

STATISTICS SOUTH AFRICA

Stats SA provides scientific knowledge that enables society to understand complex socio-economic phenomena. It draws its mandate from the Statistics Act, 1999 (Act No 6 of 1999). Stats SA strives to excel in the following five competencies: Intellectual capability to lead the scientific work of statistics, Technological competence for purposes of large-scale processing and for complex computations and accessibility of information to the public, Logistical competence for deployment of (forward and reverse) logistics of large-scale field operations and for strategic choices regarding operational efficiency and cost-effectiveness, Political competence in understanding the political environment without being political or Politicised (commitment of delivery without fear or favour), Administrative competence: The ability of bringing it all together.

- APPLICATIONS** : All applications must be submitted online on the following link: www.statssa.gov.za/recruitment
- CLOSING DATE** : 25 February 2022
- NOTE** : Applications must be submitted online and must be completed in full on all fields including the declaration part. Clear indication of the post and reference number that is being applied for must be stated. A recent, comprehensive CV, specifying all qualifications and experience, with respective dates and copies of qualifications, ID and driver's licence (where applicable) must be uploaded on the system. Such copies need not be certified when applying for a post. Only shortlisted candidates for a post will be required to submit certified documents on or before the day the interview following communication from HR. General Information: Candidates whose appointments promote representativity in terms of race, gender and disability will receive preference. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. The shortlisted candidate(s) will be required to undergo a Competency Assessment and must be available for interviews at a date and time determined by Statistics South Africa. One of the minimum entry requirement for SMS position is the pre-entry certificate. For more details on the pre-entry course visit: <https://www.thensg.gov.za/training-course/smspre-entry-programme/>. The successful candidate(s) will be required to sign an annual performance agreement, disclose his/her financial interests and be subjected to security clearance. Applications that do not comply with the requirements will not be taken into consideration. If you have not received a response from this Department within three months of the closing date, please consider your application unsuccessful. Note: Statistics South Africa reserves the right to fill or not fill the below-mentioned posts.

MANAGEMENT ECHELON

- POST 05/101** : **DIRECTOR: FACILITIES MANAGEMENT REF NO: 1/02/22HO**
- SALARY CENTRE** : R1 057 326 per annum (Level 13), (all-inclusive package)
: Head Office, Pretoria
- REQUIREMENTS** : A three-year tertiary qualification (NQF 7 SAQA recognised) in Build Environment, Supply Chain Management, Business Management or Logistics Management. At least six years proven experience in Facilities Management. Training in project management, Risk Management and Supply Chain Management. Staff Management. Five (5) years of experience at a middle management level. Knowledge of MS Office Suite. A valid driver's license.
- DUTIES** : Ensure the procurement and maintenance of property and facility management services. Ensure the provision and maintenance of cleaning services and the provision of a receptionist service. Manage the effectiveness of a centralised registry and record management service. Manage the public private partnership in terms of service level agreements. Telecommunication services. Ensure the development of operational plans, policies and procedures within the directorate. Manage staff, budget and other resources.
- ENQUIRIES** : Ms S Twala Tel No: (012) 310 8326. www.statssa.gov.za/recruitment

<u>POST 05/102</u>	:	<u>CHIEF METHODOLOGY AND COORDINATION REF NO: 2/02/22HO</u>
<u>SALARY</u>	:	R1 057 326 per annum (Level 13), (all-inclusive package)
<u>CENTRE</u>	:	Head Office, Pretoria
<u>REQUIREMENTS</u>	:	An NQF 7 degree in Statistics. Advanced training in SAS. Project Management experience. At least 6 years relevant experience of which 5 years must be at middle management level. Experience in quantitative research and working with large datasets. Knowledge of statistical methods and analysis. Research skills as well as analysis and interpretation of data. Knowledge of statistical processes. Knowledge of MS Office Suite. A valid driver's license.
<u>DUTIES</u>	:	Provide specialist advice to the DDG on methodological and statistical infrastructure processes. Provide technical advice in an endeavour to establish, maintain and continually improve relationships with internal and external stakeholders to facilitate the attainment of business goals and ensure that the needs of stakeholders are met. Conduct research to enhance the work of the branch. Scan the international and national statistical environment in order to contribute in determining the strategy and future operations of the branch. Provide technical advice and support to encourage synergy within the branch and with other branches on matters of methodology, frames, quality, statistical standards and monitoring and evaluation. Provide branch strategic management support.
<u>ENQUIRIES</u>	:	Ms S Twala Tel No: (012) 310 8326. www.statssa.gov.za/recruitment
<u>POST 05/103</u>	:	<u>DIRECTOR: STATISTICAL SUPPORT AND COORDINATION REF NO: 3/02/22NW</u>
<u>SALARY</u>	:	R1 057 326 per annum (Level 13), (all-inclusive package)
<u>CENTRE</u>	:	North West, Mmabatho
<u>REQUIREMENTS</u>	:	A three-year tertiary qualification (NQF 7 SAQA recognised) in Mathematics, Statistics, Social Studies, Demography and or Geography. At least six years proven experience in the statistical production process, data analysis, map reading and report writing. Training in project management. Five (5) years of experience at a middle management level. Knowledge of MS Office Suite. A valid driver's license.
<u>DUTIES</u>	:	Assess, monitor, and meet statistical information needs of users. Undertake and oversee advocacy for Stats SA and the use of statistics in the province. Facilitate, address and implement the SANSS activities in the province. Provide information technology technical support. Coordination of district offices relating to administration. Manage and oversee programme office requirements and reporting.
<u>ENQUIRIES</u>	:	Ms S Twala Tel No: (012) 310 8326. www.statssa.gov.za/recruitment
<u>POST 05/104</u>	:	<u>CHIEF METHODOLOGIST REF NO: 4/02/22HO</u>
<u>SALARY</u>	:	R1 057 326 per annum (Level 13), (all-inclusive package)
<u>CENTRE</u>	:	Head Office, Pretoria
<u>REQUIREMENTS</u>	:	An Honour's degree in Statistics/ Economics/ Econometrics/ Mathematics or related field of study. Advanced training in SAS. Project Management experience. At least 6 years relevant experience of which 5 years must be at middle management level. Research skills as well as skills to implement operational theoretical solutions to problems researched. Knowledge of statistical processes. Knowledge of MS Office Suite.
<u>DUTIES</u>	:	Design, develop and maintain suitable sampling frames and select samples for surveys. Conceptualise and design computer programmes, develop methodologies for weighting and estimation, and conduct weighting and estimation for survey areas. Provide specialist advice and evaluate the quality of surveys and censuses. Conceptualise, develop and maintain sources and methods documentation. Render technical guidance in the development of specifications, guidelines and procedures for the development of programmes and systems. Provide specialist advice to stakeholders and the methodology team. Provide on-the-job training to team members.
<u>ENQUIRIES</u>	:	Ms S Twala Tel No: (012) 310 8326. www.statssa.gov.za/recruitment