

**THE JUDICIAL INSPECTORATE FOR CORRECTIONAL SERVICES**

*The Judicial Inspectorate for Correctional Services (JICS) is an equal opportunity employer. In the filling of vacant posts, the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of JICS will be taken into consideration. People with Disabilities will be accommodated within reasonable limits. Therefore preference will be given to candidates whose appointment will assist the JICS in achieving its Employment Equity targets in terms of the JICS's Employment Equity Plan.*

- APPLICATIONS** : The Judicial Inspectorate for Correctional Services, Private Bag X9177, Cape Town, 8000. Alternatively, applications may be handed in at Standard Bank Building, No. 1 Thibault Square, 9th Floor, Cnr Long Street & Hans Strijdom Avenue, Cape Town, 8000.
- CLOSING DATE** : 5 November 2021
- NOTE** : Applicants are advised that a new application for employment (Z83) has been in effect since 1 January 2021. The new application for employment form can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies). Applications submitted using the old Z83 form will not be accepted. Applications must be accompanied by (1) a comprehensive CV, with specific starting and ending dates in all relevant positions and clarity on the levels and ranks pertaining to experience as compared to the Public Service, as well as at least 3 contactable references, (2) a copy of the applicant's South African ID Document, (3) a copy of the applicant's driver's license where required, (4) a copy of Grade 12 Certificate as well as all qualifications mentioned in the CV and (5) a SAQA verification report for foreign qualifications. (Only shortlisted candidates will be required to submit certified documents/ copies on or before the day of the interviews). It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications, applications received after the closing date or applications without SAQA verification reports for foreign qualifications will not be considered. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. By submitting the employment application form, you agree and consent in terms of section 11 (1) of the Protection of Personal Information Act, 2013 (POPIA), to your personal information which you provide to the Judicial Inspectorate for Correctional Services (JICS) being processed by the JICS and its employees, agents, cabinet committees, and sub-contractors for recruitment purposes, in accordance with the Protection of Personal Information Act, 2013.

**OTHER POST**

- POST 35/64** : **NETWORK CONTROLLER / IT TECHNICIAN REF. NO: JI 104/2021**  
Directorate: Support Services
- SALARY** : R257 508 per annum (Level 7)
- CENTRE** : Pretoria
- REQUIREMENTS** : A Senior Certificate/Matric and a relevant 3 year ICT related qualification or a relevant qualification at NQF 6 or Certificate in MCSA and/or MCSE and/or (A+ and N+), with 3 years' experience in a network environment. Windows 2003/XP/7/10 as well as MS Office Suite - 2016/2019/Office365. Basic Web Development experience. Knowledge of Remote Desktop connectivity and Active Directory environment. Understanding of Linux/Ubuntu and Open Office. A valid driver's license. Strong communicator and good report writing skill. IT Helpdesk experience will be an added advantage.
- DUTIES** : The successful candidate will be responsible for providing End-user support, creating New User profiles and setting up Mailboxes. Responsible for performing backups and joining PCs into the domain. Monitor wide and local

area networks. Detect and repair faults on LAN/WAN, PC's, peripherals, network points and software. Desktop support. Manage and maintain a virus free network. Liaise with users on requests/faults. Install and support software/applications. Manage and monitor IP Telephony and Video conferencing. Training of End-users on the Microsoft applications. Assisting with uploading of content on to the website, and basic development.

**ENQUIRIES**

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Mr M Madikizela, Tel No: 012 – 321 0303