

**PROVINCIAL ADMINISTRATION: KWAZULU-NATAL  
DEPARTMENT OF HEALTH**

*(This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.)*

**MANAGEMENT ECHELON**

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| <b><u>POST 07/124</u></b>  | : | <b><u>DISTRICT DIRECTOR REF NO: G28/2021</u></b><br>Cluster: District Health Services  |
| <b><u>SALARY</u></b>       | : | R1 057 326 per annum Level 13, (An all Inclusive SMS Salary Package)   |
| <b><u>CENTRE</u></b>       | : | UGU Health District Office   |
| <b><u>REQUIREMENTS</u></b> | : | An undergraduate qualification (NQF level 7) in Clinical Health Science. Current registration with the relevant health professional body. A minimum of Five (5) years' experience in middle management level with five (5) years in Primary Health Care OR District Health System. Proof of exposure/experience in a clinical programmes and hospital management environment including EMS and FPS. Unendorsed valid driver's license. Computer literacy with proficiency in Microsoft software applications. Recommendations: Post-graduate qualification in Public Health/Master in Business Management. Project Management. NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training And Competencies Required: The incumbent of this post will report to the Chief Director: District Health Services: Head Office, and will be responsible to ensure and account for the delivery of integrated, effective and efficient health service at all levels of care based on the Primary Health Care approach through the District Health System within Ugu (whichever is relevant). The ideal candidates must: Possess a clear understanding of the challenges facing the public health sector due to poverty, resource limitations and opportunistic diseases such as TB, HIV and AIDS. Have the ability to analyse and interpret complex management data and information to inform decision-making and alignment processes timeously. Have the ability to develop innovative solutions for complex health and other service delivery management problems. Possess strong leadership to – ensure buy-in/support of other organs of state and external stakeholders to accomplish deliverables identified in the Annual Performance Plans of the District, provide strategic direction to Institutions, mediate processes for the allocation of resources to Institutions, build a highly effective and efficient health service delivery team in the District; and reason/present/negotiate the case of the District at departmental management and planning for a, Have the ability to assess and manage the performance of the District Health System and directly supervise staff. Have the ability to interact effectively and efficiently with a wide range of stakeholders. Have the ability to turn around negative audit findings in the district to be a positive one. Possess a good Knowledge and understanding of universal health coverage. Possess a clear understanding of risk and other management processes and the application thereof to ensure that the decentralized. Management model of the department is performing optimally. Possess knowledge of the governance framework and legislative imperatives set for the area of operation. Be computer literate with a proficiency in MS Office Software applications. |
| <b><u>DUTIES</u></b>       | : | Based on relevant policy imperatives, provide strategic leadership and ensure the development, implementation, monitoring and evaluation of an Annual District Health Services Delivery Plan. Account in terms of planned initiatives for the delivery of health services in the District. Coordinate and facilitate processes to prioritise health service delivery initiatives and the allocation of concomitant resources amongst health facilities in the District, whilst promoting service delivery equity. Monitor and evaluate health service delivery within the District, identify high risk areas and facilitate timeous corrective action where required. Provide transversal clinical support and other support services to Institutions. Ensure the development of an innovative and human rights sensitive cadre of health workers at all levels. Identify and address transversal health service delivery barriers that cannot be resolved at Institutional and district level and filter those requiring  |

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|                             | : | intervention at Provincial level. Facilitate the process of ensuring universal health access (NHI) for Ugu Health District.   |
| <b><u>ENQUIRIES</u></b>     | : | Mr J Mdebele Tel No: (033) 395 3274   |
| <b><u>APPLICATIONS</u></b>  | : | The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 Or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.   |
| <b><u>FOR ATTENTION</u></b> | : | Miss N.S Buthelezi Tel No: (033) 395 2896   |
| <b><u>NOTE</u></b>          | : | Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. |
| <b><u>CLOSING DATE</u></b>  | : | 12 March 2021   |
| <b><u>POST 07/125</u></b>   | : | <b><u>CHIEF EXECUTIVE OFFICER REF NO: G29/2021</u></b><br>Cluster: Hospital Management Services   |
| <b><u>SALARY</u></b>        | : | R1 057 326 per annum (Level 13), (An all Inclusive MMS Salary Package)  |
| <b><u>CENTRE</u></b>        | : | Ladysmith Regional Hospital   |
| <b><u>REQUIREMENTS</u></b>  | : | A undergraduate qualification (NQF level 7) in a clinical related field, with valid registration with the relevant professional body, 5 years of experience at middle managerial level in a health service environment. Unendorsed valid Code B driver's license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Experience at a Regional/Tertiary Hospital will be an added advantage. A post graduate degree/diploma in management. Knowledge: Knowledge of relevant legislation such as the National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, Programme and project management, Financial management, Management of people and empowerment. Progress Competencies: Service delivery innovation, Knowledge management, Problem solving and analysis, Communication, Client orientation and customer focus.  |
| <b><u>DUTIES</u></b>        | : | Job Purpose: To plan, direct, co-ordinate and manage the delivery of clinical and administrative support services in an effective and efficient manner, working with the key executive management team at the hospital and within the legal and regulatory framework, and governance requirements, To represent the hospital authoritatively at provincial and public forums, To provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes. Strategic Planning: Prepare a strategic plan for the hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans as well as the Department's strategic goals and Objectives. Financial Management: Ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, financial planning, resource mobilization, including monitoring and evaluation, Ensure appropriate asset management and accountability of all assets of the institution, Identify strategic and operation risks and ensure that strategies are in place to address these, as well as monitor the progress. Maximize revenue through collection of all income due to the hospital. Facility Management: Ensure business support and systems to promote   |

optimal management of the institution as well as optimal service delivery, Ensure that systems and procedures are in place for infrastructure planning and timeous maintenance of the facility and its equipment. Human Resource Management: Implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilization of human resources, Promote a safe and healthy working environment through compliance with the Occupational Health and Safety Act, including occupational health and safety committees, Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Suppliers: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority in line with PFMA, and Supply Chain Management prescripts, Ensure that goods and services are procured in a cost effective and timely manner, Ensure sound contract management for all contracted services. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board and other relevant oversight committee/bodies, Ensure the establishment of the relevant governance structures linked to clinical and non-clinical functions and responsibilities, Manage all the institutions risks and implement strategies to ensure optimal achievement of health outcomes.

**ENQUIRIES  
APPLICATIONS**

: Ms R.T Ngcobo Tel No: (033) 940 2499  
 : The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION  
NOTE**

: Miss N.S Buthlezi Tel No: (033) 395 2896  
 : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

**CLOSING DATE**

: 12 March 2021

**OTHER POSTS**

**POST 07/126**

: **CHIEF EXECUTIVE OFFICER REF NO: G30/2021**  
 Cluster: Hospital Management Services

**SALARY  
CENTRE  
REQUIREMENTS**

: R869 007 per annum (Level 12), (An all Inclusive MMS Salary Package)  
 : Fort Napier Hospital  
 : A degree/advanced diploma in a health related field, Registration with relevant professional council. A degree/diploma in health management OR a degree/advanced in a management field. At least 5 (five) years' management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver's license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Recommendations: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies. Core

Competencies: Strategic capability and leadership, programme and project management, financial management, change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

**DUTIES**

: Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership, to improve operational efficiency within the health establishment, to improve health outcomes. Strategic Planning: Prepare a strategic plan for the hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital Board. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution's risk to ensure optimal achievement of health.

**ENQUIRIES  
APPLICATIONS**

: Ms R. T Ngcobo Tel No: (033) 940 2499  
: The Chief Director: Human Resource Management Services KZN Department of Health Private Bag X9051 Pietermaritzburg 3200 or Hand delivered to: 330 Langalibalele Street Natalia Building, Registry, Minus 1:1 North Tower.

**FOR ATTENTION  
NOTE**

: Miss N.S Buthelezi Tel No: (033) 395 2896  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications.

**CLOSING DATE**

: 12 March 2021

**POST 07/127** : **DEPUTY DIRECTOR: FINANCE REF NO: HRM 11/2021 (X1 POST)**  
 Directorate: Dept. Of Finance  
 Re-Advertisement: those who previously applied need to re-apply. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying)

**SALARY** : R733 257 – R863 748 per annum, (All inclusive salary package)  
**CENTRE** : King Edward VIII Hospital (KEH)  
**REQUIREMENTS** : NQF level 7 qualification Bachelors Degree and/or Advanced Diploma with majors in Finance and or Accounting, Management/Financial Accounting, Financial management Plus 3-5 years of managerial experience in a financial field  
 Recommendation: Intermediate Computer Literacy and/or Valid Driver's License  
 Knowledge, Skills, Training And Competencies Required: Good knowledge of Public Finance Management Act, Supply Chain Management Framework, Division of Revenue Act, National Tertiary Services Grant Framework, Treasury Regulations, Solid experience in budgeting, financial planning & analysis, asset management, Vulindlela and Basic Accounting Systems (BAS), Have the ability to perform independently and under pressure as well as report writing & presentation at short notice, Skills: decision-making, problem-solving, good communication, advanced proficiency in Microsoft Excel with excellent quantitative & analytical skills, Attributes –strong leadership, innovation, concern for excellence, drive and enthusiasm.

**DUTIES** : Provide input towards the development of strategic, annual performance and business plans, Ensure the effective management of budgetary and expenditure control functions for a Hospital Ensure that the adequate policies, systems, procedures and proper internal control are in place to enable prudent management of financial resources, Ensure effective management of stock and assets , Maximize revenue collection of all income due to the Hospital, Ensure appropriate management and utilization of resources allocated to the component.

**ENQUIRIES** : Dr. T. Mayise Tel No: (031) 360 3015  
**APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.

**NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There will be no payment of S&T Claims. NB: Candidates to be subjected to a technical exercise/competency assessment as part of selection process intended to test relevant competencies of the job.

**CLOSING DATE** : 01 April 2021

**POST 07/128** : **ASSISTANT MANAGER NURSING (SPECIALTY) REF NO: N1/ANM/2021 (X1 POST)**  
 Surgical

**SALARY** : R614 991 per annum, Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)

**CENTRE REQUIREMENTS** : Addington Hospital: KwaZulu-Natal  
: Certified copy of Degree / Diploma in General Nursing and Midwifery. Certified copy of Registration Certificate with SANC as a General Nurse and Midwife. Certified copy of current registration receipt (2021) with SANC. Certified copy of Diploma / Degree Post Basic qualification in the relevant Speciality: Orthopaedic or Ophthalmic. Post Basic registration certificate accredited by SANC in the relevant Speciality: Orthopaedic or Ophthalmic. Certificate of service from current and previous employers is compulsory, which must be endorsed by Human Resource Department. Please request the nursing domain to be indicated on certificates. SAQA verification if applicable, obtainable from Human Resource Department. Experience: A minimum of 10 years appropriate/recognizable Experience after registration as a Professional Nurse with SANC. At least 6 years of the period referred to above must be appropriate/recognisable experience in the specific Speciality after obtaining the 1 year post-basic qualification in the relevant speciality. At least three (3) years of the period referred to above must be appropriate/recognizable experience at management level. Recommendation: Nursing Management would be an advantage-to produce degree or diploma and registration with SANC if applicable. A valid driver's license. Knowledge, Skills Training and Competencies Required: Sound knowledge and understanding of Public Service Policies, Acts and Regulations. Sound management, negotiation, interpersonal and problem solving skills. Good verbal and written communication skills. Knowledge of Labour Relations and disciplinary processes. Computer Literacy and information management. Analytical, Leadership, Change Management, Conflict Management skills.

**DUTIES** : Provide professional, technical and management support for the provision of quality patient care. Control utilization, performance and evaluation of staff including monitoring absenteeism and nursing care standards. Manage the provision of nursing care in the designated areas through instituting quality programs and sound supervision. Exercise proper utilisation of all available resources. Ensure that all relevant Acts and Regulations are adhered to. Participate and co-ordinate the formulation of policies and procedures. Ensure control and discipline including analysing and monitoring the training and development of staff. Provide leadership in the implementation of National Core Standards. Utilise information technology and other management systems for the enhancement of service delivery. Advocate and ensure the promotion of nursing ethos and professionalism.

**ENQUIRIES APPLICATIONS** : Mrs B.N Ndhlovu Tel No: (031) 327 2000  
: All applications should be forwarded to: Attention: The Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 OR dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.

**CLOSING DATE** : 12 March 2021

**POST 07/129** : **OPERATIONAL MANAGER NURSING: SPECIALTY NURSING STREAM PN-B3- PAEDIATRICS REF NO: OPMAN (SPEC NURS STREAM) PAEDS/1/2021**  
Department: Paediatric-Oncology ward

**SALARY** : R562 800 per annum plus 13th cheque, Housing Allowance: Employee must meet prescribed requirements. Medical Aid: optional

**CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital  
: Degree/Diploma in General Nursing (R425 qualification or equivalent) plus 1 year post basic qualification (R212) (Paediatric Nursing Science) as required above. Current registration with SANC as General Nurse and Paediatrics. A minimum of 9 years appropriate /recognisable experience in nursing after registration as a Professional Nurse with the SANC in General nursing is required. At least 5 years of this period must be appropriate/recognisable experience in the specific speciality after obtaining the 1-year post- basic qualification in the Paediatric Nursing speciality. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations; displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and

awareness to respond to patient's needs and expectations. Demonstrate ability to provide support and guidance within the unit. Basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organise own work, time and that of support personnel to ensure proper nursing care in the unit.

**DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care. Ensure cost-effective, equitable and efficient high quality patient care. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the legislative framework and National Core Standards. Ensures compliance with ideal hospitals project. Perform duties within the ambit of legal framework as required. Ensure compliance to professional and ethical practice. Work effectively and amicably at supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the assistant nurse manager's office as requested.

**ENQUIRIES** : Miss NO Mkhize Tel No: (031) 240 1063

**APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

**NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

**CLOSING DATE** : 12 March 2021

**POST 07/130** : **OPERATIONAL MANAGER NURSING: SPECIALTY NURSING STREAM PNB3-HAEMATOLOGY/ONCOLOGY REF NO: OPMAN (SPEC NURS) ONCO/1/2021**  
Department: Haematology Ward  
Department Haematology and Bone Marrow Transplant ward  
Re-Advertisement. People Who Applied Before Need to Reapply

**SALARY** : R562 800 per annum, plus 13th cheque, Housing Allowance: Employee must meet prescribed requirements. Medical Aid: optional

**CENTRE** : Inkosi Albert Luthuli Central Hospital

**REQUIREMENTS** : Degree/Diploma in General Nursing (R425 qualification or equivalent) plus 1 year post basic qualification (R212) as required above ie Oncology Nursing. Current registration with SANC. A minimum of 9 years appropriate recognizable experience in nursing after registration as a Professional Nurse with the SANC in General nursing is required. At least 5 years of this period must be appropriate/recognizable experience in Oncology after obtaining the 1-year post- basic qualification in the Oncology Nursing specialty. Knowledge, Skills, Training and Competencies Required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with

patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations; displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs and expectations. Demonstrate ability to provide support and guidance within the unit. Basic understanding of HR and Financial policies and practices. Demonstrate working knowledge of the hospital information system to enhance quality in the service delivery. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organize own work, time and that of support personnel to ensure proper nursing care in the unit. Demonstrate high aptitude in working in stressful environment.

**DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care. Provide guidance and support in management of Oncology patients. Ensure that all programs related oncology and palliative care are implemented. Ensure cost - effective, equitable and efficient high quality patient care. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the legislative framework and National Core Standards. Ensures compliance with ideal hospitals outputs and Office of Health Standard Compliance. Perform duties within the ambits of legal framework as required by the profession. Ensure compliance to professional and ethical practice. Work effectively and amicably at supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Perform duties as delegated by the supervisor and relief duties of the Assistant Manager-Nursing's office as requested.

**ENQUIRIES** : Miss NO Mkhize Tel No: (031) 240 1063  
**APPLICATIONS** : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

**NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

**CLOSING DATE** : 12 March 2021

**POST 07/131** : **ASSISTANT MANAGER NURSING (M&E) REF NO: SAP 01/2021 (X1 POST)**

**SALARY** : R562 800 – R652 437 per annum  
Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Homeowner's allowances employee must meet prescribed requirements)

**CENTRE** : St Apollinaris Hospital  
**REQUIREMENTS** : Senior Certificate/Grade 12 or equivalent qualification. Degree/Diploma qualification that allows registration to General Nursing & Midwifery. Proof of current Registration certificate with SANC (2021). A minimum of 8 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing and midwifery. At least 3 years of the



period referred to above must be appropriate/recognisable experience at management level. Valid driver's license. Recommendations Computer Literacy. Skills: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practises and how this impacts on service delivery. Ensure that the clinical nursing practice by the nursing team (area/facility) is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate an basic understanding of HR and financial policies and practices .Demonstrate a basic understanding of the legislative framework governing the public service.

**DUTIES** : Strengthen health information systems. Develop specific M&E plan based on the district's M&E framework and strategic plan. Manage and support implementation of action plans as generated by the Institution. Able to manage own work and that of units reporting to the post, and to ensure appropriate interventions to enhance nursing services at are/ facility level. Able to developing and maintaining a nursing service environment that promotes the rights of patients, advocating and facilitating proper treatment and care and ensuring that the principles of Batho Pele are adhered to. Monitor and support implementation quality assurance programs. Demonstrate the required computer literacy to adequately manage information according to the requirements of the facility. Monitor and ensure proper utilisation of financial and physical resources.

**ENQUIRIES** : should be directed to Miss NPP Hadebe @ 039/8339001-8  
**APPLICATIONS** : Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263

**FOR ATTENTION** : Human Resources Section, Hand delivered applications may be dropped in the application box at Security Department on or before the closing date before 16:00.

**NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

**CLOSING DATE** : 19 March 2021

**POST 07/132** : **CLINICAL PROGRAMME COORDINATOR (QUALITY ASSURANCE) REF NO: SAP 02/2021 (X1 POST)**

**SALARY** : R444 276 – R500 031 per annum  
Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Homeowner's allowance (employee must meet prescribed requirements)

**CENTRE** : St Apollinaris Hospital  
**REQUIREMENTS** : Senior Certificate (Grade 12) or equivalent qualification PLUS Diploma/degree in nursing or equivalent qualification that allows registration with South African Nursing Council as a Professional Nurse. A minimum of seven (7) years appropriate /recognizable experience in Nursing after registration as Professional Nurse with the SANC in General Nursing. Proof of Current registration with SANC as a Professional Nurse (2021) .Valid driver's license. Recommendations Computer Literacy. Skills: Demonstrate an in depth understanding of Nursing

|                             |  |
|-----------------------------|--|
| <b><u>DUTIES</u></b>        | : Legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards. Promote quality of Nursing Care as directed by the professional scope of practice and standards determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practices. Strong interpersonal communication and presentation skills Knowledge of national quality provincial quality initiatives (Human Right, Batho Pele principles and patients' rights charter.<br>: Plans, coordinates and implement quality management and quality improvement programs in the Institution and clinics. Facilitate formation of quality assurance committees and ensure effective functioning of these committees and participate in all quality assurance programs. Ensure policies and procedures are monitored and updated. Ensure that quality improvement programs are initiated and implemented in order to address shortcomings and non-compliance issues. Compile and submit monthly and quarterly reports. Perform quality improvement audits and survey monthly and report to senior Management. Perform quality improvement audits and survey monthly and report to senior Management. Monitor and evaluate delivery of quality care at the Hospital and Clinics Ensure implantation of national and provincial initiatives (Patients' Rights Charter, Batho Pele programs etc.). Provide advice on various aspects of quality care to the institution. Manage the accreditation Programme for Hospital Identify, facilitate and co-ordinate all QIP's. |
| <b><u>ENQUIRIES</u></b>     | : should be directed to Mr TS Zuma @ 039/8339001-8   |
| <b><u>APPLICATIONS</u></b>  | : Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263   |
| <b><u>FOR ATTENTION</u></b> | : Human Resources Section, Hand delivered applications may be dropped in the application box at Security Department on or before the closing date before 16:00.  |
| <b><u>NOTE</u></b>          | : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website <a href="http://www.kznhealth.gov.za">www.kznhealth.gov.za</a> and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.   |
| <b><u>CLOSING DATE</u></b>  | : 19 March 2021  |
| <b><u>POST 07/133</u></b>   | : <b><u>PROFESSIONAL NURSE (SPECIALTY) GRADE 1OR 2 REF NO: SAP 03/2021 (X1 POST)</u></b>   |
| <b><u>SALARY</u></b>        | : Grade 1 R383 226 - R 444 276 per annum<br>Grade 2 R471 333 - R579 696 per annum<br>Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Homeowner1s allowance employee must meet prescribed requirements)   |
| <b><u>CENTRE</u></b>        | : St Apollinaris Hospital  |
| <b><u>REQUIREMENTS</u></b>  | : Senior Certificate (Grade 12) or equivalent qualification PLUS; BasicR425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the South African Nursing Council' (SANC) as a Professional Nurse. Diploma/Degree in General nursing and Midwifery plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Certificates of Registration with the SANC (General Nursing and relevant post basic qualification)   |

Proof of current registration with SANC (2021). Valid Driver's license. Experience:  
**Grade 1:** A minimum of four (4) years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nurse plus 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. **Grade 2:** A minimum of fourteen (14) years appropriate/ recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing of which at least ten (10) years of the period referred to above must be appropriate or recognizable experience in the specific specialty after obtaining 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. Skills: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Able to plan and organize own work and that of support personnel to ensure proper nursing care. A sound knowledge of the Provincial Health Act of 2000, Nursing Act, Occupational Health and Safety Act of 1995.

**DUTIES** : Provision of optimal, holistic specialized nursing care in obstetrics with set standards and within a professional/legal framework. Implement standard practices criteria and indicators for quality nursing (quality of practice). Implement strategies and standard operational plans for Infection Prevention and Control .Assist in planning and co-ordination of training and promote learning opportunities for all nursing categories i.e. on the job training. Ensure and monitor the availability, adequately and optimum utilization of all resources. Practice nursing and health care in accordance with laws and regulations relevant to nursing and health care. Maintain in a constructive working relationship with nursing and other stakeholders. Utilise human, material and physical resources effectively and efficiently.

**ENQUIRIES** : should be directed to Mrs NG Myeza @ 039/8339001-8  
**APPLICATIONS** : Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263

**FOR ATTENTION** : Human Resources Section, Hand delivered applications may be dropped in the application box at Security Department on or before the closing date before 16:00.

**NOTE** : Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za) and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

**CLOSING DATE** : 19 March 2021

**POST 07/134** : **PROFESSIONAL NURSE (SPECIALTY) GRADE 1/GRADE 2 REF NO: ED/02/2021 (X2 POSTS)**

Job Purpose: To provide effective and efficient health care services to the community.

**SALARY** : Grade 1: R383 226 per annum. Other Benefits; 13th Cheque Medical Aid (Optional), Housing Allowance  
 Grade 2: R471 333 per annum. Employee must meet prescribed. Requirements and Rural Allowance 12%

**CENTRE** : Edumbe Community Health Centre

**REQUIREMENTS**

: Senior Certificate (Grade 12). Diploma/Degree in General nursing plus 1 year post basic qualification in advanced midwife. Registration with SANC as a General Nurse and advanced midwifery. A minimum of 4 years appropriate/recognizable experience as a General Nurse. Certificate of service stamped by HR Department. Proof of current and previous experience endorsed and stamped by HR must be attached. **Grade 2:** A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years must be appropriate/recognized experience in Speciality after obtaining one year post basic qualification in the relevant Speciality. Knowledge, Skills, Training and Competencies Required: Demonstrate understanding of nursing legislation and ethical nursing practices. Demonstrate a basic understanding of HR and financial policies and practices. Good communication skills. Good interpersonal skills. Team building and supervisory skills. Demonstrate knowledge of health related Acts and legal prescripts. Knowledge of COVID 19 protocols.

**DUTIES**

: Provision of optimal holistic specialized nursing care self-standards within professional framework. Assist in planning organizing and monitoring of objectives of the specialized unit. Manage all resources within the unit effectively and efficiently to ensure optimum service delivery. Able to plan and organized own work and that of support personnel to ensure proper nursing care. Display a concern to patients promoting and advocating proper treatment and care including awareness to responds to patients needs requirements and expectations of (Batho Pele). Demonstrate effective communication with patients, supervisors and other clinicians including report writing when required. Ensure compliance with all National, Province and Professional prescripts/legislation. Work effectively and amicably at supervisory level with person of adverse intellectual cultural racial or religious differences. Participate in teaching of staff and mothers/relatives and mentorship of junior staff and trainees. Implement plan of action in emergency situations according to protocols and guidelines. To attend monthly nursing and multidisciplinary meetings and implement actions of plans. Ensure that MCWH and MBFHI programs and properly implemented. Conduct audit and implement quality improvement programs. Effective utilization of resources.

**ENQUIRIES**

: Ms. BTN Kunenei Tel No: (034) 995 8500/67

**APPLICATIONS**

: All applications should be forwarded to: The Human Resource Manager, Edumbe community Health Centre, P/Bag X 322, Paulpietersburg, 3180.

**FOR ATTENTION**

: Mrs. EP Mdlalose

**NOTE**

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE**

: 12 March 2021

**POST 07/135** : **CLINICAL NURSE PRACTITIONER) GRADE 1/GRADE 2 REF NO: TC/1/2021**  
Job Purpose: To provide effective and efficient health care services to the community.

**SALARY** : Grade 1: R383 226 per annum. Other Benefits; 13th Cheque Medical Aid (Optional), Housing Allowance  
Grade 2: R471 333.per annum. Employee must meet prescribed. Requirements and Rural Allowance 12%

**CENTRE REQUIREMENTS** : Town Clinic  
: Senior Certificate (Grade 12).Diploma/Degree in General Nursing and Midwifery or equivalent qualification that allow registration with SANC as a Professional Nurse. Post basic qualification with the duration of at least 1 year qualification in Curative skills in Primary Health Care accredited with SANC. Registration certificate with SANC as a general Nurse, Midwifery and Clinical Nursing Science. Current proof of registration with SANC 2020. Certificate of service stamped by HR Department. Proof of current and previous experience endorsed and stamped by HR must be attached. Knowledge, Skills, Training and Competencies Required: Knowledge of nursing care processes and procedure. Knowledge of Nursing Act, Health Act, Occupational and Safety Act. Display a concern for patients, promoting and advocating proper treatment. Sound understanding of legislations and ethical nursing practices within a primary health care environment. Report writing skills.

**DUTIES** : Perform a clinical nursing science in accordance with the scope of practice and standards as determined for a primary health care facility. Promote quality of nursing care directed by the professional scope of practice and standards as determined for a primary health care facility. Demonstrate a basic understanding of nursing legislation and related ethical nursing practices within a primary health care environment. Work effectively and amicably at a supervisory level, with person of divert intellectual, cultural race or religious differences. Able to manage own work, time and that of junior colleagues to ensure services in a unit. Develop contacts, build and maintain a network of professional relations in order to enhance services delivery.

**ENQUIRIES APPLICATIONS** : Ms TN Maphumulo Tel No: (034) 995 8500/80  
: All applications should be forwarded to: The Human Resource Manager, Edumbe community Health Centre, P/Bag x 322 Paulpietersburg, 3180, or hand delivered to: The Human Resource Office, Stand No 463 eDumbe Main Street, Paulpietersburg, 3100Human Resource Management Edumbe Main Street Paulpietersburg.

**FOR ATTENTION NOTE** : Mrs. EP Mdlalose  
: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE** : 12 March 2021

**POST 07/136** : **PROFESSIONAL NURSE: TRAUMA (SPECIALTY NURSING STREAM) REF NO: PN: TRAUMA (SPEC NURS STREAM) /1/2021 (X2 POSTS)**  
 Department: Trauma unit

**SALARY** : Grade 1: R383 226 per annum plus 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional  
 Grade 2: R471 333 per annum plus 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional

**CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital  
 : Basic R425 Degree/ Diploma in Nursing or equivalent qualification that allows registration with the SANC as a professional nurse. A post basic nursing qualification diploma in Trauma and Emergency Nursing of at least One (1) year, accredited with the SANC. Experience: **Grade 1:** A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC Experience **Grade 2:** A minimum of 14 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC is required. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Specialty after obtaining the 1 year post basic qualification in the relevant specialty. A post basic nursing qualification diploma in Trauma and Emergency Nursing Science) of at least One (1) year, accredited with the SANC. Registration with SANC as a Professional Nurse. Proof of current year registration/ receipt with SANC (2021) Certificate of Service from previous and current employer endorsed and stamped by HR must be attached. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. In-depth knowledge on procedures and guidelines related to trauma and emergency nursing care. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to plan and organize own work and that of support personnel to ensure proper nursing care Skills: Leadership, organizational, decision making, problem solving abilities within the limits of the public sector and interpersonal skills. Personal attributes: responsiveness, communication skills for dealing with patients, professionalism, supportive, assertive, writing of reports when required and must work within multi-disciplinary team. Demonstrate advanced resuscitation skills.

**DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards. Effective utilization of resources. Adhere to National Core Standards and Ideal hospital projects as determined by the OHSC. Triage and manage medical and surgical emergencies effectively. Be well versed with disaster management procedure. Display competency in resuscitation and actively involved in in-service education. Participate in quality improvement projects to improve patient outcomes. Be cognisant of measures to prevent clinical risks and litigation. Assume shift leader role when necessary or as delegated by supervisor.

**ENQUIRIES APPLICATIONS** : Ms. NO Mkhize Tel No: (031) 240 1063  
 : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.

**NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference

number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 12 March 2021
- POST 07/137** : **PROFESSIONAL NURSE: CRITICAL CARE (SPECIALTY NURSING STREAM)**  
**REF NO: PN CRIT CARE (SPEC NURS STREAM) /1/2021 (X7 POSTS)**  
Department: Critical care (Adult) + Neonatal ICU
- SALARY** : Grade 1: R383 226 per annum plus 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional  
Grade 2: R471 333 per annum 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital  
: R425 Degree/ Diploma in Nursing or equivalent qualification and 1 year post basic qualification in Critical care Nursing Science. Current registration with SANC as Professional Nurse and Critical Care specialist. A minimum of 4 years appropriate/recognizable post registration experience as a General Nurse. Experience **Grade 1**: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC is required. Experience **Grade 2**: A minimum of 14 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC in General nursing is required. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Specialty after obtaining the 1 year post basic qualification in the Critical Care specialty. Recommendation: Basic Midwifery diploma will be an added advantage. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to plan and organize own work and that of support personnel to ensure proper nursing care.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by IALCH. Provision of nursing care in critical care areas. Internal rotation of staff within the relevant specialty will be exercised according to patients need. The incumbent will also be expected to do night duty. Participate in quality improvement projects that will improve the patient-care outcomes. Act as shift leader in Unit when necessary. Perform duties as delegated by the supervisor of the area.
- ENQUIRIES APPLICATIONS** : Ms. NO Mkhize Tel No: (031) 240 1063  
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South

African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 12 March 2021
- POST 07/138** : **PROFESSIONAL NURSE: OPERATING THEATRE (SPECIALTY NURSING STREAM) REF NO: PN THEATRE (SPEC NURS STREAM) /1/2021 (X3 POSTS)**  
Department: Theatre
- SALARY** : Grade 1: R383 226 per annum plus 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional  
Grade 2: R471 333 per annum plus 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital  
: R425 Degree/ Diploma in Nursing/or equivalent and 1 year post basic qualification in Operating Theatre Nursing Science. Current registration with SANC as Professional Nurse and Operating Theatre specialist. A minimum of 4 years appropriate/recognizable post registration experience as a General Nurse. Experience **Grade 1**: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC. Experience **Grade 2**: A minimum of 14 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC is required. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Specialty after obtaining the 1 year post basic qualification in the Operating Theatre specialty. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Demonstrate knowledge of National Core and OHSC norms and standards. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to plan and organize own work and that of support personnel to ensure proper nursing care.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by IALCH. Provision of nursing care in critical care areas. Internal rotation of staff within the relevant specialty will be exercised according to patients' needs. The incumbent will also be expected to do night duty. Participate in quality improvement projects that will improve the patient-care outcomes. Act as shift leader in Unit when necessary. Perform duties as delegated by the supervisor of the area.
- ENQUIRIES APPLICATIONS** : Miss NO Mkhize Tel No: (031) 241063  
: All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming



current and appropriate work experience related to the requirements and recommendations of the advert. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 12 March 2021
- POST 07/139** : **PROFESSIONAL NURSE: SPECIALITY NURSING STREAM ONCOLOGY REF NO: PN ONCOLOGY (SPEC NURS STREAM) /1/2021 (X1 POST)**  
Department:-Radiation Oncology unit.
- SALARY** : Grade 1: R383 226 per annum plus 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional  
Grade 2: R471 333 per annum 13th cheque: Housing Allowance-Employee to meet prescribed requirements: Medical Aid: optional
- CENTRE REQUIREMENTS** : Inkosi Albert Luthuli Central Hospital  
Degree/Diploma in Nursing and 1 year post basic qualification in Oncology. Current registration with SANC as Professional Nurse and Oncology Nurse Specialist. A minimum of 4 years appropriate/recognisable post registration experience as a General Nurse. Experience **Grade 1**: A minimum of 4 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC is required. Experience **Grade 2**: A minimum of 14 years appropriate/recognizable experience in Nursing after registration as Professional Nurse with SANC is required. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific Specialty after obtaining the 1 year post basic qualification in the Oncology specialty. Knowledge, Skills, Training and Competencies Required: Demonstrate a comprehensive understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multi-disciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and advocating proper treatment and care including a willingness and awareness to respond to patient's needs, requirements and expectations (Batho Pele). Ability to plan and organise own work and that of support personnel to ensure proper nursing care.
- DUTIES** : Work as part of a multi-disciplinary team to ensure good nursing care that is cost effective, equitable and efficient. Perform a quality comprehensive clinical nursing practice in accordance with the scope of practice and nursing standards determined by IALCH. Internal rotation of staff within the relevant speciality will be exercised according to patients need. Act as shift leader in Unit when necessary. Perform duties as delegated by the supervisor of the area.
- ENQUIRIES APPLICATIONS** : Ms. NO Mkhize Tel No: (031) 240 1063  
All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03, Mayville, 4058.
- NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website [www.kznhealth.gov.za](http://www.kznhealth.gov.za). Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and

recommendations of the advert. It is the applicant's responsibility to have the foreign qualification, which is the requirement of the post, evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation on application. Failure to comply will result in the application not being considered. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T Claims.

- CLOSING DATE** : 12 March 2021
- POST 07/140** : **ASSISTANT DIRECTOR: SYSTEMS REF NO: AD/SYSTEMS/2021**
- SALARY** : R376 596 per annum, Plus 13th Cheque, Medical Aid: Optional, Housing Allowance (Employee must meet minimum requirements)
- CENTRE** : Addington Hospital: KwaZulu-Natal
- REQUIREMENTS** : Matric/Grade 12, Degree/ Diploma in one of the following: Public Management or Public Administration .Minimum of Three (3) years supervisory experience in Systems Management Environment. Valid Driver's license. Proof of current and previous work experience endorsed and stamped by Human Resource (Certificate of Service must be attached), Letter from supervisor certifying duties and Verification of employment from current employer. Knowledge, Skills Training and Competencies Required: Decision making skills, problem solving skills, leadership skills, human resource management and communication skills. Computer literacy skills. Interpersonal skills. Financial management skills. Planning and organizing skills. Quality Assurance awareness. Change management. Ability to perform independently and under pressure. Labour Relations, Risk Management and Control, Stress Management, Occupational Health and Safety and Quality Assurance Management. Develop departmental policies.
- DUTIES** : Manage the following auxiliary services to ensure optimal usage and cost effectiveness: General registry, Portering and cleaning services, Transport management services, Telecommunication services, Laundry services, Staff residence. Full implementation of the monitoring and evaluation of EPMDS. Improve service delivery in line with National Core Standards. Ensure effective, efficient and economical utilization of resources. Management and administration of outsourced services. Develop and implement effective departmental policies. Ensure compliance with legislation and government policies. Contribute as a member of a multidisciplinary team towards the effective management of the Hospital by participating in the following committees:-Occupational Health and Safety, Infection Prevention Control, Loss and Damage, Disposal, Bid Committee, Housing committee.
- ENQUIRIES** : Mr M.E Mhlongo Tel No: (031) 327 2574
- APPLICATIONS** : All applications should be forwarded to: Attention: The Human Resource Department, Addington Hospital, P O Box 977, Durban, 4000 OR dropped off in the Application Box at Security, Staff Entrance, Prince Street, South Beach, Durban.
- NOTE** : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual

Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Please note that due to the large financial constraints no S &T and settlement claims will be considered for payment to candidates that are invited for the interview.

**CLOSING DATE**

:

12 March 2021