

**PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH**

- APPLICATIONS** : The Director, HRM and Planning, PO Box 227, Bloemfontein, 9300 or hand delivered @ Entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein.
- FOR ATTENTION** : Me P Mpu
- CLOSING DATE** : 11 December 2020
- NOTE** : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver's license where applicable]. The certification must be within six (6) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

MANAGEMENT ECHELON

- POST 27/160** : **CHIEF DIRECTOR: HUMAN RESOURCES MANAGEMENT REF NO: H/C/56**
- SALARY** : R1 251 183 per annum (Level 14) (All - inclusive remuneration package)
- CENTRE** : Corporate Office: Bloemfontein
- REQUIREMENTS** : An appropriate Bachelor's Degree in Human Resource Management/Human Resource Development at NQF Level 7 as recognized by SAQA plus 5years experience at SMS level. Successful completion of the Certificate for the entry into the Senior Management Services. A valid driver's license. Knowledge and Skills: Knowledge: Sound knowledge and understanding of Public Service Act and Regulations, Labour Relations Act, National Health Act, Skills Development and Levies Acts, Nursing Education Act, Public Finance Management Act. Skills: Strategic capabilities and leadership skills, Analytical Skills, Financial Management Skills, People management Skills, Policy analysis and development skills, Project Management Skills, Good Communication Skills (Verbal and Written) and Literacy Skills.
- DUTIES** : Provide Strategic leadership with respect to provisioning of human resource management and planning services. Human resources development, labour relations and Free State School of Nursing. Provide support to all institutions in relation to all HR matters and manage the resources of the Chief Directorate.
- ENQUIRIES** : Mr M W Fikizolo Tel No: (051) 408 1113/1112