

## NATIONAL TREASURY

*The National Treasury is an equal opportunity employer and encourages applications from women and persons living with disabilities in particular. It is the department's intention to promote representivity through filling of these posts. Our buildings are accessible to persons living with disabilities*



**CLOSING DATE** : 14 February 2022 at 12:00 pm  
**NOTE** : The National Treasury effective from 7 April 2021 now utilises an e-Recruitment system which means all applicants must login/register to apply for positions, we no longer accept applications via email or hand delivered/post. Certain documentations will still be required to be uploaded on the system such copies need not be certified at point of application (ID, Qualification etc.) however will be required prior to attending interview. Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of appointment. All Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA), not negotiable. The status of your application will be visible on the system. However, if you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful. Note: The National Treasury reserves the right not fill the below-mentioned post/ to put on hold a position and/or to re-advertise a post. The National Treasury is compliant to the requirements of POPIA.

## MANAGEMENT ECHELON

**POST 03/67** : **CHIEF FINANCIAL OFFICER REF NO: S001/2022**  
 Division: Corporate Services (CP)  
 Purpose: To ensure sound financial management in National Treasury and adoption of appropriate corporate governance practices in line with applicable norms and standards.

**SALARY** : R1 251 183 per annum, (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum B Degree at (NQF level 7) in Accounting/ Auditing/ Financial Management, A minimum 5 years' experience at a senior management level (Director), obtained within a financial management and Supply Chain environment within government or any other organ of state, In-depth knowledge of PFMA and the broader government framework on financial management, Knowledge and experience of the budget policy framework and their due processes, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Budget Management: Advise and guide management on department annual budget and financial issues in order to make informed decisions, Develop annual and rolling three-year (3) MTEF budget for the Department, Facilitate the submission of National Treasury's annual budget. Regulatory Framework and Reporting: Ensure that all reports, returns, notices and other information which are submitted to the Executing Authority, the National Treasury and the Auditor-General as required by the PFMA are timeous and accurate, Ensure compliance with the provisions of the Public Finance

Management Act, 1999 and the Treasury Regulations, Ensure that the annual financial statements are accurately prepared and submitted timeously to the National Treasury and the Auditor-General as required by the PFMA, Ensure that early warning systems both monthly and quarterly are accurately prepared and submitted to the Accounting Officer and Executive Authority within the stipulated period, Support the monitoring of the entities reporting to the Minister of Finance. Financial Management: Monitor the transversal system functions, Ensure proper management of Assets including the asset verification process, Ensure that financial monthly and year closure are done in time. Policies and Procedures: Develop and review of risk models and the mitigation of risk by suitable policies/procedures, proper segregation of duties and development of appropriate internal control procedures Develop and maintain appropriate systems and policies to ensure effective, efficient and economical management of resources and assets in the National Treasury, Monitor the implementation of an effective financial management strategy. Supply Chain Management: Develop, implement and monitor the implementation of Demand Management, Acquisition Management and Logistics Management Plans, Develop and monitor the implementation of the contract management including performance management, Oversee that the appropriate Supply Chain Management which is fair, equitable, transparent, competitive and cost effective, Monitor the implement of spend analysis. Strategic Leadership: Advice on strategic financial and corporate governance matters pertaining to allocated budgets, Implementation of strategic management skills and project management principles, Liaise with the relevant departmental, public entities and supplier stakeholders on transverse finance issues, Manage and provide leadership to the staff.

**ENQUIRIES  
APPLICATIONS**

: ONLY (No applications): [Recruitment.Enquiries@treasury.gov.za](mailto:Recruitment.Enquiries@treasury.gov.za)  
: To apply visit: <https://erecruitment.treasury.gov.za/eRecruitment/#/browseJobs>

**POST 03/68**

: **DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: S006/2022**  
: Division: Corporate Services (CS)  
: Purpose: To provide strategic guidance and align supply chain management processes with the broader Supply Chain framework and interface and synergise accountability performance and compliance of processes and procedures.

**SALARY  
CENTRE  
REQUIREMENTS**

: R1 057 326 per annum, (all-inclusive remuneration package)  
: Pretoria  
: A minimum B Degree at (NQF level 7) in Logistics/ Procurement/ Supply Chain Management/Business Management/Financial Management/Accounting, A minimum 5 years' experience at a middle management level (Deputy Director), obtained in the broader Supply Chain management environment; Knowledge and experience of PFMA, PPPFA and other relevant prescribes, Knowledge of SCM Demand Management, Risk and Performance Management processes, Knowledge and experience of Procurement or Financial systems, Knowledge and experience Contract Management, Bidding processes and exposure of dealing with Travel Agencies, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES**

: Some key Outputs include: Develop and implement a Procurement Reform Programme: Provide direction and strategy in the establishment of proper processes and the application thereof in business, Analyse historical purchasing costs, forecasting future costs of prospective vendors through the Supplier Management process, Implement and maintain the Demand Management process in the National Treasury. Implement Procurement reform in respect to PFMA & PPPFA Acts & regulations: Conduct awareness initiatives and sensitise stakeholders on the impact of the PFMA & PPPFA have on supply chain management in business, Develop and implement PFMA & PPPFA guidelines for easy reference on all Procurement processes, Initiate the implementation of SCM policy reforms and compliance, Initiate research and benchmark exercises on supply chain best practices with DPSA and other stakeholders. Supply Chain Management: Coordinate the utilisation of SCM resources by optimally consult with stakeholders on the redress of service delivery improvements, Conduct strategic

planning sessions to key stakeholders and establish the development of the SCM vision, strategic objectives and business plan in conjunction with the broader Departmental plan, Develop and implement a balance score card for the assessment of the performance of SCM stakeholders. Stakeholder Engagement: Evaluate service delivery initiatives against stakeholders and other business demands and outputs, Consult with strategic partners and build relationships with key business stakeholders on service delivery initiatives, Monitor supplier and stakeholder performance in the Supply Chain Management environment in compliance with set processes and procedures, Identify risks pertaining to Supply Chain Management and implement processes and procedures to mitigate risk factors. Travel Co-ordination Management: Initiate meetings with travel agencies and other relevant stakeholders on issues of mutual concern, Initiate meetings with travel agencies and other relevant stakeholders on issues of mutual concern, Monitor outputs and identify gaps for remedial action on agreed deliverables of contracted travel agency.

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**POST 03/69** : **DIRECTOR: ENTERPRISE RISK MANAGEMENT REF NO: S007/2022**  
 Division: Office of the Director-General (ODG)  
 Purpose: To lead the risk and compliance function of the National Treasury and execute the mandate relating to enterprise risk management, combined assurance, business continuity management, ethics, anti-corruption and fraud, as well as compliance management.

**SALARY** : R1 057 326 per annum, (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum Bachelor's Degree(NQF 7) in Auditing/Finance/Risk Management/Compliance/Law or equivalent, A minimum 5 years' experience at a middle management level (Deputy Director), obtained in Risk/Compliance Management practices, Knowledge in government structures, applicable legislative and regulatory frameworks such as the Public Finance and Management Act (PFMA), Treasury Regulations and guidelines, Public Service Anti-corruption Strategy, Prevention and Combating of Corrupt Activities Act, 2004, Protected Disclosure Act, 2000, Development of risk management mitigation strategies. Knowledge of the risk and governance standards, frameworks and King IV and strategic planning with due consideration of the Medium-Term Strategic Framework (government priorities), Knowledge and experience relating to enterprise risk management, combined assurance, business continuity management, ethics, anti-corruption and fraud, as well as compliance management, Successful completion of the Nyukela Public Service Senior Management Leadership Programme as endorsed by the National School of Government available as an online course on <https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>, prior to finalisation of an appointment.

**DUTIES** : Some key Outputs include: Ethics /Anti-Corruption and fraud Risk Management: Develop policies and procedures, implement, coordinate, monitor, evaluate and report on the organisation's Risk Governance ( Ethics, Anti-corruption, fraud prevention and whistle blowing), Develop and maintain strategic, operational, project and fraud Risk Registers and ensure its regular review by management as well as quarterly reporting to oversight structure on the status of risk mitigation, Conducting preliminary investigations emanating from reported breaches of Policies and Procedures. Compliance Management and Combined Assurance: Development of compliance risk and combined assurance framework, policies, procedures and update governance documents (plans) regularly having considered legislative and regulatory updates, Ensure maintenance of Compliance Universe to identify and assess risks arising from specific compliance obligations, Advise on development and maintenance of compliance risk profile and compliance risk management plans. Business Continuity Management: Development and review of the Business Continuity Plan and align the BCM policy with the Department's strategy, objectives, Determine BCM Programme scope; develop the BCM policy and conduct a Business Impact Analysis (BIA), Conduct and exercise business continuity plans (desktop, rehearsal or test). Coordination of awareness and

training: Develop and maintain awareness and training plans for staff and employees, Conduct risk awareness on the part of employees and management, Embed BCM in the National Treasury's culture. Reporting: Coordinate reporting with process owners.

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#### **OTHER POSTS**

**POST 03/70** : **SENIOR ANALYST: CREDIT RISK REF NO: S008/2022**  
Division: Asset and Liability Management (ALM)  
(Re-Advertisement)  
Purpose: To implement and review credit risk policies within Assets and Liability Management (ALM) Division in the assessment of the adequacy of current credit risks procedures and their impact.

**SALARY** : R882 042 per annum, (all-inclusive remuneration package)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum National Diploma/ B. Degree at (NQF 6-7) in Business Finance/ Economics, minimum 4 years' experience obtained in a risk management environment, and Knowledge and exposure to the banking environment.

**DUTIES** : Some key Outputs include: Credit Risk Management Policy: Implement and monitor adherence to the credit risk management policies within ALM, Ensure adherence to cash limits as per policy directives and report deviations, Monitor contingent fiscal obligations (including PPPs) and report on discrepancies, Monitor and review current credit risk management policy significance and propose change where required, Provide advice on enhancement of processes and procedures for implementation, Develop risk reporting guidelines for stakeholders, Develop mitigation procedures to limit credit risk exposures. Credit Risk Management System: Maintain credit risk database in the credit risk model, Identify system requirements for the monitoring and reporting of credit risk discrepancies, Provide financial analysis of data in the credit risk model, Provide credit risk forecasts on financial data. Credit Risk Profile of Government portfolio: Determine credit risk exposure, Monitor credit risk exposures and provision of research on financial health of stakeholders, Provide advice financial exposures and recommend ways to reduce the risk to government. Contingent Liabilities: Amend current guidelines for the management of contingent liabilities, Identifying and monitor government's contingent fiscal obligations, Report contingent fiscal obligations and recommend the management thereof.

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**POST 03/71** : **ANALYST DEVELOPER: SYSTEMS INTEGRATION REF NO: S003/2022**  
Division: Asset and Liability Management (ALM)  
Purpose: To assist in the design, programming and testing of document software in alignment with user requirements and maintain support to stakeholders pertaining to software.

**SALARY** : R477 090 per annum, (Remuneration package benefits exclusive)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : A minimum Degree/ National Diploma (NQF 6-7)/ in Computer Science, A minimum 3 years' experience obtained in software development, Knowledge of C#, VB and ASP.Net, Knowledge of Version Control Tools and developing of web services, Knowledge of Microsoft SQL (Stored procedures, reporting services), Knowledge of OO analysis and design (UML Modelling), and Knowledge of formal SDLC methodologies (e.g. RUP) and SOA.

**DUTIES** : Some key Outputs include: ICT Governance: Assist with the development and cultivation of software knowledge development in line with best practices, Assist with recommendations on issues of programming software development, Assist with the establishment and maintenance of processes and controls on the governance of software development, Research and recommend software tools for development. System Analysis and Enhancement: Liaise with stakeholders and

vendors to align proposed requirements for reports on system enhancements, Assist with the analysis of user requirements in the establishment of functional and technical system design, Provide feedback to stakeholders on performance and utilisation of software specifications for implementation, Assist with the translation of business requirements and technical designs in alignment with existing systems and potential risk. Programming / Software Development / Business Intelligence: Assist with the development of software programs in alignment with proposed technical specifications, Assist with the development of web-based and windows-based systems, Assist with the automation of system processes using the standard scheduling tool for integration, Assist with the provision of technical and functional support of SDLC to effect change, configuration and release management of application software. Quality Assurance and End-User Support: Assist with the review of test plans cases for enhancement of systems to resolve defects, Assist with the testing of coding to ensure that logic and syntax are aligned with program results, Assist stakeholders and vendors in the preparation of quality assurance during testing and conduct disaster recovery, Assist with the interface of end-users and service providers and document problems, progress and diagnostic information for error resolution and incident analysis. Problem Management: Assist with the obtaining of diagnostic data in the investigation and resolution of system defects, Assist with incidents and problems finding in systems and document findings, Assist with the review of changes in coding that negatively affect system performance, Investigate unresolved incidents against existing problems and errors, Initiate awareness with stakeholders on status of systems and services.

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**POST 03/72** : **GRAPHIC DESIGNER REF NO: S005/2022**  
 Division: Office of the Director-General (ODG)  
 (Re-Advertisement)  
 Purpose: To Assist with conceptualisation, design and layout of publications for both print and electronic mediums as well as photography and desktop publishing.

**SALARY** : R321 543 per annum, (Remuneration package benefits exclusive)  
**CENTRE** : Pretoria  
**REQUIREMENTS** : National Diploma or Bachelor's Degree (NQF Level 6 or 7) in Graphic designing or Visual Communications, A minimum 2 years' agency or in-house design studio experience.

**DUTIES** : Some key Outputs include: Conceptualisation: Interpret design briefs, generate ideas and create concepts for optimum solutions to design problems and needs of the department. Design and layout: Take direction from written or spoken ideas/concepts/briefs and convert them seamlessly into high-impact/meaningful designs/communications, Electronic Medium - Assist with the layout, design and branding of Treasury and Ministry electronic publications and other elements such as eNewsletters, embedded and/or HTML email communiqués, photo and video editing, motion graphics, web design, audio-visual, Microsoft Word and PowerPoint templates, etc., Print Medium - Assist with the layout, design and branding of National Treasury and Ministry print publications & other elements such as newsletters, posters, booklets, annual reports, strategic plans, corporate ID development, logo designs, adverts, etc. Photography and videography: Manage a weekly diary of NT events in order to take pictures at those events, Take quality photos and videos at departmental events, Edit photos and video footage captured and properly save and archive. Communication Projects and Events: Assist with recurring and ad hoc National Treasury projects and events.

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