

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL  
DEPARTMENT OF HEALTH**

*Department of Health is an equal opportunity, affirmative action employer, whose aim is to promote representativeness in all occupational categories in the department.*

**OTHER POSTS**

<b><u>POST 33/156</u></b>	:	<b><u>HEAD - CLINICAL UNIT (TRAUMA/BURNS) REF NO: CUTRAUMA-BURNS/1/2021</u></b>
<b><u>SALARY</u></b>	:	R1 728 807 per annum, (All-inclusive salary package) excluding commuted overtime
<b><u>CENTRE</u></b>	:	Inkosi Albert Luthuli Central Hospital
<b><u>REQUIREMENTS</u></b>	:	Degree in medicine MBCHB. Registration with HPCSA as a Medical Specialist Surgery: Current registration with the Health Professions Council of South Africa as a Medical Specialist Surgery Plus Five (5) years' experience after registration with HPCSA as a Medical Specialist (Surgery). Have completed training (eligible for exam) or be registered as a Sub-specialist in Trauma Surgery (Cert Trauma [SA]). Knowledge, Skills, Training and Competence Required: Sound knowledge of and experience in Trauma, Critical Care, disaster management and Burns management including: Intensive care, nutrition of severely injured and burns patients. Technical expertise regarding surgical techniques of trauma surgery, ICU bed-side procedures, wound management, dressings, wound infection, sepsis, and surgery for burns. Knowledge of current health and public service legislation, regulation and policy including medical ethics, epidemiology and statistics. Good communication and leadership skills. Decision making and clinical competency in trauma / burns management skills and knowledge are essential. Ability to teach and supervise junior staff. Undergraduate teaching and Research principles. Outreach to surrounding facilities.
<b><u>DUTIES</u></b>	:	Control and management of clinical services as delegated (80% Trauma / 20% burns). Maintain satisfactory clinical, professional and ethical standards related to these services. Provide after hour care in accordance with the commuted overtime contract. Participate in the Quality Improvement Programmes of the department. Attend to administrative matters as they pertain to the unit. Conduct, assist and stimulate research. Train undergraduate and postgraduate medical students and allied health personnel and participate in formal teaching as required by the department. Promote community orientated services and development of outreach programme for trauma and burns management in KZN. Conduct outpatient clinics and provide expert opinion where required.
<b><u>ENQUIRIES</u></b>	:	Prof TC Hardcastle Tel No: 0312 402389
<b><u>APPLICATIONS</u></b>	:	All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville 4058.
<b><u>NOTE</u></b>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission)

screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 08 October 2021
- POST 33/157** : **MEDICAL SPECIALIST X 1 OTORHINOLARYNGOLOGY REF NO: MED SPEC OTORHINOLARYNGOLOGY/2/2021**  
Department: Otorhinolaryngology
- SALARY** : Grade 1: R1 106 040 per annum, (all-inclusive salary package) excluding commuted overtime  
Grade 2: R1 264 623 per annum, (all-inclusive salary package) excluding commuted overtime  
Grade 3: R1 467 651 per annum, (all-inclusive salary package) excluding commuted overtime
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital  
Specialist qualification in Otorhinolaryngology – Head and Neck Surgery. Current registration with the Health Professions Council of South Africa as a specialist in Otorhinolaryngology. Experience – **Grade 1**. No experience.  
**Grade 2**: Five (5) Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist Otorhinolaryngologist.  
**Grade 3**: Ten (10) Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist Otorhinolaryngologist. Knowledge, Training, Skills & Competencies required: Sound knowledge and experience in Otorhinolaryngology. Ability to teach and supervise junior staff. Middle Management Skills. Postgraduate MMed qualification. Good administrative, leadership, decision making and communication skills.
- DUTIES** : Provide specialist otorhinolaryngology – head and neck surgery service to all departments at Inkosi Albert Luthuli Hospital as well as in the relevant Durban Metropolitan State Hospital. Control and management of these services as delegated. Maintain clinical, professional and ethical standards related to these services. Provide after hour care in accordance with the commuted overtime contract. Training and supervision of registrars in otorhinolaryngology working in the department Provide expert opinion where required and consult with specialists on ENT procedures. Provide clinical outreach and training and assistance to DOH hospitals around the province. Participate in the Quality Improvement Programmes of the Department. Maintain necessary discipline over staff under his/her control. Attend to administrative matters as pertains to the unit. Conduct, assist and stimulate research. The successful candidate will be expected to perform duties as needed in any of the Durban Functional region ENT Department, as delegated by the Head of Department.
- ENQUIRIES APPLICATIONS** : Dr A Sibiyi/Dr W Kuhn Tel No: 031 240 1754  
All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification

process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 08 October 2021
- POST 33/158** : **MEDICAL SPECIALIST GRADE 1/2/3: INTERNAL MEDICINE DEPARTMENT REF NO: MED 40/2021 (X1 POST)**
- SALARY** : Grade 1: R1 106 040 – R1 173 900.per annum  
Grade 2: R1 264 623 - R1 342 230.per annum  
Grade 3: R1 467 651 – R1 834 890.per annum  
(All-inclusive remuneration package) PLUS 18% Inhospitable Area Allowance, Commuted Overtime, Medical Aid: Optional (Employee must meet Prescribed Requirements)
- CENTRE REQUIREMENTS** : Edendale Hospital  
: Grade 12 Certificate, MBCHB OR equivalent qualification, Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Internal Medicine, Current practice with the HPCSA as a Medical Specialist (2020-2021). Experience: **Grade1:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. **Grade 2:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 5 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached. **Grade3:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 10 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached. Sound knowledge of general internal medicine, including relevant technical skills and diagnostic procedures. Strong interpersonal skills to lead and coordinate multi-disciplinary patient care. Management and administrative skills.
- DUTIES** : Clinical care: Management of medical inpatients, outpatients and emergencies. Scholarship: On-going medical education and professional development, including participating in academic meetings, developing and implementing research projects, and teaching undergraduate and postgraduate students. Professionalism: Oversight and leadership of medical staff and medical students. Governance: Participation in reporting and analysis of patient safety incident reports, coordination of morbidity and mortality meetings, and development of standard operating procedures. Administration and management: Participation in administrative systems including audits, equipment management, roster making and leave management. Projects: Development and oversight of specific projects within the institution.
- ENQUIRIES APPLICATIONS** : Dr. D.P.K. Wilson Tel No: 033-395 4146  
: All applications to be posted to: The Chief Executive Officer, Edendale Hospital, Private Bag X 509, Plessislaer, 3216.
- FOR ATTENTION NOTE** : Mr. T.C. Manyoni  
: Applications must be submitted on the new prescribed application form Z.83 of the Public Service Act form only, (i.e. application for employment form), obtainable from any Public Service Department or any Public Service and Administration website or Recruitment Office within the Secretariat for Police Service. Advertisements and accompanying notes must clearly capture the requirements for certification to reflect that applicants must submit copies of qualifications, identity documents and drivers licence (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from the HR of the department regarding requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to

submit certified documents on or before the day of the interview following communication from HR. Failure to comply with this requirement will result in the candidate being disqualified. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. All shortlisted candidates posts will be subjected to a technical competency exercise that intends to test relevant technical elements of the job, the logistics of which be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend the most suitable candidate. Short-listed candidates will be subjected to a security clearance. The Secretary of Police Service has the right not to fill the post. All posts are based in Pretoria. Preference will be given to youth, people with disability and women in accordance with our employment equity. NB: Please ensure that your application reaches this office not later than 16h00 on weekdays Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male.

**CLOSING DATE**

: 08 October 2021

**POST 33/159**

: **MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 51/21 (X5 POSTS)**  
Component: Radiology

**SALARY**

Grade 1: R821 205 per annum  
Grade 2: R938 964 per annum  
Grade 3: R1 089 693 per annum  
All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the relevant commuted overtime contract form annually.

**CENTRE REQUIREMENTS**

: Greys Hospital, Pietermaritzburg  
: Senior Certificate or Equivalent MBChB degree PLUS Current Registration certificate with the HPCSA as a Medical Practitioner **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. The purpose of this post is to give the incumbent the opportunity to gain experience in Diagnostic Radiology, with a view to undertaking the Radiology Part 1 exams and subsequently applying for a registrar post. Salary level is at Medical Officer Grade 1. Currently advertised posts are at Greys, however candidates may also be considered for posts at Edendale Hospital, subject to Management and HR approval. Recommendations Evidence of capacity to succeed with the practical and academic requirements of Diagnostic Radiology training, and to successfully compete for a subsequent registrar post. For example: College of Radiology Part 1 Anatomy and/or Physics exam pass would be an advantage, if already achieved; or Additional relevant exam-assessed qualifications or exam achievements (for example Part 1 College exam pass in a relevant clinical specialty); or Evidence of academic activity relevant to Radiology and/or Research experience; or. Undergraduate academic awards; or Above-average undergraduate academic performance. Candidates should include proof of the above with their application. Additional relevant clinical experience Note that this is an entry level training post, intended for applicants who have not yet had the opportunity to specialize. Applicants who have already done Radiology registrar time or Radiology MO time elsewhere, without satisfactory academic progress, will not be considered Knowledge, Skills, Experience and Competencies: Knowledge of clinical medicine as specified for the MBChB degree. Knowledge of aspects of clinical medicine specific to the practice of Radiology.

- DUTIES** : Participate in the provision of a radiological service within the Pietermaritzburg Metropolitan Hospitals complex. Participate in the provision of after-hours radiological services in Pietermaritzburg. Participation in on-site after-hours service is compulsory for M.O. appointments at Greys and Edendale. Write and pass the FC Rad Part 1 exams within 18 months of appointment. Participate in the departmental academic program. Comply with all departmental rules and regulations. Candidates must be prepared to rotate between Greys and Edendale Hospitals if required. Candidates appointed at Greys or Edendale must be prepared to perform their overtime at the other hospital if required. Medical officers must be prepared to be temporarily seconded, on a rotational basis, to clinical areas during Covid-19 surges, if required.
- ENQUIRIES** : Dr D. Reitz Tel No: 033 – 8973204
- APPLICATIONS** : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
- FOR ATTENTION** : Mrs M. Chandulal
- NOTE** : Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Applicants must submit copies of qualifications, Identity document and drivers license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the of the interview following communication from HR. Curriculum Vitae NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 51/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. The Employment Equity Target for this post is: African Male.
- CLOSING DATE** : 04 October 2021
- POST 33/160** : **MEDICAL OFFICER REF NO: MO RHEUMATOLOGY /1/2021 (X1 POST)**  
Department: Rheumatology
- SALARY** : Grade 1: R821 205 per annum, (All Inclusive Salary Package) excluding Commuted Overtime.  
Grade 2: R938 964 per annum, (All-inclusive Salary Package) excluding Commuted Overtime.  
Grade 3: R1 089 693 per annum, (All-inclusive Salary Package) excluding Commuted Overtime.
- CENTRE** : Inkosi Albert Luthuli Central Hospital and DFR
- REQUIREMENTS** : MBCHB Degree .Registration with the Health Professions Council of South Africa as Medical Practitioner. Current registration as Medical Practitioner with HPCSA. Completion of Community Service. Experience: **Grade 1:** No Experience required from South African qualified employees. Must be registered as an independent medical practitioner with the HPCSA. One year relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 2:** 5 years appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. Six years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** 10 year's appropriate experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner.

Eleven years relevant experience after registration as a Medical Practitioner with a recognised foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service as required in South Africa. Knowledge Skills And Experience Required: Sound clinical knowledge in Internal medicine with the ability to manage medical emergencies, chronic disorders and rehabilitation. Knowledge of ethical medical practice. Good interpersonal relationships with patients, nurses and medical colleagues.

- DUTIES** : Clinical assessment and management of inpatients and outpatients. Conduct ward rounds and perform related activities. Implement protocols and guidelines of the department. Able to work as part of a multi-disciplinary team. Performance of commuted overtime. Participation and presentation in departmental clinical and academic meetings including morbidity and mortality meetings and clinical audits. Perform and support research, including assisting in record keeping including patient registries. Contribute to the department's academic program. Assist with administrative activities of the department as directed. Participate in outreach programs.
- ENQUIRIES** : Dr F Paruk Tel No: 031240 1306/1312
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.
- CLOSING DATE** : 08 October 2021
- POST 33/161** : **CLINICAL PSYCHOLOGIST (GRADE 1-3) REF NO: MAD 24/2021 (X2 POSTS)**
- SALARY** : Grade 1: R713 361 – R784 278 per annum  
Grade 2: R832 398 – R923 847 per annum  
Grade 3: R966 039 – R1 137 936 per annum  
13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
- CENTRE** : Madadeni Provincial Hospital
- REQUIREMENTS** : Master's Degree in Clinical Psychology Plus. Registration certificate with Health Professional Council of South Africa (HPCSA) as Independent Psychologist. Proof of current registration in 2021. Certificate of Service (Proof of Work Experience) from previous and current employer endorsed and stamped by HR must be attached. Clinical Psychologist **Grade 1**: None after registration with the Health Professional of South Africa (HPCSA) in respect of RSA qualified employees who performed community service as required in South Africa. Clinical Psychologists **Grade 2**: Minimum of eight (8) years relevant experience after registration with Health Professional Council of South

Africa (HPCSA) as Independent Psychologist in respect of RSA qualified employees who performed Community Service as required in South Africa. Minimum of nine (9) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of foreign qualified employees, of whom it is not required to perform Community Services as required in South Africa. Clinical Psychologists **Grade 3:** Minimum of sixteen (16) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of RSA qualified employees who performed Community Services as required in South Africa. Minimum of seventeen (17) years relevant experience after registration with Health Professional Council of South Africa (HPCSA) as Independent Psychologist in respect of foreign qualified employees of whom it is not required to perform Community Service as required in South Africa. Recommendation: Fluency in Isizulu and driver's license. Knowledge, Skills and Competencies required: - Sound Clinical Knowledge regards Clinical Psychology diagnostic assessment and therapeutic procedures and manuals. Knowledge and the ability to administer and interpret psychometric tests. Ability to function in a multi-disciplinary team. Excellent communication and interpersonal relationship skills. Quality Assurance and improvement. Knowledge of relevant legislation. Problem solving skills planning and organizing.

**DUTIES** : Assess persons by means of clinical interviews. Provide effective administration of clinical work. Deliver a comprehensive psychological services in the relevant area of operation. Co-operate and communicate effectively with multi-professional members. Administer and write reports on psychometric assessments. Ability to conduct individual group and family psychotherapy. Ability to communicate with patients and relatives. Maintain accurate records and compile statistics. Offer outreach services. Provide support to Community Service Psychologists allocated in Clinical Psychology Services.

**ENQUIRIES** : Ms. C.Z Mchunu Tel No: 034 328 8051  
**APPLICATIONS** : All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940

**FOR ATTENTION** : The Recruitment Officer  
**NOTE** : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of Qualifications and Identity document – Copies need not be certified when applying for a post. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

**CLOSING DATE** : 08 October 2021

**POST 33/162** : **OPERATIONAL MANAGER NURSING PHC (NEWCASTLE CLINIC) REF NO: MAD 30/ 2021**

**SALARY** : Grade 1: R562 800 - R633 432 per annum plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)

**CENTRE** : Madadeni Provincial Hospital

**REQUIREMENTS**

: Basic R425 qualification (i.e. Degree/Diploma) in general nursing and midwifery, Post basic diploma in Clinical assessment, treatment and care. Minimum of 9 years appropriate recognizable nursing experience after registration as a professional nurse with SANC in General Nursing. Proof of current year registration with SANC (2021 Receipt). At least 5 years of the period referred to above must be appropriate recognizable experience in PHC after obtaining 1 year post basic qualification in PHC. Proof of work experience (Certificate of Service) from previous and current employer endorsed and stamped by HR must be attached. Knowledge, Skills, Training and Competencies Required: Leadership, organizational, decision making and problem solving abilities within the limit of public sector and institutional policy framework. Knowledge on nursing care processes and procedures, nursing statutes and other relevant legal framework. Interpersonal skills including public relations, negotiating, conflict handling and counselling skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into procedures and policies pertaining nursing care, computer skills in basic programmes.

**DUTIES**

: To plan, organize and monitor the objectives of the specialized unit in the consultation with subordinates. Provision of quality nursing care through the implementation of standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilization and supervision of resources. Coordination of the provision of effective training and research. Maintain professional growth/ ethical standards and self-development. Coordinate optimal, holistic, specialised nursing care with set standards and within professional/ legal framework. To implement and sustain kangaroo mother care practices. To implement and sustain baby friendly practices. To implement PMTCT as per National guidelines. Implementation and management of infection control and prevention protocols. Maintain accurate and complete patient records according to legal requirements. To participate in Quality improvement programmes and Clinical Audits. Participate in staff, student and patient training. Human Resource Management: Monitor the implementation of EPMDS. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Identify, develop and control risk management system within the unit. Uphold the Batho Pele and patients Right Principle.

**ENQUIRIES**

: Mr. R.S.M Ngcobo Tel No: 034 328 8137

**APPLICATIONS**

: All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940

**FOR ATTENTION**

: The Recruitment Officer

**NOTE**

: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of Qualifications and Identity document – Copies need not be certified when applying for a post. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Targets (African Male)

**CLOSING DATE**

: 08 October 2021



- POST 33/163** : **OPERATIONAL MANAGER NURSING: (SPECIALTY NURSING STREAM)**  
**PN-B3- NEPHROLOGY REF NO: OPMAN (SPEC NURS STREAM)**  
**NEPHROLOGY/1/2021**  
 Department: Renal/Dialysis ward
- SALARY** : R562 800 per annum, plus 13<sup>th</sup> cheque, Housing Allowance: Employee must meet prescribed requirements. Medical Aid: optional
- CENTRE** : Inkosi Albert Luthuli Central Hospital
- REQUIREMENTS** : Degree/Diploma in General Nursing (R425 qualification or equivalent) plus 1 year post basic qualification (R212) Nephrology Nursing as required above. Current registration with SANC as General Nurse and Nephrology Nurse Specialist. A minimum of 9 years appropriate /recognisable experience in nursing after registration as a Professional Nurse with the SANC in General nursing is required. At least 5 years of this period must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post- basic qualification in the Nephrology Nursing speciality. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations; displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs and expectations. Demonstrate ability to provide support and guidance within the unit. Basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care. Ensure cost -effective, equitable and efficient high quality patient care. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the legislative framework and National Core Standards. Participate in renal programs within the hospital and referring hospitals. Ensure continuity of healthcare services for patients in renal program and those on renal home-care services. Ensures compliance with ideal hospitals project. Perform duties within the ambits of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as requested.
- ENQUIRIES** : Miss NO Mkhize Tel No: (031) 240 1063
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. it is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission)

screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 08 October 2021
- POST 33/164** : **OPERATIONAL MANAGER NURSING (CASUALTY NIGHT DTY SERVICES) REF NO: GAM CHC 12/2021**
- SALARY** : R562 800 – R633 432 per annum. Other Benefit(s) 13<sup>th</sup> Cheque Medical Aid (Optional) GEHS (employee must meet prescribed requirements) 12% rural allowance
- CENTRE** : Gamalakhe CHC
- REQUIREMENTS** : Senior Certificate / Matric Degree/ Diploma in General Nursing and Midwifery that allows registration with SANC as a Professional Nurse. A post basic qualification with a duration of at least one (01) year accredited with SANC in Clinical Nurse Science, Assessment, Diagnosis, Treatment and Care. Proof of current registration with SANC (2021 receipt) Experience A minimum of 09 years appropriate/ recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Proof of previous and current work experience endorsed and stamped by Human Resource Department (certificate of service). Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Skills: Knowledge of SANC Rules and Regulations Knowledge of Legislative Framework and Departmental prescripts Leadership, organizational, Decision making, problem solving and interpersonal skills Basic financial management skills Knowledge of Human Resource Management Personal Attitude, Responsive, Professionalism, Supportive, Assertive and Team player role. Communication skills and decision making skills. Leadership and supervisory skills.
- DUTIES** : Assist in planning, organizing and monitoring of objectives of the specialized unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Ability to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including Monitor Provision of quality comprehensive service delivery at emergency unit. Display awareness and willingness to respond to patient's needs, requirements and expectations. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, community and multidisciplinary team. Supervisor and oversee all 24 hour clinic units. Monitor safe patient service and improve client satisfaction. Participate in the attainment of National Core Standards. Contribute to the realization of Ideal Clinic (ICRM) status. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate an understanding of Human Resource and Financial Management Policies and procedures. Monitor and evaluate the care and management of all patients through clinical audits. Ability to supervise Medical and Surgical emergencies and refer appropriately. Monitor implementation of PHC Re-Engineering Monitor implementation and performance on indicators on weekly, daily and monthly basis; provide feedback to management and analysis of data. Exercise control of discipline and any other Labour Related issues in terms of laid down procedures. Ensure effective, efficient and economical use of allocated resources.
- ENQUIRIES** : Mrs. GB Tshiseka Tel No: 039 318 1113
- APPLICATIONS** : All Applications Should Be Forwarded To: The CHC Manager Gamalakhe Community Health Centre Private Bag X 709 Gamalakhe, 4249.
- FOR ATTENTION** : Human Resource Department
- CLOSING DATE** : 04 October 2021
- POST 33/165** : **OPERATIONAL MANAGER NURSING (PHC) REF NO: GAM CHC 13/2021**
- SALARY** : R562 800 – R633 432 per annum. Other Benefit(s) 13<sup>th</sup> Cheque Medical Aid (Optional) GEHS (employee must meet prescribed requirements) 12% rural allowance

<b><u>CENTRE REQUIREMENTS</u></b>	: Gamalakhe CHC- Shelly Beach Clinic : Senior Certificate / Matric Degree/ Diploma in General nursing and Midwifery that allows registration with SANC as a Professional Nurse. A post basic qualification with a duration of at least one (01) year accredited with SANC in Clinical Nurse Science, Assessment, Diagnosis, Treatment and Care. Proof of current registration with SANC (2021 receipt) Experience A minimum of 09 years appropriate/ recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Proof of previous and current work experience endorsed and stamped by Human Resource Department (certificate of service).Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Skills: Knowledge of SANC Rules and Regulations Knowledge of Legislative Framework and Departmental prescripts Leadership, organizational, Decision making, problem solving and interpersonal skills Basic financial management skills Knowledge of Human Resource Management Personal Attitude, Responsive, Professionalism, Supportive, Assertive and Team player role. Communication skills and decision making skills. Leadership and supervisory skills.
<b><u>DUTIES</u></b>	: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how tis impacts on service delivery. Ensure clinical nursing practice by nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of Human Resource and Financial policies and practices. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Work as part of the multidisciplinary team to ensure good nursing care at unit level to ensure good nursing care by nursing team. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the facility. Display concern for patients, advocating and facilitating proper treatment and care and ensuring that the facility adheres to the principle of Batho Pele Able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and give guidance. Demonstrate an understanding of Human Resource and Financial Management Policies and procedures. Monitor and evaluate the care and management of all patients through clinical audits and drawing quality improvement plans for the facility and ability to supervise Medical and Surgical emergencies and refer appropriately. Monitor implementation and performance on indicators on daily, weekly and monthly basis; provide feedback to management, analyse data and draw up quality improvement plan and implementation plan. Ensure quality data collection, validation and verification is done as per guidelines. Exercising control of discipline and any other Labour Related issues in terms of laid down procedures. Ensure complaints management and work towards reducing them. Ensure functionality of the Clinic committee programme so that community involvement and participation is achieved.
<b><u>ENQUIRIES APPLICATIONS</u></b>	: Mrs. N.O Ndwendwe Tel No: 039 318 1113 : All Applications Should Be Forwarded To: The CHC Manager Gamalakhe Community Health Centre Private Bag X 709 Gamalakhe 4249
<b><u>FOR ATTENTION CLOSING DATE</u></b>	: Human Resource Department : 04 October 2021
<b><u>POST 33/166</u></b>	: <b><u>OPERATIONAL MANAGER PHC SPECIALTY REF NO: SAHWEZA 09/2021 (X1 POST)</u></b>
<b><u>SALARY</u></b>	: R562 800 per annum. Other Benefits: 13 <sup>th</sup> cheque, 12 % rural allowance, home owners allowance (employee must meet prescribed requirements)
<b><u>CENTER REQUIREMENTS</u></b>	: ST Andrews Hospital – Weza Clinic : Diploma / Degree in General Nursing and Midwifery PLUS 1 year post basic qualification in Primary Health Care as per R212 SANC Regulations. Current registration with SANC as a General Nurse, Midwife and Primary Health Care

Nurse. A minimum of 9 years appropriate / recognisable experience in nursing after registration as a Professional Nurse with the SANC in general nursing of which at least 5 years must be appropriate / recognisable experience after obtaining the one year post basic qualification in Primary Health Care. A valid driver's license. Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework, Interpersonal skills including public relations, negotiating, conflict handling and counseling skills, Financial and budgetary knowledge pertaining to the relevant resources under management ,Insight into procedures and policies pertaining to nursing care, Computer skills in basic programs.

**DUTIES**

: To plan, organize and monitor the objectives of the unit in consultation with subordinates. Provision of Quality Nursing Care through the implementation of National core standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilization and supervision of resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Coordinate optimal, holistic, specialised nursing care with set standards and within a professional / legal framework. Implementation and management of Infection Control and Prevention Protocols. Maintain accurate and complete patient records according to legal requirements. To participate in quality improvement programmes and Clinical Audits. Participate in staff, student and patient training. Monitor the implementation of EPMDS. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Identify, develop and control Risk Management systems within the unit. Uphold the Batho Pele and Patients' Rights Principles. Implementation of programmes for prevention. Detection and treatment on non-communicable diseases and illnesses. Develop policies and protocols to improve triaging and resuscitation techniques. Monitor and improve emergency services rendered in the department.

**ENQUIRIES**  
**APPLICATIONS**

: Mrs VV Ncume Tel No: 039 433 1955 EXT 259  
: Should be forwarded: The Chief Executive Officer, St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.

**FOR ATTENTION**  
**NOTE**

: Human Resource Manager  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copy of Identity Document and Driver's Licence. Such copies need not be certified (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE**

: 05 October 2021

**POST 33/167**

: **OPERATIONAL MANAGER PHC SPECIALTY REF NO: SAHCLIN 10/2021 (X1 POST)**

**SALARY**

: R562 800 per annum. Other Benefits: 13<sup>th</sup> cheque, 12 % rural allowance, home owners allowance (employee must meet prescribed requirements)

**CENTRE**

: ST Andrews Hospital – Harding Clinic

- REQUIREMENTS** : Diploma / Degree in General Nursing and Midwifery PLUS 1 year post basic qualification in Primary Health Care as per R212 SANC Regulations. Current registration with SANC as a General Nurse, Midwife and Primary Health Care Nurse. A minimum of 9 years appropriate / recognisable experience in nursing after registration as a Professional Nurse with the SANC in general nursing of which at least 5 years must be appropriate / recognisable experience after obtaining the one year post basic qualification in Primary Health Care. A valid driver's license. Knowledge, Skills and Competencies: Knowledge of Nursing care processes and procedures, nursing statutes, and other relevant legal frameworks. Leadership, organizational, decision making and problem solving abilities within the limit of the public sector and institutional policy framework, Interpersonal skills including public relations, negotiating, conflict handling and counseling skills, Financial and budgetary knowledge pertaining to the relevant resources under management ,Insight into procedures and policies pertaining to nursing care, Computer skills in basic programs.
- DUTIES** : To plan, organize and monitor the objectives of the unit in consultation with subordinates. Provision of Quality Nursing Care through the implementation of National core standards, policies and procedures coupled with supervision and monitoring the implementation thereof. To provide a therapeutic environment to staff, patients and the public. To effectively manage the utilization and supervision of resources. Coordination of the provision of effective training and research. Maintain professional growth / ethical standards and self-development. Coordinate optimal, holistic, specialised nursing care with set standards and within a professional / legal framework. Implementation and management of Infection Control and Prevention Protocols. Maintain accurate and complete patient records according to legal requirements. To participate in quality improvement programmes and Clinical Audits. Participate in staff, student and patient training. Monitor the implementation of EPMS. Exercise control over discipline, grievance and labour relation issues according to the laid down policies and procedures. Identify, develop and control Risk Management systems within the unit. Uphold the Batho Pele and Patients' Rights Principles. Implementation of programmes for prevention. Detection and treatment on non-communicable diseases and illnesses. Develop policies and protocols to improve triaging and resuscitation techniques. Monitor and improve emergency services rendered in the department.
- ENQUIRIES** : Mrs VV Ncume Tel No: 039 433 1955 EXT 259
- APPLICATIONS** : Should be forwarded: The Chief Executive Officer, St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copy of Identity Document and Driver's Licence. Such copies need not be certified (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply
- CLOSING DATE** : 05 October 2021

**POST 33/168** : **OPERATIONAL MANAGER NURSING**

**SALARY** : R562 800 - R633 432 per annum. Other Benefits: Plus 8% Inhospitable Allowance, 13th Cheque Medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)

**CENTRE** : Ekombe Hospital  
Operational Manager Nursingx1-Dinuntuli Clinic Ref No: EKO DIN/14/2021  
Operational Manager Nursingx1-Mabhuqwini Clinic Ref No: EKO MABH/15/2021  
Operational Manager Nursingx1-Gateway Clinic Ref No: EKO GATE/16/2021

**REQUIREMENTS** : Senior Certificate / Grade 12 certificate. Degree /Diploma in General Nursing and Midwifery Registration with the South African Nursing Council as a registered nurse and Primary Health Care Nurse. 1 year post basic qualification in Primary Health Care. A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in general nursing and Midwifery of which at least 5 years must be appropriate/recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Current registration with SANC for 2021 Attach proof of working experience endorsed by Human Resource Department/ Employer Recommendations Computer literacy, A valid Driver's license.

**DUTIES** : Assist in planning, organising and monitoring of objectives of the Primary health in a designated unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Ability to plan and organise own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care. Monitor provision of quality comprehensive service delivery at emergency unit. Participate actively in Operation Sukuma Sakhe programme. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, community and multidisciplinary team. Monitor safe patient service and improve client satisfaction. Participate in the attainment of National Core Standard to the realization of Ideal Clinic (ICRM) status. Participate in the analysis and formulation of nursing policies and procedures. Provide direct and indirect supervision of all staff within the unit and guidance. Demonstrate an understanding of Human Resources and Financial Management Policies and policies. Monitored and evaluate the care and management of all patients through clinical audits. Ability to supervise Medical and Surgical emergencies and refer appropriately. Monitored implementation and performance on indicators on daily, weekly and monthly basis; provide feed-back to management, analyse data and draw up quality improvement plan. Exercise control of discipline and other Labour Related issues in terms of laid down procedures. Ensure complaint management is functional in the clinic. Ensure functionality of the clinic committee programme so that community involvement and participation is achieved.

**ENQUIRIES** : Ms PL Ntuli Tel No: 035 834 8005

**APPLICATIONS** : Applications should be forwarded to: The Human Resource Department Ekombe District Hospital, Private Bag X 203, Kranskop, 3268.

**FOR ATTENTION** : Human Resource Manager

**NOTE** : This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department the contents of this Circular Minute must be brought to the notice of all eligible Officers and employees on your establishment of all institutions. Institutions must notify candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Directions to Candidates: The following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za).The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and identity document-not copies of certified copies .The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. EKO 04/2021. NB: failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance ,credit records, qualification, citizenship and previous experience employment verification).Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non RSA Citizens /Permanent Residents/Work permits

holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to the candidates that are invited for an interview. NB: Preference will be given to African Male.

- CLOSING DATE** : 14 October 2021
- POST 33/169** : **OPERATIONAL MANAGER NURSING: (GENERAL NURSING STREAM)-  
RHEUMATOLOGY REF NO: OPMAN (GEN NURS STREAM)  
RHEUMATOLOGY/1/2021**  
Department: Rheumatology ward
- SALARY** : Grade 1: R444 276 per annum, plus 13th Cheque, Housing Allowance: employee to meet prescribed requirements and Medical Aid: Optional.
- CENTRE** : Inkosi Albert Luthuli Central Hospital
- REQUIREMENTS** : Degree / Diploma in General Nursing (R425 qualification or equivalent) .Current registration with SANC as a Professional Nurse. A minimum of 7 years appropriate/recognisable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing is required. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patients' needs, requirements and expectations. Demonstrate ability to provide support and guidance within the unit. Demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. .Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined legislative framework and national Core Standards and Office of Health Standard Compliance. Perform duties within the ambit of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as required .Ensures implementation of programs relevant to the area of speciality. Serves in quality improvement, IPC and Health and Safety committees.
- ENQUIRIES** : Miss NO Mkhize Tel No: 031-241063
- APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. it is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation

on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 08 October 2021
- POST 33/170** : **CLINICAL PROGRAMME COORDINATOR (HIV & AIDS) GRADE 1: REF NO HGHD 14/2021**  
Directorate: Programmes
- SALARY** : Grade 1: R444 276 per annum  
**CENTRE** : Harry Gwala Health District Office  
**REQUIREMENTS** : Degree/ Diploma in Nursing) or equivalent qualification that allows registration with SANC as professional Nurse. Matric. Registration with the South African nursing Council. Valid south African Nursing Council practicing licence (not proof of payment). A minimum of seven (7) years appropriate /recognisable experience in nursing after registration as professional nurse with South African nursing council (SANC).valid Code EB licence (Code 08).Certificate of Service endorsed by human resources. Recommendation: Diploma in HIV & AIDS or NIMART certificate. Competencies:.. Sound Project Management skills. Good monitoring and evaluation skills Good facilitation, Human Relations, negotiation and problem solving skills. Good verbal and written communication skills. Knowledge of District System. Knowledge of Public Service Legislative prescripts. Basic Financial Management Skills. Presentation skills. Understanding of the challenges facing the public health sector. Aptitude of research so as to acquire new knowledge swiftly. Computer Literacy: Ms. Office Software Applications. Behavioural Attributes: Stress tolerance. Self-confidence. Objective. Ethical. Emphatic.
- DUTIES** : Facilitate and oversee the development of operational/business plans to give strategic guidelines. Maintain standards and norms of nursing practice to promote the health status of health care users. Manage and utilize resources in accordance with relevant directives and legislation. Provide professional and technical support for the provision of quality patient care through proper management of relevant programmes. Develop and implement quality assurance programmes, guidelines, protocols, norms and standards. Coordinate ideal hospital realization programmes. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes effective and efficient health care. Provide technical advice to the different health institutions, within the district to ensure the effective and efficient roll-out of the DS/DR TB & HIV framework. Analyse the National policy imperatives and other baseline information regarding the management of TB & HIV, with a view to determine Departmental policy gaps and assist with the development of an integrated HIV & TB policy ,inclusive of treatment procols and guidelines. Liaise with all relevant stakeholders with a view to innovative solutions for identified policy barriers. Plan, organize and conduct community dialogues and events that convey health messages and practices which support health programme strategies. Ensure programme integration into Operation Sukuma Sakhe objectives.
- ENQUIRIES** : Mrs. C.N Ndzamela: Deputy Manager Nursing: Programmes Tel No: 039 834 8206
- APPLICATIONS** : Applications must be directed For: Att.: Mr. ZN Dotyeni: Assistant Director: HRM, Harry Gwala Health District Office, Private Bag x502, IXOPO, 3276 OR Hand delivers to: 111 Main Street, IXOPO under KFC building, Room 99, District office.
- NOTE** : An application for employment Form (Z83) must be completed and forwarded which is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Copies of ID documents, Standard 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate previous work experience related to the requirements and recommendations of the advert. This Department is an equal opportunity,



affirmative action employer whose aim is to promote candidates representativity at all occupational categories in the department. People with disabilities are encouraged to apply. The reference number must be indicated in the column provided on the form Z83, e.g. ref HGHD 14/2021. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, there will be no acknowledgement of applications. Should you not hear from us within 60 days of the closing date, kindly consider your application as unsuccessful. And only shortlisted candidates will be advised of the outcome of interview. Please Note that Due To Financial Constraints, There Will Be No Payment of S&T Claims covering transport fees to the interview venue.

**CLOSING DATE**

: 04 October 2021

**POST 33/171**

: **OPERATIONAL MANAGER NURSING -GENERAL REF NO: MONT 08/2021 (X1 POST)**

**SALARY**  
**CENTRE**  
**REQUIREMENTS**

: R444 276 – R500 031 per annum, (OSD)  
: Montebello Hospital (Female Ward)  
: National Senior Certificate (Grade 12). Degree/Diploma in General Nursing and Midwifery. Registration with SANC as a General Nurse and Midwife. 2021 SANC Annual practicing certificate (2021 receipt). A minimum of seven (7) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Proof of current and previous experience endorsed by the Human Resource Department must be attached.

**DUTIES**

: Coordination of optimal, holistic nursing care provided within set standards and professional/legal framework. Ensure accurate and reliable statistics and reports are generated through the information management section. Monitor and evaluate the effectiveness of nursing staff development, infection control and quality control and information management practices in the hospital against set standards with view to identify and address problem areas timeously. Ensure the effective, efficient and economical use of all allocated resources, including human resources. Ensure supervised patient care through effective support to nursing services. Coordination of the provision of effective training and research. Promote quality nursing and health services as directed by the professional scope of practice and standards as determined by the institution. Maintain professional growth/ ethical standards and self-development. Participate in all initiatives with the aim to achieve quality service provision. Ensure that units comply with National Core Standards, Batho Pele principles to meet the needs and demands of the clients. Promote quality nursing care as directed by the professional scope of practice and standards as determined by the institution. Assist in planning, organizing and monitoring of objectives of the units and departments. Display concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations. Monitor and evaluate staff performance through EPMDS. Relieving in the matrons office that will include working one of the weekends in the matrons office. Oversee the functioning of the whole ward and make decisions accordingly.

**ENQUIRIES**  
**APPLICATIONS**

: Ms J.J. Mchunu Tel No: 033- 506 7000  
: All applications should be forwarded to: The Chief Executive Officer: Montebello Hospital, P/Bag x506, Dalton, 3236  
: Human Resource Manager)

**FOR ATTENTION**  
**NOTE**

: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that it

is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 08 October 2021
- POST 33/172** : **OPERATIONAL MANAGER NURSING (TB WARD) REF NO: EKO 13/2021 (X1 POST)**  
Re-Advertised
- SALARY** : R444 276 - R500 031 per annum. Other Benefits 8% Inhospitable Allowance, 13th Cheque, Medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
- CENTRE REQUIREMENTS** : Ekombe Hospital  
: Senior Certificate/Grade 12. Degree /Diploma in General Nursing. A minimum of 7 years appropriate/ recognizable experience in nursing after registration as a General Nurse. Current proof of registration with SANC for 2021. Proof of current /previous work experience endorsed and stamped by the employer(s) must be attached. Recommendations: Computer literacy, A valid Driver's license.
- DUTIES** : Ensure adequate supervision of staff and provision of quality patient care in efficient and cost effective manner. Facilitate and strengthen implementation of health care service delivery, policies, procedures, clinical guidelines, protocols, plans and strategies aimed at achieving service excellence Participate and ensure implementation of National Core Standards, National Health. Priorities, Ideal Hospital and maintenance realization, Batho Pele Principles, Quality. Improvement Initiatives including national priority program plans. Ensure the effective, efficient and economical use of all allocated resources. Exercise control of discipline, grievance and labour relations in terms of laid down policies and procedures. Participate in analysis, formulation, implementation and review of unit and hospital operating procedures. Maintain professional growth / ethical standards and self-development. Participate in all initiatives with aim to achieve quality service provision. Ensure efficient data flow and information management. Promote quality Nursing care as directed by the Professional scope of practice. Manage all resources within Unit to ensure optimal service delivery.
- ENQUIRIES APPLICATIONS** : Ms PL Ntuli Tel No: 035 834 8005  
: Applications should be forwarded to: The Human Resource Department Ekombe District Hospital, Private Bag X 20, Kranskop, 3268
- FOR ATTENTION NOTE** : Human Resource Manager  
: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department the contents of this Circular Minute must be brought to the notice of all eligible Officers and employees on your establishment of all institutions. Institutions must notify candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Directions to Candidates: The following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za).The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and identity document-not copies of certified copies .The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. EKO 04/2021. NB: failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance ,credit records, qualification, citizenship and previous experience employment verification).Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due

to the large number of applications, receipt of applications will not be acknowledged. However; correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to the candidates that are invited for an interview.  
06 October 2021

**CLOSING DATE**

:

**POST 33/173**

:

**PROFESSIONAL NURSE SPECIALTY: ADVANCED MIDWIFERY REF NO: SAH 13/2021 (X2 POSTS)**

**SALARY**

:

Grade 1 R383 226 per annum  
Grade 2 R471 333 per annum  
Other Benefits: 13<sup>th</sup> Cheque, 12% Rural Allowance, Home Owners Allowance (Employee Must Meet Prescribed Requirements), Medical Aid (Optional)

**CENTRE**

:

ST Andrews Hospital: Maternity Ward

**REQUIREMENTS**

:

**Grade 1:** Diploma/ Degree in General Nursing and Midwifery PLUS 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. A minimum of 4 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. Current registration with SANC as a General Nurse and Advanced Midwifery and Neonatal Nursing Science  
**Grade 2:** Diploma/ Degree in General Nursing and Midwifery PLUS 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. A minimum of 14 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. At least 10 years of the period mentioned above must be recognizable experience in the specific specialty, after obtaining the one year post basic qualification in the relevant specialty. Current registration with SANC as a General Nurse, Midwifery and Advanced Midwifery and Neonatal Nursing Science  
Skills: Knowledge of nursing care and processes and procedures. Knowledge of Public service regulations. Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills. Team building and cross cultural awareness. Knowledge of SANC rules and regulations. Knowledge of Batho Pele Principles and patients' rights charter.

**DUTIES**

:

Must be able to handle obstetric and emergencies and high risk conditions. To execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programmes and clinical audits. Uphold Batho Pele and patients' rights principles. Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements  
Exercise control over discipline, grievance and labour relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e. EPMDS as well as student progress reports. Maintain a plan to improve the quality of Nursing and health care in operating theatre. Formulation of theatre policies to ensure good practice. Ensuring the availability of the necessary basic equipment

**ENQUIRIES**

:

Mrs MR Singh Tel No: 039 433 1955 EXT 211

**APPLICATIONS**

:

Should Be Forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.

**FOR ATTENTION**

:

Human Resource Manager

**NOTE**

:

Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copy of Identity Document and Driver's Licence. Such copies need not be certified (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the

closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

- CLOSING DATE** : 05 October 2021
- POST 33/174** : **PROFESSIONAL NURSE SPECIALTY: ADVANCED MIDWIFERY REF NO: SAHELIM 11/2021 (X1 POST)**
- SALARY** : Grade 1: R383 226 per annum  
Grade 2: R471 333 per annum  
Other Benefits: 13<sup>th</sup> Cheque, 12% Rural Allowance, Home Owners Allowance (Employee must meet prescribed requirements), Medical Aid (Optional)
- CENTRE REQUIREMENTS** : ST Andrews Hospital: ELIM CLINIC  
: **Grade 1:** Diploma/ Degree in General Nursing and Midwifery PLUS 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. A minimum of 4 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. Current registration with SANC as a General Nurse and Advanced Midwifery and Neonatal Nursing Science **Grade 2:** Diploma/ Degree in General Nursing and Midwifery PLUS 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. A minimum of 14 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. At least 10 years of the period mentioned above must be recognizable experience in the specific specialty, after obtaining the one year post basic qualification in the relevant specialty. Current registration with SANC as a General Nurse, Midwifery and Advanced Midwifery and Neonatal Nursing Science Skills: Knowledge of nursing care and processes and procedures. Knowledge of Public service regulations. Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills. Team building and cross cultural awareness. Knowledge of SANC rules and regulations. Knowledge of Batho Pele Principles and patients' rights charter.
- DUTIES** : Must be able to handle obstetric and emergencies and high risk conditions. To execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programmes and clinical audits. Uphold Batho Pele and patients' rights principles. Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements Exercise control over discipline, grievance and labour relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e. EPMDs as well as student progress reports. Maintain a plan to improve the quality of Nursing and health care in operating theatre. Formulation of theatre policies to ensure good practice. Ensuring the availability of the necessary basic equipment.
- ENQUIRIES APPLICATIONS** : Mrs VV Ncume Tel No: 039 433 1955 EXT 259  
: Should be forwarded: The Chief Executive Officer: St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding, 4680.
- FOR ATTENTION NOTE** : Human Resource Manager  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copy of Identity Document and Driver's Licence. Such copies need not be certified (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of

previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

- CLOSING DATE** : 05 October 2021
- POST 33/175** : **CLINICAL NURSE PRACTITIONER REF NO: SAHMBONWA 12/2021 (X1 POST)**
- SALARY** : Grade 1: R383 226 per annum  
Grade 2: R471 333 per annum  
Other Benefits: 13<sup>th</sup> cheque, 12% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (Optional)
- CENTRE REQUIREMENTS** : ST Andrew's Hospital: Mbonwa Clinic  
: Senior Certificate. Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Primary Health Care. Registration with SANC as a General Nurse, Midwifery and Primary Health Care Nurse. **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional nurse with SANC in general nursing. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing, of which at least 10 years must be appropriate / recognizable experience after obtaining the one year post basic qualification in Primary Health Care. Skills: Knowledge of nursing care and processes and procedures, Basic knowledge of Public service regulations, Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills, Team building and cross cultural awareness.
- DUTIES** : To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. To execute duties and functions with proficiency and perform duties according to the scope of practice. Ensuring supervision and provision of basic needs of patients viz. oxygen supply, nutrition, elimination, fluid and electrolyte balance and a safe and therapeutic environment. Implement infection control standards and practices to improve quality nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Ensuring clinical interventions to the clients including giving of prescribed medications and doing ongoing observation to patients. Supervision of patient reports, intervention and keeping a good valid record on all client interventions. Ensuring proper utilization of Human, Material and Financial resources and keeping up to date records of resources.
- ENQUIRIES APPLICATIONS** : Mrs VV Ncume Tel No: 039-4331955 EXT 259  
: should be forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag x1010 Harding, 4680 or Hand Delivery: 14 Moodie Street, Harding 4680.
- FOR ATTENTION NOTE** : Human Resource Manager  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copy of Identity Document and Driver's Licence. Such copies need not be certified (certified documents will be limited to shortlisted candidates). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting) ,criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company

Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

- CLOSING DATE** : 05 October 2021
- POST 33/176** : **CLINICAL NURSE PRACTITIONER (HAST) REF NO: EKO/11/2021 (X1 POST)**  
(Re-Advertised)
- SALARY** : Grade 1: R383 226 – R444 276 per annum, Plus Rural Allowance 8%  
Grade 2: R471 333 – R579 696 per annum, Rural allowance 8%  
Other Benefits: 13th Cheque/ Service Bonus, Medical Aid: Optional Homeowners Allowance: Employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : Ekombe Hospital  
: Standard 10 or Grade 12. Degree/Diploma in General Nursing, Community Health Nursing Science and Diploma in Health Assessment, Care and Treatment Plus 4years appropriate recognizable as general nurse. Registration with SANC as General Nurse and Primary Health Care Nurse. Current SANC receipt (2021). Previous and current work experience /certificate of Service endorsed by your Human resource department. Experience **Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing plus a one (1) year post basic Treatment and Care. Experience: A minimum of 4 years appropriate/recognisable experience in Nursing after registration as Professional nurse with SANC in general nursing. Plus 01 year post basic certificate. **Grade 2:** A minimum of 14 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing of which at least 10 years must be appropriate experience after obtaining the one year post basic qualification in Primary Health Care.
- DUTIES** : Provision of quality comprehensive PHC Package of service in line with NHI initiatives. Health Promotion, Disease prevention, curative and rehabilitation services. Provision of administration services. Participate in the clinic arrangement and sustainability in the implementation Integrated Clinical Service management (ICSM). Provide support to CSO in the implementation of Health Patient Appointment System and preretrieval of patient files (HPRS). Provide quality and complete patient information in the Health Patient records. Manage patients according to standard treatment guidelines and EML. Perform all activities within HAST programme implement provider counselling and testing and Universal testing and treat as per guideline. Implement and achieve individual targets linked to 90-90-90 strategy increase positive case finding through implementation of Index Testing and linkage to care. Work integrative with Ward Based Outreach teams towards achieving recession in care. Participate in the Maternal, Child Women’s health programme to achieve targets linked to the programme indicators. Participate in the achievement of maternal and child health programme indicators. Perform cervical cancer screening as per cervical cancer screening policy. Participate in the implementation of Youth Friendly Services. Stakeholder participation in the. Operation Sukuma Sakhe and present health challenges for outputs for the facility catchment area. Participate in the community outreach services, campaigns and Izimbizo. Participate in the implementation of non-pharmaceutical intervention for epidemic response. Implement covid-19 rescue plan within PHC programme. Provision of administrative services ensures proper, cost effective use of material resources. Identify needs of financial planning and indirect control of expenditure. Provide Clinical teaching and continuous training to other staff categories during in-service training programme. Participate in quality, monitoring and evaluation of PHC programme. Conduct clinical audits for priority programme, Analyze and develop quality improvement plans. Participate in the Quality programme that provide quality of care Patient complaints, Safety incidence and Patient Experience of care and Waiting times. Participating in the production of facility quality data, ensuring complete patient record, correct entries of data elements

in the tick register and other relevant registers, compiling of daily, weekly and monthly statistics. Timeous submission of complete, reliable statistic. Act on the Generated line list reports from Tier.net and action them.

- ENQUIRIES** : Ms PL Ntuli Tel No: 035 834 8005
- APPLICATIONS** : Applications should be forwarded to: The Human Resource Department Ekombe District Hospital, Private Bag X 20, Kranskop, 3268
- FOR ATTENTION** : Human Resource Manager
- NOTE** : This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department the contents of this Circular Minute must be brought to the notice of all eligible Officers and employees on your establishment of all institutions. Institutions must notify candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Directions to Candidates: The following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za).The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and identity document-not copies of certified copies .The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. EKO 04/2021. NB: failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance ,credit records, qualification, citizenship and previous experience employment verification).Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledge .However; correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to the candidates that are invited for an interview. NB: Preference will be given to African Male.
- CLOSING DATE** : 06 October 2021
- POST 33/177** : **CLINICAL NURSE PRACTITIONER REF NO: EKO / 12/2021 (X2 POSTS)**
- SALARY** : Grade 1: R383 226 per annum  
Grade 2: R471 333 per annum  
Other Benefits: 8% Inhospitable Allowance, 13th Cheque, Medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
- CENTRE** : Manyane Clinic
- REQUIREMENTS** : STD 10/ Grade 12 certificate. Degree/ National Diploma in nursing that allow Registration with SANC as a Professional Nurse and a Midwife. A post basic nursing qualification with a duration of at least one (1) year accredited with SANC In Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. Proof of registration with SANC (2021). Proof of previous and current work experience /Certificate of Service endorsed by Human Resource Department. Valid Driver's license B (Code 8) or C1 (Code 10).Experience  
**Grade 1:** A minimum of 4 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing plus a one (1) year post basic qualification accredited by SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. **Grade 2:** A minimum of 14 years appropriate/ recognizable nursing experience after registration as a professional nurse with SANC in general nursing of which at least 10 years must be appropriate experience after obtaining the one year post basic qualification in Primary Health Care.
- DUTIES** : Provision of an integrated quality and comprehensive Primary Health Care services by promoting health, prevention of diseases, curative and rehabilitative services to the clients, families and community. Provide PICT and adherence counselling to all clients. Promote advocacy, disclosure and adherence to treatment and care, thus, ensuring that facilities comply with the Batho Pele principles. Provide primary prevention strategies and management of COVID-19, TB/ HIV/AIDS, MCWH and other communicable and non-communicable diseases. Maintain inter-sectoral collaboration with other government structures. Support Operation Sukuma Sakhe Activities. Ensure

the availability of medication, essential equipment and supplies and proper utilization thereof. Participate in the monitoring HR performance through EPMS. Ensure data management is implemented and monitored.

**ENQUIRIES**  
**APPLICATIONS**

: Ms PL Ntuli Tel No: 035 834 8005  
: Applications should be forwarded to: The Human Resource Department  
: Ekombe District Hospital, Private Bag X 20, Kranskop, 3268  
: Human Resource Manager

**FOR ATTENTION**  
**NOTE**

: This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department the contents of this Circular Minute must be brought to the notice of all eligible Officers and employees on your establishment of all institutions. Institutions must notify candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Directions to Candidates: The following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and identity document-not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. EKO 04/2021. NB: failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance ,credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non RSA Citizens /Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledge .However; correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T claims will be considered for payment to the candidates that are invited for an interview. NB: Preference will be given to African Male.

**CLOSING DATE**

: 06 October 2021

**POST 33/178**

: **CLINICAL NURSE PRACTITIONER REF NO: MONT 07/2021 (X2 POSTS)**

**SALARY**

: Grade 1: R383 226 per annum, (OSD)  
: Grade 2: R471 333 per annum, (OSD)

**CENTRE**  
**REQUIREMENTS**

: Chibini Clinic  
: Senior Certificate or Equivalent qualification. Degree/Diploma in General Nursing and Midwifery. A Post Basic qualification with a duration of at least one year accredited with SANC in Primary Health Care. Current registration with SANC as a General Nurse and Midwife. 2021 SANC Annual practicing certificate (2021 receipt or proof thereof). Proof of current and previous experience endorsed by Human Resource Department. Experience: **Grade 1:** A minimum of 04 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least ten years of the period referred to above must be appropriate/recognizable experience in the Maternity after obtaining the 1-year post basic qualification in Primary Health Care. Certificates of service must be attached as proof of experience.

**DUTIES**

: Perform a clinical nursing science in accordance with the scope of practice and nursing standards as determined for a primary health care facility. To execute duties and functions with proficiency in support of the aims and strategic objectives of the institution and to perform duties/functions within the prescripts of all applicable legislation. To provide quality comprehensive primary health care. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the principles of Batho Pele and the standards set by the accreditation process. Ensure provision of educational services to clients. Ensure proper utilization of resources and exercise care of the Government Property. Plan and organize services to ensure cost effective use of resources. Assess staff requirements based on workload. Identify area for improvement, problems etc and communicate these to sister in charge. Compile and analyze monthly statistics and use the information for future



		planning. Maintain clients' satisfaction through quality services. Maintain clinical competence by ensuring that specific principles of nursing care are within the legal requirements. Appropriate medication and treatment is created and maintained to ensure safe nursing care within the legal requirement.
<b><u>ENQUIRIES</u></b>	:	Ms SG Ndlovu Tel No: 033- 506 7000
<b><u>APPLICATIONS</u></b>	:	All Applications Should Be Forwarded To: The Chief Executive Officer: Montebello Hospital, P/Bag x506, Dalton, 3236 (Attention: Human Resource Manager)
<b><u>NOTE</u></b>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> . Copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates need not be certified as only shortlisted candidates will be requested to supply certified copies and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that it is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.
<b><u>CLOSING DATE</u></b>	:	08 October 2021
<b><u>POST 33/179</u></b>	:	<b><u>LIBRARIAN: REF NO: BNC 01/2021 (X1 POST)</u></b>
<b><u>SALARY</u></b>	:	R316 791 per annum (Level 08). Other Benefits: 13 <sup>TH</sup> Cheques, Medical Aid (optional) and Housing Allowance (employee must meet prescribed requirements)
<b><u>CENTRE</u></b>	:	Benedictine Nursing Campus
<b><u>REQUIREMENTS</u></b>	:	Matric certificate. Degree / Diploma certificate in Library services plus at least 2 years' experience in the relevant field. Attach proof of working experience endorsed by Human Resource Department/ Employer N.B: (Proof of experience and / or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience). Knowledge, Skills and Experience The candidate must have an ability to make independent decisions. Leadership, management, planning, organizing and co-ordination skills. Have the knowledge of Health activities, Research methodology, and Clinical terminology and Library practices. National Archives of South Africa Act, 1996. Public Service Act, 1994. Skills Development Act, 1998, Labour Relations Act, 1997. Basic Conditions of Employment Act, 1997. Project Management. Research. Computer Literacy. Communication both internal and external stakeholders. Analytical. Policy development. Promotion and marketing. Supervisory.
<b><u>DUTIES</u></b>	:	To design, develop and maintain a collection of research reports, Journals and other health related material and manage the accessibility thereof to users. Classify, catalogue, and index new material acquired by the Library and update the information management system to reflect the new material. Administer the material on loan to and from the library to ensure that the material is current, in good condition and is returned timeously. Perform information searches on material in the library, in other libraries and on the internet in order to meet the knowledge requirements of library users. Design and implement a health-specific library index and associated information management system to facilitate the efficient and effective storage and retrieval of health and medical research material including information contained on media such as CD's; video's and DVD's. Promote the use of the library in order to contribute to the development of a culture of continuous learning within the Department. Review library processes to enable an improved service to users. Provide orientation to new staff and students on the use of library services.

**ENQUIRIES  
APPLICATIONS**

Mrs J. F Zwane Tel No: (035) 831 7107 (Campus Principal)  
Applications should be posted to: The Acting Registrar-Academic, Benedictine Nursing Campus Private Bag X 5002, Nongoma, 3950. Hand delivered to Benedictine Nursing Campus, Vryheid Main Road.

**FOR ATTENTION  
NOTE**

Mrs. Z.H Mbuli  
Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, copies of qualifications, Identity Document, certificate of service endorsed and stamped by Human resources and Driver's License (where appropriate). Such copies need not be certified when applying for a post. Only shortlisted candidates for a post will be required to submit certified documents on or before the day of the interview following communication from HR. The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

**CLOSING DATE**

05 October 2021

**POST 33/180**

**ADMINISTRATIVE CLERK (SUPERVISOR) REF NO: GS 50/21**  
Component: Medical and Allied Health

**SALARY**

R257 508 per annum (Level 07), + 13<sup>th</sup> cheque, medical-aid (optional) +Homeowners allowance (employee must meet the prescribed requirements)

**CENTRE  
REQUIREMENTS**

Greys Hospital, Pietermaritzburg  
Standard 10/ Grade 12 or equivalent 3- 5 years clerical/administrative experience Recommendations Unedorsed valid Code B drivers license (Code 08), Plus Computer Literacy Relevant Qualification(s) in office administration, computer skills, front office management Knowledge, Skills, Experience and Competencies: The incumbent of this post will report to the Manager- Medical Services, and will be responsible for: Rendering administrative support services to the Allied Health HoD's in general Occupational Therapy, Physiotherapy, Dietetics, Social Work, psychology, Speech Therapy and Audiology) Rendering administrative support services to the Allied Health HoD's relating to Medico-legal and other cases being treated at Greys hospital Supervising the clinician support admin officers As such the ideal candidates will be expected to have the following knowledge and skills: Perform General clerical and office duties Vast experience in Microsoft Office software package, emails, spreadsheets, and operation of IT hardware, including printer, copier, facsimile, scanner and data projectors Information management, including collection, collation and dissemination of data/ statistics, record management Have effective financial management, planning, organizing, problem solving and sound analytical skills. Must have excellent written communication silks Presentation (including Power Point) and report writing skills Possess knowledge of working procedures in terms of the working environment. Have knowledge of departmental transversal systems (e.g BAS, PERSAL) Possess knowledge of Legislative Framework governing the Public Service, including knowledge of the Promotion of Access to Information Act Must possess outstanding interpersonal and verbal communication skills as the incumbent will be dealing with high profile internal and external stakeholders on a daily basis The incumbent must be able to work under pressure and deal with difficult people The incumbent must be highly professional in conduct, very reliable, quality oriented, trustworthy, honest and demonstrate proper work ethic at all times Must demonstrate courtesy and friendliness to all clients at all times (front- office skills)

**DUTIES**

: Supervise and render general clerical support services within Allied health component Record, organize, store, capture and retrieve correspondence, data and records Update and keeping of registers and statistics Co-ordination of diaries and rosters Handle and communicate routine enquiries/correspondence/telephone calls effectively Make Photocopies and retrieve or send facsimiles and e-mails Compile and distribute documents/packages to various stakeholders as required Keep and maintain the filing system for the component Type letters and/or other correspondence when required Keep and maintain the incoming and outgoing document register of the component Supervise and provide supply chain clerical support services within the Allied Health Component Liaise with internal and stakeholders in relation to procurement of goods and services Obtain quotations, complete procurement forms for the purchasing of standard office items Stock control, maintenance and safekeeping of office stationery and equipment Keep and maintain asset register a& borrowing book for unit(s), where necessary Supervise and provide personnel administration and clerical support services within the component Organize and maintain EPMDS documents and records, eg Job Descriptions, Performance Agreements, performance reviews, etc. Maintain Leave Register for the component Keep and maintain personnel records in the component Keep and maintain the attendance register of the component Arrange travelling and accommodation Supervise and provide financial administration support services in the Allied Health component Prepare , capture and update expenditure in the component, including NSIs, etc Supervise Clinician admin. Support officers in terms of the above listed KPAs which also includes: Allocate and ensure quality admin work is being rendered to the clinicians Performance management and development of the clinician admin officers Apply discipline.

**ENQUIRIES  
APPLICATIONS**

: Dr ES Marais Tel No: 033 897 3324  
: Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

**FOR ATTENTION  
NOTE**

: Mrs M. Chandulal  
: Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, Applicants must submit copies of qualifications, Identity document and drivers license (where appropriate) and any other relevant documents. Such copies need not be certified when applying for a post. The communication from HR of the department regarding the requirements for certified documents will be limited to shortlisted candidates. Therefore only shortlisted candidates for a post will be required to submit certified documents on or before the of the interview following communication from HR. Curriculum Vitae NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 50/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). It is the applicant's responsibility to have a foreign qualification, which is a requirement of the post, evaluated by the South Africans Qualifications authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. NB: The Employment Equity target for this post is: African Male

**CLOSING DATE**

: 04 October 2021