

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH**

CLOSING DATE : 11 February 2022
NOTE : Applications must be submitted on new Z83 form. “Applicants are advised that until 31 December 2020 the current application for employment (Z83) form will be applicable, however from 1 January 2021, a new application for employment (Z83) form will be effective. Should an individual wish to apply for a post on or after 1 January 2021, he/she will be required to submit the new application for employment form which can be downloaded at www.dpsa.gov.za-vacancies. From 1 January 2021 should an application be received using the incorrect application for employment (Z83), it will not be considered.” The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as all qualification(s), academic records including a Senior certificate and ID-document [Driver’s license where applicable]. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department’s intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representatively in line with the numerical targets as contained in our Employment Equity Plan. Applicants must submit copies of qualifications, Identify document and driver’s license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore, only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR.

MANAGEMENT ECHELON

POST 03/125 : **MEDICAL SPECIALIST GRADE 1-3: ANAESTHESIOLOGY DEPARTMENT REF NO: H/M/1 (X3 POSTS)**

SALARY : Grade 1: R1 122 630 - R1 191 510 per annum
 Grade 2: R1 283 592 - R1 362 363 per annum
 Grade 3: R1 489 665 - R1 862 412 per annum

CENTRE REQUIREMENTS : Universitas Academic Hospital: Bloemfontein
 : Appropriate active experience post specialty qualification. Current registration with HPCSA as a Medical Specialist Anaesthesiology. Proof of registration with HPCSA for 2021/2022. Attached proof of working experience endorsed by Human Resource. Valid drivers license South African Citizen or permanent residence. Knowledge and Skills: Provide evidence of leadership qualities and experience. Research qualification in the field of Anaesthesiology either MMED or PHD.

DUTIES

Evidence of professional standing e.g membership of professional organizations and their management committees. ACLS, ATLAS and APLS.

Clinical service delivery, medical administration and management, teaching, training and research. It is compulsory that the candidate participate in outreach activities and commuted overtime. Maintain quality assurance standards.

**ENQUIRIES
APPLICATIONS**

: Dr EW Turton Tel No: (051) 405 3307

: To be send to: Chief Executive Officer, Universitas Academic Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfotein 9301.

FOR ATTENTION

: Me. A Lombard

POST 03/126

: **CLINICAL MANAGER MEDICAL GRADE 1 REF NO: H/C/6**

**SALARY
CENTRE
REQUIREMENTS**

: Grade 1: R1 122 630 – R1 191 510 per annum

: Forensic Pathology Services: Bloemfontein

: Appropriate qualifications that allows registration with the Health Professional Council of South Africa (HPCSA) as a Forensic Pathology Specialist and Proof of current HPCSA registration. A minimum of three (3) years appropriate experience after registration as Medical Officer in Forensic Pathology Services, Post graduate qualification in forensic pathology and knowledge of rendering forensic medico-legal services in public service. Computer literacy, a valid Driver's License, be able to travel extensively within the Free State Province Knowledge in Administration, Clinical governance and public management, Good communication skills and customer management. The incumbent should have knowledge of good administrative procedures relating to specific of rendering Forensic Medic – Legal services including Laws and regulations that govern rendering of Forensic Medico-Legal Services. The incumbent should have knowledge of good administrative procedures relating to specific of rendering Forensic Medic – Legal services including Laws and regulations that govern rendering of Forensic Medico-Legal Services.

DUTIES

: Responsible for the leadership and management of the delivery of Forensic Medico-Legal Directorate in the Free State Province, ensure that quality assurance is maintained when Rendering Forensic Services. Actively contribute to the formulation and implementation of Forensic Pathology Services and Clinical Forensic Medicine Operational Plans. Assist the Forensic Pathology Services Directorate in the discharge of any responsibilities Which have been delegated to Perform autopsies in Forensic Mortuaries throughout the Province, develop and monitor service Operational Procedures (SOP) for the Performance Of autopsies throughout the province, participate in management activities and attend all Applicable management meetings liaise with forensic Medico- Legal Unit with the University of Free State for rendering Medico-Legal services within the Province. Report to the office of Directorate of Forensic Pathology Services.

**ENQUIRIES
APPLICATIONS**

: Dr. RJ. Khoali Director: EMS, FPS & CFM Tel No: (051) 412 0161

: To: Mr S Gatri Tel No: 051/ 4120161 Senior Human Resource Officer 22 James Dick Street, Wilgehof, Old Government Mortuary, Bloemfontein, 9300.

POST 03/127

: **CHIEF CONSTRUCTION PROJECT MANAGER REF NO: H/C/ 1**

**SALARY
CENTRE
REQUIREMENTS**

: R1 058 469 per annum, (an all-inclusive annual remuneration package)

: Infrastructure And Technical Services, Corporate Office: Bloemfontein

: Brecht or Degree or Honours Degree or National Higher Diploma in Built Environment. Registered as a Professional Construction Project Manager with the SACPCMP and proof to be attached). 6 years appropriate experience as registered professional. Valid driver's license and computer literacy. Knowledge and Skills: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/ Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000.

National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations, Act 61 of 2003. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Construction Procurement Standard as Issued by CIDB.

DUTIES : Infrastructure Programme and project planning in line with IDMS. Infrastructure programme and project implementation and monitoring. Infrastructure project commissioning. Infrastructure programme and project evaluation. Research/Literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the department including interaction with relevant professional development boards/ councils. People management. Financial Management, Mentoring of candidates.

ENQUIRIES : Adv TM Thebe Tel No: (051) 408 1122/1841
APPLICATIONS : To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/128 : **CHIEF ENGINEER GRADE A REF NO: H/C/ 2**

SALARY : R1 058 469 - R1 210 251 per annum, (an all-inclusive annual remuneration package)

CENTRE : Infrastructure and Technical Services, Corporate Office: Bloemfontein
Electrical (X2 Posts)
Mechanical (X1 Post)

REQUIREMENTS : A university degree in Engineering and/or equivalent qualification. Registration with ECSA as a Professional Engineer: Electrical or Mechanical Engineer, Minimum of Six Years' experience post qualification, Valid driver's license. Computer literacy
Knowledge and Skills: Construction Industry, Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/ Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative.

DUTIES : To provide engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, projects functional / technical norms and standards aligned to the Provincial Infrastructure Delivery Management System. Develop and maintain technical and functional norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile electrical/mechanical briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy, the User Asset Management Plan and the Infrastructure Programme Management Plan. Investigate electrical/mechanical engineering installations and oversee commissioning of electrical/mechanical/civil engineering installations. Undertake research, Mentor candidates

ENQUIRIES : Adv TM Thebe Tel No: (051) 408 1122/1841
APPLICATIONS : To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/129 : **CHIEF ARCHITECT PRODUCTION GRADE A REF NO: H/C/ 3 (X2 POSTS)**

SALARY : Grade A: R912 048 - R1 042 830 per annum

CENTRE : Infrastructure And Technical Services, Corporate Office: Bloemfontein

REQUIREMENTS : Bachelor Degree of Architecture. Registered as a Professional Architect with the SACAP and proof to be attached). 6 years appropriate experience post qualification. Certificate or executive course in IDM. Valid driver's license and computer literacy. Knowledge and Skills: Information Act of 2000.Promotion of Administrative Justice Act of 2000.Expanded Public Works Programme. Broad

Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations, Act 61 of 2003. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation .ISO standards. All different types and forms of construction contracts. All standards defined in the Competence standard for Construction Procurement issued by CIDB.

DUTIES : Infrastructure Programme and project planning in line with IDMS. Infrastructure programme and project implementation and monitoring. Infrastructure project commissioning. Infrastructure programme and project evaluation. Research/ Literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the department including interaction with relevant professional development boards/ councils. People management. Financial Management, Mentoring of candidates.

ENQUIRIES : Adv TM Thebe Tel No: (051) 408 1122/1841
APPLICATIONS : To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/130 : **CHIEF QUANTITY SURVEYOR GRADE A REF NO: H/C/4 (X1 POST)**

SALARY : R912 048 -R1042 830.per annum, (an all-inclusive annual remuneration package)
CENTRE : Infrastructure and Technical Services, Corporate Office: Bloemfontein
REQUIREMENTS : Bachelor Degree of Quantity Surveying. Registered as a Professional Quantity Surveyor with the SACQSP and proof to be attached). 6 years appropriate experience post qualification. Valid driver's license and computer literacy. Knowledge and Skills: Certificate or Executive Course in Infrastructure Delivery Management Knowledge of: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act Treasury Regulations/Practice Notes/ Instructions/Circulars/ Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations, Act 61 of 2003. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Competence Standards for Construction Procurement as issued by the CIDB.

DUTIES : Infrastructure Programme and project planning in line with IDMS. Infrastructure programme and project implementation and monitoring. Infrastructure project commissioning. Infrastructure programme and project evaluation. Research/ Literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the department including interaction with relevant professional development boards/ councils. People management. Financial Management, Mentoring of candidates.

ENQUIRIES : Adv TM Thebe Tel No: (051) 408 1122/1841
APPLICATIONS : To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/131 : **DEPUTY DIRECTOR: FACILITY PLANNER REF NO: H/D/1**

SALARY : R744 255 per annum, (an all-inclusive annual remuneration package)

CENTRE REQUIREMENTS : Infrastructure and Technical Services, Corporate Office: Bloemfontein
: Degree in any Health Science qualification. Minimum of 3-5 years appropriate experience in health planning from an infrastructure perspective. Valid driver's license and computer literacy. Knowledge and Skills: National Building Standards Act of 1977 and Regulations, Occupational Health and Safety Act of 1933 and Regulations. Government Immovable Asset Management Act of 2007. Health Act and Regulations act 61 of 2003. PFMA /DORA/ Treasury Regulations, Practice Notes, Instructions and circulars. Provincial/ Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administration Justice Act of 2000. Intergovernmental Fiscal Relations Act of 1997. Intergovernmental Framework Act of 2005 and Construction Industry Development Board Act of 2002 and Regulations.

DUTIES : Preparation of Strategic Project Brief of Capex and Maintenance Project, assist with preparation and review Business Cases in consultation with Health Facilities, Support built environment staff and ensure users with the development of skills to prepare business cases. Inputs to infrastructure plans, norms and standards and Projects and Programme implementation.

ENQUIRIES APPLICATIONS : Adv TM Thebe Tel No: (051) 408 1122/1841
: To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/132 : **ENGINEER GRADE A- GRADE C REF NO: H/E/ 1**

SALARY : Grade A: R728 829 – R777 771 per annum
Grade B: R821 775 - R885 303 per annum
Grade C: R939 621 - R1 106 814 per annum

CENTRE : Infrastructure and Technical Services, Corporate Office: Bloemfontein
Electrical (X1 Post)
Mechanical (X2 Posts)

REQUIREMENTS : BSC Engineer/ Btech (Electrical/Mechanical). Registered as a Professional Engineer with ECSA and proof to be attached). 3 years' appropriate experience post qualification. Valid driver's license and computer literacy. Knowledge and Skills: PFMA/Treasury Regulations/Practice Notes/Instructions/Circulars. Provincial/Departmental Supply Chain Management Policies. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of 2007. Health Act and Regulations, Act 61 of 2003. Engineering Profession Act of 2000.

DUTIES : Development, interpretation and customization of functional and technical norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications from an engineering perspective. Investigate electronic and electrical engineering installations and equipment / mechanical engineering installations and equipment, undertake design work and implement corrective measures, where necessary. Oversee implementation (construction) and commissioning of Electrical/Mechanical Engineering installations. Research/ Literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the department including interaction with relevant professional development boards/ councils. People management.

ENQUIRIES APPLICATIONS : Adv TM Thebe, Tel No: (051) 408 1122/1841
: To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/133 : **CONSTRUCTION PROJECT MANAGER REF NO: H/C/ 5**

SALARY : R728 829 per annum, (an all-inclusive annual remuneration package)

CENTRE : Infrastructure and Technical Services, Corporate Office: Bloemfontein

REQUIREMENTS

: B Tech or Degree or Honors Degree or National Higher Diploma in Built Environment. Registered as a Professional Construction Project Manager with the SACPCMP and proof to be attached). 3 Years' experience post qualification except if National Higher Diploma 4 years' and 6 months' experience. If B-Tech 4 years' experience. Valid driver's license and computer literacy. Knowledge and Skills: Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act Treasury Regulations/Practice Notes/ Instructions/Circulars/ Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of 2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations, Act 61 of 2003. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts Competence Standards applicable to Construction Procurement as issued by CIDB.

DUTIES

: Infrastructure Programme and Project Planning in line with IDMS. Prepare the Procurement Strategy, Infrastructure Programme Management Plan [IPMP] and updating of the plan. Prepare the infrastructure budget and Final Project List. Prepare the Packages/Individual Project Briefs; presenting these to the Implementing Agent [IA] – referred to as Project Execution Plan v1 with all the inputs obtained from the Directorate Infrastructure Planning. Manage preparation of Packages/Individual Project Briefs for projects that are not allocated to an Implementing Agent [IA]. Participate in the procurement of Professional Service Providers and Contractors, including the preparation and approval of Bid Specifications and evaluations of tenders as member of the Supply Chain Management Committees in Public Works and/or relevant SCM Committees of Alternative IAs and Provincial Department of Health. Manage adherence to Occupational Health and Safety and Quality Assurance standards. Infrastructure Programme and Project Implementation and Monitoring. Monitor the implementation of Programmes and Projects by the Implementing Agent [IA] and the adherence to the Service Delivery Agreement. Manage project implementation of projects that are not allocated to an Implementing Agent [IA]. Review and sign-off on the Infrastructure Programme Implementation Plan [IPIP] as prepared by the Implementing Agent [IA]. Review and sign-off on the Project Execution Plans Versions 2 – 7 prepared by the Implementing Agent [IA] with inputs received from the Directorate Infrastructure Planning. Review and recommend Variation Orders in terms of contract management practice and financial implications in collaboration with professionals in the Directorate Infrastructure Planning. Recommend authorization of payments in line with the conditions of the appointments, contract management practices and within financial delegations. Develop and Approve Project Stage reports & designs, in accordance with strategic decision making points as defined in the Provincial Infrastructure Delivery Framework. [IDMS]. Manage the updating of project/programme documentation and information and submit all built environment documentation to the Directorate Infrastructure Planning and the financial documents to the Deputy Director Finance Manage the interface between the end-user/community structures and Implementing Agent [IA]. Prepare and submit progress reports [financial and non-financial indicator]. Infrastructure Project Commissioning Coordinate and participate in project commissioning, including site visits. Review the Maintenance Plans and budgets on completion of projects. Collect and update information on systems [if applicable] in terms of Technical Condition Assessments on completion of projects. Orientate users in terms of the optimal usage of Facilities. Managing Project Management Information System Infrastructure Programme and Project Evaluation. Review infrastructure projects and programmes in line with the built environment norms, standards and legislative requirements. Manage and participate in Post Project and Post Occupancy Evaluation exercises. Provide feedback to Directorate Infrastructure Planning on functional and technical norms and standards that

should be updated from a space and design perspective. Participate in the continuous improvement of best practices, standardised processes and procedures, software applications and tools. Research/literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the Department including interaction with relevant professional development boards/councils Study professional journals and publications to stay abreast of new developments. Monitor and study the Health sector, legal frameworks, standards changes and policy frameworks. Engage in relevant continuous professional development activities [tools and techniques] as prescribed and/or required. Update the Infrastructure policies of the Department in terms of research findings, new technology and changes in the institutional environment. Interact with relevant Professional Bodies/Councils.

ENQUIRIES : Adv TM Thebe Tel No: (051) 408 1122/1841
APPLICATIONS : To Be Send To: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.
FOR ATTENTION : Me. P Mpu

POST 03/134 : **ARCHITECT PRODUCTION GRADE A - GRADE C REF NO: H/A/ 1 (X1 POST)**

SALARY : Grade A: R628 014 - R676 539 per annum
 Grade B: R718 062 - R766 278per annum
 Grade C: R809 634 - R953 715 per annum

CENTRE : Infrastructure and Technical Services, Corporate Office: Bloemfontein
REQUIREMENTS : Bachelor Degree of Architecture. Registered as a Professional Architect with the SACAP and proof to be attached). 3 years appropriate experience post qualification. Valid driver's license and computer literacy. Knowledge And Skills: Health Act and Regulations, Act 61 of 2003.Construction Industry Development Board Act of 2000 and Regulations. National Building Standards Act of 1977 and Regulations. Architectural Profession Act of 2000. PFMA, Treasury Regulations, Treasury Practice Notes and Circulars. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act of 1993 and Regulations. As per OSD requirements issued by DPSA.

DUTIES : To provide architectural inputs and guidance for the development of infrastructure strategies, policies, systems, functional/ technical norms and standards which includes form and space designs in line with the Infrastructure Delivery Management Framework. Master planning, projects briefs, business cases, accommodation schedules and operational narratives. Preparation or architectural inputs to the development of the users Asset management plan and project list. Research/ Literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the department including interaction with relevant professional development boards/ councils. Update research. Working on PMIS system.

ENQUIRIES : Adv TM Thebe Tel No: (051) 408 1122/1841
APPLICATIONS : To Be Send To: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/135 : **QUANTITY SURVEYOR GRADE A - GRADE C REF NO: H/Q/1 (X3 POSTS)**

SALARY : Grade A: R628 014 - R676 539 per annum
 Grade B: R718 062 - R766 278 per annum
 Grade C: R809 634 - R953 715 per annum

CENTRE : Infrastructure and Technical Services, Corporate Office: Bloemfontein
REQUIREMENTS : Bachelor Degree of Quantity Surveying. Registered as a Professional Quantity Surveyor with the SACQSP and proof to be attached). 3 years appropriate experience post qualification. Valid driver's license and computer literacy. Knowledge and Skills: Construction Industry Development Board Act of 2000 and Regulations. PFMA/Division of Revenue Act /Treasury Regulations/Practice Notes/ Instructions/Circulars/Construction Procurement System. Provincial/Departmental Supply Chain Management Policies. Promotion of Access to Information Act of

2000. Promotion of Administrative Justice Act of 2000. Expanded Public Works Programme. Broad Based Black Empowerment Act of 2003. Preferential Procurement Act of 2000 and Regulations. Architectural Profession Act of 2000. Engineering Profession Act of 2000. Quantity Surveying Profession Act of 2000. National Building Standards Act of 1977 and Regulations. Government Immovable Asset Management Act of 2007. Occupational Health and Safety Act and Regulations of 1993. Project and Construction Management Professions Act of 2000. Health Act and Regulations, Act 61 of 2003. National Environmental Management Act of 1998. Relevant Provincial Land Administration Legislation. ISO standards. All different types and forms of construction contracts. Competence Standards for Construction Procurement as issued by the CIDB.

DUTIES : Infrastructure Programme and project planning in line with IDMS. Infrastructure programme and project implementation and monitoring. Infrastructure project commissioning. Infrastructure programme and project evaluation. Research/ Literature studies to keep up with new technologies, viability and feasibility of the geographical information management options for the department including interaction with relevant professional development boards/ councils.

ENQUIRIES : Adv TM Thebe, Tel No: (051) 408 1122/1841
APPLICATIONS : To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/136 : **CHIEF OCCUPTIONAL THERAPIST GRADE 1 REF NO: H/C/7 (X2 POSTS)**

SALARY : Grade 1: R473 112 – R525 087 per annum
CENTRE : Free State Psychiatric Complex: Bloemfontein
REQUIREMENTS : 4 year Baccalaureus or Baccalaureus Scientiae degree in Occupational Therapy Registration with the Health Professional Council of South Africa as independent practitioner. Current registration with the Health Professional Council of South Africa (HPCSA) in Occupational Therapy, independent practice. Valid driver's license At least 3 years' experience after registration with the Health Professionals Council of South Africa as Occupational Therapist in independent practice. South African citizen Note: A curriculum vitae with a detailed description of duties, certified copies of qualifications, Identity Document, Health Professionals Council of South Africa (HPCSA) registration certificate and latest proof of payment documents for HPCSA; driver's license and certificates of service (OSD requirement). Signed application for employment (Z83) attached to the CV Failure to submit the required documentation will result in your application not being considered. Knowledge and Skills: Computer Literacy Ability to work in a multi - disciplinary team Active participation in planned programs/plans to enhance involvement, capacity building, open communication and participative management in the Allied Health Professional Services Division Good record management skills Experience in occupational therapy programed management and personnel supervision.

DUTIES : Development, management and implementation of effective and efficient clinical occupational therapy services and programmes to ensure compassionate and quality Occupational Therapy Services rendered according to the OT scope of practice and Mental Health Care Act. Manage quality assurance projects as part of Clinical governance in Occupational Therapy service delivery. Training, supervision and performance management of relevant staff and students of own/other professions. Participate in intra and inter departmental collaboration with relevant stake holders including the University of the Free State, licensed NGO's and Rehabilitation services. Participate in information & risk management in Occupational Therapy as part of Clinical governance Management of allocated resources (consumables and equipment). Ongoing professional development in Occupational Therapy Policy development when required Administrative functions required by the job and the area practice profile

ENQUIRIES : Mrs. M. Moore Deputy Director: Therapeutic and Medical Support Services Tel No: (051) 4079482/9319

APPLICATIONS : To: Assistant Director: Human Resource Me. N.V. Mokopanele Free State Psychiatric Complex, Admin building, second floor Private Bag X 20607 Bloemfontein, 9300.

POST 03/137 : **CLINICAL PROGRAM COORDINATOR GRADE 1 - GRADE 2 (PNA 5) QUALITY ASSURANCE REF NO: H/P/1**
Re-Advertisement

SALARY : R450 939 per annum
CENTRE : Universitas Academic Hospital: Bloemfontein
REQUIREMENTS : Diploma /Degree in Nursing that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/ recognizable experience in nursing after registration with the SANC. Current registration with the SANC. Proof of registration for 2021/2022. Attached proof of working experience endorsed by Human Resource. Knowledge and skills: A post basic qualification in Health Care Management and Quality Assurance or equivalent qualification will be an add advantage. Computer literacy and statistic. Knowledge of the relevant health legislation and policies. Ability to collect and analyse data. Leadership in planning, organizing, co-ordination and communication skills. Ability to take charge and make appropriate independent decisions. Research skills to advise Hospital Management.

DUTIES : Responsible for management and administration of Outreach, in reach programs and interprovincial transfers. Clinical governance matters including but not limited to Morbidity and mortalities. Management and Coordination of Medico legal cases and clinical audit systems. Manage and coordination of clinical risks, adverse events and high level complaints. Maintain constructive working relationship with outreach and in reach managers and other stakeholders (i.e inter-professional, inter-sectorial, multi-disciplinary team work and interprovincial stakeholders). Management of the clinical and therapeutic and medical support services health standard compliance matters, including Mental Health Review Standards. Event management therapeutic management service. Develop a Training Programme to encourage compliance with the Provincial and National norms and standard clinical and therapeutic and medical support services. Report writing, presentation and timeous submission thereof. Detailed key performance areas can be obtained from the contract person.

ENQUIRIES : Dr R Nathan, Tel No: (051) 405 3498
APPLICATIONS : To be send to: Chief Executive Officer, Universitas Academic Hospital, Private Bag x 20660, Bloemfontein, 9300 or hand delivered @ Room 1102, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfotein, 9301

FOR ATTENTION : Me DA Duiker

POST 03/138 : **CLINICAL NURSE PRACTITIONER GRADE 1-2 (PNB1) REF NO: H/C/8 (X7 POSTS)**

SALARY : Grade 1 R388 971 – R450 939 per annum
Grade 2: R478 404 – R588 390 per annum
CENTRE : Mangaung Metro District Health: Bloemfontein
REQUIREMENTS : Diploma-Degree in nursing or equivalent qualification that allows registration with SANC as professional nurse. A Post-Basic Clinical Nursing Science Specialty with a duration of 1 year, accredited with SANC. **Grade 1:** A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as professional nurse. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration with the SANC as a professional Nurse. At least 10 years of the period referred above must be appropriate experience in the specific specialty after obtaining a 1 year post basic qualification of the period above. Knowledge and Skills: Experience/Exposure of working in a Primary Health Care setting, Computer Literacy, Good understanding / exposure to priority health programs, willingness to work extended hours and endure pressure, knowledge of quality health assurance program including ideal Clinic Realization model.

DUTIES : Provision of optimal, holistic specialized nursing care within the professional/ legal framework. Provision of safe patient care and environment, Adherence to Nursing care standards and procedures. Compliance to quality health care standards and maintenance of accurate patient records. Effective utilization of resources: management of stock and equipment's in accordance with clinical and economic imperatives. Provision of quality nursing services in the district.

ENQUIRIES : Mr. WA Malete Deputy Director: PHC Tel No: (051) 27 1010
APPLICATIONS : To: HR: Mangaung Metro Health services, FSPC, No 4 President Brand Street, Bloemfontein
FOR ATTENTION : Mr. TA Mokoqo Tel No: (051) 271 0134

POST 03/139 : **ASSISTANT DIRECTOR: PROPERTY ADMINISTRATION REF NO: H/A/ 2**

SALARY : R382 245 per annum
CENTRE : Infrastructure and Technical Services, Corporate Office: Bloemfontein
REQUIREMENTS : Relevant National Diploma in Real Estate or Property Management. 3 years' experience post qualification. Valid driver's license and computer literacy. Knowledge and Skills: PFMA/Treasury Regulations/Practice Notes/Instructions/Circulars. Provincial/Departmental Supply Chain Management Policies. National Building Standards Act of 1977 and Regulations. Occupational Health and Safety Act of 1993 and Regulations. Government Immovable Asset Management Act of 2007. Public Finance Management Act, 1999 and Treasury Regulations. Public Service Act, 1994 and Regulations.

DUTIES : Land Affairs and immovable asset register. Accommodation, Municipal Accounts and Expenditure Management. Management of utilities.

ENQUIRIES : Adv TM Thebe Tel No: (051) 408 1122/1841
APPLICATIONS : To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu

POST 03/140 : **WORK INSPECTORS REF NO: H/W/ 1 (X2 POSTS)**

SALARY : R211 713.per annum, (an all-inclusive annual remuneration package)
CENTRE : Infrastructure and Technical Services, Corporate Services: Bloemfontein
REQUIREMENTS : National Diploma in Engineering (Building/ Mechanical/ Electrical. Registered as a Professional Engineering Technician with ECSA and proof to be attached). 1 year's appropriate experience post qualification. Valid driver's license and computer literacy. Knowledge and Skills: Knowledge of Hazardous Substance Act 15 of 1973. Occupational Health and Safety Act of 1993. Health Act and Regulations Act 61 of 2003. Engineering Profession Act of 2000.

DUTIES : Maintain compliance with the Occupational Health and Safety Act and Health facilities. Accident investigations. Remedial Plans.

ENQUIRIES : Adv TM Thebe Tel No: (051) 408 1122/1841
APPLICATIONS : To be send to: The Head of Department, PO Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.

FOR ATTENTION : Me. P Mpu