : R1 073 187 per annum (Level 13), (all-inclusive salary package)
: Bellville
: A Bachelor Degree at NQF 7 in Natural Sciences or relevant field. Six (6) to ten (10) years experience in IWRM, Environment, Policy and Strategy Development, and Project Management. Five (5) years experience at middle / Senior Managerial level. A valid driver's license (Attach a copy). Good understanding of hydrology and geo-hydrology. Knowledge of yield calculations. Strategic capacity and leadership. Programme and project management, Financial management, change management, knowledge management, service delivery innovation (SDI), problem solving and analysis, people management and empowerment, client orientation and customer focus, communication, accountability and ethical conduct.

- DUTIES** : The development of strategic and business plans in the protection of surface groundwater. Ensure the implementation of WRM policies. Ensure the implementation of business strategy for the component. Development of long-term strategies for local reconciliation of water availabilities and requirements. Implement maintenance of the reconciliation strategies for all rivers. The collection of water resource management data information on surface and

groundwater. Implementation of the water use authorisation. Implementation of river eco-status monitoring programme. Support establishment and monitoring of entities responsible for water resource management. Develop reconciliation strategies for all other towns in the Central, East, North and South planning areas. Develop WRM database for the component. Ensure that WR data is maintained. Ensure that relevant IT system is developed and maintained in storing data. Develop reconciliation and management strategies for various catchments. Develop water quality management strategy for the catchments and rivers system. Ensures the maintenance of the water quality management strategies is developed for all catchments. Manage the flow of water in rivers and catchments accordingly. Manage of various stakeholders within the sector. Implement models for reconciliation and allocation process in Catchments. Update hydrology and yield analysis of all Rivers catchments within the specific WRM boundaries. Manage Human Resources and promote transformation within the directorate. Implement HR policies and transformation imperatives. Manage budget and financial resources.

ENQUIRIES : Ms NM Bila-Mupariwa Tel No: (021) 941 6000
APPLICATIONS : Western Cape (Bellville): For purposes of response handling, please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.
FOR ATTENTION : Ms L Mabile

POST 13/89 : **DIRECTOR: CUSTOMER RELATIONS MANAGEMENT REF NO: 260422/02**
 Branch: Finance
 Div: Revenue Management (WTE)

SALARY : R1 073 187 per annum (Level 13), (all-inclusive salary package)
CENTRE : Pretoria Head Office
REQUIREMENTS : A Bachelor Degree at NQF 7 in Finance or related environment. Eight (8) years' experience in finance or revenue management experience. Five (5) years' experience at Middle/Senior Management level. Knowledge of business and management principles. Knowledge of strategic planning, resource allocation and human resources. Knowledge of PFMA, Treasury Regulations, Promotion of Access to Information Act and applicable auditing standards. Policy and strategy development. Strategic capability and leadership. Knowledge and experience of programme and project management. Knowledge and experience of financial management. Change and knowledge management. Service Delivery Innovation. Problem solving and analysis. People and diversity management. Client orientation and customer focus. Excellent communication skills (written and verbal). Accountability and ethical conduct.

DUTIES : The management of Customer relations relating to revenue management. Implement policy guidelines on the management of customer relations. Develops and implements a performance improvements suggestion scheme on customer relations. Advises top management and the legislature, as well as relevant sector bodies, on the implementation of policies and strategies relevant to the component. Develops Regional Business Plan. The analysis of customer challenges. Investigates and makes recommendations on customer satisfaction. Attend to clients queries. Manages the collection of revenue. Determines the water use. Provides technical information (M & E system). The coordination of legal procedures for customer relations. Plans and executes phase II (open tenders). Implements policies. Manage relationship with stakeholders. Plans and develops meeting schedules with stakeholders. Implements the strategic objectives of the component. Monitor progress on the implementation of projects related to integrated WRM. The facilitation of selling positive image for department in collecting revenue from water users. Compile stakeholders register for the component. Controls cash flow. Institutes risk management. Administers tender procurement processes in accordance with generally recognized financial practices in order to ensure the achievement of the strategic component objectives. Compile monthly reports making recommendations on the improvement to be implemented. The management of Human resources and financial management. Give inputs on the budget compilation. Do budget projection for MTEF. Effectively manage relationships in order to achieve the directorate's goals. Ensure that customer surveys are conducted timeously.

ENQUIRIES : Ms SD Ndhlovu Tel No: (012) 336 7981

APPLICATIONS

: Head Office (Pretoria): Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to Delta Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION

: Ms L Mabile