

DEPARTMENT OF DEFENCE



- APPLICATIONS** : Department of Defence, Director Strategy and Planning, Private Bag X910, Pretoria, 0001 or may be hand delivered to Armscor Building, Block 1, Level 3, Room 156.
- CLOSING DATE** : 18 March 2022 (Applications received after the closing date and faxed copies will not be considered).
- NOTE** : Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service Department office i.e effective 01 January 2021. Should an application be received using incorrect application employment form Z83, it will be disqualified), which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience) and clear copies of original educational qualification certificates, ID document and Driver's license (where applicable). Such copies need not be certified when applying for a post, only shortlisted candidates for the post will be required to submit certified documents which should not be older than six months on or before the day of the interview. Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. Should an application be received where an applicant applies for more than one post on the same applications form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record, citizenship & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. Successful candidates will be appointed on probation for the period of twelve (12) months in terms of the prescribed rules.

OTHER POST

- POST 07/02** : **DEPUTY DIRECTOR DOD PERFORMANCE INFORMATION MANAGEMENT REF NO: DSP/09/22/01**
Defence Policy, Strategy & Planning Division
Chief Directorate: Strategic Management
Directorate: Strategy and Planning
- SALARY CENTRE REQUIREMENTS** : R882 042 per annum (Level 12)
: Defence Headquarters Erasmuskloof, Pretoria
: NQF Level 7 qualification with specialization in management science, strategic studies or related field. A post graduate qualification will be a strong recommendation. A minimum of three years direct experience in the development and implementation of corporate strategy, planning, performance information architecture, monitoring and evaluation environment is required. Special requirements (skills needed): Good research, writing skills, analytic, communication, report writing and presentation skills. Understanding and interpretation of relevant regulatory frameworks, Acts, Regulations and Policies. Sound understanding of Government planning and performance information related frameworks, risk management, and monitoring and evaluation. Excellent end user computer skills in MS Word, MS Excel, MS PowerPoint. Astute programme and project management skills. Must be able to function under pressure and against deadlines in collaboration with senior and middle management. Experience in dealing with integrated planning or strategic issues at least at both DOD and Services/Divisional or corporate level

in the Public Service. Must be able to comply with the security clearance processes of the Department of Defence.

DUTIES

: The key responsibility is to ensure the institutionalization and establishment of an operational organizational performance information management philosophy and practice in the Department of Defence. Enable the overarching DOD SD Policy through organisational performance information management architecture. The management, monitoring and implementation of the DOD Performance Information Policy and Plan and related performance management governance. The development, implementation and management of the DOD Performance Information Timeline. Manage the Performance Information ICT enabler and the Performance Information Management System (PIMS) as well as content and system design, implementation and maintenance. Facilitate integrated planning & reporting in accordance with the DOD PI Plan and technical indicator datasheets. Manage Performance Information interventions and / or facilitation and training on specialised Performance Information matters. Management of the sub-directorate to ensure effectiveness and productivity.

ENQUIRIES

: Mr P. Ramsing Tel No: (012) 355-5967

NOTE

: Applicants will be expected to undergo a competency test. Development of a report and a 10 minute presentation as part of the interview will be required.