

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF HEALTH**

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

OTHER POSTS

- POST 01/84** : **MEDICAL SPECIALIST – (GRADE 1, 2 AND 3) NEUROLOGY RE NO: GS 69/21**
Component: Internal Medicine
- SALARY** : Grade 1: R1 122 630 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department. Employee must sign the commuted overtime contract form annually.
Grade 2: R1 283 592 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department Employee must sign the commuted overtime contract form annually
Grade 3: R1 489 665 per annum, package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Commuted overtime which is subject to the needs of the Department Employee must sign the commuted overtime contract form annually
- CENTRE** : Greys Hospital, Pmb Metropolitan Hospital Complex (including Grey's, Harry Gwala Regional and Northdale Hospitals)
- REQUIREMENTS** : Senior Certificate or equivalent MBChB or equivalent and FC (Neuro) (SA) or equivalent. Current Registration with HPCSA as a Specialist in Neurology MMed or MMed (Sci) or equivalent. Registrars who have completed their training or will have completed their training by 31 December 2021 may also apply on condition that their appointment will be subject to them submitting documentary evidence of registration or impending registration with the Health Professions Council of South Africa. Recommendations: Academic Curriculum Vitae stating teaching and research experience as well as listing publications Knowledge, Skills, Experience And Competencies: Competent Neurology skills, appropriate for the level of a specialist in Neurology; Ability and willingness to develop skills in various Neurology subspecialties based on operational need and where possible, based on vocational interest Ability and willingness to supervise and train junior staff, undergraduates, postgraduates, ancillary and nursing staff. Ability to apply public sector and health sector legislation, medical ethics and research ethics. Ability and willingness to participate in information management, quality assurance programmes, human resource management and financial and equipment management of relevant resources as appropriate to the post. **Grade 1** Medical Specialist Experience: Not applicable; Registration with the HPCSA as a Medical Specialist. **Grade 2:** Medical Specialist Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist **Grade 3:** Medical Specialist R Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist
- DUTIES** : The incumbent will be primarily based at Greys Hospital but will be expected to provide support and services for Area Two as directed by the Head Clinical Unit of Neurology in the following spheres Clinical Duties: Care of both inpatients and outpatients, training registrars Manage the Greys Neurology ward and acute neurology patients Manage internal and external referrals to Greys Neurology Department Supervise the interdisciplinary triage and management of Neurology patients Assist or manage neurology subspecialty services when required. Liaise with other departments in work-related matters as determined by the head of department. On-call duty providing expert opinion when required. Participate in the after hours Neurology service as required by operational need. Perform outreach services in Area 2. This may include visits or rotation to Pmb Metro Complex Facilities (EDH and NDH) or Area 2 hospitals as determined by the Head of Neurology. Academic Duties - Supervision and training of undergraduates, postgraduates, interns, medical officers and allied health care personnel. This includes: Outpatient clinics, ward rounds, clinical

bedside and procedural teaching Formal tutorials, lectures and assessments
 Participation in the departmental academic and clinical meeting programs
 Training undergraduates and postgraduate students Assisting with
 administration related to academic activities Registrar guidance in preparation
 of case presentation Research supervision, conducting, assisting and
 stimulating research. Administrative and managerial responsibilities: Assist
 with departmental clinical service administration include participation in the
 day-to-day running of the ward, outpatient clinics, neurophysiology laboratory.
 Assist with departmental junior staff supervision, discipline, conflict resolution
 and administration. Assist in development of clinical protocols for the
 Neurology service Participate in departmental audits and quality assurance
 programs Any other duties as assigned by the Head of Department. The
 incumbent has to maintain a satisfactory clinical, professional and ethical
 standards related to all services provided and contribute to a harmonious
 working environment. The successful candidate will be expected to develop a
 special interest in a neurology-subspecialty of their choosing.

- ENQUIRIES** : Dr AK Naidoo Tel No: 033 – 897 3298
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Department, Greys
 Hospital Private Bag x 9001, Pietermaritzburg, 3200.
- FOR ATTENTION** : Mrs M. Chandulal
- NOTE** : Directions To Candidates: The following documents must be submitted:
 Application for employment form (Z83) which is obtainable at any Government
 Department OR website, Applicants must submit copies of qualifications,
 Identity document and drivers license (where appropriate) and any other
 relevant documents. Such copies need not be certified when applying for a
 post. The communication from HR of the department regarding the
 requirements for certified documents will be limited to shortlisted candidates.
 Therefore only shortlisted candidates for a post will be required to submit
 certified documents on or before the of the interview following communication
 from HR, Curriculum Vitae NB: Failure to comply with the above instructions
 will disqualify applicants. The circular minute number / reference must be
 indicated in the column provided on the form Z83 e.g GS 69/21. Please note
 due to large numbers of applications we envisage to receive, applicants will not
 be acknowledged. Communication will only be entered into with candidates
 that have been short-listed. If you have not heard from us two months after the
 closing date, please consider your application as being unsuccessful. The
 appointment is subject to positive outcome obtained from the State security
 Agency (SSA) to the following checks (security clearance, credit records,
 qualifications, citizenship and previous employment verifications and
 verification from the Company Intellectual Property (CIPC). It is the applicant's
 responsibility to have a foreign qualification, which is a requirement of the post,
 evaluated by the South Africans Qualifications authority (SAQA) and to provide
 proof of such evaluation on application. Failure to comply will result in the
 application not being considered. The Employment Equity Target for this post
 is: African Male, African Female, Coloured Male
- CLOSING DATE** : 28 January 2022
- POST 01/85** : **MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 68/21**
 Component: Orthopaedics
- SALARY** : Grade 1: R833 523 per annum
 Grade 2: R953 049 per annum
 Grade 3: R1 106 037 per annum
 All inclusive package consists of 70% basic salary and 30% flexible portion that
 may be structured in terms of the applicable rules, Plus Commuted Overtime
 which is subject to the needs of the department. Incumbents will have to sign
 the commuted overtime contract form.
- CENTRE** : Greys Hospital, Pietermaritzburg
- REQUIREMENTS** : Senior Certificate or equivalent MBChB Degree Plus Current registration with
 the Health Professions Council of South Africa as a Medical Practitioner **Grade**
1: Experience: Not Applicable. Foreign qualified candidates require 1 year
 relevant experience after registration as a Medical Practitioner with a
 recognized Foreign Health Professional Council, of whom it is not required to
 perform Community Service, as required in South Africa. **Grade 2:** Experience:
 5 years appropriate experience as a Medical Officer after registration with the
 HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant

experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa Recommendations Appropriate experience in Orthopaedics in relation to Grade 2 and Grade 3 post would be an advantage Knowledge, Skills, Experience And Competencies: Good knowledge of current health and public service legislation and policy ,medical ethics, epidemiology and statistics Good decision making ,analytical and communication skills Computer Literacy.

DUTIES : Assessment, investigation and management of patients in Clinics, Wards and ICU, including after-hour service. Consultation and communication with colleagues and junior staff. Participate in Quality Assurance /Audit and statistics and information acquisition and review. Clinical responsibility with after-hours participation. Participate in Academic Programmes in Orthopaedic Department. Assess and manage patient load and disposal in Clinics, Wards and ICU. Assisting, developing and implementing of New Services and the utilization of New Equipment. Active participation in outreach programme aimed at improvement of patient access to the relevant clinical services.

ENQUIRIES : Dr A W R Mungherera Tel No: 033 – 8973299
APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

FOR ATTENTION : Mrs M. Chandulal
NOTE : Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, Applicants must submit copies of qualifications, Identity document and drivers license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the of the interview following communication from HR, Curriculum Vitae NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 68/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. The Employment Equity Target for this post is: African Male, African Female, Coloured Male

CLOSING DATE : 28 January 2022

POST 01/86 **MEDICAL OFFICER GRADE 1 REF NO: CJMH 12/2021 (X3 POSTS)**
 Component: Medical Services
 All candidates who had applied for this advertised post should re-apply.

SALARY : R833 523 per annum. Other Benefits: Package consist of 70% basic salary and 30% flexible portion that May be structured in terms of the applicable rules. Plus 22% rural allowance and Commuted Overtime Medical Aid (Optional)

CENTRE : Charles Johnson Memorial Hospital
REQUIREMENTS : Senior Certificate and MBCHB. A minimum of one (01) year appropriate experience after registration with HPCSA as a Medical Practitioner. Current receipt registration with HPCSA 2021/2022. In –service applicants are required to obtain the proof of SAQA verification from their Human Resource department if applicable. Applicants are required to submit certificate of service

		detailing experience. Knowledge, Skills, Training and Competences Required Knowledge of health legislation and policies at public institution, excellent human, communication and leadership skills, sound knowledge and clinical skills, knowledge and understanding of Batho Pele, good team building and problem solver, good research and presentation skills, problem solving.
<u>DUTIES</u>	:	Provision of quality patient centered care for all patients, examine, investigate, diagnose and oversee the treatment of patients, provision of after-hours services to care for emergency cases. Provide medicine related information to clinical staff as may be required, participate in communicable health programme and ensure the relevant patient statistics are maintained to facilitate proper decision making, undertake on going care of individuals patients to allow for continuity of care, maintain accurate health records in accordance with legal ethical considerations, train and guide staff and health associated professionals, liaise with emotional, social and physical aspects of disease, provide preventive health intervention and measures to promote health.
<u>ENQUIRIES</u>	:	Dr TIW Khumalo Tel No: (034) 271 6404
<u>APPLICATIONS</u>	:	should be forwarded to: 92 Hlubi Street C. J. M. Hospital Nqutu, 3135, Private Bag X5503, Nqutu, 3135
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>NOTE</u>	:	Applications should from any Public Service Department Human Resource Department be submitted on form Z83 OR from the website www.kznhealth.gov.za . Copies of ID, Matric, highest educational qualifications and HPCSA registration – Current registration with HPCSA 2021. Updated Curriculum Vitae. Copy of certificates and Service record endorsed by Human Resource Office. The reference number must be indicated in the column provided on form Z83 e.g. CJM 06/2021. Faxed documents will not be accepted. NB Failure to comply with the above instructions with the above instructions will results in disqualification. Please note that if you are not contacted within three months of the closing date, your application is unsuccessful. Every shortlisted applicant will be advised of the outcome of their application in due course. Please note that the successful candidate will be subjected to a pre-employment screening and verification process including CIPS (Companies Intellectual Property Commission) screening. Due to financial constraints no S & T or relocation costs will be paid for attending interviews.
<u>CLOSING DATE</u>	:	28 January 2022
<u>POST 01/87</u>	:	<u>OPERATIONAL MANAGER (SPEC) – TRAUMA & RESUSCITATION REF NO: UMP 13/2021</u>
<u>SALARY</u>	:	R571 242 – R642 933 per annum
<u>CENTRE</u>	:	Umphumulo Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate, Diploma/Degree in general nursing or equivalent, Registration with the S.A.N.C. as a General Nurse and Midwife, A post basic nursing qualification in Trauma Nursing Care accredited with the South African Nursing Council, Current (2021) council receipt, A minimum of nine (9) years appropriate / recognizable experience as a Professional Nurse of which at least five (5) years must be appropriate / recognizable experience in primary health care after obtaining the post basic qualification in Trauma Nursing Care. Proof of previous and current work experience (Certificate /s of service) endorsed and stamped by HR must be attached. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Empathy and counselling skills. Project management skills. Knowledge of Code of Conduct and Labour Relations and related policies. Basic understanding of HR and Financial policies and procedures. Strong interpersonal, communication and presentation skills. Basic computer literacy.
<u>DUTIES</u>	:	Provide effective management and professional leadership. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Work as part of a multi-disciplinary team at unit level to ensure good nursing care by nursing team. Work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho

Pele. Maintain clinical competence by ensuring that scientific principles of nursing are implemented. Manage acute, emergency and trauma nursing units & Out-Patient section. Monitor performance with regards to performance indicators and be able to develop strategic direction for the Units under your jurisdiction. Exercise control of discipline, grievance and any labour relations issues in terms of laid down policies and procedures. Participate in National Core Standards and PPTICRM [Ideal Clinic Realisation and Maintenance]. Monitor and ensure an improvement in waiting times. Ensure a smooth running of POPD. Ensure implementation and maintenance of IMAM, EPI, MBFI programmes. Maintain accurate and complete patient records. Ensure proper utilization of resources and exercise care over government property. Ensure the provision of accurate statistical information for data management. Monitor and evaluate staff performance. Support and mentor junior staff and students.

**ENQUIRIES
APPLICATIONS**

: Mrs. J. M. Ndlovu Tel No: 032 4814199
 : Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department.

**FOR ATTENTION
NOTE**

: Mr S. M. Naidoo
 : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, copies of identity document, educational qualifications and professional registration certificates – NB. Documents need not be certified when applying for the post. Only shortlisted candidates will be requested to submit certified documents on or before the date of interview. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE

: 28 January 2022

POST 01/88

: **OPERATIONAL MANAGER SPECIALTY REF NO: KH18/2021 (X1 POST)**

SALARY

: R571 242 – R642 933 per annum. Basic salary, 8% inhospitable allowance of basic salary, 13th cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: KwaMagwaza District Hospital (Gateway Clinic)
 : Grade 12/ Senior Certificate Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification one (1) year post –basic nursing qualification in relevant specialty. Current registration with SANC (2021) as General Nurse. A minimum of 9 (nine) years appropriate/ recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing , of which at least five (5) years must be appropriate/recognizable experience after obtaining a one (1) year post basic qualification in relevant specialty. Proof of current and previous experience endorsed by Human Resource Department (not certificate of service). In depth knowledge of nursing legislation, related legal and ethical nursing practices, Public service policies and other Health related prescripts. Knowledge of quality norms and standards as directed by negotiated service delivery agreement, National Core Standards, Patient Right Charter and Batho Pele Principles. Leadership, organizing, decision-making, problem solving. Computer literacy to enhance service delivery. Time and conflict management

<u>DUTIES</u>	:	skills, report writing skills, Communication skills to enhance team work and Human Resource and Financial Management.
	:	Co-ordinate of specialised paediatric services in the ward. Provide quality nursing care within the multi-disciplinary team. Delegate duties to staff and provide support. Daily allocation of duties to staff as well as weekly allocation. Staff development. Management of asset and use of telephone. Orientation and induction of new employees on work environment. Data Management. Reinforce professionalism and ethics for nurses and grievance and disciplinary procedures maintenance.
<u>ENQUIRIES</u>	:	Mrs PD Buthelezi Tel No: 035 450 8293
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The Assistant Director: Human Resource Office, KZN Department of Health, Private Bag X 808, Melmoth, 3835 or Hand delivery to: Kwamagwaza Hospital, Melmoth, 3835.
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>NOTE</u>	:	Directions to the candidates the following documents must be submitted: Applications for employment form (z.83) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed Application for Employment form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's license. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form .NB: failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance ,credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC) Applications are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications ere unsuccessfully. Applicants in possession of foreign qualification must attach a certificate from the South Africa Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent residents/ work permit holders must submit documentary proof together with their applications. NB: Preference will be given to African Male and people with disabilities.
<u>CLOSING DATE</u>	:	28 January 2021
<u>POST 01/89</u>	:	<u>OPERATIONAL MANAGER SPECIALTY REF NO: KH19/2021 (X1 POST)</u>
<u>SALARY</u>	:	R571 242 – R642 933 per annum. Basic salary, 8% inhospitable allowance of basic salary, 13 th cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)
<u>CENTRE</u>	:	KwaMagwaza District Hospital (Mobile Clinic)
<u>REQUIREMENTS</u>	:	Grade 12/ Senior Certificate Basic R425 qualification (i.e. Diploma /Degree in Nursing and midwifery) or Equivalent qualification one (1) year post –basic nursing qualification in relevant specialty. Current registration with SANC (2021) as General Nurse. A minimum of 9 (nine) years appropriate/ recognizable nursing experience after registration as a Professional Nurse with the SANC in General Nursing, of which at least five (5) years must be appropriate/recognizable experience after obtaining a one (1) year post basic qualification in relevant specialty. Proof of current and previous experience endorsed by Human Resource Department (not certificate of service). In depth knowledge of nursing legislation, related legal and ethical nursing practices, Public service policies and other Health related prescripts. Knowledge of quality norms and standards as directed by negotiated service delivery agreement, National Core Standards, Patient Right Charter and Batho Pele Principles. Leadership, organizing, decision-making, problem solving. Computer literacy to enhance service delivery. Time and conflict management skills, report writing skills, Communication skills to enhance team work and Human Resource and Financial Management.
<u>DUTIES</u>	:	Co-ordinate of specialised paediatric services in the ward. Provide quality nursing care within the multi-disciplinary team. Delegate duties to staff and provide support. Daily allocation of duties to staff as well as weekly allocation. Staff development. Management of asset and use of telephone. Orientation and induction of new employees on work environment. Data Management. Re-

		inforce professionalism and ethics for nurses and grievance and disciplinary procedures maintenance.
<u>ENQUIRIES</u>	:	Mrs PD Buthelezi Tel No: 035 450 8293
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The Assistant Director: Human Resource Office, KZN Department of Health, Private Bag X 808, Melmoth, 3835 or Hand delivery to: Kwamagwaza Hospital, Melmoth, 3835.
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>NOTE</u>	:	Directions to the candidates the following documents must be submitted: Applications for employment form (z.83) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed Application for Employment form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's license. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form .NB: failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance ,credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applications are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications ere unsuccessfully. Applicants in possession of foreign qualification must attach a certificate from the South Africa Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent residents/ work permit holders must submit documentary proof together with their applications. NB: Preference will be given to African Male and people with disabilities.
<u>CLOSING DATE</u>	:	28 January 2022
<u>POST 01/90</u>	:	<u>CLINICAL PROGRAMME CO-ORDINATOR (QUALITY ASSURANCE MANAGER) REF NO: EKO 01/2022 (X1 POST)</u>
<u>SALARY</u>	:	Grade1: R450 939 – R507 531 per annum basic, 8% inhospitable allowance of basic salary. Other Benefits: 13 th cheque, Medical Aid (optional), Housing Allowance (employee must meet prescribed requirements).
<u>CENTRE</u>	:	Ekombe Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate/ Matric. Degree/ Diploma in General nursing and Midwifery that allows registration with SANC as a Professional Nurse. Proof of current registration with SANC (2022 receipt). A minimum of seven (07) years appropriate /recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing. Proof of previous and current work experience endorsed and stamped by Human Resource Department (Certificate of service). Recommendations Computer Literacy, Driver's License Code EB (08).
<u>DUTIES</u>	:	Develop and implement quality assurance programme, guidelines, protocols, norms and standards. Develop and implement Quality Assurance Operational Plan and participate in the development of institutional plan. Coordinate and facilitate the development of the Institutional Quality Improvement Programme and monitor progress on implementation quarterly. Maintain and sustain norms, standards & good governance in clinical & non clinical areas. Promote & facilitate the implementation of guidelines, standard operating procedures and policies. Review and evaluate patient's medical records in line with the Ideal Clinic and National Core Standards precepts. Facilitate the auditing of clinical records and ensure implementation of action plans on identified gaps. Facilitate monitoring and timeous reporting of adverse events and ensure implementation of recommendations/ action plans for the gaps identified. Monitor public relation activities (waiting time surveys, patient experience of care surveys & complaints management) Ensure effective communication on matters pertaining to quality. Attend and give input at different committee meetings on quality related issues. Consult/advice HOD's on quality matters. Attend relevant workshops and in-service training and give feedback to relevant staff members. Provide in-service training on relevant quality issues. Improve compliance to National Core Standards. Ensure that institutional National Core Standards self- assessments are conducted in all departments on bi-annual basis. Compile reports on National Core Standards and submit to

management team and all supervisors. Ensure that institutional National Core Standards self- assessments are conducted in all departments on bi-annual basis. Compile reports on National Core Standards and submit to management team and all supervisors. Facilitate the development of quality improvement plans for identified gaps. Monitor implementation of quality improvement plans from National Core Standards assessment on quarterly basis through Quality Assurance random departmental rounds and progress reports. Participate in District and Peer Review National Core Standards assessments. Ensure timeous submission of monthly and quarterly reports to District Office.

**ENQUIRIES
APPLICATIONS**

: Ms N.B Shabalala Tel No: 035 834 8003
 : Direction To Candidate: Applications should be forwarded to: The Human Resource Department Ekombe District Hospital, Private Bag X 203, Kranskop, 3268.

**FOR ATTENTION
NOTE**

: Human Resource Manager
 : This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department the contents of this Circular Minute must be brought to the notice of all eligible Officers and employees on your establishment of all institutions. Institutions must notify candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Directions to Candidates: The following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and identity document-not copies of certified copies .The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. EKO 04/2022. NB: failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance ,credit records, qualification, citizenship and previous experience employment verification).Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledge. However; correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to the candidates that are invited for an interview. NB: Preference will be given to African Male.

CLOSING DATE

: 28 January 2022

POST 01/91

: **CLINICAL NURSE PRACTITIONER REF NO: KH20/2021 (X1 POST)**

SALARY

: R388 974 – R450 939 per annum. Basic salary, 8% inhospitable allowance of basic salary, 13th cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)

**CENTRE
REQUIREMENTS**

: Kwa-Magwaza District Hospital X 2 (Yanguye Clinic)
 : Grade 12/ Senior Certificate Basic R425 qualification (i.e. Diploma /Degree in General nursing and Midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Current registration (2021) with SANC as Professional Nurse. One year post basic qualification in Clinical Nursing Science, Health assessment, Treatment and Care (PHC). A minimum of four (04) years appropriate recognizable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of current and previous experience endorsed by Human Resource Department (not certificate of service). Knowledge and experience of Public Service Policies, Acts and Regulations. Sound Management, negotiation, interpersonal and problem solving skills. Good verbal and written communication skills. Knowledge of Labour Relations and disciplinary procedures, Clinical competencies, Knowledge of nursing care delivery approaches, Analytical thinking, decision-making and conflict management skills.

DUTIES

: Provide therapeutic environment at the clinic level, Provide quality nursing care within the allocated resources, Assist the operational management on management of day-to-day activities, Assist in staff allocation for weekly and daily allocation. Exclude disciplinary code and grievance procedure for lower

		staff categories ,Management of assets, Staff in-service education, Involved in team building at clinic level, Assist in orientation and induction of new staff at the clinic and Maintain professionalism and ethics at the clinic level.
<u>ENQUIRIES</u>	:	Mrs P.D Buthelezi Tel No: 035 450 8293
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The Assistant Director: Human Resource Office, KZN Department of Health, Private Bag X 808, Melmoth, 3835 or Hand delivery to: Kwamagwaza Hospital, Melmoth, 3835.
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>NOTE</u>	:	Directions to the candidates the following documents must be submitted: Applications for employment form (z.83) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications must be submitted on the prescribed Application for Employment form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's license. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form .NB: failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance ,credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applications are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications ere unsuccessfully. Applicants in possession of foreign qualification must attach a certificate from the South Africa Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent residents/ work permit holders must submit documentary proof together with their applications. NB: Preference will be given to African Male and people with disabilities.
<u>CLOSING DATE</u>	:	28 January 2022
<u>POST 01/92</u>	:	<u>CLINICAL NURSE PRACTITIONER REF NO: KH21/2021 (X1 POST)</u>
<u>SALARY</u>	:	R388 974 – R450 939 per annum. Basic salary, 8% inhospitable allowance of basic salary, 13 th cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)
<u>CENTRE</u>	:	Kwa-Magwaza District Hospital X 1 (Kwambiza Clinic)
<u>REQUIREMENTS</u>	:	Grade 12/ Senior Certificate Basic R425 qualification (i.e. Diploma /Degree in General nursing and Midwifery) or Equivalent qualification that allows registration with the SANC as Professional Nurse. Current registration (2021) with SANC as Professional Nurse. One year post basic qualification in Clinical Nursing Science, Health assessment, Treatment and Care (PHC). A minimum of four (04) years appropriate recognizable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of current and previous experience endorsed by Human Resource Department (not certificate of service). Knowledge and experience of Public Service Policies, Acts and Regulations. Sound Management, negotiation, interpersonal and problem solving skills. Good verbal and written communication skills. Knowledge of Labour Relations and disciplinary procedures, Clinical competencies, Knowledge of nursing care delivery approaches, Analytical thinking, decision-making and conflict management skills.
<u>DUTIES</u>	:	Provide therapeutic environment at the clinic level, Provide quality nursing care within the allocated resources, Assist the operational management on management of day-to-day activities, Assist in staff allocation for weekly and daily allocation. Exclude disciplinary code and grievance procedure for lower staff categories ,Management of assets, Staff in-service education, Involved in team building at clinic level, Assist in orientation and induction of new staff at the clinic and Maintain professionalism and ethics at the clinic level.
<u>ENQUIRIES</u>	:	Mrs P.D Buthelezi Tel No: 035 450 8293
<u>APPLICATIONS</u>	:	All applications should be forwarded to: The Assistant Director: Human Resource Office, KZN Department of Health, Private Bag X 808, Melmoth, 3835 or Hand delivery to: Kwamagwaza Hospital, Melmoth, 3835.
<u>FOR ATTENTION</u>	:	Human Resource Manager
<u>NOTE</u>	:	Directions to the candidates the following documents must be submitted: Applications for employment form (z.83) which is obtainable from any government Department or from website – www.kznhealth.gov.za Applications

must be submitted on the prescribed Application for Employment form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's license. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form .NB: failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance ,credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applications are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications ere unsuccessfully. Applicants in possession of foreign qualification must attach a certificate from the South Africa Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent residents/ work permit holders must submit documentary proof together with their applications. NB: Preference will be given to African Male and people with disabilities.

- CLOSING DATE** : 28 January 2022
- POST 01/93** : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: KH22/2021 (X1 POST)**
- SALARY** : R388 974 - R450 939 per annum. Basic salary, 8% inhospitable allowance of basic salary, 13th cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Kwa-Magwaza District Hospital X1 (Antenatal and Gynaecology Ward)
: Grade 12/ Senior Certificate Basic R425 qualification (i.e. Diploma /Degree in General nursing and Midwifery) or Equivalent qualification that allows registration with the SANC, as Professional Nurse. A post basic Nursing qualification (maternity) with at least one (1) year accereditd with the SANC current registration (2020) with the SANC as Professional Nurse. One year post basic qualification in Clinical Nursing Science, Health assessment, A minimum of four (04) years appropriate recognizable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of current and previous experience endorsed by Human Resource Department (not certificate of service). Knowledge and experience of Public Service Policies, Acts and Regulations. Sound Management, negotiation, interpersonal and problem solving skills. Good verbal and written communication skills. Knowledge of Labour Relations and disciplinary procedures, Clinical competencies, Knowledge of nursing care delivery approaches, Analytical thinking, decision-making and conflict management skills.
- DUTIES** : Admission of patients including screening and identification of problems of sick in antenatal patient, Supervision and delegation of duties foe nurses working in antenatal and gynaecology unit, monitoring of patients feta – maternal condition, drawing nursing care plan for health promotions self-care treatment and rehabilitation, Administration of medication, Appropriate management of mothers, keeping of accurate record, transfer mothers in active stage of labour to labour ward and provide clear summary for discharged patients.
- ENQUIRIES APPLICATIONS** : Mrs P.D Buthelezi Tel No: 035 450 8293
: All applications should be forwarded to: The Assistant Director: Human Resource Office, KZN Department of Health, Private Bag X 808, Melmoth, 3835 or Hand delivery to: Kwamagwaza Hospital, Melmoth, 3835.
- FOR ATTENTION NOTE** : Human Resource Manager
: Directions to the candidates the following documents must be submitted: Applications for employment form (z.83) which is obtainable from any government Department or from website –www.kznhealth.gov.za Applications must be submitted on the prescribed Application for Employment form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's license. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form .NB: failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance ,credit records,

citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applications are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications are unsuccessfully. Applicants in possession of foreign qualification must attach a certificate from the South Africa Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent residents/ work permit holders must submit documentary proof together with their applications. NB: Preference will be given to African Male and people with disabilities

- CLOSING DATE** : 28 January 2022
- POST 01/94** : **PROFESSIONAL NURSE SPECIALTY GRADE 1-2 REF NO: KH23/2021 (X1 POST)**
- SALARY** : R388 974 - R450 939 per annum. Basic salary, 8% inhospitable allowance of basic salary, 13th cheque, Medical Aid (Optional), Housing Allowance (employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Kwa-Magwaza District Hospital X1 (Labour Ward)
Grade 12/ Senior Certificate Basic R425 qualification (i.e. Diploma /Degree in General nursing and Midwifery) or Equivalent qualification that allows registration with the SANC, as Professional Nurse. A post basic Nursing qualification (maternity) with at least one (1) year accredited with the SANC current registration (2020) with the SANC as Professional Nurse. One year post basic qualification in Clinical Nursing Science, Health assessment, A minimum of four (04) years appropriate recognizable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of current and previous experience endorsed by Human Resource Department (not certificate of service). Knowledge and experience of Public Service Policies, Acts and Regulations. Sound Management, negotiation, interpersonal and problem solving skills. Good verbal and written communication skills. Knowledge of Labour Relations and disciplinary procedures, Clinical competencies, Knowledge of nursing care delivery approaches, Analytical thinking, decision-making and conflict management skills.
- DUTIES** : Admission of patients including screening and identification of problems of sick in antenatal patient, Supervision and delegation of duties for nurses working in antenatal and gynaecology unit, monitoring of patients feta – maternal condition, drawing nursing care plan for health promotions self-care treatment and rehabilitation, Administration of medication, Appropriate management of mothers, keeping of accurate record, transfer mothers in active stage of labour to labour ward and provide clear summary for discharged patients
- ENQUIRIES APPLICATIONS** : Mrs P.D Buthelezi Tel No: 035 450 8293
All applications should be forwarded to: The Assistant Director: Human Resource Office, KZN Department of Health, Private Bag X 808, Melmoth, 3835 or Hand delivery to: Kwamagwaza Hospital, Melmoth, 3835.
- FOR ATTENTION NOTE** : Human Resource Manager
Directions to the candidates the following documents must be submitted: Applications for employment form (z.83) which is obtainable from any government Department or from website –www.kznhealth.gov.za Applications must be submitted on the prescribed Application for Employment form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of certificates, Identity Document and Driver's license. The Reference Number must be indicated in column (Part A) provided thereof on the Z83 form .NB: failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointment are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance vetting) criminal clearance ,credit records, citizenship) verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the company Intellectual Property Commission (CIPC). Applications are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications are unsuccessfully. Applicants in possession of foreign qualification must attach a certificate from the South Africa Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent residents/ work permit holders must submit documentary

proof together with their applications. NB: Preference will be given to African Male and people with disabilities.
28 January 2022

CLOSING DATE

:

POST 01/95

:

PROFESSIONAL NURSE (SPECIALTY) – THEATRE REF NO: UMP 14/2021

SALARY

:

Grade 1: R388 974 – R450 939 per annum
Grade 2: R478 404 – R588 390 per annum

CENTRE

:

Umphumulo Hospital

REQUIREMENTS

:

Diploma / Degree in General Nursing and Midwifery. Registration with the S.A.N.C. as a Professional Nurse and midwife. A post basic nursing qualification in Operating Theatre Nursing Science, accredited with the South African Nursing Council. Current (2022) council receipt **Grade 1:** A minimum of four (4) years appropriate / recognizable experience as a Professional Nurse. **Grade 2:** A minimum of fourteen (14) years appropriate / recognizable experience as a Professional Nurse of which at least ten (10) years must be appropriate / recognizable experience in theatre after obtaining the post basic qualification of Operating Theatre Nursing Science. Proof of current and previous experience endorsed by the HR department. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Good communication and interpersonal skills. Decision making and problem solving skills. Knowledge of Code of Conduct and Labour Relations and related policies. Ability to formulate patient related policies Basic understanding of HR and Financial policies and procedures. Basic computer literacy.

DUTIES

:

Render an optimal holistic specialized nursing care provided within the set standards and professional /legal framework as a member of the multidisciplinary team. Knowledge and implementation of Nursing Core Standards. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, National Core Standards and all other applicable prescripts. Effective, efficient utilization and management of all resources. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies Evaluate patient care programmes from time to time and make proposals for improvement. Manage and the proper handling of instruments. Work collaboratively with surgeons, anesthetists to meet the needs of the patients during theatre procedures and ensure responsibility for patient's care. Develop competencies in pre-operative care, reception area, scrubbing, circulating, recovery room and post-operative care. Ensure safe environment to achieve desired outcomes of surgical interventions. Participate in the formulation, analysis, implementation and monitoring of unit objectives, nursing standards, policies and standard operating procedures Participate in after- hours theatre calls. Assist and supervise in CSSD. Ensure that equipment and machinery is available and functional at all times. Monitor the blood fridge and ensure the availability of emergency blood. Report and record patient safety incidences, challenges and deficiencies within the unit. Attend meetings, workshops and training programmes as assigned by the supervisor.

ENQUIRIES

:

Mrs. J. M. Ndlovu Tel No: 032 4814199

APPLICATIONS

:

Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department.

FOR ATTENTION

:

Mr S. M. Naidoo

NOTE

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Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, copies of identity document, educational qualifications and professional registration certificates – NB. Documents need not be certified when applying for the post. Only shortlisted candidates will be requested to submit certified documents on or before the date of interview. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with

their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

- CLOSING DATE** : 28 January 2022
- POST 01/96** : **CLINICAL NURSE PRACTITIONER: GR 1 OR 2 (X3 POSTS)**
- SALARY** : Grade 1: R388 974 –R 450 939.per annum
Grade 2: R471333 – R 579696.per annum
Plus 13th Cheque, Rural Allowance 12%, Housing Allowance (Employees must meet prescribed requirements), Medical Aid (Optional).
- CENTRE** : Ceza Gateway Clinic Ref No: CTH35/2021
Magagadolo Clinic Ref No: CTH 36/2021
Idlebe Clinic: Ref No: CTH37/2021
- REQUIREMENTS** : Senior Certificate (Grade 12), Diploma or Degree in General Nursing and Midwifery Plus one (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), Current registration with SANC as a General Nurse and Midwifery and Primary Health Care. Current SANC receipt (2021). **Grade 1:** A minimum of 4 years appropriate/recognizable experience in Nursing after registration as a General Nurse. **Grade 2:** Senior Certificate (Grade 12), A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse of which 10 years must be appropriate/recognizable PHC experience after obtaining a one (1) year post basic qualification in Primary Health Care. Proof of previous and current work experience endorsed and stamped by Human Resource office must be attached. Knowledge, Skills, Training And Competencies: Relevant legal framework such as Nursing Act, Mental Health Act, OH&S Act, Batho Pele Principles, Patients' Rights Charter, Labour Relations Act, Grievance Procedure, etc. Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good insight of procedures and policies pertaining to nursing care. Good listening and communication skills. Co-ordinate and planning skills.
- DUTIES** : Provide quality comprehensive Primary Health Care by promoting preventive, Curative and rehabilitative services for the clients and community. Administrative services such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Always promoting scientific quality nursing care by functioning as a therapeutic team coordinating between hospital and community and preventing medico-legal hazards. Ensuring proper utilization and safekeeping basic medical equipment. Encourage research by assisting in regional and departmental projects always making sure that the community needs are taken into account. Ensure Batho Pele principles are implemented. Facilitate and assess development of capacity of enrolled nurses. Lead outreach team to develop and sustain support groups for health activities. Support the realization and maintenance Ideal clinic Programme and Norms and Standards in the Facility.
- ENQUIRIES** : Mr. PL Manqele Tel No: 035-8325199/0646864922
- APPLICATIONS** : Direct your application quoting the relevant reference number to: The Chief Executive Officer, Ceza Hospital, Private Bag X200, Ceza, 3866. Hand delivered applications may be submitted to Chibini Main Road, Human Resource Section, and Ceza Hospital, before 16H 00 on or before the closing date.
- FOR ATTENTION** : Mr. E.S. Mazibuko: Human Resource Officer (Supervisor)
- NOTE** : Applications should be submitted on Z83 form obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed).

Applicants must submit copies of qualifications, identity document and driver's license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The Department reserves the right not to fill the post after advertisement. The appointments are subject to positive outcomes obtained for the Pre-Employment checks which will be conducted by the Department for the following i.e. Security Clearance/vetting, Security clearance for criminal records, credit records, (Financial, assets records etc.), validation of identity document, drivers license, professional driving permit (where required), Citizenship/permanent residency, Company Intellectual Property Commission (CIPC)-Business Interests, verification of Education qualifications by the South African Qualifications Authority (SAQA), verification of employment history/reference checks-previous experience from employers. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. "People with disabilities and African males are encouraged to apply. Short listed candidates will not be compensated for Subsistence and Travelling claims(S&T).

CLOSING DATE

: 31 January 2022

POST 01/97

: **DIAGNOSTIC RADIOGRAPHER GRADE 1, 2, 3 REF NO: MURCH- 08/2021 (X1 POST)**

SALARY

: Grade 1: R322 746 per annum
 Grade 2: R407 664 per annum
 Grade 3: R445 752 per annum
 Other Benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 17% Rural Allowance Murchison Hospital

CENTRE REQUIREMENTS

: **Grade 1:** Senior Certificate, Three years National Diploma / Degree in Diagnostic Radiography. Registration Certificate with Health Professional Council of South Africa (HPCSA) AS Independent Diagnostic Radiographer. Current registration (2021/2022) with the HPCSA as independent Diagnostic Radiographer. Appropriate Qualification in the relevant discipline that allows registration as a Diagnostic Radiographer with the HPCSA. No experience required after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. One year experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa **Grade 2** Requirements: Senior Certificate, Three years National Diploma / Degree in Diagnostic Radiography. Registration Certificate with Health Professional Council of South Africa (HPCSA) AS Independent Diagnostic Radiographer. Current registration (2021/2022) with the HPCSA as independent Diagnostic Radiographer. Appropriate Qualification in the relevant discipline that allows registration as a Diagnostic Radiographer with the HPCSA. 10 years of experience required after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. 11 years of experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa **Grade 3** Requirements: Senior Certificate, Three years National Diploma / Degree in Diagnostic Radiography. Registration Certificate with Health Professional Council of South Africa (HPCSA) AS Independent Diagnostic Radiographer. Current registration (2021/2022) with the HPCSA as independent Diagnostic Radiographer. Appropriate Qualification in the relevant discipline that allows registration as a Diagnostic Radiographer with the HPCSA. 20 years of experience required after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. 21 years of experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa Knowledge, Skills And Competencies Sound knowledge of Diagnostic Radiography Good interpersonal relationship skills

and good listening skills Good communication and problem solving skills Co-ordination and planning skills Knowledge of Quality Assurance Procedures and Methods Knowledge of Radiation control regulation and safety Knowledge of relevant Health & Safety policies, regulations and Acts.

DUTIES

: Provision of high quality diagnostic radiography according to patients' needs
Take a supervisory role in all aspects of the imaging department as delegated. Perform general administrative duties as required where necessary and appropriate. Participation in shift and standby duties including nights, weekends and public holidays. Provide Guidelines and supervision to junior staff and Radiography / student. Play a key role in institution radiographic policy making and planning for service delivery. Give factual information & health education to patients and clients on Radiography procedure. Inspect and use equipment professionally to ensure that they comply with safety standards. Play an active role in the implementation of quality assurance and quality improvement programme. Taking an active role to ensure that a radiographic service complies with Radiation control legislation. Be actively involved in the In-service Training, Peer Review & CPD activities. NB Murchison Hospital Medical imaging department provides 24-hour service to patients and therefore only candidates willing to participate in standby/overtime should apply.

**ENQUIRIES
APPLICATIONS**

: Dr. S Lachman Tel No: 039-6877311 ext. 248
: All applications should be forwarded to: Chief Executive Officer P/Bag X701 Portshepstone, 4240 Or Hand Delivered To: Human Resources Department Murchison Hospital

NOTE

: The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Due to the state of disaster covid19 public adjustment to risk adjusted level 4 regulations candidates may submit uncertified copies of qualifications and ID but will be required to submit certified copies after have been shortlisted and invited for the interviews only in terms of DPSA circular 05/2021 clause 2.1.14.1 Curriculum Vitae and Identity document Faxed applications will not be accepted The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/ 16/2019 NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC) Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution) If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful Employment Equity target for the post is African Male and people with disabilities are encouraged to apply. The applicants must submit copies of qualifications, Identity documents and Drivers licence (where appropriate) and any other relevant document. Such copies need not be certified when applying for the post. Communication from the Human Resource department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. Please note that due to the budget constraints no S&T and Resettlement allowance will be paid to any successful candidate on appointment. Please note that due to the budget constraints no S&T and Resettlement allowance will be paid to any successful candidate on appointment.

CLOSING DATE

: 04 February 2022

POST 01/98 : **PROFESSIONAL NURSE (GENERAL STREAM) BERGVILLE CLINIC REF NO: (EMS/ 33/2021)**

Re-advert, those who applied previously should feel free to re-apply

SALARY : **Grade 1:** R260 760 – R302 292 per annum, Plus 13th Cheque, Plus Rural allowance (8%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional).

Grade 2: R320 703 – R368 307 per annum, Plus 13th Cheque, Plus rural allowance (8%). Plus Medical Aid (Optional)

Grade 3: R388 974 – R492 756 per annum

CENTRE REQUIREMENTS :
Emmaus Hospital

Grade 1: Grade 12 (standard 10).Degree/Diploma in General nursing and midwifery. Current registration with South African Nursing Council (SANC) as a professional Nurse.2021 SANC Receipt. **Grade 2:** Grade 12 (Standard 10) Certificate, Degree /Diploma in General nursing and midwifery, Current registration with South African Nursing Council (SANC) as Professional Nurse.10 Years appropriate /recognizable experience post registration as a Professional Nurse. Certificate of service of previous and current experience endorsed by Human Resource. **Grade 3:** Grade 12 (standard 10) Certificate, Degree/ Diploma in General nursing and Midwifery, current registration with South African Nursing Council (SANC) as Professional Nurse.20Years appropriate/recognizable experience post registration as a Professional Nurse. Knowledge & Skills Knowledge of nursing care processes, procedures, nursing statuses, and other relevant legal frameworks, such as Nursing Act, Health and Procedures in the Public service Regulation, Labour Relation Act, Disciplinary Code and Procedures etc. Good Communication & Report writing skills. Computer Literacy and ability to function as part of the team. Responsiveness, Pro-activeness, Professionalism, Accuracy, Flexibility, Initiative, Cooperation, Supportive & Assertiveness.

DUTIES : Implement a comprehensive nursing care/program for the promotion of health, self-care, treatment and rehabilitation of patients. Administer treatment plan pf common or minor primary health conditions presented at primary care facilities in accordance with prescribed norms and standards, guidelines and treat conditions of patients as prescribed. Report and communicate on the continuity of care to the caregivers and members of the health team. Create and maintain a complete and accurate nursing record for individual health care users. Audit clinical record by analyzing date. Participate in health promotion and illness prevention initiatives and contribute to their evaluation. Implement quality improvement plan, Nursing Act and regulation, Code of Ethics and Professional practice of the South African Nursing Council. Participate in the auditing of quality of nursing and health care. Develop and document interventions and progress of patients to facilitate continuity of care. Maintain a professional and ethical practice as well as enabling environment for ethical practice. Protect and advocate rights of patients regarding health care. Apply the principle of nursing care in service rendering for the maintenance of professional excellence. Implement nursing interventions to achieve expected outcomes. Participate in health promotion and illness prevention initiatives. Implement procedures that maintain effective infection control and occupation and safety measures in accordance with Occupational Health & Safety legislation. Maintain the duty roster, leave schedules and attendance registers. Participate in outreach campaigns. Keep accurate record.

ENQUIRES APPLICATIONS : Mrs N.D. Makhombothi Tel No: 036 488 1570 EXT: 8312

: Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital.

FOR ATTENTION : Human Resource Manager

NOTE : Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and copies of qualification certificates, service certificate including ID and No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If

CLOSING DATE

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notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No subsistence and travelling allowance will be paid for interview attendance.
28 January 2022