

DEPARTMENT OF HEALTH

The Department of Health is registered with the Department of Labour as a designated Employer and the filling of the following posts will be in line with the Employment Equity Act (including people with disabilities).

<u>APPLICATIONS</u>	:	The Director-General, National Department of Health, Private Bag X399, Pretoria. emailed to: rh@konesolutions.co.za quoting the reference number indicated per advertised post.
<u>FOR ATTENTION</u>	:	Ms T Morake
<u>CLOSING DATE</u>	:	16 August 2021 at 12H00 Midday
<u>NOTE</u>	:	All short-listed candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Applications should be submitted on the new Z83 form obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed). Copies of qualification certificates (need not be certified) should be attached (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert) including ID and driver's licence. Only emailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

MANAGEMENT ECHELON

<u>POST 26/44</u>	:	<u>CHIEF FINANCIAL OFFICER REF NO: NDOH 04/2021</u>
<u>SALARY</u>	:	R1 521 591 per annum, (An all-inclusive remuneration package) (basic salary consists of 70% of total package). The flexible portion of the package can be structured according to Senior Management Service Guidelines.
<u>CENTRE REQUIREMENTS</u>	:	National Department of Health. Pretoria SMS pre-entry Certificate. A postgraduate qualification (NQF 8) as recognised by SAQA in Finance. CA (SA) qualification, Management or Leadership qualification will be an advantage. Membership of the Institute of Public Finance (IPFA) will serve as an added advantage. At least 8 years' experience at a Senior Management level in Finance within the Health Sector. Experience should comprise, Transactional and Developmental Finance, Asset and Liability management as well as Audit, Risk and Governance Management. A good track record of managing strategic programmes or projects. Application experience or knowledge of government policies and legislation relevant to the post i.e. Public Finance Management Act 1 of 1999, Division of Revenue Act, 4 of 2020, Public Audit Act, 25 of 2004, Public Service Act, 103 of 1994 as amended and related regulations etc. Excellent communication skills (written and verbal) appropriate to operational and executive levels, Strategic leadership, stakeholder engagement and coordination skills, change management and analytical skills. Advanced computer office package skills. Flexibility and ability to work under pressure. Valid driver's licence. Key Performance: Strategic Manage of financial services in the Department i.e. Revenue, Expenditure, Assets, Liability, Supply Chain and Internal Control . Oversee the development of financial models that facilitate the selection of optimised funding options and effective investment of funds for the Health Sector. Manage and coordinate the budget planning processes and maintain

performance budget monitoring system. Facilitate the implementation of national norms and standards where applicable. Advice on the strategic financial planning of the Health Sector, through the analysis of the current financial status, estimates of future revenues and expenditure. Advise on the establishment and /or restructuring of the public entities by mergers, acquisitions, or capital restructuring. Grant management. Monitoring and coordination of Provincial Health Budgets. Assess spending by spheres of government and health public entities and advice. Oversee the Supply Chain Management System including assets and contract management, maintenance of supplier database as well as incumbent delegations. Maintain a system of internal control and ensure that policies and processes are developed and managed. Facilitate risk management processes. Implement fraud prevention system and maintain audit processes and systems. Management of Human Resources. Ensure compliance with all relevant legislation and good governance.

- ENQUIRIES** : Ms VM Rennie on email: valerie.rennie@health.gov.za
- POST 26/45** : **DEPUTY DIRECTOR-GENERAL: HIV/AIDS, TB & MCWH REF NO: NDOH 05 /2021**
Branch: HIV/AIDS, TB, Maternal and Child Health.
- SALARY** : R1 521 591 per annum, (An all-inclusive remuneration package) (basic salary consists of 70% of total package). The flexible portion of the package can be structured according to Senior Management Service Guidelines.
- CENTRE REQUIREMENTS** : Pretoria.
: SMS pre-entry Certificate. An undergraduate qualification and a post-graduate NQF8 qualification in Health Sciences, a qualification in MBCHB, as recognised by SAQA. A minimum of eight (8) years' experience at a senior management level. Experience must include health policy development and implementation. Good strategic leadership, strong clinical and management (administrative) skills. Communication (written, liaison and verbal) skills. A good record of accomplishment of managing strategic programmes/projects of national scope. Knowledge of accounting and internal auditing, revenue, expenditure, assets, and liability management as well as transactional and developmental finance. Knowledge of government protocols, processes, and regulations. High level of ability to analyse, synthesise information, and formulate policies and strategies. Willingness to travel frequently and work long irregular hours. Ability to function under pressure. A valid driver's licence.
- DUTIES** : Develop a policy framework and monitor the implementation and management of; HIV/AIDS programmes, Women's, Maternal and Reproductive Health programmes and National TB Control programme as well as develop a policy framework to facilitate the implementation of quality norms and standards for the health and development of children and youth. Provide strategic leadership and overall management of resources. Facilitate a risk management process in the Department.
- ENQUIRIES** : Ms VM Rennie email valerie.rennie@health.gov.za