

DEPARTMENT OF BASIC EDUCATION

The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan. The Department reserves the right to withdraw posts, if by doing so, the interests of the Department will be best served.

- APPLICATIONS** : Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education's website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za
- FOR ATTENTION** : Ms M Mahape/ Ms N Sathege
- CLOSING DATE** : 18 June 2021
- NOTE** : Applications must be submitted on Form Z83 obtainable from any Public Service; Department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. All required documents attached must be certified a true copy and must be dated. Certified copies must not be older than six months at the closing of the advert, applicants who do not comply with the above mentioned requirements will not be considered. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will only be entered into with shortlisted applicants. Applications received after the closing date, e-mailed or faxed applications will not be considered. (Drivers' License and registration certificate must be attached if required).

OTHER POST

- POST 19/01** : **ASSISTANT DIRECTOR: SCHOOL SAFETY/SCHOOL VIOLENCE PREVENTION PROGRAMME**
Branch: Care and Support Services
Chief Directorate: Social Inclusion and Partnerships in Education
Directorate: School Safety

- SALARY** : R470 040 per annum, (All- inclusive remuneration package)
- CENTRE** : Pretoria
- REQUIREMENTS** : Applications are invited from appropriately qualified persons with a three-year relevant post matric qualification (NQF level 6) in Education, Safety & Security or Social Sciences; A minimum of 3 years' relevant experience in human rights or education safety learning spaces; Experience in the design and management of programmes and projects; Experience in report writing, coordination, monitoring and evaluation; A good understanding of relevant education policies, regulations and Acts, such as the Constitution of the Republic of South Africa, the South African Schools Act, the National Education Policy Act, the Children's Act(s) including the National School Safety Framework; Self-motivated person with conceptual and leadership skills; Good report writing, communication, interpersonal and networking skills; A self-starter who works well independently as well as in a team; Ability to apply monitoring and evaluation skills; Applicants must have considerable experience in using a computer.

- DUTIES** : The successful candidate will be responsible for monitoring, evaluating and supporting districts in the implementation of the Protocols on Management of Incidences of Corporal Punishment and Reporting of Sexual Abuse and Harassment in Schools; Developing and implementing school safety programmes aimed at ensuring safe and secure learning environments; Training and supporting District Coordinators on the roll-out of Positive Discipline Guidelines and Bullying Prevention programmes in schools; Monitoring districts and schools in the implementation of the National School Safety Framework and relevant policies and programmes; Liaising with and reporting to the director, project funders and critical stakeholders in promoting peaceful and human rights-based safe learning spaces; Collaborating with other government departments (e.g. Department of Justice

&Constitutional Development), the School Governing Body Associations to address incidences involving learners in conflict with the law; Coordinating and managing stakeholder meetings on the delivery of School Safety programmes; Compiling monthly, quarterly progress reports; Applicants must have a valid driver's license and be willing to travel extensively; Handling general enquiries on School Safety; Performing any other tasks as required by the Director and Deputy Directors: School Safety.

ENQUIRIES

: Ms M Mahape Tel No: 012 357 3291/Ms N Sathege Tel No: (012) 357 3290

NOTE

: Shortlisted candidates may perform competency assessment. The successful candidate will have to sign an annual performance agreement, annually disclose his/ her financial interests and be subjected to a security clearance.