

**PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS**

The Department is an equal opportunity, affirmative action employer and is committed to empowering people with disability.



- APPLICATIONS** : To be posted to: The Chief Director, Human Resource Management & Development, Department of Cooperative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg, 3200 or hand delivered to: The Chief Registry Clerk, 14th Floor North Tower, Natalia 330 Langalibalele Street, Pietermaritzburg
- FOR ATTENTION** : Mr LA Nyilenda
- CLOSING DATE** : 07 May 2021 (Applications received after this date will not be accepted).
- NOTE** : Applications must be submitted on the new Application for Employment Form (Z83) available from any Public Service Department and should be accompanied by a comprehensive CV together with originally certified copies of qualifications, driver's license and ID. Applicants who possess a qualification which was obtained from a non-South African University must produce SAQA evaluations when submitting their applications. Failure to comply with any instruction will disqualify applicants. Appointment is subject to a positive outcome obtained from the State Security on the following checks (Security Clearance, Qualification verification, criminal records, credit records and previous employment). Faxed or late applications will not be accepted. Should applicants not receive any response from the Department within three months of the closing date, please accept that your application was unsuccessful.

MANAGEMENT ECHELON

- POST 13/215** : **CHIEF DIRECTOR: MUNICIPAL INFRASTRUCTURE REF NO: 2/2021(MID)**
Chief Directorate: Municipal Infrastructure
- SALARY** : R1 251 183 per annum (All inclusive remuneration package to be structured in accordance with the rules of the Senior Management Service)
- CENTRE** : Pietermaritzburg
- REQUIREMENTS** : The ideal candidate must be in possession of an undergraduate (NQF level 7) qualification as recognised by SAQA in Civil/ Electrical Engineering coupled with 5 years' experience at a senior managerial level within the infrastructure planning and development environment. Furthermore the recommended candidate will be required to produce his/her Nyukela SMS Pre-entry certificate as offered by the National School of Government (NSG) prior to the appointment being made. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Sound knowledge of relevant legislations (MFRA, MPRA, MFMA, Municipal Systems Act), Knowledge of legal compliance, Knowledge of project management, policy analysis and strategic planning, Knowledge of infrastructure development and programme management, Knowledge of financial management and supply chain management, Knowledge of the structure and functioning of government as well as Infrastructure development environment in South Africa, Knowledge of operation and maintenance planning and implementation, Engineering and professional judgment skills, Strategic capability and leadership skills, Planning, organizing as well as time management skills, Decision making and problem solving skills, Negotiation and conflict resolution skills, Team leadership and change management skills, Management of finances and financial skills, Project management skills, Good communication skills (verbal & written), Computer literacy in MS office, A valid drivers license.
- DUTIES** : The successful candidate will be required to facilitate and monitor infrastructure development within municipalities with the following key responsibilities: - Manage and facilitate municipal infrastructure development, Manage and facilitate sustainable service delivery, Ensure the management of infrastructure finance,

Co-ordinate water sanitation and energy services planning, Manage the resources of the Directorate.

ENQUIRIES : Ms B Mgutshini at Tel No: 033 8975672
NOTE : All shortlisted candidates for SMS post will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and the technical exercise, the selection committee will recommend the candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

OTHER POSTS

POST 13/216 : **DEPUTY DIRECTOR: WATER AND SANITATION REF NO: 3/2021 (MID)**
Chief Directorate: Municipal Infrastructure
Directorate: Sector Co-Ordination and Planning
Re: Advertisement (All applicants who applied previously must re-apply if they wish their applications to be considered)

SALARY : R869 007 per annum (All inclusive remuneration package to be structured in accordance with the rules of the Middle Management Service)

CENTRE : Pietermaritzburg
REQUIREMENTS : The ideal candidate must be in possession of a National Diploma or NQF level 6 as recognised by SAQA in the field of Development/ Built Environment within Civil/Water Sector or related qualification coupled with 3 years junior management experience in water and sanitation provision in public/municipal sector. Essential Knowledge, Skills And Competencies Required: The successful candidate must have: - Knowledge of relevant legislation & policies, Knowledge of the structure and functioning of government, Knowledge of service delivery policy, Knowledge of water and sanitation delivery; legislation, processes and policies; the structure of the water and sanitation sector as well as the functioning of government, Knowledge and application of project management, Awareness & understanding of the service delivery environment, Good team development, decision making and problem solving skills, Well developed conceptual and applied research skills and stakeholder management, Good communication skills (verbal & written), Computer literacy in MS office, A valid code 8 drivers license.

DUTIES : The successful candidate will be required to facilitate municipal basic service delivery with the following key responsibilities:- Establish forums for co-ordination of water and sanitation delivery, Support provision of Free Basic Water and Sanitation, Research and develop water and sanitation strategies, new and alternative technology, Coordinate the water and sanitations, Monitor and evaluate provision of Free Basic Water and Sanitation, Implement municipal capacity building programmes, Manage the resources of the sub-directorate.

ENQUIRIES : Ms IT Khuzwayo at Tel No: 033 3556188

POST 13/217 : **DEPUTY DIRECTOR: ADMINISTRATION-OFFICE OF THE DDG REF NO: 1/2021 (DPB)**
Branch: Development and Planning

SALARY : R733 257 per annum (All inclusive remuneration package to be structured in accordance with the rules of the Middle Management Service)

CENTRE : Pietermaritzburg
REQUIREMENTS : The ideal candidate must be in possession of a National Diploma or NQF level 6 as recognised by SAQA in Local Government/ Administration Field/ Public Administration or related qualification coupled with 3 years junior management experience in the administration environment. Essential Knowledge, Skills And Competencies Required: The successful candidate must have:- Knowledge of public service legislation and interpretation of relevant legislation, Knowledge of departmental polices and guidelines, Knowledge of municipal functions and applicable legislation, Good planning, problem solving and decision making skills,

- Project planning, work analysis and financial management skills, Good communication (verbal & written), A valid code 8 drivers license.
- DUTIES** : The successful candidate will be required to provide operational support to the DDG of the Development and Planning Branch with the following key responsibilities: - Coordinate and integrate the activities of the branch, Facilitate strategic partnership between the branch, department and municipalities, Manage outstanding matters between the office of the DDG and all key stakeholders, Manage operation activities of the DDG, Manage the resources of the unit.
- ENQUIRIES** : Ms B Mgtshini at Tel No: 033 8975672

DEPARTMENT OF HEALTH

OTHER POSTS

- POST 13/218** : **HEAD CLINICAL DEPARTMENT (MEDICAL) GRADE 1 REF NO: GS 17/21**
Component – Orthopaedics
Re-advertisement
- SALARY** : R2 161 416 per annum (All-inclusive package), excluding Commuted overtime (employee must meet the prescribed requirements)
- CENTRE** : Greys Hospital, PMB Metropolitan Hospitals Complex
- REQUIREMENTS** : A tertiary qualification (MBCHB); A qualification that allows for registration with the HPCSA as a Medical Specialist or a recognized Medical Sub-specialty; Proof of current registration with the HPCSA as a Medical Specialist or a recognized Medical Sub-specialty; Seven years' experience as a Medical Specialist after registration with HPCSA as a Medical Specialist or a recognized Medical Sub-specialty; and Certificate of certificate / proof of work experience (endorsed by Human Resources Department) must be attached. NB: Shortlisted candidates may be subjected to a competency test. Those candidates who previously applied for the post must re-apply. Recommendations: Experience as a Head Clinical Unit. Computer literacy and proficiency in Microsoft Office suite. Driver's license. Knowledge, Skills, Experience and Competencies: Comprehensive managerial and leadership skills and competencies to Head the Orthopaedics Department at Grey's Hospital and holistically manage all operational and strategic matters of the Department, and coordinate Orthopaedics services in "Area 2". Competence and expertise in developing, implementing and monitoring policies, protocols and guidelines applicable to the Orthopaedics Department. Thorough understanding of financial management and resource allocation and optimization, including budgeting and expenditure control. Sound knowledge of Human Resource Management (incl. EPMDS process and requirements) and disciplinary and grievance management procedures; organization structure, staff development programmes, including career pathing, recruitment and retention. Proficiency with computers, Microsoft Office suite, including Outlook, PowerPoint, Excel, etc. Risk management within the Department, including incident management. Problem-solving, decision-making and conflict-management proficiency. Excellent communication (verbal and written) and time management skills, punctuality, Analytical thinking, Leadership, Clinical and Teaching skills. The ability to work under stress and maintain a good working relationship at all times. Knowledge, understanding and implementation of Batho Pele principles. Sound knowledge and experience of relevant ethical, medico-legal and RAF matters, including investigating and providing expert opinions for medico-legal cases. Knowledge of relevant legislation, Policies and Regulations of the Department of Health/ DPSA, including, but not limited to, the National Health Act, PFMA, SCM regulations, Children's Act, Promotion of Access to Information Act, Medical Ethics, Epidemiology & Statistics.
- DUTIES** : The incumbent will head the Orthopaedics Department at Grey's Hospital and manage all operational and strategic matters of the Department, as well as coordinate specialist Orthopaedics services within "Area 2". Ensure provision of a cost –effective and high quality Orthopaedic service 24/7 (outpatient, inpatient, operative and peri-operative care) at Grey's Hospital. Formulate and execute annual operational plans, and a medium- to long-term strategy for the Orthopaedics Department, which meets the Department of Health's needs, and

develop and manage the Orthopaedics Department in line with the strategy. Develop and implement strategies for meeting APP and other set targets, specifically with regards to ALOS, BUR and bed turnover rates in Orthopaedic wards, mortality and morbidity, waiting times, etc. Ensure clinical governance within the Department, conducting clinical governance activities that are relevant to the needs of the Department, including Morbidity and Mortality meetings on a monthly basis, at least quarterly Clinical Audits, utilization reviews, etc. Good record-keeping, including maintenance of statistics, surgery / theatre data, etc. Adept personnel management, EPMDs, recruitment and retention, labour relations, conflict management. Ensure optimal level of skills and competencies of all staff, incl. sessional medical practitioners, in Orthopaedics. Promote and undertake teaching and training (Registrars, Medical Officers, Interns, Nursing personnel, undergraduate students, allied health, etc.), including MMed supervision, formal and informal teaching and training, examinations, course-coordination, academic programmes, etc. Design, implement and evaluate Quality Assurance and Improvement Programmes and Projects as may be required, for example, minimizing waiting times for surgery, reducing bed sore rate, etc. Prudent fiscal and other resource management, including management of Implants budget, adherence to Surgical Implants contracts and SOPs; ensure that all necessary equipment and other medical/ non-medical resources are available and functional in the Department. Effective risk management, including maintaining a risk register for the Orthopaedics Department. Chair and actively participate in relevant committees at Grey's Hospital as may be required, chair at least monthly Orthopaedics Departmental meetings. Work as part of a team within the Pietermaritzburg Metropolitan Complex Hospitals, including with the DCSTs and EMS. Oversee and ensure maintenance of outreach/inreach/ virtual support programmes in "Area 2". Maintain close liaison with the Department of Orthopaedics at the Nelson R. Mandela School of Medicine (UKZN) and other relevant academic facilities. Manage / address client complaints which may arise in the Orthopaedics Department. Provide expert opinion to clinicians in the diagnosis, management and treatment of patients. Evaluate patients admissions, diagnosis. Waiting time for surgery/length of stay.

- ENQUIRIES** : Dr K.B. Bilenge Tel No: 033 897 3321
- APPLICATIONS** : to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
- FOR ATTENTION** : Mrs M. Chandulal
- NOTE** : Directions to Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 17/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). Employment equity target for this post is: An African male
- CLOSING DATE** : 03 May 2021
- POST 13/219** : **HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: NGWE 18/2021**
Internal Medicine Unit
- SALARY** : R1 728 807 per annum, all-inclusive salary packages (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance plus Commuted Overtime which is determined by service delivery needs of the department.
- CENTRE** : Ngwelezana Tertiary Hospital

- REQUIREMENTS** : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Anaesthesia, Appropriate Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesia Unit, A minimum of 3 years' appropriate experience as a Medical Specialist in Anaesthetic Unit after registration with the HPCSA as a Medical Specialist in Anaesthesia, Proof of working experience endorsed by Human Resource Department or relevant Employer, Understanding of basic HR matters including Labour Relations, Control of budget, monitoring expenditure and project management; Knowledge of legislative prescripts governing the public service, Managerial and computer skills.
- DUTIES** : Deputize the Head Clinical Department of Anaesthetics Unit. Participate in the coordinate of Anaesthetics Unit services for the discipline within Region 4 (King Cetshwayo, Zululand and uMkhanyakude) to ensure equitable distribution of all resources to achieve optimal patient care within defined levels of institutional responsibility. Participate in the development of tertiary services in the entire Region 4 and also to provide Clinicians with expert advice and opinion to aid diagnosis, management and treatment of patients. Participate in the provision of vision, strategic direction and inspire employees to deliver excellent, quality health services. Plan and partake in the training of staff including Registrars, Medical Officers, Community Service Officers, Interns and undergraduate Medical Students and also support relevant clinical research, clinical trials and CPD activities. Strengthen clinical governance. Participate in formulation and management of protocols in accordance with Department policies that will have a positive impact on staff and ensure that staff is aware and comply with guidelines and procedures. Provide measures and guidance on quality assurance to comply with set quality standards. Manage the performance and supervisee allocated human resources. Ensure that the environment complies with Health and Safety Act and that staff adhere to the safety precautions and that staff is maintained to attain optimal productivity. Ensure equipment is maintained and functional at all times. Render effective administrative support. Provide after-hours coverage and ensure continuous clinical support to junior staff. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professional and ethical standards
- ENQUIRIES** : Dr RS Moeketsi Tel No.: 083 788 4122
- APPLICATIONS** : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block
- FOR ATTENTION** : Dr Moeketsi
- NOTE** : Application must be submitted on the Application for Employment Form (New Form Z.83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za must accurately complete and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
- CLOSING DATE** : 03 May 2021 (Late applications will not be accepted)

POST 13/220 : **MEDICAL SPECIALIST GRADE 1/2/3: EMERGENCY MEDICINE DEPARTMENT REF NO: MED 12/2021 (X1 POST)**

SALARY : Grade 1: R1 106 040 – R1 173 900 per annum (All-inclusive remuneration package)
Grade 2: R1 264 623 - R1 342 230 per annum (All-inclusive remuneration package)
Grade 3: R1 467 651 – R1 834 890 per annum (All-inclusive remuneration package)
PLUS 18% Inhospitable Area Allowance, Commuted Overtime, Medical Aid: Optional (Employee must meet Prescribed Requirements)

CENTRE REQUIREMENTS : Edendale Hospital
: Grade 12 Certificate, Appropriate qualification in Health Science, Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in the Emergency Medicine, Current registration with the HPCSA as a Medical Specialist (2021-2022). N.B: Candidates who have successfully attained the FCEM (SA) and are awaiting specialist registration with the HPCSA will be considered for this post. Experience: **Grade 1:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. **Grade 2:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 5 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached. **Grade 3:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 10 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached. Sound clinical knowledge and experience of procedures and protocols in Emergency Medicine. Good verbal and written communication skills and interpersonal skills. Cross cultural awareness. Sound teaching and supervisory abilities. A concern for excellence and quality care. The ability to function in a multi-disciplinary team.

DUTIES : Assist the Head of Clinical Unit (HCU) to ensure an optimal Emergency Medicine service. Assist the HCU in the development of management protocols / policies for the department. Provide Emergency clinical care and oversight as expected of a specialist in EM. Assist with quality improvement imperatives including clinical audits (morbidity and mortality reporting and reviewing, clinical documentation audits etc.) and continuous professional development activities. Training of registrars, nurses, junior doctors and colleagues and promote on-going staff development in accordance with individual and departmental needs. Maintain satisfactory clinical, professional and ethical standards in the department. Engage in research and supervise registrar research. Partake in outreach programmes of the DOH. Supervise, teach and assess medical students. Performance of overtime duties (including a shift work roster) is a requirement.

ENQUIRIES : Dr. N. Dufourq Tel No: 033-395 4752/ 082 322 5548, Email: Nicholas.Dufourq@kznhealth.gov.za

APPLICATIONS : All applications to be posted to: The Chief Executive Officer, Edendale Hospital, Private Bag X 509, Plessislaer, 3216.

FOR ATTENTION NOTE : Mr. T.C. Manyoni
: Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male.

CLOSING DATE : 03 May 2021

POST 13/221 : **MEDICAL SPECIALIST GRADE 1/2/3: ANAESTHESIOLOGY/ICU DEPARTMENT REF NO: MED 13/2021 (X1 POST)**

SALARY : Grade 1: R1 106 040 – R1 173 900 per annum (All-inclusive remuneration package)
Grade 2: R1 264 623 - R1 342 230 per annum (All-inclusive remuneration package)
Grade 3: R1 467 651 – R1 834 890 per annum (All-inclusive remuneration package)
PLUS 18% Inhospitable Area Allowance, Commuted Overtime, Medical Aid: Optional (Employee must meet Prescribed Requirements)

CENTRE REQUIREMENTS : Edendale Hospital
: Senior Certificate (Matric), MBCHB or equivalent qualification, FCA (SA) or MMed (Anaes), PLUS Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Specialist Anaesthesiologist, Current practice with the HPCSA as a Medical Specialist (2021/2022). Please Note: This post would be suitable for candidates who have recently passed their specialist examinations and completed registrar time. In the event that a candidate who is eligible for specialist registration but has not received such registration from the council is successful, the appointment will be at their current salary level, with an upgrade to Specialist Grade 1 once registration is received. Specialist cover at Edendale Hospital is shared between the Anaesthetic and Critical Care Departments. The purpose of the post is to develop advanced anaesthetic skills as well as develop an interest in critical care. The facility to spend 6 months focusing on Critical Care within the first two years of employment will be built into the job description of this post. Experience: **Grade 1:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. **Grade 2:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 5 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached. **Grade 3:** Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 10 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached. Sound clinical knowledge within the department of Anaesthesiology. Good communication and human relations. Sound knowledge of clinical procedures and protocols within the discipline. Assessment and management of patients. Behavioural Attributes: Stress tolerance, to work within a team, self-confidence and the ability to build and maintain good relationships.

DUTIES : To execute duties and functions with proficiency, to support the aims and objectives of the institution that are consistent with standards of patient care and to perform duties / functions that fall within the reasonable prescripts of acceptable legislation. Accept responsibility for administration of anaesthesia. Willingness to participate in the after-hours call system, with an undertaking to sign a contract to participate in 16 hours commuted overtime per week, is essential. Overtime work will encompass both Critical Care and Anaesthesia call cover at any of the three hospitals in the PMB metropole. Liaise with other Metropolitan hospitals and Medical School as and when necessary, in consultation with the Head of Department. Supervision of postgraduate and under graduate training. Participate in postgraduate and other relevant academic / and training programmes. Provide support to the Head of Department, in ensuring an efficient standard of patient care and services are maintained. Assess patients, plan, initiate and supervise medical care management of critically ill patients. Ensure the proper and economical use of equipment and other resources. This is a metropolitan post and the incumbent will be expected to be available for work at any of the metropolitan hospitals (Grey's, Northdale and Edendale). Willingness to rotate through ICU for up to 6

months is essential. Candidates must remain within 30 minutes of the relevant PMB Hospital during all periods of on call at that hospital.

ENQUIRIES : Dr Jonathan Invernizzi Tel No: 082 385 8915, Email: jonathan.invernizzi@kznhealth.gov.za

APPLICATIONS : All applications to be posted to: The Chief Executive Officer, Edendale Hospital, Private Bag X 509, Plessislaer, 3216.

FOR ATTENTION NOTE : Mr. T.C. Manyoni
: Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male.

CLOSING DATE : 03 May 2021

POST 13/222 : **ASSISTANT MANAGER: PHARMACEUTICAL SERVICES: REF NO: HRM 32/2021 (X1 POST)**
: Directorate: Pharmacy

SALARY : R897 936 – R1 042 095 per annum, (All inclusive salary package). Other Benefits: medical aid (optional), housing allowance: employee must meet prescribed requirements.

CENTRE REQUIREMENTS : King Edward VIII Hospital (KEH)
: Senior Certificate/Grade 12 or equivalent PLUS, Degree/Diploma in Pharmacy PLUS Registration certificate with SAPC as Pharmacist, Current registration with SAPC as a Pharmacist (certificate) PLUS Certificate of service endorsed by HR dept. A minimum of 3 years experience after registration with SAPC as a Pharmacist. Recommendation: Computer Literacy, A valid driver's license, Managerial or supervisory experience, Submission of at least four CPDs as per SAPC requirement. Knowledge, Skills, Training and Competencies Required: Extensive knowledge of Pharmaceutical Services, policies, approaches and procedures, In depth knowledge and experience in pharmacy supervision and management, Knowledge, understanding and application of the legislative prescripts governing the Public Service, Pharmacy Practice and Control of Medicine, Excellent communication skills (verbal and written), Good team building, problem solving and leadership skills, Knowledge and skills in managing quality improvement programs, Sound knowledge of tertiary health services and national drug policy.

DUTIES : Provide comprehensive pharmaceutical services to patients, wards and departments, Effective stock control and medicine supply management including procurement, distribution within the hospital and security of medicine, Develop protocols, standard operating procedures and guidelines for an effective and efficient quality pharmaceutical services, Monitor patients treatment and medicine usage through clinical audits, medicine utilization reviews and ABC analysis, Conduct service assessment and implement quality improvement programs, Work as part of a multidisciplinary, Manage and supervise various pharmacy sections i.e. inpatient, outpatient and pharmaceutical stores including human resource management in terms of laid down legislative prescripts, policies and procedures, Compile relevant reports for submission to Pharmacy manager and/or other relevant stakeholders.

ENQUIRIES APPLICATIONS : Mrs. S.I. Hlongwana Tel No: 031 360 177
: All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin Building or posted to Private Bag X02, Congella, 4013.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected

candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying

- CLOSING DATE** : 03May 2021
- POST 13/223** : **MEDICAL OFFICER GRADE 1, 2, 3 REF NO: NGWE 19/2021**
Internal Medicine & Neurology
- SALARY** : Grade 1: R821 205 per annum (All inclusive salary packages)
Grade 2: R938 964 per annum (All inclusive salary packages)
Grade 3: R1 089 693 per annum (All inclusive salary packages)
(This inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospital Allowance Plus Commuted Overtime which is determined by service delivery needs of the department
- CENTRE** : Ngwelezana Tertiary Hospital
- REQUIREMENTS** : **Grade 1:** An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 2:** An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Minimum of 5 years relevant experience after registration with HPCSA in respect of South African qualified employees who performed Community Service. Minimum of 6 years relevant experience after registration with HPCSA in respect of Foreign Qualified employees whom they are not required to performed Community Service. Attach proof of working experience endorsed by Human Resource Department/ Employer. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. **Grade 3:** An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Minimum of 10 years relevant experience after registration with HPCSA in respect of South African qualified employees who performed Community Service. Minimum of 11 years relevant experience after registration with HPCSA in respect of Foreign Qualified employees whom they are not required to performed Community Service. Attach proof of working experience endorsed by Human Resource Department/ Employer. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies.
- DUTIES** : Provision of quality patient centred care for all patients within the department of Internal Medicine and the Department of Neurology. Examine, investigate, diagnose and oversee the treatment of patients. Provision of after-hours services to care in the department of Internal Medicine. Assist in the development of undergraduate and or post graduate medical students and interns. Participation in activities within the discipline including case presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshop and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning.
- ENQUIRIES** : Dr KS. Shange Tel No: 072 061 7598
- APPLICATIONS** : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or

	:	hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block
<u>FOR ATTENTION NOTE</u>	:	Mr M.P Zungu
	:	Application must be submitted on the Application for Employment Form (New Form Z.83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za must accurately complete and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
<u>CLOSING DATE</u>	:	03 May 2021 (Late applications will not be accepted)
<u>POST 13/224</u>	:	<u>ASSISTANT MANAGER NURSING (MEDICAL & PSYCHIATRY) REF NO: NGWE 20/2021</u>
<u>SALARY</u>	:	Grade 1: R614 991 per annum, Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Ngwelezana Tertiary Hospital
	:	Diploma / Degree in General Nursing and Psychiatry. A post basic qualification in Advance. Psychiatry or Critical Care. Registration with the SANC as a Registered Nurse and Psychiatric Nurse. A minimum of 10 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. A minimum of 6 years of the period referred above must be appropriate/ recognizable experience in critical care or trauma unit after obtaining post basic qualification in Advanced Psychiatry or Critical Care Nursing. A minimum of 3 years recognizable working experience at management level.
<u>DUTIES</u>	:	Provide effective and professional leadership in clinical governance to ensure clinical accountability and quality patient care in Medical and Psychiatry ward. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Demonstrate effective communication with supervisors, other health professionals and junior colleagues including complex report writing. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the units adheres to the principles of Batho Pele. Develop and implement quality assurance programs, policies, operational plan, standard operating procedures and guidelines for medical and psychiatry wards. Improve quality care through reduction of patient complaints and waiting times. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution and other regulating bodies. Ensure that Patient Safety Incidents are managed, QIPs are drawn and corrective measures are put in place. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Ensure that infection control and prevention policies are implemented in the unit. Manage and supervise effective utilization of all the resources e.g. human, financial material. Develop, monitor and evaluate staff in terms of EPMDS. Resolve conflict, oversee disciplinary and grievance matters including monitoring of absenteeism and all labour relation issues. Perform both clinical and administrative duties as required. Adhere to correct channels of communication as per the hospital organogram. Perform other duties as assigned by the supervisor and hospital management.

		Ensure implementation of NCS, Ideal hospital, norms and standards and other departmental initiatives including provincial priorities.
<u>ENQUIRIES</u>	:	Ms RM Sithole Tel No: 035 901 7258
<u>APPLICATIONS</u>	:	Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block
<u>FOR ATTENTION</u>	:	Mr M.P Zungu
<u>NOTE</u>	:	Application must be submitted on the Application for Employment Form (New Form Z.83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za must accurately complete and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
<u>CLOSING DATE</u>	:	03 May 2021 (Late applications will not be accepted)
<u>POST 13/225</u>	:	<u>ASSISTANT MANAGER NURSING (SPECIALTY) REF NO: NKAH 06/2021</u> Department: Maternity and Paeds
<u>SALARY</u>	:	R614 991 – R692 116 per annum. 13th Cheque, Medical Aid (Optional), Housing Allowance (employee must meet the prescribed requirements), 8% In-hospitable area allowance
<u>CENTRE</u>	:	Nkandla District Hospital
<u>REQUIREMENTS</u>	:	Senior Certificate / Grade 12. Degree / Diploma in nursing that allow registration with the SANC as a Professional Nurse and Midwife. Proof of registration with SANC as General Nurse and Midwife. A post basic nursing qualification with duration of at least one (1) year accredited with SANC in Advanced Midwifery and Neonatal Nursing Science A minimum of ten (10) years appropriate / recognisable experience in nursing after registration as professional nurse with SANC in General Nursing. At least 6 years of the period referred to above must be appropriate / recognisable experience after obtaining the one (01) year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. At least three (03) years of the period referred above must be appropriate / recognisable experience at management level. Current SANC receipt (2021). Proof of current and previous working experience endorsed by Human Resource Department (Certificate of Service). Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Recommendations: Nursing administration. Valid driver's license. Knowledge, Skills, Attributes and Abilities: Ability to implement National Core Standards. Knowledge of Batho Pele and Patients Rights. Excellent communication skills, human relations and ability to teach and train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of health and public service legislation, regulations and policies. Appropriate understanding of nursing scope of practice and nursing standards. Basic computer literacy to enhance service delivery. Effective communication with patients, supervisors and other health professionals. Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain high level of service delivery. Knowledge of labour relations and disciplinary procedures. Basic understanding of HR and financial policies and practices.

<u>DUTIES</u>	: Planning, organizing, leading, controlling, delegation, supervisory, communication, motivation, decision-making and problem solving. : Exercise overall control of all resources within the department especially gynecology, obstetrics and paed. Identify needs, formulate health care programme and oversee implementation thereof. Ensure implementation of clinical competencies and ensure that scientific principles of nursing process are maintained. Manage and supervise formulation of procedures specific to the area of responsibility and to ensure that they are keeping up with the current statutory regulations and guidelines as well as current codes of ethics. Contribute to the development of clinical management guidelines and protocols for management of patient level of care within available resources. Ensure proper use and control of all resources under your control, ensuring that operations remain within the budget. Willing to improve in order to manage in changing health environment. Ensure compliance with National Core Standards in department under your authority. Monitor and supervise staff performance. Initiate and conduct audit in all allocated units. Assist with relief duties in other departments where the ANM concerned is off duty / leave.
<u>ENQUIRIES</u>	: Mrs. SJ Nguse Tel No: 035 833 5047
<u>APPLICATIONS</u>	: Applications should be directed to: The Human Resource Manager – Nkandla District Hospital, Private Bag X 102, Nkandla, 3855 OR Hand Delivered to: Human Resource Department - Nkandla District Hospital, 491 Mbatha Lane, Nkandla, 3855.
<u>FOR ATTENTION</u>	: Mrs. SG Masikane
<u>NOTE</u>	: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates attending interview. African males are encouraged to apply.
<u>CLOSING DATE</u>	: 03 May 2021
<u>POST 13/226</u>	: <u>ASSISTANT MANAGER NURSING (NIGHT DUTY SERVICE) REF NO: SAP 04/2021 (X1 POST)</u>
<u>SALARY</u>	: R562 800 – R652 437 per annum. Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Homeowner's allowances employee must meet prescribed requirements)
<u>CENTRE</u>	: St Apollinaris Hospital
<u>REQUIREMENTS</u>	: Senior Certificate/Grade 12 or equivalent qualification. Degree/Diploma qualification that allows registration to General Nursing & Midwifery. Proof of current Registration certificate with SANC (2021).A minimum of 8 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and midwifery. At least 3 years of the period referred to above must be appropriate/recognisable experience at

management level. Recommendations Computer Literacy and driver's license. Skills: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practises and how this impacts on service delivery. Ensure that the clinical nursing practice by the nursing team (area/facility) is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate an basic understanding of HR and financial policies and practices .Demonstrate a basic understanding of the legislative framework governing the public service.

DUTIES : Delegate, supervisor and co-ordinate the provision of effective and efficient patient care and increase life expectancy. Perform night duty services. Monitor and ensure proper utilisation of financial and physical resource. Manage human resources and data collection. Participate in the analysis, formulation and implementation of nursing guidelines, practice, standards and procedures.

ENQUIRIES : should be directed to Mr TS Zuma @ 0398339001-8

APPLICATIONS : Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263.

FOR ATTENTION : Human Resources Section, Hand delivered applications may be dropped in the application box at Security Department on or before the closing date before 16:00.

NOTE : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE : 07 May 2021

POST 13/227 : **OPERATIONAL MANAGER NURSING (PHC) REF NO: SAP 05/2021**

SALARY : R562 800 – R652 437 per annum. Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Homeowner's allowance (employee must meet prescribed requirements)

CENTRE : St Apollinaris Hospital

REQUIREMENTS : Senior Certificate (Grade 12) or equivalent qualification PLUS Degree/ Diploma in general Nursing and Midwifery Plus. Current registration with SANC as professional Nurse PLUS. Post basic qualification with duration of at least 1 year in curative skills in Primary Health Care accredited with SANC PLUS. A minimum of nine years appropriate/ recognizable nursing experience after registration as professional with the SANC in General Nursing. At least five years of the period referred to above must be appropriate/ recognizable nursing experience after obtaining the one year post basic qualification in Primary Health Care. Recommendations Valid driver's license and computer literacy. Skills: Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues including more complex reports when required. Work as part of the multi-disciplinary at unit level to ensure good nursing care by the nursing team. Work effectively, co-operatively amicably at a supervisor level with person of diverse intellectual, cultural, racial or religious difference.

<u>DUTIES</u>	:	Display a concern for patient promoting, advocating and facilitating proper treatment and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate basic computer literacy as a support tool to enhance service delivery. Monitor targets for PHC utilization and come up with strategies to increase PHC utilization. Facilitate Phila Ma OSS initiative and the clinic catchment area. Participate in sub-district, district information and nerve centre meetings. Continuously in-service staff on data management. Monitor and control expenditure for the budget allocated according with PMFA. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Provision of administration services. Maintain a constructive working relationship with nursing and other stakeholders. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Utilize human, material and physical resources efficiently and effectively. Demonstrate a basic understanding of HR and financial policies and practices. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Monitor and evaluate the performance of primary health care services and systems within the designated service areas. Ensure and monitor that primary health care within the designated services areas are provided with adequate support by multi-disciplinary team attached to the mothering institution. Ensure an integrated approach with the implementation of various primary health care programmes. Critically analyse data according to prescribed modules.
<u>ENQUIRIES APPLICATIONS</u>	:	should be directed to Mr F Ntuli @ 039/8339001-8
<u>FOR ATTENTION</u>	:	Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263. Human Resources Section, Hand delivered applications may be dropped in the application box at Security Department on or before the closing date before 16:00.
<u>NOTE</u>	:	Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.
<u>CLOSING DATE</u>	:	07 May 2021
<u>POST 13/228</u>	:	<u>OPERATIONAL MANAGER NURSING (OPERATING THEATRE) REF NO: EMS/07/2021</u>
<u>SALARY</u>	:	R562 800 - R633 432 per annum (other benefits: Medical Aid (Optional) 13th Cheque, Housing Allowance (Employee must meet prescribed requirements) plus 08% Rural Allowance.
<u>CENTRE REQUIREMENTS</u>	:	Emmaus Hospital Standard 10 or Grade 12 ,Degree/ Diploma in General Nursing, Midwifery Plus 01 year Post Basic Qualification in operating Theatre Nursing Science with specialization in Theatre Nursing Science, Registration with SANC as a General Nurse PLUS Registration certificate, A minimum of 9 years appropriate/ recognizable experience in nursing as a Professional Nurse with SANC in General

nursing of which at least 5 years must be appropriate / recognizable experience after obtaining the 1 year post basic qualification in Theatre Care Nurse with specialization in Theatre Nursing Science, Current SANC receipt 2021. Knowledge & Skills Strong interpersonal communication and presentation skills, Ability to make independent decisions ,problem solving and conflict resolution ,An understanding of challenges facing the public health care sector, Ability to priorities issues and other work related matters and to comply with time frames, high level of accuracy, Knowledge of Nursing care processes and procedure, nursing statutes and other relevant legal framework ,financial Management, Trauma and resuscitation skills, Policy Formulation skills, Human Resource.

DUTIES : Provide leadership in both components, Participate in budget planning and monitoring of financial resources, Planning and implementation of objective of specialized unit, Monitoring and evaluation of key indicators of the department, Provision of quality nursing care through implementation of standards, To develop and ensure implementation of the Nursing care plans, Participate in quality improvement programs and clinical audits, Identify ,develop and control risk management systems within the unit ,Provision of quality data management that can be used for decision making, Maintain accurate and complete patients records according to legal requirements, Management and supervision of all resources within the component ,Exercise control over grievances, discipline and labour related issue according to guidelines ,Monitor the implementation of District operational Plan and hospital Strategic Plan.

ENQUIRIES : Ms PPJ van der Plank Tel No: 036 488 1570
APPLICATIONS : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340, Hand delivered applications may be submitted at Human Resource Registry, Emmaus Hospital.

FOR ATTENTION : Ms A.N Ngubane
NOTE : Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV and certified copies of qualification certificates, service certificate including ID and driver's license (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No subsistence and travelling allowance will be paid for interview attendance.

CLOSING DATE : 03 May 2021 @ 16:00

POST 13/229 : **OPERATIONAL MANAGER NURSING (MEDICAL) REF NO: NGWE 06/2021**

SALARY : R444 276 – R579 696 per annum, Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

CENTRE : Ngwelezana Tertiary Hospital
REQUIREMENTS : Diploma / Degree in General Nursing. Registration with the SANC as a Professional Nurse. Minimum of 7 years appropriate/recognizable experience in nursing after registration as a professional nurse. Current proof of registration with SANC for 2021. Attach proof of working experience endorsed by Human Resource Department/Employee must attach.

DUTIES : Provide effective and professional leadership in medical ward. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, Occupational Health and Safety Act and all other applicable prescripts. Demonstrate effective communication with patients and other health professionals and junior colleagues including complex report writing as required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Develop and implement quality assurance programs, policies, operational plan, standard operating procedures and guidelines for the unit. Improve quality

care through reduction of patient complaints. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution and other regulating bodies. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Ensure that infection control and prevention policies are implemented in the unit. Manage and supervise effective utilization of all the resources e.g. human, financial material. Develop, monitor and evaluate staff in terms of EPMDS. Exercise control over discipline, grievance and all labour relations issues. Perform both clinical and administrative duties as required. Attend to meetings and workshops as directed. Serve as a paymaster for unit pay point. Adhere to correct channels of communication as per the hospital organogram. Perform other duties as assigned by the supervisor and hospital management. Ensure implementation of NCS, Make Me Look like a Hospital, Ideal Hospital and other departmental initiatives including provincial priorities. Provision of effective support to Nursing Service i.e.; assist with relief of the supervisors and partake overall specialized unit function in team building.

ENQUIRIES : Ms RM Sithole Tel No: 035 901 7258
APPLICATIONS : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

FOR ATTENTION : Mr M.P Zungu
NOTE : Application must be submitted on the Application for Employment Form (New Form Z.83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za must accurately complete and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE : 03 May 2021 (Late applications will not be accepted)

POST 13/230 : **OPERATIONAL MANAGER IN GENERAL NURSING STREAM REF NO: STF 01/2021**

SALARY : R444 276 per annum plus 13th, Cheque, Rural Allowance, Medical aid (optional), Home Owners Allowance (employee must meet prescribed requirements)

CENTRE : St Francis Hospital Mahlabathini
REQUIREMENTS : Senior Certificate (Grade 12) Degree/Diploma in General Nursing, Midwifery and Mental health. Current registration with South African Nursing Council (SANC) as a General I Nurse, midwife /accoucher and mental health nurse. A minimum of 7 years appropriate/ recognizable experience in nursing after registration as a general nurse and midwife in a hospital environment. Attach proof of working experience endorsed and stamped by Human Resource NB: Proof of experience and /or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience. Recommendation: Computer literacy, Driver's license and Degree/Diploma in Nursing Management. (Attach proof). Knowledge, Skills, Training and Competences: Leadership, management, planning, organizing and co-ordination skills. Knowledge of relevant Acts, prescripts, policies and procedures governing health care service delivery. Clinical competencies and policy formulation. Sound knowledge of nursing care

		delivery approaches and scope of practice in the areas under their control. Sound knowledge of priority programs, clinical guidelines, protocols, policies and procedures. Good communication, interpersonal ,negotiation, decision making, problem solving, conflict management, counselling, teaching, mentorship and supervisory skills .Basic financial management skills .Knowledge of code of conduct, Labour relations and related policies.
<u>DUTIES</u>	:	Ensure adequate supervision of staff and provision of quality patient care in an efficient and cost-effective manner. Facilitate and strengthen implementation of health care service delivery policies, procedures, clinical guidelines, protocols, plans and strategies aimed at achieving service excellence. Participate and ensure implementation of National Core Standards, National Health Priorities, Ideal hospital and maintenance realization, Batho Pele principles, quality improvement initiatives including national priority program plans .Identify staff training needs, ensure that effective development takes place and monitor performance thereof. Ensure that KZN priority objective are met and demonstrate effective communication with staff, patients, colleagues and clinicians including report writing and presentation and ensure affective and efficient management and utilization of resources including staff, material, financial, etc. Exercise control of discipline, grievance and labour relations in terms of laid down policies and procedures. Participate in analysis, formulation, implementation and review of hospital and unit standard operating procedures, standards and procedures Ensure efficient data flow and information management and maintain client and staff satisfaction through setting and monitoring of service standards.
<u>ENQUIRIES</u>	:	Mr ZE Zulu Tel No: 035-8730013
<u>APPLICATIONS</u>	:	KwaZulu-Natal St Francis Hospital, Private Bag x564, Mahlabathini, 3865. Tel-035 8730203
<u>FOR ATTENTION</u>	:	Mrs TV Gcabashe
<u>NOTE</u>	:	Applications must be submitted with a signed and dated Z83 Form, obtainable from any Public Service Department, and must be accompanied by a detailed CV, together with originally certified copies of your qualification including an academic record for all relevant qualification and a Matric certificate. Kindly attach an originally certified copy of a Driver's license if required and your ID/Passport. Applicants must provide original Service records for all relevant experience, proof of management experience (where it is a requirement), job description for current position and a letter from the respective Human Resources for occupying acting positions. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The Department discourages applications that are registered and will not be held responsible for applications sent via registered mail which are not collected from the post office. Candidates will be subjected to the verification of qualifications, reference checks as well as a criminal record check and competency assessment. Person with disabilities should feel free to apply for the post. Please note that due to financial constraints, no subsistence and travelling payment will be considered to candidates that will be invited to the interview.
<u>CLOSING DATE</u>	:	07 May 2021
<u>POST 13/231</u>	:	<u>OPERATIONAL MANAGER NURSING GENERAL (OPD&CASUALTY) REF NO: EMS/08/2021</u> Re – Advertisement
<u>SALARY</u>	:	R444 276 - R500 031 per annum (other benefits: Medical Aid (Optional) 13th Cheque, Housing Allowance (Employee must meet prescribed requirements) plus 08% Rural Allowance.
<u>CENTRE</u>	:	Emmaus Hospital OPD& Casualty)
<u>REQUIREMENTS</u>	:	Standard 10 or Grade 12 ,Degree/diploma in General Nursing, Midwifery, Proof of current registration with SANC 2021 PLUS Registration certificate, At least 7 years Appropriate/ recognizable experience as a supervisor ,Certificate of service with H.R officer signature be attached. Knowledge & Skills: Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices, Knowledge and experience of Public Service policies ,Acts and Regulations, Sounds manage negotiations, interpersonal and problem solving skills, Good verbal and written communication skills, Knowledge of quality Assurance Program,

- Leadership, supervisory and report writing skills, Financial Management, Experience working in Casualty and Resuscitation skills.
- DUTIES** :
- Ensure clinical nursing practice by the team in accordance with the scope of practice and nursing standards as determined by the relevant health facility ,Assist in planning, organizing and monitoring of objectives in line with the Strategic and Operational Plan ,Supervise and ensure the provision of effective and efficient nursing care in rendered to patients, Demonstrate understanding of HR and financial management and procedures ,Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required, Participate in the implementation of the DOH initiatives e.gg National core standards, Ensure accurate timeous collection and analysis of data for planning and improving service delivery, Maintain client satisfaction through monitoring and setting service standards, Ensure integration in the management if communicable/non-communicable diseases, Manage EPMDs and formulate training programmers ,Work as part of Multi-disciplinary team to ensure good nursing care by the team, Participate in budget planning and monitoring of Financial resources, Display a concern for patients, promoting, advocating and facilitating proper treatment and care ensuring that the unit adhere to the principle of Batho Pele. Ensure that there is constant monitoring and evaluation of key indicators of the department and maintenance of appropriate statistics, Demonstrate basic computer literacy as a support tool to enhance service delivery.
- ENQUIRIES** :
- APPLICATIONS** :
- Ms PPJ van der Plank Tel No: 036 488 1570 (ext 8204)
- Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340, Hand delivered applications may be submitted at Human Resource Registry, Emmaus Hospital.
- FOR ATTENTION** :
- NOTE** :
- Ms A.N Ngubane
- Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV and certified copies of qualification certificates, service certificate including ID and driver's license (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No subsistence and travelling allowance will be paid for interview attendance.
- CLOSING DATE** 03 May 2021 @16:00
- POST 13/232** :
- PROFESSIONAL NURSE-GRADE 1/2 (SPECIALTY) PSYCHIATRY REF NO: HRM 31/2021 (X1 POST)**
Directorate: Dept. of Nursing
- SALARY** :
- Grade 1: R383 226 – R444276 per annum, (All- inclusive salary package).
Grade 2: R471 333 – R579 696 per annum, (all-inclusive packages)
- CENTRE** :
- REQUIREMENTS** :
- Matric/Senior Certificate or equivalent qualification plus Degree / Diploma in General Nursing plus registration with S.A.N.C. as a General Nurse and Specialty Nurse plus One year Post registration Degree/Diploma in relevant specialty plus 4 years appropriate / recognizable registration experience as a General Nurse plus, proof of current registration with SANC. **Grade 1:** One year Post registration Degree/Diploma in relevant specialty plus 4 years appropriate / recognizable registration experience as a General Nurse. **Grade 2:** A minimum of 14 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing of which at least 10(ten) years must be appropriate recognizable experience after obtaining the 1(one) year post basic qualification in Psychiatry. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care delivery approaches sound knowledge of scope of practice in the area of work performance, ability to formulate patient care

		related policies ,working knowledge of labor relations and disciplinary procedure of processes team building and supervisory skills good communications, leadership, interpersonal skills and conflict management. Recommendations: Computer Literacy, Underdorsed valid Code B Drivers License (code 08).
<u>DUTIES</u>	:	Provision of optimal, holistic specialized psychiatric nursing care with set standard and within professional/legal framework, analyze the relationship between normal physiological and specific system alterations associated with mental health problems psychiatric disorders treatment engage in clinical assessment of MHCU in a specialized psychiatric setting Evaluate the health impact of multiple life stressors and situational crisis within the context of family cycle and community assist with the effective management of human material resources development of specialized services and the role of the advanced nurse practitioner.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms NP Ngcobo Tel No: 031 360 3031
	:	All applications must be addressed to the Deputy Director: HR, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.
<u>NOTE</u>	:	An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)
<u>CLOSING DATE</u>	:	03 May 2021
<u>POST 13/233</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY NURSING) GRADE 1 OR 2 REF NO: NGWE 21/2021 ICU</u>
<u>SALARY</u>	:	R383 226 – R579 696 per annum, Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)
<u>CENTRE REQUIREMENTS</u>	:	Ngwelezana Tertiary Hospital
	:	Grade 1: Diploma / Degree in General Nursing. A post basic qualification in Critical Care Nursing Science. Registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Grade 2: Diploma / Degree in General Nursing. A post basic qualification in an appropriate specialized field. A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred above must be appropriate/recognizable experience in a specific field after obtaining post basic qualification in that specialized field.
<u>DUTIES</u>	:	Render an optimal holistic quality specialized nursing care as directed by the scope of practice and standards determined by relevant speciality. Display concern for patients, promoting and advocating proper treatment and care and willingness to respond to patient's needs. Maintain accreditation standards by ensuring compliance with National Norms and Standards and Ideal hospital programmes. Participate in the formulation, analysis, implementation and monitoring of unit

objectives, policies, and procedures. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Provide safe and therapeutic environment for patients, staff and public. Participate in staff development using EPMDS System and other work related programmes and training. Ensure effective and efficient management of resources and availability of essential equipment. Attend to meetings, and assist with relief duties of supervision as assigned by the supervisor.

ENQUIRIES : Ms RM Sithole Tel No: 035 901 7258
APPLICATIONS : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

NOTE : Application must be submitted on the Application for Employment Form (New Form Z.83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za must accurately complete and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE : 03 May 2021 (Late applications will not be accepted)

POST 13/234 : **PROFESSIONAL NURSE (SPECIALTY) – PAEDIATRICS REF NO: UMP 2/2021**

SALARY : Grade 1: R383 226 – R444 276 per annum
 Grade 2: R471 333 – R579 696 per annum

CENTRE : Umphumulo Hospital
REQUIREMENTS : Diploma / Degree in General Nursing and Midwifery. Registration with the S.A.N.C. as a Professional Nurse and midwife. A post basic nursing qualification in Child Nursing Science, accredited with the South African Nursing Council. Current (2021) council receipt. **Grade 1:** A minimum of four (4) years appropriate / recognizable experience as a Professional Nurse. **Grade 2:** A minimum of fourteen (14) years appropriate / recognizable experience as a Professional Nurse of which at least ten (10) years must be appropriate / recognizable experience in paediatrics after obtaining the post basic qualification of Child Nursing Science, Proof of current and previous experience endorsed by the HR department. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Good communication and interpersonal skills. Decision making and problem solving skills. Knowledge of Code of Conduct and Labour Relations and related policies. Ability to formulate patient related policies Basic understanding of HR and Financial policies and procedures. Basic computer literacy.

DUTIES : Provide effective management and professional leadership. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Implement maternal and child health care programmes, e.g. PMTCT, MBFI, IMCI, CHIPP, KINC, IYCF, etc. Participate in perinatal mortality meetings. Ensure that the unit complies with national core standards. Ensure the provision of accurate statistical information for data management. Ensure that there is constant monitoring and

evaluation of the key child indicators of the unit and maintenance of appropriate statistics. Work as part of a multi-disciplinary team at unit level to ensure good nursing care by nursing team. Work effectively and amicably at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Maintain clinical competence by ensuring that scientific principles of nursing are implemented. Maintain accurate and complete patient records. Ensure proper utilization of resources and exercise care over government property. Maintain a high quality of nursing and patient care in Paediatric services. Supervision of subordinates in execution of their duties.

- ENQUIRIES** : Mrs. J. M. Ndlovu Tel No: 032 4814199
- APPLICATIONS** : Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department.
- FOR ATTENTION** : Mr S. M. Naidoo
- NOTE** : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates – not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
- CLOSING DATE** : 05 May 2021
- POST 13/235** : **CLINICAL NURSE PRACTITIONER: GRADE 1 OR 2 REF NO: NKWE 01/2021 (X1 POST)**
- SALARY** : Grade 1: R383 226 per annum
Grade 2: R471 333 per annum
Other Benefits: 13TH Cheque, 12 % rural allowance, Medical aid (optional), Housing Allowance (employee to meet prescribed requirements)
- CENTRE** : Nkweletsheni Clinic (IXOPO)
- REQUIREMENTS** : Senior Certificate / STD 10/ Grade12. Basic R425 qualification (diploma/ degree in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Post basic nursing qualification with a duration of at least one year accredited with SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. A minimum of 4 years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing. Proof of current registration with SANC (2021). Certificate of service/ proof of relevant experience endorsed by HR. Knowledge: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal framework, e.g. Batho Pele Principles. Conflict handling and counselling skills. Good report writing skills. Good communication skills (both verbal and written). Good interpersonal skills. Understanding of challenges facing public health sector. Ability to plan and prioritize issues and other work related and comply with timeframes.
- DUTIES** : Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment and miscellaneous stores. Screen, diagnose and treat patients.

Maintain accurate and complete patients' records according to legal requirements. Assist in compiling and updating of procedural guidelines. Identify problems areas needing improvement and communicate them to Operational Manager. Co-ordination of services within the institution and other services related to community health (NGO's CBO's CHW, etc.). Ensure supervision, provision and basic patients' needs. Evaluate and follow up patients during clinical visits. Provide education to patients and staff. Promote preventive health for clients. Initiate treatment, implementation of programs and evaluation of patients' clinical conditions. Attend and participate during doctors' visits. Assess in service training needs, planning and implementation of training.

ENQUIRIES : Ms S.N.P. Shezi Tel No: 039 834 7500
APPLICATIONS : Please forward applications quoting reference number to: The Chief Executive Officer, Christ the King Hospital, Private Bag X542, Ixopo, 3276

NOTE : Applications must be submitted on the New Application for Employment Form (Z83), which is obtainable at any Government Department or from website-www.kzhealth.gov.za. No faxed or e-mailed applications will be accepted. Certified copies of ID, Std 10 certificate, educational qualifications, where experience is required a confirmation letter of relevant experience from the employer on an official letterhead (not certificate of service) must be submitted together with your CV. People with disabilities should feel free to apply. Applicants in possession of foreign qualifications must attach an evaluation/ verification certificate from the South African Qualifications Authority (SAQA). Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.

CLOSING DATE : 03 May 2021

POST 13/236 : **CLINICAL NURSE PRACTITIONER – ISITHUNDU CLINIC REF NO: UMP 3/2021**

SALARY : Grade 1: R383 226 – R444 276 per annum
 Grade 2: R471 333 – R579 696 per annum

CENTRE : Umphumulo Hospital
REQUIREMENTS : Diploma / Degree in General Nursing and Midwifery. Registration with the S.A.N.C. as a Professional Nurse and midwife. A post basic nursing qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), with a duration of at least one year accredited with the South African Nursing Council. Current (2021) council receipt. **Grade 1:** A minimum of four (4) years appropriate / recognizable experience as a Professional Nurse. **Grade 2:** A minimum of fourteen (14) years appropriate / recognizable experience as a Professional Nurse of which at least ten (10) years must be appropriate / recognizable experience in primary health care after obtaining the post basic qualification of Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), Proof of current and previous experience endorsed by the HR department. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Good communication and interpersonal skills. Decision making and problem solving skills. Knowledge of Code of Conduct and Labour Relations and related policies. Ability to formulate patient related policies Basic understanding of HR and Financial policies and procedures. Basic computer literacy.

DUTIES : Provide quality comprehensive primary health care by promoting preventative, curative and rehabilitative services for the clients and community. Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Promote scientific quality nursing care by functioning as a therapeutical team co-ordinating between hospital and community and preventing medico legal hazards. Work effectively and amicably with persons of diverse intellectual, cultural, racial or religious differences. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Encourage research by assisting

in regional and departmental projects, always making sure that the community needs are taken into account. Be involved in community meetings and committees. Clinical teaching, training and continuous evaluation of students Teach patients on a one to one basis. Provide health education of patients, public and staff. Assist patients and families to develop a sense of self care. Conduct individual consultation sessions. Evaluate and follow up patients during clinic visits. Maintain accreditation standards by ensuring compliance with National Norms and Standards (NCS). Order medication as necessary and ensure proper control. Participate in the formulation, analysis, implementation and monitoring of clinic objectives, policies and procedures. Ensure compliance with Infection Prevention and Control as well as Occupational Health and Safety. Provide safe and therapeutic environment for patients, staff and public. Ensure proper utilization of resources and exercise care over government property. Offer managerial services in the absence of the Operational Manager.

<u>ENQUIRIES</u>	:	Mrs. J. M. Ndlovu Tel No: 032 4814199
<u>APPLICATIONS</u>	:	Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department
<u>FOR ATTENTION</u>	:	Mr S. M. Naidoo
<u>NOTE</u>	:	Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates – not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
<u>CLOSING DATE</u>	:	05 May 2021
<u>POST 13/237</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) – THEATRE REF NO: UMP 4/2021</u>
<u>SALARY</u>	:	Grade 1: R383 226 – R444 276 per annum Grade2: R471 333 – R579 696 per annum
<u>CENTRE</u>	:	Umphumulo Hospital
<u>REQUIREMENTS</u>	:	Diploma / Degree in General Nursing and Midwifery. Registration with the S.A.N.C. as a Professional Nurse and midwife. A post basic nursing qualification in Operating Theatre Nursing, accredited with the South African Nursing Council. Current (2021) council receipt. Grade 1: A minimum of four (4) years appropriate / recognizable experience as a Professional Nurse. Grade 2: A minimum of fourteen (14) years appropriate / recognizable experience as a Professional Nurse of which at least ten (10) years must be appropriate / recognizable experience in theatre after obtaining the post basic qualification of Operating Theatre Nursing, Proof of current and previous experience endorsed by the HR department. Understanding of nursing legislation and related legal and ethical nursing practices. Ability to perform clinical nursing practice in accordance with the scope of practice and nursing standards. Good communication and interpersonal skills. Decision making and problem solving skills. Knowledge of Code of Conduct and Labour Relations and related policies. Ability to formulate patient related policies Basic understanding of HR and Financial policies and procedures. Basic computer literacy.

<u>DUTIES</u>	:	Render an optimal holistic specialized nursing care provided within the set standards and professional /legal framework as a member of the multidisciplinary team. Knowledge and implementation of Nursing Core Standards. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, National Core Standards and all other applicable prescripts. Effective, efficient utilization and management of all resources. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Evaluate patient care programmes from time to time and make proposals for improvement. Manage and the proper handling of instruments. Work collaboratively with surgeons, anesthetists to meet the needs of the patients during theatre procedures and ensure responsibility for patient's care. Develop competencies in pre-operative care, reception area, scrubbing, circulating, recovery room and post-operative care. Ensure safe environment to achieve desired outcomes of surgical interventions. Participate in the formulation, analysis, implementation and monitoring of unit objectives, nursing standards, policies and standard operating procedures. Participate in after- hours theatre calls. Assist and supervise in CSSD. Ensure that equipment and machinery is available and functional at all times. Monitor the blood fridge and ensure the availability of emergency blood. Report and record patient safety incidences, challenges and deficiencies within the unit. Attend meetings, workshops and training programmes as assigned by the supervisor.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs. J. M. Ndlovu Tel No: 032 4814199
<u>FOR ATTENTION NOTE</u>	:	Please forward application quoting the reference number to The Human Resource Department, Umphumulo Hospital, Private Bag X9219, Maphumulo 4470 or hand delivered to Umphumulo Hospital, Human Resource Department.
<u>NOTE</u>	:	Mr S. M. Naidoo
<u>CLOSING DATE</u>	:	Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates – not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.
<u>POST 13/238</u>	:	05 May 2021
<u>SALARY</u>	:	<u>PROFESSIONAL NURSE SPECIALTY (TRAUMA) REF NO: (EMS/ 05/2021)</u> Re – Advertisement
<u>CENTRE REQUIREMENTS</u>	:	R383 226 – R444 276 per annum, Plus 13th Cheque, Plus Rural allowance (8%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)
<u>REQUIREMENTS</u>	:	Emmaus Hospital
	:	Basic R425 Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with SANC AS Professional Nurse, A post basic nursing qualification in Trauma / Critical Care Nursing Science accredited with the SANC, registration with SANC as a Professional Nurse PLUS Registration certificate, Proof of current year registration/ receipt with SANC 2021, A minimum of four years Appropriate/ recognizable nursing experience after resignation as a professional nurse with SANC in General Nursing, Certificate of service from

previous and current employer endorsed and stamped by HR must be attached. Knowledge & Skills: Knowledge of nursing care processes, procedures, nursing statuses, and other relevant legal frameworks, such as Nursing Act, Health and Procedures in the Public service, Skills: Leadership, organizational, decision making, problem solving abilities within the limits of the public sector, interpersonal, including basic computer skills, Personal attributes responsiveness, professionalism, supportive, assertive and must be a team player.

- DUTIES** : Assist in planning, organizing and monitoring of objectives of the specialty unit, Provide a therapeutic environment for patients, staff and relatives, monitoring the implementation of the triangle system and fast tracking patients, monitor the implementation of record keeping according to legal requirements, assist with orientation and induction of all new staff within the component, provide overall supervision of the staff and the unit, Provide direct and indirect supervision of absence of operational manager, promote specialized patient care and standard staff, providing guidance and ensure that patient receive optimal care, provide leadership and overall supervision and standards according to the specialty.
- ENQUIRIES** : Ms PPJ van der Plank Tel No: 036 488 1570, EXT: 8204
- APPLICATIONS** : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340, Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and certified copies of qualification certificates, service certificate including ID and (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No subsistence and travelling allowance will be paid for interview attendance.
- CLOSING DATE** : 03 May 2021 @ 16:00
- POST 13/239** : **CLINICAL NURSE PRACTITIONER (OLIVIERSHOEK CLINIC) REF NO: (EMS/ 06 /2021)**
Re-Advertised
- SALARY** : Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Plus 13th Cheque, Plus Rural allowance (8%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)
- CENTRE** : Emmaus Hospital
- REQUIREMENTS** : Diploma/Degree in General Nursing PLUS 1 year post basic qualification in Primary Health Care and Midwifery registration with SANC as a registered and PHC nurse Current S.A.N.C receipt 2021 PLUS Registration certificate. **Grade 1:** A minimum of 4 years appropriate / recognizable nursing experience after registration as General Nurse. **Grade 2:** A minimum of fourteen (14) years recognizable nursing experience as a General Nurse of which at least 10 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1 year post –post basic qualification in the relevant specialty. NB: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Knowledge & Skills: Sound Knowledge of all legislation and regulation applicable to the health services and nursing status, Sound knowledge of disciplinary processes and grievance procedure ,leadership, organizational, decision making, counseling and conflict management skills, Human Resource and financial management skills, Report writing and financial management skills, Knowledge of nursing care processes and procedures.

- DUTIES** : Implementation of programmes to ensure proper nursing care , Demonstrate effective communication with patients , supervisors and other clinician including report writing monthly and statistics as required, Able to plan and organize own work and that of support personnel to ensure nursing care, Diagnose , treat and dispense medication , Work as part of multidisciplinary team to ensure good nursing care at PHC setting in all health programmes, Display concern for patients ,promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs , requirement expectations, motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of care, To ensure that Batho Pele principle are Implemented, Ensure increased accessibility of health service to all community members including staff.
- ENQUIRIES** : Ms D.Z Hlongwane Tel No: 036 488 1570, EXT: 8312
- APPLICATIONS** : Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340, Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital.
- FOR ATTENTION** : Human Resource Manager
- NOTE** : Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and certified copies of qualification certificates, service certificate including ID and (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant's responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. NB: No subsistence and travelling allowance will be paid for interview attendance.
- CLOSING DATE** : 03 May 2021
- POST 13/240** : **PROFESSIONAL NURSE (SPECIALTY) OPERATING THEATRE REF NO: PNSPEC 01/2021 (X1 POST)**
Directorate: Dundee Hospital
- SALARY** : Grade 1: R383 226 - R444 276 per annum
Grade 2: R471 333 - R579 696 per annum
Plus 12% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)
- CENTRE** : Dundee Hospital
- REQUIREMENTS** : Standard 10/Grade 12 Senior Certificates. Diploma / Degree in nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse and Midwife. 1 year Post basic qualification in the specialty (Diploma in Operating Theatre Nursing). A minimum of 4 years appropriate recognizable experience in Nursing after registration with SANC. Current proof of registration with SANC for 2021. Proof of current /previous work experience endorsed and stamped by the employer(s) must be attached. Knowledge, Skills and Competencies Required: Knowledge of nursing care processes and procedures, nursing status, and other relevant legal frameworks. Knowledge of labour relations. Good communication, interpersonal, counseling and time management skills. Financial and budgetary knowledge pertaining to the relevant resources under management. Knowledge and experience in implementation of Batho Pele Principles and Patients Right Charter, Code of conduct. Ability to function well within the team. Knowledge of National Core Standards.
- DUTIES** : Provision of optimal, holistic specialized nursing care provided within set standards and professional/ legal standards. Maintain accurate and complete patients records according to legal requirements. Compilation and analysis of statistics. Participate in auditing of clinical charts and QIPs. Participate in the implementation of National Core Standards, guidelines, protocols. Effective, efficient and economical use of all allocated resources. Display a concern for patients, promoting, advocating and facilitating proper treatment and care. Assist in

supervision and development of staff. Participation in training and research. Maintain professional growth / ethical standards and self-development. Participate in all hospital programs e.g. IPC, Quality Assurance. Promote good working relationships with the multidisciplinary team. Ensuring the availability of the necessary basic equipment and stock.

- ENQUIRIES** : Mrs N T Mkhize Tel No: 034-2121111 ext 268
- APPLICATIONS** : should be delivered to: KwaZulu-Natal Department of Health, Dundee Provincial Hospital, 121 McKenzie Street, Dundee, 3000 Postal Address Dundee Provincial Hospital, Private Bag X2011, Dundee, 3000.
- NOTE** : It is the department's intention to promote equity through filling of all numeric targets as contained in the Employment Equity Plan to facilitate this process successfully, an indication of race, gender and disability status is required. NB: (Employment Equity Plan: African Male)
- CLOSING DATE** : 03 May 2021
- POST 13/241** : **ASSISTANT DIRECTOR: HR LABOUR RELATIONS REF NO: NGWE 23/2021**
- SALARY** : R376 596 per annum, All inclusive salary packages. 13th Cheque, housing allowance (employee must meet prescribed requirements), medical aid (optional)
- CENTRE** : Ngwelezana Tertiary Hospital
- REQUIREMENTS** : An appropriate three (03) year tertiary qualification in Labour Relations/ Labour Law at NQF level 6 and/or Equivalent qualifications (NQF Level and Credits). Five (05) years' experience in Labour Relations environment of which 3 years must be supervisory level. Computer literary in MS Word, MS Excel and PowerPoint. Valid Drivers' license. Proof of current and previous work experience endorsed by the Human Resource Manager or delegated person (Certificate of service must be attached as proof of Work experience).
- DUTIES** : Advice line management on labour relations related matters. Manage and facilitate the grievance resolution process and procedures. Manage and facilitate misconduct cases, represent the employer during dispute resolutions processes, disseminate relevant and contemporary information on labour relations matters. Manage financial, human and physical resources in the sub-directorate, develop and manage labour relations policies and prescripts. Compile monthly, quarterly and annual reports, facilitate the labour relations policy awareness sessions. Implement and interprets policies directives and guidelines. Implement and maintain sound quality management system, including applicable legislations, policies, good practice and standards. Ensure maintenance of the Provincial labour relations database; represent the employer at the Provincial bargaining chambers.
- ENQUIRIES** : Mr MP Zungu (DD: HRM) Tel No. 035 901 7042 / 7216
- APPLICATIONS** : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block
- FOR ATTENTION** : Mr MP Zungu
- NOTE** : Application must be submitted on the Application for Employment Form (New Form Z.83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za must accurately complete and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully

		informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
<u>CLOSING DATE</u>	:	03 May 2021 (Late applications will not be accepted)
<u>POST 13/242</u>	:	<u>ASSISTANT DIRECTOR: HUMAN RESOURCE DEVELOPMENT REF NO: NGWE 24/2021</u>
<u>SALARY</u>	:	R376 596 per annum, All inclusive salary packages. 13th Cheque, housing allowance (employee must meet prescribed requirements), medical aid (optional)
<u>CENTRE</u>	:	Ngwelezana Tertiary Hospital
<u>REQUIREMENTS</u>	:	A three-years relevant degree or diploma in Human Resource Management/ Human Resource Development/Labour Relations/Public Management or equivalent qualification as recognised by SAQA. At least 5years relevant experience in the field of HRD. Two (02) -three (03) years' must be a supervisory experience in the field of HRD. Computer literary in MS Word, MS Excel and PowerPoint. Valid Drivers' license. Proof of current and previous work experience endorsed by the Human Resource Manager or delegated person (Certificate of service must be attached as proof of Work experience).
<u>DUTIES</u>	:	Develop and facilitate the implementation of human resource development strategy and plans. Provide and facilitate training and development programme (i.e. training, bursaries, internship and learnership). Provide coordination and implementation of performance, management systems (PMDS & IQMS). Conduct organization review and redesign processes and facilitate the development of job inate, develop and monitor the implementation of HR strategy and plan. Coordinate, develop and monitor the implementation of Employment Equity Plan. Facilitate the implementation of labour relations guideline processes. Facilitate, develop and implement employee health and wellness policies and programmes. Facilitate and implement HIV and Aids, TB, and other communicable of diseases. The promotion, facilitation and implementation of occupational health, safety and environment management strategies and programs. Management of all Human, Financial and other resources unit.
<u>ENQUIRIES</u>	:	Mr MP Zungu (DD: HRM) Tel No: 035 901 7042 / 7216
<u>APPLICATIONS</u>	:	Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block
<u>NOTE</u>	:	Application must be submitted on the Application for Employment Form (New Form Z.83), which is obtainable at any Government Department or from the website www.kznhealth.gov.za must accurately complete and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.
<u>CLOSING DATE</u>	:	03 May 2021 (Late applications will not be accepted)

POST 13/243 : **CLINICAL TECHNOLOGIST (GRADE 1, 2, 3) REF NO: GS 16/21**
Component: Adult Critical Care
Re-advertisement

SALARY : Grade 1: R317 976 per annum, Plus 13th cheque, Medical Aid– Optional & Housing Allowance: Employee must meet prescribed requirements.
Grade 2: R372 810 per annum Plus 13th Cheque, Medical Aid -optional and Housing Allowance- Employee must meet prescribed requirement.
Grade 3: R439 164 per annum Plus 13th Cheque, Medical Aid -optional and Housing Allowance- Employee must meet prescribed requirement

CENTRE REQUIREMENTS : Greys Hospital, Pietermaritzburg Complex
: National Diploma Clinical Technology Plus Registration with the Health Professions Council of South Africa (HPCSA) as Clinical Technologist in Critical Care (Independent practice). Experience: **Grade 1:** None after registration with the HPCSA in Clinical Technology (Critical Care) in respect of SA qualified employees 1 Year relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Experience: **Grade 2:** Minimum of 10 years relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of SA qualified employees. Minimum of 11 years relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Experience: **Grade 3:** Minimum of 20 years relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of SA qualified employees. Minimum of 21 years relevant experience after registration with the HPCSA in Clinical Technology (Critical Care) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Recommendation: Knowledge, Skills and Experience Required: Competence in performing required tasks in all the specified areas of Critical Care technology. Work experience as a Clinical Technologist in Critical Care.

DUTIES : Provision of a professional clinical technology service in Critical Care at Grey's Hospital's Intensive Care Unit, Operating Theatres, Paediatric Intensive Care Unit and Neonatal Intensive Care Unit. Use of technical equipment to determine hemodynamic and physiological function of patients in order that the correct critical care procedures can be performed. Assisting medical and nursing staff with technical equipment during performance of clinical procedures. Performance of point-of-care clinical tests including, but not limited to, haemoglobin measurement, Blood glucose estimation, arterial blood gas analyses and thromboelastography. Provide and train others in user-level maintenance and provisioning of point-of-care test devices. Technical support of life support apparatus. Administration of acquisition, servicing and logistics of life-support and point-of-care analytical equipment (in conjunction with Health Technology Services) as well as administration of acquisition and logistics of relevant consumable items (in conjunction with Supply Chain Management). Training of staff members in the use and maintenance of life-support and point-of-care analytical equipment. Participation in departmental outreach program, academic activities and research activities. Competence in Basic Life Support. Optimal patient care in critical care, anaesthetics and resuscitation in conjunction with the Operational Manager and Intensivist in Charge.

ENQUIRIES APPLICATIONS : Dr. A. Ramkillawan Tel No: 033 897 3241
: To be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

FOR ATTENTION NOTE : Mrs M. Chandulal
: Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 16/21. Please note due to large

numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). the employment equity target for this post is: African male.

- CLOSING DATE** : 03 May 2021
- POST 13/244** : **DIAGNOSTIC RADIOGRAPHER GRADE 1, 2, 3 REF NO: GS 18/21 (X3 POSTS)**
Component: Radiology Department
- SALARY** : Grade 1 – R317 976 per annum
Grade 2 – R372 810 per annum
Grade 3 – R439 164 per annum
Other Benefits: 13th cheque, medical aid (optional), home owner allowance, employee must meet prescribed requirements.
- CENTRE REQUIREMENTS** : Greys Hospital
National Diploma / Degree in Diagnostic Radiography. Certified copy of original registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer. Certified copy of current registration with HPCSA for 2020/2021 as a diagnostic radiographer (Independent Practice). Certificates of service to be attached as proof of experience. Experience: **Grade 1:** No experience required after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. One year experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 2:** Minimum of 10 years experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of eleven years experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** Minimum of 20 years experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 21 years experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Recommendations: Knowledge, Skills and Experience: Sound knowledge of diagnostic radiography procedures and equipment including CT and PACS/RIS applications. Good communication, interpersonal relations and problem solving skills. Knowledge of radiation control regulations and safety measures. Ability to perform and record quality assurance tests as stipulated by the Radiation Control Directorate. Computer Literacy.
- DUTIES** : Provide high quality diagnostic radiographic service observing safe radiation protection standards. Participate in after hours and standby duties which include nights, weekends and Public Holidays. Provide assistance and training to junior staff and student radiographers. Promote good health practices and ensure optimal care of the patient. Perform reception and administrative duties as required. Participate in Quality Assurance and Quality Improvement programmes, In-service training, National Core Standards and Ideal Hospital Realisation Maintenance Framework. Inspect and utilize equipment professionally to ensure that it complies with safety standards and ensure health and safety rules and regulations are adhered to.
- ENQUIRIES APPLICATIONS** : Mrs D. Wood Tel No: 033 897 3208
To be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
- FOR ATTENTION NOTE** : Mrs. M. Chandulal
Directions To Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website, Certified copies of highest educational qualifications and

professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 18/21. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply. The employment equity target for this post is: African male

CLOSING DATE

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03 May 2021