

**PROVINCIAL ADMINISTRATION: WESTERN CAPE  
EDUCATION DEPARTMENT (WCED)**

- APPLICATIONS** : Applications must be submitted by using the following URL <https://wcedonline.westerncape.gov.za/home/>, via Google Chrome or Mozilla Firefox.
- CLOSING DATE** : 22 April 2022
- NOTE** : The applicants are advised to read the foreword available on the WCED website before applying for the post/s. All applicants must be SA Citizens/Permanent Residents or Non-SA Citizens with a valid work permit. Applicants will be expected to be available for selection interviews and competency assessments at a time, date and place as determined by Western Cape Education Department (WCED). The Department reserves the right to conduct pre-employment security screening and appointment is subject to positive security clearance outcome. Applicants must declare any/pending criminal, disciplinary or any other allegations or investigations against them. Should this be uncovered post the interview the application will not be considered for the post and in the unlikely event that the person has been appointed such appointment will be terminated. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

**MANAGEMENT ECHELON**

- POST 10/189** : **DEPUTY DIRECTOR GENERAL: INSTITUTIONAL DEVELOPMENT AND CO-ORDINATION REF NO: 159**  
Branch: Institutional Development and Co-Ordination
- SALARY** : R1 544 415 per annum (Level 15) An all-inclusive salary package consists of a basic salary, and the employer's contribution to the Pension Fund. The remainder of the package may be structure according to your personal needs
- CENTRE REQUIREMENTS** : Head Office, Cape Town.  
: An undergraduate qualification (NQF level 8) or equivalent qualification and 8 years of experience at senior management level; Successful completion of the Certificate for entry into the Senior Management Service (SMS); Valid Driver's licence.
- DUTIES** : Strategic management, guidance and advice in respect of the development of educational institutions and management structures and co-ordinate delivery of programmes and activities. This includes the following broad areas of service delivery: Ensure quality service delivery within Education Districts. Ensure information systems, quality assurance, district business planning, strategy processes and render a district level corporate service. Ensure quality education at education institutions at District level. Facilitate Institutional Management Governance (IMG) advice to District Management and Circuit Teams. Facilitate Specialised Learner and Educator Support (SLES) advice to District Management, Circuit Teams and SLES advisors. Facilitate Curriculum advice to District Management, Circuit Teams and Curriculum advisors. Ensure the application of Quality Assurance (Integrated Quality Management System and related Monitoring & Evaluation systems). Ensure planning, strategy and budgeting processes. Ensure corporate support services at district level. Ensure operational interfaces with Head Office and external agencies. Oversee all education institution rationalisation programmes: schools, Early Childhood Development (ECD). Develop policy and guidelines on school management and governance issues in respect of: Curriculum management, Learner management, Leadership and Management and Governance. Provide policy and guidelines for building capacity of School Governing Bodies and Representative Councils of Learners. Develop systems, standards and practices for institutional management and governance. Develop provincial norms and standards for Public Ordinary Schools, Independent Schools and ECD centres. Ensure quality in institution management and governance through qualitative and quantitative assessment. Develop policy in respect of special education support services. Plan the delivery of special education in line with inclusive education policy. Manage financial management and internal procurement responsibilities and act as Programme Manager in terms of Public Finance Management Act, 1999. Manage own people management responsibilities.
- ENQUIRIES** : Mr B Walters, Tel: 021- 467 2534/5/6

## DEPARTMENT OF HEALTH

*In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.*

**NOTE** : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.  
**ERRATUM:** Kindly note that the advert for the post of Housekeeping Supervisor (Environmental Hygiene Services): Groote Schuur Hospital, Ref No: 09: 202, advertised in Public Service Vacancy Circular 09 dated 11 March 2022, has been cancelled.

### OTHER POSTS

**POST 10/190** : **SENIOR REGISTRAR (MEDICAL IN HEPATOLOGY)**

**SALARY** : R1 122 630 per annum (A portion of the package can be structured according to the individual's personal needs).

**CENTRE** : Groote Schuur Hospital

**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist. Registration with a professional council: Registration with the HPCSA as a Medical Specialist. Inherent requirement of the job: The incumbent must have completed internship and community service and 4 years Registrar training in Internal Medicine. Completed and passed MMed. Competencies (knowledge/skills): Ability to speak effectively in at least two of the three official languages of the Western Cape.

**DUTIES** : (key result areas/outputs): Assessment, diagnosis and treatment of inpatients and outpatients with acute and chronic Gastrointestinal diseases. Assessment, diagnosis and treatment of inpatients and outpatients with acute and chronic liver diseases as well as liver transplant patients at a level appropriate for training and experience. Completion of the logbook of Gastrointestinal and Hepatology technical procedures. Participate in the teaching programmes of the Department at a level appropriate to training and experience. Presentations at conferences. Initiate and complete appropriate research project for MPhil in Advanced Hepatology and Liver Transplantation. Undertake and complete College of Medicine examination for the Certificate Hepatology (SA). Effective and efficient administration of clinical records and patient reports.

**ENQUIRIES** : Prof W Spearman, Tel No: (021) 404-5228

**APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration with the relevant council and proof of payments of the prescribed registration fees to the relevant council are submitted with their job application / on appointment. Please note that the afore-said concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (this includes individuals who must apply for change in registration status)

**CLOSING DATE** : 8 April 2022

**POST 10/191** : **VICE PRINCIPAL NURSING COLLEGE: (HEAD OF NURSING CAMPUS)**

**SALARY** : R963 723 per annum (A portion of the package can be structured according to the individual's personal needs).

**CENTRE** : Western Cape College of Nursing - Metro West Nursing Campus

**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification accredited with the SANC (i.e. diploma/degree in nursing) or equivalent qualification that allow registration with the South African Nursing Council (SANC) as a Professional Nurse. Post-basic Diploma in Nursing Education registered with SANC.A management qualification. A management qualification. A relevant Master's Degree (NQF Level 9). Registration with a professional council: Registration with the South African Nursing Council as Professional Nurse. Experience: A minimum of 11 years appropriate /recognisable nursing experience after registration as

Professional Nurse with SANC in General Nursing. At least 7 years of the period referred to above must be appropriate/recognisable experience in Nursing Education after obtaining the 1 year post basic qualification. Inherent requirements of the job: Valid (code B/EB) driver's license. Competencies (knowledge/skills): Appropriate Supervisory and Management experience. Ability to communicate effectively (verbal and written) in at least two of the three official languages in Western Cape Province. Good interpersonal skills. Deep knowledge of higher education qualifications framework and understanding of higher education environment. Adaptable, manage uncertainty; demonstrate resilience, resolve, and flexibility in face of change. Critical thinker and decision-maker: Analyse information and organise thinking to solve problems.

- DUTIES** : (key result areas/outputs):Facilitate Nursing Education and Training of student nurses. Develop/implement operational plans of the campus. Market the corporate image of the college. Develop and implement policy guidelines for nurse education and training. Co-ordinate student affairs activities. Management of resource.
- ENQUIRIES APPLICATION** : Dr T Mabuda, tel. no. (021) 831 5801
- NOTE** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- CLOSING DATE** : Shortlisted candidates may be subjected to a practical and/or competency test. No payment of any kind is required when applying for this post. 1 April 2022

**POST 10/192** : **DEPUTY DIRECTOR: HOSPITAL FEES: BILLING SYSTEMS SUPPORT**  
Directorate: Management Accounting

**SALARY** : R744 255 per annum (A portion of the package can structure according to the individual's personal needs)

**CENTRE REQUIREMENTS** : Head Office, Cape Town based at Stikland Hospital – Naomi House

Minimum educational qualification: An appropriate 3-year National Diploma/Degree with extensive management/supervisory experience. Experience: Appropriate experience in development and maintenance of billing systems. Inherent requirements of the job: A valid (Code B/EB) driver's license. Willingness to travel visit Healthcare Facilities that fall under the Western Cape Department of Health. Competencies (knowledge/skills): Extensive knowledge of the following: Chapter 18: Procedure Manual: Hospital Fees Structure, The Public Finance Management Act (Act 1 of 1999), Hospital Fees Policies and Procedures. Managing of Information, Audit query management, Disciplinary and Grievance Procedure and Recruiting and Appointment Procedures. Problem solving, Analytical and innovating thinking, Strategic planning skills, Advanced Computer literacy and proficiency with word processing, spreadsheets, data management software, data reconciliation between systems, Report writing, Planning and organising, Managerial functions, Policy formulation and financial management. Identifying and evaluating new technological developments and determining their appropriateness for application and the re-engineering of business processes. Ability to design and implement internal systems and controls. Auditing and evaluation technique. Excellent people, technical, conceptual and decision-making skills and the ability to represent the Department with confidence in engagements with internal and external clients, as well as other Departmental institutions. Knowledge and understanding of hospital fees structure, policies and procedures. Knowledge of UPFS tariffs and policies.

**DUTIES** : (key result areas/outputs): Contribute and advice on effective compliance auditing service regarding Billing Systems to internal as well as external clients. To manage and to provide input for the development of specifications and directives for the enhancements and maintenance of hospital fees Billing systems to ensure compliance. To provide support for the development of systems and policies in order to ensure effective and efficient Hospital Fees information. To perform and provide advice on the rendering of an effective and efficient compliance auditing and training service in the field of Hospital Fees tariffs, policies and procedures. To provide support to the Sub-directorate Revenue Control regarding the development and implementation of hospital fees policies, procedures and tariffs. To manage and lead the sub-directorate effectively and efficiently. To analyse and reconcile data iro Accounts Receivable with Underlying Systems and Third Parties' systems. Management of human and other resources of the sub-directorate to enhance effective, efficient and accountable service delivery.

**ENQUIRIES APPLICATION** : Ms D Mogane, Tel No: (021) 815-8643

Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post.
<b><u>CLOSING DATE</u></b>	:	8 April 2022
<b><u>POST 10/193</u></b>	:	<b><u>ASSISTANT MANAGER NURSING (SPECIALITY)</u></b> Chief Directorate: Metro Health Services
<b><u>SALARY</u></b>	:	R624 216 per annum
<b><u>CENTRE</u></b>	:	Lentegeur Hospital
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification, with duration of at least 1 year, accredited with the SANC in Advanced Psychiatric Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: A minimum of 10 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 6 years of the above period must be appropriate/recognisable experience in Psychiatric Nursing after obtaining the 1-year post-basic qualification in Advanced Psychiatric Nursing Science, Adolescent and IDS. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirement of the job: A Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practises and how these impacts on service delivery. Ensure that clinical nursing practice rendered by the nursing team. Promote quality of nursing care. Demonstrate a good understanding of HR and financial policies and practices. Computer literacy in MS Office (Word, Excel and PowerPoint). Appropriate/recognisable experience in Psychiatric Services and if needed/ask to work Night Duty. Fluency in at least two of the three languages of the Western Cape.
<b><u>DUTIES</u></b>	:	(key result areas/outputs): Co-ordinates supervise and control nursing services on night duty. Maintain leadership towards the realization of strategic goals and objectives of all wards: Ensure the provision of optimal, holistic, and specialised nursing care within the set standards and a professional/legal framework. Effectively manage the initiation, utilisation and supervision of all resources. Ensure the execution of quality care and sound financial management. Co-ordinate the provisioning of effective training and research effectively. Provide effective support to nursing services and Hospital Management.
<b><u>ENQUIRIES</u></b>	:	Mr. ST Mndende, Tel No: (021) 370-1400
<b><u>APPLICATION</u></b>	:	Applicants apply online: <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications")
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post.
<b><u>CLOSING DATE</u></b>	:	8 April 2022
<b><u>POST 10/194</u></b>	:	<b><u>ASSISTANT MANAGER NURSING (PRIMARY HEALTH CARE)</u></b> Garden Route District
<b><u>SALARY</u></b>	:	R624 216 per annum (PN-B4)
<b><u>CENTRE</u></b>	:	Kwanokuthula CDC, Knysna/Bitou Sub-district
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Basic R425 qualification (i.e. degree/diploma in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. Post-basic qualification with duration of at least 1 year in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (i.e. R48). Registration with a professional council: Registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 10 years appropriate/recognisable experience in nursing after registration as Professional Nurse in General Nursing. At least 6 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirements of the job: Valid Code B/EB driver's licence. Willingness to attend to community meetings after hours. Competencies (knowledge/skills): Computer literacy (MS Office). Proven leadership abilities. Good interpersonal and people management skills. Knowledge of Public Sector legislation.
<b><u>DUTIES</u></b>	:	(key result areas/outputs): Manage the implementation of the full package of the District Health services within the facilities of the Bitou Sub-district. Commissioning and overall management of the Clinical-, Human Resources-,

Supply Chain- and financial management of the allocated PHC facilities. Facilitate the commissioning and development of community participation programmes and facility-based services within a COPC. Control and set standards for safe patient care. Responsible for the co-ordination, supervision and control of nursing services. Ensure that prescribed policies and procedures are implemented and contribute to quality patient care. Ensure the implementation of quality assurance programmes. Responsible for the monitoring of facility data on a monthly basis.

**ENQUIRIES** : MS PM Peters, Tel No: (044) 302-8400  
**APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")  
**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 8 April 2022

**POST 10/195** : **OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)**  
 Garden Route District

**SALARY** : R571 242 per annum (PN-B3)  
**CENTRE** : Alma CDC  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post-basic qualification with duration of at least 1-year in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC (R48). Registration with a professional council: Current registration with the SANC as Professional Nurse and Midwife. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirement of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): In depth Knowledge and application of Ideal Clinic and National Core Standards. Demonstrate in-depth knowledge of nursing and public service legislation. Knowledge of Human Resource and Financial policies. Ability to effectively communicate in at least two of the three official languages of the Western Cape. Computer literacy (MS Word and Excel, PowerPoint and emails.)

**DUTIES** : (key result areas/outputs): Operational management of the Alma CDC: Management of burden of disease, render clinical and administrative services. Management of Critical Support Services: Quality data, consumable and drug management, maintenance and infrastructure management as well as asset management. Adequate financial planning and control: Manage budget, procurement, assets and stock control. Human Resource Planning and Management: Performance Management and ensure that all personnel undergo training according their Individual Development and Performance Plan as well as implementing policies, prescripts and protocols. Improve quality of services and deliver a patient centered service.

**ENQUIRIES** : Ms M Manuel, Tel No: (044) 604-6106  
**APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")  
**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 8 April 2022

**POST 10/196** : **OPERATIONAL MANAGER NURSING GRADE 1 (GENERAL: SURGICAL WARD)**  
 Chief Directorate: Metro Health Services

**SALARY** : R450 939 per annum (PN-A5)  
**CENTRE** : Victoria Hospital  
**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e. Diploma/Degree) in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Experience: A minimum 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Willingness to work shifts, public holidays and weekends. After-hours or weekend cover for Nursing and deputising for Assistant Manager: Nursing. Competencies (knowledge/skills): Effective leadership, supervisory, mentoring, problem solving, conflict resolution and interpersonal skills related to

all allocated staff in the department. Ability to manage disciplinary issues and grievances. Knowledge and understanding of Nursing legislation, related legal ethical nursing practices and framework, as well as labour legislation and relevant public sector policies, guidelines and protocols. Good verbal and written communication skills in at least two of the three official languages of the Western Cape. Computer skills (MS Word, Excel, PowerPoint and E-mail). Ability to manage finances to stay within allocated budgets.

**DUTIES** : (key result areas/outputs): Responsible for the coordination and delivery of person-centered quality nursing care by the nursing team in accordance with the scope of practice and nursing standards within the specified department. Participate in the setting, implementation and monitoring of policies, guidelines, standards, procedures, programmes, practices and regulations. Manage, monitor and ensure proper utilisation of physical, human and financial resources. Participate in multi-disciplinary teamwork that promotes efficient and effective health care. Collect, provide and utilise relevant health information for the enhancement of service delivery and participate in and encourage nursing research. Provide effective support, leadership, direction and management of Human Resources including the management of performance and underperformance, training and personal development of employees under his/her supervision including management of grievances.

**ENQUIRIES** : Ms M Dubru-Shunmugam, Tel No: (021) 799-1125, Email: [Mary.Dubru@westerncape.gov.za](mailto:Mary.Dubru@westerncape.gov.za)

**APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post. Shortlisted candidates could be subjected to a competency test on day of interview.

**CLOSING DATE** : 8 April 2022

**POST 10/197** : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE)**

Chief Directorate: Metro Health Services

**SALARY** : Grade 1: R388 974 per annum (PN-B1)

Grade 2: R478 404 per annum (PN-B2)

**CENTRE** : Wesfleur Hospital

**REQUIREMENTS** : Minimum educational qualification: Basic R425 qualification (i.e., diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. A post-basic nursing qualification, with duration of at least 1 year in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with SANC (R48). Registration with a Professional Council: Current registration with the SANC as a Professional Nurse and Midwife. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Primary Health Care after obtaining the 1-year post-basic qualification in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC. Inherent requirements of the job: Willingness to perform relief duties for Operational Manager. Competencies (knowledge/skills): Ability to communicate in at least two of the official languages of the Western Cape. Good communication, interpersonal, problem solving, report writing, liaison and facilitation skills. Be able to function independently and as part of a multi-disciplinary team. Basic computer literacy.

**DUTIES** : (key result areas/outputs): Provision of continuous, holistic quality integrated comprehensive Primary Health Care services within the department. Effective personnel development and assist with management of sub-ordinates within the Department; Initiate and participate in training, development, and research within the nursing division. Manage financial and administrative duties effectively within the department. Ensure the promotion of Quality Assurance, Infection control & Occupational Health & Safety within the Department. Liaise with relevant stakeholders including institutional committees and community participation. Provide clinical support: professional interaction with members of the Public, other departments and staff (multi-disciplinary team) and involvement in community outreach projects. Promote health education to clients, the public and staff. Collect and timeous submission of accurate statistics. Deliver an effective support service

to the Operational Manager and ensure effective coordination of the Department. Maintain ethical standards and promote professional growth and self-development.

**ENQUIRIES** : Ms LA Abrahams, Tel No: (021) 571-8060, Email: [Lee-Anne.Abrahams@westerncape.gov.za](mailto:Lee-Anne.Abrahams@westerncape.gov.za)

**APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application to register with the South African Nursing Council (SANC) and proof of payment of the prescribed registration fees to the SANC are submitted with their job application/on appointment. This concession is only applicable to candidates who apply for the first time for registration in the specific post basic qualification with the South African Nursing Council (including individuals who must apply for change in registration status)."

**CLOSING DATE** : 8 April 2022

**POST 10/198** : **PROFESSIONAL NURSE: GRADE 1 TO 2 (SPECIALTY: PSYCHIATRY) (CLINICAL NURSE TRAINING)**  
Chief Directorate: Metro Health Services

**SALARY** : Grade 1: R388,974 per annum (PN-B1)  
Grade 2: R478,404 per annum (PN-B2)

**CENTRE REQUIREMENTS** : Valkenberg Hospital  
Minimum educational qualification: Basic R425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic qualification, with duration of at least 1 year, accredited with the SANC in Advanced Psychiatric Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable nursing experience in nursing after Registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after Registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in the specific specialty after obtaining the 1-year post-basic qualification in the relevant specialty as mentioned above. Inherent requirement of the job: A Valid (Code B/EB) driver's license. Competencies (knowledge/skills): Knowledge of legal framework and regulations regarding nursing practice. Good leadership and people management skills. Computer literacy. Report writing skills. The ability to communicate (verbal and written) in at least two of the three official languages of the Western Cape.

**DUTIES** : (key result areas/outputs): Facilitate and implement an effective in-service training programme and conduct nursing training needs analysis in the nursing department. Responsible for orientation, induction, mentoring and continuous education processes of nursing personnel including students in the nursing department. Responsible to represent the nursing department on the human resource and development training committee and any relevant supportive functions and committees. Facilitate and assist with the management of study leave, internal and external course allocation. Ensure effective implementation and compliance with relevant legislation/policies and procedures to maintain a high standard of nursing care. Responsible for student management processes.

**ENQUIRIES** : Ms L Marepula, Tel No.: (021) 826 5830

**APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post.

**CLOSING DATE** : 8 April 2022

**POST 10/199** : **CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PRIMARY HEALTH CARE) (2 POSTS)**  
West Coast District

**SALARY** : Grade 1: R388 974 per annum (PN-B1)  
Grade 2: R478 404 per annum (PN-B2)

**CENTRE** : Moorreesburg CDC, Darling CC

<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse and Midwife. A post-basic qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care, accredited with SANC (R48). Registration with a Professional Council: Current Registration with SANC as a Professional Nurse and Midwife. Experience: <b>Grade 1:</b> A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. <b>Grade 2:</b> A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Primary Health Care after obtaining the 1-year post-basic qualification in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the SANC. Inherent requirements of the job: A valid (Code B/EB) drivers licence and willing to drive mobile clinic. Willingness to work overtime when necessary and willingness to work at other clinics in the Sub-District. Competencies (knowledge/skills): Good interpersonal, communication skills. Ability to work independently and in a multi-disciplinary team. Knowledge of Community Orientated Primary Health Care.
<b><u>DUTIES</u></b>	:	(key result areas/outputs): The effective management and execution of relevant Curative Programs within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. The effective management and execution of relevant Child Health within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. The effective management and execution of relevant Women's Health within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. The effective management and execution of relevant HAST programs within the scope of practice and to be an advocate for the patient to ensure the provision of necessary health care. The effective provision of high-quality services measured by outcomes of all of the quality assurance activities.
<b><u>ENQUIRIES</u></b>	:	Ms H Andrew, Tel No: (022) 482-2729
<b><u>APPLICATION</u></b>	:	Applicants apply online: <a href="http://www.westerncape.gov.za/health-jobs">www.westerncape.gov.za/health-jobs</a> (click "online applications")
<b><u>NOTE</u></b>	:	No payment of any kind is required when applying for this post. "Candidates who are not in possession of the stipulated registration requirements may also apply. Such candidates will only be considered for appointment on condition that proof of application to register with the South African Nursing Council (SANC) and proof of payment of the prescribed registration fees to the SANC are submitted with their job application/on appointment. This concession is only applicable to candidates who apply for the first time for registration in the specific post basic qualification with the South African Nursing Council (including individuals who must apply for change in registration status)."
<b><u>CLOSING DATE</u></b>	:	8 April 2022
<b><u>POST 10/200</u></b>	:	<b><u>PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: COMMUNITY MENTAL HEALTH)</u></b> Cape Winelands Health District
<b><u>SALARY</u></b>	:	Grade 1: R388 974 per annum (PN-B1) Grade 2: R478 404 per annum (PN-B2)
<b><u>CENTRE</u></b>	:	Witzenberg PHC
<b><u>REQUIREMENTS</u></b>	:	Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year accredited with the SANC in Advanced Psychiatric Nursing Science. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: <b>Grade 1:</b> A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. <b>Grade 2:</b> A minimum of 14 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience in Psychiatry after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: Valid (Code B/EB) driver's licence. Competencies (knowledge/skills): Good psychosocial- and health assessment skills. Knowledge of Mental Health Legislation and Psychopharmacology. Good problem-solving, communication, interpersonal,



- planning and organisational skills. Fluency in at least two of the three official languages of the Western Cape. Knowledge in the use of clinical equipment and control of budget levels.
- DUTIES** : (key result areas/outputs): Actively participate as a specialist nurse in the provision of acute and chronic mental health care to clients of all age groups at Primary Health Care facilities in the Witzenberg Sub-district. Make biopsychosocial health assessments that are culturally sensitive. Design and implement treatment plans and critically evaluate outcomes. Engage in case management activities such as organising, accessing, negotiating, coordinating and integrating services. Promote and maintain mental health and manage the effects of mental illness through education, counselling and psycho-social rehabilitation. Participate in the training and clinical supervision of other health care providers
- ENQUIRIES** : Mr L Wawini, Tel No: (023) 316-9600, Email: [lulamile.wawini@westerncape.gov.za](mailto:lulamile.wawini@westerncape.gov.za)
- APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. Candidates without the required post-basic qualifications can only be appointed if no suitable candidates with the required educational qualifications could not be found. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Advanced Psychiatric Nursing Science with the South African Nursing Council."
- CLOSING DATE** : 8 April 2022
- POST 10/201** : **PROFESSIONAL NURSE GRADE 1 TO 2 (SPECIALTY: THEATRE)**  
Chief Directorate: Rural Health Services
- SALARY** : Grade 1: R388 974 per annum (PN-B1)  
Grade 2: R478 404 per annum (PN-B2)
- CENTRE REQUIREMENTS** : George Regional Hospital  
Minimum educational qualification: Basic R425 qualification (i.e. diploma /degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification with the duration of at least 1 year accredited with SANC in Medical and Surgical Science: Operating Theatre Nursing. Registration with a professional council: Registration with the SANC as a Professional Nurse. Proof of current annual registration with SANC. Experience: **Grade 1:** A minimum of 4 years appropriate /recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate /recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/ recognisable experience in an Operating Theatre Unit after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirements of the job: Willingness to work shifts, day and night duty, weekends and public holidays to meet the operational requirements. Competencies (knowledge/skills): Good verbal and written communication skills in at least two of the three official languages of the Western Cape. Knowledge of relevant legislation and policies of the Department of Health Western Cape. Leadership towards the realisation of strategic goals and objectives of the Operating Theatre.
- DUTIES** : (key result areas/outputs): Ensure quality patient care regarding the identification of nursing care needs, the planning and implementation of nursing care plans and the education of nursing personnel as a Professional Nurse in the Operating Theatre. Render and supervise specialized clinical nursing care and support clinical staff with surgical and medical procedures. Utilize human, material and physical resources efficiently and effectively. Maintain & promote professional growth/ethical standards and development of self and others. Display of core values of the Department of Health WCG in the execution of duties.

**ENQUIRIES APPLICATION** : Ms LK de Goede, Tel No: (044) 802-4352  
 : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payments of any kind are required when applying for this post. "Candidates who are not in possession of the required qualifications will be appointed into the general stream, and they will be required to obtain the necessary qualifications within a predetermined period of time. "Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable to candidates who apply for the first time for registration in the post basic qualification: Medical and Surgical Science: Operating Theatre Nursing with the South African Nursing Council."

**CLOSING DATE** : 8 April 2022

**POST 10/202** : **QUALITY ASSURANCE CO-ORDINATOR**  
 Garden Route District

**SALARY CENTRE REQUIREMENTS** : R382 245 per annum  
 : Garden Route District Office, George  
 : Minimum educational qualification: Appropriate 4-year Health related Diploma/degree or equivalent qualification that is registrable with any of the statutory bodies of South Africa. Experience: Appropriate experience in Quality Assurance (QA). Appropriate experience in Infection Prevention Control (IPC), Occupation Health and Safety (OH&S). Appropriate experience in Management. Inherent requirement of the job: Valid (Code B/EB) driver's license and willingness to travel extensively within the Rural Districts. Competencies (knowledge/skills): Ability to analyse and interpret Health Systems Information, compile reports and present the data to direct planning. Knowledge of Project and Financial Management. Good organisational, interpersonal, creative problem solving and research skills. Computer literacy (Ms Office: Word, Excel, PowerPoint and Outlook). Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape.

**DUTIES** : (key result areas/outputs): Support the Health Establishment staff with the implementation of the Ideal Clinic Realisation and Maintenance (ICRM) and Ideal Hospital Realisation and Maintenance. Ensure the maintenance of the Infection Prevention and Control (IPC) standards. Establish measures that will ensure health and safety of staff and users. Support the addressing of healthcare risks. Help build the competency of staff by identifying, planning and addressing Quality Improvement (QI), Infection Prevention and Control (IPC) and Occupational Health and Safety training needs and maintaining and updating the Health Establishment training data base. Monitor data quality in the Health Establishment.

**ENQUIRIES APPLICATION** : Mr H Van Wyk, Tel No: (044) 813-2923  
 : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")

**NOTE** : No payment of any kind is required when applying for this post.

**CLOSING DATE** : 8 April 2022

**POST 10/203** : **ANALYST DEVELOPER (2 POSTS)**

**SALARY CENTRE REQUIREMENTS** : R382 245 per annum  
 : Directorate: Management Accounting (Head Office, Cape Town based at Bellville Health Park)  
 : Minimum educational qualification: Appropriate three-year National Diploma or Degree (e.g. IT Degree, Mathematics, Accounting, or other subject with numerical orientation) or equivalent. Experience: Appropriate experience of working with data. (e.g., gathering, cleaning, integrating and analysing datasets. Inherent requirements of the job: A valid (Code B/EB) driver's licence. Willingness to travel visit Healthcare Facilities that fall under the Western Cape Department of Health. Competencies (knowledge/skills): Problem solving, Analytical and innovating thinking. Computer literacy and proficiency with word processing, spreadsheets, data management software. Report writing. Planning and organising. Sound knowledge of Microsoft Technologies that manipulate datasets.

- DUTIES** : (key result areas/outputs): Finance business and systems analysis in order to understand the requirements of Finance reporting and analysis, work with IT in developing software development-design programs from program specifications to meet Finance requirements, resulting in draft model/project plan. Liaison with client/business partner and vendors to ensure that business requirements are met.
- ENQUIRIES** : Ms D Mogane, Tel No.: (021) 815-8643
- APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.
- CLOSING DATE** : 8 April 2022
- POST 10/204** : **MEDICAL PHYSICIST (INTERN)**  
(2 Years Contrsct)  
Groote Schuur Hospital
- SALARY** : R357 681 per annum annum (A portion of the package can structure according to the individual's personal needs)
- CENTRE** : Groote Schuur Hospital
- REQUIREMENTS** : Minimum educational qualification: An appropriate qualification that allows for registration with the HPCSA as Medical Physicist (Intern). Registration with a professional council: Registration with the Health Profession Council of South Africa as a Medical Physicist Intern. Competencies (knowledge/skills): Mathematical competency. Insight and problem-solving capabilities. Understand the theoretical physics of radiotherapy, diagnostic radiology and nuclear medicine. Good communication and interpersonal relationship skills. Computer literate. Be a highly motivated and methodical individual who pays attention to detail and the ability to work under pressure and meet deadlines.
- DUTIES** : (key result areas/outputs): The candidate will undergo internship training for a minimum of 2 years as an intern medical physicist according to the HPCSA-accredited training program at Groote Schuur Hospital. The candidate is expected to take part in all quality control, dosimetry, brachytherapy and radiation protection calculations and measurements performed in the Division. The candidate will be expected to perform routine medical physics duties under supervision.
- ENQUIRIES** : Ms N Bruwer, Tel No: (021) 404-6266/76, fax (021) 404-6269, Email: [Nanette.bruwer@uct.ac.za](mailto:Nanette.bruwer@uct.ac.za)
- APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.
- CLOSING DATE** : 8 April 2022
- POST 10/205** : **ARTISAN FOREMAN GRADE A (REFRIGERATION /AIR CONDITIONING)**  
Directorate: Engineering and Technical Support (Metro East Hub, Lentegeur)
- SALARY** : Grade A: R308 826 per annum
- CENTRE** : Head Office, Cape Town
- REQUIREMENTS** : Minimum educational qualification: An appropriate Trade Test Certificate. Experience: Five years post qualification experience in a relevant field. Inherent requirement of the job: Valid (Code B) driver's licence. Competencies (knowledge/skills): Good communication skills. Conversant with the requirements of the General machinery regulation and the Occupational Health and Safety Act. Registration with the SAQCC Gas would be desirable.
- DUTIES** : (key result areas/outputs): Repairs of air conditioning and refrigeration equipment and plant including cold-rooms and heat pumps Install specialised systems and perform preventative maintenance on critical and specialised equipment. Do quality assurance on all maintenance and repair work performed and keep register of all work done. Stock control and management of job cards. Compile and submit reports as required and provide input on the operational plan of the workshop. Supervise the workshop staff and perform related administrative duties and mentor technical staff in the application of new technologies and procedures. Ordering, procurement and control of maintenance material and equipment for the workshop.
- ENQUIRIES** : Mr O Buys, Tel No: (021) 370 1119
- APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.

- CLOSING DATE** : 8 April 2022
- POST 10/206** : **ADMINISTRATIVE OFFICER: SUPPORT SERVICES**  
Central Karoo District
- SALARY** : R261 372 per annum  
**CENTRE** : Beaufort West Hospital  
**REQUIREMENTS** : Minimum educational qualification: Senior Certificate (or equivalent). Experience: Appropriate support services administration experience. Appropriate supervisory experience. Inherent requirements of the job: Valid (Code B/EB) driver's licence  
 Competencies (knowledge/skills): Computer literacy (MS Office Excel, Word, Outlook). Good written and verbal communication in at least two of the three official languages of the Western Cape. Excellent organisational skills, the ability to function independently as well as in a multi-disciplinary team. Knowledge of contract management. Knowledge of food services, laundry services, reception, telecommunication and laundry services.
- DUTIES** : (key result areas/outputs): Responsible for support services including the provision of food services, laundry services, telecommunication, reception service, hospital accommodation facilities and cleaning services. Responsible for contract management relating to outsourced service providers ie security service and pest control. Responsible for supervision of staff including staff performance and disciplinary matters. Training and development of staff
- ENQUIRIES** : Ms AP Zenzile Tel No: (023) 414-8280  
**APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 8 April 2022
- POST 10/207** : **OCCUPATIONAL THERAPY TECHNICIAN**  
Garden Route District
- SALARY** : Grade 1: R213 726 per annum  
Grade 2: R251 754 per annum  
**CENTRE** : Harry Comay Hospital  
**REQUIREMENTS** : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Occupational Therapy Technician. Experience: **Grade 1:** None after obtaining an appropriate qualification that allows for registration as an Occupational Therapist with the Health Professional Council of South Africa (HPCSA). **Grade 2:** A minimum of 10 years appropriate experience after obtaining an appropriate qualification that allows for registration as an Occupational Therapy Technician with the Health professional Council of South Africa (HPCSA). Inherent requirement of the job: Able to work independently. Competencies (knowledge/skills): Basic knowledge of different TB and safety precaution. Experience in group work. Ability to be flexible and innovative in response to differing client needs. Assisting in wheelchair repairs. Manage own caseload independently under the supervision of an OT. Basic computer and writing skills. Effective interpersonal and communication skills needed to work in a Team. Accurate and timeous completion of relevant administrative forms/tasks. Regular and accurate stock checks.
- DUTIES** : (key result areas/outputs): Assists with the overall Occupational Therapy Service under the Supervision of an Occupational Therapist. Assisting and presenting of hand activities (arts and crafts, needlework etc.) Willingness to rotate between PHC clinics within the Sub-District. Contributes to Occupational Therapy Assessments through conducting Screening evaluations according to set Protocol. Contributes to Occupational Therapy Intervention through planning, implementing and evaluating activities according to Prescribed program. Performs all administrative tasks related to Clinical Service Delivery including record keeping and statistics Assist with progress and development of OT program. General Administrative Duties not related to Clinical Service Delivery. Contributes to Physical Resource management. Attending relevant meetings.
- ENQUIRIES** : Dr TS Ackerman, Tel No: (044) 814-1124  
**APPLICATION** : Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE** : No payment of any kind is required when applying for this post. 'Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof

of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application / on appointment".

- CLOSING DATE** : 8 April 2022
- POST 10/208** : **ARTISAN PRODUCTION GRADE A TO C (MECHANICAL)**  
Directorate: Engineering and Technical Support Services (Bellville Mobile Workshop)
- SALARY** : Grade A: R193 512 per annum  
Grade B: R227 943 per annum  
Grade C: R266 109 per annum
- CENTRE REQUIREMENTS** : Head Office, Cape Town  
Minimum educational qualification: Appropriate Trade Test Certificate. Experience: **Grade A:** No experience required. **Grade B:** At least 18 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. **Grade C:** At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirements of the job: A valid (Code B/EB) drivers' licence and willing to travel throughout the Western Cape. Perform standby duties. Competencies (knowledge/skills): Be conversant with the requirements of the Machinery and Occupational Health and Safety Act. Ability to do welding work. Knowledge of Autoclaves.
- DUTIES** : (key result areas/outputs): Perform necessary administrative functions. Control over tools and materials. Train and supervision of subordinates. Assist with the execution of engineering projects/repairs at hospitals and health institutions. Maintain and repairs of mechanical installations and equipment at health institutions within the Metro. Assist Artisan Foremen/Chief Artisan with their duties.
- ENQUIRIES APPLICATION** : Mr DT Samuels Tel No: (021) 830-3772  
Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE CLOSING DATE** : No payment of any kind is required when applying for this post.  
8 April 2022
- POST 10/209** : **ARTISAN PRODUCTION: GRADE A TO C (BRICKLAYING/BUILDING)**  
Directorate: Engineering and Technical Services (Metro West District Maintenance Hub based at Zwaanswyk)
- SALARY** : Grade A: R193 512 per annum  
Grade B: R227 943 per annum  
Grade C: R266 109 per annum
- CENTRE REQUIREMENTS** : Head Office, Cape Town  
Minimum educational qualification: Appropriate Trade Test Certificate. Experience: **Grade A:** No experience required. **Grade B:** At least 18 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. **Grade C:** At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Inherent requirements of the job: Valid (Code B/EB) drivers' licence. Willingness to attend to emergencies including after hour repairs and standby duties. Competencies (knowledge/skills): Conversant with the Machinery and Occupational Health and Safety Act. Proficiency in at least two of the three official languages of the Western Cape. Working knowledge of bricklaying and plastering techniques. Proficiency in erecting of scaffolding
- DUTIES** : (key result areas/outputs): Produce objects with material and equipment according to job specifications and standards. Bricklaying, plastering and repair of plants and buildings according to standards. Manage and assist with the execution of building projects/repairs within the health facility. Exercise control over tools and materials. Administration duties including the processing of requisitions, ordering, control of maintenance materials and equipment.
- ENQUIRIES APPLICATION** : Mr K Matthews Tel No: (021) 715-5921  
Applicants apply online: [www.westerncape.gov.za/health-jobs](http://www.westerncape.gov.za/health-jobs) (click "online applications")
- NOTE CLOSING DATE** : No payment of any kind is required when applying for this post.  
8 April 2022

**POST 10/210** : **CHILD MINDER**  
Groote Schuur Hospital

**SALARY** : R124 434 per annum  
**CENTRE** : Groote Schuur Hospital  
**REQUIREMENTS** : Minimum requirement: Numeracy and literacy and Child Care Certificate. Experience: Appropriate experience. Inherent requirements of the job: Willingness to work shift and/or rotation basis. Competencies (knowledge/skills): Basic computer skills. Good interpersonal and supervisory skills. Ability to work independently and within a team. Ability to perform child minding activities. Ability to multitask and take overall responsibility for each child. Educare teaching and training skills. Ability to communicate in at least two of the three official languages of the Western Cape.

**DUTIES** : (key result areas/outputs): Provide quality child care to children at the GSH Childcare Centre. Create a safe, stimulated and happy environment for the children. Supervise the children between the ages 0 to 6 years. Provide effective communication within and outside the institution. Report incidents or abnormalities to the relevant manager, parent or guardian. Provide ad hoc classroom cover if and when required. Maintain a clean and healthy environment to prevent infections.

**ENQUIRIES** : Ms J Stevens, Tel No: (021) 404-6194  
**APPLICATION** : The Chief Executive Officer: Groote Schuur Hospital, Private Bag X4, Observatory, 7935.

**FOR ATTENTION** : Mr MS Benjamin  
**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 8 April 2022

**POST 10/211** : **STERILIZATION PRODUCTION OPERATOR (CSSD & GAS) (5 POSTS)**  
Groote Schuur Hospital

**SALARY** : R124 434 per annum  
**CENTRE** : Groote Schuur Hospital  
**REQUIREMENTS** : Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7). Experience: Appropriate experience. Inherent requirements of the job: Willingness to work in any department within CPD (CSSD & Gas). Willingness to work shifts including weekends, public holidays and night duty. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape. Good interpersonal relations skills. Ability to work in a co-operative way within a team context and willingness to be rotated within the CPD department. Basic understanding of disinfection, decontamination and sterilization.

**DUTIES** : (key result areas/outputs): Effective application of sterilisation processes and techniques and promote/adhere to infection control as well as health and safety regulations. Decontaminate, pack and sterilise instruments linen and supplies. Assist with cleaning and testing of sterilisation equipment, washing machine and autoclaves, lift-up and pushing heavy equipment. Maintain equipment in an optimum working condition and utilisation of resources. Use autoclaves, washing machines and equipment/consumables in a cost effective manner. Monitor, control and maintain adequate stock levels, report and assist with investigation of lost instruments/equipment.

**ENQUIRIES** : Mr A Mohamed, Tel No: (021) 404-2071  
**APPLICATION** : The Chief Executive Officer: Groote Schuur Hospital, Private Bag X4, Observatory, 7935.

**FOR ATTENTION** : Mr MS Benjamin  
**NOTE** : No payment of any kind is required when applying for this post.  
**CLOSING DATE** : 8 April 2022

**POST 10/212s** : **TRADESMAN AID (FLEET MANAGEMENT)**

**SALARY** : R124 434 per annum  
**CENTRE** : Bredasdorp, Overberg District, Emergency Medical Services  
**REQUIREMENTS** : Minimum educational qualification: Grade 10 (or equivalent). Experience: Appropriate experience in a mechanical workshop. Appropriate experience in operating and using workshop power tools. Inherent requirements of the job: Valid Code 10 driver's licence and PrDP. Fit enough to do hard physical work and lift heavy machinery when required. Incumbent must be prepared to work overtime, when required (including weekends and public holidays). Competencies

(knowledge/skills): Ability to communicate effectively with the ability to read, speak and write in at least two of the three official languages of the Western Cape. Ability to function independently and as part of a team. Knowledge of the Occupational Health and Safety Act and safety principles. Administration skills and good report writing abilities.

**DUTIES**

: (key result areas/outputs): Assist with basic repairs, services and safe handling of equipment and tools. Assist with Identification and rectification of faults/defects on items, equipment, and installations. Assist with basic administration, including the delivery of completed work requisitions, ordering of materials, and reporting of incidents. Move and deliver vehicles to and from ambulance stations and repair shops and assist with emergency breakdowns (Including after hours). Cleaning of all areas and equipment in the Fleet Workshop. Follow and adhere to elementary control measures and standard operational procedures and the ability to adhere to safety standards.

**ENQUIRIES**

: Mr E Westraad, Tel No: (028) 514-1256

**APPLICATION**

: The Director: Emergency Medical Services, Private Bag X24, Bellville, 7530.

**FOR ATTENTION**

: Ms M Lambert

**NOTE**

: No payment of any kind is required when applying for this post. Shortlisted candidates may be subjected to a practical test.

**CLOSING DATE**

: 8 April 2022