

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF HEALTH**

MANAGEMENT ECHELON

POST 03/228 : **DIRECTOR: HIV/STI/TB POLICY IMPLEMENTATION: STRATEGIC HEALTH PROGRAMMES: HEAD OFFICE: PIETERMARITZBURG REF NO: G09/2022**
(One-Year renewable contract over five years subject to availability of funds)
Cluster: Strategic Health Programmes

SALARY CENTRE REQUIREMENTS : R1 057 326 per annum (Level 13)
: Head Office: Pietermaritzburg
: For The Above Post: A post graduate qualification in Public Health or a relevant health related field and a qualification in Project Management PLUS A minimum of 5 years' experience at Senior Management in the public and/or NGO sector. PLUS Extensive knowledge of multi-sectoral TB and HIV approaches and interventions, as well as the South African and in particular, KZN Provincial context including priorities and challenges, funding of the epidemic and the key stakeholders engaged in the response is required. PLUS Thorough knowledge of the South African and in particular, KZN's economic, political, social and cultural characteristics and the history of development assistance, in particular the response to TB and HIV, including current trends and directions. Knowledge, Skills, Training and Competencies required:-Lead the development and review of the project team work plans. Monitor performance of the project team with respect to aligning with strategic goals. Supervise and manage the duties of the project team to ensure optimal performance. To lead, translate and provide strategic direction for the HIV and TB Policy Implementation Project of KZN DoH.

DUTIES : Lead the development of a strategy for the project within the prescripts of national and provincial guidelines. Communicate and promote the project strategy to all relevant stakeholders. Align project goals with donor strategic objectives and guidance. Ensure the effective implementation of the strategy for the project. Serve as a champion, coach and expert in the implementation of the approaches to ensure effective use of project resources to achieve outcomes .Oversee that policy reviews and adaptations based on project goals and performance are conducted .In collaboration with the M&E team, develop a monitoring and evaluation plan for the project and regularly track progress towards targets .Oversee integration with DoH Programme Managers in the development and creation of policies and procedure to ensure a standardised approach to the project .Collaborate with Strategic Information, M&E, Regional Training Centre (RTC) and HIV and TB programme managers to facilitate the design and development of appropriate database information system and reporting templates .Conduct site visits and review project assessments to evaluate progress on implementation plans .Provide regular feedback to internal and external stakeholders on project performance and implementation of project strategy .Co-ordinate with RTC to prioritize, anticipate and assess training needs of DoH staff and external stakeholders .Work with finance and relevant project staff to develop and track allocated project budgets and expenditures .Provide reports as requested into CDC financial compliance reports, including but not limited to annual Expenditure Analysis reports which require technical programmatic insight .Act as the first point of contact internally and externally for all aspects pertaining to the project Establish and maintain effective working relationships with key external stakeholders to coordinate projects, in particular, NGOs, CBOs, NPOs, FBOs, etc.

ENQUIRIES APPLICATIONS : Dr Amet Tshabalala Tel No: 033 395 2771
: All applications should be forwarded to: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

FOR ATTENTION NOTE : Mr. A Memela
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must

be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. **NB:** For the Pre-Entry Certificate for SMS, any individual may register for the course and complete such in anticipation of wishing to apply for a SMS post in future. The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-courses/sms-pre-entry-programme/>. Individuals who have completed the course already, and who are therefore in possession of a certificate are welcome to submit such, however it is not required that an applicant submit such when applying for the post prior to the closing date. However, prior to an appointment being made to any SMS post, the appointee to such a post must have completed the pre-entry certificate and must be in possession of such prior to taking up the post. **NB:** All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview.

CLOSING DATE : 11 February 2022

OTHER POSTS

POST 03/229 : **HEAD CLINICAL UNIT: ANAESTHETICS: GRADE 1: REF NO: HRM 02/2022 (X1 POST)**

Directorate: Dept. of Anaesthetics

SALARY : Grade 1: R1 754 739 - R1 862 412 per annum, (all-inclusive package), plus commuted overtime on application

CENTRE : King Edward VIII Hospital Complex (KEH)

REQUIREMENTS : Senior certificate (Grade 12) or equivalent PLUS MBCHB or equivalent qualification PLUS FCA(SA) or MMed in Anaesthesia PLUS Registration with HPCSA as a "Specialist Anaesthesiology Plus Current registration with HPCSA 2021/2022 PLUS 3 years' experience after registration with HPCSA as a Medical Specialist in Anesthesiology, Certificate of service endorsed by HR Department
Recommendations: Computer Literacy, Experience in managing clinical services in a > 350 bed hospital Proven ability to provide Tertiary level Anesthetic, Proven track record in providing postgraduate teaching, Other proven managerial experience, Experience in a tertiary environment, Track record of academic publications
Knowledge, Skills, Training And Competencies Required: Possess sound knowledge of Human Resources Management, budgeting, planning, implementation and evaluation, information management and quality assurance programs, Knowledge of current Health and Public Service legislation, regulations and policy including medical ethics, epidemiology and statistics, Good communication, leadership, decision-making and clinical skills, Demonstrate the ability to work as part of a multidisciplinary team, Sound knowledge of clinical procedures and protocols within the discipline, Assessment, management of patients, Participation in the After Hours call system is essential.

DUTIES : Manage the Anaesthetic department of a busy tertiary hospital Participate in the clinical anaesthetic service of a regional/tertiary hospital by: Providing consultant cover in theatre daily Providing after-hour consultant cover in Anaesthetics Participating in pre-operative assessment of high-risk patients in the anaesthetic clinic Undertaking development of sub-speciality services at King Edward VIII

Hospital including paediatric and obstetric anaesthesia Peri-operative Analgesic Service Support trauma and resuscitative units Epidural Analgesic service in Labour Specialised Surgical Services – including ENT, Maxillofacial, Surgical and Orthopaedics, Gynaecological, Polytrauma Participate in outreach programs for the development of safe anaesthetic services in King Edward VIII Hospital catchment area Participate in the departmental teaching programs for vocational, post-graduate and nursing staff. Undertake appropriate clinical research and support the research efforts of junior staff the department is a training site for the Nelson Mandela School of Medicine. The occupant of this post will need to take on a significant role in this respect. Provide and ensure effective and efficient managerial and supervisor responsibilities by: Ensuring effective utilization and placement of staff Maintaining discipline and ensure that staff act with integrity and professionalism within the law. Delegating duties to senior staff without lessening one's own responsibility and accountability for actions taken on one's behalf Liaising with hospital management regarding infrastructure needs including financial, physical, equipment, staff and support of the Anesthetic Department Participate in HCU, Theatre users and any relevant hospital committee meetings Maintain self-development and staff development by CPD and CME activities Ensure sound Clinical Governance and co-ordinate participation in Quality Improvement measures by staff Liaise with other Metropolitan hospitals and Medical School as and when necessary, in consultation with the Head of Department. Supervision of postgraduate and undergraduate training Participate in postgraduate and other relevant academic / and training programs Provide support to the Metropolitan Head of Department, in ensuring an efficient standard of patient care and that services are maintained. Assess patients, plan, initiate and supervise medical care management. Ensure the proper and economical use of equipment and other resources Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships

ENQUIRIES
APPLICATIONS

: Dr. N. Khuzwayo Tel No: 031 360 3854
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.

NOTE

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. ID document, Std 10, educational qualifications, certificates of service and professional registration certificates and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)

CLOSING DATE

: 11 February 2022

POST 03/230

: **DEPUTY DIRECTOR: PROGRAM AND POLICY SPECIALIST: TB/STI/ HIV POLICY IMPLEMENTATION REF NO: G10/2022**
(One-Year renewable contract over five years subject to availability of funds)
Cluster: Strategic Health Programmes

SALARY
CENTRE

: R744 255 per annum (Level 12) (an all-inclusive salary package)
: Head Office: Pietermaritzburg

REQUIREMENTS

: A Post graduate qualification in Public Health, International Development Studies, Health, Social or Behavioural Sciences, Organizational Development, Epidemiology, Infectious Disease, Political Science, or Business Administration. PLUS A minimum of seven (5) years' experience at senior project management/coordination level in the public and/or NGO sector, preferably within TB and HIV Programmes. Knowledge, Skills, Training and Competencies required:-Technical and Strategic Leadership: Conduct situational analysis about available policies. Develop a program of action to address the gaps. Empower programme managers on policy formulation. Work with the team to develop policies. Facilitate the dissemination of policies. Facilitate review of policies informed by programme changes and emerging health threats. Monitor the implementation of policies at operational level. Serve as the lead technical officer for the KZN DoH HIV and TB portfolio and provides expert direction in the programmes design, implementation, monitoring and evaluation and interventions. Provide expert-level guidance to the KZN DoH including senior level officials in HIV and TB programmes, serving as key advisor for all strategic and policy programme issues. Work closely with other Units within the Provincial Health Office to optimize opportunities for integration and leveraging of resources across the different program components. Through literature review and other technical media research and regular communication with local and international stakeholders, keep abreast of emerging developments in the national and global HIV/AIDS landscape and advise accordingly on how these policies, strategies and technical guidelines can most effectively be incorporated to enable the DoH to maintain the fidelity and relevance of its programs. Identify opportunities for integrated approaches, providing technical assessment and recommended strategies to test new innovations and interventions. Provide expert oversight and guidance to Developmental Partners in the province on new approaches to HIV and TB programme implementation. In collaboration with the other members of the Health Office, advise on the development of tools (such as dash boards) that support continuous learning and adapting to further improve and evolve the CDC knowledge base and data management capability related to HIV/AIDS activities. Advise on targeted analyses of HIV and TB data to inform program planning and implementation. Project Planning, Management, Monitoring And Evaluation Review routine data for HIV and TB indicators to ensure that district performance is aligned with 95-95-95 targets, and ensure that provincial policies and guidance documents are adhered to: Using routine HIV and TB data, identify poor performing districts and facilities and work with districts and development partners to identify bottlenecks and develop improvement plans to rapidly improve performance in key indicators. Manage provincial nerve center meetings and make sure that development partners and districts follow up and resolve bottlenecks identified. Provide oversight to the annual project and ensure costs remain within budget planning levels that maximise efficiency. Analytically assess the performance of partners, the available budget, the need for additional activities or ending activities, and facilitate design of new projects or activities necessary to achieve strategic objectives. Participate or take the lead on each stage of project design for new activities, including drafting and getting approval for concept papers, writing scopes of work, evaluating applications/proposals, and starting up new projects. Lead routine meetings with implementing partners to discuss technical and programmatic direction of the project. Conduct field visits to CDC supported activities to meet with implementing partners and government health officials as appropriate for technical, programmatic, and administrative guidance as necessary. Support reviews and approval for work plans, budgets, quarterly and annual reports, performance monitoring plans and monitoring activities. Identify opportunities and strengthen existing opportunities for integration of HIV/AIDS with health, economic growth and governance activities, and other areas of the department as appropriate. Establish strategic working relationships with senior government officials at the national and district levels, donor agencies, civil society organizations, private sector health counterparts and medical associations, to enhance regular and timely sharing of information on TB and HIV interventions in the country, including changes in key policies, legal and regulatory environments that could affect the implementation of TB and HIV programs. Prepare reports and responses to Departments Senior Management and the funder CDC

DUTIES : Extensive knowledge of multi-sectoral TB and HIV approaches and interventions, as well as the South African and in particular, KZN Provincial context including priorities and challenges, funding of the epidemic and the key stakeholders engaged in the response is required. Thorough knowledge of the South African and in particular, KZN's economic, political, social and cultural characteristics and the history of development assistance, in particular the response to TB and HIV, including current trends and directions. The incumbent is expected to have an in-depth understanding of South African/ KZN strategic direction, its chief accomplishments and its challenges. The incumbent must possess strong skills in communication (oral and written), advocacy, and networking. S/he must have strong conceptual and analytical skills to be able to quickly grasp and translate new concepts into operational plans and results. This position requires an outstanding ability to exercise flexibility and prioritization skills to be able to accept and react to evolving planning and implementation contexts. Ability to exercise sound judgement, take initiative and offer leadership. S/he must demonstrate timely decision making and extensive judgment in planning and carrying out tasks. The incumbent must demonstrate excellent computer skills including skills with Microsoft Office, web-based databases and electronic filing. The Project Management Specialist will report to the Chief Director: Strategic Health Programmes.

ENQUIRIES : Dr Amet Tshabalala Tel No: 033 395 2771
APPLICATIONS : All Applications Should Be Forwarded To: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

FOR ATTENTION : Mr. A Memela
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE : 11 February 2022

POST 03/231 : **DEPUTY DIRECTOR: MONITORING & EVALUATION (DATA ANALYST) REF NO: G11/2022**
(One-Year renewable contract over five years subject to availability of funds)
Cluster: Strategic Health Programmes

SALARY : R744 255 per annum (Level 11), (an all-inclusive salary package)
CENTRE : Head Office: Pietermaritzburg
REQUIREMENTS : A Degree in Public Health, Epidemiology, Biostatistics, Statistics Approximately 3 years' experience applying epidemiological and/or statistical concepts to public health-related data analysis, preferably with HIV, ART, and/or TB data Strong understanding of the public health system, with a specific focus on health information, including data production, routine data in public health settings, cohort monitoring, and data quality improvement. Demonstrated experience with statistical analysis package, such as STATA. Demonstrated experience working with data visualization tools. Experience working in or supporting, the public health sector. Knowledge, Skills, Training And Competencies Required:-Provide leadership and technical expertise in conducting advanced analytics to better inform HIV/HIV

programming through complex relationships with and between Measurement, Evaluation, and Research data and province-specific or survey data. Prepare and track progress of programmes, projects and activity budgets. Routinely analyse and interrogate data relating to the HIV, TB and Strategic Health programs, including related/linked data as it is integrated. Provide leadership and effective, accurate and timely monitoring, evaluation and reporting of all HIV, TB and other SHP and projects activities. Provide guidance and develop support materials to enable sustained utilisation of data analytics by relevant health system stakeholders. This includes capacity building. Provide leadership and direction on M&E to ensure SHP Managers achieve their goals and corresponding objectives and targets through promoting and supporting dissemination and utilisation of SHP information among the Programmes Managers. Ensure high-quality implementation, consistent with NDoH and KZN Provincial monitoring and evaluation guidelines, protocols, information and reporting systems. Lead efforts to monitor and evaluate TB and other SHP program and project interventions, especially the documentation of results and provision of feedback to stakeholders to guide decision-making and support Continuous Quality Improvement interventions. Support and conduct targeted evaluations and operations research, including design, data collection, management and analysis. Cultivate strategic M&E relationships and alliances with other DoH and external stakeholders (e.g. PEPFAR Partners) and represent M&E SHP activities in public and professional circles through meetings, conferences, and presentations. Ensure relevant data is entered into DHIS and other relevant performance management systems designed to capture, analyse, and disseminate SHP data. Working with Director SIM and RTC Manager, coordinate all M&E capacity-building activities for Provincial staff, Implementing Partners and where applicable, districts. Support the preparation of key annual and mid-term planning and reporting documents including the Operational Plan, Provincial Budget Justifications, Technical Notifications, Quarterly, Semi-Annual and Annual Progress Reports. In collaboration with other Health Office staff, initiate and coordinate targeted analyses of HIV and TB programmes data to generate trends and patterns that inform planning and programming.

DUTIES

: High level of proficiency in Microsoft Office (Word, Excel, PowerPoint, OneNote, Outlook), Tier.Net, Web-DHIS. Strong analytical and presentation skills, attention to detail. Ability to build and maintain effective relationships within the team, with colleagues and various stakeholders. Ability to multitask, work under pressure and be deadline-driven Health Systems Strengthening Strategic Information Perform complex data analyses related to the HIV and TB performance and make programmatic recommendations based on findings. Provide leadership and technical expertise in conducting advanced analytics to better inform HIV/TB programming through complex relationships with and between Measurement, Evaluation, and Research data and province-specific or survey data. Acquire, process, manage, and analyze data from a range of sources for improved decision making. Prepare expert quality data visualizations for use by Province, Districts and where necessary, NDoH, Support Partners and other external stakeholders. Train and mentor Programme Managers and other stakeholders in data analytics. Prepare data requirements for the Provincial Strategic and Operational Plan for health system strengthening activities, quarterly/semi-annual/annual performance reports (e.g., data completeness checks), and other routine provincial and district processes. Collaborate with PEPFAR partners, relevant Government departments and other external stakeholders on special data analytics projects for monitoring, evaluations, research and learning. Participate in the KZN Provincial Strategic Information Technical Working Group Establish and maintain close working relationships and technically represent KZN DoH to all levels of Programme Managers, NDoH, Support partners, the Office the Premier Coordinator and other stakeholders. Provide technical oversight and expert review of DoH and Implementing partner activities that leverage data analytics. Provide timely alerts on emerging manifestations/trends threatening the health system

ENQUIRIES
APPLICATIONS

: Dr Amet Tshabalala Tel No: 033 395 2771
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FOR ATTENTION NOTE : Mr. A Memela
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE : 11 February 2022

POST 03/232 : **DEPUTY DIRECTOR: MEN'S HEALTH INTEGRATION EXPERT REF NO: G12/2022**
(One-Year renewable contract over five years subject to availability of funds)
Cluster: Strategic Health Programmes

SALARY CENTRE REQUIREMENTS : R744 255 per annum (Level 11), (an all-inclusive salary package)
: Head Office: Pietermaritzburg
: A relevant qualification in Health Sciences, Social Sciences, Gender Studies, Development Studies. Project Management qualification of at least 3 years Project Management experience. At least 5 years' experience within HIV and TB programmes and related fields including program implementation. Extensive experience in working with men's organisations and will be crucial. Experience in marketing and research initiatives with regards to the development of organisational research agenda. Excellent and strong oral and written communication skills. Ability to manage complexities and balance priorities in a fast-paced work environment. Experience in managing people in large programs coupled with excellent people skills. Demonstrated leadership skills Knowledge, Skills, Training and Competencies required:-The incumbent must be a creative, innovative and strategic thinker, equipped with excellent communication, analytical, organizational, interpersonal and cross-cultural skill. They should have a strong interest in private sector and community-based approaches to development. They must have a strong personality and the ability to produce results and meet objectives under difficult circumstances.

DUTIES : Provide expert direction in the Men's programmes design, implementation, monitoring and evaluation and interventions. In collaboration and consultation with relevant stakeholders e.g. MMC, Isibaya Samadoda, Phila Ndoda, design/construct Provincial guidelines for the KZN Men's Health Programme. Establish collaborations with existing men's organisations/structures to leverage. Participate in the KZN Provincial Strategic Information Technical Working Group. Establish and maintain close working relationships and technically represent KZN DoH to all levels of Programme Managers, NDoH, Support partners, the Office the Premier Coordinator and other stakeholders. Identify opportunities for integrated approaches, providing technical assessment and recommended strategies to test new innovations and interventions. Provide expert direction in the Men's programme design, implementation, monitoring and evaluation and interventions. Liaise with marketing and research departments to ensure adequate support to MMC programs

ENQUIRIES APPLICATIONS : Dr Amet Tshabalala Tel No: 033 395 2771
: All Applications Should Be Forwarded To: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION
NOTE**

: Mr. A Memela
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE

: 11 February 2022

POST 03/233

: **DEPUTY DIRECTOR: LABORATORY QUALITY ASSURANCE EXPERT REF NO: G13/2022**
(One-Year renewable contract over five years subject to availability of funds)
Cluster: Strategic Health Programmes

**SALARY
CENTRE
REQUIREMENTS**

: R744 255 per annum (Level 11), (an all-inclusive salary package)
: Head Office: Pietermaritzburg
: A Degree/Diploma as a Laboratory Technician. At least 5 years' management experience in the laboratory profession. At least 3 years' experience of providing HIV and TB laboratory services. Ability to create efficiencies and lead programmatic transformation. Experience working with multiple stakeholders, in assessing and designing improvements and technical guidance. Strong oral and communications skills, with experience in working and communicating effectively with external companies/suppliers Knowledge, Skills, Training and Competencies Required:- The aim of this position is to provide technical assistance to improve the province's management of the Viral Loads programme. Enlisting services of a Viral Loads champion (VLC), is aimed at enhancing the VL programme, in light of the national and provincial challenge in meeting the 3rd 90 of the UNAIDS 90-90-90 targets, thus improving chances of attaining epidemic control. The primary objective is to strengthen Viral Loads programme management through a dedicated Provincial viral load champion (VLC). The role will include regular engagement and collaboration with the Health Systems Strengthening lab teams, Laboratory services (NHLS), HIV and TB programme managers, district teams including Support Partners. The Manager will work as part of the Strategic Health Programme, in close collaboration with HIV and TB programme managers.

DUTIES

: Analytically assess the performance of partners, the available budget, the need for additional activities or ending activities, and Facilitate design of new necessary projects and/or activities necessary to achieve strategic objectives of the VL Programme Provide expert-level advice including conception, planning, evaluation, coordination, and implementation of activities related to the VL programme. Developing familiarity with key aspects/requirements of VL diagnostic equipment, supplies and services Support and coordinate provincial supply chain processes and change management related to viral loads equipment and related commodities. Engage directly with VL Laboratory suppliers and relevant stakeholder staff. Advance the development of data transfer from diagnostic equipment, and related to data analysis and reporting to relevant District Offices and facilities. Strengthen effectiveness and efficiency in the use of eLab Services. Facilitating establishment of community based initiatives Capacity building for HIV and TB managers.

**ENQUIRIES
APPLICATIONS**

: Dr Amet Tshabalala Tel No: 033 395 2771
: Applications Should Be Forwarded To: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051

**FOR ATTENTION
NOTE**

Pietermaritzburg 3200 OR Hand Deliver to: 330 Langalibalele Street, Natalia Building, Registry, Minus 1:1 North Tower.

Mr. A Memela

Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's License. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. **NB:** Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE

11 February 2022

POST 03/234

OPERATIONAL MANAGER: SPECIALTY REF NO: HRM 90/2021 (X2 POSTS)

Directorate: Trauma and Emergency

SALARY

R571 242 - R642 933 per annum. 13th Cheque, Medical Aid (Optional), Home Owner Allowance on application, Employee must meet prescribed requirements

CENTRE

King Edward VIII Hospital complex

REQUIREMENTS

Matric/Senior certificate or equivalent qualification, Basic R425, A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. A post basic qualification in Trauma and Emergency Nursing Science accredited with SANC at least 5 years must be appropriate/recognizable experience in Trauma/casualty after obtaining the post basic qualification in Trauma and Emergency Nursing. Proof of current registration with the SANC (2021/2022). Proof of work experience (certificate of service), endorsed and stamped by HR must be attached Recommendation: Computer Literacy, Driver's license Code EB (08), Critical Care Diploma. Knowledge, Skills, Training and Competencies Required: Leadership, organizational, decision making, and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework. Interpretation skills including public relations, negotiating, conflict handling and counselling skills, financial and budgetary knowledge pertaining to relevant resources under management, Insight into procedures and policies pertaining nursing care, computer skills in basic programs.

DUTIES

Manage and monitor proper utilization and supervision of human, financial, physical and material resources. Maintain professional growth/ethical standards and self-development. To supervise patient care, staff performance and ensure smooth functioning of the unit, to partake in overall specialized units functions, team building. Participate in the analysis, formulation and implementation of nursing guidelines practice standards and procedures, Maintain constructive working relationships with nursing and other stakeholders ie. Inter-professional and inter-sectoral and multi-disciplinary team work, Co-ordination of optional, holistic specialized nursing care provided within set standards and professional legal framework in Trauma and med emergency Departments, Ensure compliance to National Core Standards and ideal Hospital Realization.

**ENQUIRIES
APPLICATIONS**

Mrs. NP. Ngcobo Tel No: 031 360 3026

All applications must be addressed to the Deputy Director: Human Resource, and should be placed in the red application box situated next to the ATM in the Admin. building or posted to Private Bag X02, Congella, 4013.

NOTE

An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website

www.kznhealth.gov.za. ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref HRM 51/2021. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Person with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)

- CLOSING DATE** : 11 February 2022
- POST 03/235** : **CLINICAL NURSE PRACTITIONER (PHC) GRADE 1 OR 2 REF NO: IMBALCHC01/2022 (X1 POST)**
- SALARY** : Grade 1: R388 974 – R450 939 per annum
Grade 2: R478 404 – R588 390 per annum
Allowances: 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid (Employee must meet the prescribed requirements)
- CENTRE** : Azalea Clinic
- REQUIREMENTS** : Grade 12 or senior certificate. Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in clinical Nursing Science, Health assessment, treatment and care (PHC). Proof of current registration with SANC (2021 receipt). A minimum of 4 years appropriate / recognizable nursing experience as a General Nurse. Certificate of service (Proof of previous and current work experience endorsed and stamped by HR Office must be attached) Recommendations: Nimart - Training Certificate in Nurse Initiated and Management of ART (Attach proof). Computer literacy (MS word, Excel, Powerpoint, Outlook) attach proof. Knowledge, Skills and Competencies Required: Knowledge of Nursing care and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework. Knowledge of Quality Assurance programme, Batho Pele principals and Patient Rights Charter. Human Resource Management and basic financial management skills. Leadership, supervisory and report writing skills. Good communication, counseling, interpersonal relations, conflict management, decision making and problem solving skills.
- DUTIES** : Provide quality comprehensive Primary Health Care services by promoting preventative, curative and rehabilitative services for the clients. Ensure proper utilization and safekeeping of basic medical equipment, surgical and pharmaceuticals stock. Provide direct and indirect supervision of all nursing staff and to give guidance. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patient's needs and expectations according to Batho Pele Principles. Execute duties and functions with proficiency and perform duties according to scope of practice. Ensure the clinic complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Ensure the clinic attains, maintains and escalates to the highest Ideal Clinic status and complies with the National Core Standards. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients in the clinic. Ensure proper utilization of human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assist patients to develop a sense of self-care. Participate and

oversee development and implementation of clinical policies, procedures and guidelines for MNCWH, HAST, NUTRITION, FP, MBFI, PMTCT, MOM CONNECT, and other related programs/projects. Assist the Operational Manager to implement standards, practices, criteria and indicators for quality nursing practices. Collect, analyze and interpret data using standard data collecting tools and undertake management thereof. Implement CCMDD program according to standardized criteria. Participate in staff development using EPMS System and other work related programs and training. Be in charge of the clinic in the absence of Operational Manager.

ENQUIRIES
APPLICATIONS

: Mrs NM Chonco Tel No: 033 – 398 9100 EXT: 9140
: Applications must be forwarded to: Human Resources Department Imbalenhle Community Health Centre, Private Bag X 9104, Pietermaritzburg 3200 or Hand delivered at Imbalenhle Community Health Centre- HR, Unit 3, Thwala Road, IMBALI, Pietermaritzburg.

NOTE

: NB: Imbalenhle Community Health Centre is guided by the principle of Employment Equity Act; therefore, all the appointments will be made in accordance with the Employment Equity target of the institution. Preference will be given to African male and People with disability. Applicants must submit copies of qualifications, identity document and drivers license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

CLOSING DATE

: 11 February 2022