

DEPARTMENT OF TRANSPORT

- APPLICATIONS** : Department of Transport, Private Bag X193, Pretoria, 0001 or hand deliver at the 159 Forum Building, Cnr Struben and Bosman Street, Pretoria for attention Recruitment Unit. Room 4034 or email to: Recruitment@dot.gov.za.
- CLOSING DATE** : 28 March 2022
- NOTE** : Applications must be accompanied by form Z83, obtainable from any Public Service Department, (or obtainable at www.gov.za) and a recent updated comprehensive CV (previous experience must be comprehensively detailed, i.e. positions held and dates), as well as copies of all qualifications and ID document (these copies need not be certified). Failure to submit the requested documents/information will result in your application not being considered. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the post. All shortlisted candidates for will be subjected to undertake a technical exercise that intends to test relevant technical elements of the job; the logistics will be communicated to candidates prior to the interviews. Recommended candidates will also be required to attend a generic managerial competency assessment after the interviews also take a note that National School of Governance (NGS) has introduced compulsory SMS pre-entry certificate with effect from 01 April 2020 as Minimum Entry Requirements for Senior Management Services and can be accessed through the following link: <http://www.thensg.gov.za/training-course/sms-pre-entry-programme/>. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate must disclose to the Director-General particulars of all registrable financial interests, sign a performance agreement and employment contract with the Director-General within three months from the date of assumption of duty. The successful candidate must be willing to sign an oath of secrecy with the Department. Applicants will be expected to be available for selection interviews and assessments at a time, date and place as determined by the Department. An offer letter will only be issued to the successful candidate once the following has been verified educational qualifications, previous experience, citizenship, reference checks and security vetting. Please note: Correspondence will only be entered into with short-listed candidates. Furthermore, these posts are being re-advertised and candidates who applied previously must re-apply if they're still interested in the posts. Department of Transport is an equal opportunity, affirmative action employer with clear employment equity targets. Preference will be given to candidates whose appointment will assist the department in achieving its Employment Equity targets at these specific levels in terms of the Department's Employment Equity Plan, therefore White male / female, Coloured male/ female, Indian male / female and people with disabilities are encouraged to apply. Note: Candidates must quote name of the post for the abovementioned position on the subject line when applying i.e. "Deputy Director: Road Safety Marketing, Education and Communication"

OTHER POST

- POST 09/100** : **DEPUTY DIRECTOR: ROAD SAFETY MARKETING, EDUCATION AND COMMUNICATION REF NO: DOT/HRM/2022/24**
(Branch: Road Transport)
(Chief Directorate: Road Transport Regulation)
(Directorate: Road Safety Programmes)
(Deputy Directorate: Road Safety Marketing, Education and Communication)
- SALARY CENTRE REQUIREMENTS** : R882 042 per annum (Level 12), (all-inclusive salary package)
: Pretoria
: A Recognised NQF level 7 (Bachelor's degree) or an NQF level 6 with an Advanced Diploma in one of the following: Social Science or Education or Transport Management or Civil Engineering or Communication or Public Relations. Must have at least five (5) years appropriate work experience of which three (3) years

must be in the road safety environment and on Assistant Director Level. Must have completed any pre-entry certificate/s as per directives of the DPSA. Postgraduate qualifications or registration as a Project Manager is recommended. Must have a valid driver's license. Must be prepared to work long and irregular working hours. Knowledge and Skills: Strategic Planning, Annual Performance Plan, Performance Management, Development Planning Principles, Programme and Project management, Coordination skills, Road Traffic Safety Management, Information and data management e Understanding of the SA Road Traffic Signs Manual and Road Marking, Working knowledge of the relevant SANS Standards - ISO/SABS Health, Safety, Environment, Construction and Road Traffic Safety Management Systems, Good interpersonal relations, Communication, facilitation and negotiation skills, Tact and diplomacy, Advanced computer literacy, Knowledge of relevant acts and policies, Problem-solving, Service delivery innovation, Communication, Conflict resolution, Knowledge and self-management, Team orientated, Keenness to share skills, Report writing and presentation skills Deadline driven, Knowledge and skill in Public Finance & Administration, Risk Management, Supply Chain Management and PFMA matters, Knowledge, skill and experience in the Inter-Governmental Regulations Framework Act (No. 13 of 2005) Previous studies and experience in ISO39001 or registration as an ISO39001 Auditor will serve as a very strong recommendation.

DUTIES

: The incumbent will be responsible for the following: To provide technical, operational, administration and implementation support for Road Safety Marketing, Education and Communication of road safety policies, strategies and programmes; including monitoring, evaluation and reporting. Assist the director to develop strategies and monitoring tactics, including the designing of road safety campaigns, messages, targeted audience and intervention areas and the stakeholders to get the word out about road safety. Monitoring and Evaluating of road safety campaigns and programmes to determine if the implementation was conducted and was really effective, and identify areas for improvement for incorporation / implementation for future road safety campaigns & programmes. Coordinate, facilitate and participate in community outreach programmes and stakeholder engagement and conduct desktop research, benchmark and sustain partnerships with industry stakeholders and provide industry stakeholder support. Investigate the nature of any queries received in order to determine the relevant action required for resolution. Maintain records for tracking purposes of the final outcome of the queries from the customers. Compile quarterly and annual reports.

ENQUIRIES

: Ms Thandi Parkinson Tel No: (012) 309 3692 / 3000 / 3332