

**DEPARTMENT OF INTERNATIONAL RELATIONS AND COOPERATION**  
*The Department of International Relations and Cooperation is an equal opportunity, affirmative action employer.*

- CLOSING DATE** : 18 March 2022 Applications received after the closing date will not be considered.
- NOTE** : Applications must be submitted on the new form Z83 (effective from 1 January 2021) (duly completed and hand signed) obtainable from any Public Service department or on the DIRCO website - [www.dirco.gov.za](http://www.dirco.gov.za). For other relevant information and how to apply, kindly visit the Department's website ([www.dirco.gov.za](http://www.dirco.gov.za)) – home page under Employment Information. Applications should be accompanied by a comprehensive CV and copies of qualifications and Identity Document or any other relevant documents. Received applications using the incorrect Z83 for employment will not be considered. All appointments will be subjected to a process of security clearance. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All shortlisted candidates will be subjected to personnel suitability checks and verification of qualifications. The successful candidate will have to complete a Financial Disclosure form annually. We thank all applicants for their interest. DIRCO reserves the right not to make appointments. Correspondence

**OTHER POSTS**

- POST 07/14** : **ASSISTANT DIRECTOR: NETWORK & TELEPHONY SYSTEM ADMINISTRATOR (MIND ADMINISTRATOR)**  
 Chief Directorate: Information and Communication Technology (ICT)
- SALARY CENTRE REQUIREMENTS** : R382 245 per annum (Level 09), plus a non-pensionable cash allowance  
 : Pretoria  
 : Applicants must be in possession of an undergraduate qualification (NQF Level 6) in Information Communication Technology (ICT) or related fields. At least 3 years' experience in related field Experience in Networks management and monitoring tools (Sola-Winds) will be an added advantage Marval Service Management experience will be an added advantage Cisco Certified Network Profession Certificate (CCNP) will be an added advantage Competencies: Knowledge and understanding of Information Management best practices such as Information System Audit and control Association (ISACA) Knowledge of ICT Governance Frameworks such as ITIL, CoBIT and Corporate Governance of ICT Policy Framework. Knowledge of Network management system tools Knowledge of Telephony billing management system tools Planning and Organising Ability to work under pressure.
- DUTIES** : Provide technical support for unified communication environment components and related systems Provide Network and Telephony surveillance monitoring for the department Manage and maintain the Network and Telephony Management Systems Plan and prepare statistical reports to benchmark network and telephony usage and availability Plan and execute growth expansion for the Network and Telephony Management Systems.
- ENQUIRIES** : Mr J Kgomo, Tel No: (012) 351 0715 / Ms B Gubevu, Tel No: (012) 351 0327 / Ms W Matlala Tel No: (012) 351 0514
- APPLICATIONS** : Please e-mail your application to [ASDNTSA22@dirco.gov.za](mailto:ASDNTSA22@dirco.gov.za) Please quote the post name in the subject line of the e-mail address in order to receive an acknowledgement.
- POST 07/15** : **DOMAIN SECURITY ADMINISTRATOR**
- SALARY CENTRE REQUIREMENTS** : R382 245 per annum (Level 09), plus a non-pensionable cash allowance  
 : Pretoria  
 : Applicants must be in possession of NQF Level 6 (National Diploma) qualification in Information Technology or related fields as recognized by SAQA. An undergraduate qualification (NQF Level 7) in ICT N +/- S+/ Microsoft Certified/ Exposure to Microsoft technologies such as Active Directory, Exchange, Azure, Device Management, etc 3 - 5 years of technical experience in the ICT 5+ experience in ICT operational environment. Competencies: Understanding of Legislative Framework governing ICT Security e.g.

Electronic Communications and Transactions (ECT) Act, SITA Act 28 of 2002, Protection of Personal Information (POPI) Act; MISS & NCPF Knowledge of Information Security Management best practices such as ISO 2700X and Information Systems Audit and Control Association (ISACA); KING IV Knowledge of ICT Governance Frameworks such as ITIL, CobiT and Corporate Governance of ICT Policy Framework (CGICTPF) Extensive knowledge of security technologies for perimeter, end point security and security management tools Knowledge of Enterprise Architecture Frameworks such as Government Wide Enterprise Architecture (GWEA) and The Open Group Architecture Forum (TOGAF) Knowledge and understanding of SA Foreign Policy Knowledge and understanding of National policies and priorities Planning and Organising Good analytical and problem-solving skills

**DUTIES** : Identity and Access Management Endpoint Security Management Email Security Internet Security Management

**ENQUIRIES** : Ms Bildokwe, Tel No: (012) 351 0318 / Ms B Gubevu, Tel No: (012) 351 0327

**APPLICATIONS** : Please e-mail your application to [DSA22@dirco.gov.za](mailto:DSA22@dirco.gov.za) Please quote the post name in the subject line of the e-mail address in order to receive an acknowledgement.

**POST 07/16** : **2<sup>ND</sup> LINE NETWORK ENGINEER (X3 POSTS)**

**SALARY** : R382 245 per annum (Level 09), plus a non-pensionable cash allowance  
**CENTRE** : Pretoria

**REQUIREMENTS** : Applicants must be in possession of NQF Level 6 (National Diploma) qualification in Information Technology or related fields as recognized by SAQA. CCNA routing and switching At least 2-3 years' experience within Networks Support environment Experience in IP Telephony environment will be an added advantage Experience in network monitoring tools will be an added advantage Competencies: Knowledge of ICT Governance Frameworks such as ITIL, CoBIT and Corporate Governance of ICT Policy Framework. Knowledge of ICT infrastructure management tools Knowledge of Solar Winds Network Monitoring tools Planning and Organising Skills Ability to work under pressure Ability to work outside the normal working hours.

**DUTIES** : Provide network infrastructure maintenance and support globally Provide 24/7 network support services globally Provide network support service to the Department Monitor DIRCO global network including the integrated VOICE infrastructure on the routers across the globe Monitor continuous service improvement.

**ENQUIRIES** : Mr J Kgomo, Tel No: (012) 351 0715 / Ms B Gubevu, Tel No: (012) 351 0327 / Ms W Matlala Tel No: (012) 351 0514

**APPLICATIONS** : Please e-mail your application to [2lne22@dirco.gov.za](mailto:2lne22@dirco.gov.za) Please quote the post name in the subject line of the e-mail address in order to receive an acknowledgement.