

DEPARTMENT OF WOMEN, YOUTH AND PERSONS WITH DISABILITIES

The mandate of the Department is to regulate socio-economic transformation and implementation of the empowerment and participation of women, youth and persons with disabilities.

- APPLICATIONS** : Forward your application, stating the relevant reference number, to- The Director-General, Department of Women, Youth and Persons with Disabilities, Private Bag X931, Pretoria, 0001, or hand delivered at 36 Hamilton Street, Arcadia, Pretoria.
- FOR ATTENTION** : Ms L Mabunda
- CLOSING DATE** : 12 March 2021 at 16:00
- NOTE** : Applications must be submitted on the new Z83 form, which can be downloaded at <http://www.dpsa.gov.za/dpsa2g/vacancies.asp>. Applications submitted on the old application for employment (Z83) will not be considered. Each application for employment form must be duly signed by the applicant. Failure to sign this form may lead to disqualification of the application during the selection process. Application must be accompanied by a comprehensive CV as well as original certified copies of all qualification(s) and ID-document that were certified not longer than six (6) months previously. Non-RSA citizens/permanent resident permit holders must attach a copy of their Permanent Residence Permit. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered. Should you not hear from the Department within three (3) months of the closing date of this advertisement, please consider your application to be unsuccessful. The Department reserves the right not to fill and/or make an appointment to any of the advertised posts. Short-listed candidates may be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise for Senior Management posts, the selection panel shall recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. No appointment shall be made to any SMS post without the appointee having completed the pre-entry certificate (Nyukela) and must be in possession thereof prior to taking up the post. Full details can be sourced from: <http://www.thensg.gov.za/training-course/sms-pre-entry-programme>. Designated employees shall be required to disclose their financial interests within 30 days after assumption of duty. Successful candidates shall be required to enter into a performance agreement within three (3) months of assuming their duties in the Department, and within one (1) month of the date of their appointment conclude the prescribed contract of employment. Appointments will only be made on the first notch of the advertised salary level. All shortlisted candidates will be subject to security vetting. The Department of Women, Youth and Persons with Disabilities is an equal opportunity employer. In the filling of these posts, the objectives of section 195 of the Constitution of the Republic of South Africa and the Employment Equity Act, 1998 (Act 55 of 1998) will be taken into consideration and preference will be given to Women, Youth and Persons with Disabilities.

MANAGEMENT ECHELON

- POST 07/64** : **CHIEF DIRECTOR: GOVERNANCE AND COMPLIANCE: RIGHTS OF PERSONS WITH DISABILITIES REF NO: DWYPD/006/2021**
- SALARY** : R1 251 183 per annum (Level 14), (all-inclusive remuneration package)
- CENTRE** : 36 Hamilton Street, Arcadia, Pretoria
- REQUIREMENTS** : Appropriate undergraduate qualification in Disability Studies, Economic Sciences, Human Rights Law, Social Sciences or relevant NQF 7 qualification. Postgraduate qualification (NQF level 8) in Disability and/or Management Studies will be an added advantage. 10 years operational experience in the advocacy of the rights of persons with disabilities; minimum of five years' experience at senior managerial

level. Intimate knowledge of the legislative framework and regulatory requirements related to the rights of persons with disabilities. In-depth knowledge and ability to apply international and national treaties and instruments impacting on the lives of persons with disabilities; understanding disability from a socio-political and human rights perspective; sound understanding of universal design and access theory and application, inclusive of reasonable accommodation support measures and advocacy and mainstreaming approaches. Good understanding of policy formulation, interpretation and implementation within government. Ability to work across spheres of government and interact at an executive and senior management level. Primary skills: strategic management; business management, advanced verbal communication and report writing; change management; programme and project management; ability to effectively work under tight deadlines, compliance requests and stressful situations. Attributes: analytical thinking; strong commitment to service orientation towards others; assertive; highly motivated; people orientated and able to function within a group; solution orientated – ability to design ideas without direction.

DUTIES : Core Functions: Promote good governance and compliance regarding the rights of persons with disabilities. Monitor and evaluate the impact of the implementation of policies and programmes for the rights of persons with disabilities. Ensure compliance with regional, international and continental commitments, instruments and protocol for the right of persons with disabilities. Maintain information and knowledge systems for the rights of persons with disabilities. Coordinate the reporting to regional, continental and international bodies on the rights of persons with disabilities. Fulfil the requirements of a Sub Programme Manager in terms of the Public Finance Management Act, Treasury Regulations and other related legislative compliance requirements. Effective, efficient and economic management of the Chief Directorate.

ENQUIRIES : Mr Mbhazima Shiviti Tel No: (012) 359 0262

POST 07/65 : **GOVERNMENT INFORMATION TECHNOLOGY OFFICER REF NO: DWYPD/007/2021**

SALARY CENTRE REQUIREMENTS : R1 057 326 per annum (Level 13), (All-inclusive remuneration package).
 : 36 Hamilton Street, Arcadia, Pretoria
 : Undergraduate qualification in Information Technology or relevant NQF 7 qualification. 10 years operational experience in the field of information and communications technology and at least five years were at middle management level. Knowledge of IT governance and regulatory frameworks. Primary skills and attributes: strategic leadership; financial management; project and programme management; change management; knowledge management; customer relations management; negotiation and facilitation; advanced verbal and written communication; problem solving; honesty and integrity; analytical thinking; innovative and creative; effective interpersonal relations; ability to function effectively under pressure.

DUTIES : Core Functions: Develop, review and monitor the implementation of ICT policies, standards and procedures. Ensure the availability of ICT support services. Review and monitor the implementation of the Master System Plan (MSP). Manage ICT contracts and service level agreements with service providers. Manage, implement and enhance ICT security to protect the integrity of data in the Department. Manage the provision and availability of business systems in order to ensure effectiveness. Represent the Department at the GITO Council. Create an enabling environment for other managers to perform their functions more effectively and efficiently. Establish and maintain a culture to embrace an enterprise-wide information management and information technology approach in the Department. Identify and evaluate new technological developments and gauge their appropriateness for the functioning of the Department. Provide ICT support to users in the Department to enable them to execute their functions efficiently and effectively. Effective, efficient and economic management of the Directorate.

ENQUIRIES : Mr Mbhazima Shiviti Tel No: (012) 359 0262