

**DEPARTMENT OF HIGHER EDUCATION AND TRAINING
(KING HINTSA TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET) COLLEGE)**
The Department and the College is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender and disability) in the Department through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

- APPLICATIONS** : Please submit your application, quoting the reference number to: Recruitment@kinghintsacollege.edu.za
- CLOSING DATE** : 11 February 2022 @16:00, applications received after the closing date will not be considered.
- NOTE** : Applications should be submitted on the new Z83 form obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed). Copies of qualification certificates (need not be certified) should be attached (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert) including ID and driver's license. Only emailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The College reserves the right not to fill the post. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The College will not be liable where applicants use incorrect/no reference number(s) on their applications.

OTHER POST

- POST 03/40** : **PROJECT MANAGER (ASSISTANT DIRECTOR) INFRASTRUCTURE AND FACILITIES MANAGEMENT REF NO: KHC/2022/01/PM**
Three (03) Years Contract
- SALARY CENTRE REQUIREMENTS** : R382 245 per annum plus 37% in lieu of benefits (Level 09)
: King Hints TVET College- Admin Centre.
: An appropriate 3-year Bachelor Degree in Civil Engineering/ Building Science or equivalent qualification in the relevant field. Five years relevant working experience in Construction or Civil of which three years must be in a supervisory level; registered with South African Council for the Project and Construction Management Professions (SACPCMP) or any of the other relevant Building environment professions will be an added advantage; Construction Law will also be an added advantage. An understanding of the Public Finance Management Act (PFMA); The Occupational Health and Safety Act (OHSA); The Government Immovable Asset Management Act (GIAMA) and the Infrastructure Delivery Management System (IDMS) and other relevant Building Environment related legislation. Must be computer literate and have a valid driver's license.
- DUTIES** : Monitor and report on infrastructure developments and maintenance as well as performance in accordance with the relevant Laws and Regulations; Manage the contractors and service provider's functions by ensuring that all deliverables are met within the reasonable and agreed timelines; Prepare monthly, quarterly and annual reports for Management and Council; Prepare and monitor the Budget for the unit; Manage the Staff and resources within the unit; Strengthen internal controls on project and contract management; Prepare the project file and project reports to all relevant stakeholders to assist and resolve. Good written and communication skills; Ability to work under pressure; Problem solving; Knowledge of PFMA; Treasury Regulations; Organization and Time-management skills; Good presentation skills and Customer Orientated.
- ENQUIRIES** : Mr Kalimashe O/ Ms Soyizwapi P Tel No: 047 401 6400