

**PROVINCIAL ADMINISTRATION: NORTH WEST
DEPARTMENT OF COMMUNITY SAFETY AND TRANSPORT MANAGEMENT**

This Department is an Equal Opportunity Affirmative Action Employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts and candidates whose transfer/promotion/appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications.

- APPLICATIONS** : The Head of Department, Department of Community Safety and Transport Management, Private Bag x19, MMABATHO, 2735 Office No. 105, 1st Floor, Tirelo Building, Cnr Albert Luthuli Drive and Dr. James Moroka Drive.
- FOR ATTENTION** : Kegomoditswe Makaota
- CLOSING DATE** : 03 December 2021 at 15H30
- NOTE** : Applications must be submitted on the improved Z83 (Employment application form) which must be fully completed and compulsory to be signed and dated. Note that it is compulsory to complete all fields on the prescribed Z83 form for the Applicant to be considered. Should the applicant/s use incorrect application form for employment (Z83) approved to be utilized with effect 01 January 2021, the application/s will not be considered for selection purposes (disqualified). Applications should be accompanied by a recent updated comprehensive CV with at least three (3) names of referees with current contact details, copies of your educational qualifications. Such copies need not be certified when applying for the post. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interviews. The employment application form (Z83) is obtainable at any National or Provincial Department, and it is accessible on the DPSA web-site, www.dpsa.gov.za. Failure to submit or comply with the requested documents will result in the application not being considered. Should the applicant fail to submit or not comply with the requested documents, or not meet minimum requirements of the job as per the post advertised, this will result in the employment application not being considered. All qualifications will be verified. Persons in possession of a foreign qualification must furnish this Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Positions requiring tertiary qualification/s must be accompanied by copies of academic record/ transcript(s). Candidates must indicate the number of the post/reference number in their applications. Candidates requiring additional information regarding an advertised post must direct their queries to the person reflected as enquiries below the post applied for. Applications should be forwarded in time to the department since applications received after the closing date indicated below will as a rule not be accepted. Faxed and emailed applications are not accepted. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department reserves the right not to make appointments and correspondence will be limited to shortlisted candidates only. Personnel suitability check records will be verified. Applicants must disclose if she/he is not a Director/Shareholder of a company or conducting any Business with organ of State. They must also disclose or inform whether he/she is performing any additional remunerative work outside his /her normal duties. All appointments are subjected to a positive qualifications verifications as well as security clearance and vetting. SMS appointments are also subjected to SMS competency assessment as a DPSA requirement. All shortlisted candidates for SMS posts and positions with requisite skills will be subjected to a technical exercise that intends to test relevant technical elements of the job. Certificate for PRE - entry into Senior Management Services (SMS) is a mandatory requirement. The appointee to SMS post must be in possession of such, prior to taking up the post. Further details are obtainable at the link:<https://www.thensg.gov.za/training-course/sms-pre-entry-programme/>.

OTHER POSTS

- POST 41/170** : **DEPUTY DIRECTOR: GOVERNMENT MOTOR FLEET REF NO: 03/2021/22**
Directorate: Government Motor Fleet Services
- SALARY** : R882 042 per annum. The inclusive remuneration package consists of a basic salary, contribution to the Government Employee Pension Fund, medical fund and a flexible portion in terms of applicable rules. The successful candidate must enter into a performance agreement and sign employee contract.
- CENTRE REQUIREMENTS** : Mahikeng - Ngaka Modiri Molema District
Grade 12 certificate or equivalent. An appropriate Bachelors Degree/National Diploma (NQF Level 6) in Transport Management environment or related, coupled with a minimum of Five (5) to Ten (10) years relevant experience in Fleet management environment of which three (3) years must be at Junior Management/Assistant Director level. Project management experience. Unendorsed Drivers license (EB). Knowledge: Thorough fleet management knowledge; Understanding of the National Road Traffic Act. Knowledge of asset management procedures and policies with specific reference to supply chain management. Contract administration, RT46, RT57, RT58, RT62, RT68 and RT70. Understanding of Public Service Policies, Rules and regulations including interalia the Public Service Act, Public Service Regulations. PFMA, Treasury Regulations and other related prescripts. An in depth knowledge of Accounting especially reconciliation of accounts and preparation of Financial Statements and prompt response to audit queries. Skills: Computer literacy (Microsoft Office, Vehicle Management System). Policy development. Interpretation and implementation. Presentation skills. Ability to work independently and under pressure. Ability to serve and communicate with government executive management. Proven management ability and attributes of dynamic leadership skills. Ability to maintain positive interpersonal relations and to work well as part of a team. Problem solving abilities. Proven skills in report writing. Basic accounting skills relating to management of budget compilation. Excellent verbal and written communication skills.
- DUTIES** : Maintain credible Fleet Asset Register. Render Fleet procurement Services. Ensure timeous registration, licensing and allocation of new fleet. Administer RT46 Contract. Administer Transversal and related contracts. Manage motor vehicle accidents register and the loss register. Manage employee driver training unit. Assist in compiling the yearly budget. Provide information required on audit queries from internal and the Auditor General. Develop Policies and procedure manuals on the acquisition, utilization and withdrawal of government fleet. Implement measures that would enforce compliance to policies. Provide management support to the Director. Manage the activities of the Sub – Directorate. Introduce system of internal control to prevent the incurrance of any kind of unauthorized, irregular and or of fruitless and wasteful expenditure. Provide staff performance management and maintenance of discipline.
- ENQUIRIES** : Mr. T P Mosiane Tel No: (018) 200 8072
- POST 41/171** : **DEPUTY DIRECTOR (ACQUISITION MANAGEMENT) REF NO: 02/2021/22**
Directorate: Supply Chain Management
This is a re-advertisement; candidates who previously applied are encouraged to reapply
- SALARY** : R744 255 per annum. The inclusive remuneration package consists of a basic salary, contribution to the Government Employee Pension Fund, medical fund and a flexible portion in terms of applicable rules. The successful candidate must enter into a performance agreement and sign employee contract.
- CENTRE REQUIREMENTS** : Head Office – Mahikeng
Grade 12 or equivalent plus NQF level 6/ Three year National Diploma/or Degree in Supply Chain Management/Logistics/Purchasing/Financial management/Accounting or related. Five (5) to ten (10) years relevant work experience in Supply Chain Management (Acquisition Management) of which three (3) years must be at junior management/Assistant Director Level, preferably be in the Public Sector Supply Chain Management. Valid driving license. Knowledge:

knowledge and experience in the application of prescript/ legislative frameworks that governs supply chain management in public service environment, including but not limited to Public Finance Management Act (PFMA), Treasury Regulations, Preferential Procurement Policy Framework Act (PPPFA), Preferential Procurement Regulations (PPR), Broad- Based Black Economic Empowerment Act (BBBEE), National Treasury Instruction Notes and Practice Notes. Knowledge of Walker-Bas systems and Central Supplier Database (CSD) system. Skills: Excellent verbal and written communication skills, Problem solving, Computer Literacy. Strong planning and coordination abilities. Analytical/ innovative thinking and problem-solving skills. Ability to work under pressure and extended hours so as to meet the deadlines. Sound analytical skills and Strong planning, presentation skills.

DUTIES : Develop, design, implement and manage acquisition management processes and systems as well as internal controls and audit trails across all levels in the departmental in order to ensure effective and efficient service delivery as well as compliance with the polices and prescript. Design, review and manage implementation of strategic sourcing techniques. Oversee secretariat duties to Bid Specification Committee, Bid Evaluation Committee and Bid Adjudication Committee thereof. Ensure the management and maintenance of departmental contracts are in accordance with Treasury Regulations, PFMA and Service Level Agreement. Provide strategic support, advice and guidance to all responsibility managers to ensure compliance with supply chain management prescripts and guidelines. Ensure compliance with Central Supplier Database. Supervise and compile tender/ quotation specification as required. Manage all the resources allocated to sub-directorate, supervise, develop and manage employees performance in accordance with the Employee Performance Management and Development System. Ensure correctness of advertisement of tenders in tender bulletin and e-tender system.

ENQUIRIES : Mr. S. Maduma Tel No: (018) 200 8057

POST 41/172 : **DEPUTY DIRECTOR: MOTOR VEHICLE LICENSING ADMINISTRATION REF NO: 05/2021/22**
Directorate: Transport Administration and Licensing

SALARY : R744 255 per annum. The inclusive remuneration package consists of a basic salary, contribution to the Government Employee Pension Fund, medical fund and a flexible portion in terms of applicable rules. The successful candidate must enter into a performance agreement and sign employee contract.

CENTRE REQUIREMENTS : Head Office - Mahikeng
: Grade 12 or equivalent plus 3 years National Diploma/Degree in Public Administration/Financial Accounting/Cost and Management Accounting or related, with Five to Ten (5 – 10) years' experience in the NaTIS Administration environment of which three (3) years must be at Junior Management/Assistant Director level. A Valid driving license. Knowledge: Legislative and regulatory requirements, policies and standards relating to registration and licensing processes. Principles and processes for providing customer and personal services, including needs assessment, meeting quality standards for services, and evaluation of customer satisfaction. Business and management principles involved in resource allocation, human resources modelling, leadership technique, and coordination of people and resources. Skills: Planning and Organising skills, Problem-solving & Decision-making, Communication & Information management, Budgeting & Financial Management, Citizen Focus & Responsiveness, Team membership and leadership, Presentation skills, Computer literacy, Report writing skills.

DUTIES : Manage the vehicle registration and licensing processes. Manage the performance of the Agencies in accordance to the National Road Traffic Act and its Regulations. Provide Agencies support services in relation to NaTIS procurement and training of Users. Manage the registering authorities financial performance and reconciliation functions in respect of NaTIS Revenue collected. Plan the sub-directorate's budget and manage expenditure through responsible implementation of policies, practices and decisions. Manage key performance areas of the managed within the Sub-Directorate.

ENQUIRIES : Mr. S. Mmono Tel No: 018 388 1123/24

- POST 41/173** : **DEPUTY DIRECTOR: PROVINCIAL NATIS ADMINISTRATION REF NO: 06/2021/22**
Directorate: Transport Administration and Licensing
- SALARY** : R744 255 per annum. The inclusive remuneration package consists of a basic salary, contribution to the Government Employee Pension Fund, medical fund and a flexible portion in terms of applicable rules. The successful candidate must enter into a performance agreement and sign employee contract.
- CENTRE REQUIREMENTS** : Head Office - Mahikeng
Grade 12 or equivalent, plus 3 years National Diploma/Degree in Public Administration/Management with Five to Ten (5 – 10) years' experience in the NaTIS Administration environment of which three (3) years must be at Junior Management/Assistant Director level. Certificates in Advanced Management Development programme, Systems security, and NaTIS Administration will be an added advantage. A Valid driving license. Knowledge: Legislative and regulatory requirements, policies and standards relating to registration and licensing processes. NaTIS User administration processes which includes access control and security. Business and management principles involved in resource allocation, human resources modelling, leadership technique, and coordination of people and resources. Skills: Planning and Organising skills, Problem-solving & Decision-making, Communication & Information management, Budgeting & Financial Management, Citizen Focus & Responsiveness, Team membership and leadership, Presentation skills, Computer literacy, Report writing skills.
- DUTIES** : Manage the effective functionality of NaTIS. Manage the effective finalisation of transactions requested. Render NaTIS training and auditing. Manage compliance and render NaTIS security services. Ensure compliance with all relevant legislative, statutory, regulatory and supervisory requirements towards the achievement of the sub-directorate goals. Plan the sub-directorate's budget and manage expenditure, through implementation of policies, practices and decisions in order to achieve unit objectives effectively and efficiently. Manage key performance area of the managed within the Sub-Directorate.
- ENQUIRIES** : Mr. S. Mmono Tel No: 018 388 1123/24
- POST 41/174** : **CHIEF FIRE OFFICER REF NO: 09/2021/22**
Directorate: Transport Terminal
- SALARY** : R477 090 per annum (Level 10)
- CENTRE REQUIREMENTS** : GD Montshioa Airport - Mahikeng
Grade twelve (12) certificate or equivalent plus an appropriate recognized three-year Bachelor's Degree/National Diploma in Fire Technology or related as minimum requirement. At least Three (3) to Five (5) years relevant experience in the field of Fire Fighting of which Two (2) years should be at Supervisory level. Valid Driver's license. Knowledge: Knowledge of Public service Act, PFMA and Public Finance Regulations. Knowledge of Fire Fighting. Knowledge of Aircraft Rescue. Knowledge of Stabilization and Rescue. Knowledge of Ventilation and First Aid- Resuscitation. Sound Knowledge of relevant legislation and framework governing Aviation. Sound knowledge of using Rescue Equipment. Skills: Driving Skills. Airport Standard and requirements skill. Fire Fighting Skills. Planning and organising skills. Analytical skills. Report writing and Presentation skills. Communication and liaison skills. Ability to work on tight deadlines and under pressure. Ability to work as Individual and as Team.
- DUTIES** : Coordinate rescue operations. Facilitate training of personnel. Manage fire scene investigation. Keep Airport safe at all times. Maintain safety Awareness for Airport Users. Maintain compliance of Airport with Civil Aviation Regulation. Ensure protection of property against fire damages and injuries to customers and staff management. Manage key performance areas of the managed.
- ENQUIRIES** : Mr. O.A. Baikgaki Tel No: 018 200 8075

POST 41/175

: **ASSISTANT DIRECTOR: ICT SYSTEM SUPPORT REF NO: 10/2021/22**
Directorate: Information Communication Technology
This is a re-advertisement; candidates who previously applied are encouraged to reapply

SALARY
CENTRE
REQUIREMENTS

: R382 245 per annum (Level 09)
: Head Office – Mahikeng
: Grade 12 Certificate or equivalent, Three (3) year Tertiary qualification in Information Systems (IS) /Information Technology (IT) / Computer System Engineering. Three (3) to five (5) years experience in the Information Communication Technology field preferably in Business Analysis and Application development, of which two (2) years must be at supervisory level. Valid Drivers license. Understanding of information processing fundamentals and best practices. Must have knowledge of current Programming languages and Relational Database concepts. Knowledge: Good understanding of Government Information Communication Technology (ICT) policy framework. Good understanding of Public Service Policies, Regulations, Financial Management and Planning as well as other relevant Government Prescripts. Ability to work independently and in a team. Knowledge of database administration, project management. Understanding of ICT legislative prescripts. Good understanding of Governance of ICT Standards and Policy framework. Skills: Systems support skills. Resource management (Time, Cost, Human and Technology) skill. Team player. Good communication (written and verbal) skills. Policy formulation and implementation skills. Excellent interpersonal skill. Good customer relations. Conflict Management and Problem solving skills. Attributes: Ability to work abnormal hours. Ability to adhere to response, time and deadlines. Ability to work under pressure. Ability to work independently. Willingness to travel.

DUTIES

: Database administration: Managing SQL, install, configuring and server management. Plan, coordinate and implement security measures, and patches to safeguard the departmental database. Perform data backup and disaster recovery. Development of Information Systems. Assist with the implementation of corporate governance of information communication technology. Contribute to project initiation, scope definition and scope change control for envisaged ICT projects. Provide technical support and administration support to ICT projects. Provide Information Systems training. Manage the application development life cycle. Perform systems analysis, design and development of applications based on user requirements. Assist with the compilation of project documentation to support project processes. Manage the performance and development of staff in their immediate span of work. Track, monitor and implement audit findings related to ICT Systems. Assist with management of resources (reports). Facilitate deployment strategies for new projects, including scope and timeline. Assist with the development and implementation of the ICT Strategy. Compile specification for procurement of ICT equipments Mentor and provide skills transfer to System Users. Ensuring that ICT policies are adhered to. Perform task as shall be allocated by the Director and Deputy Director from time to time.

ENQUIRIES

: Mr. S. Matlhako Tel No: (018) 388 5685/3697

POST 41/176

: **ASSISTANT DIRECTOR - STRATEGIC PLANNING REF NO: 11/2021/22**
Directorate: Strategic Planning, Monitoring and Evaluation

SALARY
CENTRE
REQUIREMENTS

: R382 245 per annum (Level 09)
: Head Office – Mahikeng
: Grade twelve (12) certificate or equivalent plus an appropriate recognized three-year Bachelor's Degree/National Diploma in Public Administration/Management or related qualifications. At least Three (3) to Five (5) years relevant experience in Strategic Planning, Monitoring and Evaluation field of which Two (2) years should be at Supervisory level. Computer Literacy and Valid Driver's license. Knowledge: Knowledge of Public service Act, PFMA and Public Finance Regulations. Sound Knowledge of relevant legislation and framework governing Strategic Planning. Understanding of the Strategic Planning process and planning cycle. Skills: Planning and organising skills. Analytical skills. Report writing and Presentation

		skills. Communication and liaison skills. Ability to work on tight deadlines and under pressure.
<u>DUTIES</u>	:	Facilitate and assist in the development of the Departmental Annual Performance Plan, Operational Plan and Standard Operating Procedures in line with National and Provincial Planning Frameworks. Assist with facilitation of planning sessions. Manage key performance areas of the managed.
<u>ENQUIRIES</u>	:	Ms. K Menoe Tel No: (018) 200 8059
<u>POST 41/177</u>	:	<u>ASSISTANT DIRECTOR: ROAD SAFETY MANAGEMENT REF NO: 12/2021/22</u> Directorate: Road Safety Management
<u>SALARY</u>	:	R382 245 pa (Level 09)
<u>CENTRE</u>	:	Mahikeng- Ngaka Modiri Molema District
<u>REQUIREMENTS</u>	:	Grade twelve (12) certificate or equivalent plus an appropriate recognized three-year Bachelor's Degree/National Diploma in Education/Communications with Specialization in Road Safety Management/Road Traffic Safety Education or equivalent. At least Three (3) to Five (5) years experience in Road Safety Management of which Two (2) years should be at Supervisory level in Road Safety Management field. Code 08/EB Valid Driver's license. Knowledge: Road Safety policies and procedures. Public Service prescripts. Financial Management principles. Project Management. Understanding of the current school curriculum. Skills: Meeting procedures. Presentation and coordination. Report writing. Computer Literacy.
<u>DUTIES</u>	:	Manage the implementation of road safety education and Promotion programs in the District. Manage the implementation of road safety education projects in the District. Manage the implementation of road safety community outreach projects in the District. Establish and maintain stakeholder relations within the District. Consolidate monthly and quarterly reports within the District. Manage key responsibility/result areas (KRAs) of staff.
<u>ENQUIRIES</u>	:	Ms. M Tshukudu Tel No: (018) 3819116
<u>POST 41/178</u>	:	<u>ASSISTANT DIRECTOR: LICENSING ADMINISTRATION SUPPORT REF NO: 13/2021/22</u> Directorate: Operator License and Permits
<u>SALARY</u>	:	R382 245 per annum (Level 09)
<u>CENTRE</u>	:	Head Office - Mahikeng
<u>REQUIREMENTS</u>	:	Grade12 Certificate or equivalent, plus three (3) year National Diploma/ Degree (NQF level 6) in Transport Management environment/ Public Administration or related. Three (3) to five (5) years working experience in transport environment of which Two (2) years must be at supervisory level. Valid Driving License. Knowledge: knowledge of National Land Transport Act, Act 5 of 2009 and related pieces of legislations and appropriate regulations and relevant policies Knowledge of White paper on National Land Policy. Understanding of Public Finance Management Act. Understanding of Provincial Regulatory Entity procedure manual. Knowledge of Public Service Act, Public Service Regulations .Skills: Computer Literacy, Report Writing, Communications (Verbal and written), Organizing and planning, initiative and good interpersonal relationship. Must have analytical skills and the ability to work within a team and under pressure. Willingness to travel and work irregular hours. Must have good presentation skills.
<u>DUTIES</u>	:	Coordinate meetings for the Provincial Regulatory Entity. Provide Secretarial Services to the Provincial Regulatory Entity. Draft and Compile Reports. Provide administrative duties. Advice the Provincial Regulatory Entity and Management on Transport Issues, especially on compliance issues. Receive and process issues from the transport sector for the consideration. Manage key performance areas of the managed.
<u>ENQUIRIES</u>	:	Dr Ntlhopeng Dikobe, Tel No: (018) 381 9187

- POST 41/179** : **TRADESMAN AID REF NO: 14/2021/22**
 Directorate: Government Motor Fleet Services
 This is a re-advertisement; candidates who previously applied are encouraged to re-apply.
- SALARY** : R124 434 per annum (Level 03)
CENTRE : Dr Ruth Segomotsi Mompati (Fleet Management Maintenance)
REQUIREMENTS : Grade 10/NQF Level 3 or equivalent, with six (6) months Trade related working experience in a Motor Mechanic workshop and/or automotive/fitment center. Ability to work under pressure and long hours. Knowledge: Basic mechanical knowledge and processes. Skills: Good communication skills, people oriented and customer focused. Public service code of conduct, good organising and time management skills, OHS Act, Labour Relation Act.
- DUTIES** : Provide assistance in the maintenance of facilities, vehicles and equipments. Assist mechanics and breakdown Driver in their daily routines. Repair, clean services and safekeeping of equipments and tools according to standards. Ensure strict adherence to safety standards and safety of others. Assist with auction and preparations of redundant state vehicles. Perform any other additional duties as delegated by the supervisor from time to time.
- ENQUIRIES** : Mr M.E Matsime Tel No: (053) 927 3762

DEPARTMENT OF PUBLIC WORKS AND ROADS

The Department of Public Works and Roads is an equal employment opportunity and affirmative action employer and it is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability (e.g. White, Indian, Coloured Males and Females). People with disability are encouraged to apply. An indication in this regard will facilitate the processing of applications.

- APPLICATIONS** : All Applications indicating Head Office must be addressed to: Head of Department, Public Works and Roads, Private Bag x2080, Mmabatho, 2735 Or Hand deliver to Registry Office no. 133, Ground Floor, East Wing - Old Parliament Building Complex, Modiri Molema Road.
- FOR ATTENTION** : HRM Recruitment - Mr. M.E Khauoe
CLOSING DATE : 08 December 2021 (Posted Applications must have reached the Department by 15h30 pm, otherwise they will not be considered)
- NOTE** : Compliance: Applications must be submitted by using New Amended Z83 Form (81/971431) as prescribed, all fields must be fully completed and compulsory to be signed, initialed and dated, to be considered, and is obtainable from any National or Provincial Departments, www.gov.za. A new Z83 form should be accompanied by the following required documents: ID copy, qualifications, and comprehensive curriculum vitae with competencies – experience and with full names, addresses and telephone numbers of at least three names of contactable referees. All positions requiring tertiary qualification/s must be accompanied by copies of academic record/transcript(s). Applicants need not submit certified documents. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interview. Failure to submit the requested documents will result in your application not being considered. All qualifications will be verified. It is the responsibility of the applicant to make sure that foreign qualifications are evaluated by the South African Qualifications Authority, and must furnish this Department with an evaluation certificate. Candidates must indicate the post; center and reference number on the applications. Faxed and emailed applications will not be accepted. Communication will be limited to shortlisted candidates only. The successful candidates for the above positions will be required to undergo personnel suitability checks, which include, criminal records, citizenship, financial checks, qualifications verification and previous employment background/reference checks will be verified. Candidates will be subjected to security screening and vetting. Applications should be forwarded in time, since any applications received after the closing date will, as a rule not be accepted. It will be expected of candidates to be available for interviews selection on a date, time and place as determined by the Department. The Department reserves the right not to make appointment. The successful candidate will enter into an annual performance agreement, and annually disclose his/her financial interest. Candidates requiring

additional information regarding advertised posts must direct their enquiries to the relevant person indicated. Correspondence will be limited to short-listed candidates only. If you have not heard from us within three months after the closing date, please accept that your application has been unsuccessful.

OTHER POSTS

POST 41/180 : **CHIEF ENGINEER GRADE A (CIVIL/STRUCTURAL) REF NO: H/O 08/2021 (X1 POST)**
North West Province-Public works and Roads

SALARY : R1 058 469 per annum, (all-inclusive OSD remuneration package)
CENTRE : Head Office - Mmabatho
REQUIREMENTS : Qualifications and Experience: Grade 12 Certificate plus Engineering degree (BEng/ BSc (Eng). Six (6) years' post-qualification experience required as a registered professional Civil/Structural Engineer. Compulsory Registration with ECSA as Professional Engineer. A valid Driver's License. Knowledge: Civil/Structural Engineering best practice, Project Management, Extensive knowledge of all civil engineering aspects of the building and construction environment, Maintenance skills and knowledge, Technical consulting, Public Finance Management Act, Occupational Health and Safety Act, Supply Chain Management, Contract Management. Skills: Ability to undertake critical review/analysis and provide technical advice, Ability to maintain integrity of confidential information, Financial administration, Advanced technical report writing, Computer Literacy, Planning and Organising, Programme and Project Management, Interpersonal and diplomacy skills, Prepared to travel, Willing to adapt to working schedule in accordance with office requirements, Strategic capability and leadership, Problem solving and analysis, Communication skills.

DUTIES : Engineering design and analysis effectiveness. Perform final review and approvals or audits on new engineering designs according to design principles or theory, Co-ordinate design efforts and integration across disciplines to ensure seamless integration with current technology. Pioneering of new engineering services and management methods. Maintain engineering operational effectiveness. Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources. Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Monitor maintenance efficiencies according to organisational goals to direct or redirect engineering services for the attainment of organisational objectives. Governance allocation, control, monitor and report on all resources. Compile risk logs and manages significant risk according to sound risk management practice and organisational requirements. Provide technical consulting services for the operation on engineering related matters to minimise possible engineering risks. Manage and implement knowledge sharing initiatives e.g. Short-term assignments and secondments within and across operations, in support of individual development plans, operational requirements and return on investment. Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives. Financial Management - Ensure the availability and management of funds to meet the MTEF objectives within the engineering environment. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organisational needs and objectives. Manage the commercial value add of the discipline-related programs and projects. Facilitate the compilation of innovation proposals to ensure validity and adherence to organisational principles. Allocate, control and monitor expenditure according to budget to ensure efficient cash flow management. People management - Manage the development, motivation and utilisation of human resources for the discipline to ensure competent knowledge base for the continued success of engineering services according to organisational needs and requirements. Manage subordinates' key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.

ENQUIRIES : Mr Moathodi Sediti Tel No: 018 388 4454

POST 41/181 : **CHIEF ENGINEER GRADE A (ELECTRICAL/MECHANICAL) REF NO: H/O 09/2021 (X1 POST)**
North West Province-Public works and Roads

SALARY CENTRE REQUIREMENTS : R1 058 469 per annum, (all-inclusive OSD remuneration package)
: Head Office - Mmabatho
: Qualifications and Experience: Grade 12 Certificate plus Engineering degree (BEng/ BSc (Eng). Six (6) years' post-qualification experience required as a registered professional Electrical/Mechanical Engineer. Compulsory registration with ECSA as Professional Engineer. A valid driver's license. Knowledge: Electrical/Mechanical Engineering best practice, and integration of other engineering services in the built environment; Project Management, Extensive knowledge of all electrical and mechanical engineering aspects of the building and construction environment, Public Finance Management Act, Occupational Health and Safety Act, Supply Chain Management, Contract Management, Technical consulting. Skills: Ability to undertake critical review/analysis and apply engineering skills in projects, provide technical advice, Ability to maintain integrity of confidential information, Financial administration, Advanced technical report writing, Computer Literacy, Planning and Organising; Programme and project management; Interpersonal and diplomacy skills, Prepared to travel, Willing to adapt to working schedule in accordance with office requirements, Strategic capability and leadership, Problem solving and analysis, Communication skills.

DUTIES : Engineering design and analysis effectiveness. Perform final review and approvals or audits on new engineering designs according to design principles or theory, Co-ordinate design efforts and integration across disciplines to ensure seamless integration with current technology. Pioneering of new engineering services and management methods. Maintain engineering operational effectiveness. Manage the execution of maintenance strategy through the provision of appropriate structures, systems, and resources. Set engineering maintenance standards, specifications, and service levels according to organizational objectives to ensure optimum operational availability. Monitor maintenance efficiencies according to organisational goals to direct or redirect engineering services for the attainment of organisational objectives. Governance allocation, control, monitor and report on all resources. Compile risk logs and manages significant risk according to sound risk management practice and organisational requirements. Provide technical consulting services for the operation on engineering related matters to minimise possible engineering risks. Manage and implement knowledge sharing initiatives e.g. Short-term assignments and secondments within and across operations, in support of individual development plans, operational requirements and return on investment. Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives. Financial Management: Ensure the availability and management of funds to meet the MTEF objectives within the engineering environment. Manage the operational capital project portfolio for the operation to ensure effective resourcing according to organisational needs and objectives. Manage the commercial value add of the discipline-related programs and projects. Facilitate the compilation of innovation proposals to ensure validity and adherence to organisational principles. Allocate, control and monitor expenditure according to budget to ensure efficient cash flow management. People management - Manage the development, motivation and utilisation of human resources for the discipline to ensure competent knowledge base for the continued success of engineering services according to organisational needs and requirements. Manage subordinates' key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives.

ENQUIRIES APPLICATIONS : Mr Moathodi Sediti Tel No: 018 388 4454
: All applications indicating Bojanala District Office must be addresses to: Human Resource Management, Public Works and Roads (NWP), Private Bag x 82063, Rustenburg, 0300 Or Hand deliver to Office No. 1697, Zending Street, Waterfall Avenue, Old Industrial Site, Rustenburg, 0300.

FOR ATTENTION : HR Management - Ms P. Selelo

CLOSING DATE : 03 December 2021 (Posted Applications must have reached the Department by 15h30 pm, otherwise they will not be considered)

POST 41/182 : **DEPUTY DIRECTOR: ROADS INFRASTRUCTURE MAINTENANCE REF NO: BOJ 01/2021 (X1 POST)**
North West Province-Public works and Roads

SALARY : R744 255 per annum (Level 11), (all-inclusive remuneration package)

CENTRE : District Office, Bojanala Rustenburg

REQUIREMENTS : Qualifications and Experience: National Senior Certificate plus Bachelor Degree / B-Tech / BSc in Civil Engineering. Five (5) years' post-qualification experience in Roads field of which three (3) must be at Junior Management level. A valid Driver's license. Knowledge: Project management principles and methodologies. Good understanding of Public Financial Management Act (PFMA). Treasury Regulations. Division of Revenue Act. Department supply chain management policies and regulations. General conditions of Contract. Preferential Procurement Act of 2000. Public Service Act and Regulations. Occupational Health and Safety Act (OHSA). Construction Industry Development Board Act of 2000. Relevant norms and standards pertaining to road construction and material recommendation. In- depth knowledge of computer-aided engineering application. Skills: Ability to analyse data and make recommendations. Ability to implement professional judgement. Strategic capability and leadership. Presentation and report writing.

DUTIES : Facilitate Road planning, protection and design of the roads. Manage maintenance of provincial roads and rendering of related services. Address the backlog in rural road development maintenance services. Administering of construction fleet managed maintenance services. Manage district contract and ensure quality control. Manage rendering of administrative support services for Roads. Compile monthly, quarterly and annual reports. Manage Human Resources.

ENQUIRIES : Mr K.K Gill Tel No: (018) 388-4522