

DEPARTMENT OF PUBLIC SERVICE AND ADMINISTRATION

It is the intention to promote representivity in the Department through the filling of these posts. The candidature of applicants from designated groups especially in respect of people with disabilities will receive preference.

<u>APPLICATIONS</u>	:	E-Mail To: advertisement26@dpsa.gov.za
<u>CLOSING DATE</u>	:	16 November 2020
<u>NOTE</u>	:	Applications must quote the relevant reference number and consist of: A fully completed and signed Z83 form; a recent comprehensive CV; contactable referees (telephone numbers and email addresses must be indicated); certified copies of qualifications and Identity Document. Foreign qualifications must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). All non-SA citizens must attach a certified copy of proof of permanent residence in South Africa. All shortlisted candidates for SMS posts will be subjected to (1) a technical exercise; (2) a generic managerial competency assessment; and (3) personnel suitability checks on criminal records, citizen verification, financial records, qualification verification and applicants could be required to provide consent for access to their social media accounts. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful. The successful candidate will be expected to enter into an employment contract and a performance agreement with the Director-General within 3 months of appointment, as well as completing a financial interests declaration form within one month of appointment and annually thereafter. NB: Requirement for All Posts!!! Nyukela Programme: Pre-entry Certificate to Senior Management Services as endorsed by DPSA which is an online course, endorsed by the National School of Government (NSG). The course is available at the NSG under the name Certificate for entry into the SMS and the full details can be sourced by the following link: https://www.thensg.gov.za/training-course/sms-pre-entry-programme .

MANAGEMENT ECHELON

<u>POST 25/41</u>	:	<u>DIRECTOR: MONITORING AND EVALUATION, OVERSIGHTS AND INTERVENTIONS MANAGEMENT REF NO: DPSA 27/2020</u>
<u>SALARY</u>	:	R1 057 326 per annum (Level 13). (All-inclusive package) The all-inclusive remunerative package consists of basic salary (70% of the total remuneration package), the State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion that may be structured according to personal needs within a framework
<u>CENTRE REQUIREMENTS</u>	:	Pretoria An appropriate qualification in the field of Labour Law or Labour Relations or Human Resources Management or Public Administration or Public Management or equivalent qualification at NQF level 7. Pre-entry Certificate for SMS. At least 5 years' appropriate experience at MMS/SMS. A minimum of 10 years appropriate experience in the field of monitoring/evaluation, or ethics management. Knowledge of Government legislative framework, Public Service legislative framework and policy framework, Government programs such as the National Development Plan, Outcome 12, and Key Strategic Priorities of Government. Knowledge of public service policy framework and development process. Managerial skills: Strategic Management and Leadership, Program and project management, HR Management, Stakeholder Management and Intergovernmental Relations, Planning and organising. Generic Skills: problem solving, decision making, facilitation, negotiation, and presentation, report writing, computer literacy. Technical Skills: Policy development, analysis, design of Capacity development programmes development and Monitoring and Evaluation.
<u>DUTIES</u>	:	To manage the conducting of monitoring and evaluation. To Manage the Cooperation with relevant institutions and strengthening of government oversight of ethics, integrity, conduct and discipline. To manage the provision of technical assistance, and institutional support and capacity building to support implementation and compliance. To manage all the operations, systems and processes of the Directorate.

ENQUIRIES

: Mr. SCJ Hoogenraad-Vermaak at Tel No: (012) 336 1281